

RESOLUTION NO. 2021-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING THE APPROPRIATION OF \$40,000 FROM UNASSIGNED FUND BALANCE TO THE CARDOZA AVENUE AND BELLE DRIVE STORM DRAIN REPAIR PROJECT APR 2104, AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN ON-CALL CONTRACT WORK ORDER AND ALL CHANGE ORDERS ON BEHALF OF CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY

WHEREAS, during the month of November 2019, City staff received notice from the public that a sink hole was forming at the intersection of Cardoza Avenue and Belle Drive. Public Works provided immediate traffic control response to address public safety and began an investigation to the source of the sink hole; and

WHEREAS, investigating the street revealed a collapsed and leaking metal storm drain pipe that over time washed out the soil under the roadway. A repair project for the sinkhole would include coordinating with utility companies with adjacent utilities near the storm drain pipe, the removal replacement of the storm drain pipe, and the reconstruction of the roadway. The scope of the repairs is beyond the current in-house capacity; and

WHEREAS, At the January 13, 2021 meeting, City Council approved resolution No. 2020-155 awarding an on-call construction contract which is intended to address repairs such as this; and

WHEREAS, the current estimate to perform the storm drain repair under the current on-call construction contract is \$29,153.30; and

WHEREAS, the cost estimate for City staff construction inspection, administration, contingency and project closeout is \$10,800; and

WHEREAS, therefore, the total project costs estimate amounts to approximately \$40,000; and

WHEREAS, the project is categorically exempt under CEQA Section 15302, consisting of replacement and reconstruction of existing structures and facilities with no expansion of capacity.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve the appropriation of \$40,000 from unassigned fund balance to the Cardoza Avenue and Belle Drive Storm Drain Repair Project APR 2104; and
2. Authorize the Finance Director to make necessary accounting and budgetary entries; and
3. Authorize the City Manager to execute an on-call contract work order and all change orders on behalf of City subject to final review and approval by the City Attorney.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 2nd day of March 2021 by the following vote:

AYES: COUNCIL MEMBERS: Medina Dirksen, Burnett, Berkley, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of March 2, 2021

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2021-,
APPROVING THE APPROPRIATION OF \$40,000 FROM UNASSIGNED
FUND BALANCE TO THE CARDOZA AVENUE AND BELLE DRIVE
STORM DRAIN REPAIR PROJECT APR 2104, AUTHORIZING THE
FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND
BUDGETARY ENTRIES AND AUTHORIZING THE CITY MANAGER TO
EXECUTE AN ON-CALL CONTRACT WORK ORDER AND ALL
CHANGE ORDERS ON BEHALF OF CITY SUBJECT TO FINAL REVIEW
AND APPROVAL BY THE CITY ATTORNEY**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2021-, approving the appropriation of \$40,000 from unassigned fund balance to the Cardoza Avenue and Belle Drive Storm Drain Repair Project APR 2104; and
2. Authorizing the Finance Director to make necessary accounting and budgetary entries; and
3. Authorizing the City Manager to execute an on-call contract work order and all change orders on behalf of City subject to final review and approval by the City Attorney.

BACKGROUND:

During the month of November 2019, City staff identified a sink hole forming on the south west corner of Cardoza Avenue and Belle Drive. Public Works provided immediate traffic control response to address public safety and began an investigation into the source of the sink hole.

While excavation and or in-depth analysis has not been completed on this section, it can be assumed that the Storm Drain section in question is a safety concern, as the roadway is collapsing around the Storm Drain. Failing to correct the issue will lead to more damage while increasing overall costs. A repair project for the sinkhole would include coordinating with utility companies with adjacent utilities near the storm drainpipe, the removal replacement of the storm drainpipe, and the reconstruction of the roadway.

The scope of the repairs is beyond the current in-house capacity. At the January 13, 2021 meeting, City Council approved resolution No. 2020-155 awarding an on-call construction contract which is intended to address repairs such as this.

ANALYSIS:

The current estimate to perform the storm drain repair under the current on-call construction contract is \$29,153.30. Given that there has been no exploratory investigation into the extent of the needed repairs, staff is recommending a contingency of \$5,800 for the project. The cost estimate for City staff construction inspection, administration, and project closeout is \$5,000. The current estimated cost for the project is summarized below.

Estimated Project Cost

Construction	\$ 29,153.30
Construction Contingency (20%)	\$ 5,800.00
Inspection & Closeout	\$ 5,000.00
Total	\$ 39,953.30

Therefore, staff is recommending a total project budget of \$40,000.

California Environmental Quality Act (CEQA)

The project is categorically exempt under CEQA Section 15302, consisting of replacement and reconstruction of existing structures and facilities with no expansion of capacity.

FISCAL IMPACT:

Upon review of the Gas Tax fund, projections show that the Gas Tax fund would not have adequate funding for this repair. In addition, this expenditure qualifies as a one-time expenditure, and the City would not be exceeding the guidance of Resolution 2012-46 and spending more than its General Fund revenues by appropriating from unassigned fund balance, which was approximately \$5 million as of last audit.

Should the City Council approve this request, the City Finance Director will make all necessary accounting and budgetary entries for \$40,000 to be appropriated from unassigned fund balance to CIP Account No. APR 2104– Cardoza Avenue and Belle Drive Roadway Repair Project.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Mathew Jones
Public Works Superintendent
City of Marina

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina