



AGENDA

Wednesday, August 6, 2025

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).**

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

MISSION STATEMENT

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER 
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION:
 - a. Conference with Legal Counsel: Anticipated Litigation (Govt. Code § 54956.9(d)(4)), 3 potential cases. City Council to consider initiation of litigation pursuant to Government Code § 54956.9(d)(4).
 - b. Conference with Legal Counsel: Existing Litigation (Govt. Code § 54956.9(d)(1)), 1 case.
 - i. *City of Marina, et. al. v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS:
 - a. Introduction of new city staff
 - b. Jeff Carr Proclamation
 - c. Brian Whittiker Proclamation
 - d. Imjin Pkwy & Roundabout Presentation
 - e. Micro surfacing & Slurry Sealing Presentation
7. COUNCIL AND STAFF ANNOUNCEMENTS:

8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

9. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. **CONSENT AGENDA:** *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. **ACCOUNTS PAYABLE:** *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 107238-107458, totaling \$6,441,452.75. Accounts Payable Successor Agency Check Number 133 and EFT 123-124, totaling \$6,280.05.

 - b. **MINUTES:** *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) June 24, 2025, Special City Council Meeting
 - (2) July 1, 2025, Regular City Council Meeting
 - (3) July 18, 2025, Special City Council Meeting

 - c. **CLAIMS AGAINST THE CITY:** None

 - d. **AWARD OF BID:** None

 - e. **CALL FOR BIDS:**
 - (1) Adopting Resolution No. 2025-, approving advertising and call for bids for the 2025 Citywide Street Repair: Phase 4 – Micro-surfacing & Slurry Seal Project.

 - f. **ADOPTION OF RESOLUTIONS:** *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting Resolution No. 2025-, authorizing the City Manager or City Manager's Designee to submit a Pro-housing Designation Program Application to the California Department of Housing and Community Development (HCD).

- (2) Adopting Resolution No. 2025-, fixing and levying a special tax for principal and interest payments and administrative costs on the 2015 General Obligation Refunding Library Bonds for fiscal year 2025-2026; and consider adopting Resolution No. 2025-, certifying compliance with State Law (Proposition 218) with respect to special taxes for the 2015 General Obligation Refunding Library Bonds Levy for Fiscal Year 2025-2026.
- (3) Adopting Resolution No. 2025-, authorizing the application for funding under the Land and Water Conservation Fund (LWCF) program for the Baseball Field Expansion at Preston Park.
- (4) Adopting Resolution No. 2025-, approving the purchase of one Prefabricated Restroom Facility from Public Restroom Company of Winden, NV, for \$298,453.00.
- (5) Adopting Resolution No. 2025-, Approving the purchase and associated documentation for the acquisition of fifteen (15) additional Flock Falcon License Plate Recognition (LPR) cameras for the Marina Police Department, as an expansion of the existing contract with Flock Group, Inc.

g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Adopting Resolution No. 2025-, authorizing the City Manager to finalize and enter into an Expanded Learning Opportunities Agreement between the City of Marina (City) and Monterey Peninsula Unified School District (MPUSD).
- (2) Adopting Resolution No. 2025-, authorizing the City Manager to execute a contract with Denise Duffy and Associates to provide biological consulting services in an amount not to exceed \$203,000 subject to final review and approval by the City Attorney.; and Authorizing the City Manager to enter into a reimbursement agreement with Ramco Enterprises for \$203,000.
- (3) Adopting Resolution No. 2025-, authorizing the City Manager to execute a contract with SCI Consulting not to exceed \$60,000 to provide cannabis program application review, tax audits, compliance inspections, background checks, and subject matter expertise and technical support, subject to final review and approval by the City Attorney.
- (4) Adopting Resolution No. 2025-, authorizing an agreement with Precision Concrete Cutting (PCC) for sidewalk inspection and trip hazard removal services to begin in early September 2025, in an amount not to exceed \$200,000.
- (5) Adopting Resolution No. 2025-, authorizing a professional services agreement with Wallace Group of San Luis Obispo, CA for civil engineering and landscape architecture services in an amount not to exceed \$250,407.00 for the design of Phase 2 of the City Park at the Dunes.

- (6) Adopting Resolution No. 2025-, authorizing an agreement with Phaidon International (U.S.) Inc. to conduct an executive recruitment for the position of City Engineer, in an amount not to exceed \$45,000.
- (7) Adopting Resolution No. 2025-, Approving a Legal Services Agreement with Richard, Watson & Gershon to prosecute the City's appeal of the final decision in *City of Marina, et al., v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court; and waiving any potential conflict of interest or conflict of interest and consenting to concurrent representation of the City of Marina, Marina Coast Water District, and the Monterey Peninsula Water District.

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS:

- (1) Adopting Resolution No. 2025-, accepting the 2024 Citywide Slurry Seal Project; and authorizing filing of Notice of Completion with Monterey County Recorder's Office.

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE):

- (1) League of California Cities June 13, 2025, Community Services Policy Committee Meeting Highlights.
- (2) Community Human Services June 26, 2025, Board Meeting Highlights.
- (3) Monterey-Salinas Transit July 14, 2025, Board Meeting Highlights.
- (4) Receiving Investment Reports for the City of Marina, City of Marina as Successor Agency to the Marina Redevelopment Agency, and Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) and Abrams B Non-Profit Corporation for the quarter ended June 30, 2025.
- (5) Receiving the HdL City of Marina Sales Tax Update for the period from January – March 2025.

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

- (1) Read by Title Only and consider adopting Ordinance No. 2025-12, amending the Marina Municipal Code (MMC) Title 17 adding Section 17.04.305 (Garden Structures), Section 17.42.060 (Fences), and Chapter 17.55 (Staff Approvals and Procedures) and amending Sections 17.42.020 (Use Regulations), 17.42.055 (Height), and 17.42.070 (Yards) with corresponding updates to residential districts (17.06, 17.08, 17.10, and 17.12); and finding this action is exempt from environmental review per Section 15061(b)(3) of the CEQA Guidelines

m. APPROVE APPOINTMENTS: None

11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

- a. Open public hearing and consider adopting Resolution No. 2025-, amending the City's Master Fee Schedule to reflect adjustments by the Consumer Price Index (CPI) to reflect inflation, new fees, and certain other charges.

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Read by Title Only and adopting Ordinance No. 2025-11, amending Section 10.60.010 “Speed Limits Established” of Chapter 10.60 “Speed Limits” of Title 10 “Vehicles and Traffic” to adopt *prima facie* speed limits pursuant to an engineering and traffic survey and the California Vehicle Code (CVC).
Continued from June 24, 2025
 - b. Approving the appointment of two Council Members to serve as the City’s Voting Delegate and Voting Delegate Alternate at the 2025 Annual League of California Cities Conference.
 - c. Discussion on Strengthening the City’s Short-Term Rental (STR) Program to Protect Neighborhood Integrity [McAdams] First-step in Two-step Process
14. COUNCIL & STAFF INFORMATIONAL REPORTS:
 - a. Monterey County Mayor’s Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov’t Code Section 53232).
 15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 7:00 p.m., Friday, August 1, 2025.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.ciymarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the

Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2025 Meetings of the City Council, Airport
Commission, Marina Abrams B Non-Profit Corporation,
Preston Park Sustainable Community Nonprofit Corporation,
Successor Agency of the Former Redevelopment Agency and
Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

Tuesday, August 19, 2025 (Cancelled)

Tuesday, October 7, 2025

Tuesday, October 21, 2025

****Wednesday, September 3, 2025***

Tuesday, November 4, 2025

Tuesday, September 16, 2025

Tuesday, November 18, 2025

Tuesday, December 2, 2025

Tuesday, December 16, 2025

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

***** Regular Meeting rescheduled due to General Election Day**

C I T Y H A L L 2 0 2 5 H O L I D A Y S
(City Hall Closed)

Labor Day ----- Monday, September 1, 2025
Veterans Day (City Offices Closed)----- Tuesday, November 11, 2025
Thanksgiving Day----- Thursday, November 27, 2025
Thanksgiving Break----- Friday, November 28, 2025
Winter Break----- Wednesday, December 24, 2025-Wednesday, December 31, 2025

2025 COMMISSION DATES

Upcoming 2025 Meetings of Planning Commission
2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

June 26, 2025	August 14, 2025	October 9, 2025
	August 28, 2025	October 23, 2025
July 10, 2025	September 11, 2025	November 13, 2025
July 24, 2025	September 25, 2025	November 27, 2025 (Cancelled)
		December 11, 2025

Upcoming 2025 Meetings of Public Works Commission
1st Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

July 3, 2025	September 4, 2025	November 6, 2025
August 7, 2025	October 2, 2025	December 4, 2025

Upcoming 2025 Meetings of Recreation & Cultural Services Commission
1st Wednesday of every second month. Meetings are held at the Council Chambers at 6:30 P.M.

July 2, 2025	September 10, 2025	November 5, 2025
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Upcoming 2025 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council Chambers at 6:30 P.M.

July 9, 2025

October 8, 2025



Proclamation

HONORING SERGEANT JEFF CARR FOR MERITORIOUS SERVICE TO THE CITY OF MARINA

***WHEREAS**, Sergeant Jeff Carr began his law enforcement career with the Marina Police Department 27 years ago, and throughout his tenure has exemplified unwavering integrity, professionalism, and service to the community; and*

***WHEREAS**, Sergeant Carr served as the Department's Rangemaster and firearms instructor, dedicating himself to advancing officer safety, readiness, and tactical capability across the department; and*

***WHEREAS**, he led numerous critical initiatives including the department-wide deployment of patrol rifles, the transition to Glock service pistols, the integration of red dot optics, and the launch of the preferred carry and personally owned rifle programs; and*

***WHEREAS**, Sergeant Carr was also a certified armorer and instructor in multiple weapons systems, less-lethal munitions, and chemical agents, sharing his expertise with professionalism and ensuring that Marina's officers were prepared for the challenges of modern policing; and*

***WHEREAS**, his technical skill, leadership, and mentorship have shaped generations of officers and elevated the department's operational standards, leaving a legacy that will endure far beyond his retirement.*

***NOW, THEREFORE, BE IT PROCLAIMED** that the City Council of the City of Marina, on behalf of a grateful city, does hereby recognize and commend Sergeant Jeff Carr for his **Meritorious Service**, and expresses its heartfelt appreciation for his exceptional leadership, commitment, and service to the safety and success of the Marina Police Department and the broader community. Sergeant Carr, your impact is lasting, your service is deeply valued, and your legacy will guide Marina's officers for years to come.*

Dated this 6th day of August 2025



Bruce C. Delgado, Mayor



Proclamation

HONORING SERGEANT BRYAN WHITTAKER FOR MERITORIOUS SERVICE TO THE CITY OF MARINA

WHEREAS, Sergeant Bryan Whittaker began his law enforcement career in 1999 as a Reserve Police Officer with the Marina Police Department, answering the call to serve his community with humility, professionalism, and integrity; and

WHEREAS, over the course of 26 years, Sergeant Whittaker served in nearly every key frontline and supervisory position—including Police Officer, Field Training Officer, Corporal, Patrol Sergeant, Detective Sergeant, and FTO Supervisor—bringing leadership, calm judgment, and accountability to every role; and

WHEREAS, his steady guidance and deep commitment to officer development as an FTO Supervisor helped shape the foundation and future of the Marina Police Department, instilling in countless new officers the values of respect, public trust, and duty; and

WHEREAS, Sergeant Whittaker earned widespread respect throughout the department and the community for his quiet strength, mentorship, and willingness to lead by example—often during the most challenging and defining moments; and

WHEREAS, his decades of dedicated service have left a lasting impact not only on those who served alongside him, but also on the community he faithfully protected, embodying the spirit of public service and the mission of the Marina Police Department.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Marina, on behalf of a grateful city, does hereby recognize and commend Sergeant Bryan Whittaker for his Meritorious Service, and expresses its deepest appreciation for his exceptional leadership, integrity, and commitment to the safety and wellbeing of the Marina community. Sergeant Whittaker, your service has made a difference—and your legacy will continue to guide and inspire future generations.

Dated this 6th day of August 2025



Bruce C. Delgado, Mayor



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11869 - Agile Occupational Medicine PC	EM047261	Agile Occupational Medicine - Pre Emp Px	Paid by EFT # 6371		06/18/2025	06/27/2025	06/27/2025		07/03/2025	250.00
10074 - Bob Murray & Associates	11148	Bob Murry & Associates	Paid by Check # 107213		06/16/2025	06/24/2025	06/24/2025		07/03/2025	1,500.00
11041 - NEOGOV - Government Jobs.com Inc.	INV-129288	NEOGOV	Paid by EFT # 6381		01/17/2025	06/23/2025	06/23/2025		07/03/2025	6,695.72
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals							Invoice Transactions 3			<u>\$8,445.72</u>
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
12265 - Atkinson, Andelson, Loya, Ruud & Romo	751961	AALRR Professional Corp.	Paid by Check # 107212		05/31/2025	06/20/2025	06/20/2025		07/03/2025	2,086.88
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals							Invoice Transactions 1			<u>\$2,086.88</u>
Account 6300.570 - Prof Svc Other										
12265 - Atkinson, Andelson, Loya, Ruud & Romo	751961	AALRR Professional Corp.	Paid by Check # 107212		05/31/2025	06/20/2025	06/20/2025		07/03/2025	133.88
12040 - Boucher Law, PC	2753	Boucher Law Professional Services - Other	Paid by EFT # 6373		06/27/2025	06/30/2025	06/30/2025		07/03/2025	883.00
10335 - Liebert Cassidy Whitmore	296897	LCW - Professional Services	Paid by EFT # 6379		05/31/2025	06/27/2025	06/27/2025		07/03/2025	2,010.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 3			<u>\$3,026.88</u>
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	429707806001	Office Depot	Paid by Check # 107230		06/19/2025	06/30/2025	06/30/2025		07/03/2025	319.55
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions 1			<u>\$319.55</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 8			<u>\$13,879.03</u>
Division 000 - Non-Div Totals							Invoice Transactions 8			<u>\$13,879.03</u>
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions 8			<u>\$13,879.03</u>
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.331 - Prof Svc IT - Website Svc										
10143 - Civicplus	333744-SA	Quarterly Website Hosting and Support	Paid by EFT # 123		07/01/2025	07/01/2025	07/01/2025		07/03/2025	443.73
Account 6300.331 - Prof Svc IT - Website Svc Totals							Invoice Transactions 1			<u>\$443.73</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$443.73</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$443.73</u>
Department 125 - I. T. Totals							Invoice Transactions 1			<u>\$443.73</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	12594	Finance - laptop (Miriam)	Paid by EFT # 6382		04/30/2025	07/02/2025	06/30/2025		07/03/2025	1,941.18
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals							Invoice Transactions	1		<u>\$1,941.18</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$1,941.18</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$1,941.18</u>
Department 130 - Finance Totals							Invoice Transactions	1		<u>\$1,941.18</u>
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	07-01-25.	VSP Adjustment (07/2025)	Paid by Check # 107237		07/01/2025	07/01/2025	07/01/2025		07/03/2025	(.94)
10607 - Vision Service Plan	07-01-25	COBRA VSP (07/2025)	Paid by Check # 107237		07/01/2025	07/01/2025	07/01/2025		07/03/2025	114.05
Account 6150.500 - Medical Vision Totals							Invoice Transactions	2		<u>\$113.11</u>
Account 6300.230 - Prof Svc Fin - Tax Reporting & Audit										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN050858	Transaction Tax April-June 2025	Paid by EFT # 6376		06/20/2025	06/30/2025	06/30/2025		07/03/2025	300.00
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN051096	Sales Tax and Audit Srvs April-June 2025	Paid by EFT # 6376		06/30/2025	06/30/2025	06/30/2025		07/03/2025	1,406.50
Account 6300.230 - Prof Svc Fin - Tax Reporting & Audit Totals							Invoice Transactions	2		<u>\$1,706.50</u>
Account 6300.570 - Prof Svc Other										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN051544	May 2025 - HDL TOT	Paid by EFT # 6376		05/31/2025	06/30/2025	06/30/2025		07/03/2025	2,245.01
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		<u>\$2,245.01</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2025 795-7	PG&E - 4467294795-7	Paid by Check # 107232		06/20/2025	06/30/2025	06/30/2025		07/03/2025	750.58
10463 - Pacific Gas & Electric	June 2025 172-2	PG&E - 5618207172-2	Paid by Check # 107232		06/18/2025	06/30/2025	06/30/2025		07/03/2025	1,008.27
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	2		<u>\$1,758.85</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	May 2025 56-041	May 2025 3260 Imjin Road	Paid by Check # 107226		05/27/2025	06/17/2025	06/17/2025		07/03/2025	358.23
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions	1		<u>\$358.23</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	8		<u>\$6,181.70</u>
Division 000 - Non-Div Totals							Invoice Transactions	8		<u>\$6,181.70</u>
Department 190 - Citywide Non-Dept Totals							Invoice Transactions	8		<u>\$6,181.70</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10107 - California Towing & Transport	212766	6/17/25 Police Tow 25-1177	Paid by Check # 107216		06/26/2025	06/30/2025	06/30/2025		07/03/2025	1,575.00
10456 - Shred-it USA - Stericycle, Inc.	8011109197	Shredding - Onsite	Paid by Check # 107234		06/18/2025	06/20/2025	06/20/2025		07/03/2025	303.51
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 2	\$1,878.51
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10623 - Xerox Financial Services	40641959	Printer Paper Tray 550 sheet non-serialized 6/10-7/09/25	Paid by Check # 107236		06/20/2025	06/30/2025	06/30/2025		07/03/2025	2.04
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals									Invoice Transactions 1	\$2.04
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228940	Janitorial Service Police/Fire/Airport June 2025	Paid by EFT # 6374		06/27/2025	06/27/2025	06/27/2025		07/03/2025	1,308.00
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$1,308.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10800 - Lexipol, LLC	INVCOR11255514	Cordico Law Enforcement Wellness App (8.12.25 - 8.11.26)	Paid by Check # 107225		07/12/2025	07/12/2025	06/30/2025		07/03/2025	5,949.15
10623 - Xerox Financial Services	40641960	Svc payment 6/10 - 7/09/25	Paid by Check # 107236		06/20/2025	06/30/2025	06/30/2025		07/03/2025	810.63
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 2	\$6,759.78
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	June 2025 0676	Acct # 325820676	Paid by Check # 107211		06/13/2025	06/20/2025	06/20/2025		07/03/2025	204.31
10057 - Avaya, Inc.	2221988291	Acct # 100828859	Paid by EFT # 6372		06/28/2025	06/30/2025	06/30/2025		07/03/2025	10.30
10057 - Avaya, Inc.	2221984339	Acct # 100828859	Paid by EFT # 6372		06/03/2025	06/30/2025	06/30/2025		07/03/2025	2.19
10374 - Maynard Group Inc.	IN2057619	Utilities - Phones / Acct #AC3746	Paid by EFT # 6383		07/01/2025	07/01/2025	07/01/2025		07/03/2025	676.02
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 4	\$892.82
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	44477149	Office Supplies	Paid by Check # 107233		06/10/2025	06/20/2025	06/20/2025		07/03/2025	94.42
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$94.42
Account 6500.620 - Training & Travel POST										
12260 - Brodie Sievers - Employee	07-07-25	Per Diem Sievers - CIT Academy 7/07/25-7/11/25	Paid by Check # 107214		06/20/2025	06/20/2025	06/20/2025		07/03/2025	50.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.620 - Training & Travel POST										
12103 - Drew Gibson - Employee	07-15-25	Per Diem Gibson - FBI	Paid by Check		06/30/2025	06/30/2025	06/30/2025		07/03/2025	10.00
		Active Shooter 7/15/25	# 107219							
11752 - Francisco Tapia - Employee	07-15-25	Per Diem Tapia - FBI	Paid by EFT #		06/30/2025	06/30/2025	06/30/2025		07/03/2025	10.00
		Active Shooter 7/15/25	6375							
12210 - Jasmine Flores - Employee	07-15-25	Per Diem Flores - FBI	Paid by EFT #		06/30/2025	06/30/2025	06/30/2025		07/03/2025	10.00
		Active Shooter 7/15/25	6377							
12209 - Kaleb Smith - Employee	07-07-25	Per Diem Smith - CIT	Paid by Check		06/20/2025	06/20/2025	06/20/2025		07/03/2025	50.00
		Academy 7/07/25-	# 107224							
		7/11/25								
11135 - Maria Esparza - Employee	07-08-25	Per Diem Esparza -	Paid by EFT #		06/20/2025	06/20/2025	06/20/2025		07/03/2025	161.00
		POST Evidence &	6380							
		Property Function								
		Management								
11840 - Nicholas Beavers - Employee	07-15-25	Per Diem Beavers - FBI	Paid by Check		06/30/2025	06/30/2025	06/30/2025		07/03/2025	10.00
		Active Shooter 7/15/25	# 107229							
Account 6500.620 - Training & Travel POST Totals									Invoice Transactions 7	\$301.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10445 - Natividad Medical Center	6-24-25	Blood Alcohol testing -	Paid by Check		06/24/2025	06/30/2025	06/30/2025		07/03/2025	124.00
		Meyer; Pereira;	# 107228							
		Petersen; Ruiz								
10445 - Natividad Medical Center	6-27-25	5/17/25 Leon Venegas,	Paid by Check		06/27/2025	06/30/2025	06/30/2025		07/03/2025	31.00
		Osbaldo - Blood Alcohol	# 107228							
10445 - Natividad Medical Center	4-06-25	3/07/25 Godfrey, Mark;	Paid by Check		04/06/2025	06/30/2025	06/30/2025		07/03/2025	31.00
		3/13/25 Yara Loaiza,	# 107228							
		Andrea - Blood Alc.								
10445 - Natividad Medical Center	6-23-25	2/09/25 Monsauret;	Paid by Check		06/23/2025	06/30/2025	06/30/2025		07/03/2025	62.00
		2/03/25 Ortiz Venegas	# 107228							
		- Blood Alcohol								
10445 - Natividad Medical Center	06-23-25	1/22/25 Humphries,	Paid by Check		06/23/2025	06/30/2025	06/30/2025		07/03/2025	31.00
		Jacob - Blood Alcohol	# 107228							
Account 6600.485 - Other Charges Medical Svc - Investigations Totals									Invoice Transactions 5	\$279.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 23	\$11,515.57
Division 000 - Non-Div Totals									Invoice Transactions 23	\$11,515.57
Department 210 - Police Totals									Invoice Transactions 23	\$11,515.57



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228940	Janitorial Service Police/Fire/Airport June 2025	Paid by EFT # 6374		06/27/2025	06/27/2025	06/27/2025		07/03/2025	517.00
Account 6360.360 - Maint & Repairs Janitorial Totals								Invoice Transactions 1		\$517.00
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	091723	Cust #204 - Supplies for Fire Engine	Paid by Check # 107209		06/25/2025	06/25/2025	06/25/2025		07/03/2025	25.11
10993 - Daily Dispatch	1015	Daily Dispatch Employment Ad	Paid by Check # 107218		06/27/2025	06/27/2025	06/27/2025		07/03/2025	405.00
10323 - L.N. Curtis & Sons	INV960900	Softshell Jacket - Westerterp	Paid by EFT # 6378		06/23/2025	06/24/2025	06/24/2025		07/03/2025	157.52
Account 6400.740 - Material & Suppl Special Dept Suppl Totals								Invoice Transactions 3		\$587.63
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires										
10600 - Valley Trophies & Detectors	06-25-25	Par Tags for Helmets	Paid by Check # 107235		06/25/2025	06/25/2025	06/25/2025		07/03/2025	57.36
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires Totals								Invoice Transactions 1		\$57.36
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions 5		\$1,161.99
Division 000 - Non-Div Totals								Invoice Transactions 5		\$1,161.99
Department 250 - Fire Totals								Invoice Transactions 5		\$1,161.99
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	091610	Preston Park	Paid by Check # 107210		06/10/2025	06/18/2025	06/18/2025		07/03/2025	19.42
12228 - El Camino Machine & Welding, LLC	C12462	Vince DiMaggio Park BBQ	Paid by Check # 107220		06/19/2025	06/25/2025	06/25/2025		07/03/2025	7,391.65
10237 - Ferguson Enterprise , Inc. # 1423	6028234	Buildings	Paid by Check # 107222		06/11/2025	06/18/2025	06/18/2025		07/03/2025	117.77
10237 - Ferguson Enterprise , Inc. # 1423	6033397	VD Park	Paid by Check # 107222		06/13/2025	06/18/2025	06/18/2025		07/03/2025	1,144.86
10275 - Home Depot Credit Service	06-13-25	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 107223		06/13/2025	06/25/2025	06/25/2025		07/03/2025	591.04
10734 - Office Depot-Public Works Dept.	425914344001	Flags	Paid by Check # 107231		06/16/2025	06/25/2025	06/25/2025		07/03/2025	164.73
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals								Invoice Transactions 6		\$9,429.47
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56- 006	188 Seaside Cir	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	315.62



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-094	2660 5th Ave	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	358.10
10349 - Marina Coast Water District	June 2025 56-090	Locke Paddon Park	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	122.01
10349 - Marina Coast Water District	June 2025 56-061	Reservation/Locke Paddon Park	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	154.49
10349 - Marina Coast Water District	June 2025 56-045	3100 Preston Dr	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	2,967.94
10349 - Marina Coast Water District	June 2025 56-042	3040 Lake Dr	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	218.18
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 6			\$4,136.34
Account 6400.225 - Material & Suppl Flags										
10113 - Carrot-Top Industries	INV140604	Flags	Paid by Check # 107217		06/18/2025	06/18/2025	06/18/2025		07/03/2025	883.16
Account 6400.225 - Material & Suppl Flags Totals							Invoice Transactions 1			\$883.16
Account 6400.737 - Material & Suppl Tools & Equip										
10275 - Home Depot Credit Service	06-13-25	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 107223		06/13/2025	06/25/2025	06/25/2025		07/03/2025	296.59
Account 6400.737 - Material & Suppl Tools & Equip Totals							Invoice Transactions 1			\$296.59
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 14			\$14,745.56
Division 311 - Buildings & Grounds Totals							Invoice Transactions 14			\$14,745.56
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-124984	21 Chevy Tahoe C1500	Paid by Check # 107227		06/18/2025	06/25/2025	06/25/2025		07/03/2025	34.92
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions 1			\$34.92
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$34.92
Division 313 - Vehicle Maint Totals							Invoice Transactions 1			\$34.92
Department 310 - Public Works Totals							Invoice Transactions 15			\$14,780.48
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	425428029001	Storage boxes	Paid by Check # 107231		06/11/2025	06/18/2025	06/18/2025		07/03/2025	122.22



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	425942566001	Shredder Juan	Paid by Check # 107231		06/16/2025	06/25/2025	06/25/2025		07/03/2025	636.97
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	2		\$759.19
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$759.19
Division 000 - Non-Div Totals							Invoice Transactions	2		\$759.19
Department 420 - Engineering Totals							Invoice Transactions	2		\$759.19
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	429909468001	Headphones Rachel	Paid by Check # 107231		06/19/2025	06/25/2025	06/25/2025		07/03/2025	33.20
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$33.20
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$33.20
Division 000 - Non-Div Totals							Invoice Transactions	1		\$33.20
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$33.20
Fund 100 - General Fund Totals							Invoice Transactions	64		\$50,696.07



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2025 533-8	Lake Dr @ Reservation Rd (2253666533-8)	Paid by Check # 107232		06/25/2025	06/25/2025	06/25/2025		07/03/2025	187.58
10463 - Pacific Gas & Electric	June 2025 362-9	PG&E - 5996678362-9	Paid by Check # 107232		06/18/2025	06/30/2025	06/30/2025		07/03/2025	185.28
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 2	\$372.86
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-040	Hilo Ave	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	42.29
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 1	\$42.29
Account 6400.752 - Material & Suppl Street Paint & Legends										
10275 - Home Depot Credit Service	06-13-25	PW Home Depot (6035 3225 0395 9813)	Paid by Check # 107223		06/13/2025	06/25/2025	06/25/2025		07/03/2025	157.86
Account 6400.752 - Material & Suppl Street Paint & Legends Totals									Invoice Transactions 1	\$157.86
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 4	\$573.01
Division 000 - Non-Div Totals									Invoice Transactions 4	\$573.01
Department 000 - Non-Dept Totals									Invoice Transactions 4	\$573.01
Fund 220 - Gas Tax Totals									Invoice Transactions 4	\$573.01



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 16-000	199 A Paddon Place	Paid by Check # 107226		06/18/2025	06/18/2025	06/18/2025		07/03/2025	121.06
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			<u>\$121.06</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$121.06</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$121.06</u>
Department 000 - Non-Dept Totals							Invoice Transactions 1			<u>\$121.06</u>
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 1			<u>\$121.06</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12171 - Butano Geotechnical Engineering, Inc	8746	Glorya Jean Tate Park Playground Phase 2	Paid by Check # 107215		06/18/2025	06/18/2025	06/18/2025		07/03/2025	4,150.60
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 1			\$4,150.60
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$4,150.60
Division 000 - Non-Div Totals							Invoice Transactions 1			\$4,150.60
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$4,150.60
Fund 462 - City Capital Projects Totals							Invoice Transactions 1			\$4,150.60



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228940	Janitorial Service Police/Fire/Airport June 2025	Paid by EFT # 6374		06/27/2025	06/27/2025	06/27/2025		07/03/2025	410.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		<u>\$410.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$410.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$410.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$410.00</u>
Fund 555 - Marina Airport Totals							Invoice Transactions	1		<u>\$410.00</u>
Grand Totals							Invoice Transactions	71		<u>\$55,950.74</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.010 - Prof Svc Admin - Muni Code										
10149 - Code Publishing Inc. - General Code	GCI0017981	MMC WebUpdate	Paid by Check # 107246		06/30/2025	07/02/2025	06/30/2025		07/11/2025	333.50
Account 6300.010 - Prof Svc Admin - Muni Code Totals							Invoice Transactions		1	\$333.50
Account 6300.465 - Prof Svc Legal - Special Counsel										
11033 - Sara Steck Myers	07-01-25	Professional Services - MPWSP - June 2025	Paid by EFT # 6396		07/01/2025	07/03/2025	06/30/2025		07/11/2025	15,195.00
Account 6300.465 - Prof Svc Legal - Special Counsel Totals							Invoice Transactions		1	\$15,195.00
Account 6300.570 - Prof Svc Other										
11505 - Shartsis Friese LLP	5510069	Professional Services - MPWSP - May 2025	Paid by Check # 107276		06/30/2025	06/30/2025	06/30/2025		07/11/2025	109,017.95
10027 - Alliant Insurance Services - CSRMA	3149013	Fourth of July Event Additional Insurance Premium	Paid by EFT # 6403		07/01/2025	07/01/2025	07/01/2025		07/11/2025	131.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		2	\$109,148.95
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethanol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	172.07
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions		1	\$172.07
Account 6500.700 - Training & Travel Training & Travel										
10667 - Layne Long - Employee	07-07-25	Reimbursement - 2024 ICMA Annual Conference Charges	Paid by Check # 107261		07/07/2025	07/07/2025	06/30/2025		07/11/2025	922.15
10667 - Layne Long - Employee	07-08-05	2025 PARMA Annual Conference Reimbursement Charges	Paid by Check # 107261		07/07/2025	07/07/2025	06/30/2025		07/11/2025	682.25
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions		2	\$1,604.40
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		7	\$126,453.92
Division 000 - Non-Div Totals							Invoice Transactions		7	\$126,453.92
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions		7	\$126,453.92
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.330 - Prof Svc IT - Information Tech Svc										
10897 - TechRx Technology Services	12982	IT Support - June 2025	Paid by EFT # 6398		06/30/2025	07/02/2025	06/30/2025		07/11/2025	11,400.00
Account 6300.330 - Prof Svc IT - Information Tech Svc Totals							Invoice Transactions		1	\$11,400.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.331 - Prof Svc IT - Website Svc										
10143 - Civicplus	333744	Quarterly Website	Paid by EFT #		07/01/2025	07/01/2025	07/01/2025		07/11/2025	3,993.58
		Hosting and Support	6404							
10143 - Civicplus	333742	Website Redesign - 24	Paid by EFT #		07/01/2025	07/01/2025	07/01/2025		07/11/2025	6,052.95
		months	6404							
10897 - TechRx Technology Services	12960	Domain Registration -	Paid by EFT #		07/01/2025	07/02/2025	07/02/2025		07/11/2025	185.00
		Mapmarina.org	6407							
		June2025-June2026								
Account 6300.331 - Prof Svc IT - Website Svc Totals									Invoice Transactions 3	\$10,231.53
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	12830	Veeam - May 2025	Paid by EFT #		07/01/2025	07/02/2025	06/30/2025		07/11/2025	544.00
			6398							
10897 - TechRx Technology Services	12939	Zoom - June 2025	Paid by EFT #		06/30/2025	07/02/2025	06/30/2025		07/11/2025	533.85
			6398							
10905 - Taygeta Scientific, Inc.	000503-R-0006	Avast Endpoint 1 yr	Paid by Check		06/08/2025	07/01/2025	07/01/2025		07/11/2025	4,938.06
		Renewal	# 107300							
10905 - Taygeta Scientific, Inc.	000423-R-0079	Computer Network	Paid by Check		07/01/2025	07/01/2025	07/01/2025		07/11/2025	2,750.00
		Defense - July 2025	# 107300							
10905 - Taygeta Scientific, Inc.	000708-R-0052	Barracuda Spam	Paid by Check		07/01/2025	07/01/2025	07/01/2025		07/11/2025	475.80
		Firewall - July 2025	# 107300							
10897 - TechRx Technology Services	12957	Ninite Subscription -	Paid by EFT #		07/01/2025	07/02/2025	07/02/2025		07/11/2025	216.00
		July 2025	6407							
10897 - TechRx Technology Services	12979	Veeam O365 Backup &	Paid by EFT #		07/01/2025	07/02/2025	07/02/2025		07/11/2025	400.00
		Glacier Storage - July	6407							
		2025								
10897 - TechRx Technology Services	12980	Starlink - Vince	Paid by EFT #		07/01/2025	07/02/2025	07/02/2025		07/11/2025	390.00
		DiMaggio Park Blvd. -	6407							
		July-Sept. 2025								
10897 - TechRx Technology Services	12953	Amazon Glacier -	Paid by EFT #		07/01/2025	07/02/2025	07/02/2025		07/11/2025	475.00
		Subscription - July	6407							
		2025								
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals									Invoice Transactions 9	\$10,722.71
Account 6360.345 - Maint & Repairs Citywide Microsoft Ofc Upgrade										
10897 - TechRx Technology Services	12966	Citywide MS Office 365	Paid by EFT #		07/01/2025	07/02/2025	07/02/2025		07/11/2025	2,684.00
		- July 2025	6407							
Account 6360.345 - Maint & Repairs Citywide Microsoft Ofc Upgrade Totals									Invoice Transactions 1	\$2,684.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 14	\$35,038.24
Division 000 - Non-Div Totals									Invoice Transactions 14	\$35,038.24
Department 125 - I. T. Totals									Invoice Transactions 14	\$35,038.24



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberger LLP	291949	Public Works - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	7,334.60
11964 - Shute Mihaly & Weinberger LLP	291948	Police Department - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	743.60
11964 - Shute Mihaly & Weinberger LLP	291947	Parks - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	507.00
11964 - Shute Mihaly & Weinberger LLP	291943	Human Resources and Risk - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	878.80
11964 - Shute Mihaly & Weinberger LLP	291944	Fire Department - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	270.40
11964 - Shute Mihaly & Weinberger LLP	291939	City Attorney Services - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	34,110.73
11964 - Shute Mihaly & Weinberger LLP	291941	Code Enforcement - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	7,612.96
11964 - Shute Mihaly & Weinberger LLP	291945	Finance - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	3,819.60
11964 - Shute Mihaly & Weinberger LLP	291950	Defend City in Handcar Lawsuit - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	7,710.11
11964 - Shute Mihaly & Weinberger LLP	291946	Planning Commission/Development - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	21,655.20
10257 - Goldfarb & Lipman	485306	General - June 2025	Paid by EFT # 6393		07/07/2025	07/07/2025	06/30/2025		07/11/2025	1,788.50
10257 - Goldfarb & Lipman	485309	Affordable Housing - June 2025	Paid by EFT # 6393		07/07/2025	07/07/2025	06/30/2025		07/11/2025	109.50
10257 - Goldfarb & Lipman	485308	The Dunes - June 2025	Paid by EFT # 6393		07/07/2025	07/07/2025	06/30/2025		07/11/2025	1,569.50
10257 - Goldfarb & Lipman	485307	Marina Heights - June 2025	Paid by EFT # 6393		07/07/2025	07/07/2025	06/30/2025		07/11/2025	109.50
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	14		\$88,220.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	14		\$88,220.00
Division 000 - Non-Div Totals							Invoice Transactions	14		\$88,220.00
Department 150 - City Attorney Totals							Invoice Transactions	14		\$88,220.00
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.217 - Prof Svc Fin - Business Lic Services										
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN051543	May 2025 BL Admin Fee	Paid by EFT # 6394		05/31/2025	06/30/2025	06/30/2025		07/11/2025	34,658.82
Account 6300.217 - Prof Svc Fin - Business Lic Services Totals							Invoice Transactions	1		\$34,658.82



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4235851806	Mat Service City Hall	Paid by Check # 107293		07/03/2025	07/08/2025	07/08/2025		07/11/2025	61.72
Account 6360.570 - Maint & Repairs Other Svc Agr Totals										Invoice Transactions 1
										\$61.72
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023681404	CALNET3-9391023477 (582-9803)	Paid by Check # 107240		06/27/2025	07/08/2025	06/30/2025		07/11/2025	31.58
10758 - AT & T CALNET3	000023681398	CALNET3-9391023471 (582-0100)	Paid by Check # 107240		06/27/2025	07/08/2025	06/30/2025		07/11/2025	65.63
10758 - AT & T CALNET3	000023683494	CALNET3-9391023468 (384-9148)	Paid by Check # 107240		06/28/2025	07/08/2025	06/30/2025		07/11/2025	31.58
10758 - AT & T CALNET3	000023683464	CALNET3-9391023440 (384-0860)	Paid by Check # 107240		06/28/2025	07/08/2025	06/30/2025		07/11/2025	31.58
10758 - AT & T CALNET3	000023683465	CALNET3-9391023441 (384-0888)	Paid by Check # 107240		06/28/2025	07/08/2025	06/30/2025		07/11/2025	31.58
10758 - AT & T CALNET3	000023683461	CALNET3-9391023437 (384-0425)	Paid by Check # 107240		06/28/2025	07/08/2025	06/30/2025		07/11/2025	61.61
10758 - AT & T CALNET3	000023683489	CALNET3-9391023463 (384-7854)	Paid by Check # 107240		06/28/2025	07/08/2025	06/30/2025		07/11/2025	31.58
10758 - AT & T CALNET3	000023683492	CALNET3-9391023466 (384-8477)	Paid by Check # 107240		06/28/2025	07/08/2025	06/30/2025		07/11/2025	61.61
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 8
										\$346.75
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2025 313-6	PG&E 6793435313-6	Paid by Check # 107274		06/25/2025	07/08/2025	06/30/2025		07/11/2025	9,709.02
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 1
										\$9,709.02
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	893887	Alarm Monitoring - 209 Cypress - July-Sept 2025	Paid by EFT # 6406		06/15/2025	07/01/2025	07/01/2025		07/11/2025	230.37
10239 - First Alarm	890237	Alarm Monitoring - Council Chambers - July-Sept 2025	Paid by EFT # 6406		06/15/2025	07/01/2025	07/01/2025		07/11/2025	138.00
10239 - First Alarm	890238	Alarm Monitoring - 209 Cypress - July-Sept 2025	Paid by EFT # 6406		06/15/2025	07/01/2025	07/01/2025		07/11/2025	153.72
10239 - First Alarm	890289	Alarm Monitoring - 304 Hillcrest Ave - July-Sept 2025	Paid by EFT # 6406		06/15/2025	07/01/2025	07/01/2025		07/11/2025	748.77
Account 6600.010 - Other Charges Alarm Totals										Invoice Transactions 4
										\$1,270.86



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Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.491 - Other Charges Membership AMBAG										
10031 - Association of Monterey Bay Area Governments	4502	FY 2025-2026 Membership Jurisdiction Dues	Paid by Check # 107290		07/01/2025	07/01/2025	07/01/2025		07/11/2025	4,838.76
Account 6600.491 - Other Charges Membership AMBAG Totals							Invoice Transactions		1	\$4,838.76
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		16	\$50,885.93
Division 000 - Non-Div Totals							Invoice Transactions		16	\$50,885.93
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		16	\$50,885.93
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11458 - Ganete Solutions, Inc. / ArmorerLink	1804860	Firearm Management System Annual Subscription 7/1/25 - 6/30/26	Paid by Check # 107294		06/01/2025	07/03/2025	07/03/2025		07/11/2025	2,900.00
11723 - Hardee Polygraph Services - Heather Hardee	MPD25-02	Polygraph - Macias, Joshua	Paid by Check # 107256		07/07/2025	07/07/2025	06/30/2025		07/11/2025	300.00
12065 - Hasco Stations, LLC	HCL-026375-25	Car Wash	Paid by Check # 107257		06/30/2025	07/01/2025	07/01/2025		07/11/2025	144.50
10334 - Lexis Nexis Risk Solutions	1100165399	June 2025 Minimum Commitment	Paid by Check # 107262		06/30/2025	07/03/2025	06/30/2025		07/11/2025	150.00
10434 - Monterey P. Regional Special Response Unit	55	SRU Yearly Contribution (FY 2025-2026)	Paid by Check # 107297		06/26/2025	07/08/2025	07/08/2025		07/11/2025	5,000.00
11632 - Veritone, Inc.	977326	Redact application: 5/9/25 - 5/8/26 - 50 hours of processing	Paid by EFT # 6408		07/02/2025	07/02/2025	07/02/2025		07/11/2025	5,000.00
11632 - Veritone, Inc.	976387	Contact Application: 7/1/25 - 6/30/27 - 29 users	Paid by EFT # 6408		07/02/2025	07/08/2025	07/08/2025		07/11/2025	5,800.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		7	\$19,294.50
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	895938	Ticket 239922 - Semi Annual Fire Inspection - 3 batteries used	Paid by EFT # 6406		07/09/2025	07/09/2025	07/08/2025		07/11/2025	723.78
Account 6360.050 - Maint & Repairs Building Totals							Invoice Transactions		1	\$723.78
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	12941	Camera Maintenance: June Activity	Paid by EFT # 6398		07/31/2025	07/31/2025	06/30/2025		07/11/2025	4,923.28



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Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	12984	IT Maintenance: June Services	Paid by EFT # 6398		06/30/2025	07/31/2025	06/30/2025		07/11/2025	2,232.50
10897 - TechRx Technology Services	12920	TV mounting / Camera Viewport	Paid by EFT # 6398		06/30/2025	07/03/2025	06/30/2025		07/11/2025	874.51
10897 - TechRx Technology Services	12942	NVR / Set Up	Paid by EFT # 6407		07/31/2025	07/31/2025	07/02/2025		07/11/2025	1,964.10
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions 4			<u>\$9,994.39</u>
Account 6360.570 - Maint & Repairs Other Svc Agr										
10334 - Lexis Nexis Risk Solutions	1028011305	DORS Annual License Support Fee - 6/01/2025 - 05/31/2026	Paid by Check # 107295		06/30/2025	07/03/2025	07/03/2025		07/11/2025	5,908.92
12079 - Pace Systems Inc.	IN00068419	Scheduler Software 8/07/25 - 8/06/26	Paid by Check # 107298		06/23/2025	06/30/2025	06/30/2025		07/11/2025	2,447.20
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 2			<u>\$8,356.12</u>
Account 6370.015 - Shared Svc ACJIS Warrant										
10410 - Monterey County Sheriff's Department	3122	Criminal Justice Information System - April 1 - June 30, 2025	Paid by Check # 107267		07/02/2025	07/03/2025	06/30/2025		07/11/2025	37,472.74
Account 6370.015 - Shared Svc ACJIS Warrant Totals							Invoice Transactions 1			<u>\$37,472.74</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethenol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	6,538.61
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			<u>\$6,538.61</u>
Account 6400.635 - Material & Suppl Postage Shipping										
10235 - FedEx	8-914-50873	Acct # 3995-9218-6	Paid by Check # 107250		07/04/2025	07/04/2025	06/30/2025		07/11/2025	34.95
Account 6400.635 - Material & Suppl Postage Shipping Totals							Invoice Transactions 1			<u>\$34.95</u>
Account 6500.620 - Training & Travel POST										
10935 - South Bay Regional Public Safety Training Cons.	225640	Field Training Officer Update - Ball - 5/12/25	Paid by Check # 107279		06/13/2025	07/01/2025	07/01/2025		07/11/2025	337.00
Account 6500.620 - Training & Travel POST Totals							Invoice Transactions 1			<u>\$337.00</u>
Account 6600.485 - Other Charges Medical Svc - Investigations										
10445 - Natividad Medical Center	04-06-25	3/13/25 Yara Loaiza, Andrea - Blood Alcohol	Paid by Check # 107271		04/06/2025	07/03/2025	06/30/2025		07/11/2025	31.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 1			<u>\$31.00</u>
Account 6600.780 - Other Charges Transcription Svc										
10544 - SpeakWrite	d8f7a2a5	Transcription Service; Online Reporting	Paid by Check # 107280		07/01/2025	07/01/2025	07/01/2025		07/11/2025	2,215.92
Account 6600.780 - Other Charges Transcription Svc Totals							Invoice Transactions 1			<u>\$2,215.92</u>



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Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
10899 - Monterey County Animal Services	7/2/2025	3rd Qt FY 2024-25	Paid by Check # 107265		07/02/2025	07/03/2025	06/30/2025		07/11/2025	7,826.00
10899 - Monterey County Animal Services	7/2/2025 4th Qt	4th Qt FY 2024-25	Paid by Check # 107265		07/02/2025	07/03/2025	06/30/2025		07/11/2025	7,826.00
10602 - VCA All Pets Animal Hospital Salinas	5644733624	6/13/25 K9 Riley Doctor visit	Paid by Check # 107284		06/13/2025	07/03/2025	06/30/2025		07/11/2025	554.24
10602 - VCA All Pets Animal Hospital Salinas	5644737284	6/17/25 ; 7/08/25 K9 Riley Doctor visit	Paid by Check # 107301		07/08/2025	07/08/2025	07/08/2025		07/11/2025	1,496.71
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals							Invoice Transactions	4		\$17,702.95
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	24		\$102,701.96
Division 000 - Non-Div Totals							Invoice Transactions	24		\$102,701.96
Department 210 - Police Totals							Invoice Transactions	24		\$102,701.96
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125232	Plan Review and Fire Inspection for 120 General Stilwell	Paid by Check # 107245		06/24/2025	07/01/2025	07/01/2025		07/11/2025	215.00
10841 - Carmel Fire Protection Associates - Art Black	125108	Plan Registration and Fire Inspection for Lot 553	Paid by Check # 107245		03/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125109	Plan Registration and Fire Inspection for Lot 591	Paid by Check # 107245		03/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125105	Plan Review and Fire Inspection for Interim	Paid by Check # 107245		03/18/2025	07/01/2025	07/01/2025		07/11/2025	215.00
10841 - Carmel Fire Protection Associates - Art Black	125107	Plan Review and Fire Inspection for Lot 552	Paid by Check # 107245		03/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125161	Plan Review and Fire Inspection for Joby	Paid by Check # 107245		04/20/2025	07/01/2025	07/01/2025		07/11/2025	245.00
10841 - Carmel Fire Protection Associates - Art Black	125149	Fire Sprinkler and Inspection for Lot 804	Paid by Check # 107245		04/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125154	Fire Sprinkler and Inspection for Lot 958	Paid by Check # 107245		04/19/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125155	Fire Sprinkler and Inspection for Lot 959	Paid by Check # 107245		04/19/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125152	Fire Sprinkler and Inspection for Lot 902	Paid by Check # 107245		04/19/2025	07/01/2025	07/01/2025		07/11/2025	230.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125153	Fire Sprinkler and Inspection for Lot 903	Paid by Check # 107245		04/19/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125148	Fire Sprinkler and Inspection for Lot 803	Paid by Check # 107245		04/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125147	Fire Sprinkler and Inspection for Lot 802	Paid by Check # 107245		04/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125151	Fire Sprinkler and Inspection for Lot 901	Paid by Check # 107245		04/19/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125150	Fire Sprinkler and Inspection for Lot 833	Paid by Check # 107245		04/18/2025	07/01/2025	07/01/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125242	Plan Review for Marina Station Master Plan 2539	Paid by Check # 107245		06/26/2025	07/01/2025	07/01/2025		07/11/2025	200.00
10841 - Carmel Fire Protection Associates - Art Black	125243	Plan Review for Marina Station Master Plan 2267	Paid by Check # 107245		06/26/2025	07/01/2025	07/01/2025		07/11/2025	200.00
10841 - Carmel Fire Protection Associates - Art Black	125244	Plan Review for Marina Station Master Plan 1825	Paid by Check # 107245		06/26/2025	07/01/2025	07/01/2025		07/11/2025	200.00
10841 - Carmel Fire Protection Associates - Art Black	125245	Plan Review for Marina Station Master Plan 1980	Paid by Check # 107245		06/26/2025	07/01/2025	07/01/2025		07/11/2025	200.00
10841 - Carmel Fire Protection Associates - Art Black	125220	Plan Review and Fire Inspection for MCWD	Paid by Check # 107245		06/12/2025	07/01/2025	07/01/2025		07/11/2025	215.00
10841 - Carmel Fire Protection Associates - Art Black	125209	Residential Fire Inspection for 3008 Tyndall Way	Paid by Check # 107245		06/05/2025	07/03/2025	06/30/2025		07/11/2025	215.00
10841 - Carmel Fire Protection Associates - Art Black	125203	Plan Review and Fire Inspection for MCWD	Paid by Check # 107245		05/31/2025	07/03/2025	06/30/2025		07/11/2025	100.00
10841 - Carmel Fire Protection Associates - Art Black	125202	Plan Review and Fire Inspection for MCWD	Paid by Check # 107245		05/31/2025	07/03/2025	06/30/2025		07/11/2025	100.00
10841 - Carmel Fire Protection Associates - Art Black	125199	Plan Review and Fire Inspection for MCWD	Paid by Check # 107245		05/31/2025	07/03/2025	06/30/2025		07/11/2025	100.00
10841 - Carmel Fire Protection Associates - Art Black	125191	Plan Review and Fire Inspection for Bay Federal	Paid by Check # 107245		05/20/2025	07/03/2025	06/30/2025		07/11/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125249	Plan Review for Marina Airport	Paid by Check # 107291		07/04/2025	07/07/2025	07/07/2025		07/11/2025	100.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 26	\$5,295.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4235851852	Towel - Microfiber Towel	Paid by Check # 107293		07/03/2025	07/03/2025	07/03/2025		07/11/2025	159.99
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions 1			<u>\$159.99</u>
Account 6360.850 - Maint & Repairs Vehicle										
10323 - L.N. Curtis & Sons	INV965058	Replaced Blades on Hurst Cutter/ Labor	Paid by EFT # 6395		07/02/2025	07/07/2025	06/30/2025		07/11/2025	2,058.66
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions 1			<u>\$2,058.66</u>
Account 6400.100 - Material & Suppl CSA 74 Funded										
10029 - MONTEREY SANITARY SUPPLY,INC./ALTIUS MEDICAL	21643	Tri-Annual Medical Waste Service Bio Hazard Waste Disposal	Paid by Check # 107270		03/04/2025	07/08/2025	06/30/2025		07/11/2025	106.00
10029 - MONTEREY SANITARY SUPPLY,INC./ALTIUS MEDICAL	22023	Tri-Annual Medical Waste Service Bio Hazard Waste Disposal	Paid by Check # 107270		06/24/2025	07/08/2025	06/30/2025		07/11/2025	106.00
10029 - MONTEREY SANITARY SUPPLY,INC./ALTIUS MEDICAL	22053	Tri-Annual Medical Waste Service Bio Hazard Waste Disposal	Paid by Check # 107270		07/07/2025	07/08/2025	06/30/2025		07/11/2025	106.00
10029 - MONTEREY SANITARY SUPPLY,INC./ALTIUS MEDICAL	21642	Tri-Annual Medical Waste Service Bio Hazard Waste Disposal	Paid by Check # 107270		03/04/2025	07/08/2025	06/30/2025		07/11/2025	106.00
Account 6400.100 - Material & Suppl CSA 74 Funded Totals							Invoice Transactions 4			<u>\$424.00</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291974	Diesel	Paid by Check # 107266		06/09/2025	06/30/2025	06/30/2025		07/11/2025	2,120.67
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethenol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	516.21
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 2			<u>\$2,636.88</u>
Account 6400.740 - Material & Suppl Special Dept Suppl										
11393 - Carmel Roasters, Inc.	72689	FD Coffee - 3 Boxes	Paid by Check # 107292		07/02/2025	07/03/2025	07/03/2025		07/11/2025	306.77
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions 1			<u>\$306.77</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 35			<u>\$10,881.30</u>
Division 000 - Non-Div Totals							Invoice Transactions 35			<u>\$10,881.30</u>
Department 250 - Fire Totals							Invoice Transactions 35			<u>\$10,881.30</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	091663	Apartment Window Trim	Paid by Check # 107238		06/17/2025	06/26/2025	06/26/2025		07/11/2025	18.56
10230 - Ewing	26661518	Irrigation	Paid by Check # 107249		06/30/2025	06/30/2025	06/30/2025		07/11/2025	97.42
10237 - Ferguson Enterprise , Inc. # 1423	6039237	VD Backflow	Paid by Check # 107251		06/18/2025	06/27/2025	06/27/2025		07/11/2025	1,711.14
10250 - Gavilan Pest Control	0170906	3126 Shoemaker at the Pond	Paid by Check # 107252		06/17/2025	06/30/2025	06/30/2025		07/11/2025	80.00
10250 - Gavilan Pest Control	0170904	120 Seaside Circle Pond/Restrooms	Paid by Check # 107252		06/17/2025	06/30/2025	06/30/2025		07/11/2025	80.00
12151 - King garage doors inc.	06-26-25	corp yard	Paid by Check # 107260		06/26/2025	06/30/2025	06/30/2025		07/11/2025	480.00
11879 - Norfield Development Partners, LLC	2739	software locator	Paid by Check # 107273		01/10/2025	06/30/2025	06/30/2025		07/11/2025	648.27
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 7	\$3,115.39
Account 6360.440 - Maint & Repairs Landscape General										
10728 - Ace Hardware-Public Works	091661	Irr Cont Batteries VC Park	Paid by Check # 107238		06/17/2025	06/26/2025	06/26/2025		07/11/2025	41.49
10599 - Valley Saw & Garden Equipment	411557	Small Engine Services	Paid by Check # 107283		06/05/2025	06/26/2025	06/26/2025		07/11/2025	876.91
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 2	\$918.40
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-046	3100 Preston Dr	Paid by Check # 107263		06/18/2025	06/27/2025	06/27/2025		07/11/2025	221.46
10349 - Marina Coast Water District	June 2025 56-111	Imjin Pkwy & Preston Dr	Paid by Check # 107263		06/18/2025	06/27/2025	06/27/2025		07/11/2025	296.14
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 2	\$517.60
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethanol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	258.10
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$258.10
Account 6400.630 - Material & Suppl Portable Toilet										
10587 - United Rentals	INV-5428018	Beach Rd & Deforest Rd	Paid by Check # 107281		06/26/2025	06/26/2025	06/26/2025		07/11/2025	298.66
10588 - United Site Services	INV-5328349	Beach Rd & Deforest Rd	Paid by Check # 107282		05/15/2025	06/26/2025	06/26/2025		07/11/2025	260.35
Account 6400.630 - Material & Suppl Portable Toilet Totals									Invoice Transactions 2	\$559.01
Account 6400.737 - Material & Suppl Tools & Equip										
10470 - Peninsula Welding & Medical Supply	280866	Oxygen	Paid by Check # 107275		06/20/2025	06/30/2025	06/30/2025		07/11/2025	162.44



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.737 - Material & Suppl Tools & Equip										
10470 - Peninsula Welding & Medical Supply	281442	Non-Liquid Cylinders	Paid by Check # 107275		06/30/2025	06/30/2025	06/30/2025		07/11/2025	12.90
10599 - Valley Saw & Garden Equipment	412473	Equipment	Paid by Check # 107283		06/13/2025	06/26/2025	06/26/2025		07/11/2025	8,141.12
Account 6400.737 - Material & Suppl Tools & Equip Totals									Invoice Transactions 3	<u>\$8,316.46</u>
Account 6400.800 - Material & Suppl Uniform										
10655 - Bo Freitas - Employee	06-23-25	Safety Glasses	Paid by Check # 107243		06/23/2025	06/30/2025	06/30/2025		07/11/2025	200.00
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110720434	PW Uniforms	Paid by Check # 107285		06/27/2025	06/30/2025	06/30/2025		07/11/2025	138.83
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110716142	PW Shop supplies	Paid by Check # 107285		06/20/2025	06/30/2025	06/30/2025		07/11/2025	73.51
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110716141	PW Uniforms	Paid by Check # 107285		06/20/2025	06/30/2025	06/30/2025		07/11/2025	139.46
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 4	<u>\$551.80</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 21	<u>\$14,236.76</u>
Division 311 - Buildings & Grounds Totals									Invoice Transactions 21	<u>\$14,236.76</u>
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10085 - Burton's Fire, Inc.	W82713	Rosenbauer	Paid by EFT # 6391		06/30/2025	06/30/2025	06/30/2025		07/11/2025	7,144.48
11230 - Golden State Truck & Trailer Repair, Inc.	W50712	2004 Workstar 74	Paid by Check # 107254		05/27/2025	06/30/2025	06/30/2025		07/11/2025	9,813.83
12181 - Sound Billing, LLC / MyFleetCenter	45426543	2019 Dodge Durango	Paid by Check # 107278		05/27/2025	06/30/2025	06/30/2025		07/11/2025	181.30
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 3	<u>\$17,139.61</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	<u>\$17,139.61</u>
Division 313 - Vehicle Maint Totals									Invoice Transactions 3	<u>\$17,139.61</u>
Department 310 - Public Works Totals									Invoice Transactions 24	<u>\$31,376.37</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6116379446	PW Verizon 972476364	Paid by EFT # -00001		06/18/2025	06/30/2025	06/30/2025		07/11/2025	41.36
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$41.36
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$41.36
Division 000 - Non-Div Totals							Invoice Transactions	1		\$41.36
Department 410 - Planning Totals							Invoice Transactions	1		\$41.36
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10316 - Kimley-Horn & Associates, Inc.	31213882	Marina & Bonte Int	Paid by Check # 107259		02/28/2025	06/30/2025	06/30/2025		07/11/2025	7,358.42
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$7,358.42
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$7,358.42
Division 000 - Non-Div Totals							Invoice Transactions	1		\$7,358.42
Department 420 - Engineering Totals							Invoice Transactions	1		\$7,358.42
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6116379446	PW Verizon 972476364	Paid by EFT # -00001		06/18/2025	06/30/2025	06/30/2025		07/11/2025	164.17
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$164.17
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$164.17
Division 000 - Non-Div Totals							Invoice Transactions	1		\$164.17
Department 430 - Building Inspection Totals							Invoice Transactions	1		\$164.17
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228942	Custodial Service for June 2025	Paid by EFT # 6390		06/27/2025	07/08/2025	06/30/2025		07/11/2025	906.47
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$906.47



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10603 - Verizon Wireless	6116258358	542484588-00001	Paid by EFT # 6399		06/17/2025	07/02/2025	06/30/2025		07/11/2025	415.36
Account 6380.150 - Utilities Comm Phone System Totals							Invoice Transactions		1	<u>\$415.36</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethenol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	602.24
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions		1	<u>\$602.24</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		3	<u>\$1,924.07</u>
Division 100 - Admin Totals							Invoice Transactions		3	<u>\$1,924.07</u>
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228942	Custodial Service for June 2025	Paid by EFT # 6390		06/27/2025	07/08/2025	06/30/2025		07/11/2025	350.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	<u>\$350.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	<u>\$350.00</u>
Division 511 - Youth Totals							Invoice Transactions		1	<u>\$350.00</u>
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228942	Custodial Service for June 2025	Paid by EFT # 6390		06/27/2025	07/08/2025	06/30/2025		07/11/2025	474.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	<u>\$474.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	<u>\$474.00</u>
Division 512 - Teen Totals							Invoice Transactions		1	<u>\$474.00</u>
Division 513 - Senior										
Sub-Division 00 - Non-Subdiv										
Account 6360.360 - Maint & Repairs Janitorial										
10080 - Branch's Janitorial	228942	Custodial Service for June 2025	Paid by EFT # 6390		06/27/2025	07/08/2025	06/30/2025		07/11/2025	329.00
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions		1	<u>\$329.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	<u>\$329.00</u>
Division 513 - Senior Totals							Invoice Transactions		1	<u>\$329.00</u>
Department 510 - Recreation & Culture Totals							Invoice Transactions		6	<u>\$3,077.07</u>
Fund 100 - General Fund Totals							Invoice Transactions		143	<u>\$456,198.74</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN5373083	Lease Payment/July 2025	Paid by EFT # 6405		07/03/2025	07/07/2025	07/07/2025		07/11/2025	79,228.07
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions	1		<u>\$79,228.07</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$79,228.07</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$79,228.07</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$79,228.07</u>
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions	1		<u>\$79,228.07</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.060 - Maint & Repairs Bdg Library										
10603 - Verizon Wireless	6116379446	PW Verizon 972476364	Paid by EFT # 6399		06/18/2025	06/30/2025	06/30/2025		07/11/2025	40.01
							Account 6360.060 - Maint & Repairs Bdg Library Totals		Invoice Transactions 1	\$40.01
							Sub-Division 00 - Non-Subdiv Totals		Invoice Transactions 1	\$40.01
							Division 000 - Non-Div Totals		Invoice Transactions 1	\$40.01
							Department 000 - Non-Dept Totals		Invoice Transactions 1	\$40.01
							Fund 130 - Library Maintenance Totals		Invoice Transactions 1	\$40.01



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6116379446	PW Verizon 972476364	Paid by EFT # -00001		06/18/2025	06/30/2025	06/30/2025		07/11/2025	709.14
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$709.14
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2025 483-6	PG&E - 3982644483-6	Paid by Check # 107274		06/18/2025	06/30/2025	06/30/2025		07/11/2025	17,660.03
10463 - Pacific Gas & Electric	June 2025 313-6	PG&E 6793435313-6	Paid by Check # 107274		06/25/2025	07/08/2025	06/30/2025		07/11/2025	1,055.38
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 2	\$18,715.41
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4343645	Old Yard	Paid by Check # 107269		06/20/2025	06/26/2025	06/26/2025		07/11/2025	184.80
10427 - Monterey Regional Waste Management District	4343752	Streets	Paid by Check # 107269		06/20/2025	06/27/2025	06/27/2025		07/11/2025	201.74
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 2	\$386.54
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291974	Diesel	Paid by Check # 107266		06/09/2025	06/30/2025	06/30/2025		07/11/2025	1,044.51
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethenol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	258.10
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$1,302.61
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	178857	"No smoking"	Paid by Check # 107244		06/20/2025	06/30/2025	06/30/2025		07/11/2025	333.21
Account 6400.733 - Material & Suppl Signs Totals									Invoice Transactions 1	\$333.21
Account 6400.752 - Material & Suppl Street Paint & Legends										
10728 - Ace Hardware-Public Works	091696	Street Painting	Paid by Check # 107238		06/23/2025	06/26/2025	06/26/2025		07/11/2025	64.38
10728 - Ace Hardware-Public Works	091669	Streets Painting	Paid by Check # 107238		06/18/2025	06/26/2025	06/26/2025		07/11/2025	9.82
10538 - Sherwin-Williams	3287-1	Street Painting	Paid by Check # 107277		06/23/2025	06/26/2025	06/26/2025		07/11/2025	88.56
Account 6400.752 - Material & Suppl Street Paint & Legends Totals									Invoice Transactions 3	\$162.76
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 11	\$21,609.67
Division 000 - Non-Div Totals									Invoice Transactions 11	\$21,609.67
Department 000 - Non-Dept Totals									Invoice Transactions 11	\$21,609.67
Fund 220 - Gas Tax Totals									Invoice Transactions 11	\$21,609.67



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	61508	Seabreeze	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	1,368.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$1,368.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	422493	Beach Rd	Paid by Check # 107272		06/17/2025	06/26/2025	06/26/2025		07/11/2025	1,050.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$1,050.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$2,418.00
Division 000 - Non-Div Totals									Invoice Transactions 2	\$2,418.00
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$2,418.00
Fund 232 - Seabreeze AD Totals									Invoice Transactions 2	\$2,418.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	61509	Monterey Bay Estates	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	1,767.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$1,767.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	422492	Quebrada Del Mar Dr & Costa Del Mar	Paid by Check # 107272		06/17/2025	06/26/2025	06/26/2025		07/11/2025	2,250.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$2,250.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2025 313-6	PG&E 6793435313-6	Paid by Check # 107274		06/25/2025	07/08/2025	06/30/2025		07/11/2025	11.36
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$11.36
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$4,028.36
Division 000 - Non-Div Totals									Invoice Transactions 3	\$4,028.36
Department 000 - Non-Dept Totals									Invoice Transactions 3	\$4,028.36
Fund 233 - Monterey Bay Estates AD Totals									Invoice Transactions 3	\$4,028.36



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	61510	Cypress Cove II	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	2,052.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$2,052.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2025 313-6	PG&E 6793435313-6	Paid by Check # 107274		06/25/2025	07/08/2025	06/30/2025		07/11/2025	10.84
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$10.84
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$2,062.84
Division 000 - Non-Div Totals									Invoice Transactions 2	\$2,062.84
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$2,062.84
Fund 235 - Cypress Cove II AD Totals									Invoice Transactions 2	\$2,062.84



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	61511	Locke Paddon CFD	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	912.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals									Invoice Transactions 1	\$912.00
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	422494	Paddon Place Pathway and Reservation Rd	Paid by Check # 107272		06/17/2025	06/26/2025	06/26/2025		07/11/2025	1,715.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$1,715.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$2,627.00
Division 000 - Non-Div Totals									Invoice Transactions 2	\$2,627.00
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$2,627.00
Fund 251 - CFD - Locke Paddon Totals									Invoice Transactions 2	\$2,627.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	61512	Phase 1c CFD	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	456.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		\$456.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$456.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$456.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$456.00
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	1		\$456.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
12067 - Sterling Management / Sterling Property Management	07-01-2025	306 Reservation Road - HOA Fee - July 2025	Paid by Check # 107299		07/01/2025	07/01/2025	07/01/2025		07/11/2025	555.98
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1		\$555.98	
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1		\$555.98	
Division 000 - Non-Div Totals							Invoice Transactions 1		\$555.98	
Department 000 - Non-Dept Totals							Invoice Transactions 1		\$555.98	
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1		\$555.98	



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12055 - Ghirardelli Associates, Inc	22084.003-5	Citywide Street Repair (FY 24-25)	Paid by Check # 107253		04/28/2025	07/02/2025	06/30/2025		07/11/2025	81,324.37
10425 - Monterey Peninsula Engineering	01 (Feb '25)	Marina Citywide Street Repair	Paid by Check # 107268		06/06/2025	06/30/2025	06/30/2025		07/11/2025	434,885.30
11847 - BKF Engineers	25060908	Marina Pavement Managment Program	Paid by EFT # 6389		06/27/2025	06/30/2025	06/30/2025		07/11/2025	4,752.25
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		\$520,961.92
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$520,961.92
Division 000 - Non-Div Totals							Invoice Transactions	3		\$520,961.92
Department 000 - Non-Dept Totals							Invoice Transactions	3		\$520,961.92
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	3		\$520,961.92



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10425 - Monterey Peninsula Engineering	25-04-16 23	Imjin Parkway Widening	Paid by Check # 107268		06/06/2025	06/27/2025	06/27/2025		07/11/2025	925,450.96
10425 - Monterey Peninsula Engineering	24-06-07	Equestrian Center Upgrade RV Utility Hookups	Paid by Check # 107268		07/09/2024	06/27/2025	06/27/2025		07/11/2025	23,275.00
10425 - Monterey Peninsula Engineering	05-15 24	Imjin Parkway widening	Paid by Check # 107268		06/30/2025	06/30/2025	06/30/2025		07/11/2025	1,209,726.23
12199 - BEK COLLECTIVE INC / BEK COLLECTIVE	030-006-001	Asian American Garden	Paid by Check # 107242		05/07/2025	06/30/2025	06/30/2025		07/11/2025	8,131.25
10171 - CSG Consultants	61515	Imjin Widening	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	5,358.00
10171 - CSG Consultants	61516	Salinas Ave Widening	Paid by EFT # 6392		06/10/2025	06/27/2025	06/27/2025		07/11/2025	228.00
10878 - Green Waste Recovery, Inc.	0007939821	40 yard Roll off	Paid by Check # 107255		02/01/2025	06/27/2025	06/27/2025		07/11/2025	1,973.81
10425 - Monterey Peninsula Engineering	24-06-08 RET	Equestrian Center Upgrade RV Utilities Hookup	Paid by Check # 107268		07/09/2024	06/27/2025	06/27/2025		07/11/2025	1,225.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	8		<u>\$2,175,368.25</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	8		<u>\$2,175,368.25</u>
Division 000 - Non-Div Totals							Invoice Transactions	8		<u>\$2,175,368.25</u>
Department 000 - Non-Dept Totals							Invoice Transactions	8		<u>\$2,175,368.25</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	8		<u>\$2,175,368.25</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11964 - Shute Mihaly & Weinberger LLP	291940	Airport - May 2025	Paid by EFT # 6397		06/30/2025	06/30/2025	06/30/2025		07/11/2025	7,906.51
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals										Invoice Transactions 1
										\$7,906.51
Account 6300.570 - Prof Svc Other										
10150 - Coffman Associates	19GS04-22	FY 24/25 Professional Services through 6/30	Paid by Check # 107247		06/30/2025	07/07/2025	06/30/2025		07/11/2025	634.00
11382 - John K. Cohan / Telemetrix	4323	FY 24/25 Created New Access levels for new gate schedule	Paid by Check # 107258		07/02/2025	07/07/2025	06/30/2025		07/11/2025	825.00
10588 - United Site Services	INV-5427824	781 Neeson Rd (T Hangar Site)	Paid by Check # 107282		06/30/2025	07/29/2025	06/25/2025		07/11/2025	340.45
10588 - United Site Services	INV-5432476	FY 24-25 781 Neeson Rd (T Hangar Site) June 2025	Paid by Check # 107282		06/30/2025	07/29/2025	06/25/2025		07/11/2025	333.96
11489 - Wallace Group, Inc.	65398	Airport Professional Services May 2025	Paid by Check # 107286		06/23/2025	07/22/2025	06/25/2025		07/11/2025	3,598.69
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 5
										\$5,732.10
Account 6360.280 - Maint & Repairs Habitat Management Svc										
12267 - Crescencio Velasco / Velasco landscaping	INV-0000090	FY 24-25 Landscape Monthly for June/July 2025	Paid by Check # 107304		06/30/2025	07/09/2025	06/30/2025		07/11/2025	3,050.00
10250 - Gavilan Pest Control	0170639	Bldg 520 Squirrels	Paid by Check # 107252		06/17/2025	07/16/2025	06/25/2025		07/11/2025	1,150.00
10250 - Gavilan Pest Control	0170640	Bldg 520 Rodents	Paid by Check # 107252		06/17/2025	06/25/2025	06/25/2025		07/11/2025	75.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals										Invoice Transactions 3
										\$4,275.00
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades										
10897 - TechRx Technology Services	12937	FY 24-25 NVR Bay 7 Model for camera use	Paid by EFT # 6398		06/30/2025	07/29/2025	06/30/2025		07/11/2025	1,849.97
10897 - TechRx Technology Services	12936	FY 24-25 Dual Cameras and mounting	Paid by EFT # 6398		06/30/2025	06/30/2025	06/30/2025		07/11/2025	1,591.99
10897 - TechRx Technology Services	12985	FY 24-25 Camera install and purchase Bldg 533	Paid by EFT # 6398		07/01/2025	07/29/2025	06/30/2025		07/11/2025	1,630.01
Account 6360.344 - Maint & Repairs IT - Office Equip & PC Upgrades Totals										Invoice Transactions 3
										\$5,071.97
Account 6360.450 - Maint & Repairs Maint & Repairs										
10728 - Ace Hardware-Public Works	091771	Trufuel 4 cycle	Paid by Check # 107289		07/01/2025	07/09/2025	07/09/2025		07/11/2025	65.53



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.450 - Maint & Repairs Maint & Repairs										
11382 - John K. Cohan / Telemetry	4322	FY 24/25 Annual Gate Inspection and G-13, G-14 replacements	Paid by Check # 107258		07/02/2025	07/07/2025	06/30/2025		07/11/2025	257.83
Account 6360.450 - Maint & Repairs Maint & Repairs Totals Invoice Transactions 2										\$323.36
Account 6360.566 - Maint & Repairs Other Equipment										
11382 - John K. Cohan / Telemetry	4319	FY 24-25Hydraulic Motor and installs	Paid by Check # 107258		06/30/2025	07/19/2025	06/30/2025		07/11/2025	2,353.38
11382 - John K. Cohan / Telemetry	4324	FY 24-25 Serialized Gate Trans to 8 gates/mat safety upgrade	Paid by Check # 107258		07/07/2025	07/28/2025	06/30/2025		07/11/2025	8,253.32
Account 6360.566 - Maint & Repairs Other Equipment Totals Invoice Transactions 2										\$10,606.70
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6116379446	PW Verizon 972476364 -00001	Paid by EFT # 6399		06/18/2025	06/30/2025	06/30/2025		07/11/2025	31.67
Account 6380.120 - Utilities Comm Mobile & Pager Totals Invoice Transactions 1										\$31.67
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023683473	FY 24-25 AWOS-Auto Weather Service (9391023449)	Paid by Check # 107303		06/28/2025	08/04/2025	06/30/2025		07/11/2025	33.55
10758 - AT & T CALNET3	000023683468	FY 24-25 Fire Alarms Hangar 524 & 533 (9391023444)	Paid by Check # 107303		06/28/2025	08/04/2025	06/30/2025		07/11/2025	61.61
10758 - AT & T CALNET3	000023683467	FY 24-25 Fire Alarms Hangar 524 & 533 (9391023443)	Paid by Check # 107303		06/28/2025	08/04/2025	06/30/2025		07/11/2025	61.61
Account 6380.150 - Utilities Comm Phone System Totals Invoice Transactions 3										\$156.77
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	291986	Ethenol Fuel	Paid by Check # 107266		06/11/2025	06/30/2025	06/30/2025		07/11/2025	258.10
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals Invoice Transactions 1										\$258.10
Account 6400.232 - Material & Suppl Fuel - Aviation Jet A										
12099 - Ascent Aviation Group Inc	1121077	Jet A Fuel	Paid by EFT # 6388		06/23/2025	07/22/2025	06/25/2025		07/11/2025	22,628.39
Account 6400.232 - Material & Suppl Fuel - Aviation Jet A Totals Invoice Transactions 1										\$22,628.39
Account 6400.740 - Material & Suppl Special Dept Suppl										
11382 - John K. Cohan / Telemetry	4322	FY 24/25 Annual Gate Inspection and G-13, G-14 replacements	Paid by Check # 107258		07/02/2025	07/07/2025	06/30/2025		07/11/2025	2,310.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10897 - TechRx Technology Services	12937	FY 24-25 NVR Bay 7	Paid by EFT #		06/30/2025	07/29/2025	06/30/2025		07/11/2025	861.12
		Model for camera use	6398							
10897 - TechRx Technology Services	12936	FY 24-25 Dual Cameras	Paid by EFT #		06/30/2025	06/30/2025	06/30/2025		07/11/2025	1,058.01
		and mounting	6398							
10897 - TechRx Technology Services	12985	FY 24-25 Camera	Paid by EFT #		07/01/2025	07/29/2025	06/30/2025		07/11/2025	2,140.00
		install and purchase	6398							
		Bldg 533								
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 4	\$6,369.13
Account 6500.700 - Training & Travel Training & Travel										
12058 - Melissa Orduno - Employee	SWAAE Conf 2025	Per diem and mileage	Paid by Check # 107296		07/09/2025	07/09/2025	07/09/2025		07/11/2025	269.34
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 1	\$269.34
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 27	\$63,629.04
Division 000 - Non-Div Totals									Invoice Transactions 27	\$63,629.04
Department 000 - Non-Dept Totals									Invoice Transactions 27	\$63,629.04
Fund 555 - Marina Airport Totals									Invoice Transactions 27	\$63,629.04
Grand Totals									Invoice Transactions 205	\$3,329,183.88



Accounts Payable by G/L Distribution Report

Payment Date Range 07/18/25 - 07/18/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.700 - Training & Travel Training & Travel										
10335 - Liebert Cassidy Whitmore	11889	Training (07/22/2025)	Paid by EFT # 6423		07/14/2025	07/14/2025	07/14/2025		07/18/2025	75.00
Account 6500.700 - Training & Travel Training & Travel Totals							Invoice Transactions	1		\$75.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$75.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$75.00
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	1		\$75.00
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	494982	City Hall Copier Maintenance Contract - July-Oct. 2025	Paid by EFT # 6424		07/08/2025	07/10/2025	07/10/2025		07/18/2025	768.45
10592 - U.S. Bank Equipment Finance-US Bancorp	558874665	CDD Copier Lease Payment - July 2025	Paid by Check # 107370		06/29/2025	07/07/2025	07/07/2025		07/18/2025	225.06
Account 6360.076 - Maint & Repairs Copier Totals							Invoice Transactions	2		\$993.51
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$993.51
Division 000 - Non-Div Totals							Invoice Transactions	2		\$993.51
Department 125 - I. T. Totals							Invoice Transactions	2		\$993.51
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	430108203001	Office Supplies-Finance (binder/label)	Paid by Check # 107361		07/14/2025	07/16/2025	07/16/2025		07/18/2025	40.50
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$40.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$40.50
Division 000 - Non-Div Totals							Invoice Transactions	1		\$40.50
Department 130 - Finance Totals							Invoice Transactions	1		\$40.50
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 562-0	PG&E - 4758891562-0	Paid by Check # 107363		07/10/2025	07/16/2025	07/16/2025		07/18/2025	1,635.18
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$1,635.18



Accounts Payable by G/L Distribution Report

Payment Date Range 07/18/25 - 07/18/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-041	3260 Imjin Road - Fire Station 2	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	335.59
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions		1	<u>\$335.59</u>
Account 6400.565 - Material & Suppl Office Supplies										
12248 - Blue Triton Brands Inc	05G8720339783	Water Cooler Rentals and Replacement Water	Paid by Check # 107350		07/12/2025	07/10/2025	07/10/2025		07/18/2025	111.30
10046 - ARC (Former San Jose Blue)	12843945	Lease payment/June 25 PW (FY 24-25)	Paid by Check # 107311		06/23/2025	07/02/2025	06/30/2025		07/18/2025	320.50
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions		2	<u>\$431.80</u>
Account 6600.140 - Other Charges Donations - Community Org										
12282 - The Village Project, Inc.	07-15-25	donation for cultural and educational trip to Ghana, Africa	Paid by Check # 107368		07/15/2025	07/16/2025	07/16/2025		07/18/2025	7,500.00
Account 6600.140 - Other Charges Donations - Community Org Totals							Invoice Transactions		1	<u>\$7,500.00</u>
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	559373220	City Hall Copier Lease Payment - July 2025	Paid by Check # 107356		07/03/2025	07/07/2025	07/07/2025		07/18/2025	282.09
Account 6600.452 - Other Charges Leased Copier Totals							Invoice Transactions		1	<u>\$282.09</u>
Account 6600.460 - Other Charges Legal Notices & Pub										
10270 - Monterey County Herald	0001448513	Public Hearing Notices for Sch. of Fees and Devel. Impact Fees	Paid by Check # 107328		06/30/2025	07/10/2025	06/30/2025		07/18/2025	1,484.58
Account 6600.460 - Other Charges Legal Notices & Pub Totals							Invoice Transactions		1	<u>\$1,484.58</u>
Account 6600.494 - Other Charges Membership LAFCO										
10409 - Monterey County Auditor-Controller	26-116	LAFCO Budget Allocation - FY 2025-2026	Paid by Check # 107357		07/10/2025	07/14/2025	07/14/2025		07/18/2025	35,792.71
Account 6600.494 - Other Charges Membership LAFCO Totals							Invoice Transactions		1	<u>\$35,792.71</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		8	<u>\$47,461.95</u>
Division 000 - Non-Div Totals							Invoice Transactions		8	<u>\$47,461.95</u>
Department 190 - Citywide Non-Dept Totals							Invoice Transactions		8	<u>\$47,461.95</u>
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11298 - Allen Dean Huggins / Paragon Investigative Service	IA 25-05	Marina Police Department IA 25-05	Paid by Check # 107310		06/28/2025	07/14/2025	06/30/2025		07/18/2025	6,875.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/18/25 - 07/18/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
12065 - Hasco Stations, LLC	HCL-028459-25	Car Wash	Paid by Check # 107354		07/15/2025	07/15/2025	07/14/2025		07/18/2025	136.00
10326 - Language Line, LLC	11646200	Translation	Paid by Check # 107324		06/30/2025	07/14/2025	06/30/2025		07/18/2025	232.18
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 3	\$7,243.18
Account 6360.570 - Maint & Repairs Other Svc Agr										
12146 - MRC Smart Tech. Solutions/MR	IN4903833	Meter Read	Paid by Check # 107359		07/15/2025	07/15/2025	07/14/2025		07/18/2025	118.52
10981 - Sentry Alarm Systems of America, Inc.	2290582	Burglar Alarm Systems Cust # 1840 8/01 - 10/31/25 - East Field	Paid by Check # 107367		07/15/2025	07/15/2025	07/14/2025		07/18/2025	540.90
10981 - Sentry Alarm Systems of America, Inc.	2290583	Sentry Burglar Alarms Cust # 1840 8/01 - 10/31/25 - South Field	Paid by Check # 107367		07/15/2025	07/15/2025	07/14/2025		07/18/2025	150.00
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 3	\$809.42
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	0023784584	Acct # 9391023478	Paid by Check # 107349		07/15/2025	07/15/2025	07/14/2025		07/18/2025	61.61
Account 6380.150 - Utilities Comm Phone System Totals									Invoice Transactions 1	\$61.61
Account 6400.565 - Material & Suppl Office Supplies										
10498 - Quill Corporation	44718308	Office Supplies	Paid by Check # 107333		06/30/2025	07/14/2025	07/14/2025		07/18/2025	72.64
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$72.64
Account 6400.735 - Material & Suppl Office Equip										
10498 - Quill Corporation	44722011	Office Equipment	Paid by Check # 107364		07/01/2025	07/14/2025	07/14/2025		07/18/2025	107.93
10498 - Quill Corporation	44722799	Office Equipment	Paid by Check # 107364		07/01/2025	07/14/2025	07/14/2025		07/18/2025	196.97
Account 6400.735 - Material & Suppl Office Equip Totals									Invoice Transactions 2	\$304.90
Account 6400.800 - Material & Suppl Uniform										
10753 - Ace High Designs Inc.	53528	Uniform - Rose	Paid by Check # 107347		04/10/2025	07/14/2025	07/14/2025		07/18/2025	93.91
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 1	\$93.91
Account 6500.620 - Training & Travel POST										
10629 - Anthony Aiello - Employee	7-29-25	Per Diem Aiello - Glock Armorer course 7/29/25	Paid by Check # 107348		07/14/2025	07/14/2025	07/14/2025		07/18/2025	8.00
11587 - Carolyn Peliova - Employee	6-22-25	Refund for Peliova - New Flight Back home (SLI Session 1)	Paid by EFT # 6416		06/30/2025	07/10/2025	06/30/2025		07/18/2025	254.30



Accounts Payable by G/L Distribution Report

Payment Date Range 07/18/25 - 07/18/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6500.620 - Training & Travel POST										
11587 - Carolyn Peliova - Employee	06-22-25	Per Diem Peliova - SLI Session 1 6/22/25	Paid by EFT # 6416		06/30/2025	07/10/2025	06/30/2025		07/18/2025	174.00
11587 - Carolyn Peliova - Employee	7-20-25	Per Diem Peliova - SLI Session 2 7/20/25	Paid by EFT # 6422		07/10/2025	07/10/2025	07/10/2025		07/18/2025	161.00
11781 - K'Shante Dela Cuadra - Employee	7-29-25	Per Diem Dela Cuadra - Glock Armorer course 7/29/25	Paid by Check # 107355		07/14/2025	07/14/2025	07/14/2025		07/18/2025	8.00
11604 - Ryan Parra	7-30-25	Per Diem Parra - Pistol Red Dot Instructor course 7/30/25	Paid by Check # 107365		07/14/2025	07/14/2025	07/14/2025		07/18/2025	128.00
Account 6500.620 - Training & Travel POST Totals							Invoice Transactions 6			\$733.30
Account 6600.465 - Other Charges Live Scan										
10193 - California Department of Justice	827300	Livescans	Paid by Check # 107312		06/30/2025	07/14/2025	06/30/2025		07/18/2025	339.00
Account 6600.465 - Other Charges Live Scan Totals							Invoice Transactions 1			\$339.00
Account 6600.485 - Other Charges Medical Svc - Investigations										
10157 - Community Hospital of the Monterey Peninsula	07-08-25	Guarantor: 12252	Paid by Check # 107315		07/08/2025	07/15/2025	06/30/2025		07/18/2025	27.00
Account 6600.485 - Other Charges Medical Svc - Investigations Totals							Invoice Transactions 1			\$27.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 19			\$9,684.96
Division 000 - Non-Div Totals							Invoice Transactions 19			\$9,684.96
Department 210 - Police Totals							Invoice Transactions 19			\$9,684.96
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125217	Fire Sprinkler Inspection for Lot 836	Paid by Check # 107313		06/10/2025	07/02/2025	06/30/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125218	Fire Sprinkler Inspection for Lot 957	Paid by Check # 107313		06/10/2025	07/02/2025	06/30/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125216	Fire Sprinkler Inspection for 835	Paid by Check # 107313		06/10/2025	07/02/2025	06/30/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125172	Plan Review and Sprinkler Inspection for Lot 567	Paid by Check # 107313		05/02/2025	07/02/2025	06/30/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125140	Residential Fire Inspection for Sea Haven 107	Paid by Check # 107313		04/11/2025	07/02/2025	06/30/2025		07/18/2025	230.00



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Payment Date Range 07/18/25 - 07/18/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125165	Plan Review and Fire Alarm Inspection for Autozone	Paid by Check # 107352		07/12/2025	07/15/2025	06/30/2025		07/18/2025	315.00
10841 - Carmel Fire Protection Associates - Art Black	125252	Residential Fire Sprinkler Inspection for 3062 El Capitan Drive	Paid by Check # 107352		07/10/2025	07/15/2025	07/15/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125253	Residential Fire Sprinkler Inspection for 3058 El Capitan Drive	Paid by Check # 107352		07/10/2025	07/15/2025	07/15/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125254	Residential Fire Inspection for 3056 El Capitan Drive	Paid by Check # 107352		07/10/2025	07/15/2025	07/15/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125255	Residential Fire Inspection for 3057 El Capitan Drive	Paid by Check # 107352		07/10/2025	07/15/2025	07/15/2025		07/18/2025	230.00
10841 - Carmel Fire Protection Associates - Art Black	125256	Residential Fire Sprinkler Inspection for 3082 Arroyo Drive	Paid by Check # 107352		07/10/2025	07/15/2025	07/15/2025		07/18/2025	230.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	11	\$2,615.00
Account 6360.850 - Maint & Repairs Vehicle										
10323 - L.N. Curtis & Sons	INV966227	Supplies for Fire Engine	Paid by EFT # 6419		07/08/2025	07/09/2025	06/30/2025		07/18/2025	709.74
Account 6360.850 - Maint & Repairs Vehicle Totals								Invoice Transactions	1	\$709.74
Account 6380.150 - Utilities Comm Phone System										
10603 - Verizon Wireless	6116930753	371782403-00002 FD Mobile May 26 - Jun 25	Paid by EFT # 6421		06/25/2025	07/09/2025	06/30/2025		07/18/2025	532.35
Account 6380.150 - Utilities Comm Phone System Totals								Invoice Transactions	1	\$532.35
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent										
12059 - National Testing Network, Inc.	18911	Firefighter Testing and Recruitment	Paid by Check # 107360		07/10/2025	07/10/2025	07/10/2025		07/18/2025	500.00
Account 6400.739 - Material & Suppl Special Dept Exp-Fire Prevent Totals								Invoice Transactions	1	\$500.00
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	091761	Cust #204 - Supplies for Fire Engine	Paid by Check # 107307		06/30/2025	07/02/2025	06/30/2025		07/18/2025	10.91
10927 - Ace Hardware - Fire Dept.	091772	Cust #204 - Supplies for Fire Engine	Paid by Check # 107307		07/01/2025	07/02/2025	06/30/2025		07/18/2025	32.79
10927 - Ace Hardware - Fire Dept.	091833	Supplies for Station 2	Paid by Check # 107345		07/10/2025	07/10/2025	07/10/2025		07/18/2025	63.29
10323 - L.N. Curtis & Sons	INV962963	Fire Chief Shirt - Aiken	Paid by EFT # 6419		06/27/2025	07/02/2025	06/30/2025		07/18/2025	383.88



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10323 - L.N. Curtis & Sons	INV964334	Structural Jacket, Structural Trousers - Alvarenga	Paid by EFT # 6419		06/30/2025	07/02/2025	06/30/2025		07/18/2025	290.46
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 5	<u>\$781.33</u>
Account 6500.700 - Training & Travel Training & Travel										
11720 - Chotinan Glass/Helping Hands Health Education, LLC	4814	CPR/AED Cards	Paid by EFT # 6417		06/12/2025	07/15/2025	06/30/2025		07/18/2025	480.00
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 1	<u>\$480.00</u>
Account 6700.130 - Capital Outlay Vehicles										
10323 - L.N. Curtis & Sons	INV962399	Supplies for Fire Engine	Paid by EFT # 6419		06/26/2025	07/02/2025	06/30/2025		07/18/2025	4,584.53
Account 6700.130 - Capital Outlay Vehicles Totals									Invoice Transactions 1	<u>\$4,584.53</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 21	<u>\$10,202.95</u>
Division 000 - Non-Div Totals									Invoice Transactions 21	<u>\$10,202.95</u>
Department 250 - Fire Totals									Invoice Transactions 21	<u>\$10,202.95</u>
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10005 - A-1 Sweeping Service	June 2025	City Sweeping Service June 2025	Paid by Check # 107306		06/30/2025	07/07/2025	06/30/2025		07/18/2025	6,490.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	<u>\$6,490.00</u>
Account 6360.040 - Maint & Repairs Backflow Preventers										
10368 - Martin's Irrigation Supply	680256	Windy Hill Backflow	Paid by Check # 107326		06/30/2025	07/15/2025	06/30/2025		07/18/2025	1,527.42
Account 6360.040 - Maint & Repairs Backflow Preventers Totals									Invoice Transactions 1	<u>\$1,527.42</u>
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	091714	Facilities/Library (FY 24 -25)	Paid by Check # 107308		06/25/2025	07/07/2025	06/30/2025		07/18/2025	27.04
12269 - ALK Services, Inc. / American Lock and Key	1-13182	Pool Building Keys (FY 24-25)	Paid by Check # 107309		03/17/2025	07/02/2025	06/30/2025		07/18/2025	49.29
10080 - Branch's Janitorial	228951	Opening restrooms	Paid by EFT # 6415		06/27/2025	07/07/2025	06/30/2025		07/18/2025	945.00
10080 - Branch's Janitorial	228939	Custodial Services for June 2025	Paid by EFT # 6415		06/25/2025	07/15/2025	06/30/2025		07/18/2025	2,886.35
10181 - Dave's Repair Service	38805DG	Monthly Site Inspection as Designated Operator	Paid by Check # 107316		05/23/2025	07/15/2025	06/30/2025		07/18/2025	147.50



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10217 - El Gabilan Tree Service	06-30-2025	Arborist Report Patton Parkway	Paid by Check # 107318		06/30/2025	07/07/2025	06/30/2025		07/18/2025	550.00
10230 - Ewing	26850948	Windy Hill Park	Paid by Check # 107353		07/14/2025	07/11/2025	07/11/2025		07/18/2025	162.02
10237 - Ferguson Enterprise , Inc. # 1423	6050129	Townhouse (FY 24-25)	Paid by Check # 107319		06/23/2025	07/02/2025	06/30/2025		07/18/2025	338.17
10237 - Ferguson Enterprise , Inc. # 1423	6058044	VD Park	Paid by Check # 107319		06/26/2025	07/07/2025	06/30/2025		07/18/2025	1,248.57
10250 - Gavilan Pest Control	0170877	Locke Paddon Park	Paid by Check # 107320		06/30/2025	07/07/2025	06/30/2025		07/18/2025	450.00
10250 - Gavilan Pest Control	0170970	Preston Park	Paid by Check # 107320		06/30/2025	07/07/2025	06/30/2025		07/18/2025	180.00
10250 - Gavilan Pest Control	0170905	190 Seaside Circle	Paid by Check # 107320		06/30/2025	07/07/2025	06/30/2025		07/18/2025	300.00
10250 - Gavilan Pest Control	0171056	Gloria Jean Tate Park	Paid by Check # 107320		06/30/2025	07/07/2025	06/30/2025		07/18/2025	300.00
10250 - Gavilan Pest Control	0171092	Windy Hill Park	Paid by Check # 107320		06/30/2025	07/07/2025	06/30/2025		07/18/2025	125.00
10250 - Gavilan Pest Control	0170971	Preston Park	Paid by Check # 107320		06/09/2025	07/07/2025	06/30/2025		07/18/2025	180.00
10263 - Green Line	105481	Grease service 3200 Del Monte, 211 Hillcrest, 304 Hillcrest	Paid by Check # 107321		06/24/2025	07/07/2025	06/30/2025		07/18/2025	1,785.00
10538 - Sherwin-Williams	6460-1	Wetlands	Paid by Check # 107336		06/30/2025	07/07/2025	06/30/2025		07/18/2025	297.94
11583 - Slakey Brothers	859993313	Adapt (FY 24-25)	Paid by Check # 107337		06/23/2025	07/02/2025	06/30/2025		07/18/2025	544.22
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 18	\$10,516.10
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-102	9th St & 4th Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	217.31
10349 - Marina Coast Water District	June 2025 56-103	2840 Fifth Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	119.71
10349 - Marina Coast Water District	June 2025 56-108	Imjin Parkway & Marina Heights	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	195.41
10349 - Marina Coast Water District	June 2025 56-109	8th Street	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	436.31
10349 - Marina Coast Water District	June 2025 56-110	9th St & 4th Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	414.41
10349 - Marina Coast Water District	June 2025 56-107	9th Street Irrigation	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	1,617.44



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-100	9th Street Irrigation Parcels L&M	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	887.44
10349 - Marina Coast Water District	June 2025 56-099	9th Street West of 2nd Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	3,011.74
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 8	\$6,899.77
Account 6400.740 - Material & Suppl Special Dept Suppl										
10244 - Chaz Design	3982	Decals for Fleet	Paid by Check # 107314		06/02/2025	07/07/2025	06/30/2025		07/18/2025	8,771.40
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$8,771.40
Account 6400.800 - Material & Suppl Uniform										
11691 - Tevita Tulua - Refunds only	06-30-25	WORK BOOTS	Paid by Check # 107339		06/30/2025	07/07/2025	06/30/2025		07/18/2025	225.00
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110724629	PW Shop supplies	Paid by Check # 107371		07/04/2025	07/02/2025	07/02/2025		07/18/2025	73.51
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110724628	PW Uniforms	Paid by Check # 107371		07/04/2025	07/02/2025	07/02/2025		07/18/2025	230.27
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110728948	PW Uniforms	Paid by Check # 107371		07/11/2025	07/11/2025	07/11/2025		07/18/2025	186.38
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110728949	PW shop supplies	Paid by Check # 107371		07/11/2025	07/11/2025	07/11/2025		07/18/2025	73.51
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 5	\$788.67
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 34	\$34,993.36
Division 311 - Buildings & Grounds Totals									Invoice Transactions 34	\$34,993.36
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10527 - SAFETY-KLEEN SYSTEMS, INC.	97447926	FUEL	Paid by Check # 107334		06/26/2025	07/07/2025	06/30/2025		07/18/2025	276.26
10528 - Salinas Valley Ford	124580	08 Ford Ranger	Paid by Check # 107366		07/05/2025	07/11/2025	07/11/2025		07/18/2025	1,152.99
12181 - Sound Billing, LLC / MyFleetCenter	13716905	Late Notice fee (FY 24-25)	Paid by Check # 107338		06/30/2025	07/02/2025	06/30/2025		07/18/2025	20.00
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 3	\$1,449.25
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$1,449.25
Division 313 - Vehicle Maint Totals									Invoice Transactions 3	\$1,449.25
Department 310 - Public Works Totals									Invoice Transactions 37	\$36,442.61



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	61534	Sea Haven Inspection Phase 3B	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	2,565.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals									Invoice Transactions 1	\$2,565.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment										
10171 - CSG Consultants	61518	Staff Augmentation (FY 24-25)	Paid by EFT # 6418		06/10/2025	07/02/2025	06/30/2025		07/18/2025	9,519.00
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment Totals									Invoice Transactions 1	\$9,519.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	61519	RWQCB (FY 24-25)	Paid by EFT # 6418		06/10/2025	07/02/2025	06/30/2025		07/18/2025	570.00
10171 - CSG Consultants	61520	MCWD (FY 24-25)	Paid by EFT # 6418		06/10/2025	07/02/2025	06/30/2025		07/18/2025	228.00
10171 - CSG Consultants	61521	TAMC (FY 24-25)	Paid by EFT # 6418		06/10/2025	07/02/2025	06/30/2025		07/18/2025	912.00
10171 - CSG Consultants	61522	FORA (FY 24-25)	Paid by EFT # 6418		06/10/2025	07/02/2025	06/30/2025		07/18/2025	912.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals									Invoice Transactions 4	\$2,622.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	61537	Via Del Mar Subdivision 3220 Abdy Way (FY 24-25)	Paid by EFT # 6418		06/10/2025	07/02/2025	06/30/2025		07/18/2025	171.00
10171 - CSG Consultants	61524	Dunes Hilltop Park Inspections	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	342.00
10171 - CSG Consultants	61525	Dunes Op Site 1A	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	342.00
10171 - CSG Consultants	61526	Dunes Phase 1B Promenade	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	342.00
10171 - CSG Consultants	61527	Dunes Phase 2 West Inspections	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	2,394.00
10171 - CSG Consultants	61528	Dunes Phase 3 North	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	1,446.00
10171 - CSG Consultants	61529	Dunes Phase 3 South	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	3,762.00
10171 - CSG Consultants	61530	Dunes Phase 1B Promenade Inspections	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	1,539.00
10171 - CSG Consultants	61531	Inspections Dunes Phase 3 North Improvements	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	4,446.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.200 - Fee Agr Costs - Engineering										
10316 - Kimley-Horn & Associates, Inc.	32484369	Marina Dev Review	Paid by Check # 107322		06/30/2025	07/15/2025	06/30/2025		07/18/2025	6,957.73
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions		10	\$21,741.73
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	429461399001	Office Supplies	Paid by Check # 107331		06/24/2025	07/07/2025	06/30/2025		07/18/2025	128.37
10734 - Office Depot-Public Works Dept.	429909829001	Office Supplies	Paid by Check # 107331		06/23/2025	07/07/2025	06/30/2025		07/18/2025	12.65
10734 - Office Depot-Public Works Dept.	430456612001	Annex	Paid by Check # 107331		06/30/2025	07/15/2025	06/30/2025		07/18/2025	114.47
10734 - Office Depot-Public Works Dept.	430839645001	Office Supplies	Paid by Check # 107362		07/02/2025	07/11/2025	07/11/2025		07/18/2025	47.78
10897 - TechRx Technology Services	12868	Corp yard	Paid by EFT # 6420		05/31/2025	07/07/2025	06/30/2025		07/18/2025	874.01
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions		5	\$1,177.28
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		21	\$37,625.01
Division 000 - Non-Div Totals							Invoice Transactions		21	\$37,625.01
Department 420 - Engineering Totals							Invoice Transactions		21	\$37,625.01
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	61536	Sea Haven Phase 4 Map/Phan Review	Paid by EFT # 6418		06/10/2025	07/15/2025	06/30/2025		07/18/2025	570.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions		1	\$570.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	\$570.00
Division 000 - Non-Div Totals							Invoice Transactions		1	\$570.00
Department 430 - Building Inspection Totals							Invoice Transactions		1	\$570.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
11885 - A to Z Rentals, Inc	1217813-Add	4th of July event	Paid by Check # 107305		07/08/2025	07/08/2025	06/30/2025		07/18/2025	1,796.07
12045 - Santa Cruz Custom Screen Printing & Impala Promoti	10150	staff shirts	Paid by Check # 107335		06/30/2025	07/08/2025	06/30/2025		07/18/2025	702.40



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
11954 - Yessica Infante-Sanchez/Yessica Infante Face Paint	202574	4th of July event	Paid by Check # 107342		06/30/2025	07/08/2025	06/30/2025		07/18/2025	1,050.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions	3		<u>\$3,548.47</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		<u>\$3,548.47</u>
Division 100 - Admin Totals							Invoice Transactions	3		<u>\$3,548.47</u>
Department 510 - Recreation & Culture Totals							Invoice Transactions	3		<u>\$3,548.47</u>
Fund 100 - General Fund Totals							Invoice Transactions	114		<u>\$146,644.96</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6370.765 - Shared Svc TAMC-Congestion Mgt Plan										
10579 - Transportation Agency of Monterey County (TAMC)	FY26 RTPA	Regional Transportation Planning Assessment	Paid by Check # 107369		07/01/2025	07/11/2025	07/11/2025		07/18/2025	7,132.00
Account 6370.765 - Shared Svc TAMC-Congestion Mgt Plan Totals										Invoice Transactions 1
										\$7,132.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July2025 943-2	PG&E - 6150212943-2	Paid by Check # 107363		07/09/2025	07/16/2025	07/16/2025		07/18/2025	138.13
10463 - Pacific Gas & Electric	July 2025 353-7	PG&E - 9930567353-7	Paid by Check # 107363		07/09/2025	07/16/2025	07/16/2025		07/18/2025	85.57
10463 - Pacific Gas & Electric	July 2025 720-0	PG&E - 0167505720-0	Paid by Check # 107363		07/10/2025	07/16/2025	07/16/2025		07/18/2025	1,151.32
10463 - Pacific Gas & Electric	July 2025 202-3	PG&E - 6594070202-3	Paid by Check # 107363		07/10/2025	07/16/2025	07/16/2025		07/18/2025	160.56
10463 - Pacific Gas & Electric	July 2025 582-7	PG&E - 8161432582-7	Paid by Check # 107363		07/09/2025	07/16/2025	07/16/2025		07/18/2025	234.88
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 5
										\$1,770.46
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-037	2nd Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	223.14
10349 - Marina Coast Water District	June 2025 56-036	2nd Ave/Divarty & Intergarrison	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	223.14
10349 - Marina Coast Water District	June 2025 56-028	California at Jerry Court	Paid by Check # 107325		06/18/2025	07/15/2025	06/30/2025		07/18/2025	65.06
10349 - Marina Coast Water District	June 2025 56-049	Imjin Rd (Irrigation/Backflow Accts)	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	223.14
10349 - Marina Coast Water District	June 2025 56-095	2nd Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	369.14
10349 - Marina Coast Water District	June 2025 56-104	2850 5th Ave	Paid by Check # 107325		06/26/2025	07/15/2025	06/30/2025		07/18/2025	72.89
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 6
										\$1,176.51
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4352364	Skunk	Paid by Check # 107358		07/02/2025	07/02/2025	07/02/2025		07/18/2025	50.00
Account 6400.155 - Material & Suppl Dump Fees Totals										Invoice Transactions 1
										\$50.00
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	179304	U Bolt Bracket	Paid by Check # 107351		07/03/2025	07/02/2025	07/02/2025		07/18/2025	1,000.18
Account 6400.733 - Material & Suppl Signs Totals										Invoice Transactions 1
										\$1,000.18



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10949 - Edges Electrical Group	S6454365.001	Holthane Fixture (FY 24-25)	Paid by Check # 107317		06/23/2025	07/02/2025	06/30/2025		07/18/2025	2,549.00
Account 6400.740 - Material & Suppl Special Dept Suppl Totals							Invoice Transactions	1		\$2,549.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	15		\$13,678.15
Division 000 - Non-Div Totals							Invoice Transactions	15		\$13,678.15
Department 000 - Non-Dept Totals							Invoice Transactions	15		\$13,678.15
Fund 220 - Gas Tax Totals							Invoice Transactions	15		\$13,678.15



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11884 - National Construction Rentals, Inc.	7866243	2nd Ave & 8th St (FY 24-25)	Paid by Check # 107330		06/18/2025	07/02/2025	06/30/2025		07/18/2025	363.12
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$363.12
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$363.12
Division 000 - Non-Div Totals							Invoice Transactions	1		\$363.12
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$363.12
Fund 223 - FORA Dissolution Totals							Invoice Transactions	1		\$363.12



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.700 - Maint & Repairs Roadways										
10005 - A-1 Sweeping Service	6-30-25	Dunes Sweeping Service June 2025	Paid by Check # 107306		06/30/2025	07/07/2025	06/30/2025		07/18/2025	440.00
Account 6360.700 - Maint & Repairs Roadways Totals							Invoice Transactions	1		<u>\$440.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$440.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$440.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$440.00</u>
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	1		<u>\$440.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10425 - Monterey Peninsula Engineering	25-05-16	Gloyra Jean Tate Park Improvements (FY 24-25)	Paid by Check # 107329		06/27/2025	07/07/2025	06/30/2025		07/18/2025	440,387.70
10425 - Monterey Peninsula Engineering	25-06-12	Gloyra Jean Tate Park	Paid by Check # 107329		06/27/2025	07/11/2025	06/30/2025		07/18/2025	434,475.54
10236 - La Sirenita Tree Service	0272	City Tree Maintenance (FY 24-25)	Paid by Check # 107344		06/12/2025	07/07/2025	06/30/2025		07/18/2025	7,450.00
11489 - Wallace Group, Inc.	65352	Preston Park FY 24/25	Paid by Check # 107341		06/23/2025	07/07/2025	06/30/2025		07/18/2025	633.75
11489 - Wallace Group, Inc.	65350	Del Monte Medians FY 24/25	Paid by Check # 107341		06/23/2025	07/07/2025	06/30/2025		07/18/2025	1,471.88
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 5			<u>\$884,418.87</u>
Account 6700.110 - Capital Outlay Equipment										
12154 - PACIFIC COAST SALES & SERVICE INC/PACIFIC COAST TR	JC102020	HVAC Public Safety (FY 24-25)	Paid by Check # 107332		01/19/2025	07/02/2025	06/30/2025		07/18/2025	88,083.00
12154 - PACIFIC COAST SALES & SERVICE INC/PACIFIC COAST TR	JC102071	Upgrade of HVAC	Paid by Check # 107332		02/11/2025	07/15/2025	06/30/2025		07/18/2025	10,561.00
Account 6700.110 - Capital Outlay Equipment Totals							Invoice Transactions 2			<u>\$98,644.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 7			<u>\$983,062.87</u>
Division 000 - Non-Div Totals							Invoice Transactions 7			<u>\$983,062.87</u>
Department 000 - Non-Dept Totals							Invoice Transactions 7			<u>\$983,062.87</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions 7			<u>\$983,062.87</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.450 - Maint & Repairs Maint & Repairs										
10728 - Ace Hardware-Public Works	091797	4th of July supplies	Paid by Check # 107346		07/04/2025	07/10/2025	07/10/2025		07/18/2025	113.58
Account 6360.450 - Maint & Repairs Maint & Repairs Totals									Invoice Transactions 1	<u>\$113.58</u>
Account 6400.740 - Material & Suppl Special Dept Suppl										
10582 - Uline Shipping Supply	194615857	FY 24-25 Picnic tables and steel wire trash cans	Paid by Check # 107340		06/25/2025	07/11/2025	06/30/2025		07/18/2025	3,393.00
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	<u>\$3,393.00</u>
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	559296827	Airport Copier Lease June-July 2025	Paid by Check # 107356		07/05/2025	07/29/2025	07/10/2025		07/18/2025	98.11
Account 6600.452 - Other Charges Leased Copier Totals									Invoice Transactions 1	<u>\$98.11</u>
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	<u>\$3,604.69</u>
Division 000 - Non-Div Totals									Invoice Transactions 3	<u>\$3,604.69</u>
Department 000 - Non-Dept Totals									Invoice Transactions 3	<u>\$3,604.69</u>
Fund 555 - Marina Airport Totals									Invoice Transactions 3	<u>\$3,604.69</u>
Grand Totals									Invoice Transactions 141	<u>\$1,147,793.79</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 110 - City Council										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	1,641.00
Account 6120.100 - Workers Comp Ins WC Ins Totals							Invoice Transactions	1		\$1,641.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$1,641.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$1,641.00
Department 110 - City Council Totals							Invoice Transactions	1		\$1,641.00
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	1,967.00
Account 6120.100 - Workers Comp Ins WC Ins Totals							Invoice Transactions	1		\$1,967.00
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
10074 - Bob Murray & Associates	11183	Bob Murry & Associates	Paid by Check # 107387		07/15/2025	07/22/2025	07/22/2025		07/25/2025	1,573.09
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals							Invoice Transactions	1		\$1,573.09
Account 6300.570 - Prof Svc Other										
11618 - Tripepi, Smith & Associates, Inc.	15059	Professional Services - PR Support - June 2025	Paid by Check # 107381		06/30/2025	07/22/2025	06/30/2025		07/25/2025	5,385.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$5,385.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		\$8,925.09
Division 000 - Non-Div Totals							Invoice Transactions	3		\$8,925.09
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	3		\$8,925.09
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	495644	CDD Copier Maintenance Contract and Overage	Paid by EFT # 6441		07/18/2025	07/18/2025	07/18/2025		07/25/2025	1,193.39
Account 6360.076 - Maint & Repairs Copier Totals							Invoice Transactions	1		\$1,193.39
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$1,193.39
Division 000 - Non-Div Totals							Invoice Transactions	1		\$1,193.39
Department 125 - I. T. Totals							Invoice Transactions	1		\$1,193.39



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	2,295.00
Account 6120.100 - Workers Comp Ins WC Ins Totals									Invoice Transactions 1	\$2,295.00
Account 6600.625 - Other Charges Printing Svc										
10163 - Monterey County Clerk	Jan25-July25	Account COM -City of Marina - DTT / record copies	Paid by Check # 107379		07/24/2025	07/24/2025	06/30/2025		07/25/2025	26.00
Account 6600.625 - Other Charges Printing Svc Totals									Invoice Transactions 1	\$26.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$2,321.00
Division 000 - Non-Div Totals									Invoice Transactions 2	\$2,321.00
Department 130 - Finance Totals									Invoice Transactions 2	\$2,321.00
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	(32,323.30)
Account 6120.100 - Workers Comp Ins WC Ins Totals									Invoice Transactions 1	(\$32,323.30)
Account 6160.100 - Other Progr EAP Progr										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	8,434.80
Account 6160.100 - Other Progr EAP Progr Totals									Invoice Transactions 1	\$8,434.80
Account 6300.228 - Prof Svc Fin - SB90 State Mandate										
10041 - AK & Company / Anita Kerezsi	MARINA - 26-1	SB90 Professional Consulting Services FY25/26- First Installment	Paid by Check # 107383		07/18/2025	07/23/2025	07/23/2025		07/25/2025	3,250.00
Account 6300.228 - Prof Svc Fin - SB90 State Mandate Totals									Invoice Transactions 1	\$3,250.00
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023784588	CALNET3-9391023482 (884-0985)	Paid by Check # 107385		07/15/2025	07/23/2025	07/23/2025		07/25/2025	31.58
10758 - AT & T CALNET3	000023784596	CALNET3-9391023482 (884-0985)	Paid by Check # 107385		07/15/2025	07/23/2025	07/23/2025		07/25/2025	92.58
10758 - AT & T CALNET3	000023784595	CALNET3-9391023490 (884-9568)	Paid by Check # 107385		07/15/2025	07/23/2025	07/23/2025		07/25/2025	60.05



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	000023784590	CALNET3-9391023485 (884-2573)	Paid by Check # 107385		07/15/2025	07/23/2025	07/23/2025		07/25/2025	32.83
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 4
										\$217.04
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 683-2	PG&E 6217294683-2	Paid by Check # 107399		07/17/2025	07/23/2025	07/23/2025		07/25/2025	208.09
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 1
										\$208.09
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	897132	Alarm Monitoring - 237 Reindollar Ave. Aug-Oct 2025	Paid by EFT # 6438		07/15/2025	07/18/2025	07/18/2025		07/25/2025	170.97
10239 - First Alarm	896150	Alarm Monitoring - City Hall - Aug-Oct 2025	Paid by EFT # 6438		07/15/2025	07/18/2025	07/18/2025		07/25/2025	138.00
Account 6600.010 - Other Charges Alarm Totals										Invoice Transactions 2
										\$308.97
Account 6600.340 - Other Charges Insur - Liability										
10027 - Alliant Insurance Services - CSRMA	3107647	Alliant Pollution Liability Insurance (25/26)	Paid by EFT # 6436		06/02/2025	07/16/2025	07/16/2025		07/25/2025	1,916.00
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	445,451.50
Account 6600.340 - Other Charges Insur - Liability Totals										Invoice Transactions 2
										\$447,367.50
Account 6600.350 - Other Charges Insur - Property										
10027 - Alliant Insurance Services - CSRMA	3134208	Physical Damage Program (Premium Renwal 25/26)	Paid by EFT # 6436		06/24/2025	07/16/2025	07/16/2025		07/25/2025	50,146.00
10027 - Alliant Insurance Services - CSRMA	3139283	Alliant - Crime Insurance (25/26)	Paid by EFT # 6436		06/26/2025	07/16/2025	07/16/2025		07/25/2025	9,750.00
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	552,076.96
10027 - Alliant Insurance Services - CSRMA	3181677	Physical Damage Program (4th Quarter Endorsement)	Paid by EFT # 6432		07/22/2025	07/23/2025	06/30/2025		07/25/2025	1,949.00
Account 6600.350 - Other Charges Insur - Property Totals										Invoice Transactions 4
										\$613,921.96
Account 6600.496 - Other Charges Permits and Fees - MBARD										
10377 - Monterey Bay Air Resources District - MBUAPCD	0004444	Per Capita Assessment FY 25-26	Paid by Check # 107395		07/14/2025	07/16/2025	07/16/2025		07/25/2025	13,851.60
Account 6600.496 - Other Charges Permits and Fees - MBARD Totals										Invoice Transactions 1
										\$13,851.60
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 17
										\$1,055,236.66



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
								Division 000 - Non-Div Totals	Invoice Transactions 17	\$1,055,236.66
								Department 190 - Citywide Non-Dept Totals	Invoice Transactions 17	\$1,055,236.66
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	37,049.00
								Account 6120.100 - Workers Comp Ins WC Ins Totals	Invoice Transactions 1	\$37,049.00
Account 6300.570 - Prof Svc Other										
12284 - Joiner and Associates, LLC	2025.24	Sergeant Assessment Center (prep and interview 7/22/25)	Paid by Check # 107375		06/16/2025	07/21/2025	06/30/2025		07/25/2025	5,500.00
12284 - Joiner and Associates, LLC	2025.26	Sergeant Assessment Center (Scoring of 7/22/25)	Paid by Check # 107392		07/23/2025	07/23/2025	07/16/2025		07/25/2025	5,500.00
10342 - Monterey County Peace Officers Association-MCPOA	202504T	Shooting Range 5/20; 5/23/25	Paid by Check # 107380		07/15/2025	07/16/2025	06/30/2025		07/25/2025	630.00
10456 - Shred-it USA - Stericycle, Inc.	8011403042	Shredding - Onsite	Paid by Check # 107401		07/18/2025	07/18/2025	07/16/2025		07/25/2025	303.51
								Account 6300.570 - Prof Svc Other Totals	Invoice Transactions 4	\$11,933.51
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	898989	Ticket 240936	Paid by EFT # 6438		07/17/2025	07/18/2025	07/16/2025		07/25/2025	35.00
								Account 6360.050 - Maint & Repairs Building Totals	Invoice Transactions 1	\$35.00
Account 6370.010 - Shared Svc 911										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	128,678.34
								Account 6370.010 - Shared Svc 911 Totals	Invoice Transactions 1	\$128,678.34
Account 6370.530 - Shared Svc NGEN Infrastructure										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	21,510.00
								Account 6370.530 - Shared Svc NGEN Infrastructure Totals	Invoice Transactions 1	\$21,510.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6370.535 - Shared Svc NGEN O & M										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	9,955.00
Account 6370.535 - Shared Svc NGEN O & M Totals										Invoice Transactions 1
										\$9,955.00
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	July 2025 0676	Acct # 325820676	Paid by Check # 107384		07/13/2025	07/16/2025	07/16/2025		07/25/2025	214.02
10758 - AT & T CALNET3	000023784584	Acct # 9391023478	Paid by Check # 107385		07/15/2025	07/16/2025	07/16/2025		07/25/2025	61.61
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 2
										\$275.63
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 74-000	Acct # 014874-000	Paid by Check # 107378		06/26/2025	07/16/2025	06/30/2025		07/25/2025	716.75
10349 - Marina Coast Water District	June 2025 56-091	Acct # 000056-091	Paid by Check # 107378		06/26/2025	07/16/2025	06/30/2025		07/25/2025	164.86
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 2
										\$881.61
Account 6400.565 - Material & Suppl Office Supplies										
12146 - MRC Smart Tech. Solutions/MR COPY INC DBA:XBS-WEST	IN4909168	Extra Toner - Back up for office	Paid by Check # 107397		07/17/2025	07/17/2025	07/16/2025		07/25/2025	506.84
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 1
										\$506.84
Account 6400.720 - Material & Suppl Safety Equip										
11400 - BPS Tactical, Inc.	25031266	Duty Vest - Garcia	Paid by Check # 107388		07/18/2025	07/18/2025	07/16/2025		07/25/2025	989.94
12188 - Thomas Scientific Holdings,LLC/Arrowhead Forensics	183013	Evidence Supplies SO # 146770	Paid by Check # 107405		07/14/2025	07/14/2025	07/14/2025		07/25/2025	1,297.00
10580 - Tri County Fire Protection	HP 65645 A	Fire Extinguishers	Paid by Check # 107407		07/21/2025	07/23/2025	07/23/2025		07/25/2025	327.75
Account 6400.720 - Material & Suppl Safety Equip Totals										Invoice Transactions 3
										\$2,614.69
Account 6400.735 - Material & Suppl Office Equip										
10498 - Quill Corporation	44829786	Office Supplies	Paid by Check # 107400		07/10/2025	07/16/2025	07/16/2025		07/25/2025	36.31
Account 6400.735 - Material & Suppl Office Equip Totals										Invoice Transactions 1
										\$36.31
Account 6400.740 - Material & Suppl Special Dept Suppl										
12280 - Sublime Silkscreen	1550	Department Tote Bags	Paid by Check # 107404		07/15/2025	07/16/2025	07/16/2025		07/25/2025	259.80
Account 6400.740 - Material & Suppl Special Dept Suppl Totals										Invoice Transactions 1
										\$259.80



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1065	Monthly Parking Lot Rent	Paid by Check # 107398		07/21/2025	07/21/2025	07/21/2025		07/25/2025	1,600.00
Account 6600.455 - Other Charges Leased Parking Totals								Invoice Transactions	1	\$1,600.00
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
12245 - BLUEPEARL CALIFORNIA VETERINARY PRACTICE ENTITY, P	180835	Vet Service 7/22/25	Paid by Check # 107386		07/22/2025	07/23/2025	07/23/2025		07/25/2025	68.87
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals								Invoice Transactions	1	\$68.87
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	21	\$215,404.60
Division 000 - Non-Div Totals								Invoice Transactions	21	\$215,404.60
Department 210 - Police Totals								Invoice Transactions	21	\$215,404.60
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	28,853.00
Account 6120.100 - Workers Comp Ins WC Ins Totals								Invoice Transactions	1	\$28,853.00
Account 6300.570 - Prof Svc Other										
10841 - Carmel Fire Protection Associates - Art Black	125269	Building Permit Review 235 Reindollar	Paid by Check # 107389		07/14/2025	07/22/2025	07/22/2025		07/25/2025	100.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions	1	\$100.00
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4237339279	Shop Towel - Microfiber Towel	Paid by Check # 107390		07/18/2025	07/18/2025	07/18/2025		07/25/2025	159.99
10323 - L.N. Curtis & Sons	INV970213	Lens Face Piece/ Charge Cradle	Paid by EFT # 6439		07/21/2025	07/22/2025	07/22/2025		07/25/2025	430.77
10623 - Xerox Financial Services	40723113	FD Monthly Copier Charges 07/03/25-08/02/25	Paid by Check # 107409		07/14/2025	07/22/2025	07/22/2025		07/25/2025	257.13
Account 6360.570 - Maint & Repairs Other Svc Agr Totals								Invoice Transactions	3	\$847.89
Account 6370.010 - Shared Svc 911										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	16,786.66
Account 6370.010 - Shared Svc 911 Totals								Invoice Transactions	1	\$16,786.66



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6370.530 - Shared Svc NGEN Infrastructure										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	13,360.00
Account 6370.530 - Shared Svc NGEN Infrastructure Totals									Invoice Transactions 1	\$13,360.00
Account 6370.535 - Shared Svc NGEN O & M										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	6,183.00
Account 6370.535 - Shared Svc NGEN O & M Totals									Invoice Transactions 1	\$6,183.00
Account 6400.565 - Material & Suppl Office Supplies										
12202 - Staples, Inc./Staples Contract & Commercial LLC db	6036959697	Toner Cartridge for Fire Admin	Paid by Check # 107402		07/14/2025	07/23/2025	07/23/2025		07/25/2025	119.92
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$119.92
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires										
10323 - L.N. Curtis & Sons	INV970213	Lens Face Piece/ Charge Cradle	Paid by EFT # 6439		07/21/2025	07/22/2025	07/22/2025		07/25/2025	769.76
Account 6400.795 - Material & Suppl Turnout Equip-Structure Fires Totals									Invoice Transactions 1	\$769.76
Account 6500.700 - Training & Travel Training & Travel										
10628 - Jeffrey Abraham - Employee	07.23.25	Per Diem for Mid Build Inspection for Rosenbauer Truck	Paid by Check # 107391		07/23/2025	07/23/2025	07/23/2025		07/25/2025	161.00
10648 - Steven Devincenzi - Employee	07.23.25	Per Diem for Mid Build Inspection for Rosenbauer Truck	Paid by Check # 107403		07/23/2025	07/23/2025	07/23/2025		07/25/2025	161.00
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 2	\$322.00
Account 6600.455 - Other Charges Leased Parking										
12070 - Open Road Investors, LLC	1065	Monthly Parking Lot Rent	Paid by Check # 107398		07/21/2025	07/21/2025	07/21/2025		07/25/2025	400.00
Account 6600.455 - Other Charges Leased Parking Totals									Invoice Transactions 1	\$400.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 13	\$67,742.23
Division 000 - Non-Div Totals									Invoice Transactions 13	\$67,742.23
Department 250 - Fire Totals									Invoice Transactions 13	\$67,742.23



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	9,180.00
Account 6120.100 - Workers Comp Ins WC Ins Totals							Invoice Transactions 1			\$9,180.00
Account 6370.530 - Shared Svc NGEN Infrastructure										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	5,377.00
Account 6370.530 - Shared Svc NGEN Infrastructure Totals							Invoice Transactions 1			\$5,377.00
Account 6370.535 - Shared Svc NGEN O & M										
10411 - Monterey County - Emergency Communications	07-09-25	Monterey County Emergency Communication Quarter 1 Invoice 25/26	Paid by Check # 107396		07/08/2025	07/09/2025	06/30/2025		07/25/2025	2,489.00
Account 6370.535 - Shared Svc NGEN O & M Totals							Invoice Transactions 1			\$2,489.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$17,046.00
Division 311 - Buildings & Grounds Totals							Invoice Transactions 3			\$17,046.00
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	1,311.00
Account 6120.100 - Workers Comp Ins WC Ins Totals							Invoice Transactions 1			\$1,311.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$1,311.00
Division 313 - Vehicle Maint Totals							Invoice Transactions 1			\$1,311.00
Department 310 - Public Works Totals							Invoice Transactions 4			\$18,357.00
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	1,967.00
Account 6120.100 - Workers Comp Ins WC Ins Totals							Invoice Transactions 1			\$1,967.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10515 - Rincon Consultants, Inc.	66983	Marina on-call GIS support Period 6/1 - 6/30	Paid by EFT # 6435		07/10/2025	07/25/2025	06/30/2025		07/25/2025	5,050.50
Account 6300.610 - Prof Svc Planning - Consultant Totals									Invoice Transactions 1	\$5,050.50
Account 6330.100 - Fee Agr Costs - Planning										
12199 - BEK COLLECTIVE INC / BEK COLLECTIVE	030-005-007	Dunes Roundabout	Paid by Check # 107373		07/08/2025	08/07/2025	06/30/2025		07/25/2025	1,225.00
12199 - BEK COLLECTIVE INC / BEK COLLECTIVE	030-005-005	Dunes Roundabout	Paid by Check # 107373		04/14/2025	05/14/2025	06/30/2025		07/25/2025	1,400.00
Account 6330.100 - Fee Agr Costs - Planning Totals									Invoice Transactions 2	\$2,625.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 4	\$9,642.50
Division 000 - Non-Div Totals									Invoice Transactions 4	\$9,642.50
Department 410 - Planning Totals									Invoice Transactions 4	\$9,642.50
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	1,639.00
Account 6120.100 - Workers Comp Ins WC Ins Totals									Invoice Transactions 1	\$1,639.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 1	\$1,639.00
Division 000 - Non-Div Totals									Invoice Transactions 1	\$1,639.00
Department 420 - Engineering Totals									Invoice Transactions 1	\$1,639.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	1,311.00
Account 6120.100 - Workers Comp Ins WC Ins Totals									Invoice Transactions 1	\$1,311.00
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	B250844	Building Plan Review Services	Paid by EFT # 6434		06/30/2025	07/21/2025	06/30/2025		07/25/2025	16,244.77
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals									Invoice Transactions 1	\$16,244.77
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$17,555.77
Division 000 - Non-Div Totals									Invoice Transactions 2	\$17,555.77
Department 430 - Building Inspection Totals									Invoice Transactions 2	\$17,555.77
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	328.00
Account 6120.100 - Workers Comp Ins WC Ins Totals									Invoice Transactions 1	\$328.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 1	\$328.00
Division 000 - Non-Div Totals									Invoice Transactions 1	\$328.00
Department 440 - Economic Dev Totals									Invoice Transactions 1	\$328.00
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	6,557.00
Account 6120.100 - Workers Comp Ins WC Ins Totals									Invoice Transactions 1	\$6,557.00
Account 6300.570 - Prof Svc Other										
10967 - Monterey Signs, Inc.	59280	banners	Paid by EFT # 6442		07/14/2025	07/22/2025	07/22/2025		07/25/2025	830.30
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	\$830.30
Account 6360.690 - Maint & Repairs Supplies										
10581 - Trucksis Enterprises	14314	carrying case	Paid by EFT # 6445		07/14/2025	07/17/2025	07/17/2025		07/25/2025	146.40
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 1	\$146.40



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10053 - AT & T	July 2025 520 5	AT&T 831-582-9957 520 5	Paid by Check # 107384		07/13/2025	07/23/2025	07/23/2025		07/25/2025	477.61
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 1
										\$477.61
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
10301 - Janice Griffin	07-04-25	4th of July event	Paid by Check # 107374		07/22/2025	07/22/2025	06/30/2025		07/25/2025	225.00
10301 - Janice Griffin	07-04-25 B	4th of July event	Paid by Check # 107374		07/04/2025	07/22/2025	06/30/2025		07/25/2025	250.00
12072 - Zoe Rayne Alexander / The Money Band	2086	4th of July event	Paid by Check # 107382		07/04/2025	07/17/2025	06/30/2025		07/25/2025	2,175.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals										Invoice Transactions 3
										\$2,650.00
Account 6400.740 - Material & Suppl Special Dept Suppl										
12290 - Timothy D Bowen / Play-Well Technologies	DB26893	Summer Lego Camp	Paid by Check # 107406		07/09/2025	07/23/2025	07/23/2025		07/25/2025	1,417.50
Account 6400.740 - Material & Suppl Special Dept Suppl Totals										Invoice Transactions 1
										\$1,417.50
Account 6600.740 - Other Charges Special Event										
12278 - Jose Julian Martinez Nunez/Crime Shield Private Se	1248	4th of July event	Paid by Check # 107376		07/09/2025	07/17/2025	06/30/2025		07/25/2025	5,400.00
Account 6600.740 - Other Charges Special Event Totals										Invoice Transactions 1
										\$5,400.00
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 9
										\$17,478.81
Division 100 - Admin Totals										Invoice Transactions 9
										\$17,478.81
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
11790 - Quality Print & Copy	24320	Business Cards	Paid by EFT # 6443		07/03/2025	07/17/2025	07/17/2025		07/25/2025	135.18
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 1
										\$135.18
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 1
										\$135.18
Division 511 - Youth Totals										Invoice Transactions 1
										\$135.18
Department 510 - Recreation & Culture Totals										Invoice Transactions 10
										\$17,613.99
Fund 100 - General Fund Totals										Invoice Transactions 80
										\$1,417,600.23



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 535-3	PG&E - 6161832535-3	Paid by Check # 107399		07/13/2025	07/23/2025	07/23/2025		07/25/2025	301.22
10463 - Pacific Gas & Electric	July 2025 827-8	PG&E - 0423929827-8	Paid by Check # 107399		07/13/2025	07/23/2025	07/23/2025		07/25/2025	189.16
10463 - Pacific Gas & Electric	July 2025 851-0	PG&E - 3440977851-0	Paid by Check # 107399		07/15/2025	07/23/2025	07/23/2025		07/25/2025	224.66
10463 - Pacific Gas & Electric	July 2025 683-2	PG&E 6217294683-2	Paid by Check # 107399		07/17/2025	07/23/2025	07/23/2025		07/25/2025	918.06
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	4		<u>\$1,633.10</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	4		<u>\$1,633.10</u>
Division 000 - Non-Div Totals							Invoice Transactions	4		<u>\$1,633.10</u>
Department 000 - Non-Dept Totals							Invoice Transactions	4		<u>\$1,633.10</u>
Fund 220 - Gas Tax Totals							Invoice Transactions	4		<u>\$1,633.10</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 272-1	PG&E - 2862559272-1	Paid by Check # 107399		07/17/2025	07/23/2025	07/23/2025		07/25/2025	45.23
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions	1		\$45.23
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$45.23
Division 000 - Non-Div Totals							Invoice Transactions	1		\$45.23
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$45.23
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$45.23



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 255 - Housing Assistance Fund										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.400 - Other Charges - Fees										
10463 - Pacific Gas & Electric	July 2025 340-8	PG&E - 8376495340-8	Paid by Check # 107399		07/13/2025	07/23/2025	07/23/2025		07/25/2025	18.50
Account 6600.400 - Other Charges - Fees Totals							Invoice Transactions 1			\$18.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$18.50
Division 000 - Non-Div Totals							Invoice Transactions 1			\$18.50
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$18.50
Fund 255 - Housing Assistance Fund Totals							Invoice Transactions 1			\$18.50



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11364 - COAR Design Group	22910	Aquatic & Sports Center	Paid by EFT # 6433		06/30/2025	07/17/2025	06/30/2025		07/25/2025	53,247.37
12217 - LEATHERS & ASSOCIATES INC	12370	Inclusive Playground	Paid by Check # 107393		07/22/2025	07/22/2025	07/22/2025		07/25/2025	49,157.60
10834 - Tyler Technologies, Inc.(Former New World System)	045-529341	Assets Plan Discussion	Paid by Check # 107408		07/10/2025	07/23/2025	07/23/2025		07/25/2025	87.50
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		<u>\$102,492.47</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	3		<u>\$102,492.47</u>
Division 000 - Non-Div Totals							Invoice Transactions	3		<u>\$102,492.47</u>
Department 000 - Non-Dept Totals							Invoice Transactions	3		<u>\$102,492.47</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	3		<u>\$102,492.47</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6120.100 - Workers Comp Ins WC Ins										
10375 - MBASIA-Monterey Bay Area Self Insurance Authority	250701-7	EAP/Worker's Comp/Prop/Liab. Premium Allocation	Paid by Check # 107394		07/01/2025	07/16/2025	07/16/2025		07/25/2025	984.00
Account 6120.100 - Workers Comp Ins WC Ins Totals										Invoice Transactions 1
										<u>\$984.00</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 608-2	3260 Imjin Ave Bldg 514 (7383993608-2)	Paid by Check # 107399		07/10/2025	07/28/2025	07/17/2025		07/25/2025	1,095.74
10463 - Pacific Gas & Electric	July 2025 288-5	781 Neeson Rd Bldg 520 (7175660288-5)	Paid by Check # 107399		07/10/2025	07/28/2025	07/17/2025		07/25/2025	415.78
10463 - Pacific Gas & Electric	July 2025 767-2	751 Neeson Rd Bldg 526 (2652040767-2)	Paid by Check # 107399		07/10/2025	07/28/2025	07/17/2025		07/25/2025	123.36
10463 - Pacific Gas & Electric	July 2025 347-0	3263 Imji Rd Bldg 519 (6258961347-0)	Paid by Check # 107399		07/09/2025	07/28/2025	07/17/2025		07/25/2025	1,049.25
10463 - Pacific Gas & Electric	July 2025 451-7	3271 Imjin Rd (8600650451-7)	Paid by Check # 107399		07/09/2025	07/28/2025	07/17/2025		07/25/2025	502.36
10463 - Pacific Gas & Electric	July 2025 103-6	3200 Imjin Rd Bldg 507 (8030427103-6)	Paid by Check # 107399		07/09/2025	07/28/2025	07/17/2025		07/25/2025	4,554.83
10463 - Pacific Gas & Electric	July 2025 683-2	PG&E 6217294683-2	Paid by Check # 107399		07/17/2025	07/23/2025	07/23/2025		07/25/2025	460.97
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 7
										<u>\$8,202.29</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	June 2025 56-097	FY 24/25 3200 Imjin Rd (000056 097)	Paid by Check # 107378		06/26/2025	07/17/2025	06/30/2025		07/25/2025	643.30
10349 - Marina Coast Water District	June 2025 56-096	FY 24/25 3271 Imjin Rd (000056 096)	Paid by Check # 107378		06/26/2025	07/17/2025	06/30/2025		07/25/2025	110.48
10349 - Marina Coast Water District	June 2025 56-051	FY 24/25 721 Neeson Rd Bldg 533 (000056 051)	Paid by Check # 107378		06/26/2025	07/17/2025	06/30/2025		07/25/2025	278.06
10349 - Marina Coast Water District	June 2025 56-044	FY 24/25 781 Neeson Rd Bldg 520 (000056 044)	Paid by Check # 107378		06/26/2025	07/17/2025	06/30/2025		07/25/2025	164.86
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 4
										<u>\$1,196.70</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/25/25 - 07/25/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.231 - Material & Suppl Fuel - Aviation 100LL										
12099 - Ascent Aviation Group Inc	1127857	100LL fuel	Paid by EFT # 6437		07/15/2025	08/14/2025	07/17/2025		07/25/2025	33,487.30
Account 6400.231 - Material & Suppl Fuel - Aviation 100LL Totals							Invoice Transactions		1	\$33,487.30
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		13	\$43,870.29
Division 000 - Non-Div Totals							Invoice Transactions		13	\$43,870.29
Department 000 - Non-Dept Totals							Invoice Transactions		13	\$43,870.29
Fund 555 - Marina Airport Totals							Invoice Transactions		13	\$43,870.29
Grand Totals							Invoice Transactions		102	\$1,565,659.82



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 110 - City Council										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10140 - City Of Marina Petty Cash	06.30.25	Replenish Petty Cash	Paid by Check # 107416		07/28/2025	07/28/2025	06/30/2025		08/01/2025	155.02
Account 6400.565 - Material & Suppl Office Supplies Totals							Invoice Transactions	1		\$155.02
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$155.02
Division 000 - Non-Div Totals							Invoice Transactions	1		\$155.02
Department 110 - City Council Totals							Invoice Transactions	1		\$155.02
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118166207	Monthly Verizon Bill- 308174766	Paid by EFT # 6507		07/10/2025	07/25/2025	07/25/2025		08/01/2025	213.86
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$213.86
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$213.86
Division 000 - Non-Div Totals							Invoice Transactions	1		\$213.86
Department 120 - City Mgr/HR/Risk Totals							Invoice Transactions	1		\$213.86
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118166207	Monthly Verizon Bill- 308174766	Paid by EFT # 6507		07/10/2025	07/25/2025	07/25/2025		08/01/2025	102.84
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions	1		\$102.84
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$102.84
Division 000 - Non-Div Totals							Invoice Transactions	1		\$102.84
Department 130 - Finance Totals							Invoice Transactions	1		\$102.84
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11718 - Noland, Hamerly, Etienne & Hoss	270407	020 - Conflict Waiver - June 2025	Paid by Check # 107422		07/21/2025	07/24/2025	06/30/2025		08/01/2025	882.00
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	1		\$882.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$882.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$882.00
Department 150 - City Attorney Totals							Invoice Transactions	1		\$882.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	08-01-.25	VSP Adjustment (08/2025)	Paid by Check # 107458		08/01/2025	08/01/2025	08/01/2025		08/01/2025	(115.00)
10607 - Vision Service Plan	.08-01-25	VSP COBRA (08/2025)	Paid by Check # 107458		08/01/2025	08/01/2025	08/01/2025		08/01/2025	136.86
Account 6150.500 - Medical Vision Totals Invoice Transactions 2										\$21.86
Account 6300.570 - Prof Svc Other										
11835 - Environmental Innovations, Inc.	3142	SB1383 Compliance and outreach (FY 24-25)	Paid by Check # 107418		07/07/2025	07/29/2025	06/30/2025		08/01/2025	1,855.00
11710 - HdL Coren & Cone	SIN052700	Contract Services Property Tax 07/25-09/25	Paid by EFT # 6504		07/28/2025	07/28/2025	07/28/2025		08/01/2025	2,273.13
Account 6300.570 - Prof Svc Other Totals Invoice Transactions 2										\$4,128.13
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4231535603	Mat Service City Hall	Paid by Check # 107415		05/23/2025	07/25/2025	06/30/2025		08/01/2025	62.27
10129 - Cintas Corporation	4234465720	Mat Service City Hall	Paid by Check # 107415		06/20/2025	07/25/2025	06/30/2025		08/01/2025	62.27
10129 - Cintas Corporation	4237339372	Mat Service City Hall	Paid by Check # 107433		07/18/2025	07/25/2025	07/25/2025		08/01/2025	62.27
Account 6360.570 - Maint & Repairs Other Svc Agr Totals Invoice Transactions 3										\$186.81
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 172-2	PG&E - 5618207172-2	Paid by Check # 107450		07/18/2025	07/25/2025	06/30/2025		08/01/2025	899.09
10463 - Pacific Gas & Electric	July 2025 795-7	PG&E - 4467294795-7	Paid by Check # 107450		07/21/2025	07/25/2025	07/25/2025		08/01/2025	660.11
Account 6380.300 - Utilities Gas & Electric Totals Invoice Transactions 2										\$1,559.20
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-017	208 Palm Ave, Unit A	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	168.46
10349 - Marina Coast Water District	July 2025 56-018	208 Palm Ave	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	277.66
10349 - Marina Coast Water District	July 2025 56-020	304 Hillcrest Ave	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	107.33
Account 6380.500 - Utilities Water & Sewer Totals Invoice Transactions 3										\$553.45
Account 6400.565 - Material & Suppl Office Supplies										
10140 - City Of Marina Petty Cash	06.30.25	Replenish Petty Cash	Paid by Check # 107416		07/28/2025	07/28/2025	06/30/2025		08/01/2025	109.95
Account 6400.565 - Material & Suppl Office Supplies Totals Invoice Transactions 1										\$109.95
Sub-Division 00 - Non-Subdiv Totals Invoice Transactions 13										\$6,559.40



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div Totals								Invoice Transactions	13	\$6,559.40
Department 190 - Citywide Non-Dept Totals								Invoice Transactions	13	\$6,559.40
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.570 - Maint & Repairs Other Svc Agr										
10410 - Monterey County Sheriff's Department	2878	CLETS Workstation Mnemonics	Paid by Check # 107445		07/29/2025	07/29/2025	07/29/2025		08/01/2025	500.00
Account 6360.570 - Maint & Repairs Other Svc Agr Totals								Invoice Transactions	1	\$500.00
Account 6500.620 - Training & Travel POST										
11587 - Carolyn Peliova - Employee	6-26-25	Per Diem Peliova - SLI Session 1 (6/26/25 extra day)	Paid by EFT # 6459		06/30/2025	07/30/2025	06/30/2025		08/01/2025	23.00
11587 - Carolyn Peliova - Employee	7-24-25	Per Diem Peliova - SLI Session 2 (7/24/25 extra day)	Paid by EFT # 6502		07/30/2025	07/30/2025	07/30/2025		08/01/2025	23.00
Account 6500.620 - Training & Travel POST Totals								Invoice Transactions	2	\$46.00
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc										
10899 - Monterey County Animal Services	7/24/2025 revise	4th Qt FY 2024-25 (revised)	Paid by Check # 107428		07/24/2025	07/24/2025	06/30/2025		08/01/2025	7,826.00
Account 6600.850 - Other Charges K9 / Animal Supplies & Vet Svc Totals								Invoice Transactions	1	\$7,826.00
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	4	\$8,372.00
Division 000 - Non-Div Totals								Invoice Transactions	4	\$8,372.00
Department 210 - Police Totals								Invoice Transactions	4	\$8,372.00
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.100 - Material & Suppl CSA 74 Funded										
10077 - Bound Tree Medical LLC	85708140	Medical Supplies for Fire Engine	Paid by Check # 107411		03/24/2025	07/17/2025	06/30/2025		08/01/2025	1,036.59
Account 6400.100 - Material & Suppl CSA 74 Funded Totals								Invoice Transactions	1	\$1,036.59
Account 6400.740 - Material & Suppl Special Dept Suppl										
10077 - Bound Tree Medical LLC	85708140	Medical Supplies for Fire Engine	Paid by Check # 107411		03/24/2025	07/17/2025	06/30/2025		08/01/2025	2,155.59
Account 6400.740 - Material & Suppl Special Dept Suppl Totals								Invoice Transactions	1	\$2,155.59
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions	2	\$3,192.18
Division 000 - Non-Div Totals								Invoice Transactions	2	\$3,192.18
Department 250 - Fire Totals								Invoice Transactions	2	\$3,192.18



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	091867	Facilities/City Hall	Paid by Check # 107430		07/17/2025	07/28/2025	07/28/2025		08/01/2025	185.69
10181 - Dave's Repair Service	38936DG	Monthly Site Inspections as Designated Operator	Paid by Check # 107435		07/18/2025	07/28/2025	07/28/2025		08/01/2025	147.50
10181 - Dave's Repair Service	39022	Vapor Tests	Paid by Check # 107435		07/10/2025	07/28/2025	07/28/2025		08/01/2025	1,390.00
10230 - Ewing	26943446	Irrigation	Paid by Check # 107437		07/21/2025	07/24/2025	07/24/2025		08/01/2025	84.73
10237 - Ferguson Enterprise , Inc. # 1423	6073466	Windy Hill	Paid by Check # 107438		07/02/2025	07/28/2025	07/28/2025		08/01/2025	273.46
10237 - Ferguson Enterprise , Inc. # 1423	6091094	Backflows	Paid by Check # 107438		07/11/2025	07/28/2025	07/28/2025		08/01/2025	3,695.70
10239 - First Alarm	895841	2660 5th Ave	Paid by EFT # 6503		07/06/2025	07/28/2025	07/28/2025		08/01/2025	313.75
10243 - Fox Welding Metal Fabricators	2638	Project for Facilities (FY 24-25)	Paid by Check # 107419		12/02/2024	07/24/2025	06/30/2025		08/01/2025	251.28
10250 - Gavilan Pest Control	0171560	211 Hillcrest Ave	Paid by Check # 107439		07/08/2025	07/17/2025	07/17/2025		08/01/2025	82.00
10250 - Gavilan Pest Control	0171372	2660 5th Ave	Paid by Check # 107439		07/08/2025	07/28/2025	07/28/2025		08/01/2025	105.00
10250 - Gavilan Pest Control	0171564	3126 Shoemaker at the Pond	Paid by Check # 107439		07/03/2025	07/28/2025	07/28/2025		08/01/2025	80.00
10878 - Green Waste Recovery, Inc.	0008199049	Haul off 40 yard trash 2832 5th Ave	Paid by Check # 107441		07/01/2025	07/24/2025	07/24/2025		08/01/2025	868.04
10035 - Ruth Maria Milla-Leon/Andersen's Lock & Safe, Inc.	45887	Rekey 3200 Del Monte Blvd	Paid by EFT # 6506		07/25/2025	07/24/2025	07/24/2025		08/01/2025	1,078.78
10538 - Sherwin-Williams	3931-4	Paint	Paid by Check # 107451		07/11/2025	07/28/2025	07/28/2025		08/01/2025	53.08
10583 - Underground Service Alert - USA North 811	25USB120045	811 Dig Alerts PW	Paid by Check # 107453		07/25/2025	07/24/2025	07/24/2025		08/01/2025	640.40
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 15	\$9,249.41
Account 6360.440 - Maint & Repairs Landscape General										
10728 - Ace Hardware-Public Works	091899	Windy Hill Irr Repair	Paid by Check # 107430		07/21/2025	07/28/2025	07/28/2025		08/01/2025	30.75
10728 - Ace Hardware-Public Works	091848	Windy Hill Controller Battery	Paid by Check # 107430		07/14/2025	07/28/2025	07/28/2025		08/01/2025	21.84
10952 - MuttMitt - ZW USA Inc.	772377	City Mutt Mitts	Paid by EFT # 6505		07/08/2025	07/28/2025	07/28/2025		08/01/2025	1,250.52
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 3	\$1,303.11



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-106	306 Reservation Rd	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	63.40
10349 - Marina Coast Water District	July 2025 56-098	3254 Abdy Way (Tate Park-Building)	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	75.63
10349 - Marina Coast Water District	July 2025 56-034	3240 Deforest Rd	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	227.15
10349 - Marina Coast Water District	July 2025 56-011	3254 Abdy Way (Tate Park-Irrigation)	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	266.13
10349 - Marina Coast Water District	July 2025 56-006	188 Seaside Circle	Paid by Check # 107444		07/21/2025	07/24/2025	07/24/2025		08/01/2025	408.18
10349 - Marina Coast Water District	July 2025 56-042	3040 Lake Dr	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	245.95
10349 - Marina Coast Water District	July 2025 56-045	3100 Preston Dr	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	2,923.87
10349 - Marina Coast Water District	July 2025 56-046	3100 Preson Dr	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	198.34
10349 - Marina Coast Water District	July 2025 56-061	Reservation/Locke Paddon Park	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	179.40
10349 - Marina Coast Water District	July 2025 56-090	Locke Paddon Park	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	137.54
10349 - Marina Coast Water District	July 2025 56-094	2660 5th Ave	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	385.72
10349 - Marina Coast Water District	July 2025 56-001	209-13 Cypress Ave	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	215.06
10349 - Marina Coast Water District	July 2025 56-019	211 Hillcrest Ave	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	794.97
10349 - Marina Coast Water District	July 2025 56-014	3200 Del Monte Blvd	Paid by Check # 107444		07/07/2025	07/28/2025	07/28/2025		08/01/2025	1,982.54
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 14	\$8,103.88
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4365441	Street Sweeping	Paid by Check # 107446		07/22/2025	07/28/2025	07/28/2025		08/01/2025	473.04
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 1	\$473.04
Account 6400.630 - Material & Suppl Portable Toilet										
10588 - United Site Services	INV-5455743	Beach Rd and De Forest Rd	Paid by Check # 107454		07/10/2025	07/28/2025	07/28/2025		08/01/2025	260.35
Account 6400.630 - Material & Suppl Portable Toilet Totals									Invoice Transactions 1	\$260.35
Account 6400.800 - Material & Suppl Uniform										
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110737309	PW Uniforms	Paid by Check # 107455		07/25/2025	07/28/2025	07/28/2025		08/01/2025	138.05



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.800 - Material & Suppl Uniform										
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110737310	PW Shop Supplies	Paid by Check # 107455		07/25/2025	07/28/2025	07/28/2025		08/01/2025	73.51
10043 - VESTIS GROUP, INC./f/k/a ARAMARK UNIFORM & C	5110733092	PW Shop Supplies	Paid by Check # 107455		07/18/2025	07/28/2025	07/28/2025		08/01/2025	73.51
Account 6400.800 - Material & Suppl Uniform Totals							Invoice Transactions	3		\$285.07
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	37		\$19,674.86
Division 311 - Buildings & Grounds Totals							Invoice Transactions	37		\$19,674.86
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.850 - Maint & Repairs Vehicle										
10085 - Burton's Fire, Inc.	S68832	FD	Paid by EFT # 6501		07/21/2025	07/24/2025	07/24/2025		08/01/2025	1,297.64
11230 - Golden State Truck & Trailer Repair, Inc.	W51493	Unit 03-01 Ferrara 2003 FD	Paid by Check # 107440		07/17/2025	07/28/2025	07/28/2025		08/01/2025	490.35
10428 - Monterey Tire Service	1-125594	Unit 811 Ford Taurus PD	Paid by Check # 107447		07/23/2025	07/28/2025	07/28/2025		08/01/2025	34.92
10428 - Monterey Tire Service	1-125670	Unit 827 Ford Explorer Police Interceptor	Paid by Check # 107447		07/26/2025	07/28/2025	07/28/2025		08/01/2025	39.92
10437 - My Chevrolet	CVCS296325	2012 Chevrolet Truck Colorado Crew Cab	Paid by Check # 107448		07/11/2025	07/28/2025	07/28/2025		08/01/2025	970.66
12181 - Sound Billing, LLC / MyFleetCenter	7000537	22-02 F150 Ford Pickup FD	Paid by Check # 107452		07/10/2025	07/17/2025	07/17/2025		08/01/2025	149.24
Account 6360.850 - Maint & Repairs Vehicle Totals							Invoice Transactions	6		\$2,982.73
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		\$2,982.73
Division 313 - Vehicle Maint Totals							Invoice Transactions	6		\$2,982.73
Department 310 - Public Works Totals							Invoice Transactions	43		\$22,657.59
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10316 - Kimley-Horn & Associates, Inc.	32387502	Maring Station Traffic (FY 24-25)	Paid by Check # 107420		06/30/2025	07/24/2025	06/30/2025		08/01/2025	4,564.00
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions	1		\$4,564.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118166207	Monthly Verizon Bill-308174766	Paid by EFT # 6507		07/10/2025	07/25/2025	07/25/2025		08/01/2025	102.89
Account 6380.120 - Utilities Comm Mobile & Pager Totals							Invoice Transactions 1			\$102.89
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10046 - ARC (Former San Jose Blue)	12864458	Lease Plotter July CDD	Paid by Check # 107431		07/16/2025	07/28/2025	07/28/2025		08/01/2025	419.06
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals							Invoice Transactions 1			\$419.06
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 3			\$5,085.95
Division 000 - Non-Div Totals							Invoice Transactions 3			\$5,085.95
Department 410 - Planning Totals							Invoice Transactions 3			\$5,085.95
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	61535	Sea Haven Inspections Phase 4 (FY 24-25)	Paid by EFT # 6460		06/10/2025	07/16/2025	06/30/2025		08/01/2025	13,680.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals							Invoice Transactions 1			\$13,680.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	61517	Permits/Development (FY 24-25)	Paid by EFT # 6460		06/10/2025	07/16/2025	06/30/2025		08/01/2025	20,925.00
10171 - CSG Consultants	61523	PWD Services (FY 24-25)	Paid by EFT # 6460		06/10/2025	07/16/2025	06/30/2025		08/01/2025	20,351.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions 2			\$41,276.00
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10427 - Monterey Regional Waste Management District	03-SB13832425-F	Balance for FY 2024-2025 SB 1383	Paid by Check # 107421		07/25/2025	07/29/2025	06/30/2025		08/01/2025	29,991.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals							Invoice Transactions 1			\$29,991.00
Account 6330.200 - Fee Agr Costs - Engineering										
10171 - CSG Consultants	61533	Marina Station Inspections Phase 1 and 2 (FY 24-25)	Paid by EFT # 6460		06/10/2025	07/16/2025	06/30/2025		08/01/2025	18,887.00
Account 6330.200 - Fee Agr Costs - Engineering Totals							Invoice Transactions 1			\$18,887.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6370.540 - Shared Svc NPDES Contribution										
10533 - Save The Whales	2/Year 12	2024-2025 101/24-9/30-25 permit year 12 Amendment No 8 (FY 24)	Paid by Check # 107425		07/13/2025	07/16/2025	06/30/2025		08/01/2025	55,838.03
Account 6370.540 - Shared Svc NPDES Contribution Totals									Invoice Transactions 1	\$55,838.03
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	430642257001	Office Supplies Annex	Paid by Check # 107449		07/08/2025	07/28/2025	07/28/2025		08/01/2025	55.76
10734 - Office Depot-Public Works Dept.	430905029001	Office Supplies Annex	Paid by Check # 107449		07/09/2025	07/28/2025	07/28/2025		08/01/2025	20.75
10734 - Office Depot-Public Works Dept.	430905029002	Office Supplies Annex	Paid by Check # 107449		07/10/2025	07/28/2025	07/28/2025		08/01/2025	26.21
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 3	\$102.72
Account 6500.700 - Training & Travel Training & Travel										
12223 - Ismael Hernandez - Employee	07-25-25	Per Diem for Travel	Paid by Check # 107442		07/25/2025	07/25/2025	07/25/2025		08/01/2025	283.00
12127 - Juan Perez - Employee	07-25-25	Per Diem for Travel	Paid by Check # 107443		07/25/2025	07/25/2025	07/25/2025		08/01/2025	283.00
Account 6500.700 - Training & Travel Training & Travel Totals									Invoice Transactions 2	\$566.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 11	\$160,340.75
Division 000 - Non-Div Totals									Invoice Transactions 11	\$160,340.75
Department 420 - Engineering Totals									Invoice Transactions 11	\$160,340.75
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	B250693	Building Plan Review Services	Paid by EFT # 6460		06/02/2025	07/11/2025	06/30/2025		08/01/2025	2,247.05
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals									Invoice Transactions 1	\$2,247.05
Account 6300.100 - Prof Svc Code Enforcement										
10171 - CSG Consultants	61921	Code Enforcement Services 5-31-25 to 6-30-25	Paid by EFT # 6460		07/15/2025	08/14/2025	06/30/2025		08/01/2025	2,295.00
Account 6300.100 - Prof Svc Code Enforcement Totals									Invoice Transactions 1	\$2,295.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$4,542.05
Division 000 - Non-Div Totals									Invoice Transactions 2	\$4,542.05
Department 430 - Building Inspection Totals									Invoice Transactions 2	\$4,542.05



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
12219 - Kevin L Proctor / Hear & Now Monterey	1978	4th of July Event	Paid by Check # 107429		07/08/2025	07/17/2025	06/30/2025		08/01/2025	3,000.00
12270 - Yessica Linares Cardenas	07-04-25	Volunteer Meal Voucher Reimbursement	Paid by Check # 107427		07/11/2025	07/17/2025	06/30/2025		08/01/2025	170.00
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions	2		\$3,170.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$3,170.00
Division 100 - Admin Totals							Invoice Transactions	2		\$3,170.00
Division 512 - Teen										
Sub-Division 00 - Non-Subdiv										
Account 6400.651 - Material & Suppl Recr Donation - Spec Recr Prog										
10140 - City Of Marina Petty Cash	06.30.25	Replenish Petty Cash	Paid by Check # 107416		07/28/2025	07/28/2025	06/30/2025		08/01/2025	100.00
Account 6400.651 - Material & Suppl Recr Donation - Spec Recr Prog Totals							Invoice Transactions	1		\$100.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$100.00
Division 512 - Teen Totals							Invoice Transactions	1		\$100.00
Division 514 - Sports										
Sub-Division 00 - Non-Subdiv										
Account 6400.656 - Material & Suppl Recr Sports Prog										
10726 - Ace Hardware-Parks&Recreation	091587	Cust# 107	Paid by Check # 107410		06/05/2025	07/17/2025	06/30/2025		08/01/2025	32.75
Account 6400.656 - Material & Suppl Recr Sports Prog Totals							Invoice Transactions	1		\$32.75
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$32.75
Division 514 - Sports Totals							Invoice Transactions	1		\$32.75
Department 510 - Recreation & Culture Totals							Invoice Transactions	4		\$3,302.75
Fund 100 - General Fund Totals							Invoice Transactions	86		\$215,406.39



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.780 - Maint & Repairs Traffic Signals										
10159 - Consolidated Electrical Distributors, Inc	4914-1062094	Public Safety	Paid by Check # 107434		07/23/2025	07/28/2025	07/28/2025		08/01/2025	45.75
10159 - Consolidated Electrical Distributors, Inc	4914-1062107	Public Safety	Paid by Check # 107434		07/23/2025	07/28/2025	07/28/2025		08/01/2025	63.67
Account 6360.780 - Maint & Repairs Traffic Signals Totals Invoice Transactions 2										<u>\$109.42</u>
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	July 2025 483-6	PG&E - 3982644483-6	Paid by Check # 107450		07/21/2025	07/29/2025	07/29/2025		08/01/2025	17,658.12
10463 - Pacific Gas & Electric	July 2025 362-9	PG&E - 5996678362-9	Paid by Check # 107450		07/18/2025	07/25/2025	07/25/2025		08/01/2025	168.04
Account 6380.300 - Utilities Gas & Electric Totals Invoice Transactions 2										<u>\$17,826.16</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-087	Crescent Ave/Costa Del Mar Irrigation	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	44.09
10349 - Marina Coast Water District	July 2025 56-086	Crescent Ave/Sirena Del Mar Irrigation	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	44.09
10349 - Marina Coast Water District	July 2025 56-084	Crescent/Schuler/Irrigation	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	44.09
10349 - Marina Coast Water District	July 2025 56-085	Crescent/Whitney Irrigation	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	44.09
10349 - Marina Coast Water District	July 2025 56-032	Crescent Ave/Costa Del Mar East Side	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	127.19
10349 - Marina Coast Water District	July 2025 56-030	Crescent Ave/Reser Rd/Ramada Inn	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	67.82
10349 - Marina Coast Water District	July 2025 56-008	Reservation & Del Monte	Paid by Check # 107444		07/07/2025	07/17/2025	07/17/2025		08/01/2025	44.09
10349 - Marina Coast Water District	July 2025 56-028	California at Jerry Ct	Paid by Check # 107444		07/21/2025	07/24/2025	07/24/2025		08/01/2025	73.34
10349 - Marina Coast Water District	July 2025 56-040	Hilo Ave	Paid by Check # 107444		07/21/2025	07/24/2025	07/24/2025		08/01/2025	47.68
10349 - Marina Coast Water District	July 2025 56-087	Crescent Ave/Costa Del Mar Irrigation	Paid by Check # 107444		07/07/2025	07/28/2025	07/28/2025		08/01/2025	44.09
10349 - Marina Coast Water District	July 2025 56-016	Resev Rd & Seacrest Ave-Next to Fire Hyd	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	70.76
10349 - Marina Coast Water District	July 2025 56-021	Reservation Rd/by 290-308 Reservation	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	70.76
10349 - Marina Coast Water District	July 2025 56-022	Reser/Marina Auto Stereo/Irrigation	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	70.76
10349 - Marina Coast Water District	July 2025 56-024	Del Monte/Palm	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	207.00



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 56-027	Calif Ave at Reindollar	Paid by Check # 107444		07/14/2025	07/28/2025	07/28/2025		08/01/2025	70.76
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 15			<u>\$1,070.61</u>
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	4367958	PD	Paid by Check # 107446		07/25/2025	07/24/2025	07/24/2025		08/01/2025	20.00
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions 1			<u>\$20.00</u>
Account 6400.733 - Material & Suppl Signs										
10108 - Capitol Barricade, Inc.	179893	Stop Sign	Paid by Check # 107432		07/21/2025	07/24/2025	07/24/2025		08/01/2025	2,429.45
10108 - Capitol Barricade, Inc.	180012	Banding	Paid by Check # 107432		07/24/2025	07/24/2025	07/24/2025		08/01/2025	326.55
Account 6400.733 - Material & Suppl Signs Totals							Invoice Transactions 2			<u>\$2,756.00</u>
Account 6400.752 - Material & Suppl Street Paint & Legends										
10538 - Sherwin-Williams	4813-3	Paint (FY 24-25)	Paid by Check # 107426		05/30/2025	07/24/2025	06/30/2025		08/01/2025	2,286.36
Account 6400.752 - Material & Suppl Street Paint & Legends Totals							Invoice Transactions 1			<u>\$2,286.36</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 23			<u>\$24,068.55</u>
Division 000 - Non-Div Totals							Invoice Transactions 23			<u>\$24,068.55</u>
Department 000 - Non-Dept Totals							Invoice Transactions 23			<u>\$24,068.55</u>
Fund 220 - Gas Tax Totals							Invoice Transactions 23			<u>\$24,068.55</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	July 2025 16-000	199 A Paddon Place	Paid by Check # 107444		07/21/2025	07/28/2025	07/28/2025		08/01/2025	136.46
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			<u>\$136.46</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$136.46</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$136.46</u>
Department 000 - Non-Dept Totals							Invoice Transactions 1			<u>\$136.46</u>
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 1			<u>\$136.46</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	61513	Annual Street Resurfacing (FY 24-25)	Paid by EFT # 6460		06/10/2025	07/16/2025	06/30/2025		08/01/2025	15,390.00
11847 - BKF Engineers	25070948	Marina Pavement Managment Program	Paid by EFT # 6500		07/24/2025	07/24/2025	07/24/2025		08/01/2025	3,419.75
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$18,809.75
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$18,809.75
Division 000 - Non-Div Totals							Invoice Transactions	2		\$18,809.75
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$18,809.75
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	2		\$18,809.75



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10171 - CSG Consultants	61538	Project management (FY 24-25)	Paid by EFT # 6460		06/10/2025	07/16/2025	06/30/2025		08/01/2025	32,320.00
10316 - Kimley-Horn & Associates, Inc.	32207331	Imjin Parkway PS&E FY 24-25	Paid by Check # 107420		05/31/2025	07/29/2025	06/30/2025		08/01/2025	29,211.00
12171 - Butano Geotechnical Engineering, Inc	8830	Gloyra Jean Tate (FY 24-25)	Paid by Check # 107412		07/15/2025	07/11/2025	06/30/2025		08/01/2025	901.65
10230 - Ewing	27032920	Preston Park	Paid by Check # 107437		07/28/2025	07/28/2025	07/28/2025		08/01/2025	94.93
10316 - Kimley-Horn & Associates, Inc.	32546615	2nd Ave Alignment Study (FY 24-25)	Paid by Check # 107420		06/30/2025	07/16/2025	06/30/2025		08/01/2025	5,671.00
10316 - Kimley-Horn & Associates, Inc.	32385698	Imjin Parkway PS&E (FY 24-25)	Paid by Check # 107420		06/30/2025	07/29/2025	06/30/2025		08/01/2025	9,318.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	6		<u>\$77,516.58</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	6		<u>\$77,516.58</u>
Division 000 - Non-Div Totals							Invoice Transactions	6		<u>\$77,516.58</u>
Department 000 - Non-Dept Totals							Invoice Transactions	6		<u>\$77,516.58</u>
Fund 462 - City Capital Projects Totals							Invoice Transactions	6		<u>\$77,516.58</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 08/01/25 - 08/01/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.030 - Prof Svc Airport Specific Plan										
10316 - Kimley-Horn & Associates, Inc.	32008542	OAR Econ Impact Study	Paid by Check # 107420		06/30/2025	07/29/2025	06/30/2025		08/01/2025	5,520.00
Account 6300.030 - Prof Svc Airport Specific Plan Totals									Invoice Transactions 1	\$5,520.00
Account 6360.050 - Maint & Repairs Building										
10239 - First Alarm	898654	721 Neeson Rd Bldg 533 Alarm Monitoring	Paid by EFT # 6503		07/15/2025	07/25/2025	07/25/2025		08/01/2025	438.66
10239 - First Alarm	898653	3240 Imjin Rd Bldg 510 Alarm Monitoring	Paid by EFT # 6503		07/15/2025	07/25/2025	07/25/2025		08/01/2025	538.89
Account 6360.050 - Maint & Repairs Building Totals									Invoice Transactions 2	\$977.55
Account 6360.450 - Maint & Repairs Maint & Repairs										
10728 - Ace Hardware-Public Works	091889	Utility ground PVC and connection	Paid by Check # 107430		07/18/2025	07/25/2025	07/25/2025		08/01/2025	20.72
10728 - Ace Hardware-Public Works	091932	Knob for B-5, multiscrew, mini quickgrip clamp	Paid by Check # 107430		07/24/2025	07/25/2025	07/25/2025		08/01/2025	90.63
10187 - Della Mora Heating, Inc.	16551	Marina Airport	Paid by Check # 107436		07/24/2025	07/24/2025	07/24/2025		08/01/2025	215.00
Account 6360.450 - Maint & Repairs Maint & Repairs Totals									Invoice Transactions 3	\$326.35
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	6118166207	Monthly Verizon Bill-308174766	Paid by EFT # 6507		07/10/2025	07/25/2025	07/25/2025		08/01/2025	102.89
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$102.89
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 7	\$6,926.79
Division 000 - Non-Div Totals									Invoice Transactions 7	\$6,926.79
Department 000 - Non-Dept Totals									Invoice Transactions 7	\$6,926.79
Fund 555 - Marina Airport Totals									Invoice Transactions 7	\$6,926.79
Grand Totals									Invoice Transactions 125	\$342,864.52



Accounts Payable by G/L Distribution Report

Payment Date Range 07/03/25 - 07/03/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.015 - ROPS #15- Website Hosting Services										
10143 - Civicplus	333742-SA	Website Redesign - 24 months	Paid by EFT # 123		07/01/2025	07/01/2025	07/01/2025		07/03/2025	672.55
Account 6650.015 - ROPS #15- Website Hosting Services Totals							Invoice Transactions	1		\$672.55
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$672.55
Division 000 - Non-Div Totals							Invoice Transactions	1		\$672.55
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$672.55
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$672.55
Grand Totals							Invoice Transactions	1		\$672.55



Accounts Payable by G/L Distribution Report

Payment Date Range 07/11/25 - 07/11/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0039915	Prof Svcs (SA)- Dunes T1 (through 06/30/25)	Paid by EFT # 124		07/09/2025	07/09/2025	06/30/2025		07/11/2025	2,607.50
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals										Invoice Transactions 1
										<u>\$2,607.50</u>
Account 6650.039 - ROPS #39-Bond Trustee Fees										
11250 - U.S. Bank	7713356	MARINARE DEV AGENCY TAX ALLOC BOND 2023A/HOUSING TAB 2023A/B	Paid by Check # 133		04/12/2025	07/07/2025	06/30/2025		07/11/2025	3,000.00
Account 6650.039 - ROPS #39-Bond Trustee Fees Totals										Invoice Transactions 1
										<u>\$3,000.00</u>
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 2
										<u>\$5,607.50</u>
Division 000 - Non-Div Totals										Invoice Transactions 2
										<u>\$5,607.50</u>
Department 000 - Non-Dept Totals										Invoice Transactions 2
										<u>\$5,607.50</u>
Fund 758 - Successor Agency Oblig Retirement Totals										Invoice Transactions 2
										<u>\$5,607.50</u>
Grand Totals										Invoice Transactions 2
										<u>\$5,607.50</u>



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
August 6, 2025

ACTION MINUTES

Tuesday, June 24, 2025

6:30 P.M. Open Session

SPECIAL MEETING
CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

1. CALL TO ORDER: The meeting was called to order at 6:30 P.M.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION: None
5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS:
 - a. Juneteenth Day Proclamation
7. COUNCIL AND STAFF ANNOUNCEMENTS:
 - Andrea Willer announced the July 4th Block Party at the Marina Municipal Airport from 3:30-9:00pm.
 - City Manager Long announced that this will be the last council meeting Andrea Willer will be attending as she is retiring June 30th.
 - Councilmember McAdams made comments about Andrea Willer retiring and wished her the best. Also wanted to remind the public that it is now summertime, and children are out playing so please slow down when driving.

- Mayor Pro Tem Visscher asked people to mark their calendars for Saturday, October 11, 2025, from noon to 5:00 pm for Marina's 50th Anniversary celebration.
- Councilmember Biala made comments on the retirement of Andrea Willer and wished her the best in her retirement.
- Mayor Delgado announced he attended Monterey Peninsula Regional Park District Real Property and Management, or Land Use Committee meeting on June 11th discussion was Locke Paddon Park. Hope to see this topic on our next agenda so further directions can be provided to staff.

8. **PUBLIC COMMENT:** *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Fred Nelson thanked Councilmember McAdams for her comments about ICE. Stands in solidarity with the protesters in the county of Los Angeles. Commented on the homeless students in the county.
- Audra Walton expressed gratitude for the Juneteenth proclamation. commented on [BlackAF.net](https://blackaf.net), a platform crafted for verified Black American Negro freedmen providing a directory that allows you to list your business. Announce an upcoming town hall this Saturday, June 28th, at 6pm over Zoom. This meeting will focus on lineage-based business directory and solidarity network, designed to create a vibrant social hub across California.

9. **CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. **CONSENT AGENDA:** *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*

a. **ACCOUNTS PAYABLE:** *(Not a Project under CEQA per Article 20, Section 15378)*

- (1) Accounts Payable Check Numbers 107036-107177, totaling \$2,882,592.84
Accounts Payable Successor Agency Check Number 132, totaling \$2,011.51

- b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) April 24, 2025, Special Joint City Council and Marina Planning Commission Meeting
 - (2) April 29, 2025, Special Joint City Council/MPRPD Meeting
 - (3) June 3, Regular City Council Meeting
- c. CLAIMS AGAINST THE CITY: None
- d. AWARD OF BID: None
- e. CALL FOR BIDS: None
- f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting **Resolution No. 2025-63**, adopting an updated list of projects for Fiscal Year 2025-26 funded by SB 1: the road repair and accountability act of 2017.
 - (2) Adopting **Resolution No. 2025-64**, approving each Building Board of Appeals member to be compensated \$100 per each appeal meeting.
 - (3) Adopting **Resolution No. 2025-65**, amending the rate adjustment calculation of the franchise agreement with Green Waste Recovery utilizing a sector specific uniform percentage adjustment and approving maximum rates to be charged by Green Waste Recovery effective July 1, 2025, for collection of franchised solid waste, recycling, and organics.
- g. APPROVAL OF AGREEMENTS: None
- h. ACCEPTANCE OF PUBLIC IMPROVEMENTS:
 - (1) Adopting **Resolution No. 2025-66**, accepting the dedication of Public Improvements as shown on the approved Dunes (Formerly University Village) Improvement Plans for the Phase 1B-Promenade Traffic Signal and Public Site Lighting.
- i. MAPS: None
- j. REPORTS: (RECEIVE AND FILE): None
- k. FUNDING & BUDGET MATTERS:
 - (1) Adopting **Resolution No. 2025-67**, approving a fund transfer and appropriation of \$17,400 from each of the Impact Fee accounts to the Public Facilities Impact Fee Study Update.
 - (2) ~~Adopting Resolution No. 2025, authorizing the City Manager to enter into a Vendor Services Agreement with One Workplace for design, furnishing, and related installation services, subject to City Attorney review and approval.~~ ***Pulled by Mayor Delgado, becomes agenda item 13e***
- l. APPROVE ORDINANCES (WAIVE SECOND READING):
 - (1) Read by Title Only and adopting **Ordinance No. 2025-08**, approving the proposed amendments to Title 17, Article 1, by amending Sections 17.06, 17.08, 17.12, 17.18, 17.20, and 17.22 of the Marina Municipal Code pertaining to day care centers and Section 17.42.135.1 pertaining to the

concentration restrictions for small and large family child care homes, as set forth in the proposed Ordinance, and finding this action is exempt from environmental review pursuant to Section 15061(B)(3) of the CEQA Guidelines.

- (2) Read by Title Only and adopting **Ordinance No. 2025-09**, amending the Zoning Code (Title 17) to implement Program 3.3 (Design Review Process Requirements and Design Thresholds) of the Housing Element; and find that the action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).
- (3) Read by Title Only and adopting **Ordinance No. 2025-10**, amending the Marina Municipal Code by adding Chapter 2.56 (Building Appeals Board) to Title 2 (Administration and Personnel) of the Marina Municipal Code; and find that the ordinance is not subject to CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines.
- (4) ~~Read by Title Only and adopting Ordinance No. 2025, amending Section 10.60.010 "Speed Limits Established" of Chapter 10.60 "Speed Limits" of Title 10 "Vehicles and Traffic" to adopt *prima facie* speed limits pursuant to an engineering and traffic survey and the California Vehicle Code (CVC).~~ ***Pulled by Councilmember McCarthy, becomes agenda item 13f***

m. APPROVE APPOINTMENTS: None

Mayor Delgado pulled agenda item 10k(2)

Councilmember McCarthy pulled agenda item 10L(4)

Mayor Pro Tem Visscher pulled agenda items 10b(1) and 10b(2) so she could abstain.

DELGADO/MCADAMS: TO APPROVE THE CONSENT AGENDA MINUS 10k(2), 10L(4), 10b(1) AND 10b(2). 5-0-0-0 Motion Passes

City Council agreed to hear agenda item 13a before the Public Hearing item 11a.

- 11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
 - a. Open a public hearing and consider adopting **Resolution No. 2025-68**, of the City council of the City of Marina, Successor Agency to the Marina Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board and Airport Commission adopting the Fiscal Year 2025-26 and Fiscal Year 2026-27 budgets, establishing procedures for amending the budget, establishing procedures for post year-end accounting adjustments and authorizing the finance director to make all necessary accounting and budgetary entries.

Public Comments: None received

Council discussion on Administration department positions and keeping funding for both positions, Preston Park loan payment, new hotel TOT, city duplexes in Cypress Knolls area, LAM tennis courts, Dunes City Park, City Hall/Annex rehab, Preliminary Est. Ending Fund

Balance, Emergency Reserve level, groundwater reserve decreasing, \$250,000 Asian-American Garden, Short-term rental compliance/enforcement, Las Animas, Measure U Plan B, how much developer impact fees are in this budget for “Plan B”, Preston Park Ballfields, Aquatic Center contingency in budget, Windy Hill Park maintenance, Gateway Monuments.

MCCARTHY/BIALA: THAT WE OPEN A PUBLIC HEARING, CONSIDER ADOPTION OF RESOLUTION NO. 2025-68, OF THE CITY COUNCIL, THE CITY OF MARINA SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY BOARD, ABRAMS B, NPC BOARD, PRESTON PARKS, SUSTAINABLE COMMUNITY NPC BOARD, AIRPORT COMMISSION ADOPTING THE FISCAL YEAR 25-26 AND FISCAL YEAR 26-27 BUDGETS, ESTABLISHING PROCEDURES FOR AMENDING THE BUDGET; ESTABLISHING PROCEDURES FOR POST-YEAR-END ACCOUNTING ADJUSTMENTS; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES; AND

- (1) MOVE APPROXIMATELY \$60,000 FROM THE \$350,000 ALLOCATION OF LOCKE PADDON PARK TO THE 500,000 LOCK PATTON PARK ALLOCATION. AND RENAME THAT \$250,000 ASIAN AMERICAN GARDEN PROJECT.**
- (2) THAT WE SET UP A PLAN B ALLOCATION AND TAKE SOME AMOUNT OF MONEY FROM THE UNALLOCATED LEAVING ONE OR TWO MILLION INTO THE UNALLOCATED, REDUCED UNALLOCATED FUND BALANCE TO \$500,000. AND THAT REDUCTION MONEY TO BE PUT INTO A PUBLIC FACILITY BUILDING FUND.**
- (3) GIVING DIRECTIONS TO STAFF TO LOOK AT A POLICY/PROCESS OF HAVING CERTAIN AMOUNT OF FUNDING FOR COUNCIL MEMBERS TO CONTRIBUTE TO NON-PROFITS.**
- (4) GIVING DIRECTIONS TO STAFF TO REVIEW UNASSIGNED FUND BALANCE AND FUND BALANCE POLICIES AND PROVIDE ANY INFORMATION AND ADDITIONAL RECOMMENDATIONS TO THE COUNCIL.**

5-0-0-0 Motion Passes

12. **OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY:** *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. **OTHER ACTION ITEMS:** *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting **Resolution No. 2025-69**, receiving a presentation; and approving the schematic design of the Inclusive Playground at the City Park at the Dunes with recommendations included from the Recreation & Cultural Services Commission.

Public Comments:

- Fred Nelson my daughter, is super excited about that park, and talks about it very frequently, and talks about the design day all the time. I am really looking forward to that.
- Doug Yount with the Dunes Project Shea Homes. Thank you for your efforts relating to this park. This is a tremendous design, and very exciting. As a father of a child who needed inclusive playgrounds and spaces, I just want to say thanks for making that effort as well, because that's very important to the community. So, thank you

Council discussion on purchasing picket fence stakes as part of the fundraising for the park, restrooms, naming of the park and playground equipment, creating educational facts throughout the park, interactive panels, estimated visitors to the park, ADA, maintenance plan, philosophy of the creation of this all-inclusive playground, flooring materials, cleaning costs/hours for upkeep.

MCADAMS/BIALA: TO ADOPT RESOLUTION NO. 2025-69, RECEIVING A PRESENTATION; AND APPROVING THE SCHEMATIC DESIGN OF THE INCLUSIVE PLAYGROUND AT THE CITY PARK AT THE DUNES WITH RECOMMENDATIONS INCLUDED FROM THE RECREATION & CULTURAL SERVICES COMMISSION AND THE CITY COUNCIL RECOMMENDATION 5-0-0-0
Motion Passes

- b. Adopting **Resolution No. 2025-70, and Resolution No. 2025-02 (NPC)**, approving the Abrams B Housing Area Budget for FY 2025-2026; and authorizing Finance Director to make appropriate accounting and budgetary entries.

Public Comments:

- Denise Turley asked about the details of the Abrams Bond debt service. Comments on Ingman Court parking expansion.

VISSCHER/MCCARTHY: TO ADOPT RESOLUTION NO. 2025-70, AND RESOLUTION NO. 2025-02 (NPC), APPROVING THE ABRAMS B HOUSING AREA BUDGET FOR FY 2025-2026; AND AUTHORIZING FINANCE DIRECTOR TO MAKE APPROPRIATE ACCOUNTING AND BUDGETARY ENTRIES. 5-0-0-0 Motion Passes

- c. Adopting **Resolution No. 2025-71, and Resolution No. 2025-02 (PPSC-NPC)**, approving the Preston Park Sustainable Community Non-Profit Corporation Preston Park Housing Area Budget for FY 2025-26.

Public Comments:

- Fred Nelson spoke about rent increases and the possibility of creating a homeless issue to some tenants.
- Denise Turley indicated that the council did not read their packets for this item. Commented on how much money the city receives in rental income for both properties. Made comments as to why tenants do not participate in the budget process.

DELGADO/MCADAMS: TO ADOPT RESOLUTION NO. 2025-71, AND RESOLUTION NO. 2025-02 (PPSC-NPC), APPROVING THE PRESTON PARK SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION PRESTON PARK HOUSING AREA BUDGET FOR FY 2025-26. 5-0-0-0 Motion Passes

- d. April 24, 2025, Special Joint City Council and Marina Planning Commission Meeting; AND April 29, 2025, Special Joint City Council/MPRPD Meeting. *Pulled by Mayor Pro Tem Visscher for abstention, was agenda item 10b(1) and 10b(2)*

DELGADO/MCADAMS: TO APPROVE AGENDA ITEMS 10b(1) AND 10b(2). 4-0-0-1(Visscher)

- e. Adopting **Resolution No. 2025-72**, authorizing the City Manager to enter into a Vendor Services Agreement with One Workplace for design, furnishing, and related installation services, subject to City Attorney review and approval. *Pulled by Mayor Delgado, was agenda item 10k(2)*

DELGADO/VISSCHER: TO ADOPT RESOLUTION NO. 2025-72, AUTHORIZING THE CITY MANAGER TO ENTER INTO A VENDOR SERVICES AGREEMENT WITH ONE WORKPLACE FOR DESIGN, FURNISHING, AND RELATED INSTALLATION SERVICES, SUBJECT TO CITY ATTORNEY REVIEW AND APPROVAL. 5-0-0-0 Motion Passes

- ~~f. Read by Title Only and adopting Ordinance No. 2025-11, amending Section 10.60.010 "Speed Limits Established" of Chapter 10.60 "Speed Limits" of Title 10 "Vehicles and Traffic" to adopt *prima facie* speed limits pursuant to an engineering and traffic survey and the California Vehicle Code (CVC). *Pulled by Councilmember McCarthy, becomes agenda item 10L(4) – Item Tabled*~~

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT: The meeting adjourned at 11:30 P.M.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor



DRAFT

Agenda Item: **10b(2)**
City Council Meeting of
August 6, 2025

**ACTION
MINUTES**

Tuesday, July 1, 2025

**5:00 P.M. Closed Session
6:30 P.M. Open Session**

**REGULAR MEETING
CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).**

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

1. CALL TO ORDER. The meeting was called to order at 5:00 P.M.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado

Councilmember Biala read the following statement: I will be recusing myself from Closed Session agenda item 4a and Open Session 10f(3). I will not need to recuse myself from agenda item 13b concerning Locke Paddon Park as that item involves council direction for the park in general and the staff report only incidentally provides an update concerning a potential amendment to the settlement agreement between the Sierra Club and the City of Marina. I understand that any amendments to the settlement agreement will come back to the Council at a later date and time. I will again consult with the City Attorney as to whether I need to recuse in that future agenda item.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS: None
4. CLOSED SESSION:
 - a. Conference with Legal Counsel, Existing Litigation (§ 54956.9(d)) (2 case(s))
 - i. *Sierra Club., Inc. v. City of Marina, et al.*, Civil No. 82333, Monterey County Superior Court

- ii. *City of Marina, et. al. v. California Coastal Commission, et al.*, 22-CV-004063, Monterey County Superior Court
- b. Real Property Negotiation (Govt. Code Section 54956.8)
 - i. Property: Locke-Paddon Park, various parcels, APN Nos.: 033-121-004, 033-121-005-006, 033-132-003, 033-132-003, 033-121-101, 033-121-009, 033-121-002
Negotiating Party: Monterey Peninsula Regional Park District
Negotiator(s): City Manager
Terms: Price and Terms
- c. Labor Negotiations
 - i. UWUA-MEA
 - ii. Marina Professional Fire Fighters Association
 - iii. Marina Public Safety Managers Association
 - iv. Marina Middle Manager Association
 - v. Marina Police Officers Association
 - vi. Directors
 - a. Assistant City Manager
 - b. Community Development Director
 - c. Finance Director
 - d. Fire Chief v. Police Chief
 - e. Public Works Director
 - f. Recreation & Cultural Services Director

City Negotiators: Layne P. Long and Employee Relations Officer

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

City Attorney reported out Closed Session: Council met in Closed Session and provided direction, no reportable action was taken

Councilmember Biala - those who are not here, when we open the Council meeting for closed session, I made a statement concerning my recusal from Closed Session item 4a(1) which is Sierra Club Inc. Versus City of Marina and the open session consent agenda Item 10f(3) which is adopting a resolution approving a waiver of potential conflict and consent to concurrent representation for the Sierra Club, but it is not a recusal for agenda item 13b concerning Locke Paddon Park

- 5. **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE** (Please stand)
- 6. **SPECIAL PRESENTATIONS:**
 - a. Marina Falcons Chess Club Proclamation
 - b. National Parks and Recreation Month Proclamation
 - c. FORTAG California Ave Project Update – TAMC
 - d. Dunes/8th Street roundabout Presentation
 - e. Central Coast Community Energy (3CE) 2025 Annual Update

7. COUNCIL AND STAFF ANNOUNCEMENTS:

- Alyson Hunter announced a second public workshop on our Local Coastal Program Land Use Plan Policy Frameworks will be held on July 30th at the Marina Library from 4:00-6:00 pm.
- Police Chief Hopkins provided the Council and public an update on the police department's enforcement of 4th of July illegal fireworks and phone numbers to call for non-emergency issues as well as 9-1-1, also safety tips. Also announce National Night Out on August 5th from 4:30-7:00pm
- Councilmember McCarthy asked if the fire that broke out on Blanco Road was caused by fireworks. Noted City of Seaside will be using their Flock cameras to help pinpoint where fireworks are going off. Do we have that capability? Spoke about making changes to our code removing the prohibition of male and female impersonation from the city's definition of adult entertainment
- Councilmember Biala spoke about seeing something on social media where someone posted x-rays of hands missing fingers as a deterrent to lighting illegal fireworks.
- Mayor Pro Tem Visscher spoke about fireworks in the Netherlands. Suggested putting in our fee schedule tiered fines per offence.
- Councilmember McAdams asked when someone should call 9-1-1 on July 4th. Asked about lost/found pets, what number should be called. Encourage the community to celebrate in a smart way. Spoke about further changes to our code with regard to he/she/they/them. Noted Councilmember McCarthy, the Mayor and I attended the Friends of the Marina Library annual dinner.
- Mayor Delgado commented on the flags that get posted on most holidays, if interested in volunteering to put flags up contact Ocean Rock Church.

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Fred Nelson supports Councilmember McCarthy's comments about changing our city Code.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*

10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 107178-107208, totaling \$430,697.85
 - b. MINUTES: None
 - c. CLAIMS AGAINST THE CITY: None
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Adopting **Resolution No. 2025-73**, confirming levy of the special tax for the City of Marina Community Facilities District No. 2015-1 (The Dunes) for Fiscal Year 2025-26 as authorized by Ordinance No. 2015-03, and; adopting **Resolution No. 2025-74**, certifying City of Marina compliance with State law (Proposition 218) with respect to a special tax for the City of Marina Community Facilities District No. 2015-1 as authorized by Ordinance No. 2015-03 for Fiscal Year 2025-26.
 - (2) Adopting **Resolution No. 2025-75**, approving the creation of utility easement on City property (Gloria Jean Tate Park, 3254 Abdy Way); and authorizing all other actions necessary to accept and record said easements on behalf of the City of Marina.
 - (3) ~~Adopting Resolution No. 2025, approving Waiver of Potential Conflict and Consent to Concurrent Representation—Sierra Club, Inc.~~ ***Pulled by Councilmember Biala for recusal, becomes agenda item 13f***
 - (4) Adopting **Resolution No. 2025-76**, confirming levy of the special tax for the City of Marina Community Facilities District No. 2024-1 (The Dunes) for Fiscal Year 2025-26 as authorized by Ordinance No. 2024-11, and; **Resolution No. 2025-77**, certifying City of Marina compliance with State law (Proposition 218) with respect to a special tax for the City of Marina Community Facilities District No. 2024-1 as authorized by Ordinance No. 2024-11 for Fiscal Year 2025-26.
 - g. APPROVAL OF AGREEMENTS: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) ~~Adopting Resolution No. 2025, approving a Reimbursement Agreement with Marina Coast Water District to cover the costs for the preparation of a Water Supply Assessment (WSA) for the City's GP2045 EIR.~~ ***Pulled by Mayor Pro Tem Visscher, becomes agenda item 13d***
 - (2) Adopting **Resolution No. 2025-78**, approving an Amendment to the Lease Agreement between the City of Marina (City) and New Cingular Wireless PCS, LLC for construction and operation of a telecommunications facility on City-owned property at the northwest corner of California and 3rd avenue.

- (3) Adopting **Resolution No. 2025-79**, amending the Memorandum of Understanding (MOU) regarding cooperative assistance to comply with Senate Bill 1383, Food Waste Reduction and Organics Recycling Regulations, incorporating changes in the annual cost of program activities.
- (4) Adopting **Resolution No. 2025-80**, approval of Architectural Services agreement with Wald Ruhnke & Dost Architects, LLP for the design of the Fire Station #2 Expansion Project.
- h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None
- i. MAPS: None
- j. REPORTS: (RECEIVE AND FILE): None
- k. FUNDING & BUDGET MATTERS: None
- l. APPROVE ORDINANCES (WAIVE SECOND READING): None
- m. APPROVE APPOINTMENTS: None

Councilmember Biala requested to pull agenda item 10f(3) for recusal.

City Manager Long commented on 10f(4), this is adopting a community facility district for the dunes CFD 2024-1. When we calculated it, we based it on the maximum amount that we can levy, but we haven't had a chance with the Dunes to sit down and go through the budget. Parts of it will probably be less than the maximum, and so what we'd like once we sit down with the Dunes and review the budget, that we can lower that amount accordingly to what the budget really needs.

Councilmember McCarthy had comments on item 10g(3)

DELGADO/MCCARTHY: TO APPROVE THE CONSENT AGENDA MINUS 10f(3) AND 10g(1) AND APPROVE 10f(4) GIVING STAFF THE AUTHORITY TO SIT DOWN AND REVIEW THE BUDGET, THAT WE CAN LOWER THAT AMOUNT ACCORDINGLY TO WHAT THE BUDGET REALLY NEEDS. 5-0-0-0 Motion Passes

- 11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
 - a. City Council to consider opening public hearing, taking any testimony from public, and consider adopting Resolution No. 2025-, forming the Cypress Cove II Landscape Maintenance Overlay Assessment District and levying the assessment for FY 2025-26 in connection with the overlay district and the existing Cypress Cove II Landscape Maintenance Assessment District, and certifying City of Marina compliance with State Law (Proposition 218) with respect to the assessment for the existing Cypress Cove II Landscape Maintenance Assessment District for fiscal year 2025-2026; **or, in the alternative**, adopting **Resolution No. 2025-81**, declaring its intention to dissolve the existing Cypress Cove II Landscape Maintenance District.

Public Comments:

- Nancy Amadeo asked about the water connection/irrigation and if residents will be disconnected from it? If there's money left within the district, and it is dissolved, where does that money go? Is it redistributed to the homeowners who are going to be directly impacted? Can it go towards emergency maintenance on a few trees? Asked about the responsibility of maintaining the retaining walls.

Mayor Delgado closed the Public Hearing, and the Deputy City Clerk started the count of ballots.

Deputy City Clerk reported the ballot count: Yes Votes = 7; No Votes = 18 and 1 unmarked ballot.

DELGADO/BIALA: ADOPT A RESOLUTION THAT IS REFERRED TO AS ATTACHMENT 3, WHICH CERTIFIES CITY MARINA COMPLIANCE WITH STATE LAW, PROP 218 AND DECLARES OUR INTENTION TO DISSOLVE THE CYPRESS COVE II LANDSCAPE MAINTENANCE DISTRICT. 4-1(McCarthy)-0-0 Motion Passes

- b. ~~Open the public hearing and take any testimony from the public, and; Consider introducing Ordinance No. 2025, amending chapter 3.26 of the Marina Municipal Code regarding mitigation fees for new development within the City of Marina. *This item continued to August 6, 2025.*~~
- c. ~~Open public hearing and consider adopting Resolution No. 2025, approving 2025 Schedule of Fees and Service Charges. *This item continued to August 6, 2025.*~~
- d. Open public hearing and introducing **Ordinance No. 2025-12**, amending the Marina Municipal Code (MMC) Title 17 adding Section 17.04.305 (Garden Structures), Section 17.42.060 (Fences), and Chapter 17.55 (Staff Approvals and Procedures) and amending Sections 17.42.020 (Use Regulations), 17.42.055 (Height), and 17.42.070 (Yards) with corresponding updates to residential districts (17.06, 17.08, 17.10, and 17.12); and finding this action is exempt from environmental review per Section 15061(b)(3) of the CEQA Guidelines.

Public Comments:

- Grace Silva-Santella this is an excellent recommendation being made to you. Confirmed with staff that under these recommendations that front yard fences would not exceed 3.5 ft. tall. Asked about decomposed granite vs. 50% concrete coverage.

DELGADO/VISSCHER: TO INTRODUCING ORDINANCE NO. 2025-12, AMENDING THE MARINA MUNICIPAL CODE (MMC) TITLE 17 ADDING SECTION 17.04.305 (GARDEN STRUCTURES), SECTION 17.42.060 (FENCES), AND CHAPTER 17.55 (STAFF APPROVALS AND PROCEDURES) AND AMENDING SECTIONS 17.42.020 (USE REGULATIONS), 17.42.055 (HEIGHT), AND 17.42.070 (YARDS) WITH CORRESPONDING UPDATES TO RESIDENTIAL DISTRICTS (17.06, 17.08, 17.10, AND 17.12); AND FINDING THIS ACTION IS EXEMPT FROM ENVIRONMENTAL REVIEW PER SECTION 15061(B)(3) OF THE CEQA GUIDELINES; WITH MINOR VARIANCES FOR FENCE HEIGHTS ABOVE THE STANDARD FOR FENCES AND RETAINING WALLS. 4-0-1(McAdams)-0 Motion Passes by Roll Call Vote

- e. ~~Open public hearing and introducing Ordinance No. 2025- , amending the Marina Municipal Code (MMC) Title 8, to add Chapter 8.80 relating to shopping cart regulations as directed; and find this action is exempt from environmental review pursuant to Section 15061(b)(3) of the CEQA Guidelines. Continued to August 6, 2025~~

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. ~~Read by Title Only and adopting Ordinance No. 2025-11, amending Section 10.60.010 “Speed Limits Established” of Chapter 10.60 “Speed Limits” of Title 10 “Vehicles and Traffic” to adopt *prima facie* speed limits pursuant to an engineering and traffic survey and the California Vehicle Code (CVC). Continued from June 24, 2025, continued to August 6, 2025.~~
- b. City Council to receive a status update and provide additional directions to staff on activities relating to Locke-Paddon Park (LPP). This presentation is exempt from Environmental review per Sec. 15378 of the CEQA guidelines.

Public Comments:

- Dan Landrum spoke about the complexity of inter-jurisdictional spaces and how it applies to Locke Paddon Park. Locke Paddon Park is an amazingly energizing place to be with people volunteering to keep the place free of blight.
- Mae supports the Asian American Garden, the Food Gardena and Children’s Sensory Garden at Locke Paddon Park. This is a place to reset and reflect and feel at peace. It will bring people together. This will be a legendary project.
- Young Soo Oh supports the Asian American Garden and believes the councilmembers are doing a great job for Marina.
- Young approves the Asian American Garden. This will provide a learning experience for the Asian American children, to teach them about heritage.
- Elphi strongly rejects the idea that the new projects in Lock Paddon Park be removed and fully supports all the projects being recommended by staff.
- Angie Landrum volunteers at the community garden and would like to encourage the city to adopt all the project being presented by staff as city projects.
- Grace Silva-Santella spoke about the study conducted by residents titled Lock Padden Wetland Community Park. Urged the council to work with the Parks District and spend city resources to update
- a maintenance agreement, define boundaries of the Holiday Inn mitigation area. Additional funding is needed to maintain the wetlands and landscape.
- Laura Hoover spoke in favor of the Community Projects on Lot 43 next to the public library and requested that the City of Marina take on these projects as city-sponsored projects.

- Fred Nelson expressed his support for the recommended project from staff. Commented on the homeless population.
- Scott supports the recommendation from staff. Volunteers at the community gardens. The whole area is a great place for communities of all types. Suggested doing a land swap to make things happen.
- Nancy Amadeo noted Locke Paddon Park used to be a quiet place where you could enjoy the birds. Expressed concerns about the property's current state due to disagreements between the city and the parks district about maintenance. Suggested placing the Asian American Garden at Vince DiMaggio Park's lower field.
- Arun Jani spoke about CSUMB students required to participate in the Learning Service program which allows them to interact in the community while working at the Locke Paddon Park Oak Woodland area. Spoke about working with the Elkhorn Slough Foundation, and with removing invasive eucalyptus from conservation land.
- Jeff Markham thanked the members of Citizens for Sustainable Marina and the members of the Asian Communities of Marina for continuing to advocate for the projects at Lock Patton Park. The Park District has heard your desire to create an Asian-themed garden at Locke Paddon Park, and our board expressed our support. Spoke of the history of the park and the work that needs to be done. We look forward to working with the community and city to do so.
- Stephen Lee thanked the staff for all the work they've put into this complex issue. Asked the city to adopt the current MLK sculpture Garden and the Oak Woodland Community Garden with Food Forest. And the future Asian American Garden and Children's Century Garden, a city-sponsored projects.

VISSCHER/DELGADO: THAT COUNCIL REAFFIRMS THE TASKS LISTED IN THE STAFF REPORT, DIRECT THE CITY MANAGER TO CONTINUE WORKING WITH THE MONTEREY PENINSULA REGIONAL PARK DISTRICT AND DISTRICT STAFF TO ACCOMPLISH THESE GOALS:

1. **CITY POSITION ON THE 2004 NOTICE OF EXEMPTION (NOE) REGARDING ISSAKSON PROPERTY.**
2. **CITY POSITION ON MOU.**
3. **CITY POSITION ON 2005 MASTER PLAN VALIDITY AND UPDATE NEEDED.**
4. **CITY POSITION ON BEING THE LEAD ON ISSAKSON PROPERTY PROJECTS:**
 - a. **ASIAN AMERICAN GARDEN**
 - b. **OAK WOODLAND COMMUNITY GARDEN INCLUDING FOOD FOREST WHERE MLK JR SCULPTURE GARDEN CURRENTLY LOCATED**
 - c. **CHILDREN'S SENSORY GARDEN**
5. **CITY POSITION ON MPRPD LEGAL OR OTHER CONCERNS.**
6. **CITY POSITION ON CYPRESS TREE MAINTENANCE ON MPRPD PROPERTY AND CITY PROPERTY.**
7. **CITY POSITION ON POND VEGETATION MANAGEMENT.**
8. **CITY POSITION ON REMNANTS OF RADIO TOWER FOUNDATION ON MPRPD PROPERTY; and**

9. THE CITY AND MPRPD ENTERTAINED THE IDEA OF DEDICATING 54 LANDMARK, MONTEREY CYPRESS TREES

4-0-1(McAdams)-0 Motion Passes

- c. Consider adding “Call Up” measures to Section 17.70 (Appeals) of the Marina Municipal Code (MMC), the proposed ordinance is exempt from environmental review pursuant to Section 15061 (b)(3) of the CEQA guidelines.

Public Comments:

- Glenn Woodson opposes call-up provision. Asked where the errors or abuse of discretion by the Planning Commission or the Community Development Department have actually occurred.
- Nancy Amadeo spoke about the policies and procedures the planning commission must make when approving or denying a project and making recommendations to the council.

DELGADO/MCCARTHY: THAT STAFF COME BACK WHEN CONVENIENT WITH SOME OPTIONS OF DISCOUNT APPEAL FEES. 4-0-1(McAdams)-0 Motion Passes

- d. Adopting **Resolution No. 2025-82**, approving a Reimbursement Agreement with Marina Coast Water District to cover the costs for the preparation of a Water Supply Assessment (WSA) for the City’s GP2045 EIR. *Pulled by Mayor Pro Tem Visscher, becomes agenda item 10g(1)*

Mayor Pro Tem Visscher pulled this item because it was missing in the reimbursement agreement deadline for Marina Coast to deliver the document.

VISSCHER/DELGADO: REIMBURSEMENT AGREEMENT WITH MARINA COAST WATER DISTRICT TO COVER THE COSTS FOR THE PREPARATION OF A WATER SUPPLY ASSESSMENT (WSA) FOR THE CITY’S GP2045 EIR UNDER THE CONDITION THAT A DEADLINE BE INCORPORATED INTO THE REIMBURSEMENT AGREEMENT. 4-0-1(McAdams)-0 Motion Passes

- e. Adopting Resolution No. 2025-, approving Waiver of Potential Conflict and Consent to Concurrent Representation – Sierra Club, Inc *Pulled by Councilmember Biala for recusal, was agenda item 10f(3)*

Councilmember Biala recused herself from this item.

DELGADO/MCCARTHY: TO REJECT AND SEEK A THIRD-PARTY ATTORNEY FOR THE MATTER REFERENCED IN THE AGENDA. 3-0-1(McAdams)-0 Motion Passes

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor’s Association [Mayor Bruce Delgado]

- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

- 15. ADJOURNMENT: the meeting adjourned at 12:30 A.M.

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor



DRAFT

Agenda Item: **10b(3)**
City Council Meeting of
August 6, 2025

MINUTES

Friday, July 18, 2025

6:00 P.M. Open Session

**SPECIAL MEETING
CITY COUNCIL**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

NOTICE IS HEREBY GIVEN that a special meeting of the City Council of the City of Marina is hereby called by the Presiding Officer and/or the majority of the City Council.

1. CALL TO ORDER: The meeting was called to order at 6:01 P.M.
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Jenny McAdams, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Liesbeth Visscher, Mayor/Chair Bruce C. Delgado
3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
4. OTHER ACTION:
 - a. Adopting **Resolution No. 2025-83**, amending sales tax revenue sharing agreement between the City of Marina and Unstoppable Automotive MBMCA LLC to assist in covering high site development and construction costs associated with developing a Mercedes-Benz automobile dealership in Marina.

Public Comments:

- Mike Kennedy feels that Mercedes-Benz of Monterey would be appropriate. The Council should focus more on repairing the streets and streetlights, fixing our medians and painting/stripping the streets.

The council members discussed not having more public participation in this meeting due to the short notice; about losing the global branding footprint Mercedes of Marina would have brought that the sign be in perpetuity and consistent with City monument design requirements. They spoke about long-term economic value on branding coming to Marina and asked how the City of

Marina would be included in the marketing and Mercedes making possible donations to the city after 10-20 years of being in business.

DELGADO/BIALA: ADOPT RESOLUTION NO. 2025-83, AMENDING SALES TAX REVENUE SHARING AGREEMENT BETWEEN THE CITY OF MARINA AND UNSTOPPABLE AUTOMOTIVE MBMCA LLC TO CHANGE THE DEALERSHIP NAME FROM MERCEDES-BENZ OF MARINA TO MERCEDES-BENZ OF MONTEREY; AND

1. **CLARIFICATION ON THE GATEWAY SIGN:**
 - a. **CONSISTENT WITH CITY MONUMENT DESIGN REQUIREMENTS TO SAY “CITY OF MARINA”;**
 - b. **DESIGNED, CONSTRUCTED AND MAINTENANCE TO BE PAID FOR BY DEVELOPER; AND**
 - c. **TO EXIST IN PERPETUITY.**
2. **THAT THE TWO PARTIES DISCUSS REVENUE SHARING/CONTRIBUTION BY DEVELOPER TO CITY AT SOME FUTURE POINT IN TIME, LIKE THE 10-YEAR OR 15-YEAR MARK, ONCE MERCEDES-BENZ IS ESTABLISHED AND DOING WELL.**
3. **ALL OTHER CONDITIONS OF APPROVAL OF MAY 20, 2025, TO REMAIN THE SAME.** 4-1(McAdams)-0-0 Motion Passes
5. **ADJOURNMENT:** the meeting was adjourned at 7:19 PM

Anita Sharp, Deputy City Clerk

ATTEST:

Bruce C. Delgado, Mayor

July 29, 2025

Item No. **10e(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting of
August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING ADVERTISING AND CALL FOR BIDS FOR THE 2025
CITYWIDE STREET REPAIR: PHASE 4 – MICRO-SURFACING & SLURRY
SEAL PROJECT**

RECOMMENDATION: It is recommended that the City Council consider:

1. Adopting Resolution No. 2025-, approving advertising and call for bids for the 2025 Citywide Street Repair: Phase 4 – Micro-surfacing & Slurry Seal Project

BACKGROUND:

At the regular meeting of June 20, 2023, the City Council of the City of Marina adopted Resolution No. 2023-66, receiving a presentation on the City's Pavement Management Program for Fiscal Years 23/24, 24/25 and 25/26. As part of the staff presentation, the City's annual street resurfacing project was introduced with Senate Bill 1 Road Maintenance and Rehabilitation Account funds, Measure X and General Fund funding for roadway maintenance.

ANALYSIS:

The annual resurfacing of streets will extend the useful life of the City's pavement infrastructure. Streets are selected by the pavement management program to provide the greatest benefit to the street network within the given budget. The proposed project to be advertised is one of two Phases of Construction for this fiscal year. This Phase will address specific areas of the City that require pavement-preserving slurry sealing (see Exhibit A).

FISCAL IMPACT:

There is no fiscal impact to calling for bids. The current budget for this project is approximately \$1.5 million. The project's budget is funded with Senate Bill 1 Road Maintenance and Rehabilitation Account funds, Measure X and General Fund funding for roadway maintenance.

CEQA Findings:

The City has determined the project exempt from environmental review per § 15301(b) of the CEQA Guidelines for Existing Facilities.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Public Works Department
City of Marina

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING ADVERTISING AND CALL FOR BIDS FOR THE 2025
CITYWIDE STREET REPAIR: PHASE 4 – MICRO-SURFACING & SLURRY
SEAL PROJECT

WHEREAS, at the regular meeting of June 20, 2023, the City Council of the City of Marina adopted Resolution No. 2023-66, receiving a presentation on the City's Pavement Management Program for Fiscal Years 23/24, 24/25 and 25/26. As part of the staff presentation, the City's annual street resurfacing project was introduced with Senate Bill 1 Road Maintenance and Rehabilitation Account funds, Measure X and General Fund funding for roadway maintenance, and;

WHEREAS, the annual resurfacing of streets will extend the useful life of the City's pavement infrastructure. Streets are selected by the pavement management program to provide the greatest benefit to the street network within the given budget. The proposed project to be advertised is one of two Phases of Construction for this fiscal year. This Phase will address specific areas of the City that require pavement-preserving slurry sealing, and;

WHEREAS, there is no fiscal impact to calling for bids. The current budget for this project is approximately \$1.5 million. The project's budget is funded with Senate Bill 1 Road Maintenance and Rehabilitation Account funds, Measure X and General Fund funding for roadway maintenance, and;

WHEREAS, the City has determined the project exempt from environmental review per § 15301(b) of the CEQA Guidelines for Existing Facilities, and;

WHEREAS, the project is ready for advertisement.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby approve advertising and call for bids for the 2025 Citywide Street Repair: Phase 4 – Micro-surfacing & Slurry Seal Project

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

\\s01\proj\2023\2307296 - Marina - On-Coll_Design_Dev\Drawings\13 - TO - 04 - Microsurfacing\Summary\SUMMARY SHEETS\03_KM-01.dwg
JUL 20 2023 1:55pm K:\2023\2307296 - Marina - On-Coll_Design_Dev\Drawings\13 - TO - 04 - Microsurfacing\Summary\SUMMARY SHEETS\03_KM-01.dwg
dwg

MICROSURFACING SUMMARY					
LOCATION (No.)	STREET NAME	FROM	TO	AREA (SY)	DWG No.
1	2ND AVENUE	IMJIN PARKWAY	10 STREET	7,920	L-1
2	LEFT BLANK FOR FUTURE USE				
3	5TH AVENUE	CITY CORP. YARD PARKING LOT DRIVEWAY	8TH STREET	3,105	L-2
4	BEACH ROAD	DEL MONTE BOULEVARD	347' E/O MELANIE ROAD	7,335	L-3
5	CALIFORNIA AVENUE	IMJIN PARKWAY	MARINA HEIGHTS DRIVE	5,385	L-4
6	CALIFORNIA AVENUE	MARINA HEIGHTS DRIVE	PATTON PARKWAY	5,115	L-5
7	CALIFORNIA AVENUE	PATTON PARKWAY	REINDOLLAR AVENUE	3,910	L-6
8	CARMEL AVENUE	CRESCENT AVENUE	VAUGHAN AVENUE	1,875	L-7
9	CARMEL AVENUE	CALIFORNIA AVENUE	316' E/O CALIFORNIA AVENUE	1,540	L-8
10	CRESCENT AVENUE	CARMEL AVENUE	RESERVATION ROAD	7,570	L-9
11	CRESCENT AVENUE	RESERVATION ROAD	141' S/O SIRENA DEL MAR	11,460	L-10
12	CRESCENT AVENUE	141' S/O SIRENA DEL MAR	NORTH END	6,335	L-11
13	HILLCREST AVENUE	ZANETTA DRIVE	VAUGHAN AVENUE	6,930	L-12
14	HILLCREST AVENUE	120 E/O OTTO DRIVE	REDWOOD DRIVE	1,930	L-13
15	IMJIN PARKWAY	SR1	2ND AVENUE	5,870	L-14
16	IMJIN PARKWAY	2ND AVENUE	3RD AVENUE	4,430	L-15
17	IMJIN PARKWAY	3RD AVENUE	4TH AVENUE	4,570	L-16
18	IMJIN PARKWAY	4TH AVENUE	CALIFORNIA AVENUE	4,010	L-17
19	IMJIN PARKWAY	CALIFORNIA AVENUE	ABRAMS DRIVE (W)	4,485	L-18
20	IMJIN PARKWAY	ABRAMS DRIVE (W)	IMJIN ROAD	2,975	L-19
21	IMJIN PARKWAY	IMJIN ROAD	ABRAMS DRIVE (W)	2,535	L-19
22	IMJIN PARKWAY	ABRAMS DRIVE (W)	CALIFORNIA AVENUE	4,560	L-18
23	IMJIN PARKWAY	3RD AVENUE	2ND AVENUE	5,505	L-15
24	IMJIN PARKWAY	2ND AVENUE	SR1	4,370	L-14
25	IMJIN ROAD	RESERVATION ROAD	UNIVERSITY DRIVE	6,295	L-20
26	LAKE DRIVE	LAKE COURT	270' S/O PALM AVENUE	2,295	L-21
27	PATTON PARKWAY	WEST END	CRESCENT AVENUE	2,490	L-22
28	PATTON PARKWAY	CRESCENT AVENUE	1,165' W/O CALIFORNIA AVENUE	3,875	L-23
29	PATTON PARKWAY	1,165' W/O CALIFORNIA AVENUE	CALIFORNIA AVENUE	3,110	L-24
30	PAUL DAVIS DRIVE	HEALY AVENUE	MARINA GREENS DRIVE	4,510	L-25
31	REINDOLLAR AVENUE	SUNSET AVENUE	MAX CIRCLE	4,905	L-26
32	REINDOLLAR AVENUE	VAUGHAN AVENUE	ELLEN COURT	2,995	L-27
33	REINDOLLAR AVENUE	ELLEN COURT	CALIFORNIA AVENUE	5,730	L-28
34	LEFT BLANK FOR FUTURE USE				
35	LEFT BLANK FOR FUTURE USE				
36	RESERVATION ROAD	CALIFORNIA AVENUE	630' E/O CRESCENT AVENUE	6,910	L-30
37	RESERVATION ROAD	CALIFORNIA AVENUE	SALINAS AVENUE	23,405	L-31
38	RESERVATION ROAD	630' E/O CRESCENT AVENUE	CALIFORNIA AVENUE	10,130	L-30
39	RESERVATION ROAD	IMJIN PARKWAY	MBEST DRIVE	17,395	L-32
40	RESERVATION ROAD	SEASIDE COURT	ROBIN DRIVE	2,530	L-33
41	RESERVATION ROAD	630' E/O CRESCENT AVENUE	CRESCENT AVENUE	2,450	L-29
42	RESERVATION ROAD	DEL MONTE BOULEVARD	SEACREST AVENUE	5,435	L-34
43	RESERVATION ROAD	CRESCENT AVENUE	630' E/O CRESCENT AVENUE	2,280	L-29
44	VAUGHAN AVENUE	REINDOLLAR AVENUE	HILLCREST AVENUE	2,610	L-35
TOTAL AREA (SY)				223,070	



Revisions		
No.	Description	Date
EXHIBIT A		
TO STAFF REPORT		



BKF ENGINEERS
307 MAIN STREET
SUITE 120
SALINAS, CA 93901
(831) 205-5880
www.bkf.com

SCALE:	
DESIGN BY:	NTS
DRAWN BY:	AS/AZ/SD
CHECKED BY:	AH/AZ/RR
CONSULTANT'S JOB No.	MC/RR
	20230756-13

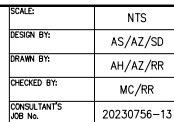
CITY OF MARINA
DEPARTMENT OF PUBLIC WORKS

MARINA MICROSURFACING & SLURRY SEAL STREETS
KEY MAP & QUANTITY SUMMARY TABLE



City of Marina Monterey County California	City of Marina Project No.
City of Marina 209 Cypress Ave Marina, CA 93933	Drawing No. KM-1
	Sheet 3 of 55
	Date: 07/29/2025

* DENOTES LOCATION THAT IS PART OF BID ADDITIVE 1A.



City of Marina Project No.	
Drawing No.	KM-2
Sheet 4 of 55	

Date: 07/29/2025

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING THE CITY MANAGER OR CITY MANAGER'S
DESIGNEE TO SUBMIT A PROHOUSING DESIGNATION PROGRAM
APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT (HCD) AND IF THE
APPLICATION IS APPROVED BY HCD TO EXECUTE ALL
DOCUMENTS DEEMED NECESSARY OR APPROPRIATE TO
PARTICIPATE IN THE PROHOUSING DESIGNATION PROGRAM.**

RECOMMENDATION: it is recommended that the City Council consider:

1. Adopting Resolution No. 2025-, authorizing the City Manager or City Manager's Designee to submit a Pro-housing Designation Program Application to the California Department of Housing and Community Development (HCD); and
2. Authorize the City Manager to execute all documents deemed necessary or appropriate to participate in the Pro-housing Designation Program

BACKGROUND

In an effort to address the housing crisis in the State of California, as part of the 2019-2022 Budget Act, the legislature enacted AB 101 and established the Pro-housing Designation Program. The Pro-housing Designation Program identifies local policies that jurisdictions should consider adopting to address housing needs and affordability and identifies State programs and grants for which Pro-housing designated jurisdictions should receive preference or additional points.

Jurisdictions awarded a Pro-housing Designation will receive a competitive advantage for critical affordable housing and infrastructure grant programs, including, the Affordable Housing and Sustainable Communities Program, Transformative Climate Communities, Infill Incentive Grant Program, and Pro-housing Incentive Program. To be eligible to apply for the designation, the Housing Element must be certified by HCD, and a resolution must be adopted by the City Council directing staff to apply for the designation. The Marina Sixth Cycle Housing Element was certified on April 11, 2024.

On March 5, 2024, the City Council adopted Resolution 2024-21 directing staff to file for the Pro-housing Designation. After the submission of the applicant, HCD identified that the adopted resolution did not have all the enabling legislation required by the Pro-housing Designation. Additionally, HCD staff directed the city to bolster certain responses to ensure the city met all threshold requirements to receive the designation.

FISCAL IMPACT

Local governments with Pro-housing Designation are eligible to apply for new Pro-housing Incentive Program grant funding, a \$26 million state investment from the Building Homes and Jobs Trust Fund: Pro-housing Incentive Pilot (PIP). Pro-housing designated local governments can also receive priority processing or funding points when applying for several funding programs including:

- Affordable Housing & Sustainable Communities (AHSC)
- Infill Infrastructure Grant (IIG)
- Transformative Climate Communities (TCC)
- Solutions for Congested Corridors
- Local Partnership Program
- Transit and Intercity Rail Capital Program (TIRCP)

Respectfully submitted,

Guido F. Persicone
Community Development Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-
A RESOLUTION OF THE GOVERNING BODY OF
THE CITY OF MARINA AUTHORIZING APPLICATION TO AND PARTICIPATION IN
THE PROHOUSING DESIGNATION PROGRAM

WHEREAS, Government Code section 65589.9 established the Pro housing Designation Program (“Program”), which creates incentives for jurisdictions that are compliant with state housing element requirements and that have enacted Pro housing local policies; and

WHEREAS, such jurisdictions will be designated Pro housing, and, as such, will receive additional points or other preference during the scoring of their competitive Applications for specified housing and infrastructure funding; and

WHEREAS, the California Department of Housing and Community Development (“Department”) has adopted regulations (Cal. Code Regs., tit. 25, § 6600 et seq.) to implement the Program (“**Program Regulations**”), as authorized by Government Code section 65589.9, subdivision (d); and

WHEREAS, the City of Marina (“Applicant”) desires to submit an Application for a Pro housing Designation (“Application”).

THEREFORE, IT IS RESOLVED THAT:

1. Applicant is hereby authorized and directed to submit an Application to the Department.
2. Applicant acknowledges and confirms that it is currently in compliance with applicable state housing law.
3. Applicant acknowledges and confirms that it will continue to comply with applicable housing laws and to refrain from enacting laws, developing policies, or taking other local governmental actions that may or do inhibit or constrain housing production. Examples of such local laws, policies, and actions include moratoriums on development; local voter approval requirements related to housing production; downzoning; and unduly restrictive or onerous zoning regulations, development standards, or permit procedures. Applicant further acknowledges and confirms that the Pro housing Policies in its Application comply with its duty to Affirmatively Further Fair Housing pursuant to Government Code sections 8899.50 and 65583. Applicant further acknowledges and confirms that its general plan is in alignment with an adopted sustainable community’s strategy pursuant to Public Resources Code section 21155- 21155.4. Applicant further acknowledges and confirms that its policies for the treatment of homeless encampments on public property comply with and will continue to comply with the Constitution and that it has enacted best practices in its jurisdiction that are consistent with the United States Interagency Council on Homelessness’ “7 Principles for Addressing Encampments” (June 17, 2022, update).
4. If the Application is approved, Applicant is hereby authorized and directed to enter into, execute, and deliver all documents required or deemed necessary or appropriate to participate in the Program, and all amendments thereto (the “Program Documents”).
5. Applicant acknowledges and agrees that it shall be subject to the Application; the terms and conditions specified in the Program Documents; the Program Regulations; and any and all other applicable law.

6. The City Manager is authorized to execute and deliver the Application and the Program Documents on behalf of the Applicant for participation in the Program.

PASSED AND ADOPTED this 6th day of August 2025, by the following Vote:

AYES: NOES: ABSENT: ABSTAIN:

The undersigned, Anita Sharp, Deputy City Clerk of the City of Marina, does hereby attest and certify that the foregoing is a true and full copy of a resolution of the Applicant's governing body adopted at a duly convened meeting on the date above-mentioned, and that the resolution has not been altered, amended, or repealed.

SIGNATURE: _____ DATE: _____

NAME: _____ TITLE: _____

MAYOR

SIGNATURE: _____ DATE: _____

NAME: _____ TITLE: _____

July 24, 2025

Item No. **10f(2)**

Honorable Mayor and Members
Of the Marina City Council

City Council Meeting
of August 6th, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
FIXING AND LEVYING A SPECIAL TAX FOR PRINCIPAL AND
INTEREST PAYMENTS AND ADMINISTRATIVE COSTS ON THE
CITY'S 2015 GENERAL OBLIGATION REFUNDING LIBRARY BONDS
FOR FISCAL YEAR 2025-2026; AND RESOLUTION NO. 2025-,
CERTIFYING COMPLIANCE WITH STATE LAW (PROPOSITION
218) WITH RESPECT TO SPECIAL TAXES FOR THE 2015 GENERAL
OBLIGATION REFUNDING LIBRARY BONDS TAX LEVY FOR
FISCAL YEAR 2025-2026**

RECOMMENDATION:

It is requested that the City Council:

1. Consider adopting Resolution No. 2025-, fixing and levying a special tax for principal and interest payments and administrative costs on the 2015 General Obligation Refunding Library Bonds for fiscal year 2025-2026; and
2. Consider adopting Resolution No. 2025-, certifying compliance with State Law (Proposition 218) with respect to special taxes for the 2015 General Obligation Refunding Library Bonds Levy for Fiscal Year 2025-2026.

BACKGROUND:

On June 8, 2005, the City issued \$8,000,000 of General Obligation Bonds Election of 2002, Series 2005 to fund construction of a new library facility. On May 12, 2015, the City issued \$7,640,000 general obligation bonds to refund the 2005 General Obligation Library Construction Bond Issue which was approved by the voters. The refunding provided savings to the City taxpayers due to the low interest rate environment. The true interest cost of the refunding is estimated to be 3.17%. The term of the bonds was not extended by the refunding. Final maturity is August 1, 2035, with twenty-one more payments. The current bonds outstanding are \$5,480,000.

California Revenue and Taxation Code Section 2270 authorizes the City to levy taxes to pay principal and interest on voter-approved bonded indebtedness. No other general obligation bonds are outstanding. For 2025-26, only the 2015 general obligation bonded debt tax levy is required.

Except for the Constitutionally-limited 1% ad valorem tax, the Monterey County Auditor-Controller will not place special taxes on the rolls unless the City Council certifies by resolution that the City is in compliance with Proposition 218, the 1996 '*Right to Vote on Taxes Act*' with respect to each such tax. The Certification Resolution must contain hold harmless and indemnification provisions for administrative expenses of the County associated with collection of the City's special taxes placed on the rolls. This certification, along with a copy of the resolution setting the special taxes and certain other documentation, must also be submitted to the County no later than August 1, 2025. The city requested and received an extension to August 7, 2025.

ANALYSIS:

The following table details the computation of the special tax rate for 2025-26:

FY 25/26 Assessed Values (estimated)*	
Secured:	\$3,927,662,597
Unsecured:	<u>\$148,057,572</u>
Total Assessed Value	\$4,075,720,169
 FY 25/26 Debt Service	
Bond Principal	\$ 400,000
Bond Interest	\$ 173,331
Trustee & admin fees	<u>\$ 18,748</u>
Total Debt Service	\$ 592,079
 TAX RATE (per \$100 assessed value, rounded)	<u>\$ 0.014527</u>

* 2025-26 assessed valuations were not available from the County of Monterey at the time of this report. The estimate for the 2025-26 secured assessed values was provided by HDL Coren & Cone.

Estimated Assessed Values produce a tax rate of \$14.527 per \$100,000 assessed value for the 2015 refunding bond issue, which is less than the \$16.044 levy for FY 24-25 as a result of growth in assessed values.

FISCAL IMPACT:

Revenue collected will be credited to the 2015 GO Library Refunding Bonds Debt Service Fund 312.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Mary McGuinness
Financial Analyst
City of Marina

Tori Hannah
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY OF MARINA FIXING AND LEVYING A TAX
TO PAY PRINCIPAL, INTEREST AND ADMINISTRATIVE COSTS ON THE
2015 GENERAL OBLIGATION REFUNDING BONDS
FOR FISCAL YEAR 2025-2026

WHEREAS, Section 2270 of the Revenue and taxation Code authorizes the City to levy taxes to pay principal, interest and administrative costs on voter-approved bonded indebtedness of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. The City has determined the 2025-2026 general obligation bonded indebtedness cost and cash requirement to be \$592,079 for the 2015 General Obligation Refunding Bonds.
2. There is hereby fixed, assessed and levied a tax at the rate of \$0.014527 per One Hundred Dollars of assessed valuation for the 2015 General Obligation Refunding Bonds (0.00014527 per \$1 assessed value; \$14.527 per \$100,000 assessed value) on all of the property within the City of Marina subject to repayment of bonded indebtedness of the City.
3. The City shall transmit to the County Auditor a statement of the rate of taxation so fixed by the City Council and the tax computation worksheet. Transmission of a certified copy of this resolution to the Monterey County Auditor Controller constitutes compliance with this directive.
4. The Tax Collector of the County of Monterey shall collect the aforementioned tax in accordance with Section 2270 of the Revenue and Taxation Code.
5. The net amount of said tax, when collected, shall be paid to the Treasurer of the County of Monterey to be held by him/her as depository of the City of Marina, under the general requirements and penalties provided by law for the settlement of other taxes.

PASSED AND ADOPTED by the Marina City Council at a regular meeting duly held on the 6th day of August 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY OF MARINA CERTIFYING
COMPLIANCE WITH STATE LAW WITH RESPECT TO
LEVYING OF SPECIAL TAXES

WHEREAS, The City of Marina requests that the Monterey County Auditor-Controller enter the special tax identified in Exhibit “A” on the property tax roll for collection by the County of Monterey Treasurer-Tax Collector and distribution by the County of Monterey Auditor-Controller commencing with the property tax bills for fiscal year 2025-26 (“**EXHIBIT A**”).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina as follows:

1. The City hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the special tax identified in **EXHIBIT A**, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable decisional law of the State of California.
2. The City further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees and agents, the City shall be solely liable and responsible for defending, at its sole expense, cost and risk, each and every action, suit or other proceeding brought against the County of Monterey, its officers, employees and agents for every claim, demand or challenge to the levying or imposition of the special tax identified in **EXHIBIT A** and that the City shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees, court costs and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**EXHIBIT A
TO
RESOLUTION NO. 2025-____ OF THE CITY OF MARINA, COUNTY OF MONTEREY,
CALIFORNIA, CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT
TO THE LEVYING OF SPECIAL TAX LEVIED AS AN INCIDENT OF PROPERTY
OWNERSHIP FISCAL YEAR**

2025-2026

SPECIAL TAX RATE (per \$100 assessed value):

\$.014527

2015 General Obligation Refunding Bonds

July 30, 2025

Item No. **10f(3)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING THE APPLICATION FOR FUNDING UNDER THE LAND
AND WATER CONSERVATION FUND (LWCF) PROGRAM FOR THE
BASEBALL FIELD EXPANSION AT PRESTON PARK**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, authorizing the application for funding under the Land and Water Conservation Fund (LWCF) program for the Baseball Field Expansion at Preston Park; and
2. Appointing Michaelle Mowery, Administrative Assistant II – Public Works Department, as the City’s authorized agent to conduct negotiations, submit documentation, and execute agreements necessary to complete the project.

BACKGROUND

The Land and Water Conservation Fund (LWCF) is a federal program created by Congress under Public Law 88-578. It provides matching grants to states and local governments to help buy land and develop outdoor recreation areas and facilities. In California, the program is managed by the Department of Parks and Recreation.

The City of Marina is planning to improve recreational amenities at Preston Park by upgrading the existing baseball fields and expanding the park to include two additional fields which will be designed to also be used for youth soccer and baseball. The project is meant to better serve local youth sports and community activities. Potential expansions include field surfacing, fencing, dugouts, bleachers, lighting, accessibility upgrades, and additional parking.

To apply for LWCF funding, the City needs to pass a resolution that approves the application and confirms that matching funds are available. The grant will cover up to 50% of the project costs, and the upgraded field must remain dedicated to public outdoor recreation use going forward.

ANALYSIS

The field expansion will enhance the City’s recreational infrastructure by improving and expanding a widely used public sports facility. These improvements align with the City’s goals to promote outdoor recreation, community health, and youth development. Approval of this resolution allows the City to formally apply for LWCF funding and demonstrates the City’s commitment to maintaining high-quality public amenities.

If awarded, LWCF grant funds may reimburse 50% of the total project cost, up to a maximum of Four Million Dollars. The remaining costs will be covered by local matching funds from eligible sources.

FISCAL IMPACT

The current estimate for the Preston Park Field Expansion Project is \$8,641,858. City Council has already allocated \$8,050,000 (Project #QLP2113 – Preston Park Upgrades), and has committed an additional \$2,500,000 toward Preston Park Upgrades in the out years. This additional \$2,500,000 will come from Parks Impact Fees or the General Fund or a combination of the two. If awarded the Land and Water Conservation Fund (LWCF) Program Grant, the City will be eligible to receive 50% of the total project cost, up to a maximum of Four Million Dollars in grant funding.

EXHIBITS:

Preston Park Field Expansion – Conceptual Plan

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING THE APPLICATION FOR THE LAND AND WATER
CONSERVATION FUND BASEBALL FIELD AT PRESTON PARK PROJECT

The City Council of the City of Marina (“Applicant”) hereby consents to, adopts, and ratifies the following resolution.

- A. WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and
- B. WHEREAS the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing applications by local agencies under the program; and
- C. WHEREAS the applicant certifies by resolution the approval of the application and the availability of eligible matching funds prior to submission of the application to the State; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

- 1. Approves the filing of an application for Land and Water Conservation Fund assistance for the proposed; Sports Field Expansion at Preston Park
- 2. Certifies that the applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
- 3. Agrees to abide by 54 U.S.C. §200305(f)(3) which requires, “No property acquired or developed with assistance under this section shall, without the approval of the Secretary, be converted to other than public outdoor recreation use. The Secretary shall approve a conversion only if the Secretary finds it to be in accordance with the then-existing comprehensive statewide outdoor recreation plan and only on such conditions as the Secretary considers necessary to ensure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location.”
- 4. Certifies that said agency has matching funds from eligible source(s) and can finance 100 percent of the project, which up to half may be reimbursed; and
- 5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
- 6. Appoints Michaelle Mowery (Administrative Assistant II – Public Works Department) as agent of the applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned project.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on this 6th day of August 2025 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk



FIELD LAYOUT - CONCEPT 2

July 31, 2025

Item No. **10f(4)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2025-, APPROVING PURCHASE OF A PREFABRICATED RESTROOM FACILITY FROM PUBLIC RESTROOM COMPANY OF WINDEN, NV, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE PURCHASE AGREEMENTS ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

REQUEST:

It is requested that the City Council:

1. Consider adopting Resolution No. 2025- approving the purchase of one Prefabricated Restroom Facility from Public Restroom Company of Winden, NV, for \$298,453.00;
2. Authorize the City Manager or his designee to execute purchase agreements on behalf of the City subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City of Marina has long prioritized the improvement of public parks. To that end, the City Council has previously approved Capital Improvement Project QLP 2112, allocating \$1,435,000 for the purchase and installation of playground equipment, playground surfacing, and the construction of new restroom facilities at Windy Hill Park.

Installation of the new playground and playground surface was completed in June 2025 and has become a very popular amenity and is actively used by Marina residents.

Staff reviewed multiple restroom vendors and selected Public Restroom Company of Winden, Nevada, due to their extensive model options, reputation in the municipal sector, and quality of products. The procurement process is conducted via the Sourcwell cooperative purchasing program, which ensures a competitive, compliant, and efficient procurement that meets or exceeds local bidding requirements.

ANALYSIS:

The selected restroom model includes essential features such as exterior lighting, exterior drinking fountains with a water bottle filler, two ADA-compliant restrooms, and a separate mechanical room to facilitate routine maintenance.

In April, the Council approved a professional services agreement with Yamabe & Horn Engineering, Inc. of Fresno, CA, to provide engineering and land surveying services critical for designing the infrastructure needed for the restroom installation. Yamabe & Horn has completed the necessary surveying and initial design steps. After the restroom is ordered, it will be built over the following months, with an expected delivery approximately 10 months from the order date. Upon receipt, final engineering design, infrastructure bidding, and installation will be completed, and the restroom will be operational and open to the public by summer 2026.

The bidding requirement for this purchase is satisfied through a Sourcewell cooperative purchasing program. Cooperative purchasing is defined by the American Bar Association Model Procurement Code for State and Local Governments as “Procurement conducted by, or on behalf of, one or more Public Procurement Units.” Sourcewell’s analysts facilitate the procurement process by developing Requests for Proposals (RFPs) and Invitations for Bids (IFBs) for national, competitive solicitations that meet or exceed local requirements. Their rigorous process is continually refined to best serve the needs of participating agencies and ensures access to exceptional products from nationally recognized suppliers. The contract number for this purchase is 081721-PRM.

FISCAL IMPACT:

Funding for the restroom purchase is included in the existing budget approved for Windy Hill Park upgrades (Project #QLP2112). The project costs, including procurement, engineering, infrastructure, and installation, are within the allocated budget, and there is no anticipated additional fiscal impact beyond the existing approved funding.

EXHIBITS:

Exhibit A – Proposal and Scope of Work for one Prefabricated Restroom Facility

Exhibit B – Restroom Specifications

Exhibit C – Conceptual Design

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF MARINA APPROVING PURCHASE OF A PREFABRICATED RESTROOM FACILITY FROM PUBLIC RESTROOM COMPANY OF WINDEN, NEVADA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE PURCHASE AGREEMENTS ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

WHEREAS, the City of Marina has prioritized the development and upgrade of Windy Hill Park, including the installation of a permanent restroom facility; and

WHEREAS, staff has identified a suitable restroom model from Public Restroom Company of Winden, Nevada, after thorough evaluation; and

WHEREAS, procurement of the restroom facility will be conducted through the Sourcewell cooperative purchasing program, Contract Number 081721-PRM, ensuring a competitive, compliant, and cost-effective process; and

WHEREAS, the City's approved budget (Project #QLP2112) includes funds allocated for this purchase, as well as related infrastructure and design costs; and

WHEREAS, the engineering and land surveying services necessary for the project have been approved and are underway by Yamabe & Horn Engineering, Inc. of Fresno, CA, enabling the project to proceed with ordering the restroom facility.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Marina as follows:

1. The City Council hereby supports the staff report and authorizes the purchase of a prefabricated restroom facility in the amount of \$298,453 from Public Restroom Company of Winden, Nevada, through the Sourcewell cooperative purchasing contract number 081721-PRM.
2. The City Manager or his designee is authorized to execute all necessary documents and take all actions required to effectuate this purchase.
3. The Finance Director is authorized to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th Day of August 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Price Proposal: Windy Hill Park
Location: Marina, CA
Date: 07.21.2025
Reference: 11955-3/26/2025-0
Sourcewell: Contract 081721-PRM

Our Offer to Sell:

1. Restroom Building delivered to site @ \$ 262,810

Public Restroom Company (PRC) herein bids to *furnish (building only per plans and specifications, delivered to site with all costs except installation including applicable taxes excluding retention.* (Retention is not allowed as this is materials or a product fully assembled before shipment to the site and therefore not subject to retention.)

2. Installation: Turnkey Installation of the Building above @ \$ 35,643 with retention allowed.

Public Restroom Company also includes in this two-part quotation our turnkey installation package for this building. Our national factory authorized installation team will:

- a. Arrive onsite to confirm and verify the Owner/General Contractor provided scope of work in preparation for installation including access to the site.
- b. Verify the building pad size, building corners, finished slab elevation, utility depth and location, meter size and distance from building, and compaction compliance.
- c. Excavate the utility trenches for placement of our prefabricated underground piping tree for the buildings plumbing and electrical, set the kit in place, provide the water test for inspection before backfilling, and then place the site adjacent coarse sand you provide to us alongside the building pad and screed it level for final building placement. We will need onsite water availability for wetting the sand bed before building placement to consolidate the pad.
- d. Set the building on the site pad.
- e. Connect the utility piping stub ups to the building piping stub down building points of connection for water, sewer, and electrical conduit to the building internal electrical panel.

3. Owner/General Contractor Final Tie In of Utilities and other site work:

- a. The Owner/Contractor is responsible for making all **final plumbing connections** at the 6' POC locations.
- b. The Owner/Contractor is responsible for pulling wire and completing all final tie-ins to the electrical panel from the 6' POC location.
- c. The Owner/Contractor is responsible for preparing the pad/foundation. PRC will trench through provided pad/foundation to run utilities to 6' POC locations.

4. Total Cost of building and installation @ \$ 298,453

Windy Hill Park – Marina, CA | 07.21.2025 | Reference # 11955-3/26/2025-0
2587 Business Parkway | Minden, NV 89423 | www.PublicRestroomCompany.com | p: 888-888-2060 | f: 888-888-1448

OWNER/GENERAL CONTRACTOR SCOPE OF WORK WITH/WITHOUT FOOTINGS:**Scope of Work Background:**

Owner/General Contractor shall survey the site, establish survey for the building pad and prefabricated building slab elevation and front corners, excavate for building footings (if required), locate footing sleeves for electrical, waste, and water, pour the footings (if required), furnish sand base adjacent to subgrade pad, and provide location for utility POC's nominally 6' outside the foundation.

Preparation of Building Pad:

Owner/General Contractor is responsible for providing the building subgrade pad or when required footings to frost depth per Public Restroom Company design specifications. PRC will provide detailed drawings for the subgrade building pad, utilities POC's, and if required the footings, attached to this scope of work.

Subgrade Pad/Foundation Requirements:

1. Owner/General Contractor shall survey the building site and provide a finished slab elevation for the prefabricated building. The building pad size we require is larger than the final actual building footprint. Provide building front corner stakes with 10' offsets.
2. Excavate the existing site to the depth of the required footings to local code if required.
3. Furnish coarse concrete sand adjacent to subgrade pad so PRC can cut the utility trenches, install underground utilities, and screed sand.
4. If determined that under slab vapor barrier and or insulation is required, Owner/General Contractor shall provide materials and installation.

Owner/General Contractor verification of site access to allow Building Delivery:

1. You certify to PRC that suitable delivery access to the proposed building site is available. Suitable access is defined as 14' minimum width, 16' minimum height, and sufficient turning radius for a crane and 70' tractor-trailer.
2. Our cost is based upon the crane we provide being able to get within 35' from the building center and for the delivery truck to be no more than 35' from the crane center picking point.
3. If the path to the building site traverses curbs, underground utilities, landscaping, sidewalks, or other obstacles that could be damaged, it is the Owner/General Contractor's responsibility for repair and all costs, if damage occurs.
4. If trench plating is required, it shall be the cost responsibility of the Owner/General Contractor.
5. If unseen obstacles are present when site installation begins, it is the Owner/General Contractor responsibility to properly mark them and verbally notify PRC before installation.
6. If weather becomes an issue for safety or site installation delays due to weather, Owner/General Contractor or PRC with General Contractor's confirmation may call-off set. If building set is stopped, relocation of the building modules to an onsite or offsite location may incur additional costs to Owner/General Contractor.

Installation Notice and Site Availability:

PRC will provide sufficient notice of delivery of the prefabricated building. The Owner/General Contractor shall make the site available during the delivery period. During the delivery period, on an improved site, Owner should stop site watering several days before delivery to minimize the impact on the soils for the heavy equipment needed for installation.

Caution: *If site is not ready for our field crew to perform their installation and if no notice of delay in readiness from Owner/General Contractor is received, PRC will provide a change order for re-mobilization on a daily basis until the site is ready for us. Ready means that the site pad is completed, the corner required survey stakes are in place, the slab elevation stakes are in place, the location of the front of the building is confirmed on site, and access to the site is available from an improved roadway. Owner/General Contractor shall sign the change order before we will continue delivery.*

Public Restroom Company will “turn-key” set the buildings including the hook up of utilities inside the building (only) when they are available. PRC will use its own factory trained staff for the installation.

Utility Connections:

1. PRC to complete all internal building plumbing connections and connections from the electrical panel to building's fixtures. The Owner/ Contractor is responsible for making the **final plumbing connections** at the 6' POC locations.
2. The Owner/Contractor is responsible for pulling the wire and completing the final tie-in to the electrical panel from the 6' POC location.
3. The Owner/Contractor is responsible for commissioning the building once final utility connections are made. This includes flushing & testing all water service lines before final startup.

Special Conditions, Permits, and Inspection Fees:

Follow any published specifications governing local building procedures for applicable building permit fees, health department fees, all inspection fees, site concrete testing fees, and compaction tests, if required by Owner. PRC is responsible for all required State inspections and final State insignia certification of the building, if applicable.

Jurisdiction for Off-site Work:

Jurisdiction, for permitting and inspection of this building shall be either the State agency who manages prefabricated building compliance in the state or the local CBO (when the State does not provide certification.) If the responsibility for building inspection is the local CBO, we will provide a certified plan set, calculations, and a third-party engineer inspection report for any and all closed work the local official cannot see.

PUBLIC RESTROOM COMPANY SCOPE OF WORK:**Our In Plant/Off-Site Construction Scheduling System:**

PRC has several off-site manufacturing centers in the United States, strategically located, with the proper equipment and trained staff to fabricate our custom buildings to our high-quality fit and finish standards. PRC manages quality control in our off-site production facility to comply with the approved drawings and provides an inspection certification and photos as required. When proprietary materials, which we have designed and fabricated, are part of the project, PRC supplies the manufacturing centers with these proprietary PRC components. We then schedule the in-plant construction process to coordinate with your delivery date through our Operations Division field staff. We guaranty on time at cost delivery weather permitting.

Special Payment and Progress Billing Terms:

Invoicing begins on the 30th of the month following an order and/or the acceptance of the proposal/contract. The first progress billing invoice will be issued for the commencement of design and engineering of architectural plans. This will be 10% of the contracted amount. Once construction begins invoicing will commence monthly based on plant percentage of completion, supported by photographs.

In the event of project stoppage, additional fees may be assessed for re-mobilization, storage, crane costs, etc. ***Our discounted project costs are based upon timely payments. Delays in payment could change delivery schedules and project costs.***

Delivery and Installation:**Site Inspection:**

PRC staff, upon site arrival, will verify the required dimensions of the building pad and the corner locations/elevation. We will also verify the delivery path from an accessible road or street and install the underground utilities to the point of connection nominally 6' from the exterior of the building.

Installation:

PRC will install the building turn-key, except for any exclusion (listed under "Exclusions," herein.)

Installation of Utilities under the Prefabricated Building:

We fabricate off-site an underground utilities (water, and DWV piping and fittings) preassembled plumbing and electrical tree. Our site staff will set the underground tree into code depth excavated trenches and our staff will install the coarse concrete sand to bed the piping per our submitted drawing.

We provide all the buildings under-slab piping including the driven electrical ground rod. The Owner/General Contractor brings utility services to within 6' of the pad and are responsible for final connections at that point.

Connection of Utilities Post Building Placement:

After placement of the building on the pad by PRC, our field staff will tie in the water and sewer connection “inside” the building only and terminate at a point of connection (POC) outside the building clearly marked for each utility service. The Owner/General Contractor is responsible for final utility point of service connections at the nominal 6’ from building locations.

Electrical:

PRC provides the electrical conduit to the POC 6’ from the building. The Owner/General Contractor pulls the wire and ties it off on the electrical panel.

Plumbing:

PRC provides the POC up to 6’ from the building footprint and the Owner/General Contractor connects the water to our stub out location.

Sewer:

Some sites depending on the local jurisdiction will require an outside house trap which Owner/General Contractor shall install if needed. PRC will provide you with a sewer point of connection including a clean out to which Owner/General Contractor will terminate the site sewer service.

Testing of Water, Sewer, and Electrical in Plant and Final Site Utility Connection:

Before the building leaves the manufacturing center, PRC certifies a pressure water piping test, DWV, and the electrical connections for compliance with code. While the building is fully tested for leaks at the plant before shipment, road vibration may loosen some plumbing slip fittings and require tightening once the building services (water) is completed. Owner/General Contractor is responsible for minor fitting tightening to handle small slip fitting leaks caused by transportation.

Time of Completion:

PRC estimates a 240 calendar day schedule to complete our scope of work from receipt of written notice to proceed together with signed approved architectural submittals; including final construction documents and structural calculations from all authorities required to approve them.

Exclusions/Exceptions:

1. **Access issues for delivery of the building by a clear unobstructed path of travel from an improved roadway to the final installation pad or foundation may cause site delays and extra cost at each site. This exclusion covers sites whose access is limited by trees, inaccessible roadways, overhead power lines at location where crane will lift building, grade changes disallowing our delivery trailers with only 4” of clearance to grade, berms, or uneven site grades, or when the path of travel is over improvements such as sidewalks, all of which are not within the scope of work by PRC. On some sites without on-site storage availability for buildings that cannot be set, relocation to a proximal crane yard and later relocated to the site for installation, will incur additional fees at rates that vary depending on local rates. PRC will provide written costs for this additional work by change order.**

2. If weather on site causes site delivery issues, the delivery may have to be diverted to an off-site location and the additional costs will be a change order to the bid. Our staff works with the Owner/General Contractor in advance to make sure sound decisions for delivery are made to avoid this issue. But sometimes Owner/General Contractor take risks for weather, but this risk is clearly at the Owner/General Contractor risk, not PRC.
3. Sidewalks outside the building footprint.
4. Trench plates or matting needed for protection of site soils, sidewalks, hardscaping, or site utilities shall be the responsibility of the Owner/General Contractor. Any site soils damage or other site improvements if damaged during installation shall be the responsibility of the Owner/General Contractor.
5. Not responsible for removing any soil, sand, or other debris as a result of trenching or installation.
6. Survey, location of building corners, finish floor elevation, excavation, and construction of subgrade building pad and footings (if required) per PRC plans.
7. Soil conditions not suitable for bearing a minimum of 1500 PSF with compaction to 90% maximum dry density shall require Owner/General Contractor correction before building placement. If no soils testing report is available before bid, Owner/General Contractor must verify site supporting soils at a minimum of 1500 PSF because that is the least we can place our structures on or Owner/General Contractor or engineer of record must design a foundation system to meet the imposed loads of site placement.
8. Improper water pressure, an undersized meter, or improper water volume flow to the building may necessitate a change order for installation of a building internal diaphragm tank to provide the minimum flow rate and static pressure of up to 60 PSI and a minimum of 40 PSI to properly flush the fixtures. Building water service chlorination, post installation, shall be by Owner/General Contractor.
9. Our bid included crane costs are based on a maximum 35' radius from the center pin of the crane (10' back from the rear of the crane) to the building center point of the furthest building module roof. If additional distance requires a larger crane, additional costs will be assessed by change order to the Owner/General Contractor.
10. Bonds, building permits, a site survey, special inspection fees, minor trash removal (nominally one pickup truck of shipping materials), final utility connections to the on-site water, sewer and electrical are by the Owner/General Contractor. Since the building is fully inspected and tested in plant, minor plumbing leaks (if water is not available when building site work installation is completed) is by the Owner/ General Contractor.
11. Site Traffic Control, if applicable, shall be by Owner/ General Contractor, not PRC.
12. Any equipment installation, site work or special inspections other than described within this proposal, shall be by Owner/General Contractor.
13. Backflow certification if applicable by Owner/ General Contractor.
14. Any Fire Suppression Systems by others, not by PRC.

Insurance and Prevailing Wage Certification:

PRC shall comply with the required insurance requirements, wage reports, and safety requirements for the project, including OSHA regulations.

Special Insurance to protect the Building before acceptance:

As PRC requires payment for each month of off-site construction, and since the building is not on owner property where their insurance will cover the building, we maintain a special policy that insures the property even when paid for off-site until the building is finally accepted by the owner. This special policy protects the Owner's custom ordered materials to be used in the fabrication of the building during this period. PRC provides this Stock Throughput Policy to cover the building materials from supplier to manufacturer, while it is being built off-site, while in transit to the job site, during and after it is installed on-site until final acceptance. This special policy has a \$1,000,000 coverage limit. This exceeds the cost of any single building we have offered for sale herein.

Errors and Omissions Insurance:

Our firm employs licensed architects, engineers, and drafting staff to provide design of our buildings. Since these buildings are required to meet accessibility standards and building codes on site, and since we are the designer, we carry Errors and Omissions Insurance (E & O) to protect our clients from any errors. The policy covers a limit of up to \$2,000,000 per occurrence and is more clearly explained in the insurance certificates we provide after receipt of a purchase order.

WARRANTY:

All work performed by PUBLIC RESTROOM COMPANY (called "Company") shall be warranted to the Owner to be of good quality, free of faults and defects in material, workmanship, and title for 5 years from last date of installation if building is installed by Company or 1 year if building is installed by Owner or Owner's agent without on-site supervision by Company. Company warranty on building shell including exterior walls, concrete 8" slab/foundation, and roof system is warranted for 20 years structurally. The Company will repair or replace at their sole option any defects in work upon proper notice to the below stated address below.

Owner/General Contractor selected parts and materials that are not PRC approved will not be covered under PRC's 5 year component warranty. These selections will be covered only by any available manufacturer warranty.

Our Company extended warranties shall be Company only and shall have no effect on any required Performance, Payment, or Warranty Bonds where Surety shall assume no liability to the Company, the Owner, or any third parties should the Company fail for any reason to deliver acceptable maintenance warranties beyond the one year period. The warranty extension is solely between the owner and PRC and not the general contractor, bonding company, or architect/engineer of record.

This warranty applies only if all work performed by Company has been fully paid for, including change orders if applicable. Company has no responsibility for any neglect, abuse, or improper handling of building product.

The warranties expressed herein are exclusive, and are in lieu of all other warranties expressed or implied, including those of merchantability and fitness.

There are no warranties which extend beyond those described on the face of this Warranty. The foregoing shall constitute the full liability of the Company and be the sole remedy to the Owner.

Term of Offer to Sell and Owner/General Contractor Acceptance:

This offer is valid for acceptance within 90 days or when a part of a public bid for the applicable duration imposed within the Owner's bid documents. Acceptance is by approving our post bid preliminary notice to begin drawings subject to final Owner/General Contractor approval of our submittals and receipt of a contract or a purchase order/contract.

Special Notice of Possible Project Cost Increases as a Result of Late Payments:

In the event of delayed or late payment, PRC shall have the right to remedies including late charges, overall project total cost increases, and other damages as allowed by applicable law. The contract price quoted herein is a discounted price based upon our receipt of progress payments as invoiced on the agreed billing schedule of PRC. In the event of non-payment, PRC will provide a 5 day written notice to cure and if payment is still not received, the discounted price for the payment due may increase, to an undetermined amount, to cover work stoppage, remobilization, cancellation of materials and subsequent restocking charges, resale of the contracted building to another party, storage fees, additional crane fees, travel and per diem costs for field crews, and any other cost applicable to the project, as allowed by law. Interest if applicable to non-payment will be assessed at the maximum amount allowed by law or 18% whichever is greater.

Termination:

Upon Termination for any reason, Owner/General Contractor shall be liable for the cost of all work performed up to the date of termination. Additionally, Owner/General Contractor shall pay for off-site demolition and disposal of the partially or fully fabricated building as well as any non-returnable materials which were custom-ordered to complete fabrication in PRC's factory location. Any returned materials are subject to return and restocking fees at the Owner/General Contractor expense.

Venue for Contract Jurisdiction:

Public Restroom Company requires all contracts accepted by our firm to hold that the venue for legal jurisdiction for this contract offer and acceptance shall be Douglas County, Nevada. In the event of your default, PRC shall be entitled to the full amount due including reasonable attorney fees, costs, storage, expenses of physical recovery, and statutory interest, as allowed by law.

No modifications to this offer shall be authorized unless confirmed in writing by the President of Public Restroom Company.



Offered by: Public Restroom Company by _____

Charles E. Kaufman IV, President

This provides conditional acceptance of this preliminary purchase order for this building subject to acceptance of the submittals, furnished by Public Restroom Company. Once you accept the preliminary submittals, this shall become a final purchase agreement or at your discretion the final purchase order or a contract may be substituted with this attached.

Accepted by:

Authorized Signature

Date Signed

Printed Name

Legal Entity Name and Address



SPECIFICATIONS

Project #: 11955
 Project Name: Windy Hill Park
 Site Address: 3240 Defprest Rd.
 City, State, Zip: Marina, CA 93933

Date: 4/2/2025
 Bldg Size: See Drawings
 Type of Bldg: PS-222-DF-BF
 Restroom

TYPE OF BUILDING

Construction Type

MVR WOOD

Wood Framed walls above cap beam, and wood framed rafters [ceiling & vents same as MVR]

FLOOR SYSTEM

ROOM/ITEM

FINISH

Entire Building	Exposed Concrete with Light Broom Finish with Integral Additive for Stain/Moisture Resistance
Entire Building	Floor Coating with Skid Resistant Additive - Flakes

WALL SYSTEM

BUILDING WALLS HEIGHT

Building Walls Height	7'4"
-----------------------	------

EXTERIOR WALLS - CMU

BLOCK TYPE AND COLOR

ROWS

Precision Exterior 4" CMU	Precision Gray	All
---------------------------	----------------	-----

CAP BEAM

Cap Beam	Cap Beam, Steel Tube, Painted
----------	-------------------------------

WALL FINISHES - EXTERIOR

TYPE

FINISH

HEIGHT

CMU	Uncoated	To Cap Beam
Wainscot	Cultured El Dorado Stone With Water Sill	To 32" AFF
FRC Siding -Below- Cap Beam	Allura Cedarmill Board & Batt Siding Vertical - Painted	Above Wainscot To Cap Beam
FRC Siding -Above- Cap Beam	Allura Cedarmill Board & Batt Siding Vertical - Painted	Above Cap Beam
Alcove	Tile: Daltile	To Cap Beam
Exterior Paint	PPG Exterior Gloss - Colors TBD by client	

WALL FINISHES - INTERIOR

ROOM

FINISH

HEIGHT

Restrooms Below Cap Beam	Block filler & paint	To Cap Beam
Restrooms - Above Cap Beam	Stucco Pattern FRC - Painted	Above Cap Beam
Mechanical - To Cap Beam	Block filler & paint	To Cap Beam
Mechanical - Above Cap Beam	Painted OSB	Above Cap Beam

ROOF SYSTEM

ITEM

DESCRIPTION

Vertical Seam 24 ga	Metal Sales Vertical Seam 24 ga 12in. Panel Striations
Entire Building Ceiling	(MVR) 5/16" Cement Board Stucco Pattern Over 5/8" OSB
Fascia	14/16 Ga Formed Galvanized Steel W/1" Return At Top (MVR)
Vents SS Wire Mesh	Stainless Steel Wire Mesh

DOORS - HARDWARE

ITEM

DESCRIPTION

Hollow Metal Doors	Hollow Metal: Galvanized 14 GA. Door w/ 14 GA Frame Continuous Hinge
--------------------	--

Deadbolt	SCHLAGE B600 series temporary large format core (std)	
ITEM	DESCRIPTION	LOCATION
Pull Plates	Rockwood-VRT24 "Z" (Standard w/Anti-Microbial) (Std)	
Door Closer	LCN Closer, Model # 4211 Cush Arm (for Out Swing Door)	Restroom
Door Sweeps	NGP Door Sweep 200NA36	Chase
Door Threshold (No Tile)	Threshold Fluted Saddle Mill Finish Alum 4" Wide #270A36	All
Ives Crash Chain (Standard)	Ives Crash Chain, # CS11526D20, US26D, 20.5, Crash Stop	Chase
Magnetic Locks (SAM)	SAM Securitron System	SDC-463U Emergency Exit Button

RESTROOM ACCESSORIES

ITEM	MANUFACTURER/DESCRIPTION	FINISH
Signage	Door/Wall Signs	Polished Aluminum & Blue
Grab Bars	Grab Bars	Stainless Steel
Aluminum Louvers (Chase Std)	Louver Sunvent Industries Model #157	Polished Aluminum
3-roll Toilet Paper Holders	Royce Rolls TP-3	Stainless Steel
Baby Changing Station	Foundations 200-EH-1	Stainless Steel
Hand Dryer Std	Dyson Airblade V, Low Voltage 120V, Model # HU02	Spray Nickel

ITEM	MANUFACTURER/DESCRIPTION
Utility Hook (Standard)	Utility Hook, Bright Finish, Bobrick # B-670-PRC or Franklin Brass 5501 for Blazer
Soap Dispenser	PRC Proprietary Tank
W/Thru Wall Valve	Thru Wall Valve ASI #353

PLUMBING

FIXTURE/PART	DESCRIPTION
Drinking Fountain	Wall Mounted Drinking Fountain, 14 Gauge, Type 304 Stainless Steel, Haws Model # 1109.14
Bottle Filler	Wall Mounted Bottle Filler, Lead Free, Type 304 Stainless Steel, Haws Model # 1920
Toilets - Vitreous China	China Wall Hung Toilet Zurn # 5617-BWL
Urinals - Vitreous China	Zurn China Urinal, .125 to 1.0 GPF, Rear Spud, Model # Z5765-U
Lavs - Vitreous China	China Lav Zurn # 5341
Lever (Std) - Toilet Flush Valve	Zurn W.C. Flush Valve 1.28 Ga Zurn # Z6143AV-HET-7L-BG
Lever - Urinal Flush Valve	Zurn Urinal Flush Valve .125 GPM Zurn # Z6195AV-ULF-7L-BG
Metering Faucet	Single Hole Metering Faucet, Chicago Model # 333-E2805-765PSHAB - Tempered
Floor Drains: W/Trap Primer	Floor Drain Zurn # Z451-2ZN-IP2-5B-P13(1/2")

PLUMBING GENERAL

FIXTURE/PART	DESCRIPTION
Water Heater	Stiebel DHC-E3
Tempered Water to Lavs	Thermostatic Mixing Valve, Acorn Model # ST70-12
Valve Combo (PRV)	Valve Combo with Pressure Reducing Valve
Double Check Valve	LF007M2-QT
Water Line Material	Copper (Std)
Pressure Booster	Amtrol RP-10
Hose Bibb- Interior	Acorn #8121-LF - in the Chase
Hose Reel & Hose	Hose Reel With 5/8"x75' Garden Hose

ELECTRICAL

ITEM	DESCRIPTION
Electrical Panel	100 amp Single Phase - 120/240 v
Breakers	Plug on (QOD)
	20 Circuits

LIGHTING

ITEM	DESCRIPTION (W=WALL, C=CEILING)
Lighting Control -Interior-	Light Fixture Integrated Occupancy Sensor (OCC)

Interior Lights	W/C) Luminaire, Swoop Series SWP1212-OP-BRZ-OCC	15 Watts
Lighting Control -Exterior-	Photo Cell Intermatic Photo Control #EK4336S	
Exterior Light	W/C) Luminaire, Swoop Series SWP-610-OP-BRZ	15 Watts
Exterior Lights	W) Luminaire, AEL-12 (Dark Sky Compliant) 20" long	10 Watts
Chase Lights	C) Green AL-41L (small Chase) Waterproof	15 Watts

RECEPTACLES/SWITCHES, HEATERS, FANS, HVAC, LIGHTED SIGNS		
ITEM	DESCRIPTION	LOCATION
Receptacles	GFCI (Adjacent to Panel)	
Switches Single Pole	Single Pole (Adjacent to Panel)	
Switches By Pass	By Pass (To By Pass OCC Sensors)	
Emergency Light	Lithonia ELM2L Led 2 Head Led Emergency Light (Mechanical Room)	

PROJECT REF#: 11955-3/26/2025-0



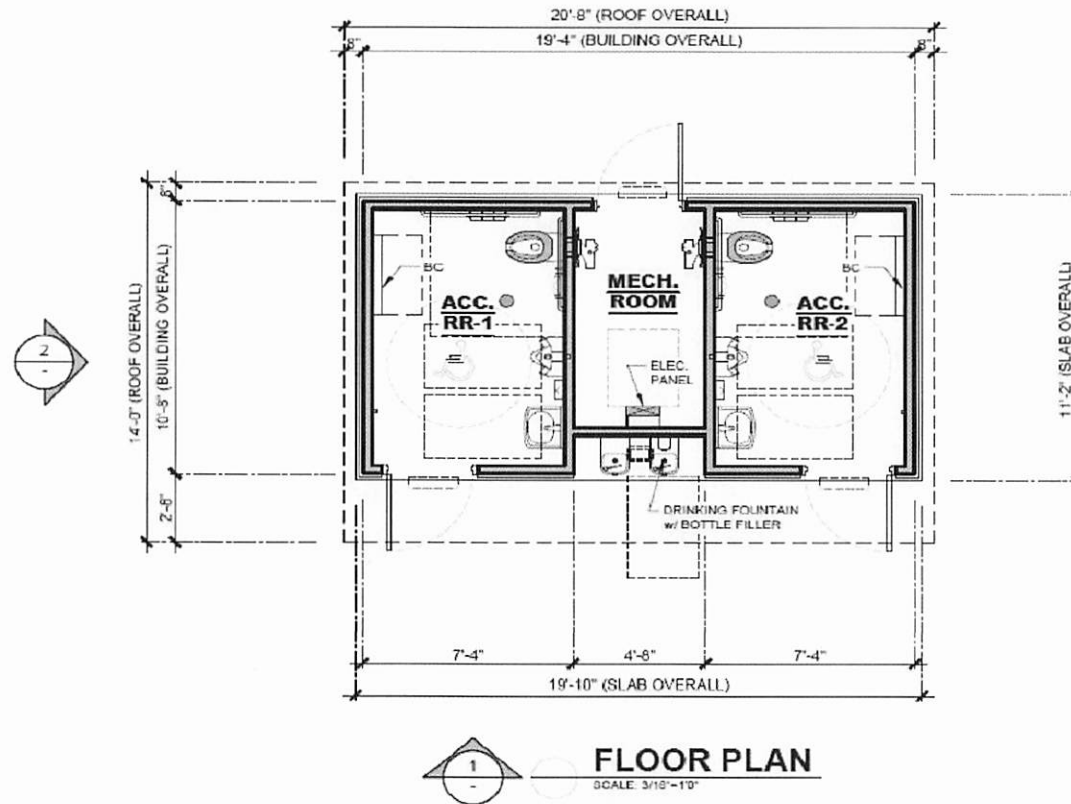
PARK WINDY HILL
MARTHA, CALIFORNIA
RESTROOM BUILDING

PUBLIC RESTROOM COMPANY
Building Better Places To Go™

www.PublicRestroomCompany.com
2887 BUSH 1855 PARKWAY
MILFORD, NEVADA 89422
P: 866-866-2040 F: 866-866-1448

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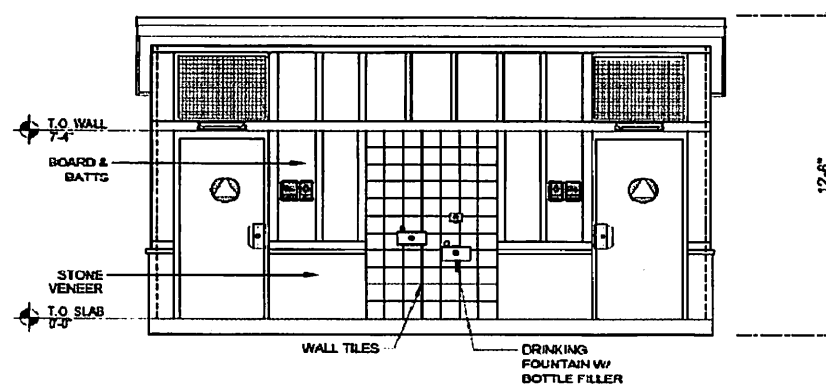
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			PROJECT # 11955	START DATE: 3/26/2025 DRAWN BY: EOR	MAX. PERSON / HOUR: 90 S

PH: 800 680 4050 | FAX: 888 936 1430

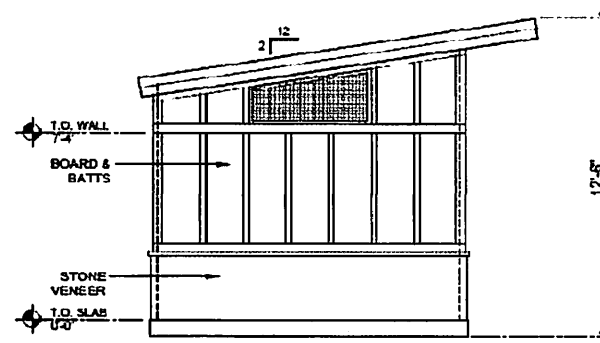
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PROJECT REF#: 11955-3/26/2025-0



ELEVATION 1

SCALE: 3/16"=1'-0"



ELEVATION 2

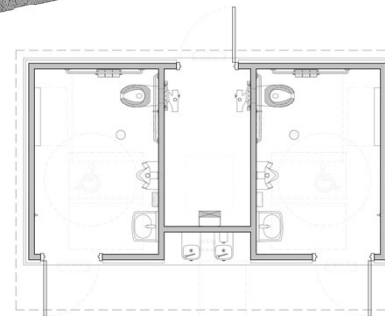
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			PROJECT #: 11955	START DATE: 3/26/2025	MAX PERSON / HOUR: 90 S
			PROJECT: WINDY HILL PARK MARINA, CA	DRAWN BY: EOR	

PH: 888-888-8000 | FAX: 888-888-1248

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FLOOR PLAN

SCALE: NOT TO SCALE

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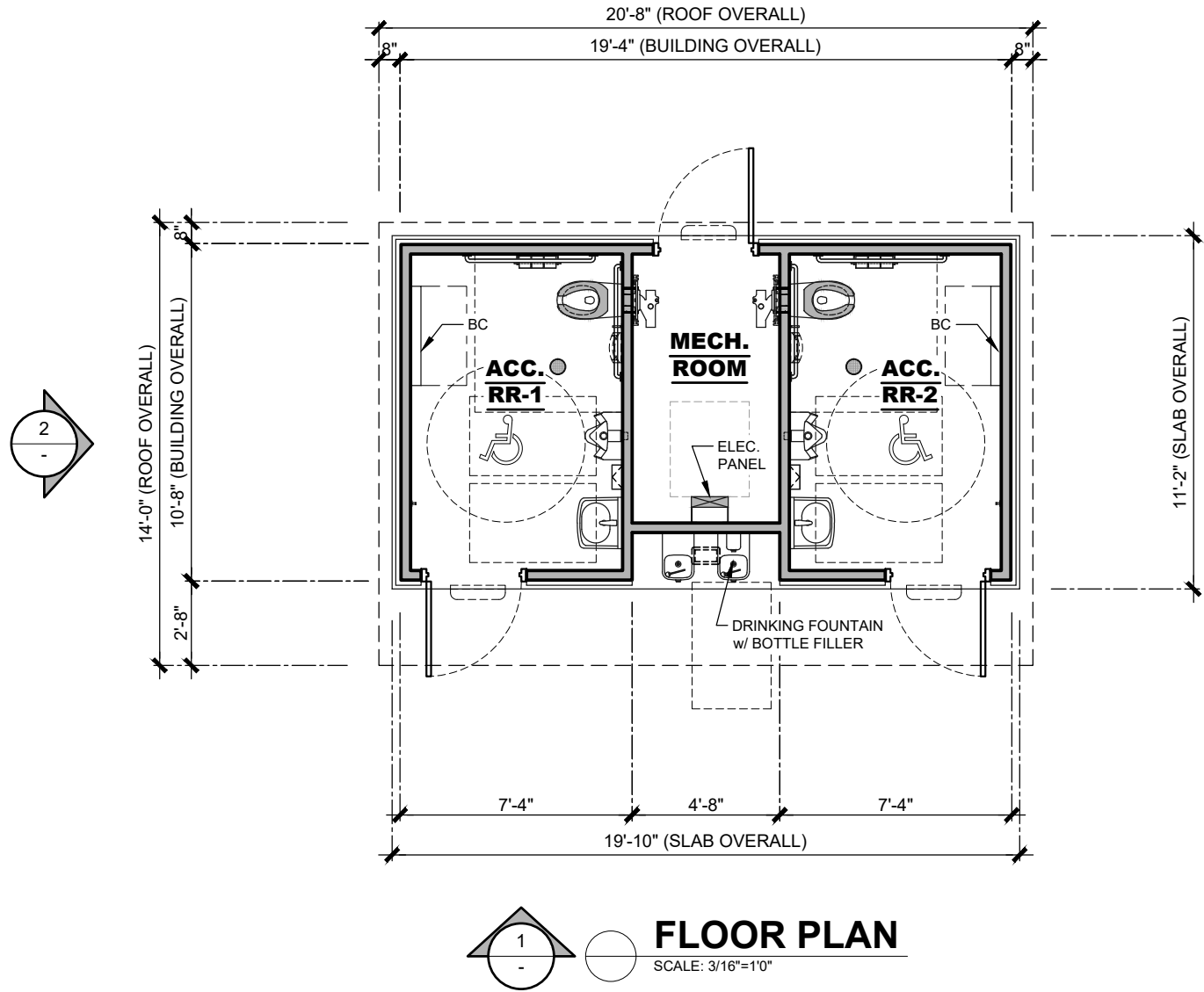
PARK WINDY HILL



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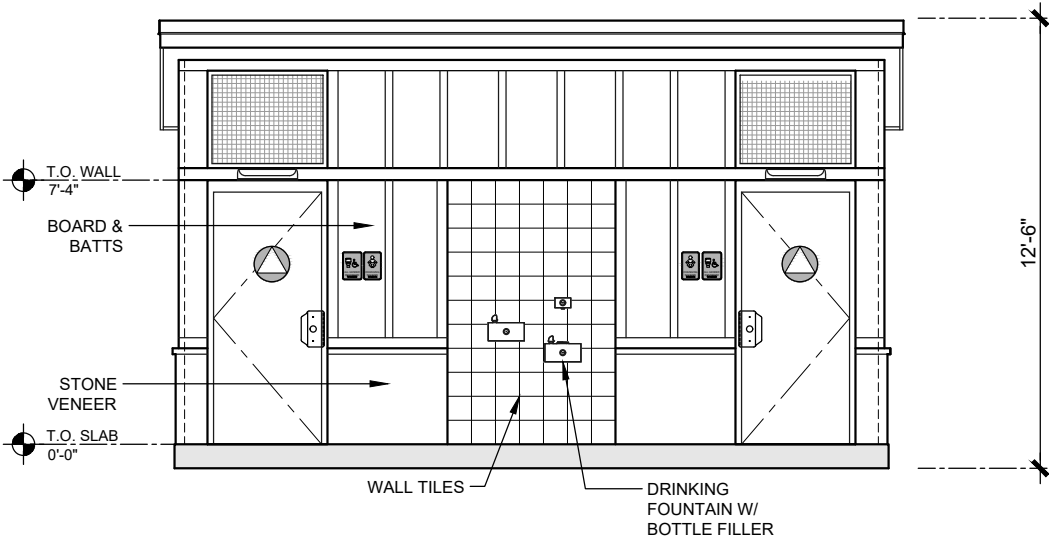
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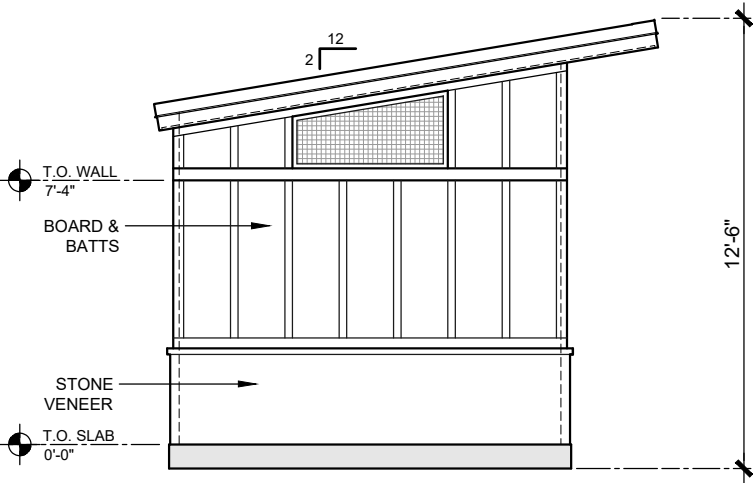


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			PROJECT #: 11955	DRAWN BY:	
			START DATE: 3/26/2025	DRAWN BY: EOR	



 **ELEVATION 1**
SCALE: 3/16"=1'0"



 **ELEVATION 2**
SCALE: 3/16"=1'0"

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			PROJECT #: 11955	START DATE: 3/26/2025	
				DRAWN BY: EOR	

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING THE PURCHASE OF FIFTEEN (15) ADDITIONAL FLOCK
LICENSE PLATE RECOGNITION CAMERAS AS PART OF THE MARINA
POLICE DEPARTMENT'S EXPANSION OF THE CITY'S REAL-TIME CRIME
CENTER (RTCC) NETWORK; AUTHORIZING THE CITY MANAGER TO
EXECUTE AN AGREEMENT PURCHASING THE EQUIPMENT, SUBJECT TO
FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND
AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY
ACCOUNTING AND BUDGETARY ENTRIES.**

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 2025-__:

1. Approving the purchase and associated documentation for the acquisition of fifteen (15) additional Flock Falcon License Plate Recognition (LPR) cameras for the Marina Police Department, as an expansion of the existing contract with Flock Group, Inc.;
2. Authorizing the City Manager to execute an agreement to purchase the equipment, subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

In 2023 the City Council approved the original purchase of 21 Flock Falcon LPR cameras to support the City's development of a Real-Time Crime Center (RTCC), aimed at enhancing public safety, expanding investigative capability, and promoting proactive law enforcement. These cameras have been strategically placed throughout the City.

The initial success of these cameras in aiding criminal investigations, deterring crime, and supporting regional law enforcement operations prompted the City Council to allocate funding in the FY 2025–2026 adopted budget for an additional 15 Flock cameras.

ANALYSIS:

The proposed expansion involves 15 new LPR camera units that will be fully integrated into the City's current Flock camera network. These additional placements are based on data-driven analysis identifying specific geographic gaps in visibility. All newly proposed sites have been vetted for public safety impact, jurisdictional clarity, and optimal coverage of key traffic corridors.

The procurement will occur under the terms of the **previously executed CA - Marina PD - Law Enforcement Agreement** dated November 29, 2023, and associated Expansion Agreement. The new order form explicitly confirms that:

“Customer understands that the previously executed agreement with Flock Safety shall govern this purchase order, and that any further purchase orders mutually accepted by the parties shall be subject to the terms and conditions previously agreed upon, which confirms that there are no differing terms of agreement other than those already accepted.”

This ensures continuity of service, consistency in system architecture, and transparency in pricing and deployment.

Each camera includes:

- Solar-powered wireless deployment with cellular connectivity
- High-resolution imaging and vehicle LPR functionality
- Secure, CJIS-compliant 30-day data retention
- Real-time alerts on BOLO or hot list plates
- Full integration with Marina PD's investigative systems and RTCC platform

FISCAL IMPACT:

The total cost for the 15-camera expansion is \$45,000. The breakdown of the costs, including the one-time software upgrade is as follows:

Description	Qty	Unit Cost	Total
Flock Falcon LPR Cameras	15	\$3,000	\$45,000
Installation Cost	15	650	9,750
One-Time Software Upgrade (Supports all 36 cameras)	1	3,500	3,500
Subtotal			\$58,250
Less Discount on installation			(9,750)
Total Contract Amount			\$48,500

- **Fiscal Year 2025-26 Cost:** \$48,500.00
- **Total Annual Cost:** \$45,000.00
- **Billing Method:** Annual
- **Funding Source:** FY 2025–2026 City Council approved budget under Police Technology Enhancements
- **Procurement Compliance:** Aligned with previously approved contract. No new agreement is required.

The annual costs for the flock cameras have been incorporated into the Fiscal Year 2025-26 and Fiscal Year 2026-27 Budget. The impact to the current budget associated with the agreement is the additional \$3,500 for the software upgrades. It is anticipated that funding to support this additional amount will be available in the approved Police Department operating budget.

This order is subject to the terms and conditions outlined in the executed *CA - Marina PD - Law Enforcement Agreement* dated November 29, 2023. All terms regarding billing, service, usage, and renewal remain in effect.

CONCLUSION:

This request represents a strategic continuation of the City's public safety technology investment. With no changes to previously agreed contractual terms, this deployment will address existing surveillance gaps, integrate seamlessly into Marina's RTCC system, and offer enhanced visibility for law enforcement operations.

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Randy Hopkins
Chief of Police
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING THE PURCHASE OF FIFTEEN (15) ADDITIONAL FLOCK LICENSE PLATE RECOGNITION CAMERAS AS PART OF THE MARINA POLICE DEPARTMENT'S EXPANSION OF THE CITY'S REAL-TIME CRIME CENTER (RTCC) NETWORK; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT PURCHASING THE EQUIPMENT, SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City Council of the City of Marina previously authorized the purchase and deployment of twenty-one (21) Flock Falcon License Plate Recognition (LPR) cameras to support law enforcement operations, investigative capabilities, and community safety through the Real-Time Crime Center (RTCC) initiative; and

WHEREAS, the City Council allocated additional funding in the adopted FY 2025–2026 budget to expand this program by fifteen (15) additional LPR cameras based on demonstrated investigative value, proactive deterrence, and identified geographic coverage gaps; and

WHEREAS, the additional fifteen (15) LPR cameras will be procured under the terms and conditions of the previously executed “CA - Marina PD - Law Enforcement Agreement” dated November 29, 2023, which remains in full force and effect; and

WHEREAS, the expansion order form expressly acknowledges that all further purchase orders are governed by the existing agreement and contain no differing terms of agreement beyond those previously; and

WHEREAS, the total cost of the fifteen (15) cameras is Forty-Five Thousand Dollars (\$45,000.00), billed annually at a rate of Three Thousand Dollars (\$3,000.00) per unit, and the one-time cost associated with a software upgrade is Three Thousand Five Hundred Dollars (\$3,500.00); with the funding is identified in the approved FY 2025–2026 Police Department technology enhancement budget (Exhibit A); and

WHEREAS, this expansion aligns with the City's strategic public safety priorities, including expanded surveillance coverage, enhanced investigative response, and regional data-sharing.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approving the purchase and associated documentation for the acquisition of fifteen (15) additional Flock Falcon License Plate Recognition (LPR) cameras for the Marina Police Department, as an expansion of the existing contract with Flock Group, Inc.;
2. Authorize the City Manager to execute the Purchas Order, subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Flock Safety + CA - Marina PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Lupe Wood
lupe.wood@flocksafety.com
8325998244

flock safety

flock safety

ORDER FORM

This order form ("**Order Form**") hereby incorporates and includes the terms of the previously executed agreement (the "**Terms**") which describe and set forth the general legal terms governing the relationship (collectively, the "**Agreement**"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "**Effective Date**")

Customer:	CA - Marina PD	Initial Term:	12 Months
Legal Entity Name:	CA - Marina PD	Renewal Term:	12 Months
Accounts Payable Email:	marinapdbilling@cityofmarina.org	Payment Terms:	Net 30
Address:	211 Hillcrest Avenue Marina, California 93933	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$48,500.00
Flock Safety Flock OS			
Enhanced LPR Upgrade	Included	1	Included
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	15	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$0.00	15	\$0.00

Subtotal Year 1:	\$48,500.00
Annual Recurring Subtotal:	\$48,500.00
Discounts:	\$9,750.00
Estimated Tax:	\$0.00
Contract Total:	\$48,500.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "**Renewal Term**") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$48,500.00
Annual Recurring after Year 1	\$48,500.00
Contract Total	\$48,500.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$0.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$9,750.00

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety LPR, aka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Enhanced LPR Upgrade	The Enhanced LPR Package is a software add-on for any of the FlockOS™ tiers designed to help detectives and patrol officers conduct more efficient, informed, and collaborative investigations. Its advanced License Plate Recognition (LPR) features streamline investigations, providing officers with immediate access to essential information and improving communication within and across departments.

FlockOS Features & Description

FlockOS Features	Description
Convoy Search	Unearth hidden connections by detecting suspect vehicles that frequently travel together. This tool is invaluable for investigating organized or serial crimes and identifying accomplices.
Visual Search	Transforms any digital photo into a potent investigative lead, enhancing evidence collection. Upload the image of a vehicle into FlockOS™ to initiate a reverse image search that will help you identify crucial suspect vehicle information and unlock dead-end investigations.
Multi Geo Search	Connects the dots between multiple crimes and crime scenes. Link a suspect vehicle to multiple incidents based on location, without needing a vehicle description or plate number.
Custom Hot List Attachments	The ability to add case notes, photos, reports, and other relevant case information to Custom Hot List Alerts
Custom Hot List Deconfliction	Allows Flock Safety users to identify overlapping investigations within their agency and within other law enforcement agencies and provide the contact information of opted-in parties to facilitate collaboration.
Unlimited Vehicle Description Alerts	Users can set up and receive notifications for suspect vehicles based on body type, make, color, location and timeframe. Notifications are sent via app, SMS or email when a vehicle matching the predetermined criteria passes a camera in your organization's network.

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed agreement.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: CA - Marina PD

By: _____
Name: Mark Smith
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____
PO Number: _____

July 14, 2025

Item No. **10g(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING THE EXPANDED LEARNING OPPORTUNITIES
AGREEMENT BETWEEN THE CITY OF MARNIA AND MONTEREY
PENINSULA UNIFIED SCHOOL DISTRICT**

RECOMMENDATION: It is recommended that the City Council consider:

1. Adopt Resolution No. 2025-, authorizing the City Manager to finalize and enter into an Expanded Learning Opportunities Agreement between the City of Marina (City) and Monterey Peninsula Unified School District (MPUSD), subject to approval by the City Attorney. (“**EXHIBIT A**”)

BACKGROUND:

Derived from Assembly Bill (AB) 130, California Education Code (EC) Section 46120 established the program plan and funding for the Expanded Learning Opportunities Program (ELO-P)

The Expanded Learning Opportunities Program (ELO-P) provides funding for afterschool and summer school enrichment programs for transitional kindergarten through twelfth grade.

“Expanded learning” means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year.

MPUSD does not have adequate facilities or staffing to meet the requirements of the Expanded Learning Opportunity for all enrolled students.

ANALYSIS:

In August 2024, MPUSD approached City staff to determine the viability of the Recreation & Cultural Services Department administering the ELO-P by utilizing existing City facilities, infrastructure, and staff associated with the After School Program at the Rocky Han Community Center. After several meetings to discuss the requirements, details, and logistics of the program, both parties agreed that the City has the capacity to administer the ELO-P program as an Independent Contractor.

The intent of the proposed agreement is to ensure the safety of children; alignment with the ELO-P fiscal allocation requirements set forth by the State of California; support of the school day curriculum; successful operation following established policies and procedures; strong financial operations, communication, and coordination between MPUSD and the City.

In January 2025, MPUSD approached City staff to implement the ELO-P program at the Marina Teen Center for sixth through twelfth grades due to the success of the program at the Marina Youth Center. The agreement was approved by City Council in February 2025 and implemented March 1, 2025

Program components include literacy and enrichment activities, physical activity, and an afternoon snack in a safe environment that promotes emotional wellness and relationship building. These are areas of strength within the Recreation & Cultural Services Department that will enhance the positive impacts for youth participating in the program.

It is also intended to ensure continued successful student performance through a collaborative relationship among Olson, Marina Vista, JC Crumpton elementary schools, Los Arboles Middle School and the City.

FISCAL IMPACT:

MPUSD agrees to pay the City \$100 per student per month for the administration of the ELO-P. The City's afterschool program is already meeting all of the requirements of the agreement, including staff to student ratios, therefore there are no additional expenses to administer the ELO-P agreement.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Andrea Diallo
Recreation Manager | City of Marina
Recreation & Cultural Services
Department

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING THE
EXPANDED LEARNING OPPORTUNITIES AGREEMENT BETWEEN THE CITY OF
MARINA AND THE MARINA PENINSULA SCHOOL DISTRICT.

WHEREAS, the Monterey Peninsula School District is seeking an independent contractor to administer the Expanded Learning Opportunity Program for Olson, Marina Vista, JC Crumpton and Los Arboles students for the 2025-2026 academic year; and

WHEREAS, the City of Marina has the facilities, infrastructure, and staffing to meet the requirements of the ELO-P; and

WHEREAS, there are no foreseeable additional expenses to administering the ELO-P; and

WHEREAS, the estimated revenue for the Department is approximately \$80,000.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Marina do hereby:

1. Authorize the City Manager to finalize and execute the Expanded Learning Opportunities Agreement between the City of Marina and Monterey Peninsula School District, subject to approval by the City Attorney.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting adult held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Buce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**\$MONTEREY PENINSULA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT
Consultants/Contracted Services**

GENERAL INFORMATION:

School/Department: __MPUSD- Expanded Learning Opportunities

Budget Class: _____

District Contact Person: __Tony Sanchez

Budget Approval: _____

Contractor: __City of Marina- Youth Center__

Contractor's Contact Person: __Andrea Diallo__

Contractor's Taxpayer Identification #: _____ or SSN: _____

Requisition #: _____

This Independent Contractor Services Agreement ("Agreement") is made and entered into effective August 6, 2025 (the "Effective Date"), by and between the Monterey Peninsula School District ("District") and City of Marina- Youth Center ("Contractor"). District and Contractor may each be referred to as "Party" or together as the "Parties."

1. **Contractor Services.** Contractor agrees to provide the following services to District (collectively, the "Services"):

(SEE ATTACHED PROPOSAL/SCOPE OF WORK at **Attachment A**)

(SEE ATTACHED MPUSD Policies and Procedures at **Exhibit A**)

2. **Contractor Qualifications.** Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Contractor and any Contractor Parties performing Services shall be competent to perform those Services.

3. **Term.** This Agreement shall begin on August 6, 2025, and shall terminate upon completion of the Services, but no later than June 6, 2026 ("Term"), except as otherwise stated in Paragraph 4 below. The dates of service include regular school calendar days (180 days) and exclude holidays and school breaks. There shall be no extension of the Term of this Agreement without the express written consent of the Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Contractor or the Contractor Parties. In the event of early termination, Contractor shall be paid for satisfactory Services provided to the date of termination. Upon payment by District, District shall be under no further obligation to Contractor, monetarily or otherwise, and District may proceed with the Services in any manner District deems proper.

4. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Contractor if: (1) Contractor materially breaches any of the

terms of this Agreement; (2) any act or omission by Contractor or the Contractor Parties exposes District to potential liability or may cause an increase in District's insurance premiums; (3) Contractor is adjudged a bankrupt; (4) Contractor makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Contractor's insolvency; or (6) Contractor Parties fail to comply with or make material representations as to the fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Contractor's receipt of said notice.

5. **Payment.** District agrees to pay Contractor at the rate of \$[100] per student per month ("Rate") for Services satisfactorily performed. The Rate shall not be increased by Contractor over the course of this Agreement. Total fees (the "Fee") paid by District to Contractor shall not exceed \$80,000. Any work performed by Contractor in excess of the Fee shall not be compensated. District agrees to pay Contractor, up to the maximum amount provided herein, within sixty (60) days of receipt of a detailed invoice from Contractor, which shall include any additional supporting documentation reasonably requested by District.

5.1 **Incidental Expenses.** In addition to the above Fee, District shall reimburse Contractor for incidental expenses ("Incidental Expenses") as follows:

- a. Lodging: Actual cost of single occupancy. Not to exceed \$N/A per night. (Receipt required).
- b. Meals: Reimbursement limited to current rate for District employees.
- c. Travel: Contractor shall not be reimbursed for travel costs within Monterey County. Other travel costs to be reimbursed at the current allowable IRS rate.

Contractor's total reimbursement for Incidental Expenses shall not exceed \$ N/A.

6. **California Residency.** Contractor is a resident of the State of California.

X YES NO

If "NO", Contractor shall complete and attach California Form 590-Withholding Exemption Certificate.

7. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Education, and members of the Board of Education (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or

reduce other rights or obligations of indemnity, which would otherwise exist as to a Party, person, or entity described in this Paragraph. The indemnification provided for in this Section 7 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").

8. **Equipment and Materials.** Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services, and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor of the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.

9. **Insurance.** Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 7 above, Contractor shall secure and maintain throughout the Term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000 (One Million Dollars) each occurrence and \$2,000,000 (Two Million Dollars) in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000 each per accident; (iii) worker's compensation insurance as required by Labor Code section 3200, et seq., if applicable; and (iv) employer's liability insurance with limits of not less than \$1,000,000 per accident, disease, and annual aggregate; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. The liability insurance provided as a requirement of this Agreement must not contain any exclusions and/or limitations of coverage for mental, physical, emotional and/or sexual abuse, including molestation. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.

10. **Independent Contractor Status.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor is engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement and is hereby retained to provide specialized services for District that are outside the usual course of District's

business. Contractor is free from the control and direction of District in connection with the manner in which it provides the Services to District Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to District employees and/or to which District's employees are normally entitled.

11. **Taxes.** All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.

12. **Fingerprinting/Criminal Background Investigation Certification.** Contractor and Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Contractor shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification, attached to this Agreement as **Attachment B**.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Contractor or Contractor Parties add personnel who will provide Services under this Agreement, Contractor shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

13. **Tuberculosis Certification.** Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements of Education Code section 49406. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. Contractor and Contractor Parties will have **only have limited or no contact** (as determined by District) with District students at all times during the Term of this Agreement.

B. ☒ Contractor and Contractor Parties will have **more than limited contact** (as determined by District) with District students during the Term of this Agreement and, at no cost to District, have received a TB test or risk assessment in full compliance with the requirements of Education Code section 49406:

_____ [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that Contractor and Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired by Contractor and Contractor Parties after the Effective Date who will provide Services under this Agreement are subject to the TB certification requirements of Education Code section 49406 and shall be prohibited from having any contact with District students until those TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. **COVID-19 and Other Contagious Diseases.** During the Services, the Contractor and the Contractor Parties shall comply with all applicable legal, contractual, and local government requirements related to the prevention of the transmission of COVID-19 and other contagious diseases, including “social distancing,” masks, and hygiene as may be ordered by the State or local authorities.

15. **Confidential Information.** All District information disclosed to Contractor during the course of performance of the Services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District or required by law. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than carrying out the obligations under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.

16. **Reports.** Contractor shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subcontractors. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Contractor shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.

17. **Ownership of Documents.** All plans, studies, drawings, calculations, reports, specifications, estimates, and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Contractor under this Agreement (“Documents”) shall be and shall remain the property of the District for all purposes, not only as they relate or may relate to the Services but as they relate or may relate to any other project. Contractor will provide the District with a complete set of Documents, and will retain, on the District's behalf, the originals or reproducible copies of all

Documents, however stored, in the Contractor's files for a period of no less than fifteen (15) years. Contractor shall promptly make available to District any original documents it has retained under this Agreement upon request by the District.

18. **Assignment/Successors and Assigns.** Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.

19. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

20. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.

21. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Monterey, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

22. **Written Notice.** Written notice shall be deemed to have been duly served if delivered by personal service, regular mail, overnight mail with proof of delivery, facsimile with proof of transmission, or email provided receipt is acknowledged at the address, fax number, or email address located next to the Party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.

23. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including but not limited to fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Contractor agrees that it shall comply with all legal requirements for the performance of duties under this Agreement and that failure to do so shall constitute material breach.

24. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons. Contractor and Contractor Parties shall comply with all state and federal laws regarding non-discrimination.

25. **Attorney Fees.** If any legal action is taken to enforce the terms of this Agreement, the

prevailing Party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.

26. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.

27. **Time.** Time is of the essence to this Agreement.

28. **Waiver.** No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.

29. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.

30. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.

31. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

32. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

33. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective Parties, and by their signatures to bind the respective Parties to this Agreement.

[Signatures follow on next page]

DISTRICT:
MONTEREY PENINSULA
UNIFIED SCHOOL DISTRICT

CONTRACTOR:
___ City of Marina- Youth Center

By: _____
Name: Ryan Altemeyer
Title: Associate Superintendent/CBO
Date: _____

By: _____
Name: Layne Long
Title: City Manager
Date: _____

Address for District Notices:

700 Pacific Street
Monterey, CA 93942
Fax: _____
Email: _____

Attn: Business Services

Address for Contractor Notices:

Fax: _____
Email: _____

Attn: Recreation & Cultural Services Dept.

ATTACHMENT A
Proposal/Scope of Work
[to be attached]

Attachment EXHIBIT A

This Exhibit sets forth the policies, protocols, and procedures under which the Monterey Peninsula School District and Program Partners will interact. It outlines shared objectives, roles, and responsibilities to foster a safe, effective, and compliant after school program. The scope of this Exhibit includes, but is not limited to:

- Ensuring ELO program compliance with CDE and Federal Grants mandates
 - Enhancing educational opportunities through community collaboration
 - Ensuring the protection of student and staff welfare
 - Aligning community activities with district values and regulatory requirements
1. **Attendance Policy** All participants in programs facilitated by an ELO program partner must comply with MPUSD's ELO attendance protocol.
 - 1.1. Upon arrival after school, students are required to check into the ELO program (time and date stamp) using the District's attendance software system.
 - 1.2. Upon departure from the ELO program, students are checked out via the digital attendance system by an authorized adult (e.g., a parent, guardian, or designated ELO program representative)
 - 1.2.1. An authorized adult must provide a valid signature (or an approved digital equivalent) upon check out each day.
 - 1.3. Timely records of attendance, including absences and early releases from the ELO program, will be maintained.
 - 1.3.1. **Parent Pick-Up Policy:** A regularly updated list of authorized pick-up persons will be maintained at the school campus, and all pick-ups must follow the check-out process. When releasing a student, staff must verify the identity of the parent or authorized guardian using pre-established procedures. A secure, designated pick-up area should be utilized, and any alternative pick-up arrangements or delays must be pre-approved by the site lead. In emergencies or unforeseen circumstances, specific protocols—such as emergency contact procedures and temporary supervised holding areas— need to be established to ensure children's safety.
 - 1.3.2. **Early Release procedure:** The ELO program runs each day school is in session from school dismissal until 6:00pm. Any student checked out before 5:30 is considered "Early Release" and requires the guardian to indicate the reason for the Early Release with one of the following approved Early Release Codes (ERC):
 1. **Other On-Campus Activity** (Athletics, Clubs, Tutoring, etc.)
 2. **Family Needs/Emergency**

3. **Appointment** (Medical, Dental, Counseling, etc.)
4. **Child Injury/Accident**
5. **Student Walking (Daylight Savings)/Transportation Issues**
6. **Off-Campus Activity** (Girl Scouts, Tutoring, Athletics, etc.)

- 1.3.3. The ER Code must be provided at the time of student pick up by the authorized adult
- 1.3.4. Students who are regularly picked up early (more than 2 times a week or 8 times a month) must complete an Early Release form with a parent/guardian signature to be kept on file at the school site.

2. **Records Keeping** The School District requires meticulous maintenance of all attendance, incident, and related records generated by our community partner programs. These records, including but not limited to sign-in/out logs and incident reports, behavior reports, etc. must be stored securely in compliance with district data protection policies and federal FERPA regulations. Access to these records is restricted to authorized personnel only. Regular audits will be conducted by the Program Director or Manager to verify that records are complete, accurate, and secure. Community Partners are responsible for training their personnel on proper record-keeping procedures and ensuring that all documentation meets the established standards.

3. **Auditing and Reporting:**

- 3.1. The School District reserves the right to audit program activities and records related to the engagement with Community Partners.
- 3.2. Any discrepancies or issues discovered during audits shall be promptly addressed and corrected. Reoccurring discrepancies and records incorrectly kept may result in delay of payments and processing invoices, and potentially termination of contract services.

4. **Nutritional Services**

- 4.1. Nutritional snacks and meals are provided as part of the School district ELO program and follow California State nutritional guidelines.
 - 4.1.1. Snack and meals (when applicable) must be offered daily to each student
 - 4.1.2. When applicable, snack orders must be sent to the ELO district office at least two weeks before they are needed to ensure the order can be filled. Snack orders must be reviewed and approved by ELO administrative staff.
 - 4.1.3. Accurate records of snacks and meals distributed must be kept each day and recorded as part of the attendance record.

ATTACHMENT BFingerprinting Notice and Acknowledgment
(Non-Construction Contracts)**FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT**
FOR CONTRACTS OTHER THAN CONSTRUCTION CONTRACTS
(Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in ***Attachment B-1*** to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in ***Attachment B-2*** to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists.

(Education Code §45125.1(b).)

5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as _____ [*“owner” or officer title*] of **City of Marina- Youth Center** [*business entity*], have read the foregoing and agree that **City of Marina- Youth Center** [*business entity*] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Name: _____

Signature: _____

Title: _____

• Not Applicable

ATTACHMENT B-1**Violent and Serious Felonies**

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

(1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision.

ATTACHMENT B-2**Form for Certification of Lack of Felony Convictions**

Note: This form must be submitted by the owner, or an officer, of the contracting entity before it may commence any work or services, and before it may be present on District property or be within the vicinity of District pupils.

Entity Name: City of Marina- Youth Center
 Date of Entity's Contract with District: August 2025 - June 2026
 Scope of Entity's Contract with District: providing after school programing

I, _____ [insert name] , am the _____ ["owner" or officer title] for
 _____ [name of business entity] ("Entity"), which entered a contract on
August 6, 2025, with the District for After school services.

I certify that (1) neither the Entity, nor any of its employees who are required to submit fingerprints and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1; and (2) the Entity is in full compliance with Education Code section 45125.1, including but not limited to each employee who will interact with a pupil outside of the immediate supervision and control of the pupil's parent or guardian having a valid criminal background check as described in Education Code section 44237.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Date: _____, 20____ Signature: _____

Typed Name: Layne Long

Title: City Manager

Entity: City of Marina- Youth Center

• Not Applicable

**SMONTEREY PENINSULA UNIFIED SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT
Consultants/Contracted Services**

GENERAL INFORMATION:

School/Department: __MPUSD- Expanded Learning Opportunities

Budget Class: _____

District Contact Person: __Tony Sanchez

Budget Approval: _____

Contractor: __City of Marina- Teen Center__

Contractor's Contact Person: __Andrea Diallo__

Contractor's Taxpayer Identification #: _____ or SSN: _____

Requisition #: _____

This Independent Contractor Services Agreement ("Agreement") is made and entered into effective August 6, 2025 (the "Effective Date"), by and between the Monterey Peninsula School District ("District") and City of Marina- Youth Center ("Contractor"). District and Contractor may each be referred to as "Party" or together as the "Parties."

1. **Contractor Services.** Contractor agrees to provide the following services to District (collectively, the "Services"):

(SEE ATTACHED PROPOSAL/SCOPE OF WORK at **Attachment A**)

(SEE ATTACHED MPUSD Policies and Procedures at **Exhibit A**)

2. **Contractor Qualifications.** Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement. Contractor and any Contractor Parties performing Services shall be competent to perform those Services.

3. **Term.** This Agreement shall begin on August 6, 2025, and shall terminate upon completion of the Services, but no later than June 6, 2026 ("Term"), except as otherwise stated in Paragraph 4 below. The dates of service include regular school calendar days (180 days) and exclude holidays and school breaks. There shall be no extension of the Term of this Agreement without the express written consent of the Parties. Written notice by the District Superintendent or designee shall be sufficient to stop further performance of the Services by Contractor or the Contractor Parties. In the event of early termination, Contractor shall be paid for satisfactory Services provided to the date of termination. Upon payment by District, District shall be under no further obligation to Contractor, monetarily or otherwise, and District may proceed with the Services in any manner District deems proper.

4. **Termination.** Either Party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other Party, however the Parties may agree in writing to a shorter notice period. Notwithstanding the foregoing, District may terminate this Agreement at any time by giving written notice to Contractor if: (1) Contractor materially breaches any of the

terms of this Agreement; (2) any act or omission by Contractor or the Contractor Parties exposes District to potential liability or may cause an increase in District's insurance premiums; (3) Contractor is adjudged a bankrupt; (4) Contractor makes a general assignment for the benefit of creditors; (5) a receiver is appointed because of Contractor's insolvency; or (6) Contractor Parties fail to comply with or make material representations as to the fingerprinting, criminal background check, and/or tuberculosis certification sections of this Agreement. Such termination shall be effective immediately upon Contractor's receipt of said notice.

5. **Payment.** District agrees to pay Contractor at the rate of \$[100] per student per month ("Rate") for Services satisfactorily performed. The Rate shall not be increased by Contractor over the course of this Agreement. Total fees (the "Fee") paid by District to Contractor shall not exceed \$80,000. Any work performed by Contractor in excess of the Fee shall not be compensated. District agrees to pay Contractor, up to the maximum amount provided herein, within sixty (60) days of receipt of a detailed invoice from Contractor, which shall include any additional supporting documentation reasonably requested by District.

5.1 **Incidental Expenses.** In addition to the above Fee, District shall reimburse Contractor for incidental expenses ("Incidental Expenses") as follows:

- a. Lodging: Actual cost of single occupancy. Not to exceed \$N/A per night. (Receipt required).
- b. Meals: Reimbursement limited to current rate for District employees.
- c. Travel: Contractor shall not be reimbursed for travel costs within Monterey County. Other travel costs to be reimbursed at the current allowable IRS rate.

Contractor's total reimbursement for Incidental Expenses shall not exceed \$ N/A.

6. **California Residency.** Contractor is a resident of the State of California.

X YES NO

If "NO", Contractor shall complete and attach California Form 590-Withholding Exemption Certificate.

7. **Indemnity.** Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Education, and members of the Board of Education (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or

reduce other rights or obligations of indemnity, which would otherwise exist as to a Party, person, or entity described in this Paragraph. The indemnification provided for in this Section 7 includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Contractor or Contractor Parties under the California Fair Employment and Housing Act ("FEHA").

8. **Equipment and Materials.** Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services, and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor of the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.

9. **Insurance.** Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 7 above, Contractor shall secure and maintain throughout the Term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000 (One Million Dollars) each occurrence and \$2,000,000 (Two Million Dollars) in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000 each per accident; (iii) worker's compensation insurance as required by Labor Code section 3200, et seq., if applicable; and (iv) employer's liability insurance with limits of not less than \$1,000,000 per accident, disease, and annual aggregate; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. The liability insurance provided as a requirement of this Agreement must not contain any exclusions and/or limitations of coverage for mental, physical, emotional and/or sexual abuse, including molestation. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.

10. **Independent Contractor Status.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor is engaged in an independently established trade, occupation, or business to provide the Services required by this Agreement and is hereby retained to provide specialized services for District that are outside the usual course of District's

business. Contractor is free from the control and direction of District in connection with the manner in which it provides the Services to District Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to District employees and/or to which District's employees are normally entitled.

11. **Taxes.** All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.

12. **Fingerprinting/Criminal Background Investigation Certification.** Contractor and Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the California Education Code ("Education Code") section 45125.1. Before performing any Services, Contractor shall execute and return the District's Fingerprinting Notice and Acknowledgement form and the required Certification, attached to this Agreement as **Attachment B**.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information which differs in any way from the information learned or provided pursuant to Section 45125.1, or Contractor or Contractor Parties add personnel who will provide Services under this Agreement, Contractor shall immediately notify District and prohibit any new personnel from interacting with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any interaction is permissible.

13. **Tuberculosis Certification.** Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements of Education Code section 49406. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. Contractor and Contractor Parties will have **only have limited or no contact** (as determined by District) with District students at all times during the Term of this Agreement.

B. ☒ Contractor and Contractor Parties will have **more than limited contact** (as determined by District) with District students during the Term of this Agreement and, at no cost to District, have received a TB test or risk assessment in full compliance with the requirements of Education Code section 49406:

_____ [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that Contractor and Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired by Contractor and Contractor Parties after the Effective Date who will provide Services under this Agreement are subject to the TB certification requirements of Education Code section 49406 and shall be prohibited from having any contact with District students until those TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. **COVID-19 and Other Contagious Diseases.** During the Services, the Contractor and the Contractor Parties shall comply with all applicable legal, contractual, and local government requirements related to the to prevention of the transmission of COVID-19 and other contagious diseases, including “social distancing,” masks, and hygiene as may be ordered by the State or local authorities.

15. **Confidential Information.** All District information disclosed to Contractor during the course of performance of the Services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as authorized by District or required by law. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure, any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than carrying out the obligations under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.

16. **Reports.** Contractor shall maintain complete and accurate records with respect to the Services rendered and the costs incurred under this Agreement, including records with respect to any payments to employees and subcontractors. All such records shall be prepared in accordance with generally accepted accounting procedures. Upon request, Contractor shall make such records available to District for the purpose of auditing and copying such records for a period of five years from the date of final payment under this Agreement.

17. **Ownership of Documents.** All plans, studies, drawings, calculations, reports, specifications, estimates, and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Contractor under this Agreement (“Documents”) shall be and shall remain the property of the District for all purposes, not only as they relate or may relate to the Services but as they relate or may relate to any other project. Contractor will provide the District with a complete set of Documents, and will retain, on the District's behalf, the originals or reproducible copies of all

Documents, however stored, in the Contractor's files for a period of no less than fifteen (15) years. Contractor shall promptly make available to District any original documents it has retained under this Agreement upon request by the District.

18. **Assignment/Successors and Assigns.** Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective Parties.

19. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

20. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both Parties.

21. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Monterey, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

22. **Written Notice.** Written notice shall be deemed to have been duly served if delivered by personal service, regular mail, overnight mail with proof of delivery, facsimile with proof of transmission, or email provided receipt is acknowledged at the address, fax number, or email address located next to the Party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.

23. **Compliance with Law.** Each and every provision of law and clause required by law to be inserted into this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein. Contractor shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including but not limited to fingerprinting under Education Code section 45125.1, confidentiality of records, Education Code section 49406 and others. Contractor agrees that it shall comply with all legal requirements for the performance of duties under this Agreement and that failure to do so shall constitute material breach.

24. **Non-Discrimination.** There shall be no unlawful discrimination in the contracting of persons under this Agreement because of race, color, national origin, age, ancestry, religion, sex, or sexual orientation of such persons. Contractor and Contractor Parties shall comply with all state and federal laws regarding non-discrimination.

25. **Attorney Fees.** If any legal action is taken to enforce the terms of this Agreement, the

prevailing Party shall be entitled to recover reasonable attorneys' fees and other reasonable costs and expenses incurred in connection with that legal action.

26. **Liability of District.** Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.

27. **Time.** Time is of the essence to this Agreement.

28. **Waiver.** No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.

29. **Entire Agreement.** This Agreement is intended by the Parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.

30. **Ambiguity.** The Parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all Parties shall be treated as equally responsible for such ambiguity.

31. **Execution of Other Documents.** The Parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of this Agreement.

32. **Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

33. **Warranty of Authority.** The persons who have signed this Agreement warrant that they are legally authorized to do so on behalf of the respective Parties, and by their signatures to bind the respective Parties to this Agreement.

[Signatures follow on next page]

DISTRICT:
MONTEREY PENINSULA
UNIFIED SCHOOL DISTRICT

CONTRACTOR:
City of Marina- Teen Center

By: _____
Name: Ryan Altemeyer
Title: Associate Superintendent/CBO
Date: _____

By: _____
Name: Layne Long
Title: City Manager
Date: _____

Address for District Notices:

700 Pacific Street
Monterey, CA 93942
Fax: _____
Email: _____

Attn: Business Services

Address for Contractor Notices:

211 Hillcrest Ave
Marina, CA
Fax: _____
Email: _____

Attn: Recreation & Cultural Services Dept.

ATTACHMENT A
Proposal/Scope of Work
[to be attached]

Attachment EXHIBIT A

This Exhibit sets forth the policies, protocols, and procedures under which the Monterey Peninsula School District and Program Partners will interact. It outlines shared objectives, roles, and responsibilities to foster a safe, effective, and compliant after school program. The scope of this Exhibit includes, but is not limited to:

- Ensuring ELO program compliance with CDE and Federal Grants mandates
 - Enhancing educational opportunities through community collaboration
 - Ensuring the protection of student and staff welfare
 - Aligning community activities with district values and regulatory requirements
1. **Attendance Policy** All participants in programs facilitated by an ELO program partner must comply with MPUSD's ELO attendance protocol.
 - 1.1. Upon arrival after school, students are required to check into the ELO program (time and date stamp) using the District's attendance software system.
 - 1.2. Upon departure from the ELO program, students are checked out via the digital attendance system by an authorized adult (e.g., a parent, guardian, or designated ELO program representative)
 - 1.2.1. An authorized adult must provide a valid signature (or an approved digital equivalent) upon check out each day.
 - 1.3. Timely records of attendance, including absences and early releases from the ELO program, will be maintained.
 - 1.3.1. **Parent Pick-Up Policy:** A regularly updated list of authorized pick-up persons will be maintained at the school campus, and all pick-ups must follow the check-out process. When releasing a student, staff must verify the identity of the parent or authorized guardian using pre-established procedures. A secure, designated pick-up area should be utilized, and any alternative pick-up arrangements or delays must be pre-approved by the site lead. In emergencies or unforeseen circumstances, specific protocols—such as emergency contact procedures and temporary supervised holding areas— need to be established to ensure children's safety.
 - 1.3.2. **Early Release procedure:** The ELO program runs each day school is in session from school dismissal until 6:00pm. Any student checked out before 5:30 is considered "Early Release" and requires the guardian to indicate the reason for the Early Release with one of the following approved Early Release Codes (ERC):
 1. **Other On-Campus Activity** (Athletics, Clubs, Tutoring, etc.)
 2. **Family Needs/Emergency**

3. **Appointment** (Medical, Dental, Counseling, etc.)
4. **Child Injury/Accident**
5. **Student Walking (Daylight Savings)/Transportation Issues**
6. **Off-Campus Activity** (Girl Scouts, Tutoring, Athletics, etc.)

- 1.3.3. The ER Code must be provided at the time of student pick up by the authorized adult
- 1.3.4. Students who are regularly picked up early (more than 2 times a week or 8 times a month) must complete an Early Release form with a parent/guardian signature to be kept on file at the school site.

2. **Records Keeping** The School District requires meticulous maintenance of all attendance, incident, and related records generated by our community partner programs. These records, including but not limited to sign-in/out logs and incident reports, behavior reports, etc. must be stored securely in compliance with district data protection policies and federal FERPA regulations. Access to these records is restricted to authorized personnel only. Regular audits will be conducted by the Program Director or Manager to verify that records are complete, accurate, and secure. Community Partners are responsible for training their personnel on proper record-keeping procedures and ensuring that all documentation meets the established standards.

3. **Auditing and Reporting:**

- 3.1. The School District reserves the right to audit program activities and records related to the engagement with Community Partners.
- 3.2. Any discrepancies or issues discovered during audits shall be promptly addressed and corrected. Reoccurring discrepancies and records incorrectly kept may result in delay of payments and processing invoices, and potentially termination of contract services.

4. **Nutritional Services**

- 4.1. Nutritional snacks and meals are provided as part of the School district ELO program and follow California State nutritional guidelines.
 - 4.1.1. Snack and meals (when applicable) must be offered daily to each student
 - 4.1.2. When applicable, snack orders must be sent to the ELO district office at least two weeks before they are needed to ensure the order can be filled. Snack orders must be reviewed and approved by ELO administrative staff.
 - 4.1.3. Accurate records of snacks and meals distributed must be kept each day and recorded as part of the attendance record.

ATTACHMENT BFingerprinting Notice and Acknowledgment
(Non-Construction Contracts)**FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT**
FOR CONTRACTS OTHER THAN CONSTRUCTION CONTRACTS
(Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)
2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in ***Attachment B-1*** to this Notice.
3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in ***Attachment B-2*** to this Notice.
4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists.

(Education Code §45125.1(b).)

5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as _____ [*“owner” or officer title*] of **City of Marina- Teen Center** [*business entity*], have read the foregoing and agree that **City of Marina- TeenCenter** [*business entity*] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: _____

Name: _____

Signature: _____

Title: _____

• Not Applicable

ATTACHMENT B-1**Violent and Serious Felonies**

Under Education Code sections 45122.1 and 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.
- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

(1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision.

ATTACHMENT B-2**Form for Certification of Lack of Felony Convictions**

Note: This form must be submitted by the owner, or an officer, of the contracting entity before it may commence any work or services, and before it may be present on District property or be within the vicinity of District pupils.

Entity Name: City of Marina- Teen Center
 Date of Entity's Contract with District: August 2025 - June 2026
 Scope of Entity's Contract with District: providing after school programing

I, _____ [insert name] , am the _____ ["owner" or officer title] for
 _____ [name of business entity] ("Entity"), which entered a contract on
 __August 6__, 2025__, with the District for __After school services__.

I certify that (1) neither the Entity, nor any of its employees who are required to submit fingerprints and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1; and (2) the Entity is in full compliance with Education Code section 45125.1, including but not limited to each employee who will interact with a pupil outside of the immediate supervision and control of the pupil's parent or guardian having a valid criminal background check as described in Education Code section 44237.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

Date: _____, 20__ Signature: _____
 Typed Name: Layne Long
 Title: City Manager
 Entity: City of Marina- Teen Center

• Not Applicable

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

THE CITY COUNCIL SHALL CONSIDER ADOPTING RESOLUTION NO. 2025-, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DENISE DUFFY AND ASSOCIATES FOR BIOLOGICAL CONSULTING SERVICES AND A REIMBURSEMENT AGREEMENT WITH RAMCO ENTERPRISES AND FIND THESE ACTION ARE EXEMPT FROM CEQA PER SECTION 15061(B)(3) OF THE CEQA GUIDELINES.

RECOMMENDATION: it is recommended that the City Council consider:

1. Adopting Resolution No. 2025-, authorizing the City Manager to execute a contract with Denise Duffy and Associates to provide biological consulting services in an amount not to exceed \$203,000 subject to final review and approval by the City Attorney.
2. Authorizing the City Manager to enter into a reimbursement agreement with Ramco Enterprises for \$203,000
3. Authorizing Finance Director to make appropriate accounting and budgetary entries.
4. Find these actions are exempt from the California Environmental Quality Act (CEQA) per Section 15061(b)(3) of the CEQA Guidelines.

BACKGROUND

In 2014 or thereabouts, RAMCO Enterprises LP (RAMCO) began leasing property for agricultural purposes directly abutting the City owned parcel at Assessor Parcel Number (APN 031-111-013).¹ Upon acceptance of the property, RAMCO identified sand piles and other dumping abutting and on City owned property. The unauthorized dumping impacted approximately ½ acre and included placement of soil, weeds, and clippings removed from agricultural fields along a portion of an elevated terrace above Salinas River and on City property. The unauthorized dumping impacted native vegetation and included foreign soil, trash, and organic debris.

This problem was brought to the City's attention during site visits being done as part of the city-wide Habitat Resource Management Plan being conducted by Denise Duffy & Associates. After meeting with RAMCO, they agreed to fund the cleanup and restoration of the site. Since Denise Duffy & Associates is already working on the Habitat Resources Management Plan, staff are proposing that a separate contract be entered into with Denise Duffy & Associates to provide for the cleanup and restoration of the site with a separate Habitat Restoration Plan. All the work performed by Denise Duffy and Associates on behalf of the City will be paid for 100% by Ramco Enterprises via a Reimbursement Agreement with the City.

The Habitat Restoration Plan will include implementation of debris removal and disposal; site restoration; and completion of a five-year maintenance and monitoring period at the project site. In addition to the Habitat Restoration Plan, Denise Duffy and Associates will also be providing Section 1652 Habitat Restoration and Enhancement Act permitting services with the California Department of Fish and Wildlife (CDFW).

¹ RAMCO Property identified as APN 175-011-029; City owned property is APN 031-111-013.

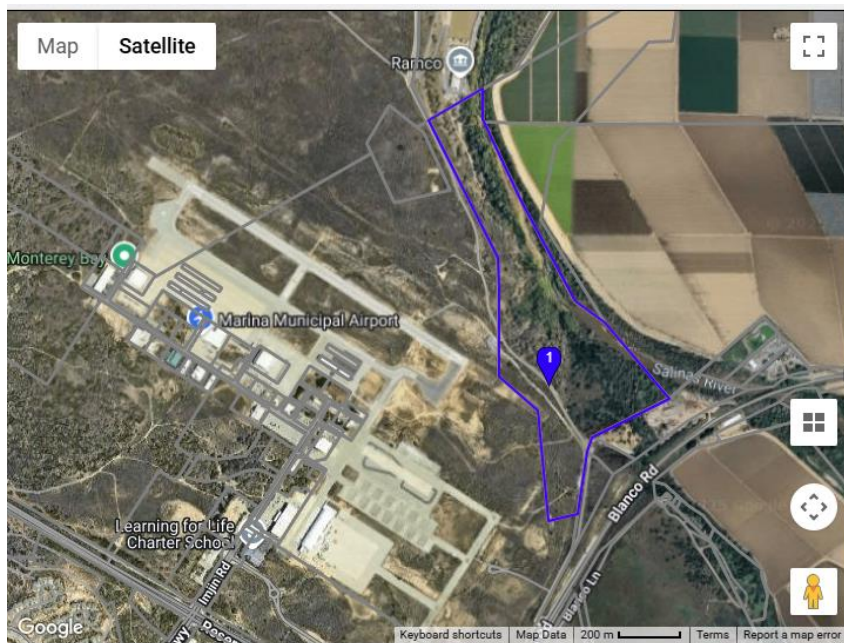


Exhibit 1-Site Aerial Map

ENVIROMENTAL REVIEW

Approval of a contract or a reimbursement agreement is not a project subject to the California Environmental Quality Act pursuant to the commonsense exemption found in section 15061(b)(3) of the CEQA Guidelines.

FISCAL IMPACT

There will be no fiscal impact to the City of Marina as 100% of Denise Duffy and Associates' services will be paid for by Ramco Enterprises via a reimbursement agreement.

CONCLUSION

City staff are recommending approval of the contract and a reimbursement agreement so remediation of the site can begin in earnest.

Respectfully submitted,

Guido F. Persicone
Community Development Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING AN AGREEMENT WITH DENISE DUFFY AND ASSOCIATES TO PROVIDING BIOLOGICAL CONSULTING SERVICES TO THE CITY OF MARINA IN AN AMOUNT NOT TO EXCEED \$203,000 TO BE PAID FOR BY RAMCO ENTERPRISES VIA A REIMBURSEMENT WITH THE CITY. THE CITY FINDS THESE ACTIONS ARE EXEMPT FROM CEQA PURSUANT TO SECTION 15061(B(3)) OF THE CEQA GUIDELINES.

WHEREAS, in 2014 RAMCO Enterprises purchased a property with existing unauthorized dumping on the parcel; and

WHEREAS, in order to ensure the property is properly remediated, a Habitat Restoration Plan needs to be implemented in addition to filing a Section 1652 permit with the California Department of Fish and Wildlife; and

WHEREAS, Denise Duffy and Associates is a qualified consulting firm that can provide said services; and

WHEREAS, Ramco Enterprises will reimburse the City of Marina for services provided by Denise Duffy and Associates; and

NOW THEREFORE BE IS RESOLVED that the City Council of the City of Marina does hereby:

1. Adopting Resolution No. 2025-, authorizing the City Manager to execute a contract with Denise Duffy and Associates to provide biological consulting services in an amount not to exceed \$203,000 subject to final review and approval by the City Attorney.
2. Authorizing the City Manager to enter into a reimbursement agreement with Ramco Enterprises for \$203,000
3. Authorizing Finance Director to make appropriate accounting and budgetary entries.
4. Find these actions are exempt from the California Environmental Quality Act (CEQA) by Section 15061(b)(3) of the CEQA Guidelines.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 6th day of August 2025, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**CITY OF MARINA
AGREEMENT FOR ENVIRONMENTAL CONSULTING SERVICES**

THIS AGREEMENT is made and entered into on **July 16, 2025**, by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and Denise Duffy & Associates, Inc., a California Corporation hereinafter referred to as the "Contractor." City and Contractor are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

Recitals

- A. City desires to retain Contractor to:
- Prepare application materials and apply for a California Department of Fish and Wildlife (CDFW) Section 1652 Habitat Restoration and Enhancement Act (HREA) permit on behalf of the City of Marina (City). Additionally, Contractor will provide implementation of debris removal and disposal; implementation of restoration; and completion of the five-year maintenance and monitoring period at the RAMCO Facility at the Salinas River Unauthorized Dumping Site, hereinafter referred to as the "Project."
- B. Contractor represents and warrants that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Contractor to provide such services.

Terms and Conditions

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Contractor agree to the following terms and conditions:

1. Scope of Work.

(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Contractor shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Contractor shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Contractor in writing within sixty days of discovery. Should Contractor fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Contractor shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services described in Section 1(a). By delivery of completed work, design professional certifies that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Contractor is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit "A." Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.

2. Term of Agreement & Commencement of Work.

(a) Unless otherwise provided, the term of this Agreement shall begin on the date of its full execution and shall expire on **July 31, 2031** unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Contractor shall commence work on the Project on or by **July 16, 2025**. This Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

3. Compensation.

(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed Two Hundred Two Thousand, Nine Hundred Sixty-Seven Dollars (\$202,967.00) in accordance with the provisions of this Section and the Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference.

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Contractor of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance Department.

(c) Contractor will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Contractor shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 24-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Contractor shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Compensation for any authorized Extra Work shall be paid in accordance with Exhibit B.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Contractor in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Contractor.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

4. Termination or Suspension.

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due

the Contractor at the time of termination may be adjusted to cover any additional costs to the City because of the Contractor's default. If after the termination for failure of Contractor to fulfill its contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Contractor. Not later than the effective date of such termination or suspension, Contractor shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Contractor or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Contractor for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Contractor relating to written commitments that were executed prior to the termination.

5. Project Administrator, Project Manager & Key Personnel.

(a) City designates as its Project Administrator **Guido F. Persicone, AICP** who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Contractor designates **John Wandke** as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Contractor warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Contractor, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Contractor has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: **John Wandke**.

6. Delegation of Work.

(a) If Contractor utilizes any subcontractors, consultants, persons, employees or firms having applicable expertise to assist Contractor in performing the services under this Agreement, Contractor shall obtain City's prior written approval to such employment. Contractor's contract with any subcontractor shall contain a provision making the subcontract subject to all provisions of this Agreement. Contractor will be fully responsible and liable for payment for, administration, completion, presentation, and

quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other contractors in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement shall not be delegated. The design professional shall be responsible to the City for acts, errors or omissions of his, her or its subcontractors. Negligence of subcontractors or agents retained by the design professional is conclusively deemed to be the negligence of the design professional if not adequately corrected by the design professional. Use of the term subcontractor in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subcontractors for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subcontractor for purposes of establishing a duty of care between the subcontractor and the City.

7. Skill of Employees. Contractor shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly perform such services.

8. Confidential and Proprietary Information. In the course of performing services under this Agreement Contractor may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Contractor undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Contractor that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Contractor's other clients, or to any other third party, without the City's prior express written consent.

9. Ownership of Data. Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Contractor, or any subcontractor of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Contractor agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Contractor shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Contractor shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Contractor makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Contractor shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Contractor, Contractor makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or

responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Contractor's deliverables is waived against Contractor unless City has given Contractor prior written notice of the changes and has received Contractor's written consent to such changes.

10. Conflict of Interest.

(a) Contractor covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Contractor shall represent the interest of the City in any discussion or negotiation.

(b) City understands and acknowledges that Contractor may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Contractor is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

11. Disclosure. Contractor may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

12. Non-Discrimination.

(a) During the performance of this Agreement the Contractor and its subcontractors shall comply with the applicable laws of the United States of America, the State of California and the City prohibiting discrimination and harassment. In performing this Agreement, Contractor shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of gender, gender expression, gender identity, genetic characteristics, sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), mental disability, age, marital status, denial of family and medical care leave and denial of pregnancy disability leave, sexual orientation, military/veteran status and any other characteristics protected by state or federal law. Contractor shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

(b) Contractor shall include the provisions of this Section 12(a) in all subcontracts related to this Agreement.

13. Indemnification.

(a) Other than in the performance of design professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Contractor shall indemnify, immediately defend (with independent counsel reasonably acceptable to the City) and hold harmless the City, its Council, boards, commissions, employees, officials and agents (collectively "Indemnified Parties" or in the singular "Indemnified Party") from and against any claims, losses, damages, penalties, fines and judgments, associated investigation and administrative expenses, and defense costs including but not limited to reasonable attorney's fees, court costs, expert witness fees and costs of alternate dispute resolution (collectively "Liabilities"), where same arise out of the performance of this Agreement by Contractor, its officers, employees, agents and sub-contractors. The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify and Contractor shall be obligated to defend in all legal, equitable, administrative or special proceedings upon tender to the Contractor of any claim in any form or at any stage of an action or proceeding, whether or not liability is established and the obligation extends through final judgment including exhaustion of any appeals.. The Contractor's obligation to indemnify applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally determined that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined by said section 2782.8(c)(2) ("Design Professional") Design Professional shall indemnify, protect and hold harmless any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Design Professional, or such acts or omissions of an officer, employee, agent or subcontractor of the Design Professional. Design Professional shall not have an immediate duty to defend an Indemnified Party, however, Design Professional's obligation to indemnify (including reimbursing the cost to defend) and hold the Indemnified Parties harmless applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally determined that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party the Design Professional's indemnification obligation shall be reduced in direct proportion to the indemnified party's proportionate percentage of fault. Within 30 days following Design Professional's receipt of a properly presented written invoice Design Professional shall satisfy its indemnification obligations and reimburse the Indemnified Party for the cost of reasonable attorney's fees and defense costs incurred by the Indemnified Party to the same extent of Design Professional's indemnity obligation herein. In no event shall the cost to defend charged to the Design Professional exceed the Design Professional's proportionate percentage of fault.

(c) The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party unrelated to design professional services does not relieve Contractor from its separate and distinct obligation

to defend City. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor, sub tier contractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance or subject matter of this Agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Contractor has agreed to provide an immediate defense to any Indemnified Party, as provided above, Contractor, upon notice from the City, shall defend the Indemnified Party at Contractor's expense by independent counsel reasonably acceptable to the City. Unless otherwise provided above, an Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended. Contractor may submit a claim to the City for reasonable defense costs (including attorney's and expert fees) incurred in providing a defense of any Indemnified Party to the extent such defense costs arise under principals of comparative fault from the Indemnified Party's active negligence, recklessness or willful misconduct.

(e) This obligation to indemnify and defend, as set forth herein, is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this Section.

14. Insurance.

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Contractor's indemnification of the City, Contractor agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "C" "Insurance" attached hereto and made a part hereof. Contractor shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Contractor's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Contractor ninety days advance written notice of such change. If such change should result in substantial additional cost of the Contractor, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Contractor.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability must be documented by a letter from Contractor's insurance broker or agency indicating a good faith effort to place the required insurance and showing as a minimum the names of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Contractor's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Contractor.

(e) By signing this Agreement, Contractor hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

15. Independent Contractor. The parties agree that Contractor, its officers, employees and agents, if any, shall be independent contractors with regard to the providing of services under this Agreement, and that Contractor's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Contractor for work or services provided under this Agreement.

This Agreement shall not constitute, and it is not intended to constitute, either party as an employer, employee, agent, partner or legal representative of the other party for any purpose, or give either party any right to supervise or direct the functions of the other party. Except as specifically provided herein, neither party shall have authority to act for or obligate the other party in any way or to extend any representation on behalf of the other party. Each party agrees to perform under this Agreement solely as an independent contractor and neither party shall have any right, power, or authority, nor shall they represent themselves as having any authority to assume, create, or incur any expense, liability or obligation, express or implied, on behalf of the other party for any purpose. Each party agrees not to permit its employees or agents to do anything that might be construed or interpreted as acts of the other party.

16. Claims for Labor and Materials. Contractor shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Contractor hereunder), against the Contractor's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

17. Discounts. Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

18. Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

19. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

20. Compliance with Laws.

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Contractor represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance (Title 5 of the Marina Municipal Code) for which a business license tax is prescribed and assessed at the rate of two-tenths percent of gross receipts, in accordance with the provisions therein. For the term covered by this Agreement, the Contractor shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

21. Assignment or Transfer. This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, sent by facsimile ("fax") or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City: City Manager
 City of Marina City Hall
 211 Hillcrest Avenue
 Marina, California 93933
 Fax: (831) 384-9148

To Contractor: John Wandke
 Denise Duffy & Associates, Inc.
 947 Cass St, Suite 5
 Monterey, CA 93940
 Fax (831) 373-1417

The parties may agree in writing to receive notice by email. Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. Amendments, Changes or Modifications. This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Contractor.

24. Force Majeure. Notwithstanding any other provisions hereof, neither Contractor nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Contractor's or the City's control except that an economic downturn of any type shall not be a justifiable cause for the failure to meet their respective obligations under this Agreement. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. Attorney's Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

26. Successors and Assigns. All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.

27. Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.

28. Waiver. A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.

29. Severability. Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.

30. Construction, References, Captions. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.

31. Advice of Counsel. The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.

32. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

33. Time. Time is of the essence in this contract.

34. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

IN WITNESS WHEREOF, Contractor and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

CITY OF MARINA

By: _____
 Name: _____
 Its: _____
 Date: _____

CONTRACTOR

By: Denise Duffy
 Name: Denise Duffy
 Its: President
 Date: July 16, 2025

Attest: (Pursuant to Reso: 20____ - ____)

By: _____
 City Clerk

Approved as to form:

By: _____
City Attorney

INSERT EXHIBIT A

Section 1 (a)

- SCOPE OF WORK -

[Include Work Schedule if required.]

**DENISE DUFFY & ASSOCIATES, INC.**PLANNING AND ENVIRONMENTAL CONSULTING

July 8, 2025

Guido Persicone – Community Development Director
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

**SUBJECT: Proposal for CDFW HREA Permitting
RAMCO Dumping Site at Salinas River, Marina, CA**

Dear Mr. Persicone,

Denise Duffy & Associates, Inc. (DD&A) is pleased to submit our proposal to prepare application materials and apply for a California Department of Fish and Wildlife (CDFW) Section 1652 Habitat Restoration and Enhancement Act (HREA) permit on behalf of the City of Marina (City). The HREA permit is necessary to allow restoration of the unauthorized RAMCO dumping site located on City property near the Salinas River and within a portion of the riparian corridor. The HREA permitting process is a streamlined permitting pathway that CDFW has developed for voluntary projects that are intended to improve fish and wildlife habitat and meet other specific requirements. Once the project is approved under the HREA, no other permits from CDFW are required. This proposal provides a scope and cost estimate to prepare the application package, apply for the HREA permit and coordinate with CDFW during the process. It is assumed that no other permits from CDFW or other agencies will be required. We are grateful for the opportunity and look forward to continuing our work together on this important project.

Sincerely,

John Wandke
Senior Environmental Scientist
Denise Duffy & Associates, Inc.
jwandke@ddaplanning.com
(831) 277-7748

SCOPE OF WORK

The following scope of work includes preparation and submittal of necessary application materials and coordination with California Department of Fish & Wildlife (CDFW) during the 1652 Habitat Restoration and Enhancement Act (HREA) permitting process.

Task 1 – CDFW HREA Permitting

This task includes initial correspondence with CDFW, preparation of the HREA application package to include necessary forms and required documents (i.e., the existing Ramco Restoration Plan; description of project implementation methods and equipment; material quantities; impact areas; and list of measures to protect fish, wildlife, and plant resources), and coordination with CDFW throughout the process.

DD&A will prepare the permit applications in signature-ready format. Upon client signature, DD&A will submit the applications and coordinate with CDFW to determine if the applications are complete, provide additional information, review project measures to avoid or minimize impacts, and identify additional conditions recommended for permit approval. The client will be responsible for agreeing to and finalizing the permit conditions, executing the permits, and paying permit application fees.

Assumptions: This scope is based on our professional experience with the timeline and effort required for acquiring the CDFW HREA permit identified above. However, if the regulatory agencies provide requests for additional information or comments beyond what can reasonably be expected, an add on to the scope may be required. This scope also assumes that preparation of CEQA documentation, including a Notice of Exemption (NOE), will not be required, and other site-specific technical reports including but not limited to a biological report or wetland delineation will not be required. This scope of work assumes acquisition of other regulatory permits will not be required.

BUDGET

The project will be billed on a time-and-materials basis by task with a not-to-exceed amount detailed in the attached budget.

ASSUMPTIONS

The budget is based on completing only the tasks identified above and does not include services including but not limited to land surveying, grading plans, or other engineering services; preparation of design drawings or irrigation plans; payment of permit fees; CEQA documentation; implementation of restoration; or the task-specific assumptions noted above. DD&A is available to perform these services, but an add-on to the contract would be necessary.

SCHEDULE

DD&A is available to perform this work immediately after the attached authorization to proceed is signed by an authorized representative and all project information has been received.



Denise Duffy & Associates, Inc.
PLANNING AND ENVIRONMENTAL CONSULTING

RAMCO FACILITY AT THE SALINAS RIVER

UNAUTHORIZED DUMPING SITE

OPINION OF PROBABLE COST

Revised July 15, 2025

Denise Duffy and Associates (DD&A) has prepared this opinion of probable cost for implementation of debris removal and disposal; implementation of restoration; and completion of the five-year maintenance and monitoring period at the RAMCO Facility at the Salinas River Unauthorized Dumping Site (Project). This opinion of probable cost is based on the Habitat Restoration Plan (Plan) for the Project prepared by DD&A (April 2024) and is intended to provide costs to aid in high-level planning. **This opinion of probable cost is not a formal proposal and estimates of costs for restoration implementation are subject to change based on potential future revisions to the Plan, permitting requirements, escalation of costs, or other factors unknown at this time.**

The scope of work remains unchanged, but estimated costs have been adjusted to assume that RAMCO will fund and provide complete services, under DD&A's guidance and oversight, for the following items:

- All materials and labor associated with Task 2, Debris Removal, Hauling, Disposal and Soil Preparation.
- Irrigation contingency as described under Task 4.
- All materials and labor associated with installation of 3,500 square feet of biodegradable erosion control fabric and 700 linear feet of biodegradable straw wattles as described under Task 5.
- Water supply (tank, water truck) for up to five years to support plant establishment as described under Task 6.

Estimated costs associated with these items are excluded from this document and are to be provided by RAMCO if requested by the City of Marina.

SCOPE OF WORK

Task 1. Removal and Initial Restoration Management and Monitoring

Task 1 covers management and monitoring work performed by the Project Biologist during initial removal of foreign materials at the unauthorized dumping site and initial implementation of restoration. Anticipated activities include marking the limits of work with stakes and flagging; subcontractor coordination; providing guidance and oversight to RAMCO during the implementation of their responsible tasks; coordination with the City of Marina; miscellaneous meetings and correspondence; inspections and monitoring during activities including removal and loading of debris using heavy equipment; installation of erosion control materials; initial planting and seeding; and irrigation.

Task 2. Debris Removal, Hauling, Disposal, Soil Preparation (Performed by RAMCO)

This task includes materials, equipment, and labor associated with excavation of foreign materials (assumes 1,000 tons) at the dumping site using heavy equipment; loading excavated debris into haul trucks and transporting to the municipal landfill in Marina; disposal fees for mixed problem waste; scarification of compacted soils and smoothing of native soil in preparation for seeding and planting over an approximately 0.5-acre area.

Initial Installation of the Restoration Tasks 3 - 5. Initial Installation

Initial installation of the restoration assumes collection of propagules and propagation of native plant container stock; collection/acquisition of native seed materials for seeding; a contingency for temporary irrigation; installation of erosion control materials; initial hydroseeding; and initial plant installation at the approximately 0.5-acre restoration site.

- Task 3 Contract Grow and Native Seed Acquisition – Collection of propagules and implementation of a contract grow at a native plant nursery to include up to 560 plants (1-gal size or smaller). Acquisition of native seed needed to perform initial seeding of 0.5-acre.
- Task 4 Irrigation Contingency – Allowance for installation and removal of temporary irrigation for establishment of plantings, if needed.
- Task 5 Temporary Erosion Control, Planting and Seeding – Mobilization, staging and layout; installation of up to 3,500 square feet of biodegradable erosion control fabric; installation of up to 700 linear feet of biodegradable straw wattles; hydroseeding 0.5-acre with a bonded fiber matrix (BFM); planting to include up to 560 plants; and installation of wire browse protection cages on tree plantings.

Task 6. Maintenance for 5 Years

Five-year maintenance includes maintenance and management activities necessary to establish the restoration installation and guide the site towards meeting applicable success criteria. This work includes operation and maintenance of temporary irrigation (if used), periodic maintenance inspections, and maintenance of plantings. Maintenance of plantings may include repairing water retention basins, repairing browse protection cages, re-setting plants disrupted by wildlife, hand weeding around plants, cutting weeds with string trimmers, or other related tasks (up to 6 visits per year).

Task 7. Monitoring and Reporting for 5 Years

Annual monitoring and preparation of annual reports will occur for a period of five years. Monitoring will include both qualitative and quantitative methods as detailed in the Plan as well as data analysis. Annual reports will be prepared and submitted once each year for a period of five years and will include the content specified by the Plan.

COST ESTIMATE

The attached opinion of probable cost uses values based on DD&A's prior experience with habitat restoration and a site visit with a general engineering contractor and assumes 2025 dollars for implementation of the initial tasks. An escalation rate of 5%/year is applied to each subsequent year of the five-year maintenance and monitoring period. **Costs are subject to change based on potential future revisions to the Plan, permitting requirements, escalation of costs, or other factors unknown at this time. This opinion of probable cost is for high-level planning and is not a formal proposal.**

Estimated costs have been adjusted to account for the tasks to be implemented by RAMCO, as described above.

Total Estimated Cost:	\$185,851
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ASSUMPTIONS

- Site is approximately 0.5 acre.
- 1,000 tons of mixed debris requires removal.
- Non-prevailing wage labor.
- Surveying, civil or geotechnical engineering services, and landscape architectural designs are excluded.
- All permitting and permit fees are excluded.
- Surveys, reporting, and construction monitoring associated with cultural resources are excluded.
- No hazardous materials are present.

INSERT EXHIBIT B

Section 3 (a)

- FEE SCHEDULE -

RAMCO CDFW HREA Permitting Budget						
		Senior Project Manager	Senior Environmental Scientist	Associate Environmental Scientist	Administrative	DD&A Costs by Task
	Staff					
	Hourly Rate	\$232.00	\$181.00	\$138.00	\$101.00	
Task 1	CDFW HREA Permitting	4	80	8	4	\$ 16,916.00
Total Hours by Staff		4	80	8	4	
Subtotal for DD&A Labor		\$ 928.00	\$ 14,480.00	\$ 1,104.00	\$ 404.00	\$ 16,916.00
Estimated Expenses						
Mileage, supplies, GIS, and phone						\$200
TOTAL ESTIMATED COST						\$ 17,116.00

RAMCO Restoration - Restoration Implementation Opinion of Probable Cost

Prepared by: Denise Duffy & Associates

Revised 7-15-25

Task	Activity Description	Amount
Removal and Initial Restoration Management & Monitoring		\$ 21,140
1	Biologist Management and Monitoring of Initial Work	\$ 21,140
Debris Removal, Hauling, Disposal, Soil Prep (Provided by RAMCO)		\$ -
2	Provided by RAMCO	\$ -
Initial Installation (Temporary erosion control provided by RAMCO)		\$ 24,627
3	Contract Grow and Native Seed Acquisition	\$ 8,568
4	Irrigation Contingency (Provided by RAMCO)	\$ -
5	Planting, Browse Cages, and Seeding	\$ 16,059
Maintenance - 5 Years (5% escalation/year) (Water truck/tank provided by RAMCO)		\$ 70,054
6	Irrigation O&M, maintenance of plants, weed control - Year 1	\$ 12,678
	Irrigation O&M, maintenance of plants, weed control - Year 2	\$ 13,312
	Irrigation O&M, maintenance of plants, weed control - Year 3	\$ 13,977
	Irrigation O&M, maintenance of plants, weed control - Year 4	\$ 14,676
	Irrigation O&M, maintenance of plants, weed control - Year 5	\$ 15,410
Monitoring & Reporting - 5 Years (5% escalation/year)		\$ 53,134
7	Annual monitoring and reporting - Year 1	\$ 9,616
	Annual monitoring and reporting - Year 2	\$ 10,097
	Annual monitoring and reporting - Year 3	\$ 10,602
	Annual monitoring and reporting - Year 4	\$ 11,132
	Annual monitoring and reporting - Year 5	\$ 11,688
10% Contingency		\$ 16,896
TOTAL		\$ 185,851

EXHIBIT C - INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

July 16, 2025

Item No: **10g(3)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH
SCI CONSULTING NOT TO EXCEED \$60,000 TO PROVIDE CANNABIS
PROGRAM APPLICATION REVIEW, TAX AUDITS, COMPLIANCE
INSPECTIONS, BACKGROUND CHECKS, AND SUBJECT MATTER
EXPERTISE AND TECHNICAL SUPPORT**

REQUEST:

It is requested that City Council consider:

1. Adopting Resolution No. 2025-, authorizing the City Manager to execute a contract with SCI Consulting not to exceed \$60,000 to provide cannabis program application review, tax audits, compliance inspections, background checks, and subject matter expertise and technical support, subject to final review and approval by the City Attorney.
2. Authorizing Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

On November 6, 2018, the citizens of the City of Marina passed an Ordinance allowing Cannabis Business Activity and Establishing Taxes and Fees for Such Businesses within the City of Marina. The 2018 Ordinance only pertains to those Cannabis Businesses permitted prior to 2021. On November 3, 2020, the citizens of the City of Marina passed a revised Ordinance that repealed the 2018 voter approved Commercial Cannabis Activities Ordinance, and replaced it with Chapter 5.80 Commercial Cannabis Business Regulations and Chapter 17.47 Commercial Cannabis Uses.

The Commercial Cannabis Activities Ordinance allows for no more than three Medical Cannabis dispensaries and three Adult Cannabis dispensaries in the City of Marina at any one time. Currently, there are 3 permitted Commercial Cannabis Medical and Adult Use Dispensaries and the City is not accepting new Dispensary Permit Applications.

ANALYSIS:

SCI Consulting has a team of knowledgeable professionals who have direct experience in the implementation of Cannabis Regulatory Programs including developing applications, application rating systems, reviewing applications for compliance with rules and regulations, performing facility inspections conducting compliance and financial audits, and developing application fees to ensure that the City recovers the costs of reviewing materials and conducting hearings before the Planning Commission and City Council. The scope of services includes:

- Cannabis business application review
- Pre-license site visits
- Cannabis tax audits
- Regulatory compliance inspections
- Supplemental background checks
- Subject matter expertise and technical support

SCI Consulting's proposal is based on time, materials and travel expenses associated with the execution of these type services. The contract is for a not to exceed amount of \$60,000. The City is only billed for services rendered listed in the Cost section of the proposal contained in proposal included in "EXHIBIT A".

FISCAL IMPACT:

On an annual basis the City collects approximately \$271,000-\$420,000 in cannabis taxes from the three approved cannabis shops in Marina. Therefore the \$60,000 SCI will not have a negative fiscal impact upon the City. Additionally, except for the City authorized SCI technical expertise services outlined in Objective six (6) of the proposal, there will be no additional cost to the General Fund. The \$60,000 cost of SCI services, except Objective 6, will be recovered 100% from the applications and licenses charged to those businesses involved in the cannabis application and license process.

CONCLUSION:

Adopting Resolution No. 2025-, will authorize the City Manager to execute a contract with SCI Consulting not to exceed \$60,000 to provide cannabis program application review, tax audits, compliance inspections, background checks, and subject matter expertise and technical support, subject to final review and approval by the City Attorney.

Respectfully submitted,

Guido F. Persicone
Community Development Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH SCI CONSULTING NOT TO EXCEED \$60,000 TO PROVIDE CANNABIS PROGRAM APPLICATION REVIEW, TAX AUDITS, COMPLIANCE INSPECTIONS, BACKGROUND CHECKS, AND SUBJECT MATTER EXPERTISE AND TECHNICAL SUPPORT

WHEREAS, on November 6, 2018, the citizens of the City of Marina passed an Ordinance allowing Cannabis Business Activity and Establishing Taxes and Fees for Such Businesses within the City of Marina, Amending Title and Chapter Establishing Cannabis Business Activities as a Use Allowed Subject to a Use Permit in Specified Zones and Establishing Uses to Protect Public Health, Safety and Welfare; and,

WHEREAS, on November 3, 2020, the citizens of the City of Marina passed a revised Ordinance that repealed the 2018 voter approved Commercial Cannabis Activities Ordinance, and replaced it with [Chapter 5.80 Commercial Cannabis Business Regulations](#) and [Chapter 17.47 Commercial Cannabis Uses](#)

WHEREAS, SCI Consulting has a team of knowledgeable professionals who have direct experience in the implementation of Cannabis Regulatory Programs including developing applications, application rating systems, reviewing applications for compliance with rules and regulations, performing facility inspections conducting compliance and financial audits, and developing application fees; and,

WHEREAS, SCI's proposal is based on time, materials and travel expenses associated with the execution of these types of services. The contract is for a not to exceed amount of \$60,000; and,

WHEREAS, SCI's fees are 100% cost recoverable through the cannabis application and license process, except for worked performed under Objective 6. Objective 6 encompasses the provision of SCI's technical expertise relating to program implementation (not related to a specific application) and potential ordinance recommended revisions.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina does hereby

1. Adopt Resolution No. 2025-, authorizing the City Manager to execute a contract with SCI Consulting not to exceed \$60,000 to provide cannabis program application review, tax audits, compliance inspections, background checks, and subject matter expertise and technical support, subject to final review and approval by the City Attorney.
2. Authorize Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th Day of August 2025, by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

**CITY OF MARINA
AGREEMENT FOR CANNABIS MANAGEMENT SERVICES**

THIS AGREEMENT is made and entered into on August 7, 2025, by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and SCI Consulting Group a California Corporation, hereinafter referred to as the "Contractor." City and Contractor are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

Recitals

City desires to retain Contractor to:

- A. Provide cannabis management services as described in Exhibit A, hereinafter referred to as the "Project."
- B. Contractor represents and warrants that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Contractor to provide such services.

Terms and Conditions

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Contractor agree to the following terms and conditions:

1. Scope of Work.

(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Contractor shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Contractor shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Contractor in writing within sixty days of discovery. Should Contractor fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Contractor shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services described in Section 1(a). By delivery of completed work, design professional certifies

that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Contractor is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit "A." Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.

2. Term of Agreement & Commencement of Work.

(a) Unless otherwise provided, the term of this Agreement shall begin on August 7, 2025 and shall expire on December 31, 2027, unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Contractor shall commence work on the Project on or by August 7, 2025 . This Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

3. Compensation.

(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed sixty thousand Dollars (\$60,000) in accordance with the provisions of this Section

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Contractor of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance Department.

(c) Contractor will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Contractor shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 24-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Contractor shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Compensation for any authorized Extra Work shall be paid in accordance with Exhibit B.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Contractor in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Contractor.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

4. Termination or Suspension.

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due the Contractor at the time of termination may be adjusted to cover any additional costs to the City because of the Contractor's default. If after the termination for failure of Contractor to fulfill its contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Contractor. Not later than the effective date of such termination or suspension, Contractor shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Contractor or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Contractor for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Contractor relating to written commitments that were executed prior to the termination.

5. Project Administrator, Project Manager & Key Personnel.

(a) City designates as its Project Administrator Guido F. Persicone, who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Contractor designates John Bliss as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Contractor warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Contractor, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Contractor has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as described in Exhibit B.

6. Delegation of Work.

(a) If Contractor utilizes any subcontractors, consultants, persons, employees or firms having applicable expertise to assist Contractor in performing the services under this Agreement, Contractor shall obtain City's prior written approval to such employment. Contractor's contract with any subcontractor shall contain a provision making the subcontract subject to all provisions of this Agreement. Contractor will be fully responsible and liable for payment for, administration, completion, presentation, and quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other contractors in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement

shall not be delegated. The design professional shall be responsible to the City for acts, errors or omissions of his, her or its subcontractors. Negligence of subcontractors or agents retained by the design professional is conclusively deemed to be the negligence of the design professional if not adequately corrected by the design professional. Use of the term subcontractor in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subcontractors for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subcontractor for purposes of establishing a duty of care between the subcontractor and the City.

7. Skill of Employees. Contractor shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly perform such services.

8. Confidential and Proprietary Information. In the course of performing services under this Agreement Contractor may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Contractor undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Contractor that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Contractor's other clients, or to any other third party, without the City's prior express written consent.

9. Ownership of Data. Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Contractor, or any subcontractor of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Contractor agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Contractor shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Contractor shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Contractor makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Contractor shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Contractor, Contractor makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Contractor's deliverables is waived against Contractor unless City has given Contractor prior written notice of the changes and has received Contractor's written consent to such changes.

10. Conflict of Interest.

(a) Contractor covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Contractor shall represent the interest of the City in any discussion or negotiation with cannabis or tobacco business licensees, and as such, may not accept compensation, commission or payment of any type from any such party or such party's agent. [

(b) City understands and acknowledges that Contractor may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Contractor is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

11. Disclosure. Contractor may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

12. Non-Discrimination.

(a) During the performance of this Agreement the Contractor and its subcontractors shall comply with the applicable laws of the United States of America, the State of California and the City prohibiting discrimination and harassment. In performing this Agreement, Contractor shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of gender, gender expression, gender identity, genetic characteristics, sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), mental disability, age, marital status, denial of family and medical care leave and denial of pregnancy disability leave, sexual orientation, military/veteran status and any other characteristics protected by state or federal law. Contractor shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

(b) Contractor shall include the provisions of this Section 12(a) in all subcontracts related to this Agreement.

13. Indemnification.

(a) Other than in the performance of design professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Contractor shall indemnify, immediately defend (with independent counsel reasonably acceptable to the City) and hold harmless the City, its Council, boards, commissions, employees, officials and agents (collectively "Indemnified Parties" or in the

singular "Indemnified Party") from and against any claims, losses, damages, penalties, fines and judgments, associated investigation and administrative expenses, and defense costs including but not limited to reasonable attorney's fees, court costs, expert witness fees and costs of alternate dispute resolution (collectively "Liabilities"), to the extent such Liabilities arise out of Contractor's negligence, recklessness or willful misconduct in performing the Work under this Agreement. The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify and Contractor shall be obligated to defend in all legal, equitable, administrative or special proceedings upon tender to the Contractor of any claim in any form or at any stage of an action or proceeding, whether or not liability is established and the obligation extends through final judgment including exhaustion of any appeals. The Contractor's obligation to indemnify applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally determined that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party. Contractor shall have no duty to indemnify or hold harmless the Indemnified Parties from or against any Liability arising out of or in connection with the sole negligence, or willful misconduct of an Indemnified Party. Furthermore, Contractor shall not be responsible for any Liability arising out of an Indemnified Party's discretionary actions related to the Work or actions taken that are contrary to Contractor's advice.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined by said section 2782.8(c)(2) ("Design Professional") Design Professional shall indemnify, protect and hold harmless any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Design Professional, or such acts or omissions of an officer, employee, agent or subcontractor of the Design Professional. Design Professional shall not have an immediate duty to defend an Indemnified Party, however, Design Professional's obligation to indemnify (including reimbursing the cost to defend) and hold the Indemnified Parties harmless applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally determined that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party the Design Professional's indemnification obligation shall be reduced in direct proportion to the indemnified party's proportionate percentage of fault. Within 30 days following Design Professional's receipt of a properly presented written invoice Design Professional shall satisfy its indemnification obligations and reimburse the Indemnified Party for the cost of reasonable attorney's fees and defense costs incurred by the Indemnified Party to the same extent of Design Professional's indemnity obligation herein. In no event shall the cost to defend charged to the Design Professional exceed the Design Professional's proportionate percentage of fault.

(c) The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party unrelated to design professional services does not relieve Contractor from its separate and distinct obligation to defend City. Contractor agrees to obtain executed indemnity agreements with provisions identical

to those set forth here in this section from each and every subcontractor, sub tier contractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance or subject matter of this Agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Contractor has agreed to provide an immediate defense to any Indemnified Party, as provided above, Contractor, upon notice from the City, shall defend the Indemnified Party at Contractor's expense by independent counsel reasonably acceptable to the City. Unless otherwise provided above, an Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended. Contractor may submit a claim to the City for reasonable defense costs (including attorney's and expert fees) incurred in providing a defense of any Indemnified Party to the extent such defense costs arise under principals of comparative fault from the Indemnified Party's active negligence, recklessness or willful misconduct.

(e) This obligation to indemnify and defend, as set forth herein, is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this Section.

14. Insurance.

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Contractor's indemnification of the City, Contractor agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "C" "Insurance" attached hereto and made a part hereof. Contractor shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Contractor's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Contractor ninety days advance written notice of such change. If such change should result in substantial additional cost of the Contractor, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Contractor.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability

must be documented by a letter from Contractor's insurance broker or agency indicating a good faith effort to place the required insurance and showing as a minimum the names of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Contractor's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Contractor.

(e) By signing this Agreement, Contractor hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

15. Independent Contractor. The parties agree that Contractor, its officers, employees and agents, if any, shall be independent contractors with regard to the providing of services under this Agreement, and that Contractor's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Contractor for work or services provided under this Agreement.

This Agreement shall not constitute, and it is not intended to constitute, either party as an employer, employee, agent, partner or legal representative of the other party for any purpose, or give either party any right to supervise or direct the functions of the other party. Except as specifically provided herein, neither party shall have authority to act for or obligate the other party in any way or to extend any representation on behalf of the other party. Each party agrees to perform under this Agreement solely as an independent contractor and neither party shall have any right, power, or authority, nor shall they represent themselves as having any authority to assume, create, or incur any expense, liability or obligation, express or implied, on behalf of the other party for any purpose. Each party agrees not to permit its employees or agents to do anything that might be construed or interpreted as acts of the other party.

16. Claims for Labor and Materials. Contractor shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Contractor hereunder), against the Contractor's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

17. Discounts. Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

18. Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

19. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

20. Compliance with Laws.

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Contractor represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance (Title 5 of the Marina Municipal Code) for which a business license tax is prescribed and assessed at the rate of two-tenths percent of gross receipts, in accordance with the provisions therein. For the term covered by this Agreement, the Contractor shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

21. Assignment or Transfer. This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City: City Manager
City of Marina City Hall
211 Hillcrest Avenue
Marina, California 93933

To Contractor: John Bliss, Principal in Charge
4745 Mangels Blvd
Fairfield, CA 94534

The parties may agree in writing to receive notice by email. Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. Amendments, Changes or Modifications. This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Contractor.

24. Force Majeure. Notwithstanding any other provisions hereof, neither Contractor nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Contractor's or the City's control except that an economic downturn of any type shall not be a justifiable cause for the failure to meet their respective obligations under this Agreement. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. Attorney's Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

26. Successors and Assigns. All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.

27. Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.

28. Waiver. A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A

party's performance after the other party's default shall not be construed as a waiver of that default.

29. Severability. Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.

30. Construction, References, Captions. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.

31. Advice of Counsel. The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.

32. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

33. Time. Time is of the essence in this contract.

34. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

IN WITNESS WHEREOF, Contractor and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

CITY OF MARINA

By: _____
Name: _____
Its: _____
Date: _____

CONTRACTOR

By:  _____
Name: John W. Bliss
Its: President
Date: 7/31/2025

Attest: (Pursuant to Reso: 2025-)

By: _____
City Clerk

Approved as to form:

By: _____
City Attorney

INSERT EXHIBIT A**Section 1 (a)****- SCOPE OF WORK -**

Page 10

Scope of Work**Task 1: Cannabis Application Review**

SCI will provide comprehensive application review services for the City, leveraging our extensive experience across all phases of the application process. Our skilled team will handle initial reviews for completeness, conduct merit-based scoring and evaluations, perform detailed plan checks, and manage application renewals. Additionally, SCI offers subject matter expertise in scoring applications against the City's adopted merit criteria, ensuring a thorough and fair evaluation process. SCI can also provide oversight for the lottery process outlined in Section 5.80.190 of Marina's Muni Code. Furthermore, SCI offers the flexibility to provide these services on an as-needed basis, ensuring that the City's needs are met promptly and efficiently. With a commitment to excellence and adaptability, SCI stands ready to support the City in achieving its goals.

The all-inclusive fee for this service covers:

- Initial Application Review
- Merit-Based Scoring and Evaluation
- Plan Checks
- Application Renewal Management and Review

Objective 2: Pre-License Facility Inspections

SCI will conduct a pre-license inspection for each cannabis business location to validate compliance with approved plans and regulatory requirements prior to the City's issuance of a certificate of occupancy or permit to operate. This inspection will occur after final construction is completed and will ensure that the facility meets all applicable local and State security, operational, and administrative standards.

SCI will begin with a review of the final premises diagram, followed by coordination with the applicant and any relevant City departments to schedule and carry out the on-site inspection. The inspection will include a detailed assessment of physical security infrastructure—such as entrances/exits, secured access points, camera coverage, alarm integration, storage areas, and any safes or cash handling systems—as well as verification of employee access protocols, signage, and the implementation of operational procedures consistent with the applicant's license type.

SCI staff will be available to conduct joint inspections alongside City personnel, including representatives from building, police, or fire departments, should the City request a collaborative approach.

The all-inclusive fee for this service covers:

- Review of the premises diagram and operational procedures

- Coordination with the applicant and relevant departments
- On-site inspection
- A written post-inspection compliance report
- All associated travel time and expenses
- Basic follow-up consultation if deficiencies are identified

SCI requests at least 10 business days' notice for scheduling inspections. experience across all phases of the application process.

Objective 3: Cannabis Revenue Audits

The SCI Team, led by the Masood Yousufazi of The Pun Group for this task, will provide comprehensive auditing of cannabis businesses in order to verify and confirm the accuracy of the revenue reported and remitted to the City, and ensuring compliance with applicable laws.

We will perform the following steps to deliver the services requested by the City:

Cannabis Business Gross Receipts	• Evaluate consistency between gross receipts and other information reported on financial statements to what was reported to the CDTFA for sales and use tax, cannabis excise tax, and/or cultivation tax. • Evaluate consistency between gross receipts reported on financial statements to gross receipts reported to the City.
Collection and Audit of any Cannabis Tax	• Ensure each cannabis facility is complying with applicable portions of the City's Code and is submitting the true amount of gross receipts and tax. • Review business license tax returns submitted by the business and collected by the City and compare to each business's records for the time period identified by the City to determine accuracy and timeliness of gross receipts returns filed with the City. • Trace and verify the gross receipts reported on the quarterly gross receipts returns prepared by the business to gross receipts recorded in the business's accounting records to verify that these were in accordance with the City's regulations. • Verify reasonableness of reported revenues • We will issue all reports to the City in accordance with applicable standards from generally accepted auditing standards (GAAS). • The report for each cannabis business license tax audit will include the following information: • The overall conclusion of whether or not the cannabis business paid all required business license taxes and fees for the time period specified. • Any exceptions, errors, or areas of noncompliance were identified as a result of the procedures performed. This includes any significant deficiency in the design or operation of the internal control structure, including but not limited to the following areas: cash handling, inventory control, point of sale systems, and any other areas that the auditor deems necessary for purposes of accurately reporting business license taxes due to the City.

	• Express an opinion regarding the taxes remitted to the City by the cannabis business, or state that an opinion cannot be expressed in the auditor's report. If the Firm concludes, it cannot express an overall opinion. The engagement team will state the reasons, therefore, in the auditor's report. • Examine records and documentation that demonstrates that all cannabis goods have been obtained from, and are provided to, other licensed cannabis businesses and that details all the revenues and expenses, and assets and liabilities of the business. • Examine books of account, invoices, copies of orders and sales, shipping instructions, bills of lading, weigh bills, bank statements including canceled checks and deposit slips, and all other records necessary to show all transactions of the cannabis business.
State Rule Making Interpretation and Implementation	• Check for compliance with the latest officially approved state regulations for cannabis businesses across the supply chain. Licensees are required to comply with all rules and regulations pertaining to their license type, as well as follow all other applicable state laws.

The all-inclusive fee for this service covers:

- Prepare and send notification letters to each cannabis business
- Periodic Financial Audit and Audit Report for each cannabis business
- Guidance on State Rule Making Interpretation and Implementation

Objective 4: Compliance Inspections

For this task, SCI will provide comprehensive onsite facility inspections for each commercial cannabis business and report to the City the results of inspections relative to the City's local regulations and ordinances, conditions of approval, staff-directed priorities and preferences, and State law. SCI's monitoring and compliance efforts will satisfy the most rigorous requirements and at the same time, provide a successful platform for the cannabis businesses.

In collaboration with the City, SCI will prepare an inspection checklist for each cannabis activity. Prior to conducting each inspection, SCI will prepare notification to the businesses to schedule inspections. Following the inspection, SCI will provide the City with a written report detailing the results of the compliance inspection including photo documentation of any violations. SCI will provide follow-up support to the City and cannabis businesses to provide recommendations to address and correct any deficiencies.

Among the elements and activities SCI will monitor are as follows:

- **Product:** Inventory management, seed-to-sale tracking, packaging and labeling verification, product testing protocols, etc.

- **Record Retention:** Review and confirm employee records, business records, tax information records, transportation manifests, video surveillance retention, equipment certifications, training programs and safety programs.
- **Security and Surveillance:** Verify video surveillance equipment, camera placement, alarm systems, locks, facility access control, security guards, occupational badges, and other security and safety processes.
- **Facility Compliance:** Verify facility's operational compliance including waste management, odor control, pesticide and solvent storage, signage, cash handling procedures, product shipment and receipt procedures, etc.

The all-inclusive fee for this service covers:

- Conduct onsite facility inspections.
- Provide a written report detailing the findings of inspections.
- Provide follow-up support and recommendations.
- All travel costs associated with the inspection
- All phone, email and other communications involved in preparing for, scheduling and coordinating the inspections and providing the report.

The cost for this service does not include any follow-up re-inspection or review of any supplemental documents provided to address or contest any findings of non-compliance, nor does it include any assistance with the appeal of any enforcement action by the City. Any costs associated with such additional services would be billed at SCI's hourly rate.

Objective 5: Background Checks

SCI will conduct comprehensive criminal background checks as part of the application renewal process and throughout the year, ensuring that all applicants, owners, employees, and principals undergo a thorough review of their backgrounds and criminal history. SCI has obtained the necessary qualifications to perform comprehensive criminal background checks for all applicants, including individuals associated with the applicant entity, by partnering with a trusted third-party service provider. These background checks serve as a valuable supplement to the Live Scan background verification process, specifically designed to pinpoint any local disqualifications in accordance with the regulations outlined in the City's Municipal Code. Once initiated, the background check process yields result typically within a window of 24 to 48 hours, providing timely and crucial information to assess an applicant's suitability for the intended role or position.

Objective 6: Retail Compliance Monitoring for Tobacco and Hemp-Derived Products

SCI Consulting Group will perform annual on-site inspections of all City-licensed tobacco retailers to assess compliance with local ordinances and California state law. These visits will also include enforcement of prohibitions on the sale of hemp-derived products containing any detectable THC or other intoxicating cannabinoids, ensuring businesses are not marketing unregulated or illegal substances under the guise of legal hemp.

SCI inspectors will coordinate with City staff to create a schedule of unannounced compliance checks. Each inspection will verify adherence to core regulatory requirements, including—but not limited to:

Service Scope and Cost Inclusions:

- Display of a valid City-issued tobacco retail license
- Clearly posted signage prohibiting sales to persons under 21
- No products for human consumption containing THC or other psychoactive cannabinoids
- Prohibition on flavored tobacco products (except menthol, if allowed)
- No flavored electronic cigarettes
- No single or bidi cigarette sales
- No free samples or promotional giveaways of tobacco or vape products
- Only manufacturer-labeled and child-resistant packaged products offered for sale
- No self-service tobacco displays
- No tobacco sales conducted in or by a pharmacy
- Any additional local restrictions in place

Each inspection will be followed by a formal report identifying any observed violations, supported by documentation and, where appropriate, compliance recommendations.

Service Scope and Cost Inclusions:

- Pre-inspection coordination and scheduling with City staff
- Unannounced on-site inspections
- Compliance verification across all required criteria
- Detailed inspection report outlining findings and recommendations
- All associated travel costs, assuming a minimum of 12 inspections per day
- Administrative communication and coordination efforts

A-1

INSERT EXHIBIT B

Section 3 (a)

- FEE SCHEDULE -

Cost Proposal

In consideration for the Tasks as detailed in the Scope of Work, the estimated compensation is detailed below by task:

<u>Work Plan</u>	<u>Fee</u>
1. Application Review	\$ 5,000 <i>per application</i>
2. Pre-License Site Visits	\$ 2,500 <i>per inspection</i>
3. Annual Revenue Audit	\$ 6,500 <i>per audit</i>
4. Annual Compliance Inspections	\$ 2,500 <i>per inspection</i>
5. Supplementary Background checks <i>per check cost paid directly to SCI from Applicant)</i>	<i>No Charge to City (\$300</i>
6. Tobacco and Hemp Compliance Inspections Assumes	<i>\$ 500 per inspection</i>
7. Technical Assistance and Subject Matter Expertise	<i>Billed at Hourly Rate</i>
ANNUAL COST PER CANNABIS BUSINESS	\$9,000 <i>per business</i>¹

All City costs may be fully recoverable from applicants or permittees

1. Assumes each permittee subject to objectives 3 and 4

<u>SCI Staff</u>	<u>Hourly Rate</u>
John Bliss, President	\$ 300
Kyle Tankard, Cannabis Services Group Leader	\$ 325
David Kaufman	\$ 250
Support Staff	\$ 75
 <u>The Pun Group Staff</u>	 <u>Hourly Rate</u>
Masood Yousufzai, Advisory Services Manager	\$ 225
Nick Kittredge, Audit Senior	\$ 150
Zeeshan Siddiqui, Advisory Associate	\$ 125

Incidental costs incurred for the purchase of additional travel and other out-of-pocket expenses will be reimbursed at actual cost, with the total not to exceed \$2,500 per year without prior authorization from the City.

FISCAL IMPACT: Except for City authorized SCI technical expertise services outlined in Objective six (6) of the proposal, there will be no additional cost to the General Fund. The cost of SCI/Pun services, except Objective 6, will be recovered 100% from the applications and licenses charged

EXHIBIT C - INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING AN AGREEMENT TO PRECISION CONCRETE CUTTING
FOR CITYWIDE SIDEWALK ASSESSMENT AND TRIP HAZARD REPAIR
SERVICES; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO
EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND
APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE
DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY
ENTRIES.**

REQUEST:

It is recommended that the City Council:

1. Consider adopting Resolution No. 2025-, authorizing an agreement with Precision Concrete Cutting (PCC) for sidewalk inspection and trip hazard removal services to begin in early September 2025, in an amount not to exceed \$200,000.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

In 2025, the City of Marina Public Works Department identified a need to formalize its sidewalk inspection and repair program due to ADA compliance concerns and trip hazard risks caused by uplifted or damaged sidewalk panels. These hazards are often the result of age, weather, subsurface movement, or tree root intrusion.

To address safety concerns, the City is initiating a comprehensive sidewalk assessment and trip hazard repair program using Precision Concrete Cutting (PCC). PCC utilizes a saw-cutting method that removes uplifted edges between ¼" and 2", creating clean, ADA-compliant transitions. This method is significantly more cost-effective than traditional remove-and-replace (R&R) repair methods.

PCC will also collect field data through their GIS software platform, DataWorks, which enables the City to maintain a long-term sidewalk condition database for budgeting, planning, and ADA reporting. This project supports Marina's goals for safer, more accessible pedestrian infrastructure.

ANALYSIS:

To address sidewalk safety hazards and ADA compliance needs, Public Works staff recommend contracting with Precision Concrete Cutting (PCC), a sole-source provider of sidewalk shaving services. PCC utilizes a saw-cutting method that removes vertical offsets between ¼" and 2" while preserving the integrity of the concrete. This approach is cleaner, more efficient, and significantly more cost-effective than traditional remove-and-replace (R&R) methods.

PCC will also collect detailed field data using the DataWorks software platform, which allows the City to track sidewalk conditions, measure progress, and support long-term infrastructure planning. DataWorks integrates with the City's GIS system and will provide documentation to assist with ADA reporting, budgeting, and risk management.

The project is scheduled to begin in early September 2025 and is expected to be completed within one month, minimizing disruption to the public while improving pedestrian safety citywide.

FISCAL IMPACT:

The total not-to-exceed amount for this contract is \$200,000, which covers sidewalk inspection, trip hazard shaving, and geospatial data collection. The work will be funded through Capital Improvement Project HSR2605 - Citywide sidewalk shaving and sidewalk condition assessment. Additionally, the City will incur an annual licensing fee of \$1,920 for the DataWorks software platform, enabling ongoing access to the GIS-integrated database.

EXHIBITS:

Exhibit A – Draft Maintenance Services Agreement with Precision Concrete Cutting
Exhibit B – Precision Concrete Cutting Proposal, Scope of Work, and Project Area Map
Exhibit C – Sole Source Justification – DataWorks Software
Exhibit D – Sole Source Justification – PCC Process
Exhibit E – Vendor Presentation Slides

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
AUTHORIZING AN AGREEMENT TO PRECISION CONCRETE CUTTING FOR
CITYWIDE SIDEWALK ASSESSMENT AND TRIP HAZARD REMOVAL; AUTHORIZING
THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS
SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND
AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING
AND BUDGETARY ENTRIES.

WHEREAS, the City of Marina recognizes the need to address sidewalk trip hazards to ensure safe, ADA-compliant pedestrian infrastructure; and

WHEREAS, sidewalk displacement caused by age, weather, root intrusion, and subsurface conditions poses a safety and liability concern to the public and the City; and

WHEREAS, Capital Improvement Project HSR2605 - Citywide sidewalk shaving and sidewalk condition assessment was approved to fund this effort; and

WHEREAS, Precision Concrete Cutting (PCC) is the sole authorized provider in Northern California of patented sidewalk trip hazard removal services using precision saw-cutting methods, and is uniquely qualified to complete the proposed work efficiently and safely; and

WHEREAS, PCC's methods reduce costs by eliminating the need for concrete panel replacement, while meeting ADA slope requirements and preserving the structural integrity of adjacent sidewalk panels; and

WHEREAS, PCC will also document all sidewalk conditions and repairs using DataWorks, a GIS-integrated software platform that supports ADA compliance, risk management, and long-term infrastructure planning; and

WHEREAS, PCC's services are scheduled to begin in early September 2025 and will be completed within one month; and

WHEREAS, the total not-to-exceed cost of this project is \$200,000, with an additional \$1,920 annual licensing cost for DataWorks software, and all costs are to be funded from existing appropriations in Project HSR2605; and

WHEREAS, Exhibits A through C provide supporting documentation including the scope of work, sole source justifications, and project materials;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Authorize an agreement with Precision Concrete Cutting (PCC) for sidewalk inspection and trip hazard removal services to begin in early September 2025, in an amount not to exceed \$200,000;
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney; and
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, City Clerk

CITY OF MARINA MAINTENANCE SERVICES AGREEMENT

This MAINTENANCE SERVICES AGREEMENT (“Agreement”) is made and effective August 7, 2025 by and between the City of Marina, a municipal corporation (“City”), And Precision Concrete Cutting Northern California (“CONTRACTOR”).

City wishes to retain the services of an experienced and qualified CONTRACTOR to provide sidewalk assessment, repair, and data collection (“Services”). CONTRACTOR represents and warrants that it is qualified to perform those Services. In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. TERM

Unless terminated in accordance with Section 8 below, the AGREEMENT will continue in full force and effect from the Effective Date through December 31, 2025. Upon mutual written AGREEMENT, the term of this AGREEMENT can be extended annually for an additional one (1) year period, or longer as the parties agree.

2. SCOPE OF SERVICES

CONTRACTOR will provide the Services listed in the Scope of Services attached hereto as Exhibit A. CONTRACTOR warrants that all work and services set forth in the Scope of Services will be performed in a competent, professional and satisfactory manner.

3. PERFORMANCE

- a. CONTRACTOR shall at all times faithfully, competently and to the best of its ability, experience, and talent, perform all tasks described herein. CONTRACTOR shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONTRACTOR hereunder in meeting its obligations under this Agreement.
- b. CONTRACTOR shall obtain a valid City Business License and shall maintain said Business License for the term of this Agreement and any extensions.
- c. CONTRACTOR shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by CONTRACTOR or in any way affect the performance of its Services pursuant to this Agreement. CONTRACTOR shall at all times observe and comply with all such laws and regulations. City, and its officers, employees, and agents shall not be liable at law or in equity occasioned by failure of CONTRACTOR to comply with this Section.
- d. CONTRACTOR must maintain a valid California Contractor’s License throughout the term of this Contract.

- e. CONTRACTOR agrees that in the performance of this Agreement or any sub-agreement hereunder, neither CONTRACTOR nor any person acting on CONTRACTOR's behalf shall refuse to employ or refuse to continue in any employment any person or discriminate on the basis of race, religious creed, color, national origin, ancestry, disability, medical condition, genetic information, marital status, sexual preference, sex, gender identity, gender expression, military or veteran status or age. Harassment in the workplace is not permitted in any form. CONTRACTOR further agrees to comply with all laws with respect to employment when performing this Agreement.
- f. CONTRACTOR shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit D attached to and part of this Agreement.
- g. CONTRACTOR declares and warrants that no undue influence or pressure is used against or in concert with any officer, employee or agent of City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial agreement or financial inducement. No officer, employee, or agent of City will receive compensation, directly or indirectly, from CONTRACTOR, or from any officer, employee or agent of CONTRACTOR, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling City to any and all remedies at law or in equity.

4. CITY MANAGEMENT

The City Manager, or designee, shall represent City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by CONTRACTOR, but not including the authority to enlarge the Scope of Work or change the compensation due to CONTRACTOR. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change CONTRACTOR's compensation, subject to Section 6 hereof.

5. PAYMENT

- a. For Services rendered pursuant to this AGREEMENT, CONTRACTOR shall be paid in accordance with the Payment Schedule attached hereto as Exhibit B, provided, however, that in no event will the total amount of money paid the CONTRACTOR, for the Services initially contemplated by this AGREEMENT, exceed the sum of \$200,000, unless otherwise first approved in writing by the City.
- b. The City Manager's contract authority is limited to \$24,999.99, which includes all costs. Contracts, including any contract amendments that exceed the total threshold, require City Council approval. Any contracts, including contract amendments that exceed the total threshold, which do not have City Council approval, shall be void.
- c. CONTRACTOR shall submit invoices monthly for actual Services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter

as practical, for Services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If City disputes any of CONTRACTOR's fees, it shall give written notice to CONTRACTOR within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

6. LABOR CODE AND PREVAILING WAGE REQUIREMENTS:

- a. CONTRACTOR agrees to comply with the requirements of California Labor Code sections 1810 through 1815. Eight hours of labor constitutes a legal day's work per Labor Code section 1810. CONTRACTOR will forfeit the statutory penalty to City for each worker employed in the execution of this Agreement by CONTRACTOR or any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Labor Code sections 1810 through 1815.
- b. Copies of the determination of the Director of the Department of Industrial Relations of the prevailing rate of per diem wages for each craft, classification or type of worker needed to execute this Agreement are available for download from the State website:

<http://www.dir.ca.gov/OPRL/dprevagedetermination.htm>

- c. CONTRACTOR must post at the work site, or if there is no regular work site then at its principal office, for the duration of the Contract, a copy of the determination by the Director of the Department of Industrial Relations of the specified prevailing rate of per diem wages. (Labor Code § 1773.2.) When applicable, copies of the prevailing rate of per diem wages will be on file at City's Administrative Services Department and available to CONTRACTOR and any other interested party upon request.
- d. CONTRACTOR, and any subcontractor engaged by CONTRACTOR, may pay not less than the specified prevailing rate of per diem wages to all workers employed in the execution of the contract. (Labor Code § 1774.) CONTRACTOR is responsible for compliance with Labor Code section 1776 relative to the retention and inspection of payroll records.
- e. CONTRACTOR must comply with all provisions of Labor Code section 1775. Under Section 1775, CONTRACTOR will forfeit the statutory penalty to City for each worker employed in the execution of the Agreement by CONTRACTOR or any subcontractor for each calendar day, or portion thereof, in which the worker is paid less than the prevailing rates. CONTRACTOR may also be liable to pay the difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

Nothing in this Agreement prevents CONTRACTOR or any subcontractor from employing properly registered apprentices in the execution of the Contract. CONTRACTOR is responsible for compliance with Labor Code section 1777.5 for all apprenticeable occupations. This statute requires that contractors and subcontractors must

submit contract award information to the applicable joint apprenticeship committee, must employ apprentices in apprenticeable occupations in a ratio of not less than one hour of apprentice's work for every five hours of labor performed by a journeyman (unless an exception is granted under § 1777.5), must contribute to the fund or funds in each craft or trade or a like amount to the California Apprenticeship Council, and that contractors and subcontractors must not discriminate among otherwise qualified employees as apprentices solely on the ground of sex, race, religion, creed, national origin, ancestry or color. Only apprentices defined in Labor Code section 3077, who are in training under apprenticeship standards and who have written apprentice contracts, may be employed on public works in apprenticeable occupations

- f. CONTRACTOR has reviewed and agrees to comply with any applicable provisions for any public work subject to Department of Industrial Relations (DIR) Monitoring and Enforcement of prevailing wages, including the registration requirements of Labor Code Section 1771.1(a). City hereby notifies CONTRACTOR that CONTRACTOR is responsible for submitting certified payroll records directly to the State Compliance Monitoring Unit (CMU). For further information concerning compliance monitoring please visit the website location at: <http://www.dir.ca.gov/dlse/cmu/cmu.html>.
- g. CONTRACTOR must comply with Labor Code section 1771.1(a), which provides that CONTRACTOR may award any contracts and subcontracts for work that qualifies as a "public work" only to subcontractors which are at that time registered with the DIR and qualified to perform public work pursuant to Labor Code section 1725.5. CONTRACTOR must obtain proof of such registration from all such subcontractors."
- h. If federal funds are used to pay for the Work, CONTRACTOR and any subcontractor agree to comply, as applicable, with the labor and reporting requirements of the Davis-Bacon Act (40 USC § 276a-7), the Copeland Act (40 USC § 276c and 18 USC §874), and the Contract Work Hours and Safety Standards Act (40 USC § 327 and following).

7. INSPECTION

City shall at all times have the right to inspect the work and materials. CONTRACTOR shall furnish all reasonable aid and assistance required by City for the proper examination of the work and all parts thereof. Such inspection shall not relieve CONTRACTOR from any obligation to perform said work strictly in accordance with the specifications or any modifications thereof and in compliance with the law.

8. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

- a. City may at any time, for any reason, without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONTRACTOR at least thirty (30) days prior written notice. Upon receipt of said notice, CONTRACTOR shall immediately cease all work under this Agreement, unless the notice provides otherwise. If City suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

- b. In the event this Agreement is terminated pursuant to this Section, City shall pay to CONTRACTOR the actual value of the Services performed up to the time of termination, provided that the Services performed are of value to the City. Upon termination of the Agreement pursuant to this Section, CONTRACTOR shall submit an invoice to City pursuant to Section 6.c.

9. DEFAULT OF CONTRACTOR/FORCE MAJEURE

- a. CONTRACTOR's failure to comply with the provisions of this Agreement shall constitute a default. In the event that CONTRACTOR is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating CONTRACTOR for any Services performed after the date of default and can terminate this Agreement immediately by written notice to the CONTRACTOR. If such failure by the CONTRACTOR to make progress in the performance of Services hereunder arises out causes beyond the CONTRACTOR's control, and without fault or negligence of the CONTRACTOR, it shall not be considered a default.
- b. If the City Manager or designee determines CONTRACTOR is in default in the performance of any of the terms or conditions of this Agreement, they shall cause to be served upon CONTRACTOR a written notice of the default. The CONTRACTOR shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event CONTRACTOR fails to cure its default within such period of time or fails to present City with a written plan for the cure of the default, City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

10. OWNERSHIP OF DOCUMENTS

- a. CONTRACTOR shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of Services under this Agreement. CONTRACTOR shall maintain adequate records of Services provided in sufficient detail to permit an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONTRACTOR shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records at CONTRACTOR's office; shall permit City to make copies and transcripts there from as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. If there is a substantial billing deviation adverse to City, then the cost of an audit shall be borne by CONSULTANT. Such records, together with supporting documents, shall be maintained at City Hall for a minimum period of five (5) years after receipt of final payment.
- b. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and

other documents prepared in the course of providing the Services to be performed pursuant to this Agreement shall become the sole property of City and may be used, reused, or otherwise disposed of by City without the permission of CONTRACTOR. With respect to computer files, CONTRACTOR shall make available to City, at City's office and upon reasonable written request by City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

11. RECORD AUDIT

In accordance with Government Code, Section 8546.7, for expenditures of greater than \$10,000, records of both City and CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

12. INDEMNIFICATION

CONTRACTOR shall indemnify, defend with legal counsel approved by City, and hold harmless City, its officers, employees, agents, and volunteers (collectively, City) from and against all liability, loss, damage, expense, cost (including without limitation reasonable legal counsel fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's negligence, recklessness or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of the City. Should conflict of interest principles preclude a single legal counsel from representing both City and CONTRACTOR, or should City otherwise find CONTRACTOR's legal counsel unacceptable, then CONTRACTOR shall reimburse the City its costs of defense, including without limitation reasonable legal counsel fees, expert fees and all other costs and fees of litigation. The CONTRACTOR shall promptly pay any final judgment rendered against the City (and its officers, employees, agents and volunteers) with respect to claims determined by a trier of fact to have been the result of the CONTRACTOR's negligent, reckless or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

CONTRACTOR obligations under this section apply regardless of whether such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by City. However, without affecting the rights of City under any provision of this agreement, CONTRACTOR shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City, provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City's active negligence accounts for only a percentage of the liability involved, the obligation of CONTRACTOR will be for that entire portion or percentage of liability not attributable to the active negligence of City.

No City officer, employee or agent shall be personally liable to CONTRACTOR, in the event of any default or breach by City or for any amount that may become due to CONTRACTOR.

13. INSURANCE

Without limiting CONTRACTOR's indemnification of City, and prior to commencement of work, CONTRACTOR shall obtain, provide, and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described in Exhibit C and in a form that is satisfactory to City.

14. INDEPENDENT CONTRACTOR

- a. CONTRACTOR is and shall at all times remain as to City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR's officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.
- b. No employee benefits shall be available to CONTRACTOR in connection with the performance of this Agreement. Except for the fees paid to CONTRACTOR as provided in the Agreement, City shall not pay salaries, wages, or other compensation to CONTRACTOR for performing services hereunder for City. City shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.
- c. Any and all employees or sub-contractors of CONTRACTOR under this Agreement, while engaged in the performance of any work or services required by CONTRACTOR under this Agreement, shall be considered employees or sub-contractors of CONTRACTOR only and not of City. Any and all claims that may arise under the Workers' Compensation Act on behalf of said employees or sub-contractors, while so engaged and all claims made by a third party as a consequence of any negligent act or omission on the part of the CONTRACTOR's employees or sub-contractors, while so engaged in any of the work or services provided for or rendered herein shall not be City's obligation.

15. SUBCONTRACTORS

Before CONTRACTOR retains or hires a subcontractor to provide any work, labor, or services relative to this AGREEMENT, CONTRACTOR must:

- a. Present the name and identifying information of the subcontractor that will provide any work, labor, or services to City.

- b. Present to the City the form of subcontract that will be used with the subcontractor for City's approval, which approval will not be unreasonably withheld. Such subcontract AGREEMENT must include an indemnity agreement that is generally in accord with the indemnity obligations contained in Section 11 of this Agreement and must specifically name the City as an indemnified party; and
- c. Secure from the subcontractor evidence of insurance coverage that meets with this Agreement including naming the City as an additional insured as required by this Agreement, unless such requirement is waived in writing by the City.

16. NO BENEFIT TO ARISE TO CITY OFFICERS AND EMPLOYEES

No City officer, employee of City, or their designees or agents, and no public officer who exercises authority over or responsibilities with respect to the Services provided under the Agreement during their tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Services performed under this Agreement.

17. CONFLICT OF INTEREST

CONTRACTOR shall at all times avoid conflicts of interest, or the appearance of conflicts of interest, in the performance of this Agreement, and shall comply with the City's conflict of interest code.

If City determines CONTRACTOR comes within the definition of Contractor under the Political Reform Act (Government Code §87100 et seq.), CONTRACTOR shall complete and file and shall require any other person performing Services under this Agreement to complete and file a "Statement of Economic Interest" with City disclosing CONTRACTOR's and/or such other person's financial interests.

18. NO WAIVER OF BREACH/TIME

The waiver by City of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or provision or any subsequent breach of the same or any other term or promise contained in this Agreement. Time is of the essence in carrying out the duties hereunder.

19. CONFIDENTIAL INFORMATION/RELEASE OF INFORMATION

- a. All information gained by CONTRACTOR in performance of this Agreement shall be considered confidential and shall not be released by CONTRACTOR without City's prior written authorization. CONTRACTOR, its officers, employees, agents, or sub-contractors, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided CONTRACTOR gives City notice of such court order or subpoena.

- b. CONTRACTOR shall promptly notify City should CONTRACTOR, its officers, employees, agents, or sub-contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the Services performed thereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent CONTRACTOR and/or be present at any deposition, hearing, or similar proceeding. CONTRACTOR agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by CONTRACTOR. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

20. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

TO CITY:

Ismael Hernandez
City of Marina
209 Cypress Ave.
Marina, CA 93933

TO CONTRACOR:

Notice is effective on the date of personal service, or 5 days following deposit in a United States mailbox, or date of postmark. The parties may agree to notice by email.

21. THIRD PARTY BENEFICIARIES

Nothing contained in this Agreement shall be construed to create, and the parties do not intend to create, any rights in third parties.

22. ASSIGNMENT

CONTRACTOR shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of City. Subject to the foregoing, all terms of the Agreement will be binding upon, enforceable by and inure to the benefit of the parties and their successors and assigns.

23. GOVERNING LAW

City and CONTRACTOR understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also

govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in Monterey County, or the federal district court with jurisdiction over the City. CONTRACTOR agrees not to commence or prosecute any dispute arising out of or in connection with this Agreement other than in the aforementioned courts and irrevocably consents to the exclusive personal jurisdiction and venue of the aforementioned courts.
Maintenance Services Agreement 07.19.2022

24. DISPUTE RESOLUTION; ATTORNEY'S FEES

CONTRACTOR shall continue to perform under this Agreement during any dispute. CONTRACTOR and City hereby agree to make good faith efforts to resolve disputes as quickly as possible. In the event any dispute arising from or related to this Agreement results in litigation or arbitration, the prevailing party shall be entitled to recover all reasonable costs incurred, including court costs, attorney fees, expenses for expert witnesses (whether or not called to testify), expenses for accountants or appraisers (whether or not called to testify), and other related expenses. Recovery of these expenses shall be as additional costs awarded to the prevailing party, and shall not require initiation of a separate legal proceeding.

25. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of CONTRACTOR warrants and represents that they have the authority to execute this Agreement on behalf of the CONTRACTOR and the authority to bind CONTRACTOR to the performance of its obligations hereunder.

26. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relating to their obligations described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

27. AMENDMENT

- a. Any modification or amendment to this Agreement must be in writing.
- b. Neither City nor CONTRACTOR shall be deemed to have waived any obligation of the other, or to have agreed to any modification to this Agreement unless it is in writing, and signed by the party giving the waiver.

28. INTERPRETATION OF CONFLICTING PROVISIONS

In the event of any conflict or inconsistency between the provisions of this Agreement and the Provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control

29. SEVERABILITY

If any term of this Agreement is held invalid by a court of competent jurisdiction or arbitrator the remainder of this Agreement shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF MARINA

Date: _____

By: _____
Department Director

Date: _____

By: _____
City Manager**CONTRACTOR**

Date: _____

By: _____
Authorized Agent**Approved as to form:**

Date: _____

By: _____
City Attorney

Attachments: Exhibit A Contractor's Proposal and Scope of Services
Exhibit B Payment Schedule
Exhibit C Insurance Requirements

**EXHIBIT A
SCOPE OF WORK/SERVICES**

DRAFT

**EXHIBIT B
PAYMENT SCHEDULE**

DRAFT

**EXHIBIT C
INSURANCE SPECIFICATIONS**

Insert Alliant Language

DRAFT

VERIFICATION OF CALIFORNIA CONTRACTOR'S LICENSE

I certify, under penalty of perjury, that I have a valid California Contractor's license issued pursuant to Business and Professions Code section 7000 and following, and was so licensed at the time that the bid was awarded:

CALIFORNIA CONTRACTOR'S LICENSE:

License Number: _____
Class: _____
Expiration Date: _____

CONTRACTOR

Date: _____

Signature _____

Print Name _____

(Public Contract Code § 6100)

CERTIFICATE REGARDING WORKERS' COMPENSATION

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONTRACTOR

Date: _____

Signature

Print Name

**CERTIFICATE REGARDING DEPARTMENT OF INDUSTRIAL RELATIONS
CONTRACTOR REGISTRATION**

I certify, under penalty of perjury, that Contractor is registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

Contractor's Department of Industrial Relations registration number is: _____

Date: _____

Signature

Print Name & Title

(Labor Code section 1725.5)

LIST OF SUBCONTRACTORS

WORK IDENTIFICATION:

NAME AND ADDRESS OF BIDDER:

Name/Address/Phone #/State/License # of subcontractor/ City License #	Department of Industrial Relations Registration Number*	Items of Work	Portion of Work (% of Contract Price)
		% of Total Contract Price by Subcontract	
		% of Total Contract Price by Contractor	

*Pursuant to Division 2, Part 7, Chapter 1, (commencing with section 1720 including section 1725.5) of the Labor Code



417 Harrison St, Oakland, CA 94607 / Phone: (650) 867

-8657 / Fax (650) 240-3866 / CL# 103474

6/25/25

**PROPOSAL FOR “NOT TO EXCEED” AGREEMENT BETWEEN: THE
CITY of MARINA AND PRECISION CONCRETE CUTTING (PCC)**

Overview

Uneven sidewalks caused by ground settling and tree roots cause a potential hazard to pedestrians. Displaced sidewalks cause problems for both public and private entities in the form of trip and fall liability exposure.

It is proposed that the City of Marina and PCC enter into an agreement whereby PCC will inspect sidewalks as identified by City staff. The price for these services shall not exceed the proposed dollar amount and quantity defined in the “Proposal Detail” section below.

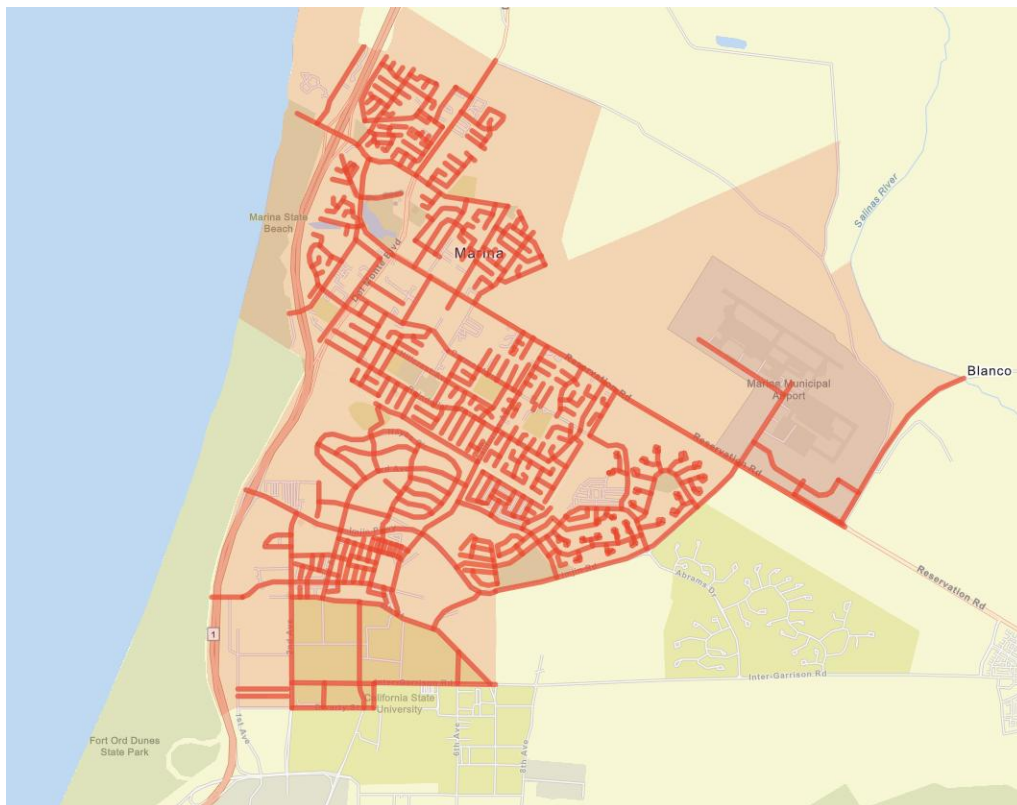
Data Collection and Sidewalk Assessment Proposal Detail

Contract amount: total charge for services rendered shall not exceed **\$200,000**

Scope of Work

- PCC Technicians will walk every sidewalk within the city of Marina
- Identify and repair off-set sidewalks .25-2”
- Identify any sidewalk lifted over 2” or cracked/spalling with be identified for remove and replacement
- PCC will capture field data including before/after site photos, measurements, repair quantities, street address and geo-location
- Dataworks Software will be used to build a GIS database to track all sidewalk repairs made by PCC and for budgeting, project planning and tracking all remove and replacement locations.
-

Project Area Map:



Sidewalk Shaving Repair Billing Units: Services are billed in "Inch Feet". An inch foot is calculated by measuring the average height of the sidewalk off-set and multiplying this average by the length of the cut.

Example: A sidewalk off-set on a 4-foot wide sidewalk that consists of a 0.5" rise on one side, and tapers down to a zero rise on the other is calculated as follows:

$$\frac{0.5" + 0"}{2} \times 4\text{ft} = 1 \text{ inch-foot}$$

Unit Price for sidewalk shaving: \$55 per inch-foot

Shaving Off-set Sidewalk Repair Specifications

- A. Contractor shall repair all sidewalk trip hazards from 1/2" and up to 2" differential, as long as the integrity of the sidewalk is not compromised, within the areas identified in a Work Order.
- B. Contractor shall remove hazards completely, from one end of the raised sidewalk joint to the other if applicable, leaving a zero point of differential between slabs.
- C. Contractor shall not use any type of "fill" material that deteriorates or breaks apart over time.
- D. Contractor shall not cause any damage to landscaping, retaining walls, curbs, sprinkler heads, utility covers or other objects adjacent to sidewalks. If the contractor and/or contractor's equipment does cause damage to above, the City must be notified immediately and damages must be repaired at the Contractor's expense within 24 hours of the time the damage occurred.
- E. Contractor must completely and immediately clean up all debris after each hazard is repaired. All costs incurred for disposal of waste material shall be included in unit cost.
- F. Contractor shall repair each sidewalk trip hazard without damage or visible markings to adjacent slab(s) or curb(s).
- G. No water-cooling is allowed unless all slurry and contaminants are contained. Under no circumstances shall any slurry or contaminants enter storm drains or cause excessive environmental impact. Contractor shall use a dust abatement system, and demonstrate such a system to the satisfaction of the City.
- H. Contractor shall guarantee specified repair slope (1:10 based upon requirements outlined by the Americans with Disabilities Act) is achieved. If defined slope is not achieved, contractor shall repair to specification at no additional charge within 24 hours of discovery.
- I. Contractor shall guarantee that the removed trip hazard will have a uniform appearance and texture. The finished surface shall have a coefficient of friction of at least 0.6 and show via previous testing that the technique used yields the specified coefficient of friction.
- J. The hardware must be flush to the ground and capable of working at any angle and perform trip hazard removal in hard-to-reach areas, around obstacles, on narrow walkways, next to fences and retaining walls or buildings.
- K. Grinding or pulverization of the concrete is NOT acceptable or allowed, causing microcracks or weakening the concrete panel. Contractor's sidewalk defect repairs shall not leave ridges or grooves that could hold water and prevent drainage of rain water or irrigation.
- L. Dust collection device will be used in conjunction with High powered vacuums that use HEPA filters and collect 90% of the dust.

Data analytics, workflow management and record keeping - \$1,920/year:

- Access to DataWorks desktop and mobile software for an unlimited number of users and devices.
- Software training material and one-on-one software training sessions.
- On-going support and insights for data processing, data analytics and workflow management.
- Record keeping in our system and support importing data into your GIS system.

DataWorks has developed proprietary desktop and mobile applications that can be used across multiple platforms. They are developed based on state-of-the-art technology and provide reliable, easy-to-use, yet powerful tools to manage right-of-way assets. Together, they enable enhanced data collection, data analytics, workflow management and record keeping.

DataWorks Mobile:

- **GIS data** - collects accurate GPS coordinates, thanks to GPS antennas and Google Satellite fine tuning.
- **Actionable data** - allows collection of structured and categorizable data, both quantitative and qualitative.
- **Works everywhere** - works with or without cellular service, either online or offline.
- **Accurate data** - increases accuracy and efficiency thanks to data collection software assistance.
- **Multiple activity types** - supports multiple modes, e.g., assessment, repair, inspection, client QC.
- **Multiple asset types** - allows to work and/or focus on different asset types with powerful filtering.

DataWorks Desktop:

- **Asset management software** - offers complete asset management capabilities.
- **GIS software** - integrates with other GIS systems, e.g., ArcGIS, Cityworks, Cartegraph, and Lucity.
- **ArcGIS mapping** - provides data plotted on ArcGIS map or satellite view with color coded legend.
- **Object panel** - provides all details on a per asset basis, incl. all attributes, field activities, and photos.
- **Street view** - provides detailed 360° view of surroundings of each asset, powered by Google Street View.
- **Asset listing** - lists assets and any related data thanks to customizable tables and columns.
- **Table filtering** - allows to categorize and filter asset tables based on any data field.
- **KPIs** - provides valuable "Key Performance Indicators" for any subset of data displayed in map and table.
- **Analytics** - provides insightful aggregated and comprehensive reports for any subset of data.
- **Bulk editing** - allows to bulk edit large data subsets for planning, budgeting, and workflow management.
- **Record keeping** - records all history of activities, including measurement changes or condition changes.
- **Zones and streets planning** - provides mapping, mileage and activity status of zones and streets.
- **Detailed reporting** - allows to export any or all data in excel or GIS format.
-

LIMITATIONS

PCC removes only those trip hazards specifically requested or approved by customers, and therefore makes no guarantee or representation that areas are free of trip hazards after the work is completed. In addition, PCC only performs certain trip hazard repairs. Among other things, PCC does not remove and replace sidewalk slabs (R&Rs) and does not repair certain ATTNs (e.g. utility boxes). Furthermore, to preserve clients' budget, PCC typically does not perform any repair at and around any sidewalk slabs that require to be replaced. It is our customers' responsibility to provide proper access, and PCC assumes no liability for trip hazards that cannot be repaired due to parked vehicles or other obstacles preventing safe and practical access. In such cases, PCC returns once to attempt completion of repairs that could not be completed the first time. Additionally, it is recognized that after completion of the work, the concrete trip hazards may and frequently do continue to move naturally over time due to roots, water, freezing, pipes, and other natural or man-made causes. PCC is not responsible for movement or changes in the sidewalk and is not liable for any related claims, losses, damages or liabilities thereto pertaining to it.

Precision Concrete Cutting is committed to providing the highest quality service to our clients. Should you have any questions or comments, please do not hesitate to contact us.

PCC Representative:

X_____

YOUR HERE REPRESENTATIVE:

Title



Ismael Hernandez

Public Works Director

City of Marina

209 Cypress Ave.

Marina, CA 93933

RE: Sole Source Justification – DataWorks Right of Way Asset Management Software

To Whom It May Concern:

DataWorks qualifies for sole source procurement based on its exclusive combination of patented software technology and integrated GIS-based infrastructure asset management system, which is not commercially available from other providers.

DataWorks is the only software platform specifically developed to support ADA-compliant sidewalk asset management in the public right-of-way. The system is protected by the following U.S. patent applications:

- U.S. Patent Application No. 19/228,582
- U.S. Patent Application No. 19/228,613
- U.S. Patent Application No. 19/228,628

These filings cover DataWorks' unique methods and systems for acquiring, mapping, and managing sidewalk, curb, gutter and ramp data for municipal infrastructure. The platform enables cities to conduct mobile field assessments, prioritize and track repairs in real time, budget, generate ADA documentation, and create reports aligned with Capital Improvement Plans and ADA Transition Plans.

DataWorks further distinguishes itself through its seamless integration with Precision Concrete Cutting's (PCC) patented sidewalk slicing services, forming a closed-loop inspection, repair, and documentation process. The system captures sidewalk conditions, photos, uplift measurements, timestamps, and repair history within a centralized, GIS-based database. This provides the transparency and documentation required for ADA Title II compliance, PROWAG guidelines, and long-term risk mitigation.

No other vendor offers this level of GIS integration, data transparency, or regulatory alignment. DataWorks is not available through resellers or third-party vendors and is exclusively licensed and managed by DataWorks LLC.

Please do not hesitate to contact us for further information or supporting documentation.

Kind Regards,

Joseph Ortega- Vice President

DataWorks – Right of Way Asset Management

335 Beach Road

Burlingame, CA 94010

(650) 576-4303

<https://www.dataworks.us/>

Dataworks – Smart Data for Smarter Sidewalks

Data Collection | Asset Management | GIS Integration | Workflow Optimization

"Turning sidewalk data into actionable infrastructure solutions."



3191 N. Canyon Road Provo, UT 84604
 P: (801) 224-0025 F: (801) 224-0062
www.SafeSidewalks.com

June 25th, 2025

Ismael Hernandez
 Public Works Director
 City of Marina
 209 Cypress Ave.
 Marina, CA 93933

RE: Patent Information and Northern California

To Whom It May Concern:

Due to the nature of our business and our patented equipment and methods, frequently we have been asked to provide a letter stating that our technology relies upon patents that have been issued by the US Patent and Trademark Office. In total, we've received 9 total patents regarding potential tripping risk removal services, ranging from techniques/methods, dust abatement, to measuring tools and methods.

Precision Emprise LLC DBA Precision Concrete Cutting Northern California is the only company authorized to use the patented equipment and method for removing sidewalk trip risks in Northern California as described by the following patent numbers:

Previous Patents

U.S. Pat. No. 6,827,074
 U.S. Pat. No. 7,000,606
 U.S. Pat. No. 7,143,760
 U.S. Pat. No. 7,201,644
 U.S. Pat. No. 7,402,095

Current & Pending Patents

U.S. Pat. No. 6,896,604
 U.S. Pat. No. 9,759,559
 U.S. Pat. No. 9,494,407
 U.S. Application Pat. No. 16/670,737

If you have any questions or comments, please feel free to give me a call.

Kind Regards,

Aaron Ollivier, CEO
 Precision Concrete Cutting
 3191 N. Canyon Rd
 Provo, Utah 84604
 (801) 373-6060





PRECISION CONCRETE CUTTING

- National Company over 60 locations
- 3 offices in Northern California
Burlingame, Oakland and Sacramento
- Partnership with the MBASIA
- 9 Patents
- Specialize – sidewalk assessment & repair

High Quality Effective Sidewalks Worldwide



U.S. Pat. No. 6,827,074 U.S. Pat. No. 7,000,606
 U.S. Pat. No. 6,896,604 U.S. Pat. No. 7,201,644
 U.S. Pat. No. 7,402,095 U.S. Pat. No. 9,759,559
 U.S. Pat. No. 7,143,760 U.S. Pat. No. 9,494,407
 U.S. Pat. No. 202,101,293,81

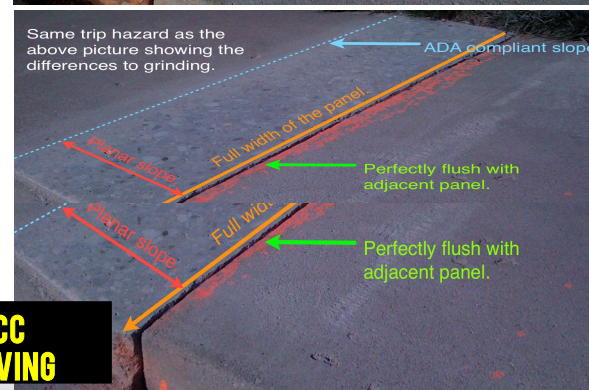
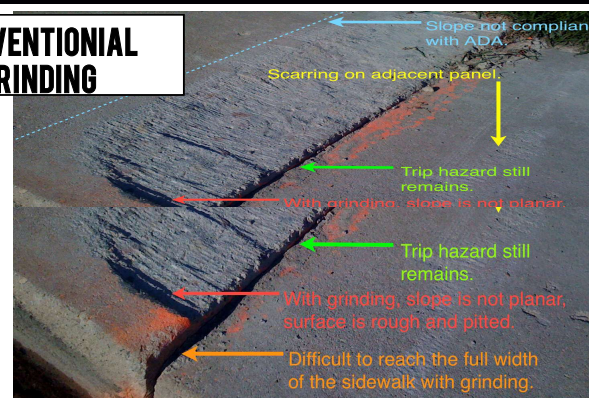


THE PRECISION ADVANTAGE

The cost savings compared to grinding is important, but the biggest contrast is the quality, aesthetics and ADA compliance PCC Shaving Offers.

- ✓ Grinding damages the concrete in that it breaks edges, knocks out aggregate, scars adjacent panels, and creates micro cracks.
- ✓ Grinding leaves the area looking rough, unfinished, and highlights the uneven scarring.
- ✓ Grinding doesn't comply with the ADA slope requirements.
- ✓ Has absolutely no cost advantage. Very often MORE expensive.
- ✓ Due to it's design, is unable to maneuver and remove hazards next to objects/obstacles.
- ✓ Faces extremely difficulty on removing small trip hazards (under 3/8") and larger trip hazards (over 1 inch).
- ✓ Overall, an unnecessarily slow process that generates a large amount of residual dust.

CONVENTIONAL GRINDING



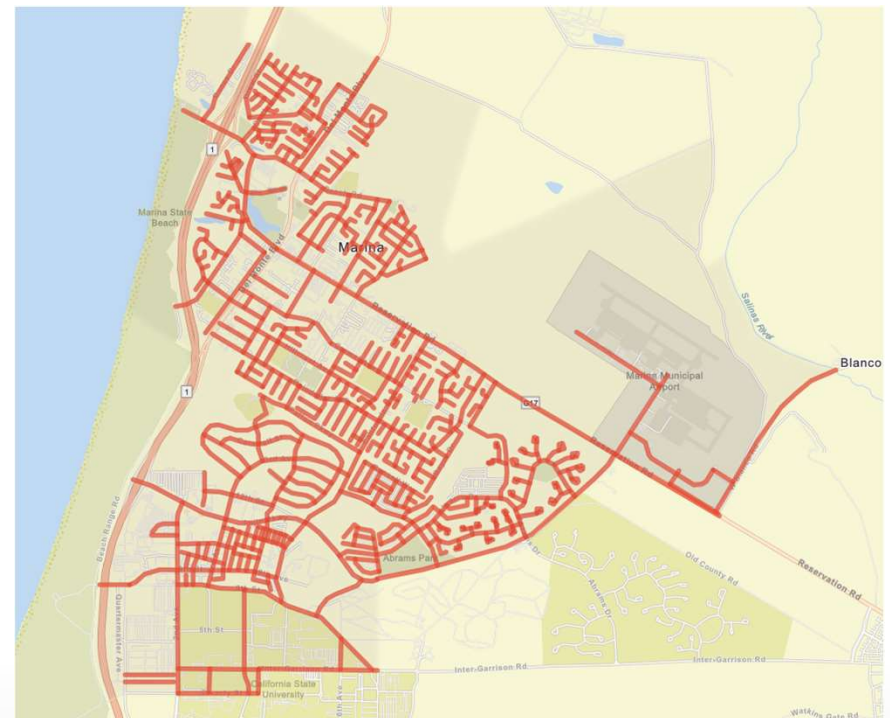
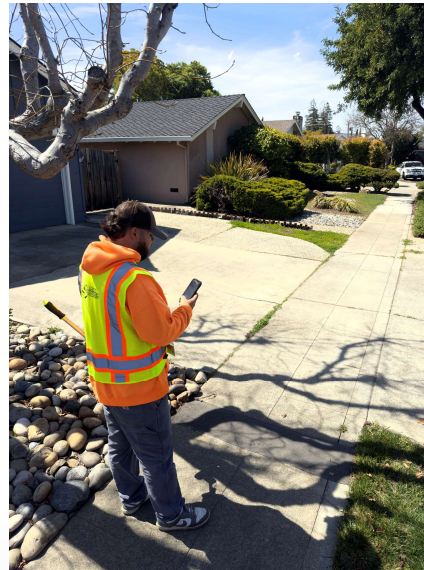
PCC SHAVING



POST PROJECT REPORT e Proposal

CITY WIDE SIDEWALK PROJECT—ASSESSMENT

- Walk all sidewalks
- Identify areas in need of repair
- Capture photographs
- Map areas in need of repair





POST PROJECT REPORT e Proposal

CITY WIDE SIDEWALK PROJECT—OFFSET SIDEWALK REPAIR

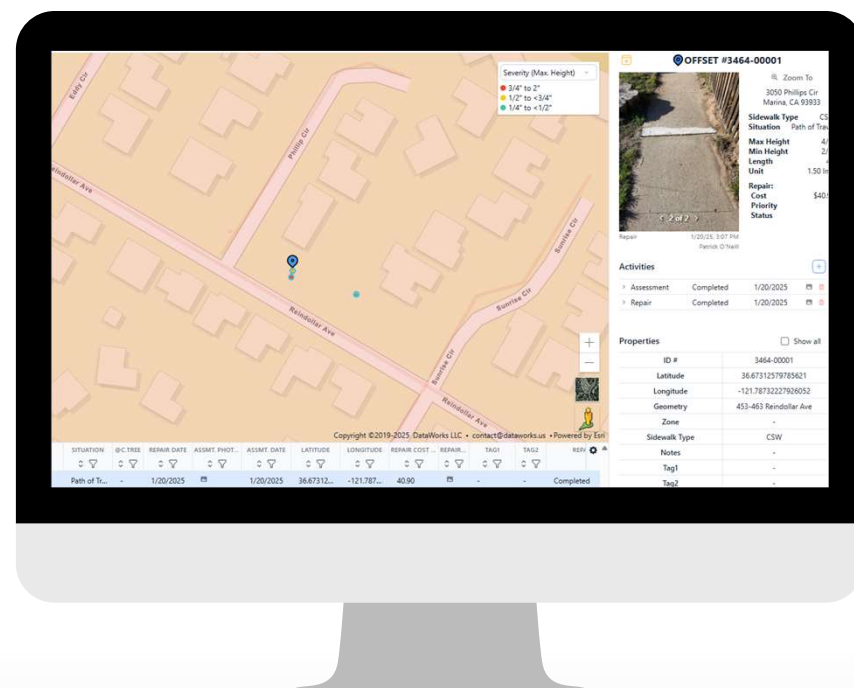
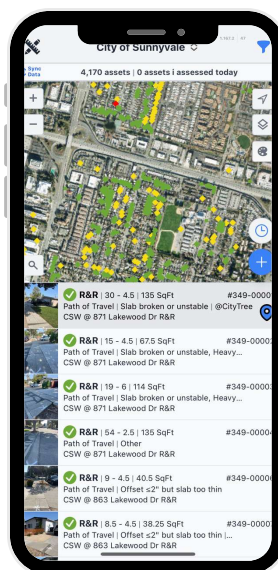
- Repair all off-sets up to 2"
- No sidewalk closures
- Miniature ADA compliant ramp
- Environmentally friendly





POST REPAIR DATA – DATAWORKS SOFTWARE

- Assessment Management Software
- Geo- database
- Before & after photos
- Digital inspection reports
- List of remove and replace locations
- Customized dashboards





STREET SIGN INVENTORY

- Walk all streets inventory all street signs
- Condition assessment good, medium & server
- Retro-reflectivity using meter

Good



Poor



Severe





STREET SIGN DATA

- GIS database
- Prioritize replacement
- Estimated cost of replacement
- Track signs once replaced

The screenshot displays the DataWorks web application interface. The top navigation bar includes tabs for ALL, LIFTS, R&Rs, ATTNs, NO SWs, RAMPS, POLES, SIGNS, and ARCHIVE. The 'SIGNS' tab is active, showing a map of the area around 2398 Ticonderoga Dr. A legend indicates sign conditions: Severe (red), Poor (yellow), and Good | Fair | NA (green). A sidebar on the right provides detailed information for a specific sign, #2515-00003, including its location, type, code, and condition.

Properties	
ID #	2515-00003
Latitude	37.5170966666666644188

August 1, 2025

Item No. **10g(5)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO
WALLACE GROUP OF SAN LUIS OBISPO, CA FOR CIVIL
ENGINEERING AND LANDSCAPE ARCHITECTURE SERVICES FOR
DESIGN OF PHASE 2 OF THE CITY PARK AT THE DUNES; AND
AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE
CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND
APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE
FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND
BUGETARY ENTRIES.**

REQUEST:

It is requested that the City Council consider adopting Resolution No. 2025-__:

1. Authorizing a professional services agreement with Wallace Group of San Luis Obispo, CA for civil engineering and landscape architecture services in an amount not to exceed \$250,407.00 for the design of Phase 2 of the City Park at the Dunes.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City of Marina has prioritized enhancing its public park offerings to improve community recreation and quality of life. The City Park at the Dunes is a key component of this initiative, planned as a 13.5-acre public space featuring amenities such as restrooms, walking paths, tennis and pickleball courts, beach volleyball, a multi-sport court, a fitness court, and an inclusive playground designed to accommodate children of all abilities.

A Capital Improvement Project (CIP) (QLP 2017) was previously approved by the City Council, allocating \$22,600,000 for all phases of construction related to the City Park at the Dunes.

The City initially engaged Wallace Group on May 6, 2025, to provide engineering and land surveying services for Phase 1. Given their successful performance and expertise, staff recommends continuing our partnership with Wallace Group for the upcoming Phase 2 design work which will include an outdoor amphitheater, second restroom facility for the park, and additional parking.

ANALYSIS:

Wallace Group has demonstrated a high level of competence and professionalism in delivering Phase 1 services, including land surveying, grading, and preliminary design efforts. Their familiarity with the project scope, site conditions, and community needs makes them the most qualified firm to execute the detailed design and engineering work required for Phase 2.

Engaging Wallace Group for Phase 2 will ensure continuity, efficiency, and quality in project delivery. Their proven track record supports the City's goal of developing a comprehensive recreational space that meets the community's needs and adheres to all regulatory and safety standards.

FISCAL IMPACT:

The total fiscal impact for the staff report is estimated at \$250,407. This amount will be financed through funds already allocated in the Capital Improvement Project QLP 2017. This ensures no additional financial burden on the city budget, allowing the project to progress as intended.

EXHIBITS:

Exhibit A – Professional Services Agreement with Wallace Group.

Exhibit B – Wallace Group Proposal and Scope of Services for design of Phase 2 of the City Park at the Dunes

Exhibit C – City Park at the Dunes Working Conceptual Drawing

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF MARINA AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO WALLACE GROUP OF SAN LUIS OBISPO, CA FOR CIVIL ENGINEERING AND LANDSCAPE ARCHITECTURE SERVICES FOR DESIGN OF PHASE 2 OF THE CITY PARK AT THE DUNES; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City of Marina has prioritized the development of the City Park at the Dunes to provide a comprehensive recreational space for its residents; and

WHEREAS, the City Council previously approved a Capital Improvement Project (CIP) (QLP 2017) with a budget of \$22,600,000 for all phases of construction related to the City Park at the Dunes; and

WHEREAS, the City initially engaged Wallace Group of San Luis Obispo, CA, for engineering and land surveying services for Phase 1 on May 6, 2025, and found their performance to be exceptional; and

WHEREAS, Wallace Group has demonstrated the expertise and familiarity with the project scope necessary to successfully complete Phase 2 design work; and

WHEREAS, the continued engagement of Wallace Group for Phase 2 will ensure project continuity, quality, and efficiency;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Authorize a professional services agreement with Wallace Group of San Luis Obispo, CA for civil engineering and landscape architecture services, in an amount not to exceed \$250,407.00 for the design of Phase 2 of the City Park at the Dunes.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th Day of August 2025 by the following vote:

COUNCIL MEMBERS:

COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**CITY OF MARINA
AGREEMENT FOR CIVIL ENGINEERING AND LANDSCAPE ARCHITECTURE
SERVICES**

THIS AGREEMENT is made and entered into on August 6, 2025, by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and *Wallace Group*, a *California corporation*, hereinafter referred to as the "Consultant." City and Consultant are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

Recitals

- A. City desires to retain Consultant to:

Provide civil engineering and landscape architecture services for Phase 2 of the City Park at the Dunes Project, hereinafter referred to as the "Project."

- B. Consultant represents that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Consultant to provide such services.

Terms and Conditions

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Consultant agree to the following terms and conditions:

1. Scope of Work.

(a) Consultant is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Consultant, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Consultant shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Consultant shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Consultant in writing within sixty days of discovery. Should Consultant fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Consultant shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services described in Section 1(a). By delivery of completed work, design professional certifies that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Consultant is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Consultant and will furnish all information data, records and reports existing and available to City to enable Consultant to carry out work outlined in Exhibit "A." Consultant shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Consultant which were furnished to the City by a third party. Consultant shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Consultant by the City or a third party.

2. Term of Agreement & Commencement of Work.

(a) Unless otherwise provided, the term of this Agreement shall begin on August 6, 2025 and shall expire on June 30, 2027, unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Consultant by the person or persons authorized to bind the Consultant hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Consultant shall commence work on the Project on or by August 7, 2025. This Agreement may be extended upon written agreement of both parties. Consultant may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

3. Compensation.

(a) City liability for compensation to Consultant under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Consultant in an amount not to exceed Two Hundred Fifty Thousand Four Hundred and Seven Dollars (\$250,407.00) in accordance with the provisions of this Section and the Fee Schedule attached hereto as Exhibit B and incorporated herein by this reference.

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Consultant of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance Department.

(c) Consultant will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Consultant shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 72-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Consultant shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Consultant in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Consultant.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

4. Termination or Suspension.

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due the Consultant at the time of termination may be adjusted to cover any additional costs

to the City because of the Consultant's default. If after the termination for failure of Consultant to fulfill its contractual obligations, it is determined that the Consultant had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Consultant. Not later than the effective date of such termination or suspension, Consultant shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Consultant or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Consultant for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Consultant relating to written commitments that were executed prior to the termination.

5. Project Administrator, Project Manager & Key Personnel.

(a) City designates as its Project Administrator, Ismael Hernandez, who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Consultant designates, Kari Wagner, as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Consultant warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Consultant, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Consultant has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause.

6. Delegation of Work.

(a) If Consultant utilizes any subconsultants, consultants, persons, employees or firms having applicable expertise to assist Consultant in performing the services under this Agreement, Consultant shall obtain City's prior written approval to such employment. Consultant's contract with any subconsultant shall contain a provision making the subcontract subject to all provisions of this Agreement. Consultant will be fully responsible and liable for payment for, administration, completion, presentation, and quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other consultants in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement shall not be delegated. The design professional shall be responsible to the City for acts, errors or omissions of his, her or its subconsultants. Negligence of subconsultants or agents retained by the design professional is conclusively deemed to be the negligence of the design professional if not adequately corrected by the design professional. Use of the term subconsultant in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subconsultants for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subconsultant for purposes of establishing a duty of care between the subconsultant and the City.

7. Skill of Employees. Consultant shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly perform such services.

8. Confidential and Proprietary Information. In the course of performing services under this Agreement Consultant may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Consultant undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Consultant that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Consultant's other clients, or to any other third party, without the City's prior express written consent.

9. Ownership of Data. Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Consultant, or any subconsultant of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Consultant agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Consultant shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Consultant shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Consultant makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Consultant shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Consultant, Consultant makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Consultant's

deliverables is waived against Consultant unless City has given Consultant prior written notice of the changes and has received Consultant's written consent to such changes.

10. Conflict of Interest.

(a) Consultant covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of the City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subconsultant without the express written consent of the City Manager. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Consultant shall represent the interest of the City in any discussion or negotiation.

(b) City understands and acknowledges that Consultant may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Consultant is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

11. Disclosure. Consultant may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

12. Non-Discrimination.

(a) During the performance of this Agreement the Consultant and its subconsultants shall comply with the applicable laws of the United States of America, the State of California and the City prohibiting discrimination and harassment. In performing this Agreement, Consultant shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of gender, gender expression, gender identity, genetic characteristics, sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), mental disability, age, marital status, denial of family and medical care leave and denial of pregnancy disability leave, sexual orientation, military/veteran status and any other characteristics protected by state or federal law. Consultant shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

(b) Consultant shall include the provisions of this Section 12(a) in all subcontracts related to this Agreement.

13. Indemnification.

(a) Other than in the performance of design professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Consultant shall indemnify, immediately defend (with

independent counsel reasonably acceptable to the City) and hold harmless the City, its Council, boards, commissions, employees, officials and agents (collectively "Indemnified Parties" or in the singular "Indemnified Party") from and against any claims, losses, damages, penalties, fines and judgments, associated investigation and administrative expenses, and defense costs including but not limited to reasonable attorney's fees, court costs, expert witness fees and costs of alternate dispute resolution (collectively "Liabilities"), where same arise out of the performance of this Agreement by Consultant, its officers, employees, agents and sub-consultants. The duty to defend is a separate and distinct obligation from the Consultant's duty to indemnify and Consultant shall be obligated to defend in all legal, equitable, administrative or special proceedings upon tender to the Consultant of any claim in any form or at any stage of an action or proceeding, whether or not liability is established and the obligation extends through final judgment including exhaustion of any appeals.. The Consultant's obligation to indemnify applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally determined that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Consultant's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined by said section 2782.8(c)(2) ("Design Professional") Design Professional shall indemnify, protect and hold harmless any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Design Professional, or such acts or omissions of an officer, employee, agent or subcontractor of the Design Professional, in the performance of professional services provided to the city. Design Professional shall not have an immediate duty to defend an Indemnified Party, however, Design Professional's obligation to indemnify (including reimbursing the cost to defend) and hold the Indemnified Parties harmless applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally determined that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party as adjudicated by a court of competent jurisdiction, the Design Professional's indemnification obligation shall be reduced in direct proportion to the indemnified party's proportionate percentage of fault. Within 30 days following Design Professional's receipt of a properly presented written invoice Design Professional shall satisfy its indemnification obligations and reimburse the Indemnified Party for the cost of reasonable attorney's fees and defense costs incurred by the Indemnified Party to the same extent of Design Professional's indemnity obligation herein. In no event shall the cost to defend charged to the Design Professional exceed the Design Professional's proportionate percentage of fault.

(c) The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party unrelated to design professional services does not relieve Consultant from its separate and distinct obligation to defend City. Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every

subconsultant, sub tier consultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance or subject matter of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required here, Consultant agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Consultant has agreed to provide an immediate defense to any Indemnified Party, as provided above, Consultant, upon notice from the City, shall defend the Indemnified Party at Consultant's expense by independent counsel reasonably acceptable to the City. Unless otherwise provided above, an Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended. Consultant may submit a claim to the City for reasonable defense costs (including attorney's and expert fees) incurred in providing a defense of any Indemnified Party to the extent such defense costs arise under principals of comparative fault from the Indemnified Party's active negligence, recklessness or willful misconduct.

(e) This obligation to indemnify and defend, as set forth herein, is binding on the successors, assigns, or heirs of Consultant and shall survive the termination of this Agreement or this Section.

14. Insurance.

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Consultant's indemnification of the City, Consultant agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "B" "Insurance" attached hereto and made a part hereof. Consultant shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Consultant's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Consultant ninety days advance written notice of such change. If such change should result in substantial additional cost of the Consultant, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Consultant.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability must be documented by a letter from Consultant's insurance broker or agency indicating

a good faith effort to place the required insurance and showing as a minimum the names of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Consultant's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Consultant.

(e) By signing this Agreement, Consultant hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

15. Independent Consultant. The parties agree that Consultant, its officers, employees and agents, if any, shall be independent consultants with regard to the providing of services under this Agreement, and that Consultant's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Consultant for work or services provided under this Agreement.

This Agreement shall not constitute, and it is not intended to constitute, either party as an employer, employee, agent, partner or legal representative of the other party for any purpose, or give either party any right to supervise or direct the functions of the other party. Except as specifically provided herein, neither party shall have authority to act for or obligate the other party in any way or to extend any representation on behalf of the other party. Each party agrees to perform under this Agreement solely as an independent consultant and neither party shall have any right, power, or authority, nor shall they represent themselves as having any authority to assume, create, or incur any expense, liability or obligation, express or implied, on behalf of the other party for any purpose. Each party agrees not to permit its employees or agents to do anything that might be construed or interpreted as acts of the other party.

16. Claims for Labor and Materials. Consultant shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Consultant hereunder), against the Consultant's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

17. Discounts. Consultant agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

18. Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

19. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

20. Compliance with Laws.

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Consultant must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Consultant shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Consultant represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance (Title 5 of the Marina Municipal Code) for which a business license tax is prescribed and assessed at the rate of two-tenths percent of gross receipts, in accordance with the provisions therein. For the term covered by this Agreement, the Consultant shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

21. Assignment or Transfer. This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, sent by facsimile ("fax") or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City: City Manager

City of Marina City Hall
 211 Hillcrest Avenue
 Marina, California 93933
 Fax: (831) 384-9148

To Consultant:

Fax (____) _____

The parties may agree in writing to receive notice by email. Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. Amendments, Changes or Modifications. This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Consultant.

24. Force Majeure. Notwithstanding any other provisions hereof, neither Consultant nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Consultant's or the City's control except that an economic downturn of any type shall not be a justifiable cause for the failure to meet their respective obligations under this Agreement. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. Attorney's Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

26. Successors and Assigns. All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.

27. Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.

28. Waiver. A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.

29. Severability. Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.

30. Construction, References, Captions. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.

31. Advice of Counsel. The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.

32. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

33. Time. Time is of the essence in this contract.

34. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

IN WITNESS WHEREOF, Consultant and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

CITY OF MARINA

CONSULTANT

By: _____
 Name: _____
 Its: _____
 Date: _____

By: _____
 Name: _____
 Its: _____
 Date: _____

Attest: (Pursuant to Reso: 20____ - ____)

By: _____
 City Clerk

Approved as to form:

By: _____

City Attorney

DRAFT

INSERT EXHIBIT A

Section 1 (a)

- SCOPE OF WORK -

[Include Work Schedule if required.]

EXHIBIT B - INSURANCE

Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Consultant provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Consultant's profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Consultant maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Consultant's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Consultant's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Consultant may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Consultant's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Consultant to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Consultant or subconsultant who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Consultant to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subconsultants

Consultant shall require and verify that all subconsultants maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that City is an additional insured on insurance required from subconsultants.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



CONTRACT AMENDMENT

Project Name: Dunes Park	CA No. 1
Client Name: City of Marina	Project/Phase No.
Attention: Ismael Hernandez	Date: July 29, 2025
Address: 211 Hillcrest Ave. Marina, California, 93933	

Wallace Group requests the Client's authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed June 18, 2025. If approved, please return a signed copy of the Contract Amendment to Wallace Group.

Description and Purpose of the Revision(s)

Wallace Group appreciates the opportunity to provide you with our proposal for Civil Engineering and Landscape Architecture services for the above-referenced project. Wallace Group is currently under contract for Phase 1 of the Dunes Project. The City is now requesting Wallace Group provide a design alternative to include Phase 2, the amphitheater. A conceptual design of the amphitheater was prepared by Verde Design, Inc. The City has requested Wallace Group to complete the design. Wallace Group will utilize the AutoCAD files provided by Verde Design, Inc. Based on our discussion, the following Scope of Services has been prepared for your consideration:

I. PROJECT UNDERSTANDING

The phase 2 portion of Dunes Park is the southwest corner of the site, adjacent to 7th Street and Sand Dune Ave, where an amphitheater is anticipated. The City contracted with Verde Design, Inc. to prepare concept plans. The layout of the amphitheater is based on the conceptual layout from Verde but wasn't taken to the 60% level (see figure 1 on the following page). Based on some rough order of magnitude costs that we developed for the phase 2 area (predicated on the Verde design), we estimate that the overall costs would be around \$2.7M.

Similar to the efforts on phase 1, Wallace Group will attempt to reduce the construction costs for the amphitheater design; however, this effort requires reconceptualizing the layout and design, requiring additional time and effort. In order to get the design to the current level of design of the phase 1 park, the team will need to work on the design and provide a revised conceptual layout for the City's review (at a proposed 35% design level), along with a 60% design layout to confirm the design and costs for the phase 2 area. We have separated this as a standalone task so that if the City would like, we could work on this effort first, before the City decides to proceed to full bid-ready plans. At a minimum, we would advise that the City advance the design to a 60% design level, as it would provide a better understanding of the tie-ins to the phase 1 park area and allow for rough grading and hydroseeding that is set near the proposed elevation. If the City decides to proceed with the design and add this to the bid set for phase 1, we will then work on the 95% design and a final design in order to get both projects out within the same bid set. This is indicated in the task 3 efforts of this CA proposal.

ASSUMPTIONS:

- Wallace Group assumes that there will be conceptual refinement changes needed in order to tie the amphitheater to the refined site plan.
- A Prefabricated Restroom Manufacturer will be selected, and that building structural design will be included in the restroom manufacturer's design.
- Electrical lighting and service will be done in an effort to be flexible and provide electrical tie-ins for audio equipment; however, no advanced AV equipment, lighting controls, or amplification will be provided.

CIVIL AND
TRANSPORTATION
ENGINEERINGCONSTRUCTION
MANAGEMENTLANDSCAPE
ARCHITECTUREMECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATIONSURVEYING /
GIS SOLUTIONS

WATER RESOURCES

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www.wallacegroup.us

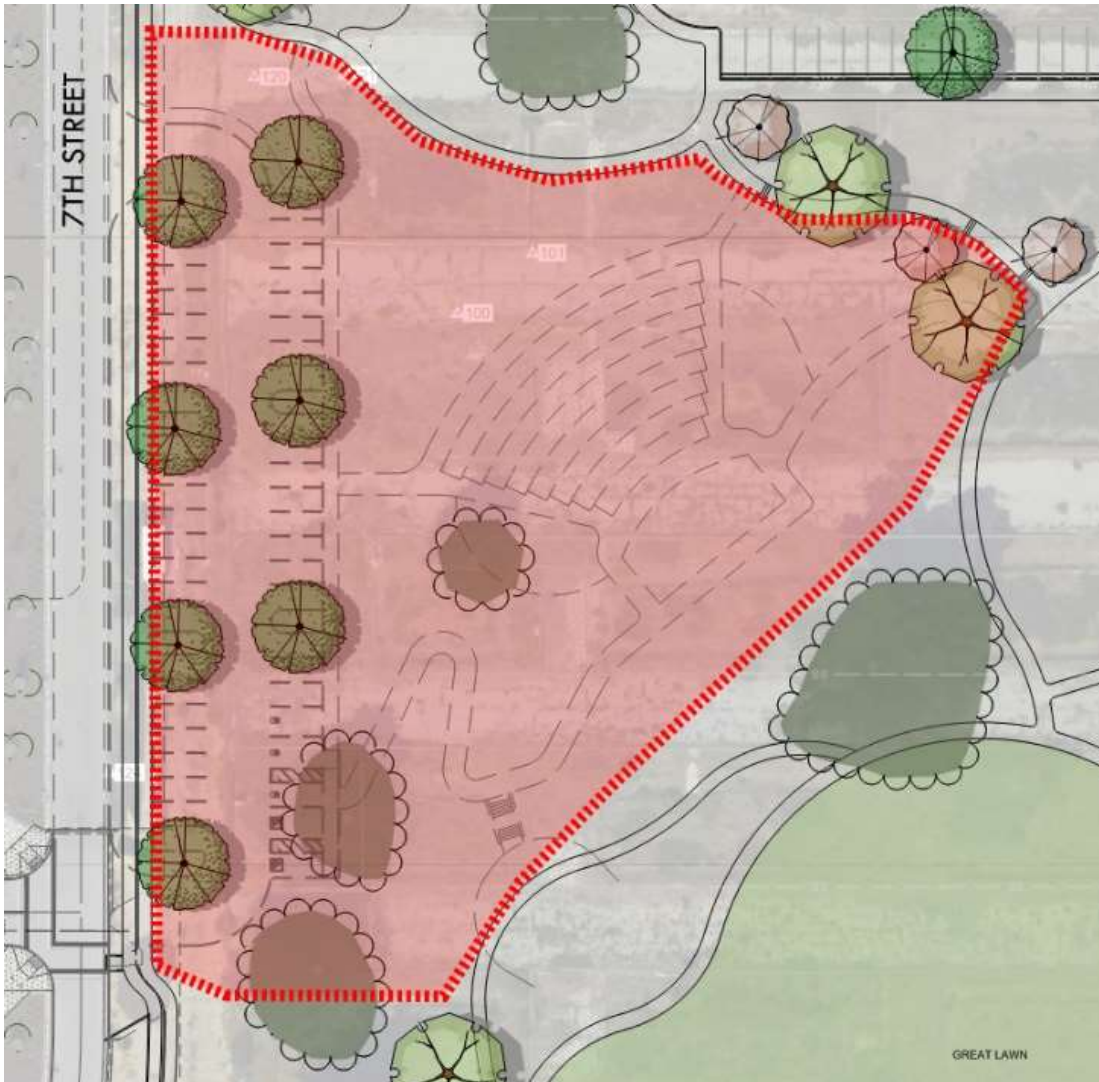


Figure 1 - Preliminary Layout (Prepared by Verde Design, Inc.)

II. SCOPE OF SERVICES

Note that the task numbers for this CA correlate to the prime contract. The new task included (task 2) is in place of the previous survey task number. However, Wallace Group will create a new task for this work under the prime contract so that it is billed separately.

Task 1: Project Management, QA/QC, Coordination and Meetings

Subtask 1.1 - Project Management and Administration

We approach project management and quality control as an integral and continuous thread from kick-off through implementation. This task includes project management for internal team coordination needs and coordination with the City of Marina. This task includes project setup, coordination, budget/schedule monitoring, and invoicing. This task is budgeted based on a design and bid phase schedule of 12 months.

Subtask 1.2 - Meetings

Wallace Group will attend two (2) focused meetings regarding the conceptual design of the amphitheater to go over the design with the City at the schematic design and 65% (design development) submittals.

We have scheduled meetings for the phase 1 work of the park; however, we assume that there will need to be additional time dedicated to the review of the phase 2 work during these meetings. Therefore, we are scoping in an additional thirty (30) minutes per meeting for this work. This includes two (2) web conference progress meetings with City staff and the Project Team to review the project progress and to discuss project status via phone or web conference for each submittal phase (95% and 100%).

Subtask 1.3 - Quality Assurance / Quality Control (QA/QC)

Our team will provide QA/QC will be provided following the 60%, 95% and 100% Construction Documents, including Plans, Specifications, and Engineer's Estimate (PS&E).

Task 1 Deliverables:

- Attend two (2) web conference meetings with City at 35% schematic design and 60% design development
- Additional time (30-minutes) for the web conference meetings with City at 95%, and 100% milestones to discuss the phase 2 work

Task 2: Preliminary Design

Subtask 2.1 - 35% Schematic Design:

The schematic design will deliver a final design for the review and input by the City. The plan sheets will be a total of four (4) sheets at 24" x 36", with no details. The schematic design package will include:

- Schematic Site Plan
- Schematic Utilities Plan
- Schematic Grading/Drainage Plan
- Schematic Amenities Layout Plan
- Schematic Landscape Planting Plan

The purpose of the schematic plans is to establish a better understanding of the potential cost estimate of the phase 2 work. Included in the schematic design package will be an itemized engineer's opinion of probable construction cost for defined components of the work with appropriate contingency for this level of estimate. Relevant unit bid information will be acquired from available public bid sources. Based on this information, an Engineer's Opinion of Probable Construction Cost will be generated and submitted to the City for budgeting purposes.

It's assumed that City approval will be needed in order to advance to the 60% design.

Subtask 2.2 - 60% Design Development:

Based on the City's acceptance of the schematic design, Wallace Group will provide the following improvement plans for 60% submittal. We anticipate approximately 15 sheets to be provided as a Bid Alternative to Phase 1 improvements. Improvement Plans are estimated to consist of (30"x42", PDF). Plans will be submitted to the City of Marina. The following sheets are assumed to be needed for the project:

- Site Plan (1-sheet)
- Horizontal Control Plan (1-sheets)
- Grading and Drainage Plan (1-sheet)
- Site Cross Sections (1-sheet)
- Utility Plan (1-sheet)

- Construction Details (2-sheets)
- Site Amenities Plan and Details (2-sheets)
- Planting Plan and Details (1-sheet)
- Irrigation Plan and Details (1-sheet)
- Electrical Plans and Details (2-sheets)
- Structural Plans and Details (2-sheet)

Below is a description of each of the anticipated plans in more detail:

Site Plan:

The site plan set will show the location of surface improvements, such as asphalt, concrete, sidewalks, ramps, site amenities, etc. Vehicular and pedestrian access will be shown on the site plan. Wallace Group will show the ADA path of travel based on coordination with the City of Marina. Signage and striping will be included as a part of the Site Plan.

Horizontal Control Plan:

The horizontal control plan set will provide line and curve data for the curbs and site improvements. Site dimensions and reference to survey coordinates and/or monuments will be included.

Grading and Drainage Plan:

The grading and drainage plan set will utilize the topographic survey data to create a finish grade surface. Plans will show elevations and slopes of sidewalks, flatwork, and landscape areas. The proposed storm drainage system will be shown including inlets, storm drain pipes and applicable drainage features. Grades and indications for an accessible path of travel will be provided to the buildings and accessible amenities.

Site Cross Sections:

The site cross sections will be provided and will show proposed grading across the site and conformance to existing grades at the property lines. Retaining wall profiles will be provided where needed.

Utility Plan:

The utility plan set will provide the layout for the proposed sanitary sewer and water needed to serve the project. The Phase 1 park improvements will provide stubs for water and sewer lines for the future Phase 2 park improvement for connection if needed. No main line extensions within the right of way will be required. Design of other dry utilities including but limited to gas, telephone, cable, tv, internet, etc. are not anticipated.

Construction Details:

Construction details will include City of Marina standard details along with other agency specified details applicable to the project. Project specific details will be included as well.

Site Amenities Plan:

The site amenities plan set will include site amenities showing the location of surface improvements such as concrete jointing, concrete finishes, and site amenities (i.e. restroom, benches, picnic tables, trash receptacles, etc.).

Planting Plan:

The planting plan set will include planting layouts, notes, and details for all planting areas within the site per City of Marina standards.

Irrigation Plan:

The irrigation plan set will include irrigation equipment types, layout, and water demand calculations as required for landscape water efficiency ordinances, City review, and per MCWD requirements. The system will be designed for connections to the phase 1 mainline water source and notes and equipment will be added to accommodate recycled water service. The irrigation plans assume that the recycled water point of connection is available for use with adequate pressure. MWELO calculations and forms will be provided.

2.3 Engineer's Estimate of Probable Construction Costs (60%)

Based on consolidated written comments from the City of Marina and MCWD on the 60% Engineer's Estimate, we will update the engineer's estimate of probable construction costs. This will include project quantities and estimated unit costs in PDF and Excel file format. Wallace Group will recommend additive alternatives if the estimated costs exceed the available funding.

2.4 Specifications (60%)

We will provide a specification outline for the work based on using CSI MasterSpec format to be incorporated as Technical Provisions with the City's standard front-end documents.

Task 2 Deliverables:

- One (1) final schematic design package (pdf)
- One (1) 60% design development package (pdf)

Task 3: Construction Documents

3.1 Construction Plans (95%)

Based on the City's acceptance of the 60% design, Wallace Group will provide the improvement plans for 95% submittal. The plans will follow the description of the sheets described in Task 2 above.

3.2 Engineer's Estimate of Probable Construction Costs (95%)

Based on consolidated written comments from the City of Marina and MCWD on the 60% Engineer's Estimate, we will update the engineer's estimate of probable construction costs. This will include project quantities and estimated unit costs in PDF and Excel file format. Wallace Group will recommend additive alternatives if the estimated costs exceed the available funding.

3.3 Specifications (95%)

Based on consolidated written comments from the City of Marina and MCWD on the 60% Specifications, we will update specifications for the work based on using CSI MasterSpec format to be incorporated as Technical Provisions with the City's standard front-end documents.

3.4 Stormwater Control Plan

A stormwater control plan (SWCP) will be prepared in accordance with the City of Marina requirements and the Regional Water Quality Control Board Post Construction Stormwater Requirements (PCRs) for phase one of the project. The phase two area will be added to the SWCP to complete a single SWCP for the entire project. The site will be divided into preliminary drainage management areas and stormwater control measures will be implemented to manage post-developed runoff. The project is located in Water Management Zone 4 and we anticipate the project will require PR-1 through PR-3. We anticipate the project will not require peak flow management (PR-4) performance requirements as it is not located in WMZ 1-3, 6 & 9.

Flood control design (storms larger than PCR requirements) are not included in the stormwater design. The SWCP will be provided with the 95% Construction Documents.

3.5 Drainage Report

Wallace Group will prepare the drainage report prepared to include the storm drain infrastructure and drainage features in accordance with the City of Marina Public Works standards for phase one of the project. The phase two area will be added to the Drainage Report to complete a single Drainage Report for the entire project.

3.6 Stormwater Pollution Prevention Plan

Wallace Group will prepare a Stormwater Pollution Prevention Plan (SWPPP) for the project for phase one of the project. The phase two area will be incorporated into the SWPPP to provide a complete SWPPP for the entire project. The Erosion Control Plans and the Drainage Design Report prepared in Tasks 3.1 and 3.5 will be the basis for the SWPPP Site Map, Stormwater Run-on and Run-off Calculations, and Risk Level Assessment.

3.7 Stormwater Operations and Maintenance Manual

Preparation of an Operations and Maintenance Manual addressing Storm Water facilities management, monitoring and inspections, landscape and irrigation maintenance, inspection requirements for common areas and site-specific information regarding the Homeowner's Association responsibilities will be prepared for phase one of the project. The phase two area will be incorporated into the Stormwater Operations and Maintenance Manual to provide a complete Stormwater Operations and Maintenance Manual for the entire project.

3.8 Electrical Design & PG&E Coordination

Otto Electrical will provide Electrical Design Plans, which shall include complete detailed design drawings and photometrics analysis and exhibit of initial phase site lighting for installation of parking lot lighting, lighting along pathways, electric power provisions to the new prefabricated restroom building At grade power and audio/visual boxes or receptacles at stage (excluding specification of any A/V equipment), spare conduits are routed for future A/V use, upsized light poles at back of amphitheatre with receptacles, and step lights at the amphitheatre. Electrical plans will be included in the construction document sets for schematic design (30%), design development (60%), 95% and Final design. Division 26 Specifications, Title 24 Compliance Forms, Probable Cost Estimate for electrical infrastructure and Bid and Construction support are included.

3.9 Structural Design

Murphy Structural Engineers will provide structural scope for various site retaining walls, foundation and anchorage design for light poles, foundation design review for the prefabricated band stand (structural design assumed to be provided by manufacturer), and foundation design and anchorage for pre-engineering/prefabricated manufactured restroom. The restroom building will be designed by a licensed engineer and reactions will be provided for design of the foundation and anchorage including reactions for individual load cases, conventional slab on grade with shallow foundations will be an acceptable foundation system in accordance with geotechnical investigations.

Murphy Structural Engineers will produce design drawings, calculations and related specifications for the structural design elements as required. Structural plans will be included in the construction document sets for the design development (60%), 95% and Final design and will include an Overall Site Plan, Shade Structure Foundation Plan, Restroom Foundation Plan, Structural Details and General Structural Notes.

3.10 Construction Plans (100%)

After receiving consolidated written comments from the City of Marina and MCWD on the 95% Plans, Wallace Group will finalize the plan set for the submittal of the 100% Construction Document package. The plan set will include the same sheet count as described in the 95% submittal.

3.11 Engineer's Estimate of Probable Construction Costs (100%)

Based on consolidated written comments from the City of Marina on the 95% Engineer's Estimate, we will finalize the engineer's estimate of probable construction costs. This will include project quantities and estimated unit costs in PDF and Excel file format. Wallace Group will recommend additive alternatives if the estimated costs exceed the available funding.

3.12 Specifications (100%)

Based on consolidated written comments from the City of Marina on the 95% Specifications, we will finalize for the work based on using CSI MasterSpec format to be incorporated as Technical Provisions with the City's standard front-end documents.

Task 3 Deliverables:

- Construction Documents, Specifications, and Estimates at:
 - 95%
 - 100%
- Drainage Report
- SWCP (PDF)
- SWPPP (PDF)
- Stormwater Operations & Maintenance Manual (PDF)

Task 4: Bid Support

4.1 Bid Phase Services

Included in this proposal, Wallace Group will provide up to twenty (20) hours of technical and design support services for the project during the Bidding Phase of the Construction Package:

- Assist with preparing a bid package including the bidder's list and descriptions, plans, and specifications for phase 2.
- Respond to questions during the bidding process as well as supporting City lead addendums.

4.2 Electrical Bid Phase Services

Included in this proposal, Otto Electrical will provide up to six (6) hours of technical and design support services for the project during the Bidding Phase of the Construction Package:

- Assist with preparing a bid package including the bidder's list and descriptions, plans, and specifications for phase 2.
- Respond to questions during the bidding process as well as supporting City lead addendums.

4.3 Structural Bid Phase Services

Included in this proposal, Murphy Structural Engineering will provide up to six (6) hours of technical and design support services for the project during the Bidding Phase of the Construction Package:

- Assist with preparing a bid package including the bidder's list and descriptions, plans, and specifications for phase 2.
- Respond to questions during the bidding process as well as supporting City lead addendums.

Task 4 Deliverables:

- Respond to contractor questions and RFI's pertaining to Phase two (up to 8 hours)
- Assist the City with the preparation of addenda (up to 4-hours)
- Prepare minor plan and/or specification revisions pertaining to Phase two (up to 8 hours)

III. SCHEDULE

Wallace Group proposes the following general timeline:

- Conceptual Plan - 3 weeks from NTP
- 65% Submittal - 5 weeks from receipt of comments from City
- 95% Submittal - 6 weeks from receipt of comments from City
- 100% Bid ready - 8 Weeks from receipt of comments from City

The timeline above does not include the City's staff review time for each submittal. Estimated 100% submittal January 2026.

IV. TO BE PROVIDED BY THE CLIENT

- Arborist Report

V. ITEMS NOT INCLUDED IN SCOPE OF SERVICES

The following services are not included in this Scope of Services or estimate of fees:

- Any items not specifically identified in the above scope of work

VI. PROJECT FEES

Wallace Group will perform the services denoted in the proposed Scope of Services in accordance with the attached Standard Billing Rates (Exhibit A). These services will be invoiced monthly on an accrued cost basis, and our total fees, including reimbursables will not exceed our estimated fee of **\$250,407** without receiving written authorization from the Client.

Revision(s) Represent:

- ☐ a change in previous instructions
- ☐ a change in Scope of Services
- ☐ other:

Revision(s) Fee:

- ☒ hourly (time & materials) \$
- ☐ progress billing: \$
- ☒ not-to-exceed w/o authorization: \$250,407

Revision(s) will be invoiced as:

- ☐ increase to an item within the existing contract
- ☐ a new item added to existing contract

Issued by,
WALLACE GROUP, a California Corporation

Approved by Client



Kari E. Wagner, PE C66026
Principal/Director of Water Resources
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www.wallacegroup.us

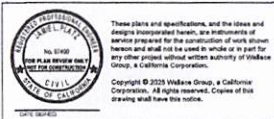
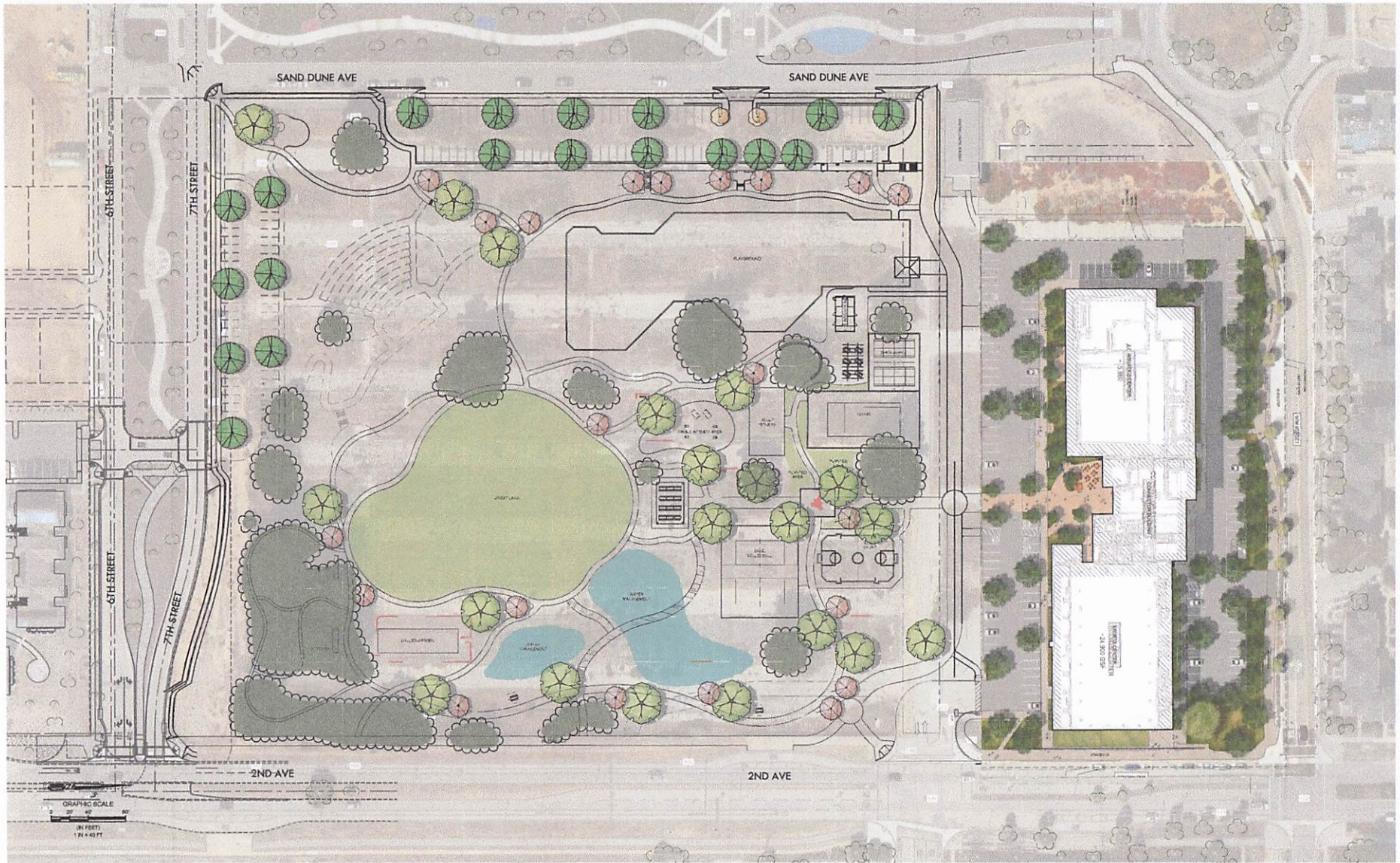
Signature

Printed Name

Title

Date

Wallace Group Team Resource Estimate for the City of Marina Dunes Park - CA#1															
															BUDGET SUMMARY
PHASE / TASK No.	TASK DESCRIPTION	PRINCIPAL	DIRECTOR	SENIOR ENGINEER II	ASSOCIATE ENGINEER III	DIRECTOR OF LANDSCAPE ARCHITECTURE	SENIOR LANDSCAPE ARCHITECT III	LANDSCAPE ARCHITECT IV	LANDSCAPE DESIGNER	OTTO ELECTRIC	MURPHY STRUCTURAL	Misc. Direct Costs	TOTAL LABOR HOURS	LABOR \$	TOTAL COST \$
		HRS	HRS	HRS	HRS	HRS	HRS	HRS	HRS	HRS	HRS	Cost	HRS		
	RATE	\$280	\$228	\$210	\$160	\$195	\$178	\$163	\$140						
1	PROJECT MANAGEMENT														
1.1	Project Management & Administration			16		6							22	\$4,530	\$4,530
1.2	Meetings			16		8						\$45	24	\$4,920	\$4,965
1.3	QA/QC	4	12			8							24	\$5,416	\$5,416
2	PRELIMINARY DESIGN														
2.1	30% Schematic Design & Estimate			16	80	8	4	24	24				156	\$25,704	\$25,704
2.2	DD Plans (60%)		2	24	120	8	16	24	60				254	\$41,416	\$41,416
2.3	Engineer's Estimate (60%)		1	4	16	4	2	6					33	\$5,742	\$5,742
2.4	Specification Outline (60%)		1	10		2	1	4					18	\$3,548	\$3,548
3	CONSTRUCTION DOCUMENTS														
3.1	Construction Plans (95%)		2	24	120	8	24	40	110				328	\$52,448	\$52,448
3.2	Engineer's Estimate (95%)		2	4	8	2	1	4					21	\$3,796	\$3,796
3.3	Specifications (95%)		1	12		4	2	6					25	\$4,862	\$4,862
3.4	Stormwater Control Plan		2	4	30								36	\$6,096	\$6,096
3.5	Drainage Report		2	12	48								62	\$10,656	\$10,656
3.6	Stormwater Pollution Prevention Plan		1	6	16								23	\$4,048	\$4,048
3.7	Stormwater Operations and Maintenance Manual		1	4	12								17	\$2,988	\$2,988
3.8	Electrical Design & PG&E Coordination									78			78	\$17,140	\$17,140
3.9	Structural Design										28		28	\$3,280	\$3,280
3.10	Construction Plans (100%)		4	16	48	6	8	40	60				189	\$30,649	\$30,649
3.11	Engineer's Estimate (100%)		1	4	8	2	1	4					20	\$3,568	\$3,568
3.12	Specifications (100%)	1	1	8		6	2	8					26	\$5,018	\$5,018
4	BID SUPPORT														
4.1	Bid Assistance		2	24		8		12					46	\$9,012	\$9,012
4.2	Electrical Bid Assistance									6			6	\$1,300	\$1,300
4.3	Structural Bid Assistance										6		6	\$820	\$820
	SUB-TOTALS	5	35	204	506	80	61	172	254	84	34	\$60	1,442		\$247,017
	WALLACE GROUP LABOR COSTS	\$1,400	\$7,980	\$42,840	\$80,960	\$15,600	\$10,858	\$28,036	\$35,560						\$224,417
	WALLACE GROUP DIRECT COSTS														\$60
	SUBCONSULTANT DIRECT COSTS									\$18,440	\$4,100				\$22,540
	DIRECT COSTS OVERHEAD @													15%	\$3,390
	TOTAL														\$250,407



CITY OF MARINA
DEPARTMENT OF PUBLIC WORKS

SCALE:
ORIGINAL SCALE IN INCHES
FOR REDUCED PLANS
0 1 2

REV.	DATE	DESCRIPTION OF REVISIONS	BY
1			
2			
3			
4			
5			

LANDSCAPE CONCEPT	DRAWING NO.
	OF SHEETS

August 1, 2025

Item No. **10g(6)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING AN AGREEMENT WITH PHAIDON INTERNATIONAL FOR
EXECUTIVE RECRUITMENT SERVICES TO HIRE A CITY ENGINEER;
AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE
CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL
BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR
TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.**

REQUEST:

It is recommended that the City Council Consider adopting Resolution No. 2025-_:

1. Authorizing an agreement with Phaidon International (U.S.) Inc. to conduct an executive recruitment for the position of City Engineer, in an amount not to exceed \$45,000.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City, subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

The City of Marina is currently seeking to fill the critical position of City Engineer. To ensure a high-quality pool of qualified candidates and a timely, confidential, and optimal hiring process, the City has elected to contract with a professional executive recruitment firm.

Phaidon International (U.S.) Inc. is a global executive recruitment firm with experience sourcing qualified candidates for technical and infrastructure-focused positions in the public sector. The City desires to enter into a one-time agreement with Phaidon for the recruitment of a new City Engineer.

ANALYSIS:

Phaidon International will provide recruitment services including engagement, market mapping and initial contact, candidate screening, and support during candidate selection and offer processes. Their services are tailored to attract top-level engineering professionals with public infrastructure experience.

The attached agreement and proposal outline the scope of services and recruitment approach for a fixed recruitment fee of \$45,000 for the City Engineer search. This ensures predictable budgeting and a clear scope. If the selected candidate separates from the City within the first 90 days, a partial fee refund or replacement recruitment will be provided per Phaidon's rebate policy.

Engaging a specialized recruiter is most desired for challenging technical roles, ensuring the City accesses a competitive and diverse pool of applicants.

FISCAL IMPACT:

The total not-to-exceed cost for executive recruitment services is \$45,000. Funding is proposed to be allocated from the City's General Fund.

EXHIBITS:

Exhibit A – One-Off Recruitment Agreement with Phaidon International

Exhibit B – Scope of Work and recruitment Approach

Exhibit C – City Engineer Job Description

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AUTHORIZING AN AGREEMENT WITH PHAIDON INTERNATIONAL FOR EXECUTIVE RECRUITMENT SERVICES TO HIRE A CITY ENGINEER; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

WHEREAS, the City of Marina seeks to fill a key leadership role of City Engineer to guide public works, infrastructure planning, and engineering functions; and

WHEREAS, City staff has determined that executive recruitment support is necessary to identify, screen, and present qualified candidates for this impactful position; and

WHEREAS, Phaidon International (U.S.) Inc. is an experienced global executive search firm capable of conducting a targeted, confidential, and professional recruitment for municipal engineering roles; and

WHEREAS, the City desires to enter into a one-time professional services agreement with Phaidon International, effective August 7, 2025, to conduct the recruitment process for the City Engineer position; and

WHEREAS, the total fee for these services shall not exceed \$45,000 and includes sourcing, candidate screening, and presentation of a qualified candidate pool; and

WHEREAS, Phaidon International will provide replacement or partial fee reimbursement if the selected candidate separates from the City within 90 days of hire under the agreement terms; and

WHEREAS, engaging external recruitment services is consistent with best practices and supports the City's goal of recruiting diverse, experienced, and well-qualified public service professionals;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby adopt Resolution No. 2025-__ :

1. Authorizing the execution of a professional services agreement with Phaidon International for the recruitment of a City Engineer, in an amount not to exceed \$45,000;
2. Authorizing the City Manager or designee to execute the agreement, subject to final review and approval by the City Attorney; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, City Clerk

ONE OFF-RECRUITMENT SERVICES AGREEMENT

BY AND BETWEEN

Phaidon International (US) Inc.

AND

City of Marina



San Francisco | Chicago | New York | Boston | Dallas | Charlotte | Los
Angeles | Tampa |
Hong Kong | Singapore | London | Zurich | Berlin | Frankfurt | Shanghai www.phaidoninternational.com

These terms and conditions (this "Agreement"), signed on January 22, 2024 (the "Effective Date"), by and between;

1. **Phaidon International (U.S.) Inc.**, whose registered office is 711 3rd Avenue, 3rd Floor, New York, NY 10017, hereinafter referred to as the "Company", and;

City of Marina, whose registered office is 211 Hillcrest Ave, Marina, CA 93933, hereinafter referred to as the "Client",

Collectively also known as the "Parties" and individually as a "Party".

Background. The Company is in the business of sourcing, introducing and supplying the services of qualified Candidates to fulfill its Clients' requirements. The Client is the organization that engages the Company to carry out any services. This Agreement is a one-for agreement; the terms of which shall apply to the placement of Bridge Lead for the effective duration of this agreement.

1. Definitions and Interpretation. For the purposes of this Agreement, unless the context otherwise explicitly requires, the following definitions shall apply:

"Affiliate(s)" means any person or entity controlling, controlled by or under common control of or with one of the Parties and, for the purposes of this definition, "Control" shall mean the direct or indirect ownership of more than fifty percent (50%) of the voting interest in such corporation or other entity or the power to direct or cause the direction of the management or policies of a corporation or business entity.

"Appointment" means the employment of a Candidate by the Client or any of its Affiliates.

"Candidate" means any person introduced to the Client either directly or indirectly under this Agreement.

"Confidential Information" means any and all information provided by the Company to the Client or which it otherwise gains access to during the course of its performance under this agreement.

"Data Protection Laws" means all applicable federal, state, and local laws and regulations relating to the protection of Personal Information and privacy including without limitation applicable data breach notifications laws.

"Billable Salary" means the Candidate's first year gross remuneration package relative to their employment by the Client; including, but not limited to, the Candidate's annual base salary, bonuses (including sign-on, retention, performance and discretionary), and allowances.

"Introduction" an Introduction shall be deemed to have occurred when:

- a) a Candidate's curriculum vitae (CV), resume or any other form of application is provided to the Client by the Company;
- b) a Candidate's contact information (e.g. phone number, email address) is provided to the Client by the Company;
- c) the Company provides arrangements or otherwise facilitates an interview, meeting, assessment or evaluation involving a Candidate; or
- d) the Client is provided with any other non-public information regarding a Candidate which informs the Client's interest in such Candidate for current or future employment.

RECRUITMENT SERVICES AGREEMENT

"Loss" means any demand, contribution, claim, action, proceeding, liability, loss, damage, costs, expenses, tax, social security contributions (to the extent permitted by law) and charges and any related penalties, fines or interest whatsoever whether founded in statute, contract, tort or otherwise made or brought against or incurred (including without limitation all losses, liabilities and costs incurred as a result of defending or settling such claims).

"Personal Information" means any information that identifies, relates to, describes, or is capable of being associated with, an individual, including but not limited to, his or her name, signature, Social Security Number, address, telephone number, employment history and or financial information. Personal Information does not include any information that is lawfully made available to the general public from federal, state, or local government records.

"Unauthorized Person(s)" means any and all persons who are not party to this Agreement and not have official permission and or legal rights to access the Personal Information.

2. Terms and Conditions

- a) Unless otherwise specified in writing by the Company and the Client in an attached addendum or appendix, these terms and conditions shall govern all services undertaken on behalf of the Client for the position of Bridge Lead only and shall not override any framework agreement agreed. No amendments shall be made without the prior written agreement of an authorized representative of the Company. For the avoidance of doubt, amendments to this Agreement made either verbally or through emails shall not be considered part of this Agreement.
- b) The engagement of the Company by the Client to carry out services, including the Introduction of a Candidate to the Client, shall be deemed acceptance of and agreement to these terms and conditions by the Client.

3. Fees

- a) Fees will be charged to the Client by the Company for the Introduction of Candidate(s) that the Client Appoints for the purposes of employment. For such Candidate, the Client shall pay \$45,000 for City Engineer search in Marina, California.
- b) The Client has an obligation to immediately inform the Company of the Billable Salary after an offer of employment has been made to the Candidate by the Client.
- c) Unless otherwise agreed to by the Company, all fees are calculated and payable in United States Dollars (USD) and subject to any applicable taxes at the time of the invoice.
- d) For a period of twelve (12) months following the date of Introduction, should the Client employ, retain, or otherwise engage in a relationship with the Candidate, the Client maintains liability for the full fee(s) agreed.
- e) If the Company becomes aware that the Personal Information of any Candidate who was introduced to the Client by the Company is passed on by the Client to any third party with whom said Candidate is subsequently employed, the Client shall become liable for the relevant fee.
- f) A minimum charge of \$21,000 will apply to any engagement of a Candidate Introduced by the Company.
- g) If the Client offers a Candidate whom subsequently accepts the role, whereas the role is subject to the Client successfully procuring the appropriate work permit or visa, then the Client will be liable to pay the agreed fee regardless of the outcome of the award of the visa / work permit process.
- h) The Company shall be entitled to invoice the Client for any pre-approved expenses incurred by the Company in the performance of its services under this Agreement.

4. Invoicing and Payment

- a) The Client agrees to issue payment to the Company for invoices within fifteen (15) days from the date of the invoice.
- b) All amounts due under this Agreement shall be paid in full without deduction. For the avoidance of doubt, credits, set-offs, instalments, and or counterclaims are not permitted. The Client shall not be entitled to any

RECRUITMENT SERVICES AGREEMENT

credit, set-off or counterclaim against the Company in order to justify withholding payment of any such amount in whole or in part.

- c) For the avoidance of doubt, any fees due under this Agreement are due exclusive and net of any withholding or other taxes that may apply in the Client's jurisdiction. If any such withholding or other taxes are due, they are the responsibility of the Client and may not be deducted from the Fee due to the Company.
- d) Unless otherwise agreed, in writing, by the Company and Client, all amounts due under this Agreement shall be paid by electronic transfer (ACH) to the Company's bank account.
- e) The Company shall apply an overdue charge equal to 1% of the original invoice amount for each seven (7) day period beyond the net payment period that the invoice remains unpaid. If the Company incurs any legal costs as a result of non or late payment of the invoice, the Client shall become liable for such reasonable costs.
- f) The Client agrees that when the recruitment service has been satisfactorily supplied and an amendment to the invoice is required due to the provision of subsequent information at the direct request of the Client, the date of due payment will continue to be calculated from the date of the original invoice.

5. Rebate

- a) If the Candidate's employment with the Client is terminated ("separation") within their first ninety (90) days, the Company will provide a replacement Candidate. If no replacement is made, the Company will provide a refund for an amount of the fee in accordance with the following schedule:

Days of Employment Before Separation	Percent of Fee Refundable
0 to 30 days	75%
31 to 60 days	50%
61 to 90 days	25%

- b) The Client shall not be entitled to a refund or replacement Candidate if:
 - i.) Candidate's separation is the result of a reduction in force (lay-off);
 - ii.) Candidate's separation is not related to his or her ability, integrity or character;
 - iii.) Client fails to pay the invoice in full within the time period specified in section 4(a);
 - iv.) Client fails to notify the Company in writing within fourteen (14) days of Candidate's separation; or
 - v.) Client withdraws an offer after the Candidate has accepted the offer, unless such withdrawal is the result of a written condition of said offer.

6. General Liabilities

- a) The Client acknowledges and agrees that it is their responsibility to determine the suitability of the Candidate for the relevant position, including (without limitation) to conduct reference checks and confirm work authorization. The Company takes no responsibility for the suitability, employment or the performance of any Candidate introduced or referred to the Client and makes no warranties, either expressed or implied, in respect thereof.
- b) The Company shall not, under any circumstances, be liable to the Client, or any other party, for any direct, indirect or consequential Loss, expense or damage of any kind (including, without limitation, Loss of profit) arising out of or in connection with this Agreement. For the avoidance of doubt, nothing in this Agreement shall exclude or limit the liability of the Company for intentionally fraudulent misrepresentations made by it.

7. General

7.1. Severability. In the event any of these terms are determined unlawful or invalid to any extent, it shall be severed from the remainder of this Agreement, which shall continue to be valid.

7.2. Third Party Rights. The rights and obligations of the Parties hereto shall inure to the benefit of and be binding upon their permitted successors and assigns. This Agreement is for the exclusive benefit of the Company and Client, and there shall be no third party beneficiary to any of the provisions of this Agreement.

7.3. Data Protection

- a) Each Party warrants that it will comply with any applicable Data Protection Laws by implementing and maintaining sufficient security policies and practices to protect against the accidental loss, unauthorized access, acquisition, use, destruction, modification and/or disclosure of Personal Information that it receives from the other Party.
- b) The Client acknowledges that it shall receive Personal Information relating to Candidates under this Agreement and as part of the Introduction services. Therefore, the Client agrees to:
 - i.) Use the Personal Information of a Candidate only to the extent necessary to evaluate their suitability for employment;
 - ii.) Ensure that access to the Personal Information of Candidates is limited strictly to employees that need to access such Personal Information for the purpose of evaluating Candidates and that such employee(s) will be informed of the confidential nature of such Personal Information and Client's obligations hereunder;
 - iii.) Ensure that Personal Information is treated as strictly confidential; iv.) Ensure that Personal Information is not accessible by Unauthorized Persons;
 - v.) Immediately inform the Company upon becoming aware of suspected or actual accidental loss, and/or unauthorized access, acquisition, use, destruction, modification, or disclosure of Personal Information and assist the Company in complying with applicable data breach notification requirements, and;
 - vi.) Dispose of Personal Information in a manner that renders the Personal Information unreadable, unusable, and undecipherable.
- c) The Client shall indemnify the Company against any Losses, liabilities, damages, costs and expenses incurred by the Company as a result of any breach of these clauses by the Client .

7.4. Anti-Bribery

- a) The Client acknowledges and agrees that the Company will not tolerate bribery in any form in connection with the conduct of its business.
- b) The Client shall comply with all applicable laws, statutes, regulations, codes and guidance relating to antibribery and anti-corruption ("Anti-Bribery Laws"). Therefore, the Client agrees to:
 - i.) Not engage in any activity, practice or conduct which would constitute an offense under Anti-Bribery Laws; ii.) Not commit, or fail to act, in a way that could result in the Company to be in breach of the Anti-Bribery Laws; iii.) Promptly report to the Company any request or demand for any undue financial or other advantage of any kind received by the Client in connection with the performance of this Agreement.
- c) The Client shall promptly notify the Company if at any time during the term of this Agreement its circumstances, knowledge or awareness changes such that it would not be able to repeat the warranties set out in these clauses.
- d) Breach of any of the Anti-Bribery clauses shall be deemed a material breach of this Agreement.
- e) The Client shall indemnify the Company against any Losses, liabilities, damages, costs and expenses incurred by the Company as a result of Client's breach of these clauses.

7.5. Confidential Information

- a) All and any information provided by (or available from) the Company is confidential and must be kept in the strictest confidence by the Client.
- b) Such information may not be provided to or disclosed to any third party without the prior written consent of the Company.
- c) The Company will keep in strictest confidence any and all information provided to it by the Client which is marked as confidential.
- d) The Client shall treat the Personal Information of Candidates as strictly confidential and use it in compliance with the Data Protection Laws. The Client shall destroy or delete (to the extent technically feasible) a Candidate's Personal Information from all of its computer systems as soon as reasonably practicable in the event that: 1) the Client decides that a Candidate is unsuitable for a role; or 2) twelve (12) months have passed since the Company sent the Candidate's Personal Information to the Client and the Client has not requested an Introduction.
- e) The Client will indemnify the Company for a breach by the Client of this clause. The provisions of this clause will survive termination of this Agreement.

8. Force Majeure. Neither Party shall be responsible for the failure to perform any obligation under the Agreement due to causes beyond its control, including but not limited to, natural disasters, acts of God, terrorism or such other event of similar nature, on the condition that it uses reasonable efforts to attempt to perform that obligation all the same. Any date for performance of that obligation will be extended by the time of the delay. If the failure continues for more than 30 days and the obligation that is not being performed is material, the Party whose performance is not affected may end the Agreement immediately upon notice to the other.

9. Dispute Resolution. Prior to initiating any legal action arising out of or relating to this Agreement, the Parties shall first attempt in good faith to resolve any dispute through mediation. Either Party may demand mediation by delivering written notice to the other Party. Mediation shall take place within the City of Marina or another location agreed upon in writing by the Parties, and shall be conducted by a mediator mutually selected by the Parties. Each Party shall bear its own costs and expenses of mediation, and shall share the mediator's fees equally. Participation in mediation is a condition precedent to the filing of any lawsuit or other legal proceeding.

10. Governing Law and Jurisdiction. This Agreement shall be governed by and construed in accordance with laws of the state of New York. The courts of the state of New York are to have exclusive jurisdiction to settle any dispute, whether contractual or non-contractual, arising out of or in connection with this Agreement.

11. Assignment and Entire Agreement

- a) These terms, including any addendum, set out the entire agreement between the Parties relating to the subject matter hereof and no other terms or representation other than set out in these terms have been relied

RECRUITMENT SERVICES AGREEMENT

upon or agreed between the Parties. These terms may only be amended by the written agreement of an authorized representative of both Parties.

- b) The Client shall not be entitled to assign, transfer or subcontract its obligations under this Agreement without the express written consent of the Company. For the avoidance of doubt, email authorization shall not constitute written consent.

IN WITNESS WHEREOF, each Party enters this Agreement through its duly authorized representative:

PHAIDON INTERNATIONAL (U.S.) INC.

City of Marina

Signature: _____
Print Name: _____
Title: _____
Date: _____

Signature: _____
Print Name: _____
Title: _____
Date: _____

Project Proposal: City of Marina – City Engineer



LVI ASSOCIATES

Company Overview

Phaidon International is a global staffing group with six industry specific specialist talent brands. We work closely with our clients to identify, attract and secure the best talent for their organizations across six key market verticals: Financial Services, Procurement & Supply Chain, Life Sciences, Energy & Infrastructure, Technology and Legal & Regulatory. Our six brands are: Selby Jennings, DSJ Global, EPM Scientific, LVI Associates, Glocomms, and Larson Maddox. We help our valued clients to grow by finding rare, senior, business-critical talent through a contingent model of long-term partnership and a complete understanding of our markets.

We are a value-based company and are passionate about our purpose. Our values of: 'Unwavering Dependability', 'Infectious Energy', 'Always Aspire for More', and 'You Matter', are at the heart of our strong, meritocratic culture. This has enabled over 90% of our leadership to gain promotion from within. We aim to solve one of the top challenges faced by organizations and business leaders globally – attracting and securing talent. Our success in this area has enabled us to achieve sustained superior financial performance by consistently delivering results for our clients.

Our integrated network of global recruitment hubs ensures specialist consultants within each brand identify the right talent for our clients from a local, regional, and global perspective. They have a unique understanding of their market in the context of their niche specialism. This combined with a holistic understanding of the selection process (assessing behavioral, competency and cultural fit) ensures our clients hire the right candidates.

LVI Associates is a specialist brand within Phaidon International, dedicated to delivering top-tier talent across the Infrastructure and Energy sectors. Our Transportation team, headquartered in Dallas, TX, is a cornerstone of our U.S. operations and has successfully placed over 70 professionals across transportation projects nationwide. Backed by LVI Associates' global network and Phaidon International's integrated recruitment infrastructure, our team is well-positioned to support the City of Marina in securing a highly qualified City Engineer who will contribute to the city's long-term infrastructure goals.

Project Objective

The objective of this engagement is to support the City of Marina in identifying and hiring a highly qualified City Engineer who will play a pivotal role in advancing the city's infrastructure and transportation initiatives. Through our specialized Transportation team at LVI Associates, based in Dallas, TX, we aim to deliver a candidate who possesses technical expertise, leadership capabilities, and community-oriented mindset necessary to oversee municipal engineering projects, ensure regulatory compliance, and contribute to the city's long-term planning efforts. Our goal is to provide a seamless recruitment experience that results in a strategic hire aligned with the City of Marina's operational needs and future growth.

Recruitment Approach

Phaidon International is experienced in representing our clients and their best interests. We promote the strength of our clients and their brands in the market, always acting as advocates. This fosters a sense of partnership and responsibility between Phaidon International and our clients and further strengthens our cultural understanding. Our company follows a six-stage recruitment process which is used for both Interim and Search engagements, enabling us to deliver successful mandates:

STAGE 1: ENGAGEMENT

- ◆ Understanding your corporate structures and how the success / failure of the hire will impact the business.
- ◆ Understanding the strategy and key objectives for success of the project team and how the individual roles support that outcome.

STAGE 2: MARKET MAPPING & INITIAL CONTACT

- ◆ Mapping the industry and organizations on a global basis, to understand capabilities, strengths and products, which enable the identification of the right individuals.
- ◆ Building a candidate pool based on the criteria outlined in the brief followed by a confidential approach.

STAGE 3: PHAIDON INTERNATIONAL SELECTION PROCESS

- ◆ Candidate screening and in-depth conversations will take place to ascertain the candidates' motivations to move, interest in the role and a broad discussion on experience.
- ◆ Candidates will be discounted if there is any lack of interest and will carefully receive rejection feedback.

STAGE 4: CLIENT SELECTION PROCESS

- ◆ Providing full support throughout and being the conduit for ensuring a smooth outcome
- ◆ Working closely with your business to manage candidates through the interview process
- ◆ Tailoring our approach to suit your requirements.

STAGE 5: OFFER PROCESS & MANAGEMENT

- ◆ Assisting with the understanding of market dynamics, ensuring the right package is prepared, including details of relocation allowance and other factors if appropriate.
- ◆ We will present the offer verbally to the candidate and obtain verbal acceptance and a start date is arranged.

- ◆ We will then advise the candidate on handing in their notice and prepare them for a potential counteroffer from their current employer. We will be in continuous contact with the candidate and the business to ensure the assignment is on target and that both parties are happy with the hire.

STAGE 6: ONBOARDING & POST PLACEMENT CARE

- ◆ Supporting both the candidate and your business by contacting the candidate prior to their first day, after the first week, at the end of the first month and third month of employment for permanent positions
- ◆ We gather feedback to ensure that there are no issues or areas that need attention for the continued success of the partnership.

Tools and Technology

In order to effectively support your business, we are committed to utilizing industry leading tools and technologies for sourcing, screening and recruiting the best candidates for your business. This includes:

- ◆ **CRM tool:** Mercury helps us track our business activity with every client and helps us retain a ready database of potential candidates we can recommend to our clients.
- ◆ **Talent Mapping tools:** LinkedIn Licenses, LinkedIn Insights, Referrals, Advertisements, Headhunting, Market Mapping, Hybrid Skill Search, Online Career Portals, and our Database.
- ◆ **Business Intelligence tool:** We use a software known as PowerBI, which helps us monitor and analyse our performance on a real-time basis.
- ◆ **Communication tools:** We use Microsoft Teams and Zoom conferencing facilities to communicate both internally and externally in a technologically sophisticated and instantaneous manner.
- ◆ **Hinterview:** This is a live two-way video interview tool for recruiters to meet and screen candidates online. Hinterviews can be recorded / shared with clients through secure links.
- ◆ **AMS Consulting Services:** We have partnered with the advisory team at AMS to offer proven solutions across areas including but not limited to: TA Strategy, DEI & Social Mobility, Brand / EVP, Assessment and Technology. We aim to work with our clients to develop solutions that work for them and are aligned to their business strategy.

Commercial Model

Phaidon International offers a contingent recruitment solution for the City Engineer role at a total cost of **\$45,000**, payable only upon the successful placement of a candidate. This model provides flexibility and minimizes upfront risk, as fees are contingent on results. While contingent search is most effective for roles with common skill sets and minimal time constraints, it can present challenges for niche or senior-level positions where urgency and precision are critical. Given the strategic importance of the City Engineer role, our team will apply a targeted and proactive approach to ensure the City of Marina secures a highly qualified candidate who meets both technical and cultural requirements.



City of Marina
City Engineer

CLASS CODE	520	SALARY	\$72.27 - \$87.84 Hourly \$12,526.80 - \$15,225.60 Monthly
ESTABLISHED DATE	May 01, 2023	REVISION DATE	May 04, 2023

Description

To plan, organize, direct and manage the activities of the Engineering division of the Public Works Department; coordinates projects with City departments, outside agencies and organizations which include land development, storm water management, traffic design, pavement management, street improvements, lighting, facilities and construction of capital projects; reviews and approves engineering plans for subdivisions, use permits, and encroachment permits; supervises and reviews the work of assigned personnel and coordinates the division's activities; performs advanced level professional engineering work; and performs related duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general directions from the Public Works Director. Exercises direct and indirect supervision to assigned professional, technical and administrative staff.

Examples of Duties

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

Duties may include, but are not limited to, the following

- Plans, organizes, directs, and coordinates the activities of the staff of the Engineering division involved in such activities as engineering design, contract preparation and review, site suitability studies, and review of legal descriptions of real property.
- Participates in the development of the work plans related to engineering functions; assigns work activities, projects and programs; monitors workflow; reviews and evaluates work products, methods, and procedures.
- Works closely with the Public Works Director in the development and implementation of long- and short-term strategies.
- Reviews and approves all capital improvement designs and projects in addition to projects within the City's right of way, including oversight and approval of project work from other divisions and departments.
- Manages the City's capital improvement program (CIP), prioritizes needs and funding; reviews work in progress or upon completion for compliance with standards; prepares documentation and improvement

plans, and recommends the appropriate corrective action.

- Reviews and participates in the preparation of environmental assessments.
- Prepares highly complex and technical reports; documents policies and procedures; performs research.
- Meets and confers with developers, contractors, engineers and the general public regarding City policies, regulations, and procedures.
- Prepares and administers the division budget; directs the forecast of additional funds needed for staffing, equipment, materials, and supplies; directs the monitoring of and approves expenditures; directs and implements adjustments as necessary.
- Reviews plans to ensure that infrastructure issues are adequately addressed; administers the work of consultants performing capital improvement research, evaluation, planning, design, construction or maintenance.
- Selects, oversees, and evaluates adequacy of consultant engineering services; prepares requests for proposal; coordinates contract activities and provides technical advice and interpretation as required.
- Coordinates engineering activities with other divisions, departments; represents the city in outside governmental agencies and organizations; confers with engineers, developers, contractors, and the general public; provides support to boards and commissions on engineering matters; participates in professional groups and committees.
- Attends, makes presentations, and facilitates internal and external meetings as needed; represents the City at meetings related to engineering issues; meets with neighborhood groups and commissions, task forces, committees, and the Public Works Commission, City Council and others as assigned.
- Manages, directs, and evaluates staff within the Engineering division; participates in the selection process, termination actions, and performance evaluations; ensures proper training and supervision of assigned staff.
- Establishes appropriate engineering standards for city infrastructure.
- Establishes and maintains cooperative working relationships with those contacted in the course of work.

Qualifications

Knowledge of and Ability to: The following generally describes the knowledge and abilities required to enter the job and/or to be learned within a defined short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Principles and practices of engineering and administration as applied to the design and construction of public facilities, maintenance services, streets, technical inspection services, etc.;
- Administrative principles and methods, including goal setting, program and budget development and implementation;
- Applicable federal, state, and local laws, codes, and regulations, as well as industry standards and best practices;
- Advanced principles and practices of civil engineering for public, commercial, industrial, and residential buildings;
- Principles and practices of project budgeting, cost estimation, funding, project management, and contract administration;
- Methods and materials used in the design, construction, and inspection of varied civil engineering projects;
- Principles and practices of personnel management, supervision, training, and performance evaluation;
- Methods and techniques for writing reports and correspondence, making presentations, contract negotiations, and information distribution;

- Modern equipment and communication tools used for business functions and program, project and task coordination;
- Computers and software programs to conduct, compile, and/or generate documentation;
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.

Ability to:

- Plan, organize, and direct effective CIP and public works engineering services and programs;
- Conduct complex civil engineering research projects, evaluate alternatives, make sound recommendations, and prepare effective technical reports;
- Analyze and interpret engineering plans and specifications in accordance with design requirements and applicable standards and regulations;
- Analyze engineering and managerial problems, identify alternative solutions and consequences, and make sound recommendations;
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations, technical written materials, and City engineering policies and procedures;
- Direct the preparation of a complicated and comprehensive budget; allocate limited resources in a cost-effective manner;
- Prepare and present clear, concise, and logical written reports and oral presentations to small and large groups;
- Plan, organize, direct, and coordinate the work of supervisory, professional, and technical personnel; delegate authority and responsibility; select, motivate, and evaluate the work of staff and train staff in work procedures;
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments;
- Effectively use computer systems, software applications and modern business equipment to perform a variety of work tasks;
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience

Any combination of experience and training that would likely provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the knowledge, skills and abilities would be:

Education:

- Equivalent to the possession of a bachelor's degree from an accredited four-year college or university with major coursework in civil engineering or a closely related field.

Experience:

- Five (5) years of increasingly responsible experience as a licensed civil engineer, including at least two (2) years of supervisory or management experience over professional and technical engineering staff.

License or Certificate:

- Possession of a valid California State Driver's License.
- Possess and maintain a Registered Professional Civil Engineer license in the State of California.

Tools Used, Environmental Elements & Physical Demands

TOOLS AND EQUIPMENT USED

Requires frequent use of personal computer, including word processing, database and spreadsheet programs, telephone, copy and fax machines, and all tools and equipment necessary to successfully perform the essential and important duties of the position.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job classification.

The employee is required to sit, speak orally, hear, and communicate effectively. The employee is frequently required to stand, sit, walk, climb, balance, stoop, kneel, crouch, crawl, run, jump, twist, turn; use hands and fingers, handle and feel objects tools and/or controls; reach with hands and arms; and taste and smell. Inspect City development sites, including traversing uneven terrain, climbing ladders, stairs, and other temporary or construction access points, to operate a motor vehicle, and to visit various City and meeting sites as needed. The employee must be able to lift and/or move a minimum of 25 pounds. Specific vision abilities required by this job classification include close, distance, color and peripheral vision, depth perception, and the ability to adjust focus.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may work in the field and occasionally be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, vibration, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

August 1, 2025

Item No. **10g(7)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING A LEGAL SERVICES AGREEMENT WITH RICHARD, WATSON
& GERSHON; APPROVING A WAIVER OF POTENTIAL CONFLICTS OF
INTEREST AND CONSENTING TO CONCURRENT REPRESENTATION OF
THE CITY OF MARINA, THE MARINA COAST WATER DISTRICT, AND THE
MONTERERY PENINSULA WATER MANAGEMENT DISTRICT, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND
ACKNOWLEDGEMENT OF WAIVER AND CONSENT.**

REQUEST:

It is requested that the City Council consider adopting Resolution No. 2025-__:

1. Approving a Legal Services Agreement with Richard, Watson & Gershon to prosecute the City's appeal of the final decision in *City of Marina, et al., v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court;
2. Waiving any potential conflict of interest or conflict of interest and consenting to concurrent representation of the City of Marina, Marina Coast Water District, and the Monterey Peninsula Water District; and
3. Authorizing the City Manager to execute the waiver and consent to concurrent representation.

BACKGROUND:

The City of Marina, the Marina Coast Water District, and the Monterey Peninsula Management District (collectively "Appellants") have appealed the final decision in *City of Marina, et al., v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court. Appellants desire to be jointly represented by the firm of Richards, Watson & Gershon in the appeal of the above-referenced final decision. Joint representation of more than one party raises the issue of potential conflicts of interest between or among two or more parties; and

ANALYSIS:

The California Rules of Professional Conduct require informed consent from each affected client in a situation in which representation of a client is directly adverse to that of another client in the same or a separate matter, or where there is a significant risk that a lawyer's representation of a client will be materially limited by such lawyer's representation of another client, former client or third person. Here, the Appellants have asserted similar causes of action from the same set of facts and are subject to rulings identical to all three Appellants. Additionally, there are no potential claims between or among Appellants with regard to the above-referenced litigation.

FISCAL IMPACT:

Sufficient funding is budgeted in legal services account for Cal-Am litigation

Respectfully submitted,

René Alejandro Ortega
City Attorney
City of Marina

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING A LEGAL SERVICES AGREEMENT WITH RICHARD, WATSON & GERSHON; APPROVING A WAIVER OF POTENTIAL CONFLICTS OF INTEREST AND CONSENTING TO CONCURRENT REPRESENTATION OF THE CITY OF MARINA, THE MARINA COAST WATER DISTRICT, AND THE MONTEREY PENINSULA WATER MANAGEMENT DISTRICT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND ACKNOWLEDGEMENT OF WAIVER AND CONSENT

WHEREAS, the City of Marina, the Marina Coast Water District, and the Monterey Peninsula Management District (collectively “Appellants”) have appealed the final decision in *City of Marina, et al., v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court; and

WHEREAS, Appellants desire to be jointly represented by the firm of Richards, Watson & Gershon in the appeal of the above-referenced final decision; and

WHEREAS, joint representation of more than one party raises the issue of potential conflicts of interest between or among two or more parties; and

WHEREAS, the California Rules of Professional Conduct require informed consent from each affected client in a situation in which representation of a client is directly adverse to that of another client in the same or a separate matter, or where there is a significant risk that a lawyer’s representation of a client will be materially limited by such lawyer’s representation of another client, former client or third person; and

WHEREAS, the Appellants have asserted similar causes of action from the same set of facts and are subject to rulings identical to all three Appellants; and

WHEREAS, there are no potential claims between or among Appellants with regard to the above-referenced litigation; and

WHEREAS, the City desires to provide informed consent to concurrent representation and waive any potential conflict of interest or conflict of interest that may exist.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve a Legal Services Agreement with Richard, Watson & Gershon to prosecute the City’s appeal of the final decision in *City of Marina, et al., v. California Coastal Commission, et al.*, 22-CV-004063, Monterey Superior Court;
2. Waive any potential conflict of interest or conflict of interest and consents to concurrent representation of the City of Marina, Marina Coast Water District, and the Monterey Peninsula Water District; and
3. Authorizes the City Manager to execute the Agreement and acknowledgement of waiver and consent to concurrent representation.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of August 2025 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Anita Sharp, Deputy City Clerk

Bruce C. Delgado, Mayor

July 31, 2025

Item No. **10h(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
ACCEPTING THE 2024 CITYWIDE SLURRY SEAL PROJECT AND
AUTHORIZING FILING NOTICE OF COMPLETION WITH
MONTEREY COUNTY RECORDER'S OFFICE**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, accepting the 2024 Citywide Slurry Seal Project; and
2. Authorizing filing of Notice of Completion with Monterey County Recorder's Office.

BACKGROUND:

At the regular meeting of May 7, 2024, the City Council adopted Resolution No. 2024-35, approving advertising and call for bids for the 2024 Citywide Slurry Seal Project (**EXHIBIT B** for included streets).

On July 16, 2024, three (3) sealed bids were received, opened, and were publicly in-person.

At the regular meeting of August 7, 2024, the City Council adopted Resolution No. 2024-87, authorizing the awarding of the contract to VSS International, Inc., for \$342,000 plus allocating \$180,514 for construction inspection, administration, contingency and project closeout.

ANALYSIS:

A budget amount of \$522,514 was approved for the Project. The final construction cost with two contract change orders was \$369,712.49. Contract change orders included adjustments to the design including additional crack sealing and reconciling quantities. The project cost of inspection and administrative services was \$129,214. Therefore, the final project costs for construction were \$498,926.49.

The project was completed within the allotted contract working days with a one-year maintenance period after the completion of construction within the roadway.

The Project is now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office ("**EXHIBIT A**"). Following Council approval, the City will receive a one-year warranty bond for the project from the Contractor and release contract retention 35 days after the recording of the Notice of Completion.

FISCAL IMPACT:

No additional budget impact due to this action. Approval will result in the release of contract payment retention which was budget and approved at the time of contract award.

CONCLUSION:

This request is submitted for City Council consideration and possible action.
Respectfully submitted,

Edrie Delos Santos, P.E.
Engineering Division
Public Works Department

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
ACCEPTING THE 2024 CITYWIDE SLURRY SEAL PROJECT
AUTHORIZING FILING NOTICE OF COMPLETION WITH MONTEREY
COUNTY RECORDER'S OFFICE

WHEREAS, at the regular meeting of May 7, 2024, the City Council adopted Resolution No. 2024-35, approving advertising and call for bids for the 2024 Citywide Slurry Seal Project (see **Exhibit B** for included streets), and;

WHEREAS, on July 16, 2024, three (3) sealed bids were received, opened, and were publicly in-person. At the regular meeting of August 7, 2024, the City Council adopted Resolution No. 2024-87, authorizing the awarding of the contract to VSS International, Inc., for \$342,000 plus allocating \$180,514 for construction inspection, administration, contingency and project closeout, and;

WHEREAS, a budget amount of \$522,514 was approved for the Project. The final construction cost with two contract change orders was \$369,712.49. Contract change orders included adjustments to the design including additional crack sealing and reconciling quantities. The project cost of inspection and administrative services was \$129,214. Therefore, the final project costs for construction were \$498,926.49, and;

WHEREAS, the project was completed within the allotted contract working days with a one year maintenance period after the completion of construction within the roadway. The Project is now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office ("**EXHIBIT A**"). Following Council approval, the City will receive a one year warranty bond for the project from the Contractor and release contract retention 35 days after the recording of the Notice of Completion, and;

WHEREAS, no additional budget impact due to this action. Approval will result in release of contract payment retention which was budget and approved at the time of contract award.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina does hereby:

1. Accept the 2024 Citywide Slurry Seal Project, and;
2. Authorize filing of Notice of Completion with Monterey County Recorder's Office.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 6th day of August 2025 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, Deputy City Clerk

After Recordation Return To:

City of Marina
Community Development Department
211 Hillcrest Avenue
Marina, CA 93933

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Marina, a municipal corporation, did, on the 19th Day of August, 2024, enter into a contract with Monterey Peninsula Engineering wherein said contractor agreed to complete all work for the 2024 Citywide Slurry Seal Project according to plans and specifications furnished by the City of Marina.

That the work under said contract was actually completed by the contractor or assignee, and accepted by the City of Marina on February 22, 2025.

The real property involved in said contract is described as various streets within the City of Marina with the property interest of the City is Owner.

Dated: August, __, 2025

MARINA, a Municipal Corporation

BY _____
Ismael Hernandez
Public Works Director

VERIFICATION

I, the undersigned, say: I am the Public Works Director/City Engineer of the City of Marina, a Municipal Corporation, and the declarant of the foregoing notice of completion: I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2025, at Marina, California.

Ismael Hernandez
Public Works Director

SLURRY SEAL SUMMARY					
LOCATION	STREET NAME	FROM	TO	AREA (SF)	Dwg No.
1	3RD AVENUE	9TH STREET	10TH STREET	22,932	L-1
2	9TH STREET	2ND AVENUE	BUNGALOW DRIVE	37,087	L-2
3	10TH STREET	3RD AVENUE	BUNGALOW DRIVE	5,059	L-1
4	AARON WAY	CARDOZA AVENUE	ABDY WAY	32,602	L-3
5	BAYER DRIVE	(END)	MELVILLE AVENUE	19,352	L-4
6	BOARDWALK AVENUE	(END)	BUNGALOW DRIVE	31,403	L-5
7	BUNGALOW DRIVE	9TH STREET	TELEGRAPH BOULEVARD	32,021	L-1
8	CANVAS WAY	(END)	BOARDWALK AVENUE	9,406	L-5
9	COSTA DEL MAR ROAD	DE FOREST ROAD	CRESCENT AVENUE	31,013	L-6
10	COSTA DEL MAR ROAD	DE FOREST ROAD	(END)	7,722	L-6
11	DIANA PLACE	(END)	LYNSCOTT DRIVE	10,865	L-7
12	ELM AVENUE	PALM AVENUE	CARMEL AVENUE	15,605	L-8
13	ESTRELLA DEL MAR WAY	QUEBRADA DEL MAR WAY	(END)	27,921	L-9
14	FERRIS AVENUE	SUNRISE AVENUE	JEAN STREET	20,196	L-10
15	GARY CIRCLE	(END)	FERRIS AVENUE	5,513	L-10
16	GEORGE WAY	VISTA DEL CAMINO CIR	DE FOREST ROAD	8,776	L-11
17	GRANT STREET	SEENO CIRCLE	OWEN AVENUE	12,869	L-12
18	HARRIS COURT	OWEN AVENUE	(END)	9,523	L-12
19	HILO AVENUE	ROBIN DRIVE	NINOLE DRIVE	35,587	L-13
20	ISLA DEL SOL WAY	QUEBRADA DEL MAR WAY	ESTRELLA DEL MAR WAY	11,758	L-9
21	LIGHTHOUSE LANE	9TH STREET	10TH STREET	20,200	L-5
22	LYNSCOTT DRIVE	CARMEL AVENUE	RESERVATION ROAD	61,466	L-14
23	MARINA DRIVE	(SOUTH END)	SAN PABLO COURT	21,239	L-15
24	MARINA DRIVE	BEACH ROAD	LILLIAN PLACE	35,613	L-16
25	MARTIN CIRCLE	(END)	VISTA DEL CAMINO CIR	11,840	L-11
26	MELVILLE AVENUE	JEAN STREET	BAYER DRIVE	15,898	L-4
27	MICHAEL DRIVE	MICHELLE COURT	137 FEET N/O SEAN CT	15,052	L-17
28	MICHELLE COURT	(END)	MICHAEL DRIVE	17,539	L-17
29	NEESON ROAD	163 FEET W/O EAST ST	IMJIN ROAD	15,493	L-18
30	OWEN AVENUE	GRANT STREET	REINDOLLAR AVENUE	15,972	L-12
31	SAN PABLO COURT	MARINA DRIVE	(END)	10,920	L-19
32	SEASIDE CIRCLE	RESERVATION ROAD	(END)	40,276	L-20
33	SEENO CIRCLE	GRANT STREET	(END)	8,146	L-12
34	SHOREBIRD PLACE	BOARDWALK AVENUE	10TH STREET	12,023	L-5
35	TELEGRAPH BOULEVARD	3RD AVENUE	BUNGALOW DRIVE	8,087	L-1
			TOTAL	696,974	



Revisions		
No.	Description	Date



BKF ENGINEERS
1730 N. FIRST STREET
SUITE 600
SAN JOSE, CA 95112
(408) 467-9100
www.bkf.com

SCALE:	NTS
DESIGN BY:	SL
DRAWN BY:	AL
CHECKED BY:	DN
CONSULTANT'S JOB No.	20230756-20

CITY OF MARINA
DEPARTMENT OF PUBLIC WORKS

**MARINA RESIDENTIAL STREETS SLURRY TREATMENT
KEY MAP & QUANTITY SUMMARY TABLE**

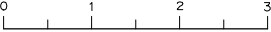


City of Marina
Monterey County
California

City of Marina
209 Cypress Ave
Marina, CA 93933

City of Marina
Project No.

Drawing No. **K-1**





**COMMUNITY SERVICES POLICY COMMITTEE
HIGHLIGHTS
Friday, June 13, 2025**

ATTENDANCE

Members: James Kyriaco (Chair); Tamala Takahashi (V. Chair); Tess Albin-Smith; Pam Allen; Debbie Baker; Sonja Brunner; Jeremy Bubnick; Fernando Cabrera; Megan Campbell; Shana Charles; Ruben Chavez; Ashlee DePhillippo; Heba El-Guindy; Christine Engel; Jose Garcia; Benjamin Jones; Rachel Kertz; Rachel Lang; Mina Layba; Danielle LeBlang; Latika Malkani; Caity Maple; Jenny McAdams; Bridgette Moore; Cynthia Moran; Liz Morris; Lisa Murphy; Carmen Nichols; Brad Olson; Michael Ponce; Natalie Rogers; Christina Rudsell; Mario Saucedo; David Shapiro; Michelle Shoresman; Erica Stewart; Holly Tillman; Bill Uphoff; Anthony Valdez; Clint Weirick; Anissa Williams; Stephen Zollman

Staff: Caroline Grinder, Legislative Advocate
Betsy Montiel, Policy and Legislative Affairs Analyst

I. Welcome and Introductions

Chair James Kyriaco and Vice-Chair Tamala Takahashi provided opening remarks and welcomed committee members.

II. Public Comment

Chair Kyriaco opened the meeting for public comment. There was no public comment.

III. General Briefing

The Cal Cities advocacy team compiled a [General Briefing Document](#), which includes the latest on legislative and budgetary matters impacting cities.

IV. Presentation: California State Parks Pass Program

Marivel Barajas, Deputy Director of Legislative Affairs at the California Department of Parks and Recreation, gave an overview of the state park system. California is home to 280 park units, and the department works to create opportunities for high-quality outdoor recreation.

Adrian Contreras, Assistant Deputy Director of Park Operations with the department, joined to discuss the Governor's Outdoor Access for All program, which includes the State Adventure Pass, State Library Pass, and Golden Bear Pass. The [state parks pass programs](#) provide thousands of kids and their families free access to participating state parks.

Richard Rendon, Chief of Grants and Local Services, discussed the Community Engagement division, which seeks to increase access to parks by providing local funding opportunities. Since 2000, the division has provided \$4.4 billion in grant

funding throughout the state. Richard also gave an overview of the Statewide Park Program and the Outdoor Equity Program.

V. Presentation: Community Disaster Preparedness

Guest speaker Reva Feldman, Retired City Manager for the City of Malibu, spoke to the lived experience of working as a City Manager during a disaster. Reva provided information about how to build an effective disaster preparedness plan, which includes a reverse 911 notification system, personal wildfire action plans, and community safety expos to help inform the community. Reva discussed additional issues that cities face during an emergency, including loss of power and lack of communication, evacuation challenges, and strained fire and law enforcement resources.

Cal Cities staff Jolena Voorhis provided a legislative update on wildfire-related bills. For more information about disaster preparedness, Cal Cities has compiled a comprehensive list of [federal, state, and local resources](#) as well as an [Emergency Check List for cities](#).

VI. Budget and Legislative Update

Caroline Grinder, Legislative Advocate, League of California Cities, provided a legislative update and gave an overview of Cal Cities' recovery housing sponsored bill package. Wendy Bucknum, Mayor Pro Tem of the City of Mission Viejo and co-chair of the [California Sober Living and Recovery Task Force](#), provided a brief overview of the task force and how to get more involved. More information on Cal Cities-sponsored bills can be found [here](#).

The committee also received an overview of the Governor's [revised 2025-26 budget proposal](#). The proposal included a budget of \$321 billion, with a \$12 billion budget deficit. As proposed, the budget would tap into reserves and would have out-year deficits. The proposal did not include new funding for homelessness and proposes a new State Housing and Homelessness Agency.

VII. Adjourn

Chair Kyriaco thanked members for attending the meeting and thanked staff for a productive year.

Next Virtual Meeting: Staff will notify committee members by **August 18** if the policy committee will meet in October. If you have any questions, please contact [Meg Desmond](#), Cal Cities Associate Manager, Legislative Administration.

**HIGHLIGHTS OF
REGULAR BOARD MEETING & BOARD RETREAT
*June 26, 2025***

1. MaryAnn Carbone, Board Chair, called the meeting to order at 11:05 a.m. at Sand City, City Hall.
2. The Board Approved routine consent items, including minutes of the May 15, 2025 Board meeting and disbursements for the period of May 1-31, 2025 in the amount of \$1,489,653.03.
3. From the CEO report for May:
 - Total donations: \$15,811
 - Grant applications submitted:
 - Central Coast Alliance for Health Medi Cal Capacity Grant Program – \$50,000 for Parent Ed Program Support
 - Grants received:
 - Monterey Peninsula Foundation – \$60,000 in support of services for homeless youth in Monterey County
 - Kaiser Permanent – \$25,000 for CDNB shelter and housing services for homeless women and families
 - Carmel Valley Women’s Club – \$1,000 for emergency services at CDNB and SHH
 - City of Carmel-by-the-Sea City Council Discretionary Grant – \$1,500 for program support at SHH
4. The Finance Committee meeting was held prior to the board meeting. The financial dashboard looks positive year-to-date with a projected year-end balance of \$430K. Nothing unusual was noted on the Income Statement & Balance Sheet.
5. The Executive Committee met on June 19, 2025 to consider appointments to Transition Committee.
6. The Board approved the elimination of a Drug Resource Specialist position and layoff of the incumbent due to non-renewal of the Gonzales Substance Use Prevention Program contract effective June 30, 2025.
7. The Board approved appointments to an *ad hoc* Transition Committee that will manage the recruitment, selection and onboarding process for a successor CEO due to the planned retirement of Robin McCrae. Committee members are Mary Ann Carbone, Jeremy Hallock, Annette Yee Steck, Anita Crawley, Gloria De La Rosa and Jennifer McNary. Robin McCrae and Rosie Angulo will provide staff support to the Transition Committee. The Board will receive Transition Committee reports at monthly board meetings. A copy of the Success Plan will be sent to all Board members. The Transition Committee
8. Board Chair MaryAnn Carbone reminded the board that the CHS Annual Luncheon will be held on Thursday, July 17th at The Marriott Hotel in Monterey.

The next regular board meeting is scheduled for Thursday, July 17th from 10:15 a.m. to 11:15 a.m. at the Marriott Hotel in Monterey, CA. The Finance Committee will meet at 9:15 prior to board meeting at the same location.



MST HIGHLIGHTS
Board of Directors Meeting
July 14, 2025

RECOGNIZED JULY EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2026-01 recognizing Daniel Rodriguez, Customer Service Representative, as the July 2025 Employee of the Month for his outstanding contribution to MST and the entire community.

25 YEARS OF SERVICE

The MST Board recognized Leticia Trevino, Coach Operator for her 25 years of service and for her outstanding contribution to MST and the entire community.

CONDUCTED STRATEGIC PLANNING WORKSHOP PART 1 OF 2

The MST Board conducted the first part of the Strategic Planning Workshop by receiving 1) FY2022-FY2025 Strategic Plan Results, 2) a presentation on the Better Bus Network Update, and 3) a review of MST Board and Executive Team survey results. The Board provided feedback on the facilitated discussion of past and current strategies.

AUTHORIZED AN AMENDMENT WITH KIMLEY-HORN FOR SURF! PROJECT

The MST Board authorized the General Manager/CEO or their designee to execute an amendment with Kimley-Horn for design services during SURF! project construction in an amount not to exceed \$270,000.

RECEIVED SOUTH COUNTY CIRCULATOR UPDATE

The MST Board received an update on the implementation of the South County Circulators.

AUTHORIZED THE PURCHASE OF 32 VONTAS TRANSIT MASTER UNITS

The MST Board authorized the General Manager/CEO or their designee to purchase thirty-two (32) Vontas TransitMaster V8 integrated vehicle logic units in an amount not to exceed \$343,200.

REAPPOINTED MOBILITY ADVISORY COMMITTEE MEMBER

The MST Board reappointed Leticia Garcia to the Mobility Advisory Committee for a new 3-Year term.

RECEIVED SURF! PROJECT GROUNDBREAKING CEREMONY PRESENTATION

The MST Board received a presentation on the SURF! Project groundbreaking ceremony held on June 28, 2025.

NEXT MST BOARD MEETING

The next regular MST Board meeting and Strategy Workshop, Part 2 of 2 is scheduled for August 11, 2025.

July 24, 2025

Item No. **10j(4)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

Honorable Chairperson and Members
of the Successor Agency to Marina Redevelopment Agency

Successor Agency Meeting
of August 6, 2025

Chair and Board Members of
Preston Park Sustainable Community Non-Profit Corporation

Corporation Meeting
of August 6, 2025

**CITY COUNCIL OF THE CITY OF MARINA, SUCCESSOR AGENCY TO THE
REDEVELOPMENT AGENCY BOARD, AND PRESTON PARK SUSTAINABLE
COMMUNITY NPC BOARD TO RECEIVE INVESTMENT REPORTS FOR THE
CITY OF MARINA, CITY OF MARINA AS SUCCESSOR AGENCY TO THE
MARINA REDEVELOPMENT AGENCY, AND PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION AND ABRAMS
B NON-PROFIT CORPORATION FOR THE QUARTER ENDED JUNE 2025**

REQUEST:

It is requested that the City Council and Boards:

1. Consider receiving Investment Reports for the City of Marina, City of Marina as Successor Agency to the Marina Redevelopment Agency, and Preston Park Sustainable Community Non-Profit Corporation (PPSC-NPC) and Abrams B Non-Profit Corporation for the quarter ended June 30, 2025.

BACKGROUND:

Cash Management

At the end of the third quarter, the City's aggregate cash and investments were \$177.2 million. This represents an increase of \$8.5 million when compared to the prior quarter. The variance is attributed to interest gained on matured investments, a \$6.0 million grant reimbursement for the Imjin Road Widening Project, and receiving \$0.74 million in sales tax from the State.

The City's fiduciary funds, which consist of the Successor Agency to the Marina Redevelopment Agency and the Fort Ord Reuse Authority (FORA) bond reserve account, were \$9.1 million and \$4.5 million, respectively. The \$2.0 million increase in the FORA bond reserve account was the result of receiving the property pledged tax revenue. The \$2.0 million increase in the Successor Agency LAIF investment account represents the receipt of Redevelopment Property Tax Trust Fund revenues that will be used to support approved obligations.

The combined Preston and Abrams cash and investment balances were \$18.6 million. The quarterly increase of approximately \$0.6 million reflects on-going revenues and timing differences associated with expenditure.

Consistent with the City's investment strategy of capital preservation, the City has continued to maintain significant cash with the Local Agency Investment Fund (LAIF), US Treasury Bills, US Agency Bonds. The City has also recently invested in Certificates of Deposit which are secured by the Federal Deposit Insurance Corporation (FDIC).

An overview of City investments is presented below, with detailed information included in the attached reports.

Table I: Cash and Investments

Summary of Cash and Investments

Amounts in Millions

Quarter Ended June 30, 2025

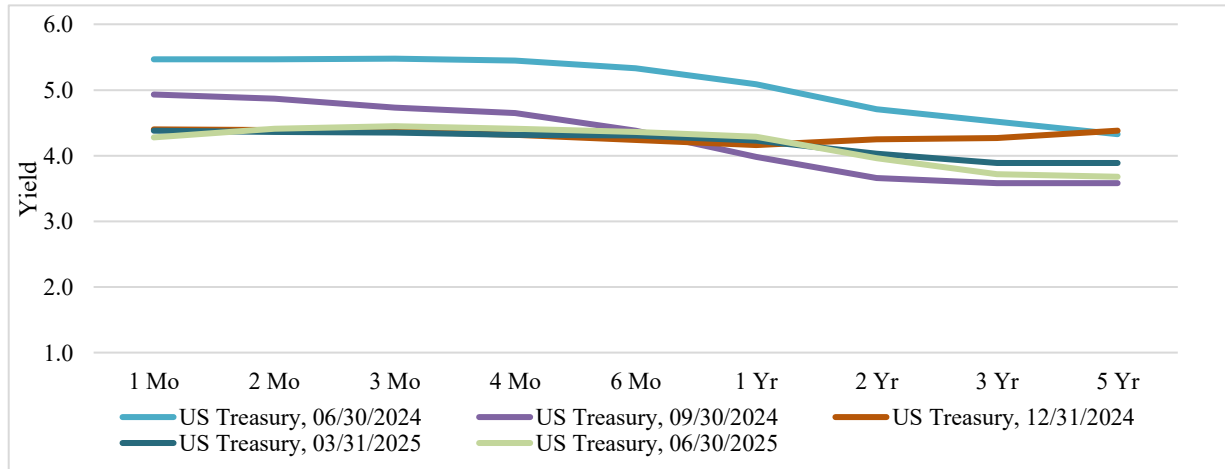
<u>City</u>	<u>March</u>		<u>June</u>		<u>Change (Curr - Prev)</u>	
	<u>Yield</u>	<u>Amount</u>	<u>Yield</u>	<u>Amount</u>	<u>Yield</u>	<u>Amount</u>
Cash	0.00%	1.68	0.00%	8.38	0.00%	6.70
LAIF	4.34%	60.49	4.27%	56.30	-0.06%	(4.19)
Certificates of Deposit - FDIC Insured	0.00%	-	4.25%	0.49	4.25%	0.49
US Treasury Bills	4.38%	83.16	4.21%	87.22	-0.17%	4.06
US Agency Bonds	4.50%	9.00	4.30%	10.99	-0.20%	1.99
Municipal Bonds	4.24%	4.04	4.24%	4.07	0.00%	0.03
Restricted Money Market - Bond Proceeds/Reserves	3.90%	10.27	3.89%	9.72	-0.01%	(0.55)
<i>Subtotal</i>		168.63		177.17		8.54
<u>Fiduciary</u>						
Cash	0.00%	0.20	0.00%	0.15	0.00%	(0.05)
LAIF	4.34%	3.47	4.27%	5.51	-0.06%	2.04
Restricted Money Market - Bond Proceeds/Reserves	3.91%	5.92	3.90%	7.95	-0.01%	2.04
<i>Subtotal</i>		9.58		13.61		4.03
<u>Preston</u>						
Cash	1.97%	14.06	2.03%	14.85	0.06%	0.78
Money Market	0.65%	0.25	0.65%	0.25	0.00%	(0.00)
<i>Subtotal</i>		14.31		15.10		0.78
<u>Abrams</u>						
Cash	0.00%	0.31	0.00%	0.58	0.00%	0.26
Money Market	0.83%	3.37	0.83%	2.92	0.00%	(0.45)
<i>Subtotal</i>		3.69		3.50		(0.19)
Total Cash		196.21		209.38		13.17

Interest Rate / Economy

The Federal Open Committee (FOMC) is the monetary policy making body of the Federal Reserve. Their goal is to achieve maximum employment, with a targeted 2% inflation rate. Interest rates have continued to range between 4.25% and 4.50% during the fourth quarter. Although there is continued uncertainty, the FOMC is still speculating that interest rates could fall in calendar year 2025 to between 3.75% - 4.00%.

The following chart shows the treasury yield curve and its shift from June 2024 to June 2025. The majority of the interest rates that were one year or less increased over the prior quarter, while rates associated with a longer-term investments decreased when compared to the prior quarter.

Chart 1 Treasury Yield Curve



Investment Performance

The quarterly LAIF interest rate was 4.27%, which represents a 0.6% decrease from the previous quarter. Changes in LAIF rates typically follow or are in close alignment with the federal funds lending rate. A history of how LAIF closely tracks with the upper federal funds limit is provided in Chart II. The City's investment portfolio includes US Treasuries, US Agency Bonds, Municipal Bonds, and FDIC Insured certificates of deposits. Most of these investments have maturity dates of less than two years. Their current combined market yield is close to 4.23%, which is just below the LAIF rate. While the return rates fluctuate with economic conditions, Chart I shows that the six-month and one-year treasury bill had a yield of 4.36% and 4.29%, respectively at June 30, 2025.

Chart II: LAIF Compared to Federal Funds Upper Limit Interest Rates

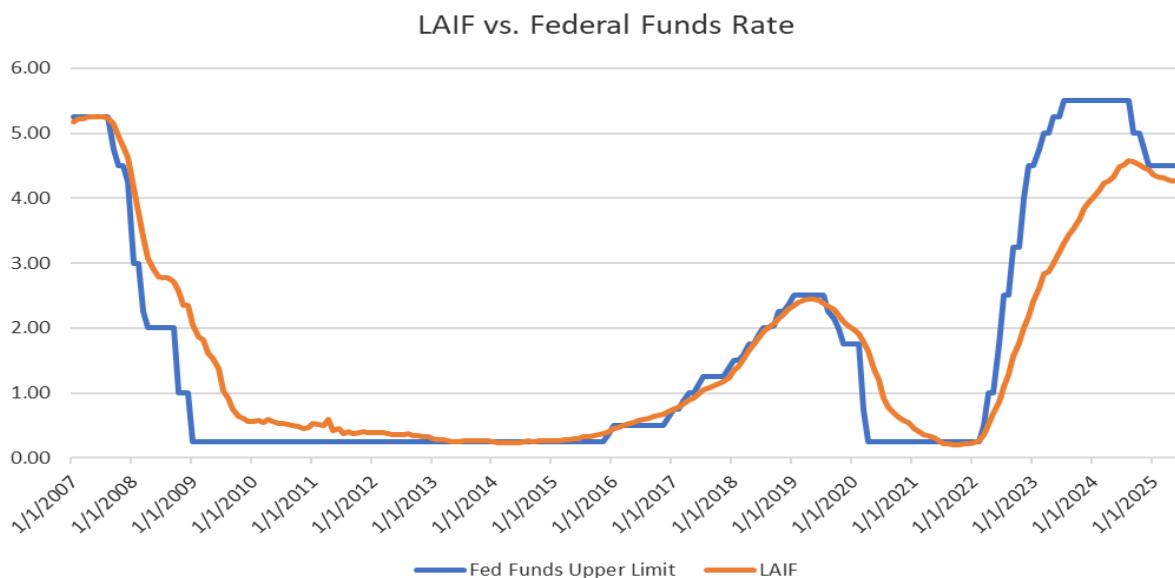


Chart provided by Time Value Investments, with source data from the Federal Reserve and the California State Treasury, Presentation dated June 30, 2025.

Portfolio Strategy

The prior fiscal year investment goal was to match or outperform LAIF. While this goal continues, staff also plans to evaluate cash flow needs to determine if it is prudent to purchase approved investments with terms of two to five years. This would allow the City to lock-in higher interest rates for a greater time horizon. This could be beneficial if there are continuing signs that interest rates will fall in calendar year 2025. In this current quarter, the City has approximately \$12.2 million in investments that will yield more than 4% interest over the next 3-5 years.

ANALYSIS:

The attached investment reports include the City of Marina's and the City of Marina as Successor Agency to the Marina Redevelopment Agency's and Preston & Abrams Non-Profit Corporation reports ("EXHIBIT A"). These include balances of City, Successor Agency and Preston Park / Abrams Park, and restricted FORA bond reserves that are held by financial institutions, as reported in their monthly statements.

FISCAL IMPACT:

There is no fiscal impact. This report is for informational purposes.

CONCLUSION:

This report is submitted for City Council consideration and possible action.



Roger Sattoof
Financial Analyst
City of Marina

Tori Hannah
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

EXHIBIT A-1

To: Honorable Mayor and City Council Members

From: Roger Sattoof, Financial Analyst

RE: Investment Report for **City of Marina** Funds
Quarter Ended June 30, 2025

Cash and Investment Summery:

	<u>Market Value</u>
Cash	\$ 8,382,225
Local Agency Investment Fund (LAIF)	56,300,734
Certificates of Deposit - FDIC Insured	491,416
US Treasury Bills	87,220,509
US Agency Bonds	10,992,629
Municipal Bonds	4,071,000
Restricted Money Market Account - Bond Proceeds or Bond	9,715,776
	<u>\$ 177,174,289</u>
Cash not earning interest	\$ 8,382,225
Non earning cash as a percentage of total cas	5%

I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City of Marina's anticipated expenditure requirements for the next six (6) months.
(California Government Code Section 53646)



Tori Hannah, Finance Director



Roger Sattoof, Financial Analyst

EXHIBIT A-1

CITY OF MARINA
INVESTMENT REPORT
Quarter Ended June 30, 2025

Institution/Type of Investment	Additional Identifiers/CUSIP #	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized Gain/Loss
Cash								
Petty Cash	-	-	-	-	\$ 2,000	\$ 2,000	\$ 2,000	-
Chase Checking Account	-	-	-	-	8,323,558	8,323,558	8,323,558	-
Total Cash					\$ 8,325,558	\$ 8,325,558	\$ 8,325,558	-
Investments								
Local Agency Investment Fund (LAIF)								
Pooled money investment	-	-	-	4.27%	\$ 56,300,734	\$ 56,300,734	\$ 56,300,734	\$ -
JP Morgan Investments								
US Agency Bond	Federal Farm Credit Bank	3133ERPC9	08/08/24	08/12/26	4.50%	\$ 5,000,000	\$ 4,994,829	\$ 5,000,000 \$ (5,171)
US Treasury Bill	US Treasury Bill	912797PV3	03/20/25	03/19/26	4.02%	\$ 10,000,000	\$ 9,717,250	\$ 9,614,723 \$ 102,527
US Treasury Bill	US Treasury Bill	912797QY6	06/10/25	12/11/25	4.18%	\$ 2,537,000	\$ 2,489,789	\$ 2,484,478 \$ 5,311
US Treasury Bill	US Treasury Bill	912797MG9	02/06/25	08/07/25	4.20%	\$ 6,124,000	\$ 6,097,246	\$ 5,999,247 \$ 97,999
US Treasury Bill	US Treasury Bill	912797MS3	10/17/24	10/02/25	4.16%	\$ 9,607,000	\$ 9,502,066	\$ 9,236,325 \$ 265,741
US Treasury Bill	US Treasury Bill	91282CMH1	02/04/25	01/31/27	4.20%	\$ 5,000,000	\$ 5,022,852	\$ 4,992,383 \$ 30,469
US Treasury Bill	US Treasury Bill	91282CLY5	12/20/24	11/30/26	4.26%	\$ 2,500,000	\$ 2,512,891	\$ 2,499,414 \$ 13,477
US Treasury Bill	US Treasury Bill	91282CMB4	12/20/24	12/15/27	4.26%	\$ 2,500,000	\$ 2,517,773	\$ 2,484,913 \$ 32,861
Total JP Morgan Investments					\$ 43,268,000	\$ 42,854,695	\$ 42,311,483	\$ 543,213
Citizens Bank LPL								
Cash	-	-	-	1.98%	\$ 6,819	\$ 6,819	\$ 6,819	\$ -
US Treasury Bill	US Treasury Bill	912797PN1	02/21/25	08/14/25	4.31%	\$ 15,308,000	\$ 15,227,327	\$ 15,000,004 \$ 227,323
US Treasury Bill	US Treasury Bill	912797PX9	03/24/25	09/18/25	4.17%	\$ 5,357,000	\$ 5,307,394	\$ 5,250,250 \$ 57,144
US Treasury Bill	US Treasury Bill	91282CFW6	01/23/25	11/15/25	4.24%	\$ 2,065,000	\$ 2,066,074	\$ 2,066,952 \$ (878)
US Treasury Bill	US Treasury Bill	912797QK6	04/22/25	08/19/25	4.26%	\$ 5,296,000	\$ 5,264,860	\$ 5,223,540 \$ 41,319
US Treasury Bill	US Treasury Bill	912797QZ3	06/20/25	12/18/25	4.22%	\$ 5,102,000	\$ 5,002,613	\$ 4,999,090 \$ 3,523
Total Citizens Bank LPL					\$ 33,134,819	\$ 32,875,086	\$ 32,546,655	\$ 328,431

EXHIBIT A-1

CITY OF MARINA
INVESTMENT REPORT
Quarter Ended June 30, 2025

Institution/Type of Investmen	Additional Identifiers/CUSIP #	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized	
								Gain/Loss	
Time Value Investments									
Cash - Bank Deposits	-	-	-	-	NA	\$ 49,848	\$ 49,848	\$ 49,848	\$ -
Money Market	-	-	-	-	NA	\$ -	\$ -	\$ -	\$ -
Morgan Stanley Bank, NA	Certificate of Deposit	61690D7H5	06/30/25	06/30/28	4.25%	\$ 244,000	\$ 245,708	\$ 244,000	\$ 1,708
Morgan Stanley Bank, PBN	Certificate of Deposit	61776NTS2	06/30/25	06/30/28	4.25%	\$ 244,000	\$ 245,708	\$ 244,000	\$ 1,708
US Treasury Bill	US Treasury Bill	912797NL7	05/30/25	11/28/25	4.18%	\$ 3,000,000	\$ 2,948,400	\$ 2,938,740	\$ 9,660
US Treasury Bill	US Treasury Bill	912797QP5	05/13/25	11/06/25	4.20%	\$ 3,061,000	\$ 3,015,911	\$ 2,999,902	\$ 16,009
US Treasury Bill	US Treasury Bill	912797QZ3	06/24/25	12/18/25	4.20%	\$ 2,940,120	\$ 2,941,620	\$ 2,940,120	\$ 1,500
US Treasury Bill	US Treasury Bill	91282CFZ9	11/12/24	11/30/27	4.15%	\$ 1,500,000	\$ 1,505,565	\$ 1,488,272	\$ 17,294
US Treasury Bill	US Treasury Bill	91282CGL9	02/12/25	02/15/26	4.17%	\$ 2,000,000	\$ 1,997,360	\$ 1,996,670	\$ 690
US Treasury Bill	US Treasury Bill	91282CJR3	01/13/25	12/31/28	4.43%	\$ 2,610,000	\$ 2,611,644	\$ 2,546,073	\$ 65,571
US Treasury Bill	US Treasury Bill	9128285M8	11/12/24	11/15/28	4.16%	\$ 1,500,000	\$ 1,471,875	\$ 1,443,222	\$ 28,653
US Agency Bond	Federal Home Loan Banks	3130B3XQ1	12/04/24	12/04/26	4.50%	\$ 2,000,000	\$ 1,996,860	\$ 2,000,000	\$ (3,140)
US Agency Bond	Federal Home Loan Banks	3130B4NK3	02/12/25	01/16/26	4.20%	\$ 2,000,000	\$ 2,000,460	\$ 2,000,501	\$ (41)
US Agency Bond	Federal Home Loan Banks	3133ETGB7	05/30/25	05/12/27	4.00%	\$ 2,000,000	\$ 2,000,480	\$ 1,999,220	\$ 1,260
Municipal Bonds	California State GO Bonds	13063EGT7	11/07/24	08/01/29	4.24%	\$ 4,000,000	\$ 4,071,000	\$ 4,038,418	\$ 32,582
Total Time Value Investments						\$ 27,148,968	\$ 27,102,440	\$ 26,928,987	\$ 173,453

Institution/Type of Investment	Additional Identifiers/CUSIP #	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized Gain/Loss
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Restricted Bond Reserve Accounts

US Bank

Money Market	Abrams B Debt Service	-	-	3.96%	\$ 545,218	\$ 545,218	\$ 545,218	-
Money Market	2022 COPS - Transportation Improvements	-	-	3.81%	\$ 9,170,558	\$ 9,170,558	\$ 9,170,558	-
Total Bond Reserve Accounts					\$ 9,715,776	\$ 9,715,776	\$ 9,715,776	-

Total Cash and Investments	\$ 177,893,855	\$ 177,174,289	\$ 176,129,192	\$ 1,045,098
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To: Honorable Mayor and City Council Members

From: Roger Sattoof, Financial Analyst

RE: Investment Report for **Fiduciary Funds: Successor Agency and the FORA Bond Reserve Account**
Quarter Ended June 30, 2025

Cash and Investment Summery:

	<u>Market Value</u>
Cash	\$ 150,372
Local Agency Investment Fund (LAIF)	\$ 5,507,734
Restricted Money Market - Bond Proceeds/Bond	\$ 7,953,710
Total	\$ 13,611,816

Cash not earning interest	\$ 150,372
Non earning cash as a percentage of total cash	1%

I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the Successor Agency's anticipated expenditure requirements for the next six (6) months.
(California Government Code Section 53646)



Tori Hannah, Finance Director



Roger Sattoof, Financial Analyst

EXHIBIT A-2

City of Marina
Investment Report for **Fiduciary** Funds
Quarter Ended June 30, 2025

Successor Agency

Institution/Type of Investment	Additional Identifiers/CUSIP#	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized Gain /Loss
<i>Cash</i>								
Checking Account	Chase Bank	-	-	0.00%	\$ 150,372	\$ 150,372	\$ 150,372	-
<i>Investments</i>								
Local Agency Investment Fund (LAIF)								
Pooled money investment				4.27%	\$ 5,507,734	\$ 5,507,734	\$ 5,507,734	-
<i>Restricted Bond Reserve Accounts</i>								
US Bank								
Money Market	2018 Housing Tax Allocation Bonds Series A&B	-	-	4.01%	\$ 1,195,630	\$ 1,195,630	\$ 1,195,630	-
Money Market	2020 Housing Tax Allocation Bonds Series A&B	-	-	3.99%	\$ 989,792	\$ 989,792	\$ 989,792	-
Money Market	2023 Housing Tax Allocation Bonds Series A&B	-	-	3.79%	\$ 1,308,000	\$ 1,308,000	\$ 1,308,000	-
Total Bond Reserve Accounts					\$ 3,493,422	\$ 3,493,422	\$ 3,493,422	-
Total Successor Agency					\$ 9,151,528	\$ 9,151,528	\$ 9,151,528	-

FORA

Institution/Type of Investment	Additional Identifiers/CUSIP#	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized Gain/Loss
<i>Restricted Bond Reserve Accounts</i>								
US Bank								
Money Market	2020 Tax Allocation Bonds	-	-	3.81%	\$ 4,460,288	\$ 4,460,288	\$ 4,460,288	-

Total Cash and Investments	\$ 13,611,816
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EXHIBIT A-3

To: Honorable Mayor and City Council Members

From: Roger Sattoof, Financial Analyst

RE: Investment Report for **Abrams and Preston** Funds
Preston Park Sustainable Community Non-Profit Corporation & Abrams B Non-Profit Corporation
Quarter Ended June 30, 2025

Cash and Investment Summery:

	<u>Market Value</u>
Cash	\$ 15,423,047
Money Market	3,170,662
Total	\$ 18,593,708

Cash not earning \$ 1,164,820
cash as a
percentage of 6%

I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City of Marina's anticipated expenditure requirements for the next six (6) months.
(California Government Code Section 53646)



Tori Hannah, Finance Director



Roger Sattoof, Financial Analyst

EXHIBIT A-3

CITY OF MARINA
INVESTMENT REPORT
Quarter Ended June 30, 2025

Preston Park

Institution/Type of Investment	Additional Identifiers /CUSIP#	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized Gain /Loss
Cash								
<i>Chase Bank</i>								
Checking Account	Operations	-	-	2.37%	\$ 789,786	\$ 789,786	\$ 789,786	-
Checking Account	Security Deposit	-	-	0.00%	\$ 588,142	\$ 588,142	\$ 588,142	-
<i>Bridge Bank</i>								
High-Yield Checking Account	Capital Reserve Account	-	-	3.71%	\$ 13,468,440	\$ 13,468,440	\$ 13,468,440	-
Total Cash					\$ 14,846,368	\$ 14,846,368	\$ 14,846,368	-
Investments								
<i>Bridge Bank</i>								
Money Market	Capital Reserve Account	-	-	0.65%	\$ 250,134	\$ 250,134	\$ 250,134	-
Total Investments					\$ 250,134	\$ 250,134	\$ 250,134	-
Total Cash and Investments - Preston Park					\$ 15,096,502	\$ 15,096,502	\$ 15,096,502	-

Abrams Park

Institution/Type of Investment	Additional Identifiers /CUSIP#	Purchase Date	Maturity	Rate (%)	Face Value	Market Value	Cost Basis	Unrealized Gain /Loss
Cash								
<i>Bridge Bank</i>								
Checking Account	Operations	-	-	0.00%	\$ 576,678	\$ 576,678	\$ 576,678	-
Total Cash					\$ 576,678	\$ 576,678	\$ 576,678	-
Investments								
<i>Bridge Bank</i>								
Money Market	Trust - Securty Deposits	-	-	0.65%	\$ 280,629	\$ 280,629	\$ 280,629	-
Money Market	Trust - Reserves	-	-	1.00%	\$ 2,639,899	\$ 2,639,899	\$ 2,639,899	-
Total Investments					\$ 2,920,528	\$ 2,920,528	\$ 2,920,528	-
Total Cash and Investments - Abrams Park					\$ 3,497,206	\$ 3,497,206	\$ 3,497,206	-

Total Cash and Investments \$ 18,593,708

July 28, 2025

Item No. **10j(5)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL OF THE CITY OF MARINA RECEIVE THE HDL CITY OF
MARINA SALES TAX UPDATE FOR THE PERIOD FROM JANUARY –
MARCH 2025**

REQUEST:

It is requested that the City Council and Boards:

1. Consider receiving the HdL City of Marina Sales Tax Update for the period from January – March 2025.

BACKGROUND:

In February 2025, the Finance Department introduced interim budget reporting to provide updates on the City's fiscal condition and assist with financial planning. The initial reports consisted of a Quarterly Budget Report and a City of Marina HdL Sales Tax Update. The Quarterly Budget Report provides information on the City's General Fund, Municipal Airport Fund, FORA Dissolution Fund, and the Public Facilities Impact Fee Fund. The HdL report includes information on local and state sales tax performance; the top twenty-five sales tax producers in the City, and sales tax activity by business type.

The City records revenues and expenditures that were applicable to Fiscal Year 2024-25 through the end of August. This includes tax revenues and vendor payments for June activities that were not received or billed until July or August. Typically, the City's Quarterly Budget Report is provided at the same time as the HdL Report; however, due to these year-end processes, this report will not be available until mid-September or early October.

ANALYSIS:

The City's most recent HdL Sales Tax Update is provided in Exhibit A. The reporting intervals on the HdL report differ from the City's records due to the City's use of accrual accounting; however, the information is a good indicator of the current local economic environment and sales tax performance.

FISCAL IMPACT:

There is no fiscal impact. This report is for informational purposes.

CONCLUSION:

This report is submitted for City Council consideration and possible action.

REVIEWED/CONCUR:

Tori Hannah
Finance Director
City of Marina

Layne P. Long
City Manager
City of Marina

CITY OF MARINA

SALES TAX UPDATE

1Q 2025 (JANUARY - MARCH)



MARINA

TOTAL: \$ 728,920

4.2%
1Q2025



5.0%
COUNTY

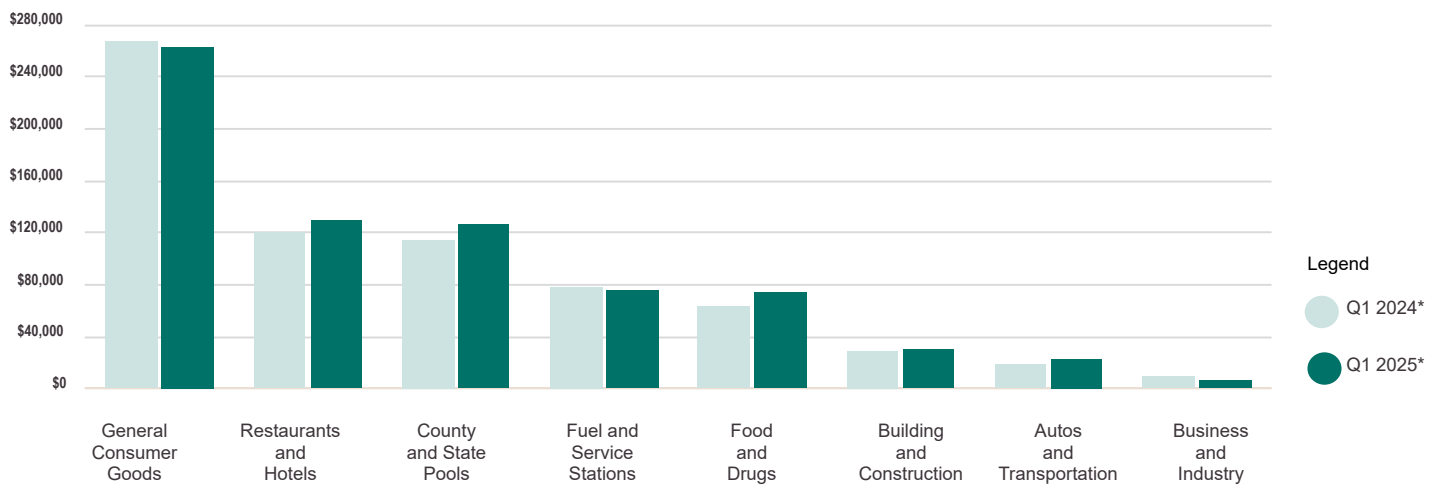


0.3%
STATE



**Allocation aberrations have been adjusted to reflect sales activity*

SALES TAX BY MAJOR BUSINESS GROUP



Measure N

TOTAL: \$1,737,299

↑ 9.6%



CITY OF MARINA HIGHLIGHTS

Marina's receipts from January through March were 1.7% above the first sales period in 2024. Excluding reporting aberrations, receipts for this period were up 4.2%.

The prior addition of several new businesses is reflected in the results as they continue to add value to the tax base. This was true for the food-drug, general consumer goods, and restaurant groups. In addition, this period saw a minor surge in spending on transportation needs as consumers anticipate higher future prices from new tariffs.

The City also benefitted from growth in

the size of the use tax pool which came from new investments by commercial and industrial entities for the equipment and supplies they needed.

Measure N fared far better as all major business categories reported growth, except fuel-service stations. The construction group saw the most growth as the importing of material for local projects ramped up with more concrete, lumber, and steel being acquired from outside sources.

Net of aberrations, taxable sales for all of Monterey County grew 5.0% over the comparable period while those of the Central Coast region were up 3.3%.



TOP 25 PRODUCERS

7 Eleven	REI
Best Buy	Ross
Brass Tap	Sanctuary Beach Resort
Catalyst	Shell
Chipotle	Stiizy
Cuquis Cars	Suburban Propane
Grocery Outlet	Target
Jack in the Box	Teriyaki Madness
Kohls	Trader Joe's
Las Animas Concrete Marina	Walmart Supercenter
Luckys	
Marina Chevron	
Marina Fast Fill Market	
McDonald's	
Michaels Arts & Crafts	



STATEWIDE RESULTS

California's local one-cent sales and use tax receipts for January through March 2025 increased by 0.34% compared to the same quarter in 2024, after adjusting for accounting anomalies. While this modest growth may signal the end of an eight-quarter decline, it could be temporary, as the broader economy remains on the edge between recovery and further slowdown.

The first quarter is traditionally the lowest sales tax-generating period of the year, often influenced by seasonal weather and post-holiday consumer behavior.

Notably, the autos-transportation and building-construction sectors—both of which had been dragging down statewide results over the past two years—showed the strongest rebounds this quarter. In the autos sector, used car sales and leasing activity led the recovery. Consumers are increasingly opting for more affordable vehicles and shorter-term commitments, moving away from high-end purchases. In construction, pent-up demand for repairs and improvements, especially in weather-affected and wildfire-damaged areas like Southern California, drove strong sales for building material suppliers.

Other segments generating modest growth included business-industry and countywide use tax pools, largely due to continued strength in online sales. Sales of goods already in California before purchase are reported under business-industry fulfillment centers. Goods shipped from outside the state are reported under county pools, based on the destination of the out-of-state shipment. Online shopping remains a preferred option for value-conscious consumers, contributing significantly to tax receipts in these categories.

Calendar year 2024 saw a decline in fuel-

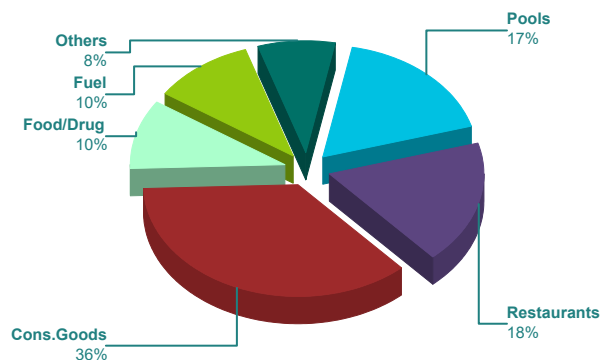
related tax receipts due to lower global crude oil prices—a trend that continued into 1Q 2025. Fuel-related returns dropped by 5%. This decline also affected general consumer goods, as large retailers that sell fuel typically report all sales under a single taxpayer ID. As a result, brick-and-mortar merchants such as post-holiday family apparel stores, winter sporting goods vendors and closures of variety stores contributed to weaker performance.

Although food-drugs is the smallest of the eight tax groupings, it was significant that cannabis returns continued a downturn trend that has been ongoing for over two years. Bankruptcies, customer shopping

alternatives and oversaturation of retail footprint diminished taxes coming from drug stores.

As 2025 begins, sales tax returns remain modest, reflecting broader economic volatility. Key factors influencing our outlook include: ongoing national tariff and trade negotiations and decisions on the federal funds rate - which directly affect consumer interest rates. Recent Middle East conflicts, which temporarily spiked crude oil prices and threatened local gas prices during the summer, will be a short-term concern. In summary, "uncertainty" remains the most accurate descriptor of California's current and future economic climate.

REVENUE BY BUSINESS GROUP Marina This Quarter*



*ADJUSTED FOR ECONOMIC DATA

TOP NON-CONFIDENTIAL BUSINESS TYPES

Marina Business Type	Q1 '25	Change	County Change	HdL State Change
Service Stations	67,848	-2.7% ↓	-2.3% ↓	-5.8% ↓
Quick-Service Restaurants	47,125	-0.4% ↓	2.6% ↑	-0.9% ↓
Casual Dining	46,801	20.1% ↑	4.0% ↑	1.3% ↑
Grocery Stores	33,994	52.9% ↑	0.9% ↑	-0.8% ↓
Contractors	26,497	5.5% ↑	9.9% ↑	1.2% ↑
Fast-Casual Restaurants	23,502	4.9% ↑	16.0% ↑	-0.3% ↓
Convenience Stores/Liquor	11,872	-17.6% ↓	-0.6% ↓	-2.2% ↓
Auto Repair Shops	2,865	-31.5% ↓	-2.7% ↓	-5.1% ↓
Light Industrial/Printers	2,146	-30.4% ↓	39.9% ↑	-2.9% ↓
Electrical Equipment	1,876	-24.6% ↓	7.6% ↑	15.9% ↑

*Allocation aberrations have been adjusted to reflect sales activity

ORDINANCE NO. 2025-11

AN ORDINANCE AMENDING THE MARINA MUNICIPAL CODE (MMC), TITLE 17 BY ADDING SECTION 17.04.305 (GARDEN STRUCTURES), SECTION 17.42.060 (FENCES), AND CHAPTER 17.55 (STAFF APPROVALS AND PROCEDURES) AND AMENDING SECTIONS 17.42.020 (USE REGULATIONS), 17.42.055 (HEIGHT), AND 17.42.070 (YARDS) WITH CORRESPONDING UPDATES TO RESIDENTIAL DISTRICTS (17.06, 17.08, 17.10, AND 17.12) IN THE MARINA MUNICIPAL CODE. THE PROPOSED AMENDMENTS ARE EXEMPT FROM ENVIRONMENTAL REVIEW PER SECTION 15061(B)(3) OF THE CEQA GUIDELINES.

-oOo-

THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS FOLLOWS:

1. The Community Development Dept. (CDD) of the City of Marina (City), through its regular use and implementation of the Marina Municipal Code (MMC), finds that targeted changes should be implemented to update and streamline the ordinance to better serve the community.
2. On April 10, 2025, the Planning Commission received an informational presentation on the proposed amendments to Marina Municipal Code Title 17 and gave their input.
3. The proposed amendments include:
 - a. Modifying Title 17, Article 1 by adding Section 17.04.305 (Garden Structures) to Definitions;
 - b. Modifying Title 17, Article 2 by making changes to remove outdated language, update the residential districts with changes to height and permitted uses (17.06, 17.08, 17.10, and 17.12);
 - c. Modifying MMC Section 17.42.020 (Use Regulations) to allow beer and wine permits to be a staff level decision;
 - d. Modifying Title 17, Article 4 by changing Section 17.42.60 to be dedicated to Fences and renumbering Section 17.42.55 to be Height;
 - e. Modifying MMC Sections 17.42.060 (Fences), and 17.42.070 (Yards) to clarify the development standards and to allow changes to be reviewed administratively rather than with a variance; and
 - f. Modifying Title 17, Article 6 by adding Chapter 17.55 (Staff Approvals and Procedures) to provide a process for administrative review.
4. The proposed amendments to Chapter 17 of the MMC are consistent with Section 17.72 (Amendments).

5. Environmental. The proposed Ordinance amendments are not subject to environmental review pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Article 5, Section 15061(b)(3) because the proposed procedural changes would not result in a direct or a reasonably foreseeable indirect physical change in the environment and the proposed ordinance is covered by the general rule that CEQA applies only to projects which have potential for causing significant effect on the environment. Therefore, the adoption of this ordinance is exempt from CEQA, and no further environmental review is necessary.

6. Effective Date. This Ordinance shall be in full force and effect on thirty (30) days after its final passage and adoption.

7. Severability. If any portion of this Ordinance is found to be unconstitutional or invalid the City Council hereby declares that it would have enacted the remainder of this Ordinance regardless of the absence of any such invalid part.

8. Posting of Ordinance. Within fifteen (15) days after the passage of this Ordinance, the City Clerk shall cause it to be posted in the three (3) public places designated by resolution of the City Council.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on July 1, 2025, and was passed and adopted at a regular meeting duly held on August 6, 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Exhibit A

(New text is indicated with underlining, and deleted text is indicated with strikethrough)

Chapter 17.04 DEFINITIONS

Sections:

17.04.305 Garden Structures.

17.04.305 Garden Structures.

“Garden structures” includes arbors, trellises, pergolas, arches, and other similar open structures that are primarily designed to support the growth of plants or to provide shade and shelter in a garden or yard. Garden structures do not include accessory buildings, gazebos with a solid roof and floor, cisterns, hot tubs, fountains, walls, fences, hedges, and other similar features. The area of a garden structure area is calculated from the structure’s largest horizontal dimensions.

Chapter 17.06 R-1 OR SINGLE-FAMILY RESIDENTIAL DISTRICT

17.06.030 R-1—Conditional uses.

Uses permitted, subject to first securing a use permit in each case, or in the Coastal Zone, a coastal permit, in the R-1 districts shall be as follows:

A. Public and quasi-public uses and buildings, including churches, firehouses, hospitals, parks and playgrounds, community or recreational centers, schools (public and parochial), or schools accredited to the state school system and public utility buildings and uses exclusive of corporate, storage or repair yards.

~~B. Private stables, subject to Section 17.42.030.~~

~~CB.~~ Large residential care homes. Approval shall be pursuant to Section 17.58.040 (Use permit action by appropriate authority).

~~DC.~~ Condominium and/or planned development projects, subject to the provisions of Chapter 17.66.

D. Day care centers as defined in Section 17.04.211 and licensed under Title 22, Division 12 of the California Code of Regulations, as may be amended.

17.06.040 Accessory buildings, structures and uses.

Accessory buildings not intended for living purposes and accessory structures and uses permitted in the R-1 districts shall be on the same building site with, and of a nature customarily incidental and subordinate to, the principal use, structure or building including, but not limited to:

- A. Portable recreation structures;
- B. Detached sheds, garages, workrooms, and other outbuildings in compliance with the limitations contained in Section [17.42.070](#);
- C. Non-portable recreation structures located in a yard area screened from public and private streets; ~~and-~~

D. Garden structures subject to Section 17.42.060 Paragraph H.

17.06.050 Building height.

- A. Maximum building height limit in the R-1 districts shall be thirty feet for main buildings and sixteen feet for accessory buildings not intended for living purposes, except that approval by the ~~planning commission~~ Community Development Director shall be obtained prior to the construction of any accessory building over twelve feet in height, ~~or if any portion within five feet of any lot line is over ten feet in height.~~ Any action taken by the ~~planning commission~~ Community Development Director may be appealed, in writing, to the planning commission within ten days of such action.
- B. The maximum building heights for accessory dwelling units shall be governed by the provisions of Section [17.42.040](#).
- C. The maximum building heights for public and quasi-public uses and buildings, including churches, firehouses, hospitals, parks and playgrounds, community or recreational centers, schools (public and parochial), or schools accredited to the state school system and public utility buildings and uses exclusive of corporate, storage or repair yards is forty feet.

Chapter 17.08 R-2 OR DUPLEX RESIDENTIAL DISTRICT

17.08.040 Accessory buildings, structures and uses.

Accessory buildings not intended for living purposes and accessory structures and uses permitted in the R-2 districts shall be on the same building site with, and of a nature customarily incidental and subordinate to, the principal use, structure or building including, but not limited to:

- A. Portable recreation structures;
- B. Detached sheds, garages, workrooms, and other outbuildings, in compliance with the limitations contained in Section [17.42.070](#);
- C. Non-portable recreation structures located in a yard area screened from public and private streets; and
- D. Garden structures subject to Section 17.42.060 Paragraph H.

17.08.050 Building height.

- A. Maximum building height limit in the R-2 districts shall be thirty feet for main buildings and sixteen feet for accessory buildings not intended for living purposes, except that approval by the Community Development Director ~~planning commission~~ shall be obtained prior to the construction of any accessory building over twelve feet in height, ~~or if any portion within five feet of any lot line is over ten feet in height~~. Any action taken by the Community Development Director ~~planning commission~~ may be appealed, in writing, to the planning commission within ten days of such action. Any action taken by the ~~planning commission~~ Community Development Director may be appealed, in writing, to the planning commission within ten days of such action.
- B. The maximum building heights for accessory dwelling units shall be governed by the provisions of Section [17.42.040](#).

Chapter 17.10 R-3 OR LIMITED MULTIPLE-FAMILY RESIDENTIAL DISTRICT

17.10.040 Accessory buildings, structures and uses.

Accessory buildings not intended for living purposes and accessory structures and uses permitted in the R-3 districts shall be on the same building site with, and of a nature customarily incidental and subordinate to, the principal use, structure or building including, but not limited to:

- A. Portable recreation structures;
- B. Detached sheds, garages, workrooms, and other outbuildings, in compliance with the limitations contained in Section [17.42.070](#);
- C. Non-portable recreation structures located in a yard area screened from public and private streets; and
- D. Garden structures subject to Section 17.42.060 Paragraph H.

17.10.050 Building height.

A. Maximum building height limit in the R-3 districts shall be thirty-five (35) feet and three stories for main buildings. The height limit for accessory buildings not intended for living purposes shall be sixteen feet, except that approval by the Community Development Director shall be obtained prior to the construction of any accessory building over twelve feet in height. Any action taken by the Community Development Director may be appealed, in writing, to the planning commission within ten days of such action.

B. The maximum building heights for accessory dwelling units shall be governed by the provisions of Section [17.42.040](#).

Chapter 17.12 R-4 OR MULTIPLE-FAMILY RESIDENTIAL DISTRICT

17.12.050 Accessory buildings, structures and uses.

Accessory buildings not intended for living purposes and accessory structures and uses permitted in the R-4 districts shall be on the same building site with, and of a nature customarily incidental and subordinate to, the principal use, structure or building including, but not limited to:

- A. Portable recreation structures;
- B. Detached sheds, garages, workrooms, and other outbuildings, in compliance with the limitations contained in Section [17.42.070](#);
- C. Non-portable recreation structures located in a yard area screened from public and private streets; and

D. Garden structures subject to Section 17.42.060 Paragraph H.

17.12.060 Building height.

A. The maximum building height limit in the R-4 district shall be forty-two feet and ~~three-four~~ stories- for main buildings. The height limit for accessory buildings not intended for living purposes shall be sixteen feet, except that approval by the Community Development Director shall be obtained prior to the construction of any accessory building over twelve feet in height. Any action taken by the Community Development Director may be appealed, in writing, to the planning commission within ten days of such action.

B. The maximum building heights for accessory dwelling units shall be governed by the provisions of Section [17.42.040](#).

Chapter 17.42 GENERAL ZONING REGULATIONS

17.42.020 Use regulations.

A. No dancehall, roadhouse, nightclub, commercial club, establishment or business where alcoholic beverages are served or sold for off-sale consumption, commercial place of amusement or recreation, including but not limited to an amusement center or arcade, or place where entertainers are provided whether as social companions or otherwise, shall be established in any zoning district in the city unless a use permit is first secured in each case. Incidental beer and wine, when served with food or sold with groceries, shall require an Administrative Use Permit pursuant to Chapter 17.55.

B. A finding of public convenience or necessity is required for an establishment or business where alcoholic beverages are served or sold for on- and/or off-sale consumption, except when incidental and in combination with food or groceries and as determined by Alcoholic Beverage Control (ABC). Such finding shall require that selling of alcohol for on- and/or off-sale consumption at the subject establishment of business:

1. Will not constitute a public nuisance;
2. Will not occur within five hundred feet of a park or school or place of public assembly;
3. Will not contribute to law enforcement problems associated with an undue concentration of on- and/or off-sale licenses in the vicinity of the subject business or establishment.

17.42.060 17.42.055 Height.

A. Chimneys, vents, cupolas, spires, and other architectural or mechanical appurtenances may be erected to a greater height than the limit established for the district in which the building is located, except in the Coastal Zone where the height of such structures shall be subject to a coastal permit.

B. Towers, poles, water tanks, and similar structures may be erected to a greater height than the limit established for the district in which they are to be located, subject to securing a use permit and, in the Coastal Zone, a coastal permit in each case.

17.42.060 Fences.

CA. In any required front yard or in any required exterior side yard or any side yard abutting a street, separate fences and retaining walls shall not exceed three and one-half feet in height and fences combined with retaining walls shall not exceed a combined height of four and one-half

feet with the retaining wall not exceeding ~~one foot~~two feet in height, all subject to modifications in subsections ~~G-C~~ and ~~HD~~ of this section. Maximum height limitations may be exceeded to six feet in height for fences, retaining walls and for combination of fences and retaining walls as determined necessary for public safety, privacy, or security subject to the approval of the Community Development Director or by the planning commission on appeal. The review authority may require alternative materials, segmented retaining walls, landscaping or other measures to mitigate the visual impacts of proposed fences and/or retaining walls or any combination thereof.

~~D. NOTE: Retaining walls exceeding thirty inches in height are required to meet all Uniform Building Code (UBC) requirements. All persons planning to install a retaining wall should check with the Marina Building Division prior to installing a retaining wall. Retaining walls that exceed thirty inches in height above grade are required to install a thirty-six inch (three foot) tall guardrail on top of the retaining wall for safety reasons. The Marina Building Department shall determine when a guardrail is required. This note is provided for informational purposes only. It is not a quote from the UBC.~~

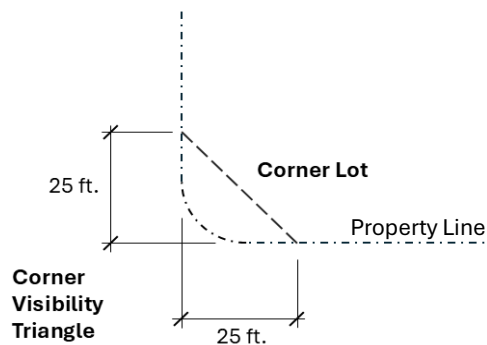
~~EB.~~ In any required rear yard or in any required interior side yard or any required side yard not abutting a street, separate fences and separate retaining walls shall not exceed six feet in height, and fences combined with retaining walls shall not exceed a combined height of nine feet with the retaining wall not exceeding ~~three-four~~ feet in height. Maximum height limitations may be exceeded to eight feet total height for fences and retaining walls and up to 12 feet in total height for combination of fences and retaining walls as determined necessary for public safety, privacy, or security subject to the approval of the Community Development Director or by the planning commission on appeal. The review authority may require alternative materials, segmented retaining walls, landscaping or other measures to mitigate the visual impacts of proposed fences and/or retaining walls or any combination thereof. Other factors in allowing a height exception include (1) to provide satisfactory visual or sound isolation of sensitive land uses from commercial activities such as contractors yards, loading docks and similar commercial activities or (2) to provide reasonable security for areas approved for outdoor storage of equipment or material associated with approved contractor's yards to restrict unauthorized access to facilities that might be dangerous or hazardous or (3) to minimize grading and/or tree removal impacts.

~~FC.~~ All heights referenced in subsections ~~C-A~~ and ~~D-B~~ of this section shall be measured from the finished ground elevation at the base of a separate fence and from the finished ground elevation at the base of the lower side of a separate retaining wall or a combined retaining wall and fence. A fence or a wall shall be considered a separate fence or a separate wall when the face of the fence and the face of the retaining wall are separated by a minimum three-foot horizontal distance or are located on separate building sites.

DG. The heights of fence columns may extend a maximum of six inches above the maximum height otherwise allowed by the height limitations described aboveherein. The height of arbors integrated into the design of a fence and incorporating a pedestrian opening in the fence may exceed the height limitations described aboveherein, provided the height of such an arbor does not exceed a height of twelve feet above the height of the finished ground elevation at the pedestrian opening.

E. As provided in Section 10.70.010 of the Marina Municipal Code Chapter 10.70 (Visibility at Intersections), corner parcels shall be developed in a manner that ensures unrestricted visibility across the corners of the intersecting streets, alleys, and private driveways.

1. The corner vision triangle area is a triangular-shaped area on a corner parcel formed by measuring the prescribed distance from the intersection of the front and street side property lines, an intersecting alley, or an intersecting driveway and connecting the lines diagonally across the property making a 90-degree triangle. See figure below.



2. The dimensions of a corner vision triangle are 25 feet from the intersection of two public or private street rights-of-way.

3. It is illegal to erect, place, plant, or allow to grow within the corner vision triangle area.

- a. Fences, walls, signs, accessory structures, mounds of earth, advertising matter, storage area, merchandise display area or other visual obstructions over 30 inches in height;
- b. Hedges, shrubbery, and vegetation over or with a growth characteristic over 30 inches in height; and
- c. Tree canopies maintained at a height less than seven feet above ground level, as measured from adjacent street curb elevation.

~~H. Maximum height limitations as otherwise required above may be exceeded determined necessary by the planning commission on appeal (1) to provide satisfactory visual or sound isolation of sensitive land uses from commercial activities such as contractors yards, loading docks and similar commercial activities or (2) to provide reasonable security for areas approved for outdoor storage of equipment or material associated with approved contractor's yards to restrict unauthorized access to facilities that might be dangerous or hazardous.~~

~~GI.~~ Master fence plans for subdivisions ~~of five units/lots or more~~ shall be reviewed as part of the entitlement process. ~~Master fence plans for minor subdivisions may, at the discretion of the applicant, be reviewed as part of the entitlement process.~~ Master fence plans may deviate from the fence regulations stated herein if the Development Director or planning commission makes findings that the proposed fences provide public safety, privacy or security and are aesthetically pleasing from the street side view (findings are listed in order of importance). The Development Director or planning commission may require landscaping or other measures to mitigate the visual impacts of proposed fences and/or retaining walls or any combination thereof.

H. Garden structures are allowed, subject to the following standards:

1. A garden structure shall not encroach onto a public right-of-way.
2. If a garden structure has an area of 36 square feet or less, it may have a solid roof. If a garden structure has an area greater than 36 square feet, its roof shall be at least half open to the elements, with no solid roof portion greater in area than 36 square feet.
3. A garden structure 100 square feet or less in area may encroach into a required side yard or rear yard setback, but if greater than six feet in height, shall be located at least three feet from the property line, with the following exceptions:
 - a. If the property line faces a street or alley, one garden structure, over a gate or walkway, shall be allowed on the outward-facing property line. Such structures shall be no more than 24 square feet in area and shall be nine feet or less in height.
 - b. In each side yard setback, a single garden structure over a gate or walkway is allowed to encroach up to the property line. Such structures shall be nine feet or less in height, and shall not have a depth greater than two feet.
4. In required front yard setbacks, one garden structure is allowed over a gate or walkway. Such structures shall be no more than 24 square feet in area with a height of nine feet or less and may be located either in the setback or on the front property line.
5. Vertical trellises that serve the same function as a fence shall be treated as a fence under MMC 17.42.060.

6. Garden structures exceeding these standards may be allowed with an administrative design review pursuant to Section 17.55.030. Garden structures outside of required setbacks do not require a planning permit.

I. Prohibited Materials

1. Fences in any district may not contain strands of barbed or razor wire, sharp or jagged glass, sharp or jagged metal components (e.g., razor-spikes), or similar materials. The only exception shall be for properties that contain a public safety hazard such as a power plant, facilities with hazardous materials or as determined by the Community Development Director, which must receive an Administrative Use Permit.
2. Prohibited fence materials on an existing fence may not be expanded or repaired. Further, all prohibited fence materials must be removed within one year of the feature becoming non-conforming.

J. Temporary fencing to secure and/or screen a property may be authorized by the Community Development Director or their designee on vacant lots, lots with an active building permit or a blighted property as defined in MMC Chapter 8.70 (Public Nuisance).

K. Gated communities shall not be allowed as part of a development application.

~~K. In the R-1 district, on a corner lot created prior to January 7, 1997, fences, retaining walls or combined retaining walls/fences are subject to the pre-January 7, 1997, fence regulations listed below:~~

~~1. *Fences.* Maximum height of six feet measured from the lowest ground elevation at wall, fence or screen planting or one foot above the lowest ground elevation with a three-foot horizontal distance from said wall, fence or screen planting, whichever measurement point results in the greater height;~~

~~2. *Combined Retaining Wall/Fence.* Maximum height of eight feet measured from the lowest ground elevation at wall, fence or screen planting or one foot above the lowest ground elevation within a three-foot horizontal distance from said wall, fence or screen planting, whichever measurement point results in the greater height;~~

~~3. No required side yard fence setbacks.~~

17.42.070 Yards.

A. In any case, where an official plan line has been established as a part of the street and highway master plan, the required yards on the street side shall be measured from such official plan lines and in no case shall the provisions of this title be construed as permitting any structures to extend beyond such building line.

- B. Cornices, eaves, canopies, and similar architectural features may extend into any required yard not exceeding two and one-half feet.
- C. Uncovered porches, or stairways, fire escapes or landing places may extend into any required front or rear yard not exceeding six feet, and into any required side yard not exceeding three feet. Covered porches on interior lots may extend into the required front yard not exceeding six feet and sixty square feet. Covered porches on corner lots may extend into any combination of the required front yard and the required exterior side yard not exceeding six feet and a total area of one hundred twenty square feet.
- D. In any R ~~or K~~ district, where fifty percent or more of the building sites on any one block or portion thereof in the same district have been improved with buildings, the required front yard shall be of a depth equal to the average of the front yards of the improved building sites, to a maximum of that specified for the district in which such building site is located.
- E. In case a dwelling is to be located so that the front or rear thereof faces any side lot line, such dwelling shall not be less than ten feet from such lot line.
- F. In case a building site is less than sixty feet in width, side yards equal to ten percent of the lot width but not less than five feet shall be required, except in C or M districts.
- G. In the case of a corner lot adjacent to a key lot, the required side yard on the street side for any building within twenty-five feet of the side line of the key lot shall be equal to the front yard required on the key lot, and if more than twenty-five feet from such side line, the required side yard shall be fifty percent of the front yard required on the key lot.
- H. In case an accessory building is attached to the main building it shall be made structurally a part thereof and shall comply in all respects with the requirements of this title applicable to the main building.
- I. Except as otherwise provided in subsection J of this section, detached accessory buildings not for living purposes shall not be located:
1. Within ~~six~~ five feet from the main building;
 2. ~~Within fifty feet from the front property line; Within the front one-half of the lot; 3. Within six feet from the sidelines of the front one-half of the lot;~~
 4. ~~Within six feet of the sidelines of the front one-half of any adjacent lot;~~
 3. Within 10 feet of a street side-yard setback;
 54. Within ~~one four feet~~ four feet of any lot line ~~of the rear one-half of the lot;~~

~~65.~~ So as to encroach on any easement or right-of-way of record;

~~76.~~ Within six feet of an alley from which the building has access.

J. ~~The location of accessory buildings not for living purposes may only exceed~~ Notwithstanding the limitations of subsection I of this section subject to an administrative use permit, The Community Development Director or the planning commission on appeal may require landscaping or other measures to mitigate the visual impacts of accessory buildings. ~~detached accessory buildings with a projected roof area of less than one hundred twenty square feet as defined in the Marina building code, a height not exceeding eight feet, and on a building site used exclusively for single-family dwelling purposes in any residential district may be constructed or placed on the site as long as it is:~~

~~1. Located at least three feet from the main building or perimeter fence; and~~

~~2. Located within that portion of the site which is separated from the public way by the main building or by a minimum five foot high fence.~~

K. In case of a lot abutting upon two or more streets, the main building and accessory buildings shall not be erected so as to encroach upon the front yard or the exterior side yard required on any of the streets.

L. Notwithstanding any requirements in this section, in cases where the elevation of the front half of the lot at a point fifty feet from the centerline of the traveled roadway is seven feet above or below the grade of the centerline, a private garage attached or detached may be built to within five feet of the front line of the lot.

M. Nothing contained in the general provisions shall be deemed to reduce special yard requirements as set forth in the regulations for any R or K districts.

N. Structures, except utility poles and utility equipment appurtenant thereto, shall not be located so as to encroach on any utility or road easement or right-of-way.

O. Notwithstanding the provisions of subsections B, C and H of this section, porches, decks and patios exceeding a height of eighteen inches and attached to the main building, and patio covers attached to the main building, may extend into the required rear yard and together with other buildings on the lot may occupy an area greater than the maximum site coverage allowed in the district in which it is located, except as follows:

1. The structures shall not extend more than ten feet into the required rear yard and shall not occupy an area of the required rear yard exceeding two hundred square feet.

2. The finished floor surface shall not exceed five feet in height and the patio cover is a single story structure not exceeding sixteen feet in height.
3. If the structure is enclosed by walls, the walls may have any configuration, provided the open area of the longer wall and one additional wall is equal to at least sixty-five percent of the area of each respective wall below a minimum of six feet eight inches measured from the floor.
4. Wall openings may be enclosed with insect screening, plastic or glass. The plastic or glass shall be readily removable, translucent or transparent and not exceed a thickness provided by the current edition of the Uniform Building Code.
5. Patio covers shall be used only for recreational and outdoor living purposes and not as carports, garages, storage rooms, commercial or business space or habitable space as defined by the current edition of the Uniform Building Code.

P. Stormwater Runoff Limitations. Impermeable surfacing may not exceed the stormwater runoff design for the parcel or lot and must not cause runoff to affect adjacent property. Properties located in residential districts shall not cover the front, side or rear yards not including buildings and accessory structures with impermeable surfaces such as concrete, asphalt or hardscape more than 50% of the yard including the driveway and all pathways, unless approved by the Community Development Director. To exceed this standard, applicants must include calculations by a registered civil engineer demonstrating consistency with onsite stormwater retention subject to review by the City Engineer.

Figure (Limits on Paving and Hardscaping for Residential Front, Rear, and Side Yards)



Article 6, Chapter 17.55
STAFF APPROVALS AND PROCEDURES

Sections:

17.55.010 Purpose.

17.55.020 Types of Staff Approvals and Related Review Authorities.

17.55.030 Applicability.

17.55.040 Review Process.

17.55.050 Review Criteria.

17.55.060 Findings Required for Approval.

17.55.070 Effective Date of Decision.

17.55.080 Notice of administrative decision procedure.

17.55.010 Purpose.

This section establishes procedures and findings for the issuance of, and effective time periods for, staff-approved permits. No public hearings are held unless a request for a hearing is submitted or the Community Development Director refers it to the hearing authority. The intent of this section is to ensure that planning permits are in compliance with the general plan, local coastal program, objective design review, specific plans and these regulations, and are issued quickly yet allow for public input.

17.55.020 Types of Staff Approvals and Related Review Authorities.

Table 17.55.020.1 below, entitles “Types of Review and Roles of Review Authorities,” identifies the city official or body responsible for reviewing and making decisions on community development permit applications, legislative amendments, and other actions required by these regulations.

Table 17.55.020.1:
Types of Review and Roles of Review Authorities

<u>Roles of Review Authorities</u>			
<u>Type of Permit Application</u>	<u>Director</u>	<u>PC</u>	<u>CC</u>
<u>Administrative Design Review</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Design Review Changes</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Lot mergers</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Reversion to acreage</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Lot-line adjustments</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Certificate of compliance</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Parcel map</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Admin. sign permit</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Admin. use permit and admin. use permit amendments</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>Admin. variance and admin. variance amendments</u>	<u>Decision</u>	<u>Appeal</u>	<u>Appeal</u>
<u>CC = City Council, PC = Planning Commission, and MMC = Marina Municipal Code Section.</u>			

Table footnotes:

1. “Decision” means that the review authority makes the decision on the matter; “appeal” means that the review authority may consider and decide upon appeals to the decision of an earlier decision-making body, in compliance with MMC Chapter 17.70 (Appeals).
2. The director may defer action and refer the item to the first hearing authority for decision.

17.55.030 Applicability.

The Community Development Director or designee is the decision-making authority for the following community development permits:

1. Administrative Design Review Permits.
 - a. Administrative Design Review Permits as described in Table 17.56.030.
 - b. In all residential zoning districts, administrative design review permits may be granted for the following:
 - i. Detached accessory structures not intended for living that are 12 feet to 16 feet in height in the R-1 District;
 - ii. Structures, fences, retaining walls, or other visual obstructions in excess of height limits under MMC Section 17.42.060.F;
 - iii. Covering the yard outside of buildings and accessory structures with more than 50% with asphalt, concrete, or hardscape; and
 - iv. Garden structures exceeding the standards required by MMC 17.42.060 Paragraph J.
2. Design Review Changes. Once a Planning Commission design review permit or an administrative design review permit, outside the coastal zone, has been approved, but before the associated building permit becomes final, changes up to ten percent that modify the exterior design, height or setback of the project shall be processed as an administrative design change; provided, that cumulative design changes to a prior design review permit or administrative design review permit shall not appreciably alter the originally approved design.
3. Administrative subdivisions. The following subdivision map changes shall be reviewed at the staff level, in accordance with Title 16, Subdivisions:
 - a. Lot mergers, in accordance with this section and the procedures in MMC Chapter 16.12.
 - b. Reversion to acreage, in accordance with this section and the procedures in MMC Chapter 16.14.
 - c. Parcel maps, in accordance with this section and the procedures in MMC Chapter 16.18.
 - d. Lot line adjustments, in accordance with this section and the procedures in MMC Chapter 16.20.
 - e. Certificates of compliance, in accordance with this section and the procedures in MMC Chapter 16.22.
4. Administrative Sign Permit. An administrative sign permit may be granted for compliant signs as described in Section 17.46.050.

5. Administrative Use Permits. Administrative use permits and administrative use permit amendments may be granted for the following:
 - a. Beer and wine when served with food or sold with groceries.
 - b. Detached or semi-detached accessory rooms within the R-1 district;
 - c. Detached accessory structures not intended for living that exceed the limitations in Section 17.42.070 as allowed in Paragraph J;
 - d. Temporary use permits;
 - e. Barbed or razor wire affixed to the top of a fence for properties with public safety hazards;
 - f. Wireless eligible facilities requests (for modification of previously permitted wireless telecommunications facilities); and
 - g. Uses similar in nature as listed above as determined by the Community Development Director.
6. Minor Variances. Administrative variances and administrative variance amendments may be granted for the following:
 - a. Reductions in required yards or setbacks that are ten percent or less of the required distance;
 - b. Increases in maximum front yard setbacks;
 - c. Increases in allowable building site coverage of ten percent or less for additions to an existing structure;
 - d. The occupancy of any part of a required side or front yard by a parking pad;
 - e. Fences or retaining walls over 8 feet in height up to 12 feet in height; and
 - f. Fences and retaining walls in combination over 12 feet up to 16 feet in height.

17.55.040 Review Process.

Upon submittal of one of the community development permit applications listed in this section, the department shall process it in accordance with the following:

1. Staff reviews the proposed project for compliance with the general plan, certified local coastal program, these regulations, and other applicable conditions and regulations.
2. The Community Development Director issues a notice of administrative decision, pursuant to the procedures in 17.55.080, or determines that the permit application presents issues of sufficient public concern to warrant a public hearing and refers the application directly to the appropriate hearing authority. The hearing authority decision may be appealed in accordance with Chapter 17.70 (Appeals).
3. If no written request for a hearing is received by the department within 10 days of the issuance of the notice of administrative decision, then the action of the director is final.

17.55.050 Review Criteria.

For design review projects, the review criteria in MMC 17.56 and in Marina's Objective Design Standards shall apply.

17.55.060 Findings Required for Approval.

Permit applications under this section shall be approved or approved with conditions, only if the review authority first makes all the following applicable findings:

1. Findings for All Staff Approvals
 - a. The proposed development conforms to the applicable provisions of the general plan, the local coastal program, any applicable specific plan, and these regulations;
 - b. The proposed development is located on a legally created lot;
 - c. The subject property is otherwise in compliance with all applicable laws, regulations, and rules pertaining to uses, subdivision, setbacks, and any other applicable provisions of this municipal code, and all applicable zoning violation enforcement and processing fees have been paid; and
 - d. The proposed development is in compliance with all citywide permits, including, but not limited to, the National Pollutant Discharge Elimination System (NPDES) permit.
2. Additional Findings for Administrative Use Permits and Variances.
 - a. The findings in MMC 17.58.040 shall apply to administrative use permits;
 - b. Additional Finding for Administrative Use Permits for Fences, Deer Fences, and Garden Structures. The proposed fencing, and/or garden structure, will be in keeping with the neighborhood and will not obstruct views, air or light from the adjoining public street(s) without there being unique or exceptional circumstances of the property to warrant it; and
 - c. The findings in MMC 17.60.030 shall apply to administrative variances.
3. Administrative Use Permit (AUP) Findings for Wireless Eligible Facilities Requests.
 - a. The proposed wireless telecommunications facility qualifies as a wireless eligible facilities request, satisfying each element specified in 47 CFR Sections 1.6001 through 1.6100, as may be amended.
 - b. The proposed wireless telecommunications facility complies with applicable safety codes and guidelines, and FCC regulations governing radiofrequency emissions.

17.55.070 Effective Date of Decision.

The decision shall become effective only when:

1. The 10-day request for hearing period has expired, or the appeal period following a hearing authority decision has expired or, if appealed in accordance with Chapter 17.70; and
2. All necessary prior approvals have been obtained.

17.55.080 Notice of administrative decision procedure.

Notice of an administrative decision to approve a community development permit shall be given as follows:

(a) Contents of Notice. The contents of a notice of administrative decision shall be as follows:

- a. Hearing Information. A brief description of the city's general procedure concerning the conduct of hearings and decisions; and the phone number and street address of the department, where an interested person could call or visit to obtain additional information;
- b. Project Information. The date of filing of the application and the name of the applicant; the city's file number assigned to the application; a general explanation of the matter to be considered; and a general description, in text and/or by diagram, of the location of the property that is the subject of the hearing;
- c. Coastal Zone Information. If the proposed development is within the coastal zone, the notice shall also include a statement that the development is within the coastal zone.

(b) Method of Notice Distribution. A notice of administrative decision shall be given as follows:

(1) Mailed notice for administrative permits as referenced herein shall be provided to:

(A) Owners of all property that are abutting the exterior boundaries of the subject lot. The names and addresses used for such notice shall be those appearing on the equalized county assessment roll, as updated from time to time; and

(B) Any person who has filed a written request for notice with the department and has paid the required fee for the notice.

(2) Posting. The department shall conspicuously post notice on the subject lot in a location that can be viewed from the nearest street. If the subject lot is a through lot, a notice shall be conspicuously posted adjacent to each street frontage in a location that can be viewed from the street.

(3) Timeline. The notice shall be mailed and posted at least 10 days before an action by the Community Development Director or their designee to approve a community development permit.

(4) Duration of Posting. The notice shall be continuously posted from the date required by subsection (b)(3) of this section until the effective date of the Community Development Director or their designee's decision to approve, or approve with conditions, the community development permit.

(5) Provide Comment. Members of the public may provide comments during the 10 days prior to the approval by the Community Development Director or their designee.

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 1, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
AMENDING THE MASTER FEE SCHEDULE**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, amending the City's Master Fee Schedule to reflect adjustments by the Consumer Price Index (CPI) to reflect inflation, new fees, and certain other charges.

The City provides a variety of services to the community. Some of the services provide a global benefit to the overall community, while other services provide direct benefits to individuals or specific groups. An overview is provided below:

Global Community Benefit	Global and Individual /Group Benefit	Individual or Group Benefit
Police	Recreation and cultural services	Building permits
Fire suppression	Fire prevention	Planning and zoning approval
Park maintenance		Site plan review
Street maintenance		Engineering reviews

The City has the ability to recover “user” fees that provide benefits to individuals or groups; however, the fees cannot exceed the reasonable cost of providing the service. In Fiscal Year 2023-24, the City conducted a comprehensive “user” fee study. The goal of the study was to identify the full cost of providing these services, which includes the calculation of overhead. This would assist the City in determining the appropriate cost-recovery levels, and minimize the use of tax dollars to subsidize certain services. The recommended fees were adopted on July 2, 2024, and became effective on September 1, 2024 (**EXHIBIT A**).

ANALYSIS:

Comprehensive fee studies are initiated to revisit the complete analytical fee structure, service level estimates and assumptions; and to account for any major shifts or changes within an organization. Typically, comprehensive studies are not prepared every year. The City's Municipal Code, Section 3.240 (B), indicates that the City Manager, Finance Director, and each City Department Head, shall review annually the fees and services charges and provide an adjusted fee or charge schedule to the City Council for its consideration so as the recovery costs reasonably borne for the service. While the City's goal is to conduct fee studies every five years, a process has not been established to update the fees between studies. Adjusting the fee schedule annually will assist the City in recovering costs associated with inflation or employee cost of living adjustments. It will also provide a mechanism to gradually increase fees over time, rather than incorporating a potential significant adjustment in the fifth year.

Staff discussed interim methods for adjusting fees with the City's fee study consultant. The most common method for adjusting fees between studies is to reference a published industry standard, such as the Consumer Price Index (CPI). An alternate method could be to reference known employee cost of living increases, since a significant portion of the fees relate to staff time. To align future fee

effective dates with the annual budget process, staff is recommending referencing the Consumer Price Index (CPI) for San Francisco-Oakland-Hayward, California for the 12-month period from February to February. This would provide staff with the opportunity to bring the proposed fees to Council in April, with the fees becoming effective after 60 days or at the beginning of each fiscal year. This proposed method of using the CPI index and the referenced time period are also used for Preston Park and Abrams Park to calculate rent increases, which are brought forward as part of the budget process.

The proposed fees, along with a comparison to the existing fees are included in **EXHIBIT B**. Most proposed fees include a 2.7% increase, which reflects the San Francisco-Oakland-Hayward change in the CPI for the period from February 2024 to February 2025. This percentage is also fairly consistent with the placeholder for salary and benefit increases that were incorporated into the Fiscal Year 2025-26 Budget. Any new fees or fee increases that are not consistent with the CPI increase are highlighted for reference. While most fees have been adjusted by the CPI, some fees such as recreation programs and facility rental rates can be based on market rates. The Recreation and Cultural Services Director reviewed the local market for similar programs and is only recommending adjustments to membership fees which are listed in bold, in the relevant highlighted section. Other fees, which are based on building valuation, the actual cost of service, or have costs mandated by the State or other legislation are maintained at their current level.

This item was continued at the July 1, 2025, Council Meeting. The notice for this public hearing was originally published in the Monterey Herald on June 20, 2025, and June 26, 2025. The proposed fees, current fees, and the most recent comprehensive fee study were posted on the City website 10 days prior to the July 1, 2025 Council Meeting. Additional proposed updates to the fee schedule were posted to the City website on July 18, 2025. The proposed revisions include the addition of a new Shopping Cart Containment Plan Review fee, as well as an administrative adjustment to add the CPI increase to select fees.

FISCAL IMPACT:

This increase will assist in recovering costs for services that provide direct benefits to individuals and groups. The Fiscal Year 2025-26 Adopted Budget includes estimated increases for select fee categories. Due to potential variations in the use of services, it is anticipated that the impact to the budgeted amount will be minimal.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

REVIEW/CONCUR

Tori Hannah
Finance Director
City of Marina

Layne Long
City Manager
City of Marina

RESOLUTION NO. 2025-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING THE FEE SCHEDULE FOR CITY SERVICES

WHEREAS, Marina Municipal Code Chapter 3.24 provides for the establishment of fees and charges for services;

WHEREAS, a notice of public hearing and a schedule of proposed changes to the City's fees and charges for services was provided in accordance with Government Code 6062a and there were no written requests for mailed notices of meetings or the public hearing on file with the City; and

WHEREAS, appropriate data has been available to the public since July 18, 2025, indicating the costs or estimated cost required to support the fees and charges for which changes are proposed; and;

WHEREAS, the cost of services benefiting individuals or groups, and not the entire community should be borne by individuals receiving the service. Therefore, determining the cost of services ensures that fees recover only costs reasonably borne, as established by Section 8(c) of Proposition 4, now Article XIIB of the California Constitution; and

WHEREAS, the Council has determined that the use of the CPI index to adjust certain fees represents the reasonable costs borne by the City for providing the identified services; and

WHEREAS, on August 6, 2025, the City Council held a public hearing, for which notice was provided in accordance with Government Code Section 6062a, and took oral or written testimony from members of the public and information from staff regarding the new, increased, or confirmed service charges and fees; and

WHEREAS, the City Council desires to adopt an amended Master Fee Schedule for Fiscal Year 2025-26.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina does hereby:

1. Approve the City of Marina Fee Schedule for City services (Exhibit B), attached hereto and incorporated herein by this reference, and direct that all new or increased fees and service charges shall take effect as of October 6, 2025, and existing fees and service charges shall remain in full force and effect until that time and are hereby restated.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting duly held on the 6th day of August 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk



Exhibit A

City of Marina

Fee Schedule

City Reso. No. 2024-86 Effective: September 1, 2024

Dept	REF #	SERVICE	FEES
Administration	S-160	ANNUAL RENTAL PROPERTY MONITORING	\$1,085 per property
Administration	S-162	BELOW MARKET NEW CONSTRUCTION SALES	\$1,995 per review
Administration	S-161	BELOW MARKET RATE CERTIFICATION	\$310 per application plus actual cost of outside consultant
Administration	S-163	BELOW MARKET REFINANCE TRANSACTION	\$1,530 per transaction
Administration	S-164	BELOW MARKET RESALE TRANSACTION	\$1,995 per transaction
Administration	S-130	BUS. LIC. OWNER NAME/ADDRESS CHANGE	\$20 per account
Administration	S-129	BUSINESS LICENSE RENEWAL PROC.	\$20 per renewal
Administration	S-141	CANDIDATE PROCESSING	This fee is set by the State: \$25 per candidate FPPC Late Filing Fee - \$10 per day for each day a statement is late up to a maximum of \$100
Administration	S-155	CANNABIS APPEAL PROCESSING	\$3,940 per appeal
Administration	S-154	CANNABIS BACKGROUND REVIEW	New - \$300 Renewal - \$100
Administration	S-151	CANNABIS CONDITIONAL USE PERMIT	\$13,165 per application
Administration	S-152	CANNABIS LIVESCAN PROCESSING	\$75 per scan
Administration	S-150	CANNABIS PERMIT APPLICATION	Phase 1 - \$6,305 per application Phase 2 - \$5,520 per application Phase 3 - \$4,580 per application
Administration	S-156	CANNABIS PRE-LICENSE SITE VISIT	\$2,575 per visit
Administration	S-157	CANNABIS REGULATORY COMPLIANCE INSP	\$2,840 per annual inspection
Administration	S-158	CANNABIS REINSPECTION	\$1,440 per reinspection
Administration	S-159	CANNABIS TAX AUDIT	\$10,670 per audit
Administration	S-153	CANNABIS ZONING VERIFICATION LETTER	\$415 per letter
Administration	S-141A	CHICKEN REGISTRATION	\$10 per application
Administration	S-134	COPY - ELECTRONIC FILE	\$6 per device
Administration	S-135	COPY - PRINTED DOCUMENTS	\$0.20 per page FPPC copies - \$0.10 per page Maps - \$2 per page
Administration	S-137	DOCUMENT CERTIFICATION	\$5 per document
Administration	S-132	FILM PERMIT	Processing Fee: \$255 per permit Plus daily rental fee of facility Plus actual cost for day of event Plus any business
Administration	S-140	INITIATIVE PROCESSING	\$200 per initiative This fee is set by the State
Administration	S-136	LIFE CERTIFICATION	\$10 per certification
Administration	S-128	NEW BUSINESS LICENSE PROCESSING	Located Outside of City Limits - \$50 per application Located Within City Limits - \$100 per application
Administration	S-138	NOTARY PUBLIC SERVICES	\$15 per signature This fee is set by the State
Administration	S-131	NSF CHECK PROCESSING	\$70 per NSF Check
Airport	S-127	AIRPORT SERVICES	Tie-Downs - \$25/month or \$10/day T-Hangar: (based on wingspan) Up to 40' - \$300 Box Hangar: Up to 50' - \$350 Fuel - Charge what the market will bear Airport Use Permits: Other Use Permits - Varies, avgs \$425 per use + extra expenses One Day Use - \$1,000 Damage to Airport property or extra lease costs charged actual cost Conference Rooms - Charge what market will bear for non-Aviation uses



City of Marina Fee Schedule

City Reso. No. 2024-86 Effective: September 1, 2024

Comm Dev	S-018	ANNEXATION REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-058C	APPEAL TO BOARD OF APPEALS	\$1,740 per appeal
Comm Dev	S-051	APPEAL TO CITY COUNCIL	\$2,780 per appeal Appeal in the Coastal Zone - No Charge
Comm Dev	S-050	APPEAL TO PLANNING COMMISSION	\$2,075 per appeal Appeal in the Coastal Zone - No Charge
Comm Dev	S-048	BUILDING ADDRESS/RE-ADDRESS PROC.	\$1,065 per building
Comm Dev	S-053	BUILDING INSPECTION/PLAN CHECK	To recover 100% of the costs these fees need to increase by 15%. See Fee Detail in Schedule C-1
Comm Dev	S-058B	CASP REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-035	CERTIFICATE OF COMPLIANCE	\$2,245 per application or a deposit as determined by staff
Comm Dev	S-010	COASTAL DEVELOP. PERMIT EXEMPTION	\$265 per application
Comm Dev	S-059	CODE ENFORCEMENT	\$100 per violation per day - First Violation \$200 per violation per day - Second Violation within one year of the First Violation \$500 per violation per day - Each additional violation within one year of the First Violation \$1,000 per violation per day - If 3 or more violations have occurred of the same type of violation
Comm Dev	S-002	CONDITIONAL USE PERMIT	\$5,350 per application
Comm Dev	S-003	CONDITIONAL USE PERMIT AMENDMENT	\$4,135 per application
Comm Dev	S-017	DEVELOPMENT AGREEMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs, including City Attorney and consultants.
Comm Dev	S-051J	DEVELOPMENT SCANNING	\$1.25 per sheet/copy
Comm Dev	S-051I	DEVELOPMENT TECH SURCHARGE	4% of all Building Permit fees
Comm Dev	S-020	ENVIRONMENTAL IMPACT REPORT REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-019	ENVIRONMENTAL NEGATIVE DECLARATION	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-051F	EXTRA PLAN REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-026	FINAL MAP AMENDMENT	\$5,460 per application
Comm Dev	S-024	FINAL PARCEL MAP	\$7,225 per map
Comm Dev	S-025	FINAL TRACT MAP	\$10,000 deposit and fee agreement with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs.
Comm Dev	S-044D	FOOD TRUCK PERMIT	\$475 per permit
Comm Dev	S-011	GENERAL PLAN AMENDMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-051H	GENERAL PLAN MAINTENANCE	15% surcharge of all Building Division Permit Fees
Comm Dev	S-051K	GIS PRINTOUT	\$10 per request plus \$2 per sheet or actual costs
Comm Dev	S-045	HOME OCCUPATION PERMIT	\$55 per application
Comm Dev	S-051L	LANDSCAPE MAINT BOND PROCESSING	\$220 per bond plus cost of one hour for City Attorney
Comm Dev	S-007	LOCAL COASTAL DEVELOPMENT PERMIT	\$1,820 per application This fee is to be charged in addition to usual fees for projects in the Coastal Zone
Comm Dev	S-009	LOCAL COASTAL PROGRAM AMENDMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-031	LOT LINE ADJUSTMENT	\$4,425 per application
Comm Dev	S-031A	LOT MERGER	\$4,425 per application
Comm Dev	S-044B	MINOR TELECOMMUNICATIONS PERMIT	\$740 per application
Comm Dev	S-051G	MISCELLANEOUS PLANNING REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-051M	MITIGATION MONITORING	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-016A	OBJECTIVE STANDARDS MULTIFAMILY REV	\$2,540 per application
Comm Dev	S-051D	PLANNING EXTRA MEETING	\$320 per meeting



City of Marina Fee Schedule

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Comm Dev	S-051E	PLANNING SPECIAL MEETING	\$645 per meeting
Comm Dev	S-052	PRE-APPLICATION REVIEW	\$650 per meeting or deposit as determined by staff 100% of the fee for the first meeting will be credited towards future fees for the same project within six months of first meeting.
Comm Dev	S-016B	PRE-APPROVED ADU PLANNING REVIEW	\$210 per application Building fees are in addition to this fee.
Comm Dev	S-051B	PROPERTY HISTORY LETTER	\$445 per letter plus actual cost for any time spent over 2 hours.
Comm Dev	S-058	RESIDENTIAL PROPERTY INSPECTION	\$190 per permit plus \$95 per each inspection after the second inspection
Comm Dev	S-034	REVERSION TO ACREAGE	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-044C	SIDEWALK VENDOR PERMIT	\$160 per permit
Comm Dev	S-051N	SHORT TERM RENTAL PERMIT	New - \$160 Renewal - \$115
Comm Dev	S-040	SIGN PROGRAM AMENDMENT	\$2,575 per application
Comm Dev	S-039	SIGN PROGRAM REVIEW	\$3,410 per application
Comm Dev	S-042	SIGN REVIEW - ADMINISTRATIVE	With Sign Program - \$110 per application Without Sign Program - \$370 per application
Comm Dev	S-041	SIGN REVIEW - DISCRETIONARY	\$1,705 per application
Comm Dev	S-005	SITE & ARCH DESIGN REV-DISCR	\$7,650 per application
Comm Dev	S-004A	SITE & ARCH DESIGN REV-MAJOR ADMIN	\$1,010 per application
Comm Dev	S-004	SITE & ARCH DESIGN REV-MINOR ADMIN	\$615 per application
Comm Dev	S-014	SPECIFIC PLAN AMENDMENT	Minor - \$5,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Major - \$20,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-013	SPECIFIC PLAN REVIEW	Minor - \$5,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Major - \$20,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-043	TEMPORARY SIGN/BANNER REVIEW	\$50 per application
Comm Dev	S-044	TEMPORARY USE PERMIT	Minor- \$960 per application Major-\$1,340 per application
Comm Dev	S-023	TENTATIVE MAP AMENDMENT	Administrative - \$2,830 per application Council - \$6,685 per application
Comm Dev	S-021	TENTATIVE PARCEL MAP	\$6,195 per map
Comm Dev	S-022	TENTATIVE TRACT MAP	5-20 lots - \$12,650 per map 20+ lots - Deposit and fee agreement with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs.
Comm Dev	S-049	TIME EXTENSION REVIEW	Administrative - \$690 per application Planning Commission - \$760 per application
Comm Dev	S-046A	TREE REMOVAL	Tier 1 - \$560 per application Tier 2 - \$1,500 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Tier 3 - \$3,000 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-058A	USE OF ALTERNATE MATERIALS REVIEW	\$665 per application
Comm Dev	S-016	VARIANCE APPLICATION	Minor- \$2,540 per application Major- \$5,075 per application
Comm Dev	S-051A	ZONING CLEARANCE LETTER	\$210 per letter
Comm Dev	S-015	ZONING TEXT/MAP AMENDMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Fire	S-116	ENGINE CO./PREV BUSINESS 2ND REINSP	\$360 per inspection for the second reinspection and every inspection thereafter
Fire	S-105A	FIRE ALARM INSPECTION	Single Family/Tenant Improvement - \$280 Multi-Family/Commercial/Industrial: 1-25 Devices - \$280 Each Additional 25 Devices - \$225
Fire	S-105	FIRE ALARM PLAN CHECK	Single Family/Tenant Improvement - \$280 Multi-Family/Commercial/Industrial: 1-25 Devices - \$280 Each Additional 25 Devices - \$115



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Fire	S-108	FIRE BUILDING PLAN REVIEW	\$280 per plan or deposit with actual costs as determined by staff
Fire	S-109	FIRE BUSINESS INSPECTION - ANNUAL	\$195 per permit
Fire	S-109A	FIRE BUSINESS INSPECTION - NEW	\$280 per permit
Fire	S-117	FIRE FALSE ALARM RESPONSE	First and Second Alarm within a 30 day period - No Charge Third alarm within a 30 day period - \$150 4th and 5th alarm within a 30 day period - \$200 each subsequent alarm within a 30 day period - \$250
Fire	S-118	FIRE FLOW TEST	\$195 per test
Fire	S-108A	FIRE PHOTOVOLTAIC SYST. PLAN REVIEW	\$118 per plan
Fire	S-106A	FIRE SPRINKLER INSPECTION	Single Family/Tenant Improvement - \$560 (2 inspections) Modular Building - \$280 (1 inspection) Multi-Family/Commercial/Industrial: 1-100 Heads - \$560 Each Additional 50 Heads - \$225 Over 300 Heads - Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs
Fire	S-106	FIRE SPRINKLER PLAN CHECK	Single Family/Tenant Improvement - \$280 Multi-Family/Commercial/Industrial: 1-100 Heads - \$280 Each Additional 100 Heads - \$115
Fire	S-107	FIRE SUPPRESSION SYSTEM - FIXED	Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs
Fire	S-107A	FIRE SUPPRESSION SYSTEM - HOOD	Plan Check - \$280 Inspection - \$280
Fire	S-112	HAZARDOUS MATERIALS ANNUAL INSPECT	Underground/Aboveground tanks: Operating Permit - \$280 plus \$115 for every tank over 5 Change/Install - \$280 plus \$115 for every tank over 1 Remove/Abandon - \$225 plus \$85 for every tank over 1 All Other Hazardous Materials Permits - \$280 per permit
Fire	S-114	ONE-TIME FIRE INSPECTION/PERMIT	\$280 per permit Over 1 Hour - Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs
Fire	S-115	PUBLIC FIREWORKS DISPLAY INSP/PRMT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Fire	S-113	STATE MANDATED INSPECTION	Care Facility: (These fees are set by the State) 1-25 persons - \$50 26+ persons - \$100 Other Occupancies - \$280 plus \$140 for each floor after the first floor Charge fully allocated hourly rate for any 2nd re-inspections For any inspections not identified charge the Fully Allocated Hourly Rates for any time involved.
Fire	S-119	WEED ABATEMENT	Non-Compliance after 3rd Inspection - \$415 Non-Compliance after 4th Inspection - \$415 Lot Cleared - \$670 plus the actual cost of clearing
Police	S-080B	ALARM REGISTRATION RENEWAL	\$20 per renewal
Police	S-089B	AMPLIFIED SOUND PERMIT	\$180 per application
Police	S-100	ANIMAL CONTROL SERVICES	Annual Dog License: Spayed/Neutered - \$25 Non-Spayed/Neutered - \$100 Late Fee - \$20



City of Marina Fee Schedule

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Dept	REF #	SERVICE	FEES
Police	S-101	ANIMAL RELEASE/REDEMPTION	\$50 per animal for first offense and \$100 per animal thereafter
Police	S-077	BINGO PERMIT	Remote Caller - \$125 per permit Other - \$50 per permit (This fee is limited by the State)
Police	S-089A	BLOCK PARTY PERMIT	\$200 per application
Police	S-076A	CARDROOM ESTABLISHMENT PERMIT	New - \$480 per application plus Livescan fees Renewal - \$270 per renewal plus Livescan fees
Police	S-076	CARD ROOM TECHNICIAN PERMIT	New - \$135 per permit per year plus DOJ fees Renewal - \$75 per permit (no DOJ Fees)
Police	S-088	CONCEALED WEAPONS PERMIT	New Permit - \$100 Renewal Permit - \$25 Amended Permit - \$10 Psychological testing costs are added to the above fees up to \$150
Police	S-081	DUI EMERGENCY ACCIDENT RESPONSE	Per Government Code Section 53155, charge the actual costs incurred up to \$12,000 per response for all responding personnel
Police	S-093	FINGERPRINTING	\$35 per request plus DOJ Fees
Police	S-098E	FIREARM STORAGE	\$295 per case
Police	S-084	IMPOUNDED VEHICLE RELEASE	\$435 per vehicle
Police	S-104	KENNEL PERMIT	\$860 per application
Police	S-083	MISDEMEANOR BOOKING PROCESSING	\$200 per booking
Police	S-080A	NEW POLICE ALARM REGISTRATION	\$25 per permit
Police	S-085	NON-IMPOUND VEHICLE RELEASE	\$160 per vehicle
Police	S-089	PARADE & ASSEMBLIES PERMIT	Minor - \$485 per permit Major - Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Garbage/Recycling Cans - \$2 per set Park Usage - \$25 per hour Street Parking Per Block: \$50/0-50 vehicles \$100/51-100 vehicles \$150/101+ vehicles plus the actual cost for all staff the day of the event.
Police	S-080C	POLICE BACKGROUND CHECK	\$110 per application plus any DOJ fees
Police	S-098B	POLICE DANCE PERMIT	\$210 per application
Police	S-095	POLICE DIGITAL COPY	\$20 per device
Police	S-098C	POLICE ENTERTAINMENT PERMIT	\$210 per application
Police	S-080	POLICE FALSE ALARM RESPONSE	First alarm within a calendar year - No Charge Second alarm within calendar year - \$200 3rd, 4th, and 5th alarm within a calendar year - \$250 each subsequent alarm within a calendar year - \$300
Police	S-096	POLICE REPORT COPY	\$0.20 per page
Police	S-098	POLICE SPECIAL SERVICES	Charge the Fully Allocated Hourly Rates for all personnel involved
Police	S-079	PUBLIC DISTURBANCE RESPONSE	First Response - No Charge Each additional response - \$200
Police	S-092	RECORDS CHECK/CLEARANCE LETTER	\$80 per letter
Police	S-091	RV OVERNIGHT PARKING PERMIT	\$20 per permit
Police	S-098A	TOW TRUCK BUSINESS REVIEW	\$410 per application
Police	S-098F	VALET PARKING PERMIT	\$470 per application
Police	S-086	VEHICLE EQUIP CORRECTION INSPECT.	\$35 per inspection to be charged for all inspections
Police	S-087	VIN VERIFICATION	\$60 per request



City of Marina Fee Schedule

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Dept	REF #	SERVICE	FEES
Public Works	S-070W	APPEAL TO PW COMMISSION	\$3,265 per appeal
Public Works	S-071	BLUEPRINT/MAP REPRODUCTION	Actual costs as determined by staff
Public Works	S-071A	BOND REDUCTION	\$4,260 per application
Public Works	S-061	CURB AND/OR GUTTER INSPECTION	\$580 per permit + \$165 per 50 linear feet after the first 50 linear feet
Public Works	S-063	DRIVEWAY APPROACH INSPECTION	Residential - \$580 per permit Commercial - \$745 per permit
Public Works	S-126	DAMAGE TO CITY PROPERTY	Charge the Fully Allocated Hourly Rates of any personnel involved plus any material or outside costs
Public Works	S-070	EMERG BARR./WARNING DEVICE PLACEMNT	Charge the actual cost of all personnel and equipment used.
Public Works	S-068B	ENCROACHMENT INSPECTION - POTHLES	\$1,105 per permit plus \$165 per location after 5 locations
Public Works	S-070O	ENGINEERING STUDY REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-070J	HAUL ROUTE PERMIT	\$1,070 per permit
Public Works	S-070P	IMPROVEMENT AGREEMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-070T	IMPROVEMENT/GRADING INSPECTIONS	Deposit of 10% of Engineer's Estimated Valuation with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs.
Public Works	S-070S	IMPROVEMENT/GRADING PLAN REVIEW	Improvement/Grading Plans - Deposit based on the valuation amounts below with charges at the fully allocated hourly rates for all personnel involved plus any outside costs: \$0-\$500,000 Valuation - 2.75% of the engineer's estimated valuation \$500,001-\$1 million – 2.5% of the engineer's estimated valuation over \$500,000 \$1 million+ - 1.5% of the engineer's estimated valuation over \$1 million
Public Works	S-071B	LIGHTING PHOTOMETRIC REVIEW	\$3,475 per application
Public Works	S-070I	OVERWIDE/LONG/HEAVY LOAD PERMIT	These fees are set by the State: The City should charge Caltrans fee.
Public Works	S-069	NON-CONST ENCROACHMENT PERMIT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-070Y	PRIVATE EASEMENT CREATION	\$5,225 per application
Public Works	S-070X	PUBLIC EASEMENT CREATION	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-070M	PW - ADDITIONAL INSPECTION	Charge the fully allocated hourly rates for all personnel used plus any outside costs.
Public Works	S-070N	PW - ADDITIONAL PLAN REVIEW	Charge the fully allocated hourly rates for all personnel used plus any outside costs.
Public Works	S-070Z	RIGHT OF WAY DEDICATION	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-068	ROADWAY CONSTRUCTION INSPECTION	\$1,680 per permit + \$1,540 per 50 square feet after the first 50 square feet
Public Works	S-062	SIDEWALK INSPECTION	\$580 per permit + \$165 per 250 square feet after the first 250 square feet
Public Works	S-62A	SIDEWALK RAMP INSPECTION	\$580 per permit (maximum of two ramps per permit)
Public Works	S-123	SPECIAL PARKING PLACEMENT/REMOVAL	Collect a deposit and charge the Fully Allocated Hourly Rates of any personnel involved plus any material or outside costs
Public Works	S-070V	STORMWATER MITIGATION PLAN REVIEW	\$1,320 per plan
Public Works	S-070U	STORMWATER POLLUTION PREV. PLAN REV	\$1,320 per application
Public Works	S-070Q	STREET/RIGHT-OF-WAY ABANDON. REV.	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-070F	TEMPORARY ENCROACHMENT PERMIT	\$250 per permit
Public Works	S-070A	TRAFFIC CONTROL PLAN/INSP - RESID.	\$620 per permit
Public Works	S-070B	TRAFFIC CONTROL PLAN/INSP-ART/COLL	\$780 per permit plus \$385 per each additional day after the first day
Public Works	S-070C	TRAFFIC CONTROL PLAN/INSP-INTERST	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Public Works	S-070D	TRAFFIC CONTROL PLAN/INSP-MULT LOC	\$555 per permit plus: Residential Street-\$110 per day Arterial/Collector Street-\$220 per day
Public Works	S-070E	TRAFFIC CONTROL PLAN/INSP-ROAD CLOS	\$1,955 per permit plus \$415 per day
Recreation	S-120	ADULT SPORTS	Softball: Resident - \$750 per team Non-Resident - \$900 per team
Recreation	S-122	FACILITY/BALLFIELD RENTAL	See Recreation Facility Rental Fees



City of Marina Fee Schedule

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Recreation	S-121C	NATIONAL PARK SERVICE	Fees from use of the properties
Recreation	S-121B	SENIOR CENTER	Membership: Resident - \$30 Non-Resident - \$53 Special Events: Resident - \$8 Non-Resident - \$8
Recreation	S-121A	TEEN CENTER	Membership: Yearly: Resident - \$53 Non-Resident - \$75 6 Months: Resident - \$30 Non-Resident - \$53 Summer Only: Resident - \$23 Non-Resident - \$38 Daily: Resident - \$5 Non-Resident - \$8 50% of all children in the same family after the first child
Recreation	S-121C	YOUTH CENTER	Yearly Membership - \$53 6 Months Membership - \$30 Summer/Breaks - \$23 per week Non-Resident: Yearly - \$75 6 Month - \$53 Summer/Breaks - \$38 per week Daily: Resident - \$5 Non-Resident - \$8 7 Week Smart Start Programs: Members - \$15 Non-Members - \$53 Camps: Members - \$30 Non-Members - \$60 Non-Resident: 7 week Smart Start Programs - \$60 Camps - \$83 50% off All Children in the Same Family After Child 1
Recreation	S-121	YOUTH SPORTS	Resident - \$30 No-Resident \$60

CITY OF MARINA
BUILDING & SAFETY FEE SCHECULE
BUILDING PERMIT FEES

SCHEDULE C-1

SERVICE	PROPOSED FEE
Building Permit Issuance	\$60
BUILDING PERMITS	
Building Permit Under \$500 Valuation	\$36
Building Permit \$501-\$2,000 Valuation	\$36 + \$4.40 for each \$100 over \$500
Building Permit \$2,001-\$25,000 Valuation	\$102 + \$20.43 for each \$1,000 over \$2,000
Building Permit \$25,001-\$50,000 Valuation	\$572 + \$14.84 for each \$1,000 over \$25,000
Building Permit \$50,001-\$100,000 Valuation	\$943 + \$10.22 for each \$1,000 over \$50,000
Building Permit \$100,001-\$500,000 Valuation	\$1,454 + \$7.96 for each \$1,000 over \$100,000
Building Permit \$500,001-\$1,000,000 Valuation	\$4,638 + \$6.82 for each \$1,000 over \$500,000
Building Permit Over \$1,000,000 Valuation	\$8,048 + \$4.82 for each \$1,000 over \$1,000,000
BUILDING PLAN CHECK	
Building Plan Check Under \$500 Valuation	\$23
Building Plan Check \$501-\$2,000 Valuation	\$23 + \$2.93 for each \$100 over \$500
Building Plan Check \$2,001-\$25,000 Valuation	\$67 + \$13.22 for each \$1,000 over \$2,000
Building Plan Check \$25,001-\$50,000 Valuation	\$371 + \$9.68 for each \$1,000 over \$25,000
Building Plan Check \$50,001-\$100,000 Valuation	\$613 + \$6.64 for each \$1,000 over \$50,000
Building Plan Check \$100,001-\$500,000 Valuation	\$945 + \$5.17 for each \$1,000 over \$100,000
Building Plan Check \$500,001-\$1,000,000 Valuation	\$3,013 + \$4.44 for each \$1,000 over \$500,000
Building Plan Check Over \$1,000,000 Valuation	\$5,233 + \$1.30 for each \$1,000 over \$1,000,000
MISCELLANEOUS:	
Window Changeout - SFR	\$228
Exterior Siding - SFR	\$228
Re-Roof:	
SFR	\$228
Non-SFR	\$276
Miscellaneous Building Permit	\$315
Demolition Permit	\$190
Duplicate Inspection Card	\$61
Duplicate Certificate of Occupancy	\$61
Temporary Certificate of Occupancy	\$61
Other Inspections not specified	\$144
Overtime Inspection (4 hour minimum)	OT Hourly Rate
Additional Plan Review	Hourly Rate
Expedited Plan Review in addition to regular Plan Review Fee	OT Hourly Rate
Overtime Hourly Rate is 120% of the Regular Hourly Rate	

CITY OF MARINA
BUILDING & SAFETY FEE SCHEDULE
MECHANICAL, ELECTRICAL, AND PLUMBING PERMIT FEES

SCHEDULE C-2

2024
PROPOSED

Permit Issuance	\$60
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ELECTRICAL PERMITS

Electrical Sign	\$251
Power Apparatus	\$247
Temporary Power Pole	\$233
Services, Switchboards, Control Centers, & Panels	
SFR	\$345
Non-SFR	\$315
Pole or Platform Mounted Fixtures (Every 5 Lights)	\$393
Recept, Switch, Lighting Outlet, and Lighting Fixture, per fixture	
First 10 items	\$291
Each item over 10	\$5
Combo Permit: EV Charging Station	\$315
Combo Permit: Swimming Pool	
SFR	\$672
Non-SFR	\$926
Combo Permit: In-Ground Spa	
SFR	\$479
Non-SFR	\$609
Combo Permit: Solar System	
SFR	\$315
Non-SFR	\$479
Meter Reset	\$228
Miscellaneous Electrical Permit	\$158

PLUMBING PERMITS

Backflow Protection Device	\$133
Expansion Tank	\$133
Miscellaneous Plumbing Permit	\$158

MECHANICAL PERMITS

Commercial Air Handling Unit (Per Unit)	\$467
Independent Venting System	\$467
Type I & II Hood served by Mechanical Exhaust	\$467
Miscellaneous Mechanical Permit	\$158

Inspections not specified	\$144
Reinspections	\$144
After Hours Inspection (4 hour minimum)	Hourly Rate

Plan Check - 100% of Permit Fee
Overtime Hourly Rate is 120% of the Regular Hourly Rate

Recreation Facility Rental Fees

Field Use, Athletic Events CLASS I

- A. Community Youth Groups - Any organized youth group which is non-profit, has a majority of members who are Marina residents age 17 years and under, has volunteer adult leaders or chaperones, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure, meets regularly, and is primarily interested in serving school-age youth of the community.
- B. Community Adult Groups - Any organized group which is non-profit, has a majority of members who are Marina residents, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure and meets regularly.
- C. Resident Use, Private - Any resident group or individual not meeting the requirements of another class which wishes to use a facility(s) for private recreational activities.

Class I	<u>Service Fees</u>
Field Use, Per Hour	\$25
Field Prep	\$45
Lights, Per Hour	\$45
Staff, Per Hour	FBHR
Restrooms	\$75
Deposit	\$150
	\$100 Non-refund cancel fee
Concession Stand	\$75 per day
	\$225 per season
Electronic Scoreboard	\$100 Deposit

CLASS II

- A. Commercial Use - Groups or organizations that are, by their nature, commercial or profit oriented.
- B. Non-resident - Any non-resident group or individual not meeting the requirements of another class, which wishes to use a facility for private recreational activities.

	<u>Service Fees</u>
Field Use, Per Hour	\$45
Field Prep	\$45
Lights, Per Hour	\$45
Staff, Per Hour	FBHR
Restrooms	\$75
Deposit	\$250
	\$150 Non-refund cancel fee
Concession Stand	\$115 per day
	\$300 per season
Electronic Scoreboard	\$100 Deposit
Park Field Use	\$40
Park Rental Restroom Use	\$75

ROCKY HAN COMMUNITY CENTER

	<u>Service Fees</u>
Resident	\$45/hr
Resident Nonprofit	\$30/hr
City Sponsored	\$0
Nonresident	\$75/hr
Nonresident Nonprofit	\$60/hr
Damage Deposit	\$500
Facility Maintenance Fee	\$150
Sanitation Fee	\$300
Kitchen Fee	\$55
Event Permit	\$60
Admin Rental Service Fee	\$75

VINCE DIMAGGIO PARK FIRESIDE ROOM

	<u>Service Fees</u>
Resident	\$40/hr
Resident Nonprofit	\$30/hr
City Sponsored	\$0
Nonresident	\$45/hr
Nonresident Nonprofit	\$40/hr
Damage Deposit	\$250
Facility Maintenance Fee	\$115
Sanitation Fee	\$150
Kitchen Fee	\$40
Event Permit	\$60
Admin Rental Service Fee	\$75
Special Event Grounds Use Only	\$190
Small Family Group (20 or less)	
Grounds Use Only	\$38 per day

SCOUT BUILDING AT GLORYA JEAN TATE PARK

	<u>Service Fees</u>
Resident	\$40/hr
Resident Nonprofit	\$30/hr
City Sponsored	\$0
Nonresident	\$55/hr
Nonresident Nonprofit	\$45/hr
Damage Deposit	\$250
Facility Maintenance Fee	\$115
Sanitation Fee	\$150
Kitchen Fee	\$40
Event Permit	\$60

Admin Rental Service Fee	\$75
Special Event Grounds Use Only	\$190
Small Family Group (20 or less)	
Grounds Use Only	\$40 per day

WENDY HILL COMMUNITY PARK

	<u>Service Fees</u>
Damage Deposit	\$300
Event Permit	\$60
Admin Rental Service Fee	\$40
Special Event Grounds Use Only	\$190
Small Family Group (20 or less)	
Grounds Use Only	\$40 per day

MARINA SKATE PARK

	<u>Service Fees</u>
Damage Deposit	\$300
Event Permit	\$60
Admin Rental Service Fee	\$40
Special Event Grounds Use Only	\$190
Small Family Group (20 or less)	
Grounds Use Only	\$40 per day

MARINA TEEN CENTER

	<u>Service Fees</u>
Resident	\$45/hr
Resident Nonprofit	\$30/hr
City Sponsored	\$0
Nonresident	\$75/hr
Nonresident Nonprofit	\$60/hr
Damage Deposit	\$500
Facility Maintenance Fee	\$150
Sanitation Fee	\$300
Kitchen Fee	\$55
Event Permit	\$60
Admin Rental Service Fee	\$75

MARINA YOUTH CENTER

	<u>Service Fees</u>
Resident	\$40/hr
Resident Nonprofit	\$30/hr
City Sponsored	\$0
Nonresident	\$55/hr
Nonresident Nonprofit	\$45/hr
Damage Deposit	\$250
Facility Maintenance Fee	\$115
Sanitation Fee	\$150
Kitchen Fee	\$40
Event Permit	\$60
Admin Rental Service Fee	\$75
Special Event Grounds Use Only	\$190
Small Family Group (20 or less)	
Grounds Use Only	\$40 per day

Liability Insurance (requirement): Insurance is available for purchase through the City. Liability Insurance:

1-50 people	\$155
51-150 people	\$165
151-250 people	\$195
251-500 people	\$230

Liquor Liability Insurance: 1-50 people	\$25
51-150 people	\$30
151-250 people	\$30
251-500 people	\$30
Alcoholic Beverage Permit Fee	\$450

EQUIPMENT RENTAL

Tables	\$8
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Table Deposit:

1-20 Tables	\$75
21-40 Tables	\$115
41+ Tables	\$150
Chairs, Off-site Rental	\$2 per chair

Chair Deposit:

1-20 Tables	\$75
21-40 Tables	\$115
41+ Tables	\$150

Audio System (Civic Center)	\$75
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Audio System (Portable)	\$75
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Audio System Deposit	\$200
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Alcoholic Beverage Permit	\$450
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Over 100 Attendees	FBHR
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Exhibit B

Current and Proposed Master Fee Schedule

City Reso. No. Effective:

Dept	REF #	SERVICE	Current	Proposed
Administration	S-160	ANNUAL RENTAL PROPERTY MONITORING	\$1,085 per property	\$1,114
Administration	S-162	BELOW MARKET NEW CONSTRUCTION SALES	\$1,995 per review	\$2,049
Administration	S-161	BELOW MARKET RATE CERTIFICATION	\$310 per application plus actual cost of outside consultant	\$318
Administration	S-163	BELOW MARKET REFINANCE TRANSACTION	\$1,530 per transaction	\$1,571
Administration	S-164	BELOW MARKET RESALE TRANSACTION	\$1,995 per transaction	\$2,049
Administration	S-130	BUS. LIC. OWNER NAME/ADDRESS CHANGE	\$20 per account	\$21
Administration	S-129	BUSINESS LICENSE RENEWAL PROC.	\$20 per renewal	\$21
Administration	S-141	CANDIDATE PROCESSING	This fee is set by the State: \$25 per candidate FPPC Late Filing Fee - \$10 per day for each day a statement is late up to a maximum of \$100	No Change
Administration	S-155	CANNABIS APPEAL PROCESSING	\$3,940 per appeal	\$4,046
Administration	S-154	CANNABIS BACKGROUND REVIEW	New - \$300 Renewal - \$100	New - \$308 Renewal - \$103
Administration	S-151	CANNABIS CONDITIONAL USE PERMIT	\$13,165 per application	\$13,520
Administration	S-152	CANNABIS LIVESCAN PROCESSING	\$75 per scan	\$77
Administration	S-150	CANNABIS PERMIT APPLICATION	Phase 1 - \$6,305 per application Phase 2 - \$5,520 per application Phase 3 - \$4,580 per application	Phase 1 - \$6,475 per application Phase 2 - \$5,669 per application Phase 3 - \$4,704 per application
Administration	S-156	CANNABIS PRE-LICENSE SITE VISIT	\$2,575 per visit	\$2,645
Administration	S-157	CANNABIS REGULATORY COMPLIANCE INSP	\$2,840 per annual inspection	\$2,917
Administration	S-158	CANNABIS REINSPECTION	\$1,440 per reinspection	\$1,479
Administration	S-159	CANNABIS TAX AUDIT	\$10,670 per audit	\$10,958
Administration	S-153	CANNABIS ZONING VERIFICATION LETTER	\$415 per letter	\$426
Administration	S-141A	CHICKEN REGISTRATION	\$10 per application	No Change
Administration	S-134	COPY - ELECTRONIC FILE	\$6 per device	No Change
Administration	S-135	COPY - PRINTED DOCUMENTS	\$0.20 per page FPPC copies - \$0.10 per page Maps - \$2 per page	No Change
Administration	S-137	DOCUMENT CERTIFICATION	\$5 per document	No Change
Administration	S-132	FILM PERMIT	Processing Fee: \$255 per permit Plus daily rental fee of facility Plus actual cost for day of event Plus any business	\$262
Administration	S-140	INITIATIVE PROCESSING	\$200 per initiative This fee is set by the State	No Change
Administration	S-136	LIFE CERTIFICATION	\$10 per certification	No Change
Administration	S-128	NEW BUSINESS LICENSE PROCESSING	Located Outside of City Limits - \$50 per application Located Within City Limits - \$100 per application	Located Outside of City Limits - \$51 per application Located Within City Limits - \$103 per application
Administration	S-138	NOTARY PUBLIC SERVICES	\$15 per signature This fee is set by the State	No Change
Administration	S-131	NSF CHECK PROCESSING	\$70 per NSF Check	\$72
Airport	S-127	AIRPORT SERVICES	Tie-Downs - \$25/month or \$10/day T-Hangar: (based on wingspan) Up to 40' - \$300 Box Hangar: Up to 50' - \$350 Fuel - Charge what the market will bear Airport Use Permits: Other Use Permits - Varies, avgs \$425 per use + extra expenses One Day Use - \$1,000 Damage to Airport property or extra lease costs charged actual cost Conference Rooms - Charge what market will bear for non-Aviation uses	No Change

Dept	REF #	SERVICE	Current	Proposed
Comm Dev	S-018	ANNEXATION REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-058C	APPEAL TO BOARD OF APPEALS	\$1,740 per appeal	\$1,787
Comm Dev	S-051	APPEAL TO CITY COUNCIL	\$2,780 per appeal Appeal in the Coastal Zone - No Charge	\$2,855
Comm Dev	S-050	APPEAL TO PLANNING COMMISSION	\$2,075 per appeal Appeal in the Coastal Zone - No Charge	\$2,131
Comm Dev	S-048	BUILDING ADDRESS/RE-ADDRESS PROC.	\$1,065 per building	\$1,094
Comm Dev	S-053	BUILDING INSPECTION/PLAN CHECK	To recover 100% of the costs these fees need to increase by 15%. See Fee Detail in Schedule C-1	No Change
Comm Dev	S-060	BUILDING TRAINING FEE		NEW - 2% of the Building Permit Fee
Comm Dev	S-058B	CASP REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-035	CERTIFICATE OF COMPLIANCE	\$2,245 per application or a deposit as determined by staff	\$2,306
Comm Dev	S-010	COASTAL DEVELOP. PERMIT EXEMPTION	\$265 per application	\$272
Comm Dev	S-059	CODE ENFORCEMENT	\$100 per violation per day - First Violation \$200 per violation per day - Second Violation within one year of the First Violation \$500 per violation per day - Each additional violation within one year of the First Violation \$1,000 per violation per day - If 3 or more violations have occurred of the same type of violation	\$103 per violation per day - First Violation \$205 per violation per day - Second Violation within one year of the First Violation \$514 per violation per day - Each additional violation within one year of the First Violation \$1,027 per violation per day - If 3 or more violations have occurred of the same type of violation
Comm Dev	S-002	CONDITIONAL USE PERMIT	\$5,350 per application	\$5,494
Comm Dev	S-003	CONDITIONAL USE PERMIT AMENDMENT	\$4,135 per application	\$4,247
Comm Dev	S-017	DEVELOPMENT AGREEMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs, including City Attorney and consultants.	No Change
Comm Dev	S-051J	DEVELOPMENT SCANNING	\$1.25 per sheet/copy	No Change
Comm Dev	S-051I	DEVELOPMENT TECH SURCHARGE	4% of all Building Permit fees	No Change
Comm Dev	S-020	ENVIRONMENTAL IMPACT REPORT REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-019	ENVIRONMENTAL NEGATIVE DECLARATION	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-051F	EXTRA PLAN REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-026	FINAL MAP AMENDMENT	\$5,460 per application	\$5,607
Comm Dev	S-024	FINAL PARCEL MAP	\$7,225 per map	\$7,420
Comm Dev	S-025	FINAL TRACT MAP	\$10,000 deposit and fee agreement with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs.	\$10,270
Comm Dev	S-044D	FOOD TRUCK PERMIT	\$475 per permit	\$488
Comm Dev	S-011	GENERAL PLAN AMENDMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-051H	GENERAL PLAN MAINTENANCE	15% surcharge of all Building Division Permit Fees	No Change
Comm Dev	S-051K	GIS PRINTOUT	\$10 per request plus \$2 per sheet or actual costs	No Change
Comm Dev	S-045	HOME OCCUPATION PERMIT	\$55 per application	\$56
Comm Dev	S-051L	LANDSCAPE MAINT BOND PROCESSING	\$220 per bond plus cost of one hour for City Attorney	\$226
Comm Dev	S-007	LOCAL COASTAL DEVELOPMENT PERMIT	\$1,820 per application This fee is to be charged in addition to usual fees for projects in the Coastal Zone	\$1,869

Dept	REF #	SERVICE	Current	Proposed
Comm Dev	S-009	LOCAL COASTAL PROGRAM AMENDMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-031	LOT LINE ADJUSTMENT	\$4,425 per application	\$4,544
Comm Dev	S-031A	LOT MERGER	\$4,425 per application	\$4,544
Comm Dev	S-044B	MINOR TELECOMMUNICATIONS PERMIT	\$740 per application	\$760
Comm Dev	S-051G	MISCELLANEOUS PLANNING REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-051M	MITIGATION MONITORING	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-016A	OBJECTIVE STANDARDS MULTIFAMILY REV	\$2,540 per application	\$2,609
Comm Dev	S-051D	PLANNING EXTRA MEETING	\$320 per meeting	\$329
Comm Dev	S-051E	PLANNING SPECIAL MEETING	\$645 per meeting	\$662
Comm Dev	S-052	PRE-APPLICATION REVIEW	\$650 per meeting or deposit as determined by staff 100% of the fee for the first meeting will be credited towards future fees for the same project within six months of first meeting.	\$668
Comm Dev	S-016B	PRE-APPROVED ADU PLANNING REVIEW	\$210 per application Building fees are in addition to this fee.	\$216
Comm Dev	S-051B	PROPERTY HISTORY LETTER	\$445 per letter plus actual cost for any time spent over 2 hours.	\$457
Comm Dev	S-058	RESIDENTIAL PROPERTY INSPECTION	\$190 per permit plus \$95 per each inspection after the second inspection	\$195 per permit plus \$98 per each inspection after the second inspection
Comm Dev	S-034	REVERSION TO ACREAGE	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-044C	SIDEWALK VENDOR PERMIT	\$160 per permit	\$164
Comm Dev	S-051N	SHORT TERM RENTAL PERMIT	New - \$160 Renewal - \$115	New - \$164 Renewal - \$118
Comm Dev	S-040	SIGN PROGRAM AMENDMENT	\$2,575 per application	\$2,645
Comm Dev	S-039	SIGN PROGRAM REVIEW	\$3,410 per application	\$3,502
Comm Dev	S-042	SIGN REVIEW - ADMINISTRATIVE	With Sign Program - \$110 per application Without Sign Program - \$370 per application	With Sign Program - \$113 per application Without Sign Program - \$380 per application
Comm Dev	S-041	SIGN REVIEW - DISCRETIONARY	\$1,705 per application	\$1,751
Comm Dev	S-005	SITE & ARCH DESIGN REV-DISCR	\$7,650 per application	\$7,857
Comm Dev	S-004A	SITE & ARCH DESIGN REV-MAJOR ADMIN	\$1,010 per application	\$1,037
Comm Dev	S-004	SITE & ARCH DESIGN REV-MINOR ADMIN	\$615 per application	\$632
Comm Dev	S-014	SPECIFIC PLAN AMENDMENT	Minor - \$5,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Major - \$20,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-013	SPECIFIC PLAN REVIEW	Minor - \$5,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Major - \$20,000 Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Comm Dev	S-043	TEMPORARY SIGN/BANNER REVIEW	\$50 per application	\$51
Comm Dev	S-044	TEMPORARY USE PERMIT	Minor- \$960 per application Major-\$1,340 per application	Minor- \$986 per application Major-\$1,376 per application
Comm Dev	S-023	TENTATIVE MAP AMENDMENT	Administrative - \$2,830 per application Council - \$6,685 per application	Administrative - \$2,906 per application Council - \$6,865 per application
Comm Dev	S-021	TENTATIVE PARCEL MAP	\$6,195 per map	\$6,362

Dept	REF #	SERVICE	Current	Proposed
Comm Dev	S-022	TENTATIVE TRACT MAP	5-20 lots - \$12,650 per map 20+ lots - Deposit and fee agreement with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs.	\$12,992
Comm Dev	S-049	TIME EXTENSION REVIEW	Administrative - \$690 per application Planning Commission - \$760 per application	Administrative - \$709 per application Planning Commission - \$781 per application
Comm Dev	S-046A	TREE REMOVAL	Tier 1 - \$560 per application Tier 2 - \$1,500 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Tier 3 - \$3,000 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	Tier 1 - \$575 per application Tier 2 - \$1,541 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Tier 3 - \$3,081 deposit with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.
Comm Dev	S-058A	USE OF ALTERNATE MATERIALS REVIEW	\$665 per application	\$683
Comm Dev	S-016	VARIANCE APPLICATION	Minor- \$2,540 per application Major- \$5,075 per application	Minor- \$2,609 per application Major- \$5,212 per application
Comm Dev	S-051A	ZONING CLEARANCE LETTER	\$210 per letter	\$216
Comm Dev	S-015	ZONING TEXT/MAP AMENDMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Fire	S-116	ENGINE CO./PREV BUSINESS 2ND REINSP	\$360 per inspection for the second reinspection and every inspection thereafter	\$370
Fire	S-105A	FIRE ALARM INSPECTION	Single Family/Tenant Improvement - \$280 Multi- Family/Commercial/Industrial: 1-25 Devices - \$280 Each Additional 25 Devices - \$225	Single Family/Tenant Improvement - \$288 Multi- Family/Commercial/Industrial: 1-25 Devices - \$288 Each Additional 25 Devices - \$231
Fire	S-105	FIRE ALARM PLAN CHECK	Single Family/Tenant Improvement - \$280 Multi- Family/Commercial/Industrial: 1-25 Devices - \$280 Each Additional 25 Devices - \$115	Single Family/Tenant Improvement - \$288 Multi- Family/Commercial/Industrial: 1-25 Devices - \$288 Each Additional 25 Devices - \$118
Fire	S-108	FIRE BUILDING PLAN REVIEW	\$280 per plan or deposit with actual costs as determined by staff	\$288
Fire	S-109	FIRE BUSINESS INSPECTION - ANNUAL	\$195 per permit	\$200
Fire	S-109A	FIRE BUSINESS INSPECTION - NEW	\$280 per permit	\$288
Fire	S-117	FIRE FALSE ALARM RESPONSE	First and Second Alarm within a 30 day period - No Charge Third alarm within a 30 day period - \$150 4th and 5th alarm within a 30 day period - \$200 each subsequent alarm within a 30 day period - \$250	First and Second Alarm within a 30 day period - No Charge Third alarm within a 30 day period - \$154 4th and 5th alarm within a 30 day period - \$205 each subsequent alarm within a 30 day period - \$257
Fire	S-118	FIRE FLOW TEST	\$195 per test	\$200
Fire	S-108A	FIRE PHOTOVOLTAIC SYST. PLAN REVIEW	\$118 per plan	\$121
Fire	S-106A	FIRE SPRINKLER INSPECTION	Single Family/Tenant Improvement - \$560 (2 inspections) Modular Building - \$280 (1 inspection) Multi-Family/Commercial/Industrial: 1-100 Heads - \$560 Each Additional 50 Heads - \$225 Over 300 Heads - Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs	Single Family/Tenant Improvement - \$575 (2 inspections) Modular Building - \$288 (1 inspection) Multi-Family/Commercial/Industrial: 1-100 Heads - \$575 Each Additional 50 Heads - \$231 Over 300 Heads - Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs
Fire	S-106	FIRE SPRINKLER PLAN CHECK	Single Family/Tenant Improvement - \$280 Multi- Family/Commercial/Industrial: 1-100 Heads - \$280 Each Additional 100 Heads - \$115	Single Family/Tenant Improvement - \$288 Multi- Family/Commercial/Industrial: 1-100 Heads - \$288 Each Additional 100 Heads - \$118
Fire	S-107	FIRE SUPPRESSION SYSTEM - FIXED	Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs	No Change
Fire	S-107A	FIRE SUPPRESSION SYSTEM - HOOD	Plan Check - \$280 Inspection - \$280	Plan Check - \$288 Inspection - \$288

Dept	REF #	SERVICE	Current	Proposed
Fire	S-112	HAZARDOUS MATERIALS ANNUAL INSPECT	Underground/Aboveground tanks: Operating Permit - \$280 plus \$115 for every tank over 5 Change/Install - \$280 plus \$115 for every tank over 1 Remove/Abandon - \$225 plus \$85 for every tank over 1 All Other Hazardous Materials Permits - \$280 per permit	Underground/Aboveground tanks: Operating Permit - \$288 plus \$118 for every tank over 5 Change/Install - \$288 plus \$118 for every tank over 1 Remove/Abandon - \$231 plus \$87 for every tank over 1 All Other Hazardous Materials Permits - \$288 per permit
Fire	S-114	ONE-TIME FIRE INSPECTION/PERMIT	\$280 per permit Over 1 Hour - Charge the Fully Allocated Hourly Rates for all personnel involved plus any outside costs	\$288
Fire	S-115	PUBLIC FIREWORKS DISPLAY INSP/PRMT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Fire	S-113	STATE MANDATED INSPECTION	Care Facility: (These fees are set by the State) 1-25 persons - \$50 26+ persons - \$100 Other Occupancies - \$280 plus \$140 for each floor after the first floor Charge fully allocated hourly rate for any 2nd re-inspections For any inspections not identified charge the Fully Allocated Hourly Rates for any time involved.	No Change
Fire	S-119	WEED ABATEMENT	Non-Compliance after 3rd Inspection - \$415 Non-Compliance after 4th Inspection - \$415 Lot Cleared - \$670 plus the actual cost of clearing	Non-Compliance after 3rd Inspection - \$426 Non-Compliance after 4th Inspection - \$426 Lot Cleared - \$688 plus the actual cost of clearing
Police	S-080B	ALARM REGISTRATION RENEWAL	\$20 per renewal	\$21
Police	S-089B	AMPLIFIED SOUND PERMIT	\$180 per application	\$185
Police	S-100	ANIMAL CONTROL SERVICES	Annual Dog License: Spayed/Neutered - \$25 Non-Spayed/Neutered - \$100 Late Fee - \$20	Annual Dog License: Spayed/Neutered - \$26 Non-Spayed/Neutered - \$103 Late Fee - \$20
Police	S-101	ANIMAL RELEASE/REDEMPTION	\$50 per animal for first offense and \$100 per animal thereafter	\$51 per animal for first offense and \$103 per animal thereafter
Police	S-077	BINGO PERMIT	Remote Caller - \$125 per permit Other - \$50 per permit (This fee is limited by the State)	Remote Caller - \$128 per permit Other - \$50 per permit (This fee is limited by the State)
Police	S-089A	BLOCK PARTY PERMIT	\$200 per application	\$205
Police	S-076A	CARDROOM ESTABLISHMENT PERMIT	New - \$480 per application plus Livescan fees Renewal - \$270 per renewal plus Livescan fees	New - \$493 per application plus Livescan fees Renewal - \$277 per renewal plus Livescan fees
Police	S-076	CARD ROOM TECHNICIAN PERMIT	New - \$135 per permit per year plus DOJ fees Renewal - \$75 per permit (no DOJ Fees)	New - \$139 per permit per year plus DOJ fees Renewal - \$77 per permit (no DOJ Fees)
Police	S-088	CONCEALED WEAPONS PERMIT	New Permit - \$100 Renewal Permit - \$25 Amended Permit - \$10 Psychological testing costs are added to the above fees up to \$150	New Permit - \$103 Renewal Permit - \$26 Amended Permit - \$10 Psychological testing costs are added to the above fees up to \$150
Police	S-081	DUI EMERGENCY ACCIDENT RESPONSE	Per Government Code Section 53155, charge the actual costs incurred up to \$12,000 per response for all responding personnel	No Change
Police	S-093	FINGERPRINTING	\$35 per request plus DOJ Fees	\$36
Police	S-098E	FIREARM STORAGE	\$295 per case	\$303
Police	S-084	IMPOUNDED VEHICLE RELEASE	\$435 per vehicle	\$447
Police	S-104	KENNEL PERMIT	\$860 per application	\$883
Police	S-083	MISDEMEANOR BOOKING PROCESSING	\$200 per booking	\$205
Police	S-080A	NEW POLICE ALARM REGISTRATION	\$25 per permit	\$26
Police	S-085	NON-IMPOUND VEHICLE RELEASE	\$160 per vehicle	\$164

Dept	REF #	SERVICE	Current	Proposed
Police	S-089	PARADE & ASSEMBLIES PERMIT	Minor - \$485 per permit Major - Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Garbage/Recycling Cans - \$2 per set Park Usage - \$25 per hour Street Parking Per Block: \$50/0-50 vehicles \$100/51-100 vehicles \$150/101+ vehicles plus the actual cost for all staff the day of the event.	Minor - \$498 per permit Major - Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs. Garbage/Recycling Cans - \$2 per set Park Usage - \$26 per hour Street Parking Per Block: \$51/0-50 vehicles \$103/51-100 vehicles \$154/101+ vehicles plus the actual cost for all staff the day of the event.
Police	S-080C	POLICE BACKGROUND CHECK	\$110 per application plus any DOJ fees	\$113
Police	S-098B	POLICE DANCE PERMIT	\$210 per application	\$216
Police	S-095	POLICE DIGITAL COPY	\$20 per device	\$21
Police	S-098C	POLICE ENTERTAINMENT PERMIT	\$210 per application	\$216
Police	S-080	POLICE FALSE ALARM RESPONSE	First alarm within a calendar year - No Charge Second alarm within calendar year - \$200 3rd, 4th, and 5th alarm within a calendar year - \$250 each subsequent alarm within a calendar year - \$300	First alarm within a calendar year - No Charge Second alarm within calendar year - \$205 3rd, 4th, and 5th alarm within a calendar year - \$257 each subsequent alarm within a calendar year - \$308
Police	S-096	POLICE REPORT COPY	\$0.20 per page	No Change
Police	S-098	POLICE SPECIAL SERVICES	Charge the Fully Allocated Hourly Rates for all personnel involved	No Change
Police	S-079	PUBLIC DISTURBANCE RESPONSE	First Response - No Charge Each additional response - \$200	\$205
Police	S-092	RECORDS CHECK/CLEARANCE LETTER	\$80 per letter	\$82
Police	S-091	RV OVERNIGHT PARKING PERMIT	\$20 per permit	\$21
Police	S-098A	TOW TRUCK BUSINESS REVIEW	\$410 per application	\$421
Police	S-098F	VALET PARKING PERMIT	\$470 per application	\$483
Police	S-086	VEHICLE EQUIP CORRECTION INSPECT.	\$35 per inspection to be charged for all inspections	\$36
Police	S-087	VIN VERIFICATION	\$60 per request	\$62
Public Works	S-070W	APPEAL TO PW COMMISSION	\$3,265 per appeal	\$3,353
Public Works	S-071	BULEPRINT/MAP REPRODUCTION	Actual costs as determined by staff	No Change
Public Works	S-071A	BOND REDUCTION	\$4,260 per application	\$4,375
Public Works	S-061	CURB AND/OR GUTTER INSPECTION	\$580 per permit + \$165 per 50 linear feet after the first 50 linear feet	\$596 per permit + \$169 per 50 linear feet after the first 50 linear feet
Public Works	S-063	DRIVEWAY APPROACH INSPECTION	Residential - \$580 per permit Commercial - \$745 per permit	Residential - \$596 per permit Commercial - \$765 per permit
Public Works	S-126	DAMAGE TO CITY PROPERTY	Charge the Fully Allocated Hourly Rates of any personnel involved plus any material or outside costs	No Change
Public Works	S-070	EMERG BARR./WARNING DEVICE PLACEMNT	Charge the actual cost of all personnel and equipment used.	No Change
Public Works	S-068B	ENCROACHMENT INSPECTION - POTHOLES	\$1,105 per permit plus \$165 per location after 5 locations	\$1,135 per permit plus \$169 per location after 5 locations
Public Works	S-0700	ENGINEERING STUDY REVIEW	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Public Works	S-070J	HAUL ROUTE PERMIT	\$1,070 per permit	\$1,099
Public Works	S-070P	IMPROVEMENT AGREEMENT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Public Works	S-070T	IMPROVEMENT/GRADING INSPECTIONS	Deposit of 10% of Engineer's Estimated Valuation with charges at the Fully Allocated Hourly Rates for all personnel involved and any outside costs.	No Change
Public Works	S-070S	IMPROVEMENT/GRADING PLAN REVIEW	Improvement/Grading Plans - Deposit based on the valuation amounts below with charges at the fully allocated hourly rates for all personnel involved plus any outside costs: \$0-\$500,000 Valuation - 2.75% of the engineer's estimated valuation \$500,001-\$1 million - 2.5% of the engineer's estimated valuation over \$500,000 \$1 million+ - 1.5% of the engineer's estimated valuation over \$1 million	No Change
Public Works	S-071B	LIGHTING PHOTOMETRIC REVIEW	\$3,475 per application	\$3,569

Dept	REF #	SERVICE	Current	Proposed
Public Works	S-070I	OVERWIDE/LONG/HEAVY LOAD PERMIT	These fees are set by the State: The City should charge Caltrans fee.	No Change
Public Works	S-069	NON-CONST ENCROACHMENT PERMIT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Public Works	S-070Y	PRIVATE EASEMENT CREATION	\$5,225 per application	\$5,366
Public Works	S-070X	PUBLIC EASEMENT CREATION	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Public Works	S-070M	PW - ADDITIONAL INSPECTION	Charge the fully allocated hourly rates for all personnel used plus any outside costs.	No Change
Public Works	S-070N	PW - ADDITIONAL PLAN REVIEW	Charge the fully allocated hourly rates for all personnel used plus any outside costs.	No Change
Public Works	S-070Z	RIGHT OF WAY DEDICATION	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Public Works	S-068	ROADWAY CONSTRUCTION INSPECTION	\$1,680 per permit + \$1,540 per 50 square feet after the first 50 square feet	\$1,725 per permit + \$1,582 per 50 square feet after the first 50 square
Public Works	S-062	NEW SIDEWALK INSPECTION	\$580 per permit + \$165 per 250 square feet after the first 250 square feet	\$596 per permit + \$169 per 250 square feet after the first 250 square feet
Public Works	S-62A	SIDEWALK RAMP INSPECTION	\$580 per permit (maximum of two ramps per permit)	\$596
Public Works	S-071C	SHOPPING CART CONTANIMENT PLAN REVIEW		NEW-\$220 Per Application
Public Works	S-123	SPECIAL PARKING PLACEMENT/REMOVAL	Collect a deposit and charge the Fully Allocated Hourly Rates of any personnel involved plus any material or outside costs	No Change
Public Works	S-070V	STORMWATER MITIGATION PLAN REVIEW	\$1,320 per plan	\$1,356
Public Works	S-070U	STORMWATER POLLUTION PREV. PLAN REV	\$1,320 per application	\$1,356
Public Works	S-070Q	STREET/RIGHT-OF-WAY ABANDON. REV.	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	No Change
Public Works	S-070F	TEMPORARY ENCROACHMENT PERMIT	\$250 per permit	\$257
Public Works	S-070A	TRAFFIC CONTROL PLAN/INSP - RESID.	\$620 per permit	\$637
Public Works	S-070B	TRAFFIC CONTROL PLAN/INSP-ART/COLL	\$780 per permit plus \$385 per each additional day after the first day	\$801 per permit plus \$395 per each additional day after the first day
Public Works	S-070C	TRAFFIC CONTROL PLAN/INSP-INTERSCT	Deposit and Fee Agreement with charges at the Fully Allocated Hourly Rates for all personnel involved plus any outside costs.	N/A
Public Works	S-070D	TRAFFIC CONTROL PLAN/INSP-MULT LOC	\$555 per permit plus: Residential Street-\$110 per day Arterial/Collector Street-\$220 per day	\$570 per permit plus: Residential Street-\$113 per day Arterial/Collector Street-\$226 per day
Public Works	S-070E	TRAFFIC CONTROL PLAN/INSP-ROAD CLOS	\$1,955 per permit plus \$415 per day	\$2,008 per permit plus \$426 per day
Recreation	S-120	ADULT SPORTS	Softball: Resident - \$750 per team Non-Resident - \$900 per team	No Change
Recreation	S-122	FACILITY/BALLFIELD RENTAL	See Recreation Facility Rental Fees	No Change
Recreation	S-121C	NATIONAL PARK SERVICE	Fees from use of the properties	No Change
Recreation	S-121B	SENIOR CENTER	Membership: Resident - \$30 Non-Resident - \$53 Special Events: Resident - \$8 Non-Resident - \$8	Membership: Resident - \$35 Non-Resident - \$50 Special Events: Resident - \$7 Non-Resident - \$10
Recreation	S-121A	TEEN CENTER	Membership: Yearly: Resident - \$53 Non-Resident - \$75 6 Months: Resident - \$30 Non-Resident - \$53 Summer Only: Resident - \$23 Non-Resident - \$38 Daily: Resident - \$5 Non-Resident - \$8 50% of all children in the same family after the first child	Membership: Yearly: Resident - \$58 Non-Resident - \$83 6 Months: Resident - \$30 Non-Resident - \$53 Summer Only: Resident - \$23 Non-Resident - \$38 Daily: Resident - \$5 Non-Resident - \$8 50% of all children in the same family after the first child

Dept	REF #	SERVICE	Current	Proposed
Recreation	S-121C	YOUTH CENTER	Yearly Membership - \$53 6 Months Membership - \$30 Summer/Breaks - \$23 per week Non-Resident: Yearly - \$75 6 Month - \$53 Summer/Breaks - \$38 per week Daily: Resident - \$5 Non-Resident - \$8 7 Week Smart Start Programs: Members - \$15 Non-Members - \$53 Camps: Members - \$30 Non-Members - \$60 Non-Resident: 7 week Smart Start Programs - \$60 Camps - \$83 50% off All Children in the Same Family After Child 1	Yearly Membership - \$58 6 Months Membership - \$30 Summer/Breaks - \$23 per week Non-Resident: Yearly - \$83 6 Month - \$53 Summer/Breaks - \$38 per week Daily: Resident - \$5 Non-Resident - \$8 7 Week Smart Start Programs: Members - \$15 Non-Members - \$53 Camps: Members - \$30 Non-Members - \$60 Non-Resident: 7 week Smart Start Programs - \$60 Camps - \$83 50% off All Children in the Same Family After Child 1
Recreation	S-121	YOUTH SPORTS	Resident - \$30 No-Resident \$60	Resident - \$36 Non-Resident \$52

CITY OF MARINA
BUILDING & SAFETY FEE SCHECULE
BULIDING PERMIT FEES

SCHEDULE C-1

Service	Current	Proposed
Building Permit Issuance	\$60	\$62
BUILDING PERMITS		
Building Permit Under \$500 Valuation	\$36	No Change
Building Permit \$501-\$2,000 Valuation	\$36 + \$4.40 for each \$100 over \$500	No Change
Building Permit \$2,001-\$25,000 Valuation	\$102 + \$20.43 for each \$1,000 over \$2,000	No Change
Building Permit \$25,001-\$50,000 Valuation	\$572 + \$14.84 for each \$1,000 over \$25,000	No Change
Building Permit \$50,001-\$100,000 Valuation	\$943 + \$10.22 for each \$1,000 over \$50,000	No Change
Building Permit \$100,001-\$500,000 Valuation	\$1,454 + \$7.96 for each \$1,000 over \$100,000	No Change
Building Permit \$500,001-\$1,000,000 Valuation	\$4,638 + \$6.82 for each \$1,000 over \$500,000	No Change
Building Permit Over \$1,000,000 Valuation	\$8,048 + \$4.82 for each \$1,000 over \$1,000,000	No Change
BUILDING PLAN CHECK		
Building Plan Check Under \$500 Valuation	\$23	No Change
Building Plan Check \$501-\$2,000 Valuation	\$23 + \$2.93 for each \$100 over \$500	No Change
Building Plan Check \$2,001-\$25,000 Valuation	\$67 + \$13.22 for each \$1,000 over \$2,000	No Change
Building Plan Check \$25,001-\$50,000 Valuation	\$371 + \$9.68 for each \$1,000 over \$25,000	No Change
Building Plan Check \$50,001-\$100,000 Valuation	\$613 + \$6.64 for each \$1,000 over \$50,000	No Change
Building Plan Check \$100,001-\$500,000 Valuation	\$945 + \$5.17 for each \$1,000 over \$100,000	No Change
Building Plan Check \$500,001-\$1,000,000 Valuation	\$3,013 + \$4.44 for each \$1,000 over \$500,000	No Change
Building Plan Check Over \$1,000,000 Valuation	\$5,233 + \$1.30 for each \$1,000 over \$1,000,000	No Change
MISCELLANEOUS:		
Window Changeout - SFR	\$228	\$234
Exterior Siding - SFR	\$228	\$234
Re-Roof: SFR	\$228	\$234
Non-SFR	\$276	\$283
Miscellaneous Building Permit	\$315	\$324
Demolition Permit	\$190	\$195
Duplicate Inspection Card	\$61	\$63
Duplicate Certificate of Occupancy	\$61	\$63
Temporary Certificate of Occupancy	\$61	\$63
Other Inspections not specified	\$144	\$148
Overtime Inspection (4 hour minimum)	OT Hourly Rate	No Change
Additional Plan Review	Hourly Rate	No Change
Expedited Plan Review in addition to regular Plan Review Fee	OT Hourly Rate	No Change
Overtime Hourly Rate is 120% of the Regular Hourly Rate		

CITY OF MARINA
BUILDING & SAFETY FEE SCHEDULE
MECHANICAL, ELECTRICAL, AND PLUMBING PERMIT FEES

SCHEDULE C-2

Service	Current	Proposed
Permit Issuance	\$60	\$62
ELECTRICAL PERMITS		
Electrical Sign	\$251	\$258
Power Apparatus	\$247	\$254
Temporary Power Pole	\$233	\$239
Services, Switchboards, Control Centers, & Panels		
SFR	\$345	\$354
Non-SFR	\$315	\$324
Pole or Platform Mounted Fixtures (Every 5 Lights)	\$393	\$404
Recept, Switch, Lighting Outlet, and Lighting Fixture, per fixture		
First 10 items	\$291	\$299
Each item over 10	\$5	\$5
Combo Permit: EV Charging Station	\$315	\$324
Combo Permit: Swimming Pool		
SFR	\$672	\$690
Non-SFR	\$926	\$951
Combo Permit: In-Ground Spa		
SFR	\$479	\$492
Non-SFR	\$609	\$625
Combo Permit: Solar System		
SFR	\$315	\$170
Non-SFR	\$479	\$492
Meter Reset	\$228	\$234
Miscellaneous Electrical Permit	\$158	\$162
PLUMBING PERMITS		
Backflow Protection Device	\$133	\$137
Expansion Tank	\$133	\$137
Miscellaneous Plumbing Permit	\$158	\$162
MECHANICAL PERMITS		
Commercial Air Handling Unit (Per Unit)	\$467	\$480
Independent Venting System	\$467	\$480
Type I & II Hood served by Mechanical Exhaust	\$467	\$480
Miscellaneous Mechanical Permit	\$158	\$162
Inspections not specified	\$144	\$148
Reinspections	\$144	\$148
After Hours Inspection (4 hour minimum)	Hourly Rate	No change
Plan Check - 100% of Permit Fee		No change
Overtime Hourly Rate is 120% of the Regular Hourly Rate		

Recreation Facility Rental Fees		
Current		Proposed
Field Use, Athletic Events CLASS I		No Change
A. Community Youth Groups - Any organized youth group which is non-profit, has a majority of members who are Marina residents age 17 years and under, has volunteer adult leaders or chaperones, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure, meets regularly, and is primarily interested in serving school-age youth of the community.		
B. Community Adult Groups - Any organized group which is non-profit, has a majority of members who are Marina residents, is recreational in nature, has no membership restrictions other than age and gender, has a defined organizational structure and meets regularly.		
C. Resident Use, Private - Any resident group or individual not meeting the requirements of another class which wishes to use a facility(s) for private recreational activities.		
Class I		
	<u>Service Fees</u>	
Field Use, Per Hour	\$25	
Field Prep	\$45	
Lights, Per Hour	\$45	
Staff, Per Hour	FBHR	
Restrooms	\$75	
Deposit	\$150	
\$100 Non-refund cancel fee		
Concession Stand	\$75 per day	
\$225 per season		
Electronic Scoreboard	\$100 Deposit	
CLASS II		
A. Commercial Use - Groups or organizations that are, by their nature, commercial or profit oriented.		
B. Non-resident - Any non-resident group or individual not meeting the requirements of another class, which wishes to use a facility for private recreational activities.		
	<u>Service Fees</u>	
Field Use, Per Hour	\$45	
Field Prep	\$45	
Lights, Per Hour	\$45	
Staff, Per Hour	FBHR	
Restrooms	\$75	
Deposit	\$250	
\$150 Non-refund cancel fee		
Concession Stand	\$115 per day	
\$300 per season		
Electronic Scoreboard	\$100 Deposit	
Park Field Use	\$40	
Park Rental Restroom Use	\$75	
ROCKY HAN COMMUNITY CENTER		No Change
	<u>Service Fees</u>	
Resident	\$45/hr	
Resident Nonprofit	\$30/hr	
City Sponsored	\$0	
Nonresident	\$75/hr	
Nonresident Nonprofit	\$60/hr	
Damage Deposit	\$500	
Facility Maintenance Fee	\$150	
Sanitation Fee	\$300	
Kitchen Fee	\$55	
Event Permit	\$60	
Admin Rental Service Fee	\$75	

Current		Proposed
VINCE DIMAGGIO PARK FIRESIDE ROOM		
	<u>Service Fees</u>	No Change
Resident	\$40/hr	
Resident Nonprofit	\$30/hr	
City Sponsored	\$0	
Nonresident	\$45/hr	
Nonresident Nonprofit	\$40/hr	
Damage Deposit	\$250	
Facility Maintenance Fee	\$115	
Sanitation Fee	\$150	
Kitchen Fee	\$40	
Event Permit	\$60	
Admin Rental Service Fee	\$75	
Special Event Grounds Use Only	\$190	
Small Family Group (20 or less)		
SCOUT BUILDING AT GLORYA JEAN TATE PARK		
	<u>Service Fees</u>	No Change
Resident	\$40/hr	
Resident Nonprofit	\$30/hr	
City Sponsored	\$0	
Nonresident	\$55/hr	
Nonresident Nonprofit	\$45/hr	
Damage Deposit	\$250	
Facility Maintenance Fee	\$115	
Sanitation Fee	\$150	
Kitchen Fee	\$40	
Admin Rental Service Fee	\$75	
Special Event Grounds Use Only	\$190	
Small Family Group (20 or less)		
Grounds Use Only	\$40 per day	
WENDY HILL COMMUNITY PARK		
	<u>Service Fees</u>	No Change
Damage Deposit	\$300	
Event Permit	\$60	
Admin Rental Service Fee	\$40	
Special Event Grounds Use Only	\$190 Small Family Group (20 or less)	
Grounds Use Only	\$40 per day	
MARINA SKATE PARK		
	<u>Service Fees</u>	No Change
Damage Deposit	\$300	
Event Permit	\$60	
Admin Rental Service Fee	\$40	
Special Event Grounds Use Only	\$190 Small Family Group (20 or less)	
Grounds Use Only	\$40 per day	

Current		Proposed
MARINA TEEN CENTER		
	<u>Service Fees</u>	No Change
Resident	\$45/hr	
Resident Nonprofit	\$30/hr	
City Sponsored	\$0	
Nonresident	\$75/hr	
Nonresident Nonprofit	\$60/hr	
Damage Deposit	\$500	
Facility Maintenance Fee	\$150	
Sanitation Fee	\$300	
Kitchen Fee	\$55	
Event Permit	\$60	
Admin Rental Service Fee	\$75	
MARINA YOUTH CENTER		
	<u>Service Fees</u>	No Change
Resident	\$40/hr	
Resident Nonprofit	\$30/hr	
City Sponsored	\$0	
Nonresident	\$55/hr	
Nonresident Nonprofit	\$45/hr	
Damage Deposit	\$250	
Facility Maintenance Fee	\$115	
Sanitation Fee	\$150	
Kitchen Fee	\$40	
Event Permit	\$60	
Admin Rental Service Fee	\$75	
Special Event Grounds Use Only	\$190 Small Family Group (20 or less)	
Grounds Use Only	\$40 per day	

	Current	Proposed
Liability Insurance (requirement): Insurance is available for purchase through the City. Liability Insurance:		
1-50 people	\$155	No Change
51-150 people	\$165	No Change
151-250 people	\$195	No Change
251-500 people	\$230	No Change
Liquor Liability Insurance:		
1-50 people	\$25	No Change
51-150 people	\$30	No Change
151-250 people	\$30	No Change
251-500 people	\$30	No Change
Alcoholic Beverage Permit Fee	\$450	No Change
Equipment Rental		
EQUIPMENT RENTAL	\$8	No Change
Tables		
Table Deposit:		
1-20 Tables	\$75	No Change
21-40 Tables	\$115	No Change
41+ Tables	\$150	No Change
Chairs, Off-site Rental	\$2 per chair	No Change
Chair Deposit:		
1-20 Tables	\$75	No Change
21-40 Tables	\$115	No Change
41+ Tables	\$150	No Change
Audio System (Civic Center)	\$75	No Change
Audio System (Portable)	\$75	No Change
Audio System Deposit	\$200	No Change
Alcoholic Beverage Permit	\$450	No Change
Over 100 Attendees	FBHR	No Change

ORDINANCE NO. 2025-11

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MARINA
AMENDING SECTION 10.60.010 “SPEED LIMITS ESTABLISHED” OF
CHAPTER 10.60 “SPEED LIMITS” OF TITLE 10 “VEHICLES AND TRAFFIC,”
OF THE MUNICIPAL CODE TO ADOPT *PRIMA FACIE* SPEED LIMITS
PURSUANT TO AN ENGINEERING AND TRAFFIC SURVEY AND THE
CALIFORNIA VEHICLE CODE

WHEREAS, California Vehicle Code Sections 22357 and 22358 provide that local entities may declare *prima facie* speed limits of more than 25 miles per hour on City streets on the basis of an engineering and traffic survey; and

WHEREAS, THE California Vehicles Code Section 627 defines an engineering and traffic survey to include consideration of all of the following:

- 1) Prevailing speeds as determined by traffic engineering measurements;
- 2) Accident records;
- 3) Highway, traffic and roadside conditions not readily apparent to the driver; and

WHEREAS, the City of Marina has completed an engineering and traffic survey pursuant to California Vehicle Code Sections 22357 and 22358.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARINA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City of Marina is authorized to use radar enforcement of speed limits on local streets pursuant to the *prima facie* speed limits specified in the California Vehicle Code and on other streets if the speed limits established by the City are consistent with the results of an engineering and traffic survey conducted according to the standards set forth in the California Vehicle Code.

SECTION 2. The City Council of the City of Marina finds and declares that an Engineering and Traffic Survey has been completed in full compliance with the requirements of the California Vehicle Code.

SECTION 3 Based on the findings and recommendations of the Engineering and Traffic Survey, all Subsections of Section 10.60.010 entitled “Speed Limits Established” of Title 10, Chapter 10.60, of the Marina Municipal Code are amended, repealing in their entirety and replacing Subsections A through G and adding Subsections H through Y; to read in their entirety as follows:

“A. Reservation Road, as follows:

1. Thirty-five miles per hour from Dunes Drive to Beach Road;
2. Thirty miles per hour from Beach Road to Del Monte Blvd;
3. Thirty-five miles per hour from Del Monte Blvd to Crescent Ave;
4. Forty miles per hour from Crescent Ave to Salinas Ave;
5. Fifty miles per hour from Salinas Avenue to Imjin Parkway;
6. Fifty-five miles per hour from Imjin Parkway to Blanco Road.

- B. Del Monte Boulevard, as follows:
 - 1. Thirty-Five miles per hour from six hundred feet south of Reindollar Avenue to Reservation Road;
 - 2. Thirty miles per hour from Reservation Road to Beach Road;
 - 3. Forty miles per hour from Beach Road to Marina Greens Drive.
- C. Cardoza Avenue, as follows:
 - 1. Thirty miles per hour from Reservation Road to the end thereof, which is approximately six hundred feet north of Lakewood Drive.
- D. Carmel Avenue, as follows:
 - 1. Twenty-five miles per hour from Del Monte Boulevard to approximately 300 feet west of Everett Drive;
 - 2. The prima facie speed limit on Carmel Avenue from approximately 300 feet west of Everett Drive to Bostick Avenue shall be fifteen miles per hour when children are present;
 - 3. Twenty-five miles per hour from Bostick Avenue to Salinas Avenue.
- E. California Avenue, as follows:
 - 1. Thirty miles per hour from Reservation Road to Carmel Avenue;
 - 2. Twenty-five miles per hour from Carmel Avenue to Reindollar Avenue;
 - 3. Forty miles per hour from Reindollar Avenue to Imjin Parkway;
 - 4. Thirty miles per hour from Imjin Parkway to 8th Street.
- F. Crescent Avenue, as follows:
 - 1. Thirty miles per hour from Carmel Avenue to Reservation Road;
 - 2. Twenty-five miles per hour from Reservation Road to the end thereof, which is approximately two hundred fifty feet north of Quebrada Del Mar.
- G. Beach Road, as follows:
 - 1. Thirty miles per hour from Reservation Road to Del Monte Boulevard;
 - 2. Twenty-five miles per hour from Del Monte Boulevard to De Forest Road;
 - 3. The prima facie speed limit from Begonia Circle to Villa Circle shall be fifteen miles per hour when children are present.
- H. 2nd Avenue, as follows:
 - 1. Forty miles per hour from Divarty Street to 8th Street;
 - 2. Thirty-five miles per hour from 8th Street to Imjin Parkway.
- I. 3rd Avenue, as follows:
 - 1. Twenty-five miles per hour from 8th Street to Imjin Parkway.
- J. 8th Street, as follows:
 - 1. Twenty-five miles per hour from 2nd Avenue to 3rd Avenue;
 - 2. Thirty-five miles per hour from 5th Avenue/California Avenue to Inter-Garrison Road.

- K. 9th Street, as follows:
 - 1. Twenty-five miles per hour from 1st Avenue to 2nd Avenue.
- L. De Forest Road, as follows:
 - 1. Thirty miles per hour from Beach Road to Reservation Road.
- M. Reindollar Avenue, as follows:
 - 1. Twenty-five miles per hour from Del Monte Boulevard to California Avenue;
 - 2. Twenty-five miles per hour from California Avenue to Carmel Avenue.
- N. Lake Drive, as follows:
 - 1. Twenty-five miles per hour from Palm Avenue to Reservation Road.
- O. Palm Avenue, as follows:
 - 1. Twenty-five miles per hour from Lake Drive to Del Monte Boulevard.
- P. Salinas Avenue, as follows:
 - 1. Twenty-five miles per hour from Carmel Avenue to Reservation Road.
- Q. Paul Davis Drive, as follows:
 - 1. Twenty-five miles per hour from Healy Avenue to Marina Greens Drive.
- R. Seacrest Avenue, as follows:
 - 1. Thirty miles per hour from Carmel Avenue to Reservation Road.
- S. Sunset Avenue, as follows:
 - 1. Twenty-five miles per hour from Reindollar Avenue to Carmel Avenue.
- T. Vaughan Avenue, as follows:
 - 1. Twenty-five miles per hour from Reindollar Avenue to Carmel Avenue.
- U. Crescent Street, as follows:
 - 1. The prima facie speed limit from Patton Parkway to Reindollar Avenue shall be twenty-five miles per hour when children are present.
- V. Patton Parkway, as follows:
 - 1. The prima facie speed limit from End (Marina High School) to Crescent Street shall be twenty-five miles per hour when children are present;
 - 2. Thirty-five miles per hour from Crescent Street to California Avenue.
- W. Preston Drive, as follows:
 - 1. Thirty miles per hour from Abrams Drive to Imjin Parkway.
- X. Abrams Drive, as follows:
 - 1. Thirty miles per hour from Preston Drive to Imjin Parkway (East).
 - 2. Thirty miles per hour from Preston Drive to Imjin Parkway (West).

Y. Imjin Parkway, as follows:

1. Forty-five miles per hour from State Route 1 to California Avenue;
2. Fifty miles per hour from California Avenue to Reservation Road.

Z. Marina Heights Drive, as follows:

1. Thirty miles per hour from California Avenue to Imjin Parkway.”

SECTION 4. The *prima facie* speed limit for each portion of Reservation Road, Del Monte Boulevard, Cardoza Avenue, Carmel Avenue, California Avenue, Crescent Avenue, Beach Road, 2nd Avenue, 3rd Avenue, 8th Street, 9th Street, De Forest Road, Reindollar Avenue, Lake Drive, Palm Avenue, Salinas Avenue, Paul Davis Drive, Seacrest Avenue, Sunset Avenue, Vaughan Avenue, Crescent Street, Patton Parkway, Preston Drive, Abrams Drive, Imjin Parkway, and Marina Heights Drive set forth in Section 3 hereof, shall be as set forth therein when signs are erected giving notice thereof.

SECTION 5. Any provision of the Marina Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to the extent necessary to effect the provisions of this Ordinance.

SECTION 6. The City Council hereby declares it would have passed this ordinance sentence by sentence, paragraph by paragraph, and section by section, and does hereby declare that the provisions of this ordinance are severable and, if for any reason any sentence, paragraph or section of this ordinance shall be held invalid, such decision shall not affect the validity of the remaining parts of this ordinance.

SECTION 7. This ordinance shall take effect and be in force thirty (30) days from and after its final passage.

SECTION 8. Within fifteen (15) days after the passage of this ordinance, the City Clerk shall cause it to be posted in the three (3) public places designated by resolution of the City Council.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Marina duly held on June 3, 2025, and was passed and adopted at a regular meeting duly held on August 6, 2025, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

June 2, 2025

Item No **13(b)**

Honorable Mayor and Members
Of the Marina City Council

City Council Meeting
of August 6, 2025

**CITY COUNCIL CONSIDER APPROVING APPOINTMENT OF TWO
COUNCIL MEMBERS TO SERVE AS THE CITY'S VOTING
DELEGATE AND VOTING DELEGATE ALTERNATE AT THE
ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE**

RECOMMENDATION:

It is recommended that the City Council:

1. Consider approving the appointment of two Council Members to serve as the City's Voting Delegate and Voting Delegate Alternate at the 2025 Annual League of California Cities Conference.

BACKGROUND:

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on October 10, 2025, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

ANALYSIS:

Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council ("**EXHIBIT A**")

FISCAL IMPACT:

Should the City Council approve this request, adequate funding is included in the FY 2025-2026 Budget and will be charged to General Fund, City Council, Travel & Meeting Account.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

REVIEWED/CONCUR:

Anita Sharp
Deputy City Clerk
City of Marina

Layne P. Long
City Manager
City of Marina



Council Action Advised by September 24, 2025

DATE: Wednesday, July 16, 2025

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 16, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 17, 7:30 a.m.-4:00 p.m. On Friday, Oct. 18, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI, Sec. 5(f).

July 31, 2025

Agenda Item: **13c**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting of
August 6, 2025

**STRENGTHENING THE CITY'S SHORT-TERM RENTAL (STR)
PROGRAM TO PROTECT NEIGHBORHOOD INTEGRITY**

REQUEST: It is requested that the City Council:

1. Direct staff to develop a dedicated complaint and reporting mechanism for short-term rentals (STRs).
2. Explore additional measures to ensure compliance with existing STR regulations—particularly around “owner-occupied” requirements.
3. Return with a proposed amendment to Marina Municipal Code Chapter 17.42.170 to prohibit the advertisement of unlicensed STRs, including the implementation of daily fines consistent with surrounding jurisdictions. **or, in the alternative,**
4. Direct staff to cease the STR Program and return with a sunset plan.

BACKGROUND:

In 2019, the City of Marina adopted a Short-Term Rental (STR) Program to help balance the demand for vacation rentals with the need to preserve neighborhood character and safeguard local housing availability. Under the adopted policy, STRs are only allowed in “owner-occupied” properties, which are defined as dwellings where the owner resides for at least six months and one day each year.

SUMMARY:

Marina is a city of neighbors, and housing affordability and availability continue to be pressing concerns in our community. Since the STR program’s inception, there has been no dedicated online mechanism for residents to report potential code violations or unlicensed STR activity. Without a public-facing complaint tool, enforcement remains limited and reactive.

Moreover, verifying “owner-occupied” status has proven challenging due to limited staffing capacity. This has led to growing concerns over STRs operating outside the bounds of local regulations—particularly by absentee investors whose interests may not align with our community values.

Other cities on the Peninsula, such as Monterey and Pacific Grove, have strengthened their STR enforcement by making it explicitly illegal to advertise non-licensed rentals and imposing daily penalties for violations. Marina should consider similar tools to increase compliance and deter illegal operators.

As Marina continues to grow, we must protect the spirit of our neighborhoods and ensure our housing remains for those who live, work, and contribute to our community. Strengthening our STR program with better tools, clearer enforcement, and updated policies will help maintain Marina as a city of neighbors—not investors.

NEXT STEPS:

To uphold the integrity of Marina's neighborhoods and address increasing concerns around STR activity, Council is asked to consider the following options:

1. Cease the STR Program and Create a Sunset Plan
Begin phasing out the existing Short-Term Rental Program by creating a structured sunset plan that includes notification to current permit holders, a defined timeline for license expiration, and enforcement mechanisms to ensure a full wind-down of the program.
2. Develop a Public Reporting Tool
Create a publicly accessible online form and/or webpage for residents to report unlicensed or non-compliant STRs in their neighborhoods.
3. Enhance Verification of "Owner-Occupied" Status
Explore new tools and processes to better confirm that STR properties meet the "owner-occupied" requirement (six months plus one day), as defined in current policy.
4. Amend Municipal Code to Prohibit Advertising of Illegal STRs
Draft and return with a proposed amendment to Marina Municipal Code Chapter 17.42.170 to:
 - Make it unlawful to advertise short-term rentals without a valid city-issued STR license.
 - Establish daily penalties for each day an illegal STR is advertised, modeled after similar ordinances in Monterey and Pacific Grove.
5. Return with Broader Policy Recommendations
Provide a comprehensive staff analysis on the impacts of STRs in Marina and return with additional recommendations for enforcement, staffing, and potential program revisions.

FISCAL IMPACT:

CONCLUSION:

This request is submitted for City Council consideration.

Respectfully submitted,

Jenny McAdams
Councilmember District 3