

RESOLUTION NO. 2022-49

A RESOLUTION OF CITY COUNCIL OF THE CITY OF MARINA
AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS (RFP)
TO QUALIFIED FIRMS FOR AN ODOR ATTRIBUTION STUDY

WHEREAS, A number of odor complaints have been reported to the City and the Monterey Bay Air Resources District (MBARD) by citizens of the City of Marina in recent years; and

WHEREAS, an odor attribution study contract with a consulting firm is one method to investigate the residents' complaints, identify the probable sources of odor, and recommend a process that enables the City to address the complaints independently for future; and

WHEREAS, the selection of professional services consultants is initiated by issuing a Request for Proposals (RFP) to identify and select qualified firms to provide odor attribution study; and

WHEREAS, staff would make recommendations for approval of professional services agreements at a future City Council meeting; and

WHEREAS, the Project will be funded with local dollars from Monterey One Water (M1W), and the Monterey Regional Waste Management District (MRWMD); and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby authorize release of an RFP to qualified firms for an odor attribution study.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 19th day of April 2022, by the following vote:

AYES: COUNCIL MEMBERS: Burnett, Berkley, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Medina Dirksen

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

April 6, 2022

Item No. **8f(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of April 19, 2022

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2022-,
AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS
(RFP) TO QUALIFIED FIRMS FOR AN ODOR ATTRIBUTION STUDY**

REQUEST:

It is requested that the City Council:

1. Adopt Resolution No. 2022-, authorizing the release of a Request for Proposals (RFP) to qualified firms for odor attribution study.

BACKGROUND:

A number of odor complaints have been reported to the City and the Monterey Bay Air Resources District (MBARD) by citizens of the City of Marina in recent years. Several surrounding public agencies have also been engaged with the City and MBARD during this time and have been working cooperatively to identify weather-related information such as wind speed, direction, and temperature during each reported event in addition to investigating current operating conditions at their facilities and, when timely, visiting the area of the reported odor. The complaints are often reported after-hours and often appear to be transitory in nature.

A public meeting was held on January 27th, 2021 where representatives of the Monterey Regional Waste Management District (MRWMD), Monterey One Water (M1W), Monterey Bay Air Resources District, Monterey County Health Department, as well as experts in agriculture and composting participated on an information panel and answered questions for the public. One of the outcomes of the meeting was a commitment to conduct an odor attribution study to positively identify sources of odor and develop possible mitigation measures for consideration. MRWMD and M1W each committed to paying up to \$50,000 for a total of \$100,000 to fund the odor study.

ANALYSIS:

The City regularly enters into services contracts to augment staff capacity or expertise. An odor attribution study contract with a consulting firm is one method to investigate the residents' complaints, identify the probable sources of odor, and recommend a process that enables the City to address the complaints independently in the future. If City Council approves the release of an RFP for these services, staff will solicit proposals from qualified firms and make a selection for an odor attribution study contract based upon qualifications. Staff would make recommendations for entering into professional services agreement at a future City Council meeting.

Staff will also prepare a draft memorandum of understanding between the City of Marina, MRWMD, and M1W which will define how the funding will be transferred from the agencies to the City to fund the study. The MOU will be brought to City Council at, or before, the meeting where City Council will be asked to authorize the odor attribution study agreement.

FISCAL IMPACT:

MRWMD and M1W will provide the funding for the odor attribution study under the terms of an MOU to be approved and executed prior to entering into an agreement with a consulting firm to conduct the study.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Saber Messhenas
Assistant Civil Engineer
City of Marina

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina