

RESOLUTION NO. 2018-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AUTHORIZING ADVERTISING AND CALL FOR BIDS TO PROVIDE JANITORIAL SERVICES FOR THE PUBLIC SAFETY BUILDING, COMMUNITY CENTER, CITY HALL, AND COUNCIL CHAMBERS LOCATED AT 211 HILLCREST AVENUE, MARINA MUNICIPAL AIRPORT BUILDINGS LOCATED AT 721, 761, 781 NEESON ROAD, AND 3260 IMJIN ROAD, ANNEX BUILDING LOCATED AT 209 CYPRESS AVENUE, CORPORATION YARD LOCATED AT 2660 5TH AVENUE, TEEN CENTER LOCATED AT 304 HILLCREST AVENUE, LOS ARBOLES SPORTS COMPLEX BUILDING LOCATED AT 327 REINDOLLAR AVENUE, VINCE DIMAGGIO PARK BUILDING LOCATED AT 3200 DEL MONTE BOULEVARD, PRESTON PARK RESTROOMS LOCATED AT 3100 PRESTON DRIVE, AND LOCKE PADDON PARK RESTROOMS.

WHEREAS, at the regular meeting of November 21, 2006, the City Council adopted Resolution No. 2006-293, approving an agreement between the City of Marina and Branch's Janitorial Services, Inc. of Marina, California (Branch's) for janitorial services for Recreation and Cultural Services buildings.
and;

WHEREAS, at the regular meeting of October 18, 2011, the City Council adopted Resolution No. 2011-170, approving an agreement between the City of Marina and Branch's for janitorial services for the Police and Fire Department building and Marina Municipal Airport buildings, and;

WHEREAS, The City's Custodian retired on December 29th, 2017, and;

WHEREAS, the Recreation and Cultural Services contract with Branch's was amended to include City Hall, and Council Chambers located at 211 Hillcrest Avenue, Annex Building located at 209 Cypress Avenue, Corporation Yard located at 2660 5th Avenue, Preston Park Restrooms located at 3100 Preston Drive, and Locke Paddon Park Restrooms to provide for continuation of janitorial services through June 30, 2018, and;

WHEREAS, contract services should be evaluated through an open procurement process from time to time to ensure that the City is getting the best value for quality service, and;

WHEREAS, contracts for janitorial services are now managed by staff in three separate departments and staff anticipates achieving an economy of scale by consolidating all facilities under one contract to be managed by Public Works, and;

WHEREAS, once bids have been received, staff will return with a request for the City Council to consider awarding a contract.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby authorize advertising and call for bids to provide janitorial services for the Public Safety Building, Community Center, City Hall, and Council Chambers located at 211 Hillcrest Avenue, Marina Municipal Airport Buildings located at 721, 761, 781 Neeson Road and 3260 Imjin Road, Annex Building located at 209 Cypress Avenue, Corporation Yard located at 2660 5th Avenue, Teen Center located at 304 Hillcrest Avenue, Los Arboles Sports Complex Building located at 327 Reindollar Avenue, Vince DiMaggio Park building located at 3200 Del Monte Boulevard, Preston Park Restrooms located at 3100 Preston Drive, and Locke Paddon Park Restrooms.

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PASSED AND ADOPTED, by the City Council of the city of Marina at a regular meeting duly held on the 6th day of February 2018, by the following vote:

AYES, COUNCIL MEMBERS: Amadeo, Morton, O'Connell, Brown, Delgado

NOES, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: None

ABSTAIN, COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

January 23, 2018

Item No. **8e(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 6, 2018

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2011-,
AUTHORIZING ADVERTISING AND CALL FOR BIDS TO PROVIDE
JANITORIAL SERVICES FOR THE PUBLIC SAFETY BUILDING,
COMMUNITY CENTER, CITY HALL, AND COUNCIL CHAMBERS
LOCATED AT 211 HILLCREST AVENUE, MARINA MUNICIPAL
AIRPORT BUILDINGS LOCATED AT 721, 761, 781 NEESON ROAD, AND
3260 IMJIN ROAD, ANNEX BUILDING LOCATED AT 209 CYPRESS
AVENUE, CORPORATION YARD LOCATED AT 2660 5TH AVENUE, TEEN
CENTER LOCATED AT 304 HILLCREST AVENUE, LOS ARBOLES
SPORTS COMPLEX BUILDING LOCATED AT 327 REINDOLLAR
AVENUE, VINCE DIMAGGIO PARK BUILDING LOCATED AT 3200 DEL
MONTE BOULEVARD, PRESTON PARK RESTROOMS LOCATED AT
3100 PRESTON DRIVE, AND LOCKE PADDON PARK RESTROOMS.**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2018–, authorizing advertising and call for bids to provide janitorial services for the Public Safety Building, Community Center, City Hall, and Council Chambers located at 211 Hillcrest Avenue, Marina Municipal Airport Buildings located at 721, 761, 781 Neeson Road and 3260 Imjin Road, Annex Building located at 209 Cypress Avenue, Corporation Yard located at 2660 5th Avenue, Teen Center located at 304 Hillcrest Avenue, Los Arboles Sports Complex Building located at 327 Reindollar Avenue, Vince DiMaggio Park building located at 3200 Del Monte Boulevard, Preston Park Restrooms located at 3100 Preston Drive, and Locke Paddon Park Restrooms.

BACKGROUND:

At the regular meeting of November 21, 2006, the City Council adopted Resolution No. 2006-293, approving an agreement between the City of Marina and Branch's Janitorial Services, Inc. of Marina, California (Branch's) for janitorial services for Recreation and Cultural Services buildings.

At the regular meeting of October 18, 2011, the City Council adopted Resolution No. 2011-170, approving an agreement between the City of Marina and Branch's for janitorial services for the Police and Fire Department building and Marina Municipal Airport buildings.

The City's Custodian retired on December 29th, 2017. The Recreation and Cultural Services contract with Branch's was amended to include City Hall, and Council Chambers located at 211 Hillcrest Avenue, Annex Building located at 209 Cypress Avenue, Corporation Yard located at 2660 5th Avenue, Preston Park Restrooms located at 3100 Preston Drive, and Locke Paddon Park Restrooms. The amendment provided for continuation of janitorial services through June 30, 2018.

ANALYSIS:

The contracts with Branch's were renewed through numerous amendments with one of the contracts being in place since 2006. Contract services should be evaluated through an open procurement process from time to time to ensure that the City is getting the best value for quality service.

The contracts are now managed by staff in three separate departments. Staff anticipates achieving an economy of scale by consolidating all facilities under one contract to be managed by Public Works.

FISCAL IMPACT:

There is no fiscal impact to calling for bids. Should City Council approve this request, once bids have been received and totaled, staff will return with a request for the City Council to consider awarding a contract. Funding source(s) and any expenditure appropriation(s) will be part of the recommendation at the time of award.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina