

RESOLUTION NO. 2018-122

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA DECLARING A
SHELTER CRISIS PURSUANT TO SB850, CHAPTER 48, STATUTES OF 2018 AND
GOVERNMENT CODE 8698.2

The City of Marina finds:

WHEREAS, California's Governor Edmund G. Brown, Jr. and the members of the California Legislature have recognized the urgent and immediate need for funding at the local level to combat homelessness; and

WHEREAS, the Governor and Legislature have provided funding to local governments under the Homeless Emergency Aid Program as part of the SB850 and the 2018-2019 Budget Act (Chapter 48, Statutes of 2018); and

WHEREAS, the Governor and Legislature require jurisdictions seeking an allocation through the Homeless Emergency Aid Program to declare a Shelter Crisis pursuant to Government Code 8698.2; and

WHEREAS, the City of Marina has undertaken multiple efforts at the local level to combat homelessness; and

WHEREAS, the City of Marina finds that 407 persons within the city of Marina are homeless and living without shelter; and

WHEREAS, the City of Marina finds that the number of homeless is significant, and these persons are without the ability to obtain shelter; and

WHEREAS, the City of Marina finds that the health and safety of unsheltered persons in the city of Marina is threatened by a lack of shelter; and

WHEREAS, the City of Marina affirms the City of Marina's commitment to combatting homelessness and creating or augmenting a continuum of shelter and service options for those living without shelter in our communities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina, California, that a Shelter Crisis pursuant to Government Code 8698.2 exists in the Marina, California and authorizes the City of Marina participation in the Homeless Emergency Aid Program.

PASSED AND ADOPTED, by the City Council of the City of Marina at a regular meeting duly held on this 16th day of October 2018 by the following vote:

AYES, COUNCIL MEMBERS: Amadeo, Morton, O'Connell, Brown, Delgado

NOES, COUNCIL MEMBERS: None

ABSTAIN, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

HOMELESS EMERGENCY AID PROGRAM (HEAP)

Frequently Asked Questions



Edmund G. Brown Jr., Governor
Secretary Alexis Podesta, Council Chair
Ginny Puddefoot, Executive Officer

Updated September 1, 2018



Homeless Emergency Aid Program (HEAP)

Frequently Asked Questions

This document is a supplementary resource to the Homeless Emergency Aid Program (HEAP) Program Guidance document. Refer to the Homeless Coordinating and Financing Council (HCFC) website at [bcsb.ca.gov/hcfc/](https://www.bcsb.ca.gov/hcfc/) for more details or contact the Council for specific questions not answered here at hcfc@bcsb.ca.gov.

HEAP Applications

Q: Who is eligible to apply for HEAP funds?

A: The HEAP Program Guidance-Attachment B-Formula Funding Estimates identifies the 11 large cities and 43 Continuums of Care (CoC) that are eligible to apply for HEAP funds. Individual persons, cities (not identified as one of the 11 large cities), counties, and/or nonprofit organizations are not eligible to apply directly to HCFC for HEAP funds. Those interested in receiving HEAP funds will apply directly to their local CoC. HCFC encourages interested applicants to collaborate with their local CoC to determine the best use of funds and how funds will be disbursed.

Q: How do CoCs and large cities apply for HEAP funds?

A: There will be two separate applications. One for CoCs and another for the 11 large cities. The applications are scheduled to be released on September 5, 2018. All applications will be completed and submitted online. The application does not have a "save" feature to allow for partial completion of the application. Applications must be completed and submitted in one sitting. Once the application is successfully submitted, the applicant will receive a confirmation email that includes a copy of the application, a tracking number and a checklist of documents to be submitted to HCFC. The applicant **must** reply to the email and attach all items listed on the checklist for the application to be deemed complete.

An application map and instructions were released on August 17, 2018 and can be found on the HCFC website <https://www.bcsb.ca.gov/hcfc/>. The application map is a tool designed to assist HEAP applicant entities collect the information necessary to complete the application ahead of the release of the official HEAP application. This should make completion of the actual application in one sitting easier.

- Q: As we are developing plans for use of HEAP funds, some of our jurisdictions will be ready to go sooner than others. Can we submit our application separately as the plans for each jurisdiction are completed up until the deadline?**
- A:** No. Only **one** application may be submitted by the CoC or large city per round. Upon approval of the application, there will be a single disbursement of the total distribution of funds allocated to each CoC or large city, as stated in HEAP Program Guidance Attachment B-Formula Funding Estimates.
- Q: Please define “local collaborative effort” and what type of supporting documentation is required.**
- A:** CoCs must demonstrate that a local collaborative effort has been conducted prior to application submission. A local collaborative process may include, but is not limited to, public meetings, regional homeless taskforce meetings, letters of support with signatures of endorsement and/or an adopted homelessness plan. Collaborative partners, at a minimum, should include representatives of local homeless service providers, homeless youth programs, law enforcement, behavioral health, and city and county public officials. Supporting documentation of collaboration may include, but is not limited to, sign-in sheets, agendas, meeting minutes and/or public comment logs.
- Q: Will we lose our allocation if we do not request it all in Round 1?**
- A:** Not completely, however, the allocations in Round 2 will be reduced to a proportional share of the HEAP funds remaining after Round 1. Funds not applied for in Round 1 will be redistributed between the 43 CoCs and 11 large cities in Round 2, using the same formula distribution methodology used in Round 1.
- Q: Will the 11 large cities share the \$150 million evenly?**
- A:** No. The 11 large cities’ funds are allocated in proportion to the percentage of homeless people in the large cities’ jurisdictions, based on the 2017 HUD PIT, as stated in the HEAP Program Guidance Attachment B-Formula Funding Estimates.
- Q: Are the 11 large cities also eligible to receive funds from the CoC?**
- A:** Yes. The 11 large cities may receive a share of HEAP funding through the CoC if they have declared a shelter crisis and the collaborative process results in an additional allocation for that city.
- Q: Will an AE be able to reprogram funds from one eligible activity and/or jurisdiction to another after the application is approved and funds are disbursed?**
- A:** Yes. There will be a change request document available to submit changes to the original application. These changes must be approved by HCFC prior to implementation. This document will be posted on the HCFC website at a later date. Please note that reprogrammed funds between jurisdictions can only be reallocated to jurisdictions that had a shelter crisis declaration in place at the time the funds were initially awarded.

Administrative Entity

Q: Who is the Administrative Entity (AE) for purposes of applying for HEAP funds?

A: For the allocations made to the 11 large cities pursuant to Health and Safety Code Section 50213(c), those cities are the AE.

For all other allocations made directly to a Continuum of Care (CoC) the AE means a unit of general purpose local government (city, county or a city that is also a county) or a nonprofit organization that has (1) **previously** administered federal Department of Housing and Urban Development (HUD) COC funds as the collaborative applicant pursuant to Section 578.3 of Title 24 of the Code of Federal Regulations, and (2) been designated by the CoC to administer program funds. For this application, COC and AE are used interchangeably.

Point-in-Time Count

Q: Can the jurisdiction use a homeless count different from the HUD Point-in-Time (PIT) count to apply for HEAP funding?

A: No. The statute specifically recognizes the 2017 HUD PIT count as the basis for determining the allocation structure for the program. Health and Safety Code Section 50210(f) states the “Homeless point-in-time count” means the 2017 homeless point-in-time counts pursuant to Section 578.3 of Title 24 of the Code of Federal Regulations.” The PIT numbers are identified in the HEAP Program Guidance Attachment B-Formula Funding Estimates.

Shelter Crisis Declaration

Q: Who has the authority to declare a shelter crisis?

A: The only entities that may declare a shelter crisis are cities, counties, and cities that are also counties, through their governing bodies, as defined in Government Code Section 8698. A CoC, or a Joint Powers Authority that acts as the CoC, may not declare a shelter crisis.

Q: Who qualifies for a waiver and what is the process to file a waiver?

A: Based on the 2017 HUD PIT, if a CoC has fewer than 1,000 homeless people, the cities and counties that are part of the CoC are exempt from declaring a shelter crisis [Health and Safety Code Section 50212(b)]. Once the on-line application is submitted, CoCs that qualify for a waiver will be required to submit, by email, the waiver form along with all other documents indicated.

Q: Can the county declare a shelter crisis that covers all jurisdictions within the county?

A: No. A county may not declare a shelter crisis that covers all jurisdictions within the county. The county **may** declare a shelter crisis for the unincorporated areas of the county.

- Q: Do all the counties or cities that the AE represents have to declare a shelter crisis in order for the AE to submit a HEAP application?**
- A:** No. Not all jurisdictions must declare a shelter crisis for an application to be submitted or to be awarded funds. However, only the jurisdictions that have declared a shelter crisis are eligible to receive HEAP funds from their CoC. As stated in Health and Safety Code Section 50212(a), "In order to be eligible for program funds, an [AE] shall demonstrate that ... the jurisdiction or jurisdictions that the [AE] represents for which funding is requested have, at the time of the award, declared a shelter crisis." As stated previously, CoCs that are eligible for a waiver will submit the waiver(s) during the application process.
- Q: Is the city or county, as the AE for the CoC, required to pass a Board or Council resolution for HEAP?**
- A:** No. The only Board or Council resolutions required are the shelter crisis declarations, if a city or county wants to be a direct recipient of HEAP funds through their CoC (or directly, in the case of the 11 large cities). CoCs that are eligible for a waiver are exempt from declaring a shelter crisis.
- Q: Will the CoC's allocation be reduced by a percentage for every city that does not declare a shelter crisis?**
- A:** No. The allocation is not based on the number of cities within a CoC that declare a shelter crisis. The allocations are based on the 2017 HUD PIT count for the CoC in its entirety and a formula distribution methodology was used to determine the allocation for each CoC and the 11 large cities.

Distribution of HEAP Funds

- Q: Can a jurisdiction that has not declared a shelter crisis be a direct recipient of HEAP funds from the CoC?**
- A:** No. CoCs cannot disburse HEAP funds directly to a jurisdiction that has not declared a shelter crisis. Each jurisdiction (city, county, or city that is also a county) within the area represented by an AE must declare a shelter crisis if the jurisdiction wishes to be a recipient of HEAP funding. Further clarity regarding the specific requirements surrounding declaration of a shelter crisis is available in Chapter 7.8 (commencing with Section 8698) of Division 1 of Title 2 of the Government Code.
- Q: How quickly will HEAP funds be disbursed?**
- A:** At this time, HCFC expects to disburse the HEAP funds within 60 days of the date the application is submitted and deemed complete. A completed application includes the supporting documentation requested in the application. The approval process may extend beyond 60 days if the supporting documentation is incomplete and/or if there is a delay in the AE returning the signed standard agreement.
- Q: Will we receive our HEAP fund allocation all at once?**
- A:** Yes. One hundred percent of the allocation will be disbursed once the standard agreement is executed. Funds will be issued directly to the AE.

Q: What happens if we do not spend all of the program funds?

A: As stated in Health and Safety Code Section 50215(b)(2), "One hundred percent of program funds shall be contractually obligated by June 30, 2021. Any funds not expended by that date shall be returned to the agency and revert to the General Fund."

Eligible Uses of HEAP Funds

Q: Do the programs I administer using HEAP funds need to comply with California's Housing First policy?

A: Yes. In compliance with the requirements established under SB 1380 (Chapter 6.5 of Division 8 of the Welfare and Institutions Code), HCFC will require in all standard agreements that any program paid for with HEAP funds shall align and comply with the core components of Housing First as defined in Welfare and Institutions Code Section 8255(b).

Q: What are some examples of allowable uses for the HEAP funds?

A: The parameters of the program are intentionally broad, and the examples provided are not exhaustive. CoCs and the 11 large cities are encouraged to be creative and craft programs that meet specific needs that have been identified in their communities. Applicants must include in the application how the proposed activity is directly related to providing immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness, and that those uses are aligned with California's Housing First policy. Eligible uses include, but are not limited to:

Services: Street outreach, health and safety education, criminal justice diversion programs, prevention services, navigation services, and operating support for short-term or comprehensive homeless services.

Rental assistance or subsidies: Housing vouchers, rapid re-housing programs, and eviction prevention strategies.

Capital improvements: Emergency shelter, transitional housing, drop-in centers, permanent supportive housing, small/tiny houses, and improvements to current structures that serve homeless individuals and families. Some communities are discussing solutions to address homelessness and the public health crisis by using funds for handwashing stations or public toilet and shower facilities.

Q: Can HEAP funds be used for capital projects such as construction of interim shelters or permanent supportive housing?

A: In general, HEAP funds can be used for capital projects. However, the HEAP funds are intended to provide immediate emergency assistance to people experiencing homelessness or at imminent risk of homelessness. In addition, there are expenditure deadlines and other requirements such as:

1. Fifty percent of funds must be contractually obligated by January 1, 2020 and one hundred percent of funds must be expended by June 30, 2021 [Health and Safety Code Section 50215(b)(1-2)].
2. HEAP funds cannot be used for capital projects in jurisdictions that **have not** declared a shelter crisis.

3. Shelter or housing projects must follow Housing First policies as stated in SB 1380 (Chapter 6.5 of Division 8 of the Welfare and Institutions Code).

Q: Are building projects, including new or renovation construction, paid for with HEAP funds subject to state prevailing wage?

A: HCFC considers HEAP funds to be “public funds” as that term is used in Labor Code § 1720. Nevertheless, there are a variety of factors that may affect whether a project will be required to pay state prevailing wage. It is recommended that applicants consult with an attorney and/or the Department of Industrial Relations to determine whether a planned building project will be required to pay state prevailing wage.

Q: Can HEAP funds be used to provide services in jurisdictions that do not declare a shelter crisis?

A: Yes. CoCs, cities, counties, and nonprofit organizations **may** expend HEAP funds for services that serve homeless individuals and families across jurisdictional lines. Counties **may** use HEAP funds allocated by the CoC to fund county activities that serve all county residents. HEAP funds **cannot** be used for rental assistance, rental subsidies or capital projects in jurisdictions that have not declared a shelter crisis.

Ineligible uses of HEAP Funds

Q: What are the restrictions or ineligible uses of HEAP funds?

A: Generally, if HEAP funds are used to pay for activities that serve homeless individuals or families or those at imminent risk of homelessness, the uses are allowed, with the following restrictions:

1. Jurisdictions that have not declared a shelter crisis **may not** be the direct recipient of HEAP funding.
2. CoCs, cities, counties, and nonprofit organizations **may not** use HEAP funds for capital projects, such as building or expanding a shelter or navigation center, or for rental assistance, within a jurisdiction that has not declared a shelter crisis.
3. HEAP funds **cannot** be used to fund HMIS infrastructure or improvements.
4. At least five percent of HEAP funds must be used to establish or expand services meeting the needs of homeless youth or youth at risk of homelessness [Health and Safety Code Section 50214(c)].
5. Administrative costs are capped at five percent of program funds. This does not include staff costs directly related to carrying out program activities [Health and Safety Code 50214(b)].
6. HEAP funds **cannot** be used to create a strategic plan for addressing homelessness.
7. HEAP funds **cannot** be expended after June 30, 2021. Any long-term projects that would require payment after that date are not appropriate uses of HEAP funds.
8. Expenditures not intended for the purposes of providing aid for persons who are homeless or at imminent risk of homelessness are not appropriate uses of HEAP funds.

This is not an exhaustive list of examples of ineligible uses. Contact the Homeless Coordinating and Financing Council with any questions about use eligibility for HEAP funds: hcfc@bcsh.ca.gov.

Homeless Youth Set-Aside

Q: What is the definition of “Homeless Youth”?

A: Consistent with other state and federal definitions, HCFC considers “homeless youth” to mean an unaccompanied homeless individual who is not older than 24, for purposes of HEAP. Homeless individuals not older than 24 who are parents are included in this definition.

Q: Can we use more than five percent of our allocation for homeless youth?

A: Yes. The five percent set-aside is a minimum amount. The CoCs and 11 large cities may choose to spend additional funds for this target population. It will be important for CoCs and the 11 large cities to collaborate with youth advocates and service providers to determine the most appropriate activities to address youth homelessness.

Q: Are we required to use the homeless youth set-aside for separate programs for homeless youth or can we incorporate it into other homelessness programs?

A: No, it does not have to be used for separate programs. However, the services provided for adults who are homeless may not be appropriate interventions or services for youth. HCFC strongly encourages the CoCs and 11 large cities to collaborate with those who work directly with this population, such as schools and educators, youth program providers, after school programs, and community centers to determine the best use of funds.

Reporting Requirements

Q: What are the program reporting requirements?

A: As stated in Health and Safety Code Section 50215(a)(1), “No later than January 1, 2020, each recipient of program funds shall submit to the agency a report.” HCFC will include reporting requirements in the standard agreement executed prior to distribution of HEAP funds to each large city or CoC. At this time, the reporting requirements include contract expenditures, the number of homeless individuals served by program funds, and the progress toward state and local homelessness goals. An additional report will be due no later than January 1, 2021, with a final report due shortly after June 30, 2021. AEs will need to submit confirmation that no less than 50 percent of program funds have been contractually obligated by January 1, 2020.

Q: How will the State monitor the program?

A: HCFC will use the report submitted on or before January 1, 2020 to ensure that AEs are on track to expend 100 percent of program funds by June 30, 2021. In addition to the reporting requirements above, it is expected that CoCs and large cities will provide direct oversight to recipients of HEAP funds.

THE COALITION OF HOMELESS SERVICES PROVIDERS

Submitted by: Katherine Thoeni/Executive Officer
Coalition of Homeless Services Providers
Date: June 27, 2018
RE: *Homeless Emergency Aid Block Grant Available
Information as of June 27, 2018*

The following captures information that is available as of this date. Additional information will be forthcoming as it is released.

Name of grant

Homeless Emergency Aid Block Grant

State Oversight Body

Business, Consumer Services, and Housing Agency in consultation with the Homeless Coordinating and Financing Council

Estimated funding to become available throughout California

\$500 - \$750 Million Dollars Spread Across All Formulas

Estimated Funding to be allocated based on the 2017 Point in Time Count throughout California

\$250 Million Dollars

Estimated Funding to be allocated to CA-506 (Monterey/San Benito Continuum of Care)

\$12,505,250 Million Dollars

Administrator

The administrator of the funds is an "Administrative Entity (AE)" An AE means a unit of general purpose government, a nonprofit organization that has previously administered Department of Housing and Urban Development Continuum of Care funds as the collaborative applicant pursuant to Section 578.3 of Title 24 of the Code of Federal Regulations that has been designated by the Continuum of Care to administer program funds.

Administrative Costs

No more than five percent (5%) of program funds may be used for administrative costs related to the execution of eligible activities. This does not include staff costs directly related to carrying out eligible activities. No program funds shall be used for overhead or planning activities. *****Note: additional research to be conducted on this item.***

Threshold Requirements

- Declaration of Shelter Crisis: A declaration of shelter crisis pursuant to Section 8698 of the Government Code, is required to seek and secure funding. A declaration of a shelter crisis means the duly proclaimed existence of a situation in which a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety. *****Declarations should be obtained by the Monterey County Board of Supervisors and the San Benito County Board of Supervisors.***
- Collaboration: The AE has collaborated in the application, and has committed to future collaboration, with other city, county, or nonprofit partners. *****Formal collaborative memorandum should be executed.***

Eligible Activities

Information defining specific eligible activities have not been released as of this date. "Flexibility" is referenced. Broadly speaking, the following has been identified as potential eligible activities: *emergency housing vouchers, rapid rehousing, emergency shelter construction, use of armories to provide temporary shelters, prevention, criminal justice diversion programs to homeless individuals with mental health needs and emergency aid.* Additional information will be distributed as released.

Homeless Youth or Youth at Risk of Homelessness

An AE shall use no less than five percent (5%) of its total allocation to establish or expand services meeting the needs of youth or youth at risk of homelessness. $\$12,505,250 \times 5\% = \$625,262$ *minimum*.

Proposed Timeline Related to Awards

- Applications for the first round of awards shall be due on or before December 31, 2018. The Agency will verify whether funding requests meet the minimum criteria established and make awards on a continuous basis but no later than January 31, 2019. If, after the first round of awards, not all funds have been claimed by all AE's within a grouping*, the Agency will set aside any remaining funds equally across AE's in that grouping for a second round of awards.
- If needed, applications for the second round of awards shall be due on or before April 30, 2019. The Agency will verify whether funding requests meet the minimum criteria established and make awards on a continuous basis but no later than May 31, 2019.
- If, after the second round of awards, not all funds have been claimed by all AE's within a grouping, the Agency shall work with the Department of Finance to identify an appropriate allocation methodology for a third round of awards or determine if any unallocated funds shall revert to the General Fund. The allocation methodology shall be approved by the Department of Finance with notification to the Joint Legislative Budget Committee.
**Groupings: Monterey/San Benito CoC is grouped with two other CoC's for a total of three (3) CoC's in our grouping.*

Proposed Timelines Related to Expenditures

- The bill requires that at least 50% of program funds be contractually obligated by January 1, 2020 and 100% of program funds contractually obligated by June 30, 2021, and further require that any unexpended funds as of the latter date be returned to the agency and revert to the General Fund.
- The bill also authorizes the agency to request a repayment of funds from an AE, or to pursue any other remedies available by law for failure to comply with program requirements.

Local Match Requirements

Unknown at this time. I think I have reviewed all available information and the topic of match is not mentioned.

RECOMMENDATIONS

In order to be as prepared as possible in advance, I respectfully offer the following recommendations:

1. Confirm Declaration of Shelter Crisis from the Monterey Board of Supervisors is sufficient and request from the San Benito County Board of Supervisors. This is a threshold requirement, requires no additional information and/or research and may take a bit of time to move through the process. No reason to delay.
2. Identify the Administrative Entity (AE). A process to identify the AE should be developed in order to be ready when the state NOFA or RFP is issued.
3. Collaborative Memorandum of Understanding (MOU): Develop a process to prepare and execute an MOU to document that there is a commitment between the AE, other city, county and nonprofit partners.
4. Identify Priorities: Convene a working group to identify priorities in order to be prepared for state RFP/NOFA.

Attachment: Proposed allocation of funds

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of October 16, 2018

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2018- DECLARING A
SHELTER CRISIS PURSUANT TO SB 850 (CHAPTER 48, STATUTES OF 2018 AND
GOVERNMENT CODE SECTION 8698)**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2018- , declaring a Shelter Crisis pursuant to SB 850 (Chapter 48, Statutes of 2018 and Government Code Section 8698).

BACKGROUND:

The California Homeless Coordinating and Financing Council (HCFC) is launching the Homeless Emergency Aid Program (HEAP). HEAP is a \$500 million block grant program designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California. HEAP is authorized by Senate Bill (SB) 850, which was signed into law by Governor Brown in June 2018.

HEAP funds are intended to provide funding to Monterey/San Benito County Continuum of Care (CoC) so they may provide immediate emergency assistance to people experiencing homelessness. Eligible uses include, but are not limited to the following:

- a. Homelessness prevention activities
- b. Criminal justice diversion programs for homeless individuals with mental health needs
- c. Establishing or expanding services meeting the needs of homeless youth or youth at risk of homelessness
- d. Emergency aid

The parameters of the program are intentionally broad to allow local communities to be creative and craft programs that meet the specific needs they have identified. All activities must directly benefit the target population.

A declaration of shelter crisis pursuant to Section 8698 of the Government Code, is required to seek and secure funding. A declaration of a shelter crisis means the duly proclaimed existence of a situation in which a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety.

ANALYSIS

The estimated funding available to Monterey/San Benito CoC (aka: Coalition of Homeless Service Providers) is \$12,505,250. The CoC would apply as the Administrative Entity (AE). Individual jurisdictions would respond to a request for proposals by applying for a specific project identified by the CoC as a priority that the jurisdiction would manage. The application requires that the project has been identified and is supported by the CoC through a collaborative process among member jurisdictions.

In preparation for the grant submittals, the CoC shall:

- Encourage each member jurisdiction to obtain a Shelter Declaration;
- Develop a collaborative Memorandum of Understanding (MOU) to establish a commitment between the AE and city, county and nonprofit partners;
- Solicit community input to identify priorities.

Broadly speaking, the following have been identified as potential eligible activities: emergency housing vouchers, rapid rehousing, emergency shelter construction, use of armories to provide temporary shelters, prevention, criminal justice diversion programs to homeless individuals with mental health needs and emergency aid.

The HEAP schedule includes the following:

- Application for first round of awards shall be due on or before December 31, 2018.
- Applications for second round of awards shall be due on or before April 30, 2019

The attached resolution was provided by the California Homeless Coordinating and Financing Council and includes specific language required for the grant eligibility.

FISCAL IMPACT

The declaration enables the City to benefit from the HEAP Grant Program. Over \$12.5 million dollars in grant funding are available to the Monterey and San Benito Continuum of Care, which includes all jurisdictions within these two counties including Marina. Should the City Council direct staff to pursue the grant, staff resources are required to identify a homeless or shelter project, identify an agency to manage the project, prepare the grant proposal, and to manage the project to its completion.

CONCLUSION

This declaration enables the City of Marina to benefit from grant funding and address its homeless issues, consistent with the General Plan and other goals and directives from the City Council. As an alternative, the City Council may choose to not declare a shelter crisis, which would limit the City's ability to access the HEAP grant funding.

This request is submitted for City Council consideration for approval.

Respectfully submitted,

Layne P. Long
City Manager
City of Marina