

RESOLUTION NO. 2021-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING A CALTRANS LOCAL ROADWAY SAFETY PLAN (LRSP)
GRANT APPLICATION TO IMPROVE TRAFFIC SAFETY ON ROADWAYS
IN MARINA, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE
ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the California Department of Transportation (Caltrans) has developed a comprehensive Strategic Highway Safety Plan (SHSP) that defines goals, objectives, and strategies to reduce fatalities and serious injuries on all public roads. The SHSP requires collaboration with law enforcement, educators, emergency services, and other stakeholders and is a major component of the Highway Safety Improvement Program (HSIP), and;

WHEREAS, the HSIP is a Federal-aid program that incorporates a data-driven, strategic approach to improving highway safety that focuses on performance. Supporting safety improvement projects consistent with the State's SHSP, the HSIP finances projects specifically targeting roadway and intersection locations by identifying and implementing countermeasures to improve safety, and;

WHEREAS, a Local Road Safety Plan (LRSP) is the local Municipality version of the State SHSP, providing a framework for organizing stakeholders to identify, analyze, and prioritize roadway safety improvements on local and rural roads. The process of developing an LRSP can be tailored to local protocols, needs, and issues. However, safety projects stemming from the plan need to be consistent with Federal and State project funding requirements if those funds will be used for project implementation. Also, the plan should be viewed as a living document that can be continually reviewed and updated to reflect changing local needs and priorities, and;

WHEREAS, the HSIP is funded in cycles, with the last grant cycle funded with \$220 million. The City has successfully been awarded HSIP funds in the past for projects such as the Del Monte Blvd. and Beach Road roundabout project. Future HSIP funding applications are now required to have a LRSP adopted by the local Agency. A LRSP for the City of Marina is estimated to cost approximately \$45,000, and;

WHEREAS, to help agencies to fund their LRSP, Caltrans is providing 90% match grants in order to be eligible for the next HSIP cycle of grant funding. The City of Marina has submitted their letter of intent which was received and approved on April 14, 2021. Caltrans has provided the City with \$40,000 in reimbursable grant funding with a required match of \$5,000 from local funds, and;

WHEREAS, staff shall utilize on-call professional consultant support to create the LRSP. Not only will the LRSP demonstrate the City's responsiveness to identified safety challenges, but it will also provide a framework for the City to analyze and prioritize roadway safety improvements throughout the roadway network, and;

WHEREAS, the Plan will focus on identifying opportunities to improve traffic safety on roadways in the City using solutions from the **E**ngineering, **E**ducation, **E**nforcement, and **E**mergency services toolboxes (the 4 E's). Plan development will include: a review of City policies and programs in alignment with the 4 E's, analysis of Crash History Data, development of Countermeasures with local stakeholders (e.g. Law Enforcement, Public Health, Education, etc.), Outline of Program Implementation, and compiling the data into the LRSP, and;

WHEREAS, Caltrans has provided notice that the funding has been approved and ready for allocation by written request. Allocation requests require that the local matching funds be secured. Should the Council approve this request, a one-time General Fund transfer of \$45,000 shall be placed into the Capital Improvement Program (CIP) project fund 462.TBD. \$40,000 of the project costs will be reimbursed to the City by the Caltrans LRSP program grant funds.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve a Caltrans Local Roadway Safety Plan (LRSP) grant application to improve traffic safety on roadways in Marina, and;
2. Authorize the Finance Director to make all necessary accounting and budgetary entries.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 4th day of May 2021, by the following vote:

AYES: COUNCIL MEMBERS: Medina Dirksen, Burnett, Berkley, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

April 29, 2021

Item No. **8f(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting of
May 4, 2021

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2021-,
APPROVING A CALTRANS LOCAL ROADWAY SAFETY PLAN (LRSP)
GRANT APPLICATION TO IMPROVE TRAFFIC SAFETY ON
ROADWAYS IN MARINA, AND AUTHORIZING THE FINANCE
DIRECTOR TO MAKE ALL NECESSARY ACCOUNTING AND
BUDGETARY ENTRIES**

RECOMMENDATION:

It is recommended that the City Council:

1. Consider adopting Resolution No. 2021-, approving a Caltrans Local Roadway Safety Plan (LRSP) grant application to improve traffic safety on roadways in Marina, and;
2. Authorizing the Finance Director to make all necessary accounting and budgetary entries.

BACKGROUND:

The California Department of Transportation (Caltrans) has developed a comprehensive Strategic Highway Safety Plan (SHSP) that defines goals, objectives, and strategies to reduce fatalities and serious injuries on all public roads. The SHSP requires collaboration with law enforcement, educators, emergency services, and other stakeholders and is a major component of the Highway Safety Improvement Program (HSIP).

The HSIP is a Federal-aid program that incorporates a data-driven, strategic approach to improving highway safety that focuses on performance. Supporting safety improvement projects consistent with the State's SHSP, the HSIP finances projects specifically targeting roadway and intersection locations by identifying and implementing countermeasures to improve safety.

A Local Road Safety Plan (LRSP) is the local Municipality version of the State SHSP, providing a framework for organizing stakeholders to identify, analyze, and prioritize roadway safety improvements on local and rural roads. The process of developing an LRSP can be tailored to local protocols, needs, and issues. However, safety projects stemming from the plan need to be consistent with Federal and State project funding requirements if those funds will be used for project implementation. Also, the plan should be viewed as a living document that can be continually reviewed and updated to reflect changing local needs and priorities.

ANALYSIS:

The HSIP is funded in cycles, with the last grant cycle funded with \$220 million. The City has successfully been awarded HSIP funds in the past for projects such as the Del Monte Blvd. and Beach Road roundabout project. Future HSIP funding applications are now required to have a LRSP adopted by the local Agency. A LRSP for the City of Marina is estimated to cost approximately \$45,000.

To help agencies to fund their LRSP, Caltrans is providing 90% match grants in order to be eligible for the next HSIP cycle of grant funding. The City of Marina has submitted their letter of intent which was received and approved on April 14, 2021. Caltrans has provided the City with \$40,000 in reimbursable grant funding with a required match of \$5,000 from local funds.

Staff shall utilize on-call professional consultant support to create the LRSP. Not only will the LRSP demonstrate the City's responsiveness to identified safety challenges, but it will also provide a framework for the City to analyze and prioritize roadway safety improvements throughout the roadway network.

The Plan will focus on identifying opportunities to improve traffic safety on roadways in the City using solutions from the Engineering, Education, Enforcement, and Emergency services toolboxes (the 4 E's). Plan development will include: a review of City policies and programs in alignment with the 4 E's, analysis of Crash History Data, development of Countermeasures with local stakeholders (e.g. Law Enforcement, Public Health, Education, and local residents), Outline of Program Implementation, and compiling the data into the LRSP.

FISCAL IMPACT:

Caltrans has provided notice that the funding has been approved and ready for allocation by written request. Allocation requests require that the local matching funds be secured. Should the Council approve this request, a one-time General Fund transfer of \$45,000 shall be placed into the Capital Improvement Program (CIP) project fund 462.TBD. \$40,000 of the project costs will be reimbursed to the City by the Caltrans LRSP program grant funds.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer, Engineering Division
Public Works Department
City of Marina

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina