

RESOLUTION NO. 2021-120

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA ACCEPTING THE CITY OF MARINA AIRPORT BUILDING 510 NEW ROOF PROJECT AS COMPLETE AND AUTHORIZING THE FILING OF A NOTICE OF COMPLETION WITH THE MONTEREY COUNTY RECORDER'S OFFICE

WHEREAS, at the regular meeting of July 2, 2019, the City Council adopted Resolution No. 2019- 64, adopting the Fiscal Year 2019-20 and 2020-21 budgets. The Building 510 New Roof Project #2102 was listed as a funded, active project in the Airport Capital Projects Fund 460; and

WHEREAS, Building 510, located at 3240 Imjin Rd. had an existing built-up roof (Tar and Gravel) of approximately 19,000 square feet; and

WHEREAS, the scope of the work for this project included, evaluation of the existing roof, removal of loose gravel, and overlaying the existing roof with a single ply roofing membrane assembly. The existing roof was covered with a new membrane system with a 20 year no dollar limit warranty; and

WHEREAS, at the regular meeting of December 15, 2020, the City Council adopted Resolution No. 2020-150, awarding the City of Marina Airport Building 510 New Roof construction contract to Ross Roofing & Construction Inc. of Marina CA in the amount of \$165,000; and

WHEREAS, the final construction cost with one contract change order is \$166,100. The change order was for the removal of existing vent that was not used anymore; and

WHEREAS, the total project cost of \$208,598.60 is lower than the total allocated budget amount of \$220,243; and

WHEREAS, the City of Marina Airport Building 510 New Roof Project is now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office (**Exhibit A**). Following Council approval, the Contactor may replace its performance bond with a one-year warranty bond for the project and release contract retention 60 days after the recording of the Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Accept the City of Marina Airport Building 510 New Roof project as complete, and;
2. Authorize the filing of a Notice of Completion with the Monterey County Recorder's Office.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 16th day of November 2021, by the following vote:

AYES: COUNCIL MEMBERS: Medina Dirksen, Burnett, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Berkley

ABSTAIN: COUNCIL MEMBERS: None

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

After Recordation Return To:

City of Marina
Public Works Department
211 Hillcrest Avenue
Marina, CA 93933

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Marina, a municipal corporation, did, on the 15th day of June 2021, enter into a contract Ross Roofing& Construction Inc. of Marina, California wherein said contractor agreed to complete all work for the City of Marina Airport Building 510 New Roof Project in accordance with the plans, specifications, addenda and construction change order issued by the City of Marina.

That the work under said contract was completed by the contractor or assignee and accepted by the City of Marina on November 16, 2021.

The real property involved in said contract is described as 3240 Imjin Road, Marina California with the property interest of the City as Owner.

Dated: November 17, 2021

MARINA, a Municipal Corporation

BY _____
Brian McMinn, P.E./P.L.S.
Public Works Director/City Engineer

VERIFICATION

I, the undersigned, say: I am the Public Works Director/City Engineer of the City of Marina, a Municipal Corporation, and the declarant of the foregoing notice of completion: I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2021, at Marina, California.

Brian McMinn P.E./P.L.S.
Public Works Director/City Engineer

EXHIBIT B

PRE-CONSTRUCTION PHOTOS



POST-CONSTRUCTION PHOTOS



November 8, 2021

Item No. **8h(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of November 16, 2021

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2021-,
ACCEPTING THE CITY OF MARINA AIRPORT BUILDING 510 NEW
ROOF PROJECT AS COMPLETE AND AUTHORIZING THE FILING OF
A NOTICE OF COMPLETION WITH THE MONTEREY COUNTY
RECORDER'S OFFICE**

REQUEST:

City Council consider

1. Adopting Resolution No. 2021-, accepting the City of Marina Airport Building 510 New Roof project as complete; and
2. Authorizing the filing of a Notice of Completion with the Monterey County Recorder's Office.

BACKGROUND:

At the regular meeting of July 2, 2019, the City Council adopted Resolution No. 2019-64, adopting the Fiscal Year 2019-20 and 2020-21 budgets. The Building 510 New Roof Project #2102 was listed as a funded, active project in the Airport Capital Projects Fund 460.

Building 510, located at 3240 Imjin Road had an existing built-up roof (Tar and Gravel) of approximately 19,000 square feet and is the last of the five large hangar buildings at the Airport to be re-roofed.

The scope of the work for this project included, evaluation of the existing roof, removal of loose gravel, and overlaying the existing roof with a single ply roofing membrane. The existing roof was covered with a new membrane system with a 20 year no dollar limit warranty.

At the regular meeting of December 15, 2020, the City Council of the City of Marina adopted Resolution No. 2020-150, awarding the City of Marina Airport Building 510 New Roof construction contract to Ross Roofing & Construction Inc. of Marina CA in the amount of \$165,000 and establishing a 10% construction contingency.

ANALYSIS:

Following is the project expenditure summary:

Project Expenditure Summary		
Description	Budgeted Amount	Expense Amount
Project Management, Engineering, Construction Management & Inspection	\$ 38,743.00	\$ 42,498.60
Ross Roofing Construction Award	\$ 165,000.00	\$ 165,000.00
10% Construction Contingency	\$ 16,500.00	
Construction Change Order (1 total)		\$ 1,100.00
Total Construction Cost		\$ 166,100.00
Total Allocated Amount	\$ 220,243.00	
TOTAL PROJECT COST		\$ 208,598.60

The final construction cost with one contract change order is \$166,100. The change order was for the removal of an existing vent that was not used anymore. Start of construction was delayed due to material availability.

The total project cost of \$208,598.60 is lower than the total allocated budget amount of \$220,243. The project was completed within the allotted and approved contract working days. The project has ten-year warranty from Ross Roofing and a twenty-year material manufacturer warranty from Seaman Corporation, included as **EXHIBIT C**. **EXHIBIT B** includes before and after construction photos.

The City of Marina Airport Building 510 New Roof Project is now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office (**Exhibit A**). Following Council approval, the Contactor may replace its performance bond with a one-year warranty bond for the project and release contract retention 60 days after the recording of the Notice of Completion.

FISCAL IMPACT:

No additional budget impact due to this action. Approval will result in release of contract payment retention which was budgeted and approved at the time of contract award. Remaining project funds will be returned to the Airport Operations Fund.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Elvira Morla-Camacho, P.E., QSD
Project Management Services
Wallace Group

REVIEWED/CONCUR:

Jeff Crechriou
Airport Services Manager
City of Marina

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne Long
City Manager
City of Marina