

RESOLUTION NO. 2022-117

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA  
APPROVING ADVERTISING AND CALL FOR BIDS FOR THE CITY OF  
MARINA MUNICIPAL IMPROVEMENTS ON-CALL CONTRACT 2022.

WHEREAS, on November 4, the City Council approved resolution no. 2020-141, awarding the City of Marina Municipal Improvements On-Call Contract to Don Chapin Company of Salinas, California, and;

WHEREAS, on November 18, 2020, the City entered into an agreement with Don Chapins for on-call municipal improvements for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000, and;

WHEREAS, on March 9, 2022, the City executed amendment no. 1 to extend the agreement with Don Chapin for on-call municipal improvements until November 18, 2022, and;

WHEREAS, on call contracts are utilized by agencies to respond to construction emergencies expeditiously and improve project delivery. Also, an on-call municipal improvements contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's infrastructure, conduct emergency repairs and new construction, as the City deems appropriate for roadways, storm drain systems and other related work. In general, the work consists of repairs, replacement, and construction of concrete and hot mix asphalt pavements, curbs, gutters, sidewalks, sidewalk crossings, curb ramps, cross gutters, dikes, decomposed granite sidewalks, retaining walls, lighting, brick surfacing, paver surfacing, interlocking pavers, catch basins, manholes, installation of pipes and miscellaneous associated work at such times and locations as required, and;

WHEREAS, having the on-call contract will help the City quickly respond to construction emergencies, and deliver urgent projects on time and possible cost savings. As the process of bidding and selecting the next contractor may take a few months the staff intends to start the process so that when the existing agreement expires the City can immediately enter into a new agreement to prevent any gap for addressing any potential infrastructure improvement/maintenance needs, and;

WHEREAS, this call for bids does not have fiscal impact for the City. The contract with a successful bidder will be for a term of one (1) year with a not to exceed annual funding limit of \$1,000,000. The agreement will include an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000. The total term of this agreement will not exceed two (2) years. The amount of work to be requested during the one year or optional additional year contract period cannot be well defined at the outset. Work shall be issued through Work Orders, and;

WHEREAS, work orders issued under this contract will be funded through respective approved Capital Improvement Project funding. In the case of emergency repairs, staff will bring a budget appropriation recommendation to City Council for approval, and;

WHEREAS, the action of approving, advertising and call for bids for the City of Marina Municipal Improvements on Call Contract for repair of existing infrastructure or emergency repair is not a project as defined by the California Environmental Quality Act (CEQA), and;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby approve advertising and call for bids for the City of Marina Municipal Improvements On-Call Contract 2022.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 6th day of October 2022, by the following vote:

AYES: COUNCIL MEMBERS: Medina Dirksen, Burnett, Berkley, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

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Bruce C. Delgado, Mayor

ATTEST:

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Anita Sharp, Deputy City Clerk

September 27, 2022

Item No. **8e(1)**

Honorable Mayor and Members  
of the Marina City Council

City Council Meeting of  
October 6, 2022

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2022-,  
APPROVING ADVERTISING AND CALL FOR BIDS FOR THE CITY OF  
MARINA MUNICIPAL IMPROVEMENTS ON-CALL CONTRACT 2022.**

**RECOMMENDATION:**

It is recommended that the City Council consider:

1. Adopting Resolution No. 2022-, approving advertising and call for bids for the City of Marina Municipal Improvements On-Call Contract 2022.

**BACKGROUND:**

On November 4, the City Council approved resolution no. 2020-141, awarding the City of Marina Municipal Improvements On-Call Contract to Don Chapin Company of Salinas, California.

On November 18, 2020, the City entered into an agreement with Don Chapins for on-call municipal improvements for an annual contract amount not to exceed \$1,000,000, and an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000.

On March 9, 2022, the City executed amendment no. 1 to extend the agreement with Don Chapin for on-call municipal improvements until November 18, 2022.

On call contracts are utilized by agencies to respond to construction emergencies expeditiously and improve project delivery. Also, an on-call municipal improvements contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's infrastructure, conduct emergency repairs and new construction, as the City deems appropriate for roadways, storm drain systems and other related work. In general, the work consists of repairs, replacement, and construction of concrete and hot mix asphalt pavements, curbs, gutters, sidewalks, sidewalk crossings, curb ramps, cross gutters, dikes, decomposed granite sidewalks, retaining walls, lighting, brick surfacing, paver surfacing, interlocking pavers, catch basins, manholes, installation of pipes and miscellaneous associated work at such times and locations as required.

**ANALYSIS:**

Having the on-call contract will help the City quickly respond to construction emergencies, and deliver urgent projects on time and possible cost savings. As the process of bidding and selecting the next contractor may take a few months the staff intends to start the process so that when the existing agreement expires the City can immediately enter into a new agreement to prevent any gap for addressing any potential infrastructure improvement/maintenance needs.

**FISCAL IMPACT:**

This call for bids does not have fiscal impact for the City.

The contract with a successful bidder will be for a term of one (1) year with a not to exceed annual funding limit of \$1,000,000. The agreement will include an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000. The total term of this agreement will not exceed two (2) years. The amount of work to be requested during the one year or optional additional year contract period cannot be well defined at the outset. Work shall be issued through Work Orders.

Work orders issued under this contract will be funded through respective approved Capital Improvement Project funding. In the case of emergency repairs, staff will bring a budget appropriation recommendation to City Council for approval.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

The action of approving, advertising and call for bids for the City of Marina Municipal Improvements on Call Contract for repair of existing infrastructure or emergency repair is not a project as defined by the California Environmental Quality Act (CEQA).

**CONCLUSION:**

This request is submitted for City Council consideration and action.

Respectfully submitted,

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Saber Messhenas, E.I.T  
Assistant Civil Engineer  
City of Marina

**REVIEWED/CONCUR:**

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Brian McMinn, P.E., P.L.S.  
Public Works Director/City Engineer  
City of Marina

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Layne P. Long  
City Manager  
City of Marina