



AGENDA

Tuesday, July 18, 2023

5:00 P.M. Closed Session
6:30 P.M. Open Session

REGULAR MEETING
CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

TELECONFERENCE LOCATION: ¹

Lowes Coronado Bay Resort
4000 Coronado Bay Road
Coronado, CA 92118

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

AGENDA MATERIALS

Agenda materials, staff reports and background information related to regular agenda items are available on the City of Marina's website www.cityofmarina.org. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet will be made available on the City of Marina website www.cityofmarina.org subject to City staff's ability to post the documents before the meeting.

¹ Note: Pursuant to Government Code Section 54953(b), this meeting will include teleconference participation by Mayor Pro Tem Cristina Medina Dirksen from the address above. This Notice and Agenda will be posted at the teleconference location.

VISION STATEMENT

Marina will grow and mature from a small town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting. **(Resolution No. 2006-112 - May 2, 2006)**

LAND ACKNOWLEDGEMENT

The City recognizes that it was founded and is built upon the traditional homelands and villages first inhabited by the Indigenous Peoples of this region - the Esselen and their ancestors and allies - and honors these members of the community, both past and present.

1. CALL TO ORDER 
2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

Liesbeth Visscher, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair
Cristina Medina Dirksen (Remote), Mayor/Chair Bruce C. Delgado
3. PUBLIC COMMENT ON CLOSED SESSION:
4. CLOSED SESSION:
 - a. Conference with Labor Negotiators (\$54957.6)
Employee organizations:
 - i. Marina Employee Association-UWUA
 - ii. Marina Professional Fire Fighters Association
 - iii. Marina Public Safety Management Employees Association
 - iv. Marina Public Safety Managers Association
 - v. Marina Middle Manager Association
 - vi. Directors
 - i. Assistant City Manager
 - ii. Community Development Director
 - iii. Finance Director
 - iv. Fire Chief
 - v. Police Chief
 - vi. Public Works Director
 - vii. Recreation & Cultural Services Director
City Negotiators: Layne P. Long, City Manager and Employee Relations Officer
 - b. Performance Evaluation of Public Employee, (Govt. Code Section 54957(b)(1) – City Manager

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)
6. SPECIAL PRESENTATIONS:
 - a. Junior Giants Day Proclamation

- b. Lenore Masterson Proclamation
- c. Blue Zone Presentation
- 7. COUNCIL AND STAFF ANNOUNCEMENTS:
- 8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*
- 9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
- 10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 102698-102788, totaling \$1,860,901.64.
Successor Agency Accounts Payable Check Numbers 113-114, totaling \$2,737.62.
 - b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) July 5, 2023, Regular City Council Meeting
 - c. CLAIMS AGAINST THE CITY: None
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS:
 - (1) Adopting Resolution No. 2023-, confirming levy of the special tax for the City of Marina Community Facilities District No. 2015-1 (The Dunes) for Fiscal Year 2022-23 as authorized by Ordinance No. 2015-03, and; Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to a special tax for the City of Marina Community Facilities District No. 2015-1 as authorized by Ordinance No. 2015-03 for Fiscal Year 2023-24.

- (2) Adopting Resolution No. 2023-, supporting the Salinas Valley Tech Hub grant submission by the Greater Salinas Valley Advanced Air Mobility Coalition.

g. APPROVAL OF AGREEMENTS:

- (1) Adopting Resolution No. 2023-, approving a Conditional Airport Use Permit for Joby Aero, Inc. for use of ramp space in the aircraft operations area of the Marina Municipal Airport for aircraft flight testing activities.

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING): None

m. APPROVE APPOINTMENTS: None

- 11. PUBLIC HEARINGS: *In the Council's discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*
- 12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
- 13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Adopting Resolution No. 2023-, Resolution No. 2023- (NPC), and Resolution No. 2023-, approving the Abrams B Housing Area Budget for FY 2023-2024
- b. Adopting Resolution No. 2023- and Resolution No. 2023- (PPSC-NPC), approving the Preston Park Sustainable Community Non-Profit Corporation Preston Park Housing Area Budget for FY 2023-24.
- c. Adopting Resolution No. 2023-, receiving a staff presentation of the proposed FY 2023-2024 and FY 2024-2025 Capital Improvement Program (CIP) and Airport Capital Improvement Program (ACIP) budget; and and providing direction towards the CIP and ACIP budget adoptions.
- d. Approving the appointment of two Council Members to serve as the City's Voting Delegate and Voting Delegate Alternate at the Annual League of California Cities Conference.
- e. Discussion regarding a One Million (\$1,000,000.00) grant for Marina Senior Center.

14. COUNCIL & STAFF INFORMATIONAL REPORTS:

- a. Monterey County Mayor's Association [Mayor Bruce Delgado]
- b. Council reports on meetings and conferences attended (Gov't Code Section 53232).

15. ADJOURNMENT:

CERTIFICATION

I, Anita Sharp, Deputy City Clerk, of the City of Marina, do hereby certify that a copy of the foregoing agenda was posted at City Hall and Council Chambers Bulletin Board at 211 Hillcrest Avenue, Monterey County Library Marina Branch at 190 Seaside Circle, City Bulletin Board at the corner of Reservation Road and Del Monte Boulevard on or before 6:30 p.m., Friday, July 14, 2023.

ANITA SHARP, DEPUTY CITY CLERK

City Council, Airport Commission and Redevelopment Agency meetings are recorded on tape and available for public review and listening at the Office of the City Clerk and kept for a period of 90 days after the formal approval of MINUTES.

City Council meetings may be viewed live on the meeting night and at 12:30 p.m. and 3:00 p.m. on Cable Channel 25 on the Sunday following the Regular City Council meeting date. In addition, Council meetings can be viewed at 6:30 p.m. every Monday, Tuesday and Wednesday. For more information about viewing the Council Meetings on Channel 25, you may contact Access Monterey Peninsula directly at 831-333-1267.

Agenda items and staff reports are public record and are available for public review on the City's website (www.cityofmarina.org), at the Monterey County Marina Library Branch at 190 Seaside Circle and at the Office of the City Clerk at 211 Hillcrest Avenue, Marina between the hours of 10:00 a.m. 5:00 p.m., on the Monday preceding the meeting.

Supplemental materials received after the close of the final agenda and through noon on the day of the scheduled meeting will be available for public review at the City Clerk's Office during regular office hours and in a 'Supplemental Binder' at the meeting.

ALL MEETINGS ARE OPEN TO THE PUBLIC. THE CITY OF MARINA DOES NOT DISCRIMINATE AGAINST PERSONS WITH DISABILITIES. Council Chambers are wheelchair accessible. Meetings are broadcast on cable channel 25 and recordings of meetings can be provided upon request. To request assistive listening devices, sign language interpreters, readers, large print agendas or other accommodations, please call (831) 884-1278 or e-mail: marina@cityofmarina.org. Requests must be made at least **48 hours** in advance of the meeting.

Upcoming 2023 Meetings of the City Council, Airport
Commission, Marina Abrams B Non-Profit Corporation,
Preston Park Sustainable Community Nonprofit Corporation,
Successor Agency of the Former Redevelopment Agency and
Marina Groundwater Sustainability Agency
Regular Meetings: 5:00 p.m. Closed Session;
6:30 p.m. Regular Open Sessions

****Wednesday, August 2, 2023**

Tuesday, August 15, 2023

Tuesday, November 7, 2023

Tuesday, November 21, 2023

***Wednesday, September 6, 2023**

Tuesday, September 19, 2023

Tuesday, December 5, 2023

Tuesday, December 19, 2023

Tuesday, October 3, 2023

Tuesday, October 17, 2023

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

C I T Y H A L L 2 0 2 3 H O L I D A Y S

(City Hall Closed)

Labor Day-----Monday, September 4, 2023

Veterans Day (City Offices Closed)-----Friday, November 10, 2023

Thanksgiving Day-----Thursday, November 23, 2023

Thanksgiving Break -----Friday, November 24, 2023

Winter Break -----Monday, December 25, 2023-Friday, December 29, 2023

2023 COMMISSION DATES

Upcoming 2023 Meetings of Design Review Board

3rd Wednesday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

** = Change in location due to conflict with Council meeting

July 20, 2023

August 17, 2023

September 21, 2023

October 19, 2023

November 16, 2023

December 21, 2023

Upcoming 2023 Meetings of Planning Commission

2nd and 4th Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

June 22, 2023

July 13, 2023

July 27, 2023

August 10, 2023

August 24, 2023

September 14, 2023

September 28, 2023

October 12, 2023

October 26, 2023

November 9, 2023

November 23, 2023
(Cancelled)

December 14, 2023

Upcoming 2023 Meetings of Public Works Commission

3rd Thursday of every month. Meetings are held at the Council Chambers at 6:30 P.M.

July 20, 2023

August 17, 2023

September 21, 2023

October 19, 2023

November 16, 2023

December 21, 2023

**Upcoming 2023 Meetings of Recreation &
Cultural Services Commission**
1st Wednesday of every quarter month. Meetings are held at the Council Chambers at 6:30
P.M.

September 1, 2023

December 1, 2023

Upcoming 2023 Meetings of Marina Tree Committee
2nd Wednesday of every quarter month as needed. Meetings are held at the Council
Chambers at 6:30 P.M.

July 13, 2023

October 12, 2023



Proclamation

Designation of August 5th, 2023 as Junior Giants Day

WHEREAS, The City of Marina was selected in 2014 as a participating City and joined the Junior Giants Program; and

WHEREAS, The Junior Giants Program is a free, noncompetitive and coed program for youth ages 5-18.

WHEREAS, The Junior Giants Program is much more than just baseball and softball, each child experiences as part of this program and their team, the four bases of Character Development: Confidence, Integrity, Leadership, and Teamwork as well as the importance of Education, Health, and Bullying Prevention.

WHEREAS, The Jr. Giants Volunteer Committee reached the goal of having structured softball teams in the program.

WHEREAS, as a result of the City of Marina being selected and active participants in this year's Junior Giants Program; the City of Marina proclaims Saturday, August 5th Junior Giants Day in the City of Marina to recognize and thank the Junior Giants Program sponsors for bringing the program to the City of Marina and for all the players and volunteers who actively participated.

NOW THEREFORE, BE IT RESOLVED that I, Mayor Bruce Delgado and the entire Marina City Council does here by recognize the contributions that the Junior Giants Program has brought to the community and residents of the City of Marina.

Dated this 18th day of July 2023.

Bruce C. Delgado, Mayor

*Cristina Medina Dirksen
Mayor Pro-Tem*

*Brian McCarthy
Council Member*



*Kathy Biala
Council Member*

*Liesbeth Visscher
Council Member*



Proclamation

HONORING THE LIFE OF LENORE MASTERSON MAY 1946 – JULY 2023

***WHEREAS,** On Friday, July 7, 2023, we lost a valued member of the Marina Community.*

***WHEREAS,** Lenore Masterson was an active presence in the larger Marina community, earning the Lifetime of Service to the Marina Community Award from the Marina Foundation in 2021; and*

***WHEREAS,** Lenore Masterson was named Marina Woman of the Year in 2000; and*

***WHEREAS,** Lenore Masterson was a beloved champion and paved the way as the leader of the campaign to get the Marina Library constructed a member of the Friends of the Marina Library (Friends); and*

***WHEREAS,** Lenore Masterson was the Co-Founder of the non-profit, Marina Youth Arts; and*

***WHEREAS,** Lenore Masterson was part of the Recreation and Cultural Services Commission with involvement with State Parks and the Teen Center; and*

***WHEREAS,** Lenore Masterson was lifelong member and President of the Marina Lions Club; and*

***WHEREAS,** Lenore Masterson was a longtime member of Marina United Methodist Church; and*

***NOW, THEREFORE, BE IT RESOLVED THAT,** I, Bruce C. Delgado, Mayor of the City of Marina, do hereby express my sincere appreciation and gratitude for Lenore Masterson's dedication and commitment to the City of Marina:*

Dated this 18th day of July 2023



Bruce C. Delgado, Mayor



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.465 - Prof Svc Legal - Special Counsel										
11505 - Shartsis Friese LLP	5476751	Professional Services - MPWSP - May 2023	Paid by Check # 102728		06/30/2023	07/03/2023	06/30/2023		07/07/2023	193,745.25
Account 6300.465 - Prof Svc Legal - Special Counsel Totals									Invoice Transactions 1	\$193,745.25
Account 6300.570 - Prof Svc Other										
11865 - TeamCivX	1117	Bond Measure Consulting Fee - May 2023	Paid by Check # 102732		07/01/2023	07/03/2023	06/30/2023		07/07/2023	6,500.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	\$6,500.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethenol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	129.11
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$129.11
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$200,374.36
Division 000 - Non-Div Totals									Invoice Transactions 3	\$200,374.36
Department 120 - City Mgr/HR/Risk Totals									Invoice Transactions 3	\$200,374.36
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.330 - Prof Svc IT - Information Tech Svc										
10897 - TechRx Technology Services	11021	IT Support - June 2023	Paid by EFT # 3442		07/01/2023	07/05/2023	06/30/2023		07/07/2023	8,160.00
Account 6300.330 - Prof Svc IT - Information Tech Svc Totals									Invoice Transactions 1	\$8,160.00
Account 6300.331 - Prof Svc IT - Website Svc										
10143 - Civicplus	261357	Website Hosting - July-Sept 2023	Paid by Check # 102743		07/01/2023	07/03/2023	07/03/2023		07/07/2023	3,826.11
Account 6300.331 - Prof Svc IT - Website Svc Totals									Invoice Transactions 1	\$3,826.11
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	450129	CDD Copier Maintenance and Overage	Paid by EFT # 3436		06/20/2023	06/23/2023	06/23/2023		07/07/2023	1,321.95
10592 - U.S. Bank Equipment Finance-US Bancorp	505079822	CDD Copier Lease Payment - July 2023	Paid by Check # 102736		06/29/2023	07/03/2023	07/03/2023		07/07/2023	216.32
Account 6360.076 - Maint & Repairs Copier Totals									Invoice Transactions 2	\$1,538.27
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10905 - Taygeta Scientific, Inc.	000708-R-0028	Barracuda Spam Firewall - July 2023	Paid by Check # 102731		06/01/2023	07/03/2023	07/03/2023		07/07/2023	475.80
10905 - Taygeta Scientific, Inc.	000423-R-0055	Computer Network Defense - July 2023	Paid by Check # 102731		07/01/2023	07/03/2023	07/03/2023		07/07/2023	2,000.00



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Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
10897 - TechRx Technology Services	11045	Ninite Monthly Subscription - July 2023	Paid by EFT # 3442		07/01/2023	07/03/2023	07/03/2023		07/07/2023	112.50
10897 - TechRx Technology Services	11042	Veeam Virtual Backup Monthly Subscription - July 2023	Paid by EFT # 3442		07/01/2023	07/03/2023	07/03/2023		07/07/2023	380.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions	4		\$2,968.30
Account 6360.345 - Maint & Repairs Citywide Microsoft Ofc Upgrade										
10897 - TechRx Technology Services	11062	Citywide MS Office 365 - July 2023	Paid by EFT # 3442		07/01/2023	07/03/2023	07/03/2023		07/07/2023	2,244.60
Account 6360.345 - Maint & Repairs Citywide Microsoft Ofc Upgrade Totals							Invoice Transactions	1		\$2,244.60
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	11063	Scanner - Executive Assistant Office	Paid by EFT # 3442		07/01/2023	07/05/2023	06/30/2023		07/07/2023	576.63
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals							Invoice Transactions	1		\$576.63
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	10		\$19,313.91
Division 000 - Non-Div Totals							Invoice Transactions	10		\$19,313.91
Department 125 - I. T. Totals							Invoice Transactions	10		\$19,313.91
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.216 - Prof Svc Fin - Accounting Services										
10511 - Richard B. Standridge	23-13	Service 6/19-29/2023	Paid by EFT # 3440		06/30/2023	06/29/2023	06/29/2023		07/07/2023	2,470.00
Account 6300.216 - Prof Svc Fin - Accounting Services Totals							Invoice Transactions	1		\$2,470.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$2,470.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$2,470.00
Department 130 - Finance Totals							Invoice Transactions	1		\$2,470.00



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Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 150 - City Attorney										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc										
11718 - Noland, Hamerly, Etienne & Hoss	232889	Professional Legal Services - May-June 2023	Paid by Check # 102723		06/27/2023	06/29/2023	06/29/2023		07/07/2023	34,953.75
Account 6300.450 - Prof Svc Legal - City Attorney Other Svc Totals							Invoice Transactions	1		\$34,953.75
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$34,953.75
Division 000 - Non-Div Totals							Invoice Transactions	1		\$34,953.75
Department 150 - City Attorney Totals							Invoice Transactions	1		\$34,953.75
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6150.200 - Medical Dental										
10737 - Premier Access Insurance-Premium Payment	07-01-23.	Dental Claim (07/2023)	Paid by Check # 102741		07/01/2023	07/01/2023	07/01/2023		07/07/2023	(289.30)
Account 6150.200 - Medical Dental Totals							Invoice Transactions	1		(\$289.30)
Account 6150.500 - Medical Vision										
10607 - Vision Service Plan	07-01-23.	VSP Adjustment (07/2023)	Paid by Check # 102742		07/01/2023	07/01/2023	07/01/2023		07/07/2023	204.51
Account 6150.500 - Medical Vision Totals							Invoice Transactions	1		\$204.51
Account 6300.570 - Prof Svc Other										
11769 - STEARNS, CONRAD & SCHMIDT CONSULTING ENGINEERS INC	0469115	Odor Attribution Study	Paid by Check # 102730		05/31/2023	06/16/2023	06/16/2023		07/07/2023	6,528.83
10588 - United Site Services	INV-01776194	ADA Rest	Paid by Check # 102737		06/15/2023	06/16/2023	06/16/2023		07/07/2023	260.35
10274 - Hinderliter, de Llamas & Associates (HDL)	SIN029333	HDL - TOT	Paid by EFT # 3435		05/31/2023	07/05/2023	06/30/2023		07/07/2023	1,858.67
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	3		\$8,647.85
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	20144593	CALNET3-9391023471 (582-0100)	Paid by Check # 102704		06/27/2023	06/30/2023	06/30/2023		07/07/2023	55.91
10758 - AT & T CALNET3	20144599	CALNET3-9391023477 (582-9803)	Paid by Check # 102704		06/27/2023	06/30/2023	06/30/2023		07/07/2023	26.72
10758 - AT & T CALNET3	20146602	CALNET3-9391023437 (384-0425)	Paid by Check # 102704		06/28/2023	07/05/2023	06/28/2023		07/07/2023	53.84
10758 - AT & T CALNET3	20146605	CALNET3-9391023440 (384-0860)	Paid by Check # 102704		06/28/2023	07/05/2023	06/28/2023		07/07/2023	27.26
10758 - AT & T CALNET3	20146606	CALNET3-9391023441 (384-0888)	Paid by Check # 102704		06/28/2023	07/05/2023	06/28/2023		07/07/2023	26.72
10758 - AT & T CALNET3	20146630	CALNET3-9391023463 (384-7854)	Paid by Check # 102704		06/28/2023	07/05/2023	06/28/2023		07/07/2023	26.72



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Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	20146633	CALNET3-9391023466 (384-8477)	Paid by Check # 102704		06/28/2023	07/05/2023	06/28/2023		07/07/2023	51.90
10758 - AT & T CALNET3	20146635	CALNET3-9391023468 (384-9148)	Paid by Check # 102704		06/28/2023	07/05/2023	06/28/2023		07/07/2023	26.77
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 8
										\$295.84
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 23 - 683-2	PG&E 6217294683-2	Paid by Check # 102727		06/16/2023	06/30/2023	06/30/2023		07/07/2023	300.32
Account 6380.300 - Utilities Gas & Electric Totals										Invoice Transactions 1
										\$300.32
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056025 061623	327 Reindollar Ave	Paid by Check # 102718		06/16/2023	06/27/2023	06/27/2023		07/07/2023	71.92
10349 - Marina Coast Water District	000056020 061623	304 Hillcrest Ave	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	126.86
10349 - Marina Coast Water District	000056017 061623	208-A Palm Ave	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	84.08
10349 - Marina Coast Water District	000056018 061623	208 Palm Ave	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	153.71
Account 6380.500 - Utilities Water & Sewer Totals										Invoice Transactions 4
										\$436.57
Account 6400.565 - Material & Suppl Office Supplies										
10734 - Office Depot-Public Works Dept.	315959010001	Paper for Annex	Paid by Check # 102725		06/06/2023	06/21/2023	06/21/2023		07/07/2023	195.09
10734 - Office Depot-Public Works Dept.	315968037001	Labels for Building	Paid by Check # 102725		06/06/2023	06/21/2023	06/21/2023		07/07/2023	104.84
10734 - Office Depot-Public Works Dept.	317375908001	Office Supplies	Paid by Check # 102725		06/13/2023	06/27/2023	06/27/2023		07/07/2023	101.64
10734 - Office Depot-Public Works Dept.	317549198001	Office Supplies/Boxes	Paid by Check # 102725		06/12/2023	06/27/2023	06/27/2023		07/07/2023	33.88
Account 6400.565 - Material & Suppl Office Supplies Totals										Invoice Transactions 4
										\$435.45
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	756623	Alarm Monitoring - Council Chambers - July-Sept 2023	Paid by EFT # 3434		06/15/2023	07/03/2023	07/03/2023		07/07/2023	126.03
10239 - First Alarm	756624	Alarm Monitoring - 209 Cypress Ave Burglar - July-Sept 2023	Paid by EFT # 3434		06/15/2023	07/03/2023	07/03/2023		07/07/2023	140.37
10239 - First Alarm	760410	Alarm Monitoring - 209 Cypress Ave - Fire - July-Sept 2023	Paid by EFT # 3434		06/15/2023	07/03/2023	07/03/2023		07/07/2023	210.39



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Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.010 - Other Charges Alarm										
10239 - First Alarm	756683	Alarm Monitoring - 304 Hillcrest Ave Burg&Fire - July-Sept 2023	Paid by EFT # 3434		06/15/2023	07/03/2023	07/03/2023		07/07/2023	683.79
Account 6600.010 - Other Charges Alarm Totals									Invoice Transactions 4	\$1,160.58
Account 6600.450 - Other Charges Leases & Rents										
10579 - Transportation Agency of Monterey County	July 2023	TAMC July 2023	Paid by Check # 102734		07/03/2023	07/03/2023	07/03/2023		07/07/2023	8,858.00
Account 6600.450 - Other Charges Leases & Rents Totals									Invoice Transactions 1	\$8,858.00
Account 6600.491 - Other Charges Membership AMBAG										
10051 - Association of California Airports	4346	FY 2023-2024 Annual Membership	Paid by Check # 102703		06/01/2023	07/03/2023	07/03/2023		07/07/2023	4,604.32
Account 6600.491 - Other Charges Membership AMBAG Totals									Invoice Transactions 1	\$4,604.32
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 28	\$24,654.14
Division 000 - Non-Div Totals									Invoice Transactions 28	\$24,654.14
Department 190 - Citywide Non-Dept Totals									Invoice Transactions 28	\$24,654.14
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethenol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	4,906.18
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$4,906.18
Account 6400.720 - Material & Suppl Safety Equip										
11400 - BPS Tactical, Inc.	23010548	Molle Vest - R. Shimabukuro	Paid by Check # 102740		03/17/2023	06/29/2023	06/29/2023		07/07/2023	642.18
10330 - LC Action	450587	Patrol Rifles	Paid by Check # 102717		03/28/2023	06/29/2023	06/29/2023		07/07/2023	4,008.00
Account 6400.720 - Material & Suppl Safety Equip Totals									Invoice Transactions 2	\$4,650.18
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$9,556.36
Division 000 - Non-Div Totals									Invoice Transactions 3	\$9,556.36
Department 210 - Police Totals									Invoice Transactions 3	\$9,556.36



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22760A-IN	Diesel Fuel	Paid by Check # 102720		06/03/2023	06/13/2023	06/13/2023		07/07/2023	1,122.70
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethenol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	387.33
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 2			<u>\$1,510.03</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 2			<u>\$1,510.03</u>
Division 000 - Non-Div Totals							Invoice Transactions 2			<u>\$1,510.03</u>
Department 250 - Fire Totals							Invoice Transactions 2			<u>\$1,510.03</u>
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085550	Shop Supplies	Paid by Check # 102698		06/13/2023	06/13/2023	06/13/2023		07/07/2023	109.22
10728 - Ace Hardware-Public Works	085551	Batteries	Paid by Check # 102698		06/13/2023	06/13/2023	06/13/2023		07/07/2023	25.12
10728 - Ace Hardware-Public Works	085580	Supplies	Paid by Check # 102698		06/15/2023	06/16/2023	06/16/2023		07/07/2023	5.45
10728 - Ace Hardware-Public Works	085592	100 pack	Paid by Check # 102698		06/16/2023	06/16/2023	06/16/2023		07/07/2023	10.48
10728 - Ace Hardware-Public Works	085644	Bulbs	Paid by Check # 102698		06/21/2023	06/21/2023	06/21/2023		07/07/2023	51.29
10728 - Ace Hardware-Public Works	085638	3 pack Supplies	Paid by Check # 102698		06/21/2023	06/21/2023	06/21/2023		07/07/2023	10.91
10728 - Ace Hardware-Public Works	085619	Cleaning Supplies	Paid by Check # 102698		06/20/2023	06/21/2023	06/21/2023		07/07/2023	65.48
10728 - Ace Hardware-Public Works	085678	Adapter	Paid by Check # 102698		06/26/2023	06/27/2023	06/27/2023		07/07/2023	4.36
10728 - Ace Hardware-Public Works	085658	100 pack	Paid by Check # 102698		06/23/2023	06/27/2023	06/27/2023		07/07/2023	21.83
10728 - Ace Hardware-Public Works	085676	Wallplate	Paid by Check # 102698		06/26/2023	06/27/2023	06/27/2023		07/07/2023	6.53
10728 - Ace Hardware-Public Works	085647	Gloves	Paid by Check # 102698		06/22/2023	06/27/2023	06/27/2023		07/07/2023	56.79
10728 - Ace Hardware-Public Works	085655	Paint Supplies Annex	Paid by Check # 102698		06/22/2023	06/27/2023	06/27/2023		07/07/2023	25.74
10728 - Ace Hardware-Public Works	085731	Surge Protector	Paid by Check # 102698		06/29/2023	06/29/2023	06/29/2023		07/07/2023	21.84
10728 - Ace Hardware-Public Works	085719	Wallplate	Paid by Check # 102698		06/29/2023	06/29/2023	06/29/2023		07/07/2023	7.41



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085703	Painting for Annex	Paid by Check # 102698		06/28/2023	06/29/2023	06/29/2023		07/07/2023	24.57
10080 - Branch's Janitorial	228604	Janitorial Services for June	Paid by Check # 102708		06/23/2023	06/21/2023	06/21/2023		07/07/2023	2,886.35
10275 - Home Depot Credit Service	06-13-23	Home Depot (6035 3225 0395 9813)	Paid by Check # 102715		06/13/2023	06/21/2023	06/21/2023		07/07/2023	346.65
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-989099	Oil	Paid by Check # 102722		06/15/2023	06/16/2023	06/16/2023		07/07/2023	5.43
11879 - Norfield Development Partners, LLC	1550	Logix Locator	Paid by Check # 102724		01/10/2023	06/27/2023	06/27/2023		07/07/2023	588.00
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 19	<u>\$4,273.45</u>
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0154183	3126 Shoemaker at Pond Rodents	Paid by Check # 102713		06/06/2023	06/15/2023	06/15/2023		07/07/2023	80.00
10250 - Gavilan Pest Control	0154331	3254 Abdy Way Gophers	Paid by Check # 102713		06/01/2023	06/15/2023	06/15/2023		07/07/2023	300.00
10250 - Gavilan Pest Control	0154182	120 Seaside Circle Rodents	Paid by Check # 102713		06/06/2023	06/15/2023	06/15/2023		07/07/2023	80.00
10952 - MuttMitt - ZW USA Inc.	552844	City Mutt Mitts	Paid by EFT # 3438		06/12/2023	06/27/2023	06/27/2023		07/07/2023	1,196.14
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 4	<u>\$1,656.14</u>
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056094 062223	2660 5th Ave	Paid by Check # 102718		06/22/2023	06/27/2023	06/27/2023		07/07/2023	440.92
10349 - Marina Coast Water District	000056045 062223	3100 Preston Drive	Paid by Check # 102718		06/22/2023	06/27/2023	06/27/2023		07/07/2023	3,550.14
10349 - Marina Coast Water District	000056046 062223	3100 Preston Drive	Paid by Check # 102718		06/22/2023	06/27/2023	06/27/2023		07/07/2023	156.44
10349 - Marina Coast Water District	000056001 061623	209-13 Cypress Ave	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	106.93
10349 - Marina Coast Water District	000056019 061623	211 Hillcrest Ave	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	1,071.40
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 5	<u>\$5,325.83</u>
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110242358	PW Uniforms	Paid by Check # 102702		06/14/2023	06/16/2023	06/16/2023		07/07/2023	138.07
10043 - Aramark Uniform Service	5110242359	PW Uniforms	Paid by Check # 102702		06/14/2023	06/16/2023	06/16/2023		07/07/2023	80.80
10043 - Aramark Uniform Service	5110247063	PW Uniforms	Paid by Check # 102702		06/21/2023	06/21/2023	06/21/2023		07/07/2023	209.80



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Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110247062	PW Uniforms	Paid by Check # 102702		06/21/2023	06/21/2023	06/21/2023		07/07/2023	138.07
10043 - Aramark Uniform Service	5110251788	PW Uniforms	Paid by Check # 102702		06/28/2023	06/27/2023	06/27/2023		07/07/2023	77.11
10043 - Aramark Uniform Service	5110251787	PW Uniforms	Paid by Check # 102702		06/28/2023	06/27/2023	06/27/2023		07/07/2023	138.07
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions 6			<u>\$781.92</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethanol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	193.65
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			<u>\$193.65</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 35			<u>\$12,230.99</u>
Division 311 - Buildings & Grounds Totals							Invoice Transactions 35			<u>\$12,230.99</u>
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10967 - Monterey Signs, Inc.	22717	Signs	Paid by EFT # 3437		04/28/2023	06/13/2023	06/13/2023		07/07/2023	1,311.00
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-991202	Air Filter	Paid by Check # 102722		06/26/2023	06/27/2023	06/27/2023		07/07/2023	25.29
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-990566	Auto Parts	Paid by Check # 102722		06/22/2023	06/27/2023	06/27/2023		07/07/2023	85.15
10599 - Valley Saw & Garden Equipment	340019	Harnesses	Paid by Check # 102738		06/13/2023	06/13/2023	06/13/2023		07/07/2023	296.01
Account 6360.690 - Maint & Repairs Supplies Totals							Invoice Transactions 4			<u>\$1,717.45</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 4			<u>\$1,717.45</u>
Division 313 - Vehicle Maint Totals							Invoice Transactions 4			<u>\$1,717.45</u>
Department 310 - Public Works Totals							Invoice Transactions 39			<u>\$13,948.44</u>
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10171 - CSG Consultants	51617	Marina Station	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	5,451.00
10316 - Kimley-Horn & Associates	25181981	Marina Station Traffic	Paid by Check # 102716		05/31/2023	06/27/2023	06/27/2023		07/07/2023	8,229.27



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Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6330.100 - Fee Agr Costs - Planning										
10316 - Kimley-Horn & Associates	25181983	Marina Station COA	Paid by Check # 102716		05/31/2023	06/27/2023	06/27/2023		07/07/2023	2,231.00
Account 6330.100 - Fee Agr Costs - Planning Totals							Invoice Transactions 3			<u>\$15,911.27</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethenol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	129.11
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			<u>\$129.11</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 4			<u>\$16,040.38</u>
Division 000 - Non-Div Totals							Invoice Transactions 4			<u>\$16,040.38</u>
Department 410 - Planning Totals							Invoice Transactions 4			<u>\$16,040.38</u>
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check										
10171 - CSG Consultants	51616	Sea Haven Phase 3A Inspection	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	2,508.00
10171 - CSG Consultants	51632	Sea Haven Inspections Phase 4	Paid by EFT # 3432		06/13/2023	06/16/2023	06/16/2023		07/07/2023	6,901.00
10316 - Kimley-Horn & Associates	25181982	Dunes Phase 2	Paid by Check # 102716		05/31/2023	06/27/2023	06/27/2023		07/07/2023	2,376.00
Account 6300.175 - Prof Svc Eng Svc- Rev Funded Plan Check Totals							Invoice Transactions 3			<u>\$11,785.00</u>
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	51610	Permits/Development	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	9,878.00
10171 - CSG Consultants	51615	Sea Haven Phase 3 Map/Plan Review	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	1,862.50
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions 2			<u>\$11,740.50</u>
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment										
10171 - CSG Consultants	51611	Staff Augmentation	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	2,912.50
Account 6300.185 - Prof Svc Engineering Svs-Staff Augment Totals							Invoice Transactions 1			<u>\$2,912.50</u>
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	51612	RWQCB	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	903.00



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Fund 100 - General Fund										
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.190 - Prof Svc Engineering Svc Interagency										
10171 - CSG Consultants	51613	MST	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	84.50
10171 - CSG Consultants	61514	TAMC	Paid by EFT # 3432		06/13/2023	06/15/2023	06/15/2023		07/07/2023	1,690.00
Account 6300.190 - Prof Svc Engineering Svc Interagency Totals									Invoice Transactions 3	\$2,677.50
Account 6300.570 - Prof Svc Other										
10508 - Regional Government Services	15183	Contract Services for May Recruitment	Paid by EFT # 3439		05/31/2023	06/27/2023	06/27/2023		07/07/2023	161.25
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	\$161.25
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 10	\$29,276.75
Division 000 - Non-Div Totals									Invoice Transactions 10	\$29,276.75
Department 420 - Engineering Totals									Invoice Transactions 10	\$29,276.75
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9937603946	Verizon Wireless June 2023 (972476364-0001)	Paid by EFT # 3443		06/18/2023	06/27/2023	06/27/2023		07/07/2023	851.50
Account 6380.120 - Utilities Comm Mobile & Pager Totals									Invoice Transactions 1	\$851.50
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 1	\$851.50
Division 000 - Non-Div Totals									Invoice Transactions 1	\$851.50
Department 430 - Building Inspection Totals									Invoice Transactions 1	\$851.50
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.600 - Other Charges Other										
10103 - CALED	300004625	Annual Membership FY 2023-2024	Paid by Check # 102709		06/08/2023	07/03/2023	07/03/2023		07/07/2023	800.00
Account 6600.600 - Other Charges Other Totals									Invoice Transactions 1	\$800.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 1	\$800.00
Division 000 - Non-Div Totals									Invoice Transactions 1	\$800.00
Department 440 - Economic Dev Totals									Invoice Transactions 1	\$800.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10275 - Home Depot Credit Service	06-13-23	Home Depot (6035 3225 0395 9813)	Paid by Check # 102715		06/13/2023	06/21/2023	06/21/2023		07/07/2023	655.26
11876 - David Hernandez	06-22-23	Multi-Cultural Festival - Entertainment	Paid by Check # 102711		06/22/2023	06/20/2023	06/20/2023		07/07/2023	750.00
11826 - Michel W Davenas	1001	bagpipe performance fees	Paid by Check # 102719		06/16/2023	06/20/2023	06/20/2023		07/07/2023	300.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions 3			<u>\$1,705.26</u>
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethanol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	322.78
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 1			<u>\$322.78</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 4			<u>\$2,028.04</u>
Division 100 - Admin Totals							Invoice Transactions 4			<u>\$2,028.04</u>
Division 511 - Youth										
Sub-Division 00 - Non-Subdiv										
Account 6400.652 - Material & Suppl Recr Special Progr / Events										
11877 - Andy Brian - Fashion Streaks	36591	shirts - Multi Cultural Festival	Paid by Check # 102701		06/07/2023	06/20/2023	06/20/2023		07/07/2023	4,461.66
11827 - Pacific Ag Rentals LLC / Star Sanitation	131986	Multi-Cultural Festival - portable restrooms	Paid by Check # 102726		06/12/2023	06/20/2023	06/20/2023		07/07/2023	845.99
11871 - The State of California, Judicial Council	27-B1-2023-06-16	license fees	Paid by Check # 102733		06/16/2023	06/20/2023	06/20/2023		07/07/2023	200.00
10581 - Trucksis Enterprises	13338	signs	Paid by Check # 102735		06/22/2023	06/20/2023	06/20/2023		07/07/2023	101.06
Account 6400.652 - Material & Suppl Recr Special Progr / Events Totals							Invoice Transactions 4			<u>\$5,608.71</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 4			<u>\$5,608.71</u>
Division 511 - Youth Totals							Invoice Transactions 4			<u>\$5,608.71</u>
Department 510 - Recreation & Culture Totals							Invoice Transactions 8			<u>\$7,636.75</u>
Fund 100 - General Fund Totals							Invoice Transactions 111			<u>\$361,386.37</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.060 - Maint & Repairs Bdg Library										
10187 - Della Mora Heating, Inc.	15543	Marina Library	Paid by Check # 102712		06/22/2023	06/27/2023	06/27/2023		07/07/2023	234.64
Account 6360.060 - Maint & Repairs Bdg Library Totals							Invoice Transactions	1		\$234.64
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$234.64
Division 000 - Non-Div Totals							Invoice Transactions	1		\$234.64
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$234.64
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$234.64



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9937603946	Verizon Wireless June 2023 (972476364-0001)	Paid by EFT # 3443		06/18/2023	06/27/2023	06/27/2023		07/07/2023	477.65
Account 6380.120 - Utilities Comm Mobile & Pager Totals								Invoice Transactions 1		\$477.65
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 23 - 683-2	PG&E 6217294683-2	Paid by Check # 102727		06/16/2023	06/30/2023	06/30/2023		07/07/2023	458.62
Account 6380.300 - Utilities Gas & Electric Totals								Invoice Transactions 1		\$458.62
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056027061623	Calif Ave at Reindollar	Paid by Check # 102718		06/16/2023	06/27/2023	06/27/2023		07/07/2023	38.22
10349 - Marina Coast Water District	000056007061623	Calif Ave/North of 3rd	Paid by Check # 102718		06/16/2023	06/27/2023	06/27/2023		07/07/2023	92.55
10349 - Marina Coast Water District	000056021061623	Reservation Rd/By 290-308 Reservation	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	36.77
10349 - Marina Coast Water District	000056016061623	Resev Rd & Seacrest Ave-Next to Fire Hyd	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	36.77
10349 - Marina Coast Water District	000056022061623	Reser/Marina Auto Stereo/Irrigation	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	36.77
10349 - Marina Coast Water District	000056024061623	Del Monte/Palm	Paid by Check # 102718		06/16/2023	06/29/2023	06/29/2023		07/07/2023	92.55
Account 6380.500 - Utilities Water & Sewer Totals								Invoice Transactions 6		\$333.63
Account 6400.155 - Material & Suppl Dump Fees										
10427 - Monterey Regional Waste Management District	3853179	Sweeper	Paid by Check # 102721		06/19/2023	06/16/2023	06/16/2023		07/07/2023	487.90
10427 - Monterey Regional Waste Management District	3853233	Sweeper	Paid by Check # 102721		06/19/2023	06/16/2023	06/16/2023		07/07/2023	576.80
10427 - Monterey Regional Waste Management District	3853418	Sweeper	Paid by Check # 102721		06/19/2023	06/16/2023	06/16/2023		07/07/2023	420.70
10427 - Monterey Regional Waste Management District	3853574	Sweeper	Paid by Check # 102721		06/19/2023	06/16/2023	06/16/2023		07/07/2023	259.70
Account 6400.155 - Material & Suppl Dump Fees Totals								Invoice Transactions 4		\$1,745.10
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22760A-IN	Diesel Fuel	Paid by Check # 102720		06/03/2023	06/13/2023	06/13/2023		07/07/2023	552.97
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethenol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	193.67
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals								Invoice Transactions 2		\$746.64



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.740 - Material & Suppl Special Dept Suppl										
10540 - Sierra Springs & Alhambra	14225799 061323	209 Cypress Ave	Paid by Check # 102729		06/13/2023	06/15/2023	06/15/2023		07/07/2023	97.43
Account 6400.740 - Material & Suppl Special Dept Suppl Totals									Invoice Transactions 1	\$97.43
Account 6400.780 - Material & Suppl Traffic Signal										
11248 - Bear Electrical Solutions, Inc.	19289	Traffic Signal Maintenance	Paid by Check # 102706		05/28/2023	06/21/2023	06/21/2023		07/07/2023	250.00
11248 - Bear Electrical Solutions, Inc.	19288	Traffic Signal Maintenance-Response	Paid by Check # 102706		05/28/2023	06/21/2023	06/21/2023		07/07/2023	880.00
Account 6400.780 - Material & Suppl Traffic Signal Totals									Invoice Transactions 2	\$1,130.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 17	\$4,989.07
Division 000 - Non-Div Totals									Invoice Transactions 17	\$4,989.07
Department 000 - Non-Dept Totals									Invoice Transactions 17	\$4,989.07
Fund 220 - Gas Tax Totals									Invoice Transactions 17	\$4,989.07



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	51602	Seabreeze	Paid by EFT # 3432		06/13/2023	06/13/2023	06/13/2023		07/07/2023	845.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		\$845.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$845.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$845.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$845.00
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		\$845.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	51604	Monterey Bay Estates	Paid by EFT # 3432		06/13/2023	06/13/2023	06/13/2023		07/07/2023	845.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		\$845.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$845.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$845.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$845.00
Fund 233 - Monterey Bay Estates AD Totals							Invoice Transactions	1		\$845.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	51605	Cypress Cove II	Paid by EFT # 3432		06/13/2023	06/13/2023	06/13/2023		07/07/2023	845.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		<u>\$845.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$845.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$845.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$845.00</u>
Fund 235 - Cypress Cove II AD Totals							Invoice Transactions	1		<u>\$845.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	012016000 062223	199 A Paddon Place	Paid by Check # 102718		06/22/2023	06/27/2023	06/27/2023		07/07/2023	38.22
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 1			\$38.22
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			\$38.22
Division 000 - Non-Div Totals							Invoice Transactions 1			\$38.22
Department 000 - Non-Dept Totals							Invoice Transactions 1			\$38.22
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions 1			\$38.22



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 252 - CFD - Dunes No. 2015-1										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection										
10171 - CSG Consultants	51603	Locke Paddon CFD	Paid by EFT # 3432		06/13/2023	06/13/2023	06/13/2023		07/07/2023	169.00
Account 6300.180 - Prof Svc Eng Svc- Rev Funded Inspection Totals							Invoice Transactions	1		<u>\$169.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$169.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$169.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$169.00</u>
Fund 252 - CFD - Dunes No. 2015-1 Totals							Invoice Transactions	1		<u>\$169.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 422 - Capital Projects - Measure X										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11847 - BKF Engineers	23060888	Marina Pavement Management Program	Paid by Check # 102707		06/20/2023	06/16/2023	06/16/2023		07/07/2023	9,199.50
10171 - CSG Consultants	51606	Annual Street Resurfacing	Paid by EFT # 3432		06/13/2023	06/13/2023	06/13/2023		07/07/2023	845.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$10,044.50
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$10,044.50
Division 000 - Non-Div Totals							Invoice Transactions	2		\$10,044.50
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$10,044.50
Fund 422 - Capital Projects - Measure X Totals							Invoice Transactions	2		\$10,044.50



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 460 - Airport Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	59268	Airport Project Management	Paid by Check # 102739		04/26/2023	05/01/2023	05/01/2023		07/07/2023	360.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		\$360.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$360.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$360.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$360.00
Fund 460 - Airport Capital Projects Totals							Invoice Transactions	1		\$360.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10268 - Harris & Associates	57837	Imjin Parkway Improvement Plan	Paid by Check # 102714		06/02/2023	06/27/2023	06/27/2023		07/07/2023	30,614.17
10268 - Harris & Associates	097789008-0523	Imjin Parkway PS&E	Paid by Check # 102714		05/31/2023	06/27/2023	06/27/2023		07/07/2023	15,831.00
10268 - Harris & Associates	57665	Imjin Parkway Improvement Plan	Paid by Check # 102714		05/24/2023	06/30/2023	06/30/2023		07/07/2023	18,559.60
10515 - Rincon Consultants, Inc.	48636	Marina Housing Element Update-May 2023	Paid by EFT # 3441		06/15/2023	06/15/2023	06/15/2023		07/07/2023	36,895.40
11456 - William A. Thayer Construction, Inc	2021-18-01	Equestrian Center	Paid by EFT # 3444		05/31/2023	06/28/2023	06/28/2023		07/07/2023	21,616.25
11802 - Baker Tilly US, LLP	BT2460612	Analysis of Equestrian Boarding 2023	Paid by Check # 102705		06/09/2023	06/13/2023	06/13/2023		07/07/2023	190.00
11870 - Chaparral Country Corporation	06-12-23	Debris Removal	Paid by Check # 102710		06/12/2023	06/15/2023	06/15/2023		07/07/2023	4,719.04
10171 - CSG Consultants	51608	PFIF Update	Paid by EFT # 3432		06/13/2023	06/13/2023	06/13/2023		07/07/2023	845.00
11037 - Don Chapin Company, Inc.	80252	Street Light Replacement Retention	Paid by EFT # 3433		04/30/2023	06/13/2023	06/13/2023		07/07/2023	606.38
10268 - Harris & Associates	57846	Imjin Parkway Improvement Plan	Paid by Check # 102714		06/02/2023	06/27/2023	06/27/2023		07/07/2023	6,837.74
10316 - Kimley-Horn & Associates	25181978	2021 Dev Impact Fee	Paid by Check # 102716		05/31/2023	06/27/2023	06/27/2023		07/07/2023	7,098.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	11		\$143,812.58
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	11		\$143,812.58
Division 000 - Non-Div Totals							Invoice Transactions	11		\$143,812.58
Department 000 - Non-Dept Totals							Invoice Transactions	11		\$143,812.58
Fund 462 - City Capital Projects Totals							Invoice Transactions	11		\$143,812.58



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	59268	Airport Project Management	Paid by Check # 102739		04/26/2023	05/01/2023	05/01/2023		07/07/2023	532.50
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 1	\$532.50
Account 6360.280 - Maint & Repairs Habitat Management Svc										
11878 - Alonso Vazquez - Gopher Guys	202308	Set Up/Clean Out for Gopher Services	Paid by Check # 102699		06/20/2023	06/28/2023	06/28/2023		07/07/2023	800.00
10250 - Gavilan Pest Control	154405	I/O Spiders service start	Paid by Check # 102713		06/22/2023	06/30/2023	06/30/2023		07/07/2023	105.00
Account 6360.280 - Maint & Repairs Habitat Management Svc Totals									Invoice Transactions 2	\$905.00
Account 6360.360 - Maint & Repairs Janitorial										
10034 - American Supply Co.	3003803	Airport Janitorial Supplies	Paid by Check # 102700		06/29/2023	06/29/2023	06/30/2023		07/07/2023	928.41
Account 6360.360 - Maint & Repairs Janitorial Totals									Invoice Transactions 1	\$928.41
Account 6360.440 - Maint & Repairs Landscape General										
10275 - Home Depot Credit Service	06-13-23	Home Depot (6035 3225 0395 9813)	Paid by Check # 102715		06/13/2023	06/21/2023	06/21/2023		07/07/2023	460.19
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$460.19
Account 6360.450 - Maint & Repairs Maint & Repairs										
10728 - Ace Hardware-Public Works	85737	FY22/23 Airport Supplies	Paid by Check # 102698		06/30/2023	07/03/2023	06/30/2023		07/07/2023	91.73
10239 - First Alarm	760932	Service Call for Bldg 510	Paid by EFT # 3434		06/29/2023	06/29/2023	06/30/2023		07/07/2023	292.50
Account 6360.450 - Maint & Repairs Maint & Repairs Totals									Invoice Transactions 2	\$384.23
Account 6380.300 - Utilities Gas & Electric										
10603 - Verizon Wireless	9937603946	Verizon Wireless June 2023 (972476364-0001)	Paid by EFT # 3443		06/18/2023	06/27/2023	06/27/2023		07/07/2023	24.44
10463 - Pacific Gas & Electric	June 23 - 683-2	PG&E 6217294683-2	Paid by Check # 102727		06/16/2023	06/30/2023	06/30/2023		07/07/2023	89.85
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 2	\$114.29
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	22794A-IN	Regular Ethenol	Paid by Check # 102720		06/09/2023	06/21/2023	06/21/2023		07/07/2023	193.67
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 1	\$193.67
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 10	\$3,518.29
Division 000 - Non-Div Totals									Invoice Transactions 10	\$3,518.29
Department 000 - Non-Dept Totals									Invoice Transactions 10	\$3,518.29
Fund 555 - Marina Airport Totals									Invoice Transactions 10	\$3,518.29
Grand Totals									Invoice Transactions 158	\$527,087.67



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 120 - City Mgr/HR/Risk										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background										
11869 - Agile Occupational Medicine PC	450360	Agile Occupational Medicine - Pre Emp Px	Paid by EFT # 3468		06/08/2023	06/13/2023	06/13/2023		07/14/2023	202.00
Account 6300.305 - Prof Svc HR - Citywide Recruit/Background Totals									Invoice Transactions 1	\$202.00
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation										
10335 - Liebert Cassidy Whitmore	243377	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	9,835.50
Account 6300.310 - Prof Svc HR - Labor Relation& Negotiation Totals									Invoice Transactions 1	\$9,835.50
Account 6300.570 - Prof Svc Other										
10335 - Liebert Cassidy Whitmore	243379	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	1,076.00
10335 - Liebert Cassidy Whitmore	243375	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	170.00
10335 - Liebert Cassidy Whitmore	243374	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	733.50
10335 - Liebert Cassidy Whitmore	243378	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	858.00
10335 - Liebert Cassidy Whitmore	243373	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	574.50
10335 - Liebert Cassidy Whitmore	243372	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	65.00
10335 - Liebert Cassidy Whitmore	243371	LCW - Professional Services	Paid by Check # 102763		05/31/2023	06/30/2023	06/30/2023		07/14/2023	598.00
Account 6300.570 - Prof Svc Other Totals									Invoice Transactions 7	\$4,075.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	56.63
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethenol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	122.75
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$179.38
Account 6400.565 - Material & Suppl Office Supplies										
11874 - Just Ergonomics Inc	33023	Office Supplies	Paid by Check # 102760		06/21/2023	06/27/2023	06/27/2023		07/14/2023	2,047.36
10732 - Office Depot-General Account	318012091001	Office Depot	Paid by Check # 102775		06/23/2023	06/27/2023	06/27/2023		07/14/2023	404.21
10582 - Uline Shipping Supply	164909356	ULINE Shipping Supply Specialist	Paid by Check # 102784		06/15/2023	06/27/2023	06/27/2023		07/14/2023	521.76
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 3	\$2,973.33
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 14	\$17,265.21
Division 000 - Non-Div Totals									Invoice Transactions 14	\$17,265.21
Department 120 - City Mgr/HR/Risk Totals									Invoice Transactions 14	\$17,265.21



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 125 - I. T.										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.076 - Maint & Repairs Copier										
10406 - Monterey Bay Systems	451043	City Hall Copier Maintenance Contract	Paid by EFT # 3475		07/07/2023	07/11/2023	07/11/2023		07/14/2023	607.45
Account 6360.076 - Maint & Repairs Copier Totals								Invoice Transactions 1		\$607.45
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	11017	Dell 34in Monitor for HR Director's Office	Paid by EFT # 3480		06/21/2023	07/06/2023	06/30/2023		07/14/2023	631.25
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals								Invoice Transactions 1		\$631.25
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions 2		\$1,238.70
Division 000 - Non-Div Totals								Invoice Transactions 2		\$1,238.70
Department 125 - I. T. Totals								Invoice Transactions 2		\$1,238.70
Department 130 - Finance										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	319668903-1	Toners for HP 414X	Paid by Check # 102775		07/03/2023	07/12/2023	07/12/2023		07/14/2023	339.75
10732 - Office Depot-General Account	2024-00000060	Toners for HP 410X	Paid by Check # 102775		07/03/2023	07/12/2023	07/12/2023		07/14/2023	1,249.98
Account 6400.565 - Material & Suppl Office Supplies Totals								Invoice Transactions 2		\$1,589.73
Sub-Division 00 - Non-Subdiv Totals								Invoice Transactions 2		\$1,589.73
Division 000 - Non-Div Totals								Invoice Transactions 2		\$1,589.73
Department 130 - Finance Totals								Invoice Transactions 2		\$1,589.73
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11835 - Environmental Innovations, Inc.	2140	FY 23/24 Solid Waste Management Services	Paid by Check # 102756		07/09/2023	07/07/2023	06/30/2023		07/14/2023	4,189.20
11710 - HdL Coren & Cone	SIN026910	Contract Services Property Tax: January-March 2023	Paid by EFT # 3473		03/31/2023	07/10/2023	06/30/2023		07/14/2023	300.00
Account 6300.570 - Prof Svc Other Totals								Invoice Transactions 2		\$4,489.20
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4160954299	Cust# 833-711-5963	Paid by Check # 102753		07/07/2023	07/12/2023	07/12/2023		07/14/2023	43.22
Account 6360.570 - Maint & Repairs Other Svc Agr Totals								Invoice Transactions 1		\$43.22



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 190 - Citywide Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2023 313-6	PG&E 6793435313-6	Paid by Check # 102777		06/27/2023	07/12/2023	06/30/2023		07/14/2023	7,023.52
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$7,023.52
Account 6400.565 - Material & Suppl Office Supplies										
10540 - Sierra Springs & Alhambra	7266038 070723	Water Cooler Rental and Replacement Water	Paid by Check # 102780		07/07/2023	07/11/2023	06/30/2023		07/14/2023	138.41
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 1	\$138.41
Account 6600.340 - Other Charges Insur - Liability										
10027 - Alliant Insurance Services - CSRMA	2326768	Alliant Pollution Liability Insurance	Paid by EFT # 3469		06/08/2023	07/07/2023	07/07/2023		07/14/2023	1,636.00
Account 6600.340 - Other Charges Insur - Liability Totals									Invoice Transactions 1	\$1,636.00
Account 6600.452 - Other Charges Leased Copier										
11451 - Monterey Bay Office Products - US Bank	505550483	City Hall Copier Lease Payment - July 2023	Paid by Check # 102765		07/04/2023	07/11/2023	07/11/2023		07/14/2023	380.20
Account 6600.452 - Other Charges Leased Copier Totals									Invoice Transactions 1	\$380.20
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 7	\$13,710.55
Division 000 - Non-Div Totals									Invoice Transactions 7	\$13,710.55
Department 190 - Citywide Non-Dept Totals									Invoice Transactions 7	\$13,710.55
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5158	CitizenServe Subscription FY 23/24	Paid by Check # 102776		07/06/2023	07/11/2023	07/11/2023		07/14/2023	4,687.50
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals									Invoice Transactions 1	\$4,687.50
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4160954330	Mat Service - Police/Fire 07/07/23	Paid by Check # 102753		07/07/2023	07/11/2023	07/11/2023		07/14/2023	37.59
Account 6360.570 - Maint & Repairs Other Svc Agr Totals									Invoice Transactions 1	\$37.59
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	2,151.76
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethenol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	4,664.33
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$6,816.09



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 210 - Police										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.455 - Other Charges Leased Parking										
10253 - George T. Powell	06012023	Parking Rental Fees	Paid by Check # 102758		06/01/2023	07/11/2023	06/30/2023		07/14/2023	997.00
Account 6600.455 - Other Charges Leased Parking Totals							Invoice Transactions	1		\$997.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	5		\$12,538.18
Division 000 - Non-Div Totals							Invoice Transactions	5		\$12,538.18
Department 210 - Police Totals							Invoice Transactions	5		\$12,538.18
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10018 - Advantage Gear	6663098-1	Uniform shirt for S. Flores	Paid by EFT # 3467		04/25/2023	06/09/2023	06/09/2023		07/14/2023	184.89
10841 - Carmel Fire Protection Associates - Art Black	123260	Plan Review Only - Asian Market 3056 Del Monte Blvd	Paid by Check # 102751		06/29/2023	07/11/2023	06/30/2023		07/14/2023	200.00
10841 - Carmel Fire Protection Associates - Art Black	123222	Letter Registration & Inspections 491 Lassen Way Marina 6000	Paid by Check # 102751		06/09/2023	07/11/2023	06/30/2023		07/14/2023	200.00
10841 - Carmel Fire Protection Associates - Art Black	123269	Plan Review and Inspections for LF Village, 229 Hayes Circle	Paid by Check # 102751		07/07/2023	07/11/2023	07/11/2023		07/14/2023	200.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	4		\$784.89
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5158	CitizenServe Subscription FY 23/24	Paid by Check # 102776		07/06/2023	07/11/2023	07/11/2023		07/14/2023	4,687.50
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions	1		\$4,687.50
Account 6360.360 - Maint & Repairs Janitorial										
10005 - A-1 Sweeping Service	June 2023	Street Sweeper	Paid by Check # 102744		06/30/2023	07/06/2023	06/30/2023		07/14/2023	4,922.50
Account 6360.360 - Maint & Repairs Janitorial Totals							Invoice Transactions	1		\$4,922.50
Account 6360.570 - Maint & Repairs Other Svc Agr										
10129 - Cintas Corporation	4160954330	Mat Service - Police/Fire 07/07/23	Paid by Check # 102753		07/07/2023	07/11/2023	07/11/2023		07/14/2023	117.48
Account 6360.570 - Maint & Repairs Other Svc Agr Totals							Invoice Transactions	1		\$117.48



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.680 - Maint & Repairs Radio Equip										
11171 - Motorola Solutions, Inc.	8281642403	Charger, Veh ext NA/EU Kit	Paid by EFT # 3476		07/01/2023	07/11/2023	06/30/2023		07/14/2023	445.48
Account 6360.680 - Maint & Repairs Radio Equip Totals										Invoice Transactions 1
										\$445.48
Account 6380.120 - Utilities Comm Mobile & Pager										
10603 - Verizon Wireless	9935761510	FD Mobile Charges - April 26 - May 25, 2023	Paid by EFT # 3481		05/25/2023	06/05/2023	06/05/2023		07/14/2023	442.43
10603 - Verizon Wireless	9938120088	Acct# 371782403- 00002 - FD Mobile Charges, May 26 - June 25 2023	Paid by EFT # 3481		06/25/2023	07/11/2023	06/30/2023		07/14/2023	440.88
Account 6380.120 - Utilities Comm Mobile & Pager Totals										Invoice Transactions 2
										\$883.31
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	1,880.72
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethanol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	368.24
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 2
										\$2,248.96
Account 6400.740 - Material & Suppl Special Dept Suppl										
10927 - Ace Hardware - Fire Dept.	085757	Supplies for Station 1 & 2	Paid by Check # 102745		07/03/2023	07/11/2023	07/11/2023		07/14/2023	130.29
10018 - Advantage Gear	63099-1	Uniform for M. Sweeney & RFF Downing	Paid by EFT # 3467		04/25/2023	06/09/2023	06/30/2023		07/14/2023	503.31
10018 - Advantage Gear	63926-1	Uniform Pants	Paid by EFT # 3467		06/18/2023	06/09/2023	06/30/2023		07/14/2023	376.54
11393 - Carmel Roasters, Inc.	66884	FD Coffee - 1 box	Paid by Check # 102752		06/07/2023	06/09/2023	06/09/2023		07/14/2023	87.40
10323 - L.N. Curtis & Sons	INV711885	Red Wildfire Helmet	Paid by Check # 102762		06/05/2023	06/09/2023	06/09/2023		07/14/2023	94.78
Account 6400.740 - Material & Suppl Special Dept Suppl Totals										Invoice Transactions 5
										\$1,192.32
Account 6600.340 - Other Charges Insur - Liability										
10439 - Myers Stevens & Toohey Co	1400474	Insurance Coverage for Reserve Firefighters (7/1/23 - 6/30/24)	Paid by Check # 102772		05/02/2023	07/11/2023	07/11/2023		07/14/2023	1,829.00
Account 6600.340 - Other Charges Insur - Liability Totals										Invoice Transactions 1
										\$1,829.00
Account 6600.455 - Other Charges Leased Parking										
10253 - George T. Powell	06012023	Parking Rental Fees	Paid by Check # 102758		06/01/2023	07/11/2023	06/30/2023		07/14/2023	303.00
Account 6600.455 - Other Charges Leased Parking Totals										Invoice Transactions 1
										\$303.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 250 - Fire										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	19		\$17,414.44
Division 000 - Non-Div Totals							Invoice Transactions	19		\$17,414.44
Department 250 - Fire Totals							Invoice Transactions	19		\$17,414.44
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10008 - Monterey County Department of Health - EHB	FA0813602	Fueling Yard 3040 Lake Ct	Paid by Check # 102767		06/30/2023	07/11/2023	06/30/2023		07/14/2023	2,041.00
10008 - Monterey County Department of Health - EHB	FA0820582-2023	Corp Yard #2	Paid by Check # 102767		06/30/2023	07/11/2023	06/30/2023		07/14/2023	1,061.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$3,102.00
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085728	Switches	Paid by Check # 102746		06/29/2023	06/30/2023	06/30/2023		07/14/2023	21.83
10728 - Ace Hardware-Public Works	085744	Fasteners	Paid by Check # 102746		06/30/2023	06/30/2023	06/30/2023		07/14/2023	5.77
10728 - Ace Hardware-Public Works	085735	Bulb	Paid by Check # 102746		06/30/2023	06/30/2023	06/30/2023		07/14/2023	37.12
10728 - Ace Hardware-Public Works	085741	Fasteners	Paid by Check # 102746		06/30/2023	06/30/2023	06/30/2023		07/14/2023	16.79
10728 - Ace Hardware-Public Works	085706	Garbage Can (With Credit)	Paid by Check # 102746		06/28/2023	06/30/2023	06/30/2023		07/14/2023	10.75
10728 - Ace Hardware-Public Works	085787	FY 23/24 Keys	Paid by Check # 102746		07/07/2023	07/07/2023	07/07/2023		07/14/2023	8.72
10728 - Ace Hardware-Public Works	085779	FY 23/24 Shop Supplies	Paid by Check # 102746		07/06/2023	07/07/2023	07/07/2023		07/14/2023	40.41
10728 - Ace Hardware-Public Works	085780	FY 23/24 Fasteners	Paid by Check # 102746		07/06/2023	07/07/2023	07/07/2023		07/14/2023	1.97
10728 - Ace Hardware-Public Works	085797	Key	Paid by Check # 102746		07/10/2023	07/07/2023	07/07/2023		07/14/2023	21.84
10728 - Ace Hardware-Public Works	085812	Pump Track	Paid by Check # 102746		07/10/2023	07/11/2023	07/11/2023		07/14/2023	23.79
10728 - Ace Hardware-Public Works	085811	Pump Track	Paid by Check # 102746		07/10/2023	07/11/2023	07/11/2023		07/14/2023	5.45
10728 - Ace Hardware-Public Works	085806	VD Park	Paid by Check # 102746		07/10/2023	07/11/2023	07/11/2023		07/14/2023	13.19
10728 - Ace Hardware-Public Works	085808	Fasteners	Paid by Check # 102746		07/10/2023	07/11/2023	07/11/2023		07/14/2023	6.75
10728 - Ace Hardware-Public Works	085805	Cable	Paid by Check # 102746		07/10/2023	07/11/2023	07/11/2023		07/14/2023	8.71



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6360.065 - Maint & Repairs Bdg NonFlagship										
10728 - Ace Hardware-Public Works	085821	Plug	Paid by Check # 102746		07/11/2023	07/11/2023	07/11/2023		07/14/2023	5.22
10728 - Ace Hardware-Public Works	085437	Hex Key	Paid by Check # 102746		06/01/2023	07/11/2023	06/30/2023		07/14/2023	27.30
10034 - American Supply Co.	0177153	Scout House	Paid by Check # 102747		06/01/2023	07/06/2023	06/30/2023		07/14/2023	94.99
10034 - American Supply Co.	0177922	FY23/24 Shop Supplies	Paid by Check # 102747		07/05/2023	07/07/2023	07/07/2023		07/14/2023	3,094.40
10181 - Dave's Repair Service	35383	Monthly Site Inspections as Designated Operator	Paid by Check # 102754		07/01/2023	07/11/2023	07/11/2023		07/14/2023	95.00
10239 - First Alarm	761276	2660 5th Ave Corp Yard	Paid by EFT # 3472		06/22/2023	06/30/2023	06/30/2023		07/14/2023	76.37
10250 - Gavilan Pest Control	0154795	211 Hillcrest Ave Rodents	Paid by Check # 102757		06/05/2023	07/11/2023	06/30/2023		07/14/2023	82.00
10470 - Peninsula Welding & Medical Supply	245616	Faceshields	Paid by Check # 102779		06/27/2023	06/30/2023	06/30/2023		07/14/2023	242.66
Account 6360.065 - Maint & Repairs Bdg NonFlagship Totals									Invoice Transactions 22	\$3,941.03
Account 6360.440 - Maint & Repairs Landscape General										
10250 - Gavilan Pest Control	0154247	Preston Park Squirrels	Paid by Check # 102757		06/29/2023	07/06/2023	06/30/2023		07/14/2023	180.00
10250 - Gavilan Pest Control	0155011	190 Seaside Circle Gophers	Paid by Check # 102757		07/03/2023	07/11/2023	07/11/2023		07/14/2023	300.00
10599 - Valley Saw & Garden Equipment	342940	Edger Blade	Paid by Check # 102785		07/11/2023	07/11/2023	07/11/2023		07/14/2023	379.59
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 3	\$859.59
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056061 06223	Reservation/Locke Paddon Park	Paid by Check # 102764		06/22/2023	06/30/2023	06/30/2023		07/14/2023	3.80
10349 - Marina Coast Water District	000056100 063023	9th Street (Irrigation) Parcels L&M	Paid by Check # 102764		06/30/2023	07/11/2023	06/30/2023		07/14/2023	694.69
10349 - Marina Coast Water District	00056099 063023	9th Street West of 2nd Avenue	Paid by Check # 102764		06/30/2023	07/11/2023	06/30/2023		07/14/2023	177.74
Account 6380.500 - Utilities Water & Sewer Totals									Invoice Transactions 3	\$876.23
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110256455	FY 23/24 PW Uniforms	Paid by Check # 102748		07/05/2023	07/07/2023	07/07/2023		07/14/2023	138.07
Account 6400.155 - Material & Suppl Dump Fees Totals									Invoice Transactions 1	\$138.07



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 310 - Public Works										
Division 311 - Buildings & Grounds										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	84.92
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethanol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	184.10
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$269.02
Account 6400.800 - Material & Suppl Uniform										
11691 - Tevita Tulua - Refunds only	06-29-23	FY 22-23 Work Boot Reimbursement	Paid by Check # 102782		06/29/2023	07/11/2023	06/30/2023		07/14/2023	200.00
11882 - Tyler Lewis - Employee	07-08-23	Work Boots Reimbursement	Paid by Check # 102783		07/08/2023	07/11/2023	07/11/2023		07/14/2023	200.00
Account 6400.800 - Material & Suppl Uniform Totals									Invoice Transactions 2	\$400.00
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 35	\$9,585.94
Division 311 - Buildings & Grounds Totals									Invoice Transactions 35	\$9,585.94
Division 313 - Vehicle Maint										
Sub-Division 00 - Non-Subdiv										
Account 6360.690 - Maint & Repairs Supplies										
10403 - NAPA Auto Parts - former Monterey Auto Supply	4006-991746	Ford Super Duty F250	Paid by Check # 102773		06/28/2023	06/30/2023	06/30/2023		07/14/2023	37.49
10465 - Pacific Smog	1361	Smog Inspections	Paid by Check # 102778		06/30/2023	07/06/2023	06/30/2023		07/14/2023	375.75
Account 6360.690 - Maint & Repairs Supplies Totals									Invoice Transactions 2	\$413.24
Account 6360.850 - Maint & Repairs Vehicle										
10428 - Monterey Tire Service	1-113037	FY 23/24 Eagle Enforcer Tire Fee	Paid by Check # 102771		07/03/2023	07/07/2023	07/07/2023		07/14/2023	706.20
Account 6360.850 - Maint & Repairs Vehicle Totals									Invoice Transactions 1	\$706.20
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 3	\$1,119.44
Division 313 - Vehicle Maint Totals									Invoice Transactions 3	\$1,119.44
Department 310 - Public Works Totals									Invoice Transactions 38	\$10,705.38
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.610 - Prof Svc Planning - Consultant										
10268 - Harris & Associates	58362	Harris & Associates-May 28-June 30, 2023	Paid by Check # 102759		07/10/2023	07/10/2023	06/30/2023		07/14/2023	8,370.00
10515 - Rincon Consultants, Inc.	49274	Marina On-Call GIS Services-June 2023	Paid by EFT # 3479		07/12/2023	07/12/2023	06/30/2023		07/14/2023	2,518.75
Account 6300.610 - Prof Svc Planning - Consultant Totals									Invoice Transactions 2	\$10,888.75



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.618 - Prof Svc Planning - Housing Element										
10515 - Rincon Consultants, Inc.	49251	Marina Housing Element Update June 2023	Paid by EFT # 3479		07/11/2023	07/11/2023	06/30/2023		07/14/2023	8,326.33
Account 6300.618 - Prof Svc Planning - Housing Element Totals									Invoice Transactions 1	\$8,326.33
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5158	CitizenServe Subscription FY 23/24	Paid by Check # 102776		07/06/2023	07/11/2023	07/11/2023		07/14/2023	9,375.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals									Invoice Transactions 1	\$9,375.00
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	56.63
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethenol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	122.75
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals									Invoice Transactions 2	\$179.38
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap)										
10897 - TechRx Technology Services	11011	Work done for Paolini, D. desk-Building	Paid by EFT # 3480		06/13/2023	07/06/2023	06/30/2023		07/14/2023	2,731.39
Account 6400.350 - Material & Suppl IT-Computer & Hardware (non-cap) Totals									Invoice Transactions 1	\$2,731.39
Account 6400.352 - Material & Suppl IT - Software (non-capitalize)										
10046 - ARC (Former San Jose Blue)	12142299	ARC June 2023	Paid by Check # 102749		06/21/2023	07/03/2023	06/30/2023		07/14/2023	282.96
Account 6400.352 - Material & Suppl IT - Software (non-capitalize) Totals									Invoice Transactions 1	\$282.96
Account 6400.565 - Material & Suppl Office Supplies										
10732 - Office Depot-General Account	317473577001	Office Depot Planning Supplies	Paid by Check # 102775		06/06/2023	07/03/2023	06/30/2023		07/14/2023	34.94
10732 - Office Depot-General Account	318410055001	Office Depot Planning Supplies	Paid by Check # 102775		06/19/2023	07/03/2023	06/30/2023		07/14/2023	18.62
10732 - Office Depot-General Account	319995218001	Office Depot Planning Supplies	Paid by Check # 102775		06/28/2023	07/07/2023	06/30/2023		07/14/2023	13.84
10732 - Office Depot-General Account	320063346001	Office Depot Planning Supplies	Paid by Check # 102775		06/22/2023	07/07/2023	06/30/2023		07/14/2023	31.84
Account 6400.565 - Material & Suppl Office Supplies Totals									Invoice Transactions 4	\$99.24
Account 6600.460 - Other Charges Legal Notices & Pub										
10270 - Monterey County Herald	0001382069	Monterey County Herald-June 2023	Paid by Check # 102768		06/30/2023	07/11/2023	06/30/2023		07/14/2023	124.87
Account 6600.460 - Other Charges Legal Notices & Pub Totals									Invoice Transactions 1	\$124.87
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 13	\$32,007.92
Division 000 - Non-Div Totals									Invoice Transactions 13	\$32,007.92



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 410 - Planning Totals							Invoice Transactions		13	\$32,007.92
Department 420 - Engineering										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10508 - Regional Government Services	15184	May HR	Paid by EFT # 3478		05/31/2023	07/06/2023	06/30/2023		07/14/2023	4,037.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions		1	\$4,037.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5158	CitizenServe Subscription FY 23/24	Paid by Check # 102776		07/06/2023	07/11/2023	07/11/2023		07/14/2023	9,375.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions		1	\$9,375.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		2	\$13,412.00
Division 000 - Non-Div Totals							Invoice Transactions		2	\$13,412.00
Department 420 - Engineering Totals							Invoice Transactions		2	\$13,412.00
Department 430 - Building Inspection										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.070 - Prof Svc Building Plan Check & Inspection										
10171 - CSG Consultants	52028	Marina Building Services June 2023	Paid by EFT # 3470		07/11/2023	07/11/2023	06/30/2023		07/14/2023	2,202.50
Account 6300.070 - Prof Svc Building Plan Check & Inspection Totals							Invoice Transactions		1	\$2,202.50
Account 6360.342 - Maint & Repairs IT - System Annual Maint										
11131 - Online Solutions LLC - Citizenserve	5158	CitizenServe Subscription FY 23/24	Paid by Check # 102776		07/06/2023	07/11/2023	07/11/2023		07/14/2023	9,375.00
Account 6360.342 - Maint & Repairs IT - System Annual Maint Totals							Invoice Transactions		1	\$9,375.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		2	\$11,577.50
Division 000 - Non-Div Totals							Invoice Transactions		2	\$11,577.50
Department 430 - Building Inspection Totals							Invoice Transactions		2	\$11,577.50
Department 440 - Economic Dev										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.497 - Other Charges Membership MCCVB										
10378 - Monterey County Convention & Visitors Bureau	16363	Destination Marketing Investment - Q1 - July-Sept 2023	Paid by Check # 102766		07/06/2023	07/06/2023	07/06/2023		07/14/2023	20,500.00
Account 6600.497 - Other Charges Membership MCCVB Totals							Invoice Transactions		1	\$20,500.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions		1	\$20,500.00
Division 000 - Non-Div Totals							Invoice Transactions		1	\$20,500.00
Department 440 - Economic Dev Totals							Invoice Transactions		1	\$20,500.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 510 - Recreation & Culture										
Division 100 - Admin										
Sub-Division 00 - Non-Subdiv										
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	141.56
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethanol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	306.86
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions	2		\$448.42
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$448.42
Division 100 - Admin Totals							Invoice Transactions	2		\$448.42
Department 510 - Recreation & Culture Totals							Invoice Transactions	2		\$448.42
Fund 100 - General Fund Totals							Invoice Transactions	107		\$152,408.03



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 110 - Vehicle and Equipment										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6600.450 - Other Charges Leases & Rents										
11491 - Enterprise FM Trust - Fleet Lease payments only	FBN4787283	Enterprise Fleet Maintenance		Paid by EFT # 3471	07/06/2023	07/11/2023	07/11/2023		07/14/2023	21,335.73
Account 6600.450 - Other Charges Leases & Rents Totals							Invoice Transactions 1			<u>\$21,335.73</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 1			<u>\$21,335.73</u>
Division 000 - Non-Div Totals							Invoice Transactions 1			<u>\$21,335.73</u>
Department 000 - Non-Dept Totals							Invoice Transactions 1			<u>\$21,335.73</u>
Fund 110 - Vehicle and Equipment Totals							Invoice Transactions 1			<u>\$21,335.73</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 130 - Library Maintenance										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142958	FY 22/23 Landscape Maintenance June 2023 # 102774	Paid by Check		06/30/2023	07/06/2023	06/30/2023		07/14/2023	675.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$675.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$675.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$675.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$675.00
Fund 130 - Library Maintenance Totals							Invoice Transactions	1		\$675.00



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Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - Gas Tax										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2023 313-6	PG&E 6793435313-6	Paid by Check # 102777		06/27/2023	07/12/2023	06/30/2023		07/14/2023	655.05
Account 6380.300 - Utilities Gas & Electric Totals							Invoice Transactions 1			\$655.05
Account 6380.500 - Utilities Water & Sewer										
10349 - Marina Coast Water District	000056040062223	Hilo Ave	Paid by Check # 102764		06/22/2023	06/30/2023	06/30/2023		07/14/2023	28.34
10349 - Marina Coast Water District	000056036063023	2nd Ave/Divarty & Intergarrison	Paid by Check # 102764		06/30/2023	07/11/2023	06/30/2023		07/14/2023	177.74
10349 - Marina Coast Water District	000056037063023	2nd Ave	Paid by Check # 102764		06/30/2023	07/11/2023	06/30/2023		07/14/2023	177.74
10349 - Marina Coast Water District	000056095063023	2nd Ave	Paid by Check # 102764		06/30/2023	07/11/2023	06/30/2023		07/14/2023	177.74
Account 6380.500 - Utilities Water & Sewer Totals							Invoice Transactions 4			\$561.56
Account 6400.155 - Material & Suppl Dump Fees										
10043 - Aramark Uniform Service	5110256456	FY 23/24 Shop Supplies	Paid by Check # 102748		07/05/2023	07/07/2023	07/07/2023		07/14/2023	103.36
Account 6400.155 - Material & Suppl Dump Fees Totals							Invoice Transactions 1			\$103.36
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	927.59
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethanol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	184.12
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals							Invoice Transactions 2			\$1,111.71
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions 8			\$2,431.68
Division 000 - Non-Div Totals							Invoice Transactions 8			\$2,431.68
Department 000 - Non-Dept Totals							Invoice Transactions 8			\$2,431.68
Fund 220 - Gas Tax Totals							Invoice Transactions 8			\$2,431.68



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 223 - FORA Dissolution										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	59749	Program Management	Paid by Check # 102786		06/26/2023	07/05/2023	06/30/2023		07/14/2023	257.53
11489 - Wallace Group, Inc.	59707	Blight Removal	Paid by Check # 102786		06/26/2023	07/05/2023	06/30/2023		07/14/2023	53,176.04
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	2		\$53,433.57
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$53,433.57
Division 000 - Non-Div Totals							Invoice Transactions	2		\$53,433.57
Department 000 - Non-Dept Totals							Invoice Transactions	2		\$53,433.57
Department 223 - Habitat Management										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6375.015 - JCFA Habitat Mgt Planning & Design										
10189 - Denise Duffy & Associates	8683	Fort Ord Habitat Management Plan - Task #2 and Task #3.3	Paid by Check # 102755		06/26/2023	07/06/2023	06/30/2023		07/14/2023	13,353.80
10189 - Denise Duffy & Associates	8682	Incidental Take Permit - Task # 3 100% Complete	Paid by Check # 102755		06/26/2023	07/06/2023	06/30/2023		07/14/2023	3,152.50
Account 6375.015 - JCFA Habitat Mgt Planning & Design Totals							Invoice Transactions	2		\$16,506.30
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	2		\$16,506.30
Division 000 - Non-Div Totals							Invoice Transactions	2		\$16,506.30
Department 223 - Habitat Management Totals							Invoice Transactions	2		\$16,506.30
Fund 223 - FORA Dissolution Totals							Invoice Transactions	4		\$69,939.87



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Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 232 - Seabreeze AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142958	FY 22/23 Landscape Maintenance June 2023 # 102774	Paid by Check		06/30/2023	07/06/2023	06/30/2023		07/14/2023	218.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$218.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$218.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$218.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$218.00
Fund 232 - Seabreeze AD Totals							Invoice Transactions	1		\$218.00



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 233 - Monterey Bay Estates AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142958	FY 22/23 Landscape Maintenance June 2023	Paid by Check # 102774		06/30/2023	07/06/2023	06/30/2023		07/14/2023	468.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$468.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2023 313-6	PG&E 6793435313-6	Paid by Check # 102777		06/27/2023	07/12/2023	06/30/2023		07/14/2023	10.69
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$10.69
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$478.69
Division 000 - Non-Div Totals									Invoice Transactions 2	\$478.69
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$478.69
Fund 233 - Monterey Bay Estates AD Totals									Invoice Transactions 2	\$478.69



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 235 - Cypress Cove II AD										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142958	FY 22/23 Landscape Maintenance June 2023	Paid by Check # 102774		06/30/2023	07/06/2023	06/30/2023		07/14/2023	530.00
Account 6360.440 - Maint & Repairs Landscape General Totals									Invoice Transactions 1	\$530.00
Account 6380.300 - Utilities Gas & Electric										
10463 - Pacific Gas & Electric	June 2023 313-6	PG&E 6793435313-6	Paid by Check # 102777		06/27/2023	07/12/2023	06/30/2023		07/14/2023	10.51
Account 6380.300 - Utilities Gas & Electric Totals									Invoice Transactions 1	\$10.51
Sub-Division 00 - Non-Subdiv Totals									Invoice Transactions 2	\$540.51
Division 000 - Non-Div Totals									Invoice Transactions 2	\$540.51
Department 000 - Non-Dept Totals									Invoice Transactions 2	\$540.51
Fund 235 - Cypress Cove II AD Totals									Invoice Transactions 2	\$540.51



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 251 - CFD - Locke Paddon										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6360.440 - Maint & Repairs Landscape General										
10446 - New Image Landscape Co.	142958	FY 22/23 Landscape Maintenance June 2023 # 102774	Paid by Check		06/30/2023	07/06/2023	06/30/2023		07/14/2023	249.00
Account 6360.440 - Maint & Repairs Landscape General Totals							Invoice Transactions	1		\$249.00
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$249.00
Division 000 - Non-Div Totals							Invoice Transactions	1		\$249.00
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$249.00
Fund 251 - CFD - Locke Paddon Totals							Invoice Transactions	1		\$249.00



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Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 460 - Airport Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11489 - Wallace Group, Inc.	59750	FY22/23 Bldg 533 Improvements	Paid by Check # 102786		06/26/2023	07/06/2023	06/30/2023		07/14/2023	1,680.00
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	1		<u>\$1,680.00</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$1,680.00</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$1,680.00</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$1,680.00</u>
Fund 460 - Airport Capital Projects Totals							Invoice Transactions	1		<u>\$1,680.00</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 462 - City Capital Projects										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
11364 - Jeff Katz Architectural Corp. - JKA Architecture	21750	FY 22/23 Marina Aquatic and Sport Center Design Phase	Paid by EFT # 3474		05/31/2023	07/10/2023	06/30/2023		07/14/2023	13,700.00
10316 - Kimley-Horn & Associates	25181984	Marina RSTP Grant	Paid by Check # 102761		05/31/2023	07/05/2023	06/30/2023		07/14/2023	18,010.00
10425 - Monterey Peninsula Engineering	05-16	Imjin Parkway Widening Project (Payment Request #1)	Paid by Check # 102770		06/27/2023	06/28/2023	06/28/2023		07/14/2023	1,000,388.00
11489 - Wallace Group, Inc.	59749	Program Management	Paid by Check # 102786		06/26/2023	07/05/2023	06/30/2023		07/14/2023	10,262.82
10189 - Denise Duffy & Associates	8681	Imjin Parkway Improvement Project	Paid by Check # 102755		06/26/2023	07/06/2023	06/30/2023		07/14/2023	8,612.00
10268 - Harris & Associates	57846-1	Imjin Parkway Improvement Plan	Paid by Check # 102759		06/02/2023	07/11/2023	06/30/2023		07/14/2023	6,837.74
11364 - Jeff Katz Architectural Corp. - JKA Architecture	21796	FY 22/23 Marina Aquatic and Sport Center Design Phase	Paid by EFT # 3474		06/30/2023	07/06/2023	06/30/2023		07/14/2023	1,542.50
10462 - Pacific Crest Engineering	12282	Gloyra Jean Tate Park Site Improvements and Pump Track	Paid by EFT # 3477		05/31/2023	06/30/2023	06/30/2023		07/14/2023	504.40
11489 - Wallace Group, Inc.	59713	Sea Haven City Park	Paid by Check # 102786		06/26/2023	06/30/2023	06/30/2023		07/14/2023	1,363.23
11489 - Wallace Group, Inc.	59706	California Ave Pedestrian Crossing Construction	Paid by Check # 102786		06/26/2023	06/30/2023	06/30/2023		07/14/2023	3,572.00
11489 - Wallace Group, Inc.	59708	MLK Sculpture CM&I Services	Paid by Check # 102786		06/26/2023	07/06/2023	06/30/2023		07/14/2023	4,454.65
11489 - Wallace Group, Inc.	59691	MLK Sculpture CDs	Paid by Check # 102786		06/26/2023	07/06/2023	06/30/2023		07/14/2023	2,358.65
11489 - Wallace Group, Inc.	59683	Gloria Jean Tate Pump Track & Restroom Improvements	Paid by Check # 102786		06/26/2023	07/06/2023	06/30/2023		07/14/2023	2,701.17
11489 - Wallace Group, Inc.	59640	California Ave Pedestrian Crossing	Paid by Check # 102786		06/26/2023	07/06/2023	06/30/2023		07/14/2023	575.25
Account 6300.570 - Prof Svc Other Totals							Invoice Transactions	14		\$1,074,882.41
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	14		\$1,074,882.41
Division 000 - Non-Div Totals							Invoice Transactions	14		\$1,074,882.41
Department 000 - Non-Dept Totals							Invoice Transactions	14		\$1,074,882.41
Fund 462 - City Capital Projects Totals							Invoice Transactions	14		\$1,074,882.41



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 555 - Marina Airport										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6300.570 - Prof Svc Other										
10027 - Alliant Insurance Services - CSRMA	2336889	CALIP Airport Liability Renewal	Paid by EFT # 3469		06/30/2023	06/30/2023	07/01/2023		07/14/2023	5,506.00
Account 6300.570 - Prof Svc Other Totals										Invoice Transactions 1
										\$5,506.00
Account 6360.450 - Maint & Repairs Maint & Repairs										
11382 - Telemetrix - John K. Cohan	4150	FY 22/23 Service Calls for Bldg 527 and Access Control repair	Paid by Check # 102781		07/07/2023	07/07/2023	06/30/2023		07/14/2023	782.50
11382 - Telemetrix - John K. Cohan	4162	FY 22/23 Service Calls for Bldg 524 Access Control Repair	Paid by Check # 102781		07/07/2023	07/07/2023	06/30/2023		07/14/2023	580.00
11382 - Telemetrix - John K. Cohan	4161	FY 22/23 Service Calls for Bldg 507; Access Control Repair	Paid by Check # 102781		07/07/2023	07/07/2023	06/30/2023		07/14/2023	1,705.00
Account 6360.450 - Maint & Repairs Maint & Repairs Totals										Invoice Transactions 3
										\$3,067.50
Account 6380.150 - Utilities Comm Phone System										
10758 - AT & T CALNET3	20146608	FY 20/23 Fire Alarms Bldg 524 & 533 (9391023443)	Paid by Check # 102750		06/28/2023	07/06/2023	06/30/2023		07/14/2023	51.90
10758 - AT & T CALNET3	20146609	FY 20/23 Fire Alarms Bldg 524 & 533 (9391023444)	Paid by Check # 102750		06/28/2023	07/06/2023	06/30/2023		07/14/2023	51.90
10758 - AT & T CALNET3	20146614	FY 22/23 AWOS-Auto Weather Station (9391023449)	Paid by Check # 102750		06/28/2023	07/06/2023	06/30/2023		07/14/2023	28.69
Account 6380.150 - Utilities Comm Phone System Totals										Invoice Transactions 3
										\$132.49
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel										
10416 - Monterey County Petroleum-Sturdy Oil Co.	24121A-IN	Fuel Regular/Ethanol and Diesel	Paid by Check # 102769		06/26/2023	06/30/2023	06/30/2023		07/14/2023	84.94
10416 - Monterey County Petroleum-Sturdy Oil Co.	24112A-IN	Regular Ethenol	Paid by Check # 102769		06/23/2023	07/06/2023	06/30/2023		07/14/2023	184.12
Account 6400.230 - Material & Suppl Fuel - Gas and Diesel Totals										Invoice Transactions 2
										\$269.06
Sub-Division 00 - Non-Subdiv Totals										Invoice Transactions 9
										\$8,975.05
Division 000 - Non-Div Totals										Invoice Transactions 9
										\$8,975.05
Department 000 - Non-Dept Totals										Invoice Transactions 9
										\$8,975.05
Fund 555 - Marina Airport Totals										Invoice Transactions 9
										\$8,975.05
Grand Totals										Invoice Transactions 151
										\$1,333,813.97



Accounts Payable by G/L Distribution Report

Payment Date Range 07/07/23 - 07/07/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.015 - ROPS #15- Website Hosting Services										
10143 - Civicplus	261357-SA	Website Hosting - July- Sept. 2023	Paid by Check # 113		07/01/2023	07/03/2023	07/03/2023		07/07/2023	425.12
Account 6650.015 - ROPS #15- Website Hosting Services Totals							Invoice Transactions	1		\$425.12
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		\$425.12
Division 000 - Non-Div Totals							Invoice Transactions	1		\$425.12
Department 000 - Non-Dept Totals							Invoice Transactions	1		\$425.12
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		\$425.12
Grand Totals							Invoice Transactions	1		\$425.12



Accounts Payable by G/L Distribution Report

Payment Date Range 07/14/23 - 07/14/23

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 758 - Successor Agency Oblig Retirement										
Department 000 - Non-Dept										
Division 000 - Non-Div										
Sub-Division 00 - Non-Subdiv										
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc										
10315 - Keyser Marston Associates	0037939	Professional Services from June 1, 2023 to June 30, 2023	Paid by Check # 114		07/12/2023	07/13/2023	06/30/2023		07/14/2023	2,312.50
Account 6650.010 - ROPS #10-Financial, RE Advisory Svc Totals							Invoice Transactions	1		<u>\$2,312.50</u>
Sub-Division 00 - Non-Subdiv Totals							Invoice Transactions	1		<u>\$2,312.50</u>
Division 000 - Non-Div Totals							Invoice Transactions	1		<u>\$2,312.50</u>
Department 000 - Non-Dept Totals							Invoice Transactions	1		<u>\$2,312.50</u>
Fund 758 - Successor Agency Oblig Retirement Totals							Invoice Transactions	1		<u>\$2,312.50</u>
Grand Totals							Invoice Transactions	1		<u>\$2,312.50</u>



DRAFT

Agenda Item: **10b(1)**
City Council Meeting of
July 18, 2023

MINUTES

Wednesday, July 5, 2023

5:00 P.M. Closed Session

6:30 P.M. Open Session

REGULAR MEETING

**CITY COUNCIL, AIRPORT COMMISSION,
MARINA ABRAMS B NON-PROFIT CORPORATION, PRESTON PARK
SUSTAINABLE COMMUNITY NON-PROFIT CORPORATION, SUCCESSOR
AGENCY OF THE FORMER MARINA REDEVELOPMENT AGENCY AND MARINA
GROUNDWATER SUSTAINABILITY AGENCY**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

Council Chambers
211 Hillcrest Avenue
Marina, California

AND

Zoom Meeting URL: <https://zoom.us/j/730251556>

Zoom Meeting Telephone Only Participation: 1-669-900-9128 - Webinar ID: 730 251 556

PARTICIPATION

You may participate in the City Council meeting in person or in real-time by calling Zoom Meeting via the weblink and phone number provided at the top of this agenda. Instructions on how to access, view and participate in remote meetings are provided by visiting the City's home page at <https://cityofmarina.org/>. Attendees can make oral comments during the meeting by using the "Raise Your Hand" feature in the webinar or by pressing *9 on your telephone keypad if joining by phone only.

The most effective method of communication with the City Council is by sending an email to marina@cityofmarina.org. Comments will be reviewed and distributed before the meeting if received by 5:00 p.m. on the day of the meeting. All comments received will become part of the record. Council will have the option to modify their action on items based on comments received.

1. CALL TO ORDER

2. ROLL CALL & ESTABLISHMENT OF QUORUM: (City Council, Airport Commissioners, Marina Abrams B Non-Profit Corporation, Preston Park Sustainable Communities Nonprofit Corporation, Successor Agency of the Former Redevelopment Agency Members and Marina Groundwater Sustainability Agency)

MEMBERS PRESENT: Liesbeth Visscher, Brian McCarthy, Kathy Biala, Mayor Pro-Tem/Vice Chair Cristina Medina Dirksen

MEMBERS ABSENT: Mayor/Chair Bruce C. Delgado (Excused)

3. PUBLIC COMMENT ON CLOSED SESSION: None

4. CLOSED SESSION:

a. Real Property Negotiation (Govt. Code Section 54956.8)

i. Property: Los Animas Concrete, 499 9th Street, Marina, CA

Negotiating Party: Paul J. Bruno

Negotiator(s): City Manager

Terms: Price and Terms

ii. Property: Desert Star Systems

Negotiating Party: Marco Flagg

Negotiator(s): City Manager

Terms: Price and Terms

iii. Property: Commercial Property at southeast corner of Del Monte Blvd. and Palm Ave. (APN:031-303-038)

Negotiating Party: George Powell

Negotiator(s): City Manager

Terms: Price and Terms

~~iv. Property: Marina Municipal Airport, APN: 031-111-036-000~~

~~Negotiating Party: Central Coast Community Energy (3CE)~~

~~Negotiator(s): City Manager~~

~~Terms: Price and Terms~~

6:30 PM - RECONVENE OPEN SESSION AND REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION.

Heidi Quinn, Interim City Attorney reported out Closed Session: Council met in Closed Session regarding three items listed under Real Property Negotiations 4a(i), 4a(ii) and 4a(iii). The council received information, provided direction and no reportable action was taken. Item 4a(iv) was not discussed.

5. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE (Please stand)

6. SPECIAL PRESENTATIONS:

a. July 4th Post Report-out Presentation

b. Joby Aero Inc. Update

c. Certificate of Adjournment – Lenore Masterson

7. COUNCIL AND STAFF ANNOUNCEMENTS:

- Brian McMinn, Public Works Director – Announced on Saturday, July 15, 2023 from 11:30-2:15PM at the corner of Imjin Road and Abrams Drive will be the Imjin Road Widening-Roundabout Kick-off.

8. PUBLIC COMMENT: *Any member of the public may comment on any matter within the City Council's jurisdiction that is not on the agenda. This is the appropriate place to comment on items on the Consent Agenda. Action will not be taken on items not on the agenda. Comments are limited to a maximum of three (3) minutes. General public comment may be limited to thirty (30) minutes and/or continued to the end of the agenda. Any member of the public may comment on any matter listed on this agenda at the time the matter is being considered by the City Council. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

- Denise Turley – Commented on the noise after 11:00pm on the 4th of July.

- Cheryl Swix – Commented on the passing of Lenore Masterson
- Nancy Amadeo – Commented on the passing of Lenore Masterson and announced that on July 22, 2023, at 11:00am will be a celebration of life at the American Legion Post 694.
- Francine Rodd – Commented on the passing of Lenore Masterson and the possibility of renaming a building or street for her.

9. CONSENT AGENDA FOR THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Background information has been provided to the Successor Agency of the former Redevelopment Agency on all matters listed under the Consent Agenda, and these items are considered to be routine and non-controversial. All items under the Consent Agenda are normally approved by one motion. Prior to such a motion being made, any member of the public or City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, the Council may remove an item from the Consent Agenda for individual consideration. If an item is pulled for discussion, it will be placed at the end of Other Action Items Successor Agency to the former Marina Redevelopment Agency.*
10. CONSENT AGENDA: *These items are considered to be routine and non-controversial. All items under the Consent Agenda may be approved by one motion. Prior to such a motion being made, any member of City Council may ask a question or make a comment about an agenda item and staff may provide a response. If discussion or a lengthy explanation is required, Council may remove the item from the Consent Agenda and it will be placed at the end of Other Action Items.*
 - a. ACCOUNTS PAYABLE: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) Accounts Payable Check Numbers 102633-102697, totaling \$868,496.45.
 - b. MINUTES: *(Not a Project under CEQA per Article 20, Section 15378)*
 - (1) June 20, 2032, Regular City Council Meeting
 - c. CLAIMS AGAINST THE CITY:
 - (1) Staff recommends that the City Council reject the following claim and direct sending appropriate notice of rejection to claimant: Sunny Siahatgar for a claim received on June 22, 2023.
 - d. AWARD OF BID: None
 - e. CALL FOR BIDS: None
 - f. ADOPTION OF RESOLUTIONS:
 - (1) Adopting **Resolution No. 2023-69**, authorizing staff to submit an application to AMBAG for the Regional Early Action Program Planning 2.0 (REAP 2.0) Grant Program to contribute funding toward projects designed to increase affordable housing in the city.
 - (2) Adopting **Resolution No. 2023-70**, approving the recording of a Conservation Easement to mitigate impacts of the Imjin Parkway Widening Project pursuant to California Department of Fish and Wildlife Incidental Take Permit # 2081-2019-007-04 on properties consisting of Accessor's Parcel Numbers #031-101-039, 031-101-041, and 031-101-056 for approximately 61.5± acres subject to final review by legal counsel, and authorizing the City Manager to execute all documentation on behalf of the city council subject to final review and approval by the City Attorney.

(3) Adopting **Resolution No. 2023-71**, authorizing the acceptance of a fiscal year 2022 Assistance to Firefighters (AFG) grant #EMW-2022-FG-08889.

(4) Adopting **Resolution No. 2023-72**, approving the relocation of public utility agreement/easement on City properties for utility improvements benefiting the Imjin Parkway Widening Project.

g. APPROVAL OF AGREEMENTS:

h. ACCEPTANCE OF PUBLIC IMPROVEMENTS: None

i. MAPS: None

j. REPORTS: (RECEIVE AND FILE): None

k. FUNDING & BUDGET MATTERS: None

l. APPROVE ORDINANCES (WAIVE SECOND READING):

(1) Read by Title Only and adopting **Ordinance No. 2023-08**, repealing and replacing Marina Municipal Code Chapter 13.22 Marina Municipal Airport and adopting Rules and Regulations and Minimum Operating Standards by reference.

m. APPROVE APPOINTMENTS:

(1) Amending “Exhibit A” to Resolution No. 2022-158, approving Mayor’s 2023 recommendation for Mayor Pro Tem and City Council member assignments to various Committees/Commissions/Boards.

MCCARTHY/BIALA: TO APPROVE THE CONSENT AGENDA. 4-0-1(Delgado)-0
Motion Passes

11. PUBLIC HEARINGS: *In the Council’s discretion, the applicant/proponent of an item may be given up to ten (10) minutes to speak. All other persons may be given up to three (3) minutes to speak on the matter.*

a. City Council review the draft sixth cycle housing element and consider adopting **Resolution No. 2023-73**, recommending that the City Council review the Draft Sixth Cycle Housing Element and forward it to State HCD to begin a ninety-day review period.

Public Hearing opened for comments:

- Alex Manis, CHISPA – Commented on CHISPA housing in Marina and complimented staff on the draft, 6 cycle housing element. Supports forwarding this to the state for a 90-day review period.
- Kalisha Webster, Housing Choices – support the proposed programs and policies. Including in the city's draft housing element. Made comment on SB812.
- Jose Torres, LandWatch Monterey County – LandWatch Monterey County supports the city’s draft housing element and moving it forward to the state for the 90-day review period.
- Jeff Markham – Asked what contributions ADU’s have on the diversity requirements of this report.

- Dixie L-B, Eden House – Commented on the two Eden House properties in Marina. Expressed their appreciation in working with staff on the component of the Housing Element. Supports moving this forward.
- Gabriel Sanders, HCD Policy for MBEP – Applaud staff for the work done on the Housing Element. Supports some of the sections of the policy and provided some suggestions/recommendations.
- Nancy Amadeo – excited to see the number of interest groups that are represented here tonight. Reminded the public that they can attend the Planning Commission to make their comments or ask questions prior to attending the Council meeting.

BIALA/McCARTHY: TO ADOPT RESOLUTION NO. 2023-73, RECOMMENDING THAT THE CITY COUNCIL REVIEW THE DRAFT SIXTH CYCLE HOUSING ELEMENT AND FORWARD IT TO STATE HCD TO BEGIN A NINETY-DAY REVIEW PERIOD. 4-0-1(Delgado)-0 Motion Passes.

12. OTHER ACTIONS ITEMS OF THE SUCCESSOR AGENCY TO THE FORMER MARINA REDEVELOPMENT AGENCY: *Action listed for each Agenda item is that which is requested by staff. The Successor Agency may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*
13. OTHER ACTION ITEMS: *Action listed for each Agenda item is that which is requested by staff. The City Council may, at its discretion, take action on any items. Members of the public may be given up to three (3) minutes to speak.*

Note: No additional major projects or programs should be undertaken without review of the impacts on existing priorities (Resolution No. 2006-79 – April 4, 2006).

- a. Police Chief Recruitment Update

Layne Long, City Manager, provide council an update on the recruitment process for the police chief position.

14. COUNCIL & STAFF INFORMATIONAL REPORTS:
 - a. Monterey County Mayor’s Association [Mayor Bruce Delgado]
 - b. Council reports on meetings and conferences attended (Gov’t Code Section 53232).

Council Member McCarthy – Attended a swearing-in ceremony for speaker of the California Assembly; also attended League of California Cities Policy Committee meeting in Pomona with discussion on homeless issues. Noted Cal-Cities cities, general assembly is happening on September 22, 2023, and the deadline to a point of voting delegate is August 28th.

Council Member Visscher – Attended Monterey County Regional Taxi Authority Board meeting where the approved the 2023-2024 budget, next meeting will be held on June 24, 2024

Mayor Pro Tem Medina Dirksen – Congratulated our Bronco champion Baseball for winning the California West Coast Zone Pony. Spoke about attending the swearing-in of California Assembly and assisting in a downed motorcyclist on Hwy 580. Attended the Friends of the Marina Library General membership meeting last week.

15. ADJOURNMENT: The meeting adjourned at 9:40 P.M. in memory of Lenore Masterson

Anita Sharp, Deputy City Clerk

ATTEST:

Cristina Medina Dirksen, Mayor Pro Temp

July 10, 2023

Item No. **10f(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 18, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,
CONFIRMING LEVY OF THE SPECIAL TAX FOR THE CITY OF
MARINA COMMUNITY FACILITIES DISTRICT NO. 2015-1 (THE
DUNES) FOR FISCAL YEAR 2023-24 AS AUTHORIZED BY
ORDINANCE NO. 2015-03; AND RESOLUTION NO. 2023-,
CERTIFYING CITY OF MARINA COMPLIANCE WITH STATE LAW
(PROPOSITION 218) WITH RESPECT TO A SPECIAL TAX FOR THE
CITY OF MARINA COMMUNITY FACILITIES DISTRICT NO. 2015-1
AS AUTHORIZED BY ORDINANCE NO. 2015-03 FOR FISCAL YEAR
2023-24**

RECOMMENDATION:

It is requested that the City Council:

1. Consider adopting Resolution No. 2023-, confirming levy of the special tax for the City of Marina Community Facilities District No. 2015-1 (The Dunes) for Fiscal Year 2022-23 as authorized by Ordinance No. 2015-03, and;
2. Resolution No. 2023-, certifying City of Marina compliance with State law (Proposition 218) with respect to a special tax for the City of Marina Community Facilities District No. 2015-1 as authorized by Ordinance No. 2015-03 for Fiscal Year 2023-24

BACKGROUND:

Pursuant to a special election held on June 2, 2015, on June 16, 2015, the City Council unanimously passed Ordinance No. 2015-03, forming the City of Marina Community Facilities District No. 2015-1 (commonly referred to as The Dunes CFD). Ordinance 2015-03 also authorized an annual special tax levy for the purpose of administration and services of District maintenance of streets, sidewalks, curb & gutters, street lighting and storm drains. The special tax was first levied for fiscal year 2015-16, in the amount of \$437.22 for each of the assessed residential units and \$5,187 per acre of undeveloped property. The assessment was calculated for the ongoing phased future maintenance of the District improvements. Each subsequent year, Ordinance 2015-03 requires the special tax to be increased by the lesser of 4% or the Construction Cost Index as published in the Engineering News Record (ENR) from the previous approved Maximum Special Tax. For Fiscal Year 22/23, the Construction Cost Index increased by 4.0%. The Rates and Apportionment for this District therefore applies a maximum annual rate increase of 4.0%.

On June 21, 2016, the City Council adopted Resolution 2016-96, accepting annexation of property into the City of Marina Community Facilities District No. 2015-1(The Dunes). The annexation area incorporates the Dunes Residential Subdivision Phase 1C Final Map 2.

On April 4, 2017, the City Council adopted Resolution 2017-35, accepting annexation of property into the City of Marina Community Facilities District No. 2015-1(The Dunes). The annexation area incorporates the Dunes Residential Subdivision Phase 1C Final Map 3.

On February 15, 2022, the City Council adopted Resolution 2022-21, accepting annexation of property into the City of Marina Community Facilities District No. 2015-1(The Dunes). The annexation area incorporates the Dunes Subdivision Phase 2 East/Residential.

Accordingly, the special tax for each fiscal year since inception has been as follows (NOTE: Monterey County requires that rates be divisible by 2 for placement on the rolls, so calculations are rounded each year):

Fiscal Year	Tax Per Parcel	Tax Per Acre	Total Special Tax (to be) Collected	End of FY Audit Balance
FY 15/16	\$437.22	\$5,187.00	\$54,228.30	
FY 16/17	\$452.66	\$5,369.89	\$101,268.60	
FY 17/18	\$459.46	\$5,450.69	\$162,605.34	
FY 18/19	\$470.92	\$5,586.73	\$160,509.62	
FY 19/20	\$484.24	\$5,744.70	\$160,767.68	
FY 20/21	\$501.52	\$5,974.48	\$166,504.64	
FY 21/22	\$520.50	\$6,174.70	\$172,806.00	\$948,045.00
FY 22/23	\$541.32	\$6,421.69	\$303,025.22	
FY 23/24	\$541.70	\$6,426.16	\$297,944.08	

ANALYSIS:

Each year's special tax is collected by the Monterey County Tax Collector, and then disbursed to the City. When received by the City, special taxes are credited in the accounting system to Fund 252 - CFD Dunes No. 2015-1. Likewise, expenditures and costs incurred on behalf of the District are posted to Fund 252 expenditure accounts.

A small decrease in revenue is shown for FY 23/24 due to the development of housing units. At the beginning of FY 22/23, much of the newly annexed Residential Phase 2 East was undeveloped. The special tax per acre of undeveloped land, paid for by the Developer, is larger than the special tax per housing unit. The revenue from this fiscal year was higher than normal, allowing the District to build an account balance for the maintenance of the new infrastructure annexed into. For FY 23/24, nearly all of the housing units have been constructed and very little undeveloped land is remaining. The final proposed revenue collection is the correct, expected amount to be collected for proper maintenance of the District.

As of June 30, 2022, the fund balance in Fund 252 (cumulative tax revenue in excess of expenditures since inception) is projected to be approximately \$948,045. Due to the age of the District improvements, scheduled maintenance service expenditures were expected in FY 22/23, but due to various construction projects in the area the maintenance is delayed until FY 23/24. Anticipated maintenance costs are approximately \$345,740, including a scheduled slurry seal of various streets along with video inspections of the underground stormwater system as shown on **EXHIBIT C**. Improvements are scheduled per the maintenance plan attached as **EXHIBIT D** to cover ongoing maintenance of streets, sidewalks, curbs and gutters, and storm drains. The maintenance funding needs formed the basis for establishing the district and setting the initial assessment.

Ordinance 2015-03 authorizes the finance director "...to determine the specific special tax to be levied for the next ensuing fiscal year for each parcel of real property within the CFD (including any parcel or parcels in the future annexation area that annex into the CFD), in the manner and as provided in the resolution of formation."

However, Monterey County will not impose or collect the special tax on the District's behalf unless the City submits, in a form provided by the County, a certification of compliance with State Law (Proposition 218) that includes a hold harmless and indemnification provision for administrative expenses of the County associated with collection of the City's taxes, assessments, fees or charges, other than the Constitutionally authorized 1% ad valorem tax.

Attached is a resolution which, if adopted by the Council will satisfy the County's certification, hold-harmless and indemnification requirements with respect to the City of Marina Community Facilities District No. 2015-1 Special Tax for the 2023-24 fiscal year.

FISCAL IMPACT:

Special assessments finance the CFD's approved maintenance services. Total to be credited to the district is as follows:

Fund 252 Community Facilities District No. 2015-1	\$297,944.08
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CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Edrie Delos Santos, P.E.
Senior Engineer, Engineering Division
City of Marina

REVIEWED/CONCUR:

Juan Lopez
Finance Director
City of Marina

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY OF MARINA CERTIFYING
COMPLIANCE WITH STATE LAW (PROPOSITION 218) WITH RESPECT TO
LEVYING OF SPECIAL TAXES ON BEHALF OF CITY OF MARINA COMMUNITY
FACILITIES DISTRICT NO. 2015-1 FOR FISCAL YEAR 2023-2024

WHEREAS, the City of Marina “Public Agency” requests that the Monterey County Auditor-Controller enter those general or special taxes, assessments, or property-related Fees or charges identified in Exhibit “A” on the tax roll for collection and distribution by the Monterey County Treasurer-Tax Collector commencing with the property tax bills for fiscal year 2023-24

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Public Agency hereby certifies that it has, without limitation, complied with all legal procedures and requirements necessary for the levying and imposition of the general or special taxes, assessments, or property-related fees or charges identified in Exhibit “A”, regardless of whether those procedures and requirements are set forth in the Constitution of the State of California, in State statutes, or in the applicable law of the State of California.
2. The Public Agency further certifies that, except for the sole negligence or misconduct of the County of Monterey, its officers, employees, and agents, with regards to the handling of the Cd or electronic file identified as Exhibit “A”, the Public Agency shall be solely liable and responsible for defending, at its sole expense, cost, and risk, each and every action, suit, or other proceeding brought against the County of Monterey, its officers, employees, and agents for every claim, demand, or challenge to the levying or imposition of the general or special taxes, assessments, or property –related fees or charges identified in Exhibit “A” and that it shall pay or satisfy any judgment rendered against the County of Monterey, its officers, employees, and agents on every such action, suit, or other proceeding, including all claims for refunds and interest thereon, legal fees and court costs, and administrative expenses of the County of Monterey to correct the tax rolls.

PASSED AND ADOPTED by the City of Marina City Council at a regular meeting duly held on the 18th day of July 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY OF MARINA CONFIRMING
LEVY OF A SPECIAL TAX FOR THE CITY OF MARINA COMMUNITY FACILITIES
DISTRICT NO. 2015-1 AS AUTHORIZED BY ORDINANCE NO. 2015-03 FOR FISCAL
YEAR 2023-24

WHEREAS, Ordinance 2015-03 authorized the levy of a special tax for the benefit of The City of Marina Community Facilities District 2015-1 starting in Fiscal Year 2015-16 and increasing by the lesser of 4% or the Construction Cost Index as published in the Engineering News Record (ENR) from the previous approved Maximum Special Tax. For Fiscal Year 23/24, the Construction Cost Index increased by 0.1%. The Rates and Apportionment for this District therefore applies an annual rate increase of 0.1%, and;

WHEREAS the Administrator has calculated the maximum Fiscal Year 2023/24 special tax to be \$541.70 per parcel and \$6,426.26 per Acre of undeveloped property, and;

WHEREAS, the CFD administrator having further considered the special tax requirements in accordance with Exhibit A to Ordinance 2015-03, by which Community Facilities District 2015-1 was established and continues, has determined that a special tax for fiscal year 2023-24 be assessed at \$541.70 per parcel and \$6,426.26 per Acre of undeveloped property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina that:

1. The City does hereby confirm the diagram and assessment as described in the Engineer's Report on file with the City Clerk.
2. The City does hereby order the levy and collection of said assessment \$541.70 per parcel and \$6,426.26 per Acre of undeveloped property for FY 2023/24 assessment for The Dunes CFD No. 2015-1.
3. It is the intention of the City of Marina that any monetary advance made by it during any fiscal year to cover a deficit in the improvement fund of Community Facilities District No. 2015-1 shall be repaid from the next annual assessments levied and collected within Community Facilities District No. 2015-1
4. The City Clerk is hereby authorized and directed to file a certified copy of said diagram and assessment with the Monterey County Auditor prior to August 1, 2023.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 18th day of July 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce Delgado, Mayor

Anita Sharp, Deputy City Clerk

EXHIBIT A

ATTACHMENT TO RESOLUTION NO. 2023-____ OF THE CITY OF MARINA, COUNTY OF MONTEREY, CALIFORNIA, CERTIFYING COMPLIANCE WITH STATE LAW WITH RESPECT TO THE LEVYING OF SPECIAL TAX

FISCAL YEAR 2023-24

SPECIAL TAXES:

City of Marina CFD No. 2015-1 (The Dunes)

- Developed Property
 - Residential Rate (Per-Unit Rate) \$541.70
 - Non-Residential Rate (Per-Acre Rate) \$6,426.26
- Undeveloped Property (Per-Acre Rate) \$6,426.26

Special Tax Levy Summary		
Developed Property		
Residential	548 Units	\$296,851.60
Non-Residential	0.00 Acres	\$0.00
Undeveloped Property	0.17 Acres	\$1,092.48
Total		\$297,944.08

Fiscal Year Budget Scenario
The Dunes Community Facilities District (CFD 2015-1)

Summary	Estimates FY 2022-2023	Estimates FY 2023-2024	Estimates FY 2024-2025*
Beginning Cash Balance, July 1st	\$ 948,045	\$ 1,090,081	\$ 1,042,285
(a) Total Special Tax Revenue	\$ 307,663	\$ 297,944	\$ 298,156
(b) Expenditures			
Maintenance Services			
Facilities Maintenance	\$ 21,961	\$ 21,977	\$ 21,992
Maintenance Cycle Deposit	\$ 135,949	\$ 136,046	\$ 136,142
Construction Cost (Slurry Seal)	\$ -	\$ 180,000	\$ 200,000
Administrative Services			
Financial Administration	\$ 4,948	\$ 4,948	\$ 4,948
Cost Allocation Charges	\$ 2,770	\$ 2,770	\$ 2,770
(c) Total Services Costs	\$ 165,627	\$ 345,740	\$ 365,852
Ending Fund Balance, June 30th	\$ 1,090,081	\$ 1,042,285	\$ 974,589

^(a) Maximum Assessment per Rate of Apportionment is \$541.70 per parcel & \$6,426.16 per undeveloped acre for FY 23/24 (ENR Construction Cost Index increase of 0.1%).

^(b) Expenditures for FY 23/24 are estimated with City acceptance of CFD improvements, including a slurry seal for various streets.

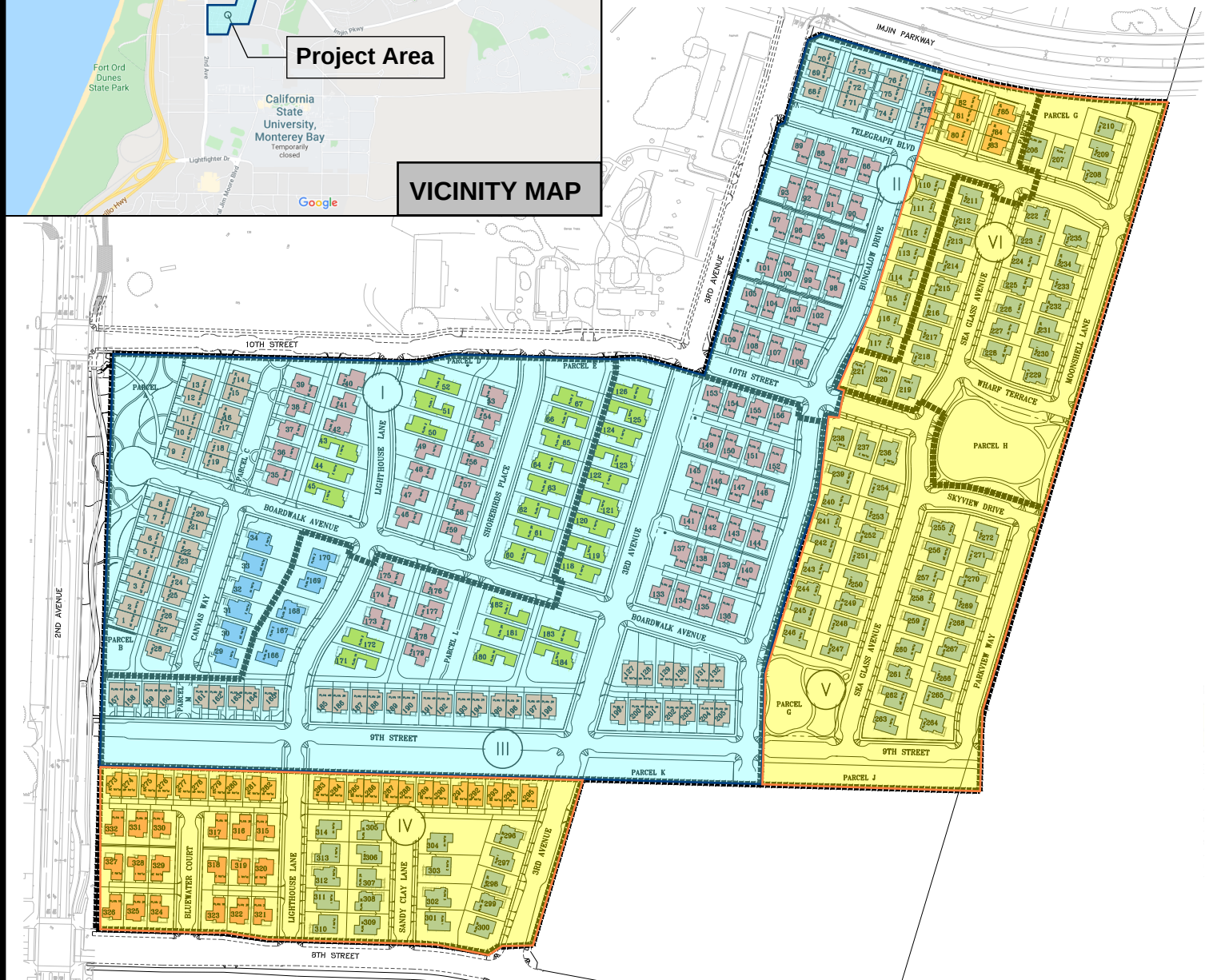
^(c) Total Services Costs include Facilities Maintenance and Administration expenditures. Deposits are held for schedule maintenance projects.

* Revenue and Expenditures for Fiscal Year 2024-25 are only estimates and subject to change.



LEGEND:

- FY 23/24
- Resurfacing/Stormwater Inspection
- FY 24/25
- Resurfacing/Stormwater Inspection



PUBLIC WORKS DEPARTMENT
CITY OF MARINA
211 HILLCREST AVENUE
MARINA, CALIFORNIA 93933

PH: (831) 884-1212
FAX: (831) 384-0425



The Dunes 2015-01 Community Facilities District

Maintenance Exhibit

SCALE: NONE

Exhibit C

07/12/23

8



Exhibit D

Dunes Community Facilities District 2015-01

Maintenance Summary

Pavement Maintenance Cycle

Description	Cycle Period
Slurry Seal	Year 7, Year 14
Overlay	Year 21
Street Sweeping	Semi-Monthly

Sidewalk/Curb & Gutter Maintenance Cycle

Description	Cycle Period
Replacement	35 Year Life
Inspection/Repair	Annually

Streetlights Maintenance Cycle

Description	Cycle Period
Replacement	25 Year Life
Inspection/Repairs	Annually

Storm Drain/Infiltration System Maintenance Cycle

Description	Cycle Period
Replacement	50 Year Life
Vacuum/Deep Clean	Every 5 years
Inspection/Repairs	Annually

July 13, 2023

Item No: **10f(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 18, 2023

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2023-,
SUPPORTING THE SALINAS VALLEY TECH HUB GRANT SUBMISSION
BY THE GREATER SALINAS VALLEY ADVANCED AIR MOBILITY
COALITION**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2023-, supporting the Salinas Valley Tech Hub grant submission by the Greater Salinas Valley Advanced Air Mobility Coalition.

DISCUSSION:

Through the City's efforts to support retention and growth of Joby Aviation' as a key employer in the City of Marina, the City is a member of the newly designated Greater Salinas Valley Advance Air Mobility Coalition. This coalition has formed from the working group that has been focused on efforts to keep Joby's longer term large manufacturing efforts here. From this collaboration and focus of the many stakeholders (including CSUMB, UCMBEST, the City of Marina, MBEP, Go-BIZ , DART and more) has come the realization that there is a beginnings of a tech hub in the Advanced Air Mobility industry in Marina, Salinas, and Hollister and it is in the region's best interest to assist this industry to grow through workforce investment and training.

The Greater Salinas Valley Advanced Air Mobility Coalition is pursuing an Economic Development Agency (EDA) Tech Hub Grant for Advanced Air Mobility (AAM) workforce training. The Tech Hubs Program is an economic development initiative designed to drive regional technology-and innovation-centric growth by strengthening a region's capacity to manufacture, commercialize, and deploy critical technologies. The program, if a grant is awarded, will invest directly in regions with the assets, resources, capacity, and potential to transform into globally competitive innovation centers in approximately 10 years while catalyzing the creation of good jobs for workers at all skill levels.

The Tech Hubs Program was enacted as a part of Creating Helpful Incentives to Produce Semiconductors (CHIPS) and Science Act of 2022 (as the Regional Technology and Innovation Hubs Program). The statute authorized \$10 billion for the program over five years. As part of the FY 2023 Consolidated Appropriations Act, Congress appropriated EDA \$500 million to launch the program.

On May 12, 2023, the Economic Development Administration (EDA) published the Tech Hubs Phase 1 Notice of Funding Opportunity (NOFO) - the first of two phases. EDA will designate at least 20 Tech Hubs across the country and will separately award approximately \$15 million in strategy development grants to accelerate the development of future Tech Hubs. The Tech Hubs designation will be a widely recognized indicator of a region's potential for rapid technology - led economic growth.

The proposed Greater Salinas Advanced Air Mobility Coalition EDA grant proposal and additional background is included as "EXHIBIT A." Support for this grant application and proposal will require minimal City staff time and no monetary commitment at this time.

Respectfully submitted,

Matt Mogensen
Assistant City Manager
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
SUPPORTING THE SALINAS VALLEY TECH HUB GRANT SUBMISSION BY
THE GREATER SALINAS VALLEY ADVANCED AIR MOBILITY COALITION

WHEREAS, the City of Marina is a member of the newly designated Greater Salinas Valley Advance Air Mobility Coalition through the City's efforts to support retention and growth of Joby Aviation as a key employer; and,

WHEREAS, the Greater Salinas Valley Advanced Air Mobility Coalition is pursuing an Economic Development Agency (EDA) Tech Hub Grant for Advanced Air Mobility (AAM) workforce training.

WHEREAS, the Tech Hubs Program is an economic development initiative designed to drive regional technology-and innovation-centric growth by strengthening a region's capacity to manufacture, commercialize, and deploy critical technologies. The Tech Hubs Program was enacted as a part of Creating Helpful Incentives to Produce Semiconductors (CHIPS) and Science Act of 2022 (as the Regional Technology and Innovation Hubs Program). The statute authorized \$10 billion for the program over five years. Congress appropriated EDA \$500 million to launch the program; and,

WHEREAS, on May 12, 2023, EDA published the Tech Hubs Phase 1 Notice of Funding Opportunity (NOFO) - the first of two phases. EDA will designate at least 20 Tech Hubs across the country and will separately award approximately \$15 million in strategy development grants to accelerate the development of future Tech Hubs. The Tech Hubs designation will be a widely recognized indicator of a region's potential for rapid technology - led economic growth.

WHEREAS, the proposed Greater Salinas Advanced Air Mobility Coalition EDA grant proposal and additional background is included as **"Exhibit A"**; and,

WHEREAS, support for this grant application and proposal will require minimal City staff time and no monetary commitment at this time.

NOW, THEREFORE, BE IT RESOLVED that this Resolution shows the support the City of Marina has for the Salinas Valley Tech Hub Grant Submission by the Greater Salinas Valley Advanced Air Mobility Coalition.

PASSED AND ADOPTED by the City Council of the City of Marina at a special meeting duly held on this 18TH day of September 2023 by the following vote:

AYES, COUNCIL MEMBERS:

NOES, COUNCIL MEMBERS:

ABSENT, COUNCIL MEMBERS:

ABSTAIN, COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk



CITY OF MARINA
211 Hillcrest Avenue
Marina, Ca 93933
831- 884-1278

July 18, 2023

U.S. Economic Development Administration
U.S. Department of Commerce
1401 Constitution Avenue, NW, Suite 71014
Washington, DC 20230

RE: Salinas Valley Tech Hub Grant Submission

To Whom it May Concern:

On July 18, 2023, the City Council of the City of Marina, California passed the following Statement of Support for the Greater Salinas Valley Advance Air Mobility Coalition.

Marina is a picturesque, rural municipality with a diverse community of just over 22,500 residents. Marina is strategically located on the Pacific coast, roughly 100 miles from Silicon Valley. The city's economy is largely built on agriculture, which continues to see workforce evolution as new technology changes modern farming.

Marina is a member of the Greater Salinas Valley Advance Air Mobility Coalition and supports the coalition's effort to secure an Economic Development Agency (EDA) Tech Hub Grant for Advanced Air Mobility (AAM) workforce training.

The city's terrain provides a unique topography for the emerging AAM industry to develop and test aircraft and support systems. The Tech Hub Grant will greatly benefit Marina's economic development efforts by creating well-paying jobs that will diversify the city's employment landscape, all while supporting a burgeoning industry that is set to rewrite the future of aviation.

Marina has worked hard to expand its economic footprint, since the closure of the US Army's Fort Ord in 1994. The Tech Hub grant would boost those efforts and open new opportunities for our thriving workforce.

Thank you for your consideration.
Sincerely,

Layne Long
City Manager
City of Marina

Greater Salinas Valley Advanced Air Mobility Coalition efforts to secure an Economic Development Agency (EDA) Tech Hub Grant for Advanced Air Mobility (AAM) workforce training.

SUMMARY/DISCUSSION:

Economic Development Administration (EDA) Tech Hubs Overview:

The Tech Hubs Program is an economic development initiative designed to drive regional technology-and innovation-centric growth by strengthening a region's capacity to manufacture, commercialize, and deploy critical technologies. This program will invest directly in regions with the assets, resources, capacity, and potential to transform into globally competitive innovation centers in approximately 10 years while catalyzing the creation of good jobs for workers at all skill levels.

The Tech Hubs Program will bring together a wide array of public, private, and academic partners into a collaborative consortium focused on regional economic development needs and unique growth opportunities.

The Tech Hubs Program was enacted as a part of Creating Helpful Incentives to Produce Semiconductors (CHIPS) and Science Act of 2022 (as the Regional Technology and Innovation Hubs Program). The statute authorized \$10 billion for the program over five years. As part of the FY 2023 Consolidated Appropriations Act, Congress appropriated EDA \$500 million to launch the program.

The Tech Hubs Program seeks to ensure that the industries of the future start to grow and remain in the United States. This program will invest in U.S. regions that are focused on technologies within or across key technology focus areas.

On May 12, 2023, the Economic Development Administration (EDA) published the Tech Hubs Phase 1 Notice of Funding Opportunity (NOFO) - the first of two phases. EDA will designate at least 20 Tech Hubs across the country and will separately award approximately \$15 million in strategy development grants to accelerate the development of future Tech Hubs. The Tech Hubs designation will be a widely recognized indicator of a region's potential for rapid technology - led economic growth.

Greater Salinas Advanced Air Mobility Coalition Proposal:

The emerging industry of advanced air mobility (AAM) and Electric Vertical Takeoff and Landing Aircraft (EVTOLs) is changing the world at a rapid pace, with varying form factors of aircraft enabling myriad new applications and industries. The form factors of aircraft range from consumer drones designed as children's toys to multi passenger all-electric aircraft and hydrogen powered commercial airliners, all designed to revolutionize air transportation.

For a variety of reasons, the greater Salinas Metropolitan Service Area (MSA) has become the nascent hub for several AAM manufacturers in the United States, leading to the highest concentration of AAM & EVTOL testing and manufacturing in the US, all within a 30-mile radius of downtown Salinas. An advantage of this region is the number of small under-utilized municipal airports within a two-hour drive of San Francisco and Silicon Valley and the fact that airspace over largely agricultural land and former military installations are less regulated. The region also has a

diverse topography, with immediately proximate deep ocean and near shore marine environments, coastal wetlands, arid and warm-temperate mountain ranges, and extensive diversity in agriculture crops, all serving as testing grounds for the development of vertical industries utilizing AAM technologies. Underlying all these environmental factors is the 100+/- mile distance from Silicon Valley and the SF Bay area, which makes this region ideal for the merger of human talent, a safe environment to iterate with new airborne technologies, and proximity to elite research universities such as UC Santa Cruz, UC Berkeley, and Stanford.

But that ~100-mile distance between the SF Bay area and Salinas is also vast in terms of commute time, culture, educational typologies, and culture. The Salinas Valley is a largely Latino region, comprised of smaller municipalities that orbit the city of Salinas, population ~160,000. Until 1994, the only public higher education institutions in Monterey and San Benito Counties were California Community Colleges (CCCs). With the closure of Fort Ord in 1994, \$2B in economic impact disappeared from Monterey County, the loss of which is still felt deeply in the communities that served and abutted Fort Ord. One of the municipal airports involved in the coalition and two of the universities are proximate to former military lands still designated as EPA Superfund sites; and the poverty rates in the three counties surrounding Salinas are amongst the highest in California.

The Salinas Valley Advanced Air Mobility Coalition (SVAAMC) proposes to overcome these challenges and advance the region by coalescing the collective energy of three of the U.S.'s leading transportation based AAM manufacturers, the largest concentration of marine science research facilities in the world, six of the world's leading research universities, a diverse coalition of largely Latinx workforce initiatives, the US military, several of the world's leading agricultural companies and all regional California Community Colleges (CCCs) in transforming this loose confederation of collaborators and competitors into a next generation Tech Hub centered in the greater Salinas MSA region.

The foundation of this vision is underway, with Joby Aviation, Archer Aviation and Wisk Aviation all testing and prototyping passenger AAMs at Salinas, Marina, and Hollister municipal airports, with smaller scale AAM piloting programs at CCCs, extensive marine science mapping and climate research initiatives within the Monterey Bay region (less than 20 miles from Salinas), and large-scale application of a variety of AAMs in various agricultural applications, utility infrastructure inspection, marine and coastal wetlands research and public safety initiatives.

In all these domains the greatest needs are workforce education and the creation of cross-sector standards for manufacturing, piloting, servicing, and charging these AAMs. Some of this work has begun via philanthropic funding, with an Irvine Foundation funded effort to upskill Salinas Valley workers into aerospace workers. The DART/Joby Advanced Manufacturing Apprenticeship Program (AMAP) has already demonstrated a 90% success rate in converting apprentices to full-time aerospace manufacturing workers. The program is on track for a second funding round and expansion in 2023-2025. An obvious need to meet the AAM workforce needs within the region, is the expansion of private workforce initiatives into large scale career development programs within public education. To this end, in the greater Salinas MSA, all four CCCs, Hartnell, Gavilan, Cabrillo and Monterey Peninsula College have committed to working with these leading AAM manufacturers to build specific curricular components into their degree and certificate programs.

The initial focus of this workforce coalition is the construction of a next-generation workforce training facility focused upon AAM manufacturing and infrastructure needs. The University of California, Santa Cruz, has a 170-acre site (UC MBEST) that directly abuts FAA regulated land at Marina Airport, making this an ideal site to develop the advanced manufacturing and service training required by this new industry. This site is located less than 10 miles from downtown Salinas

and Highway 101, less than 3 miles from the shoreline of Monterey Bay and is surrounded by agricultural land ideal for testing aircraft. The proposed use of grant funds for the Salinas Valley AAM Tech Hub application has five primary components:

- Building a next generation workforce training center at UC MBEST, focused on the needs of the AAM industry, that can accelerate learning of the new skills needed for this industry by a larger number of workers.
- Convening and collaborating with AAM companies and California Community
- Colleges to create a common curriculum to be delivered at regional CCCs, further accelerating the growth of the AAM workforce.
- Working with emerging commercial sectors utilizing AAMs to facilitate dialogue, provide management training, and assist in securing financing for promising companies through access to early stage and mainstream venture funding.
- Development of a series of apprentice and internship programs paid and unpaid, to integrate and accelerate on the job training with AAM companies.

July 13, 2023

Item No. **10g(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 18, 2023

CITY COUNCIL CONSIDER EXTENDING AND EXPANDING THE OPERATIONAL AREA AND ADOPTING RESOLUTION NO. 2023-, APPROVING A CONDITIONAL AIRPORT USE PERMIT FOR JOBY AERO, INC. FOR USE OF RAMP SPACE IN THE AIRCRAFT OPERATIONS AREA OF THE MARINA MUNICIPAL AIRPORT FOR AIRCRAFT FLIGHT TESTING ACTIVITIES AND AUTHORIZING THE CITY MANAGER AND THE AIRPORT MANAGER TO EXECUTE THE CONDITIONAL AIRPORT USE PERMIT ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2023-, approving a Conditional Airport Use Permit for Joby Aero, Inc. for use of ramp space in the aircraft operations area of the Marina Municipal Airport for aircraft flight testing activities; and
2. Authorizing the City Manager and the Airport Manager to execute the Conditional Airport Use Permit on behalf of the City subject to final review and approval by the City Attorney.

BACKGROUND:

Joby Aero, Inc., a Delaware corporation authorized to conduct business in California (“Joby”), is a tenant at the Marina Municipal Airport. Joby conducts aircraft flight testing activities, including aircraft system tests, and manned and unmanned hover tests using the Joby S4 aircraft. The testing takes place in the Aircraft Operations Area of the Airport on non-exclusive open ramp space proximate to the ground control system (GCS) trailer and an antenna next to the identified ramp space.

The Joby S4 aircraft has been found airworthy by the FAA as indicated by issuance of a Special Airworthiness Certificate for the aircraft. When operated by a remote pilot operation, the Joby S4 is governed by a Certificate of Waiver or Authorization (COA), FAA Form 7711-1. This COA specifies the Operating Area, Special Provisions, Safety of Flight, Notices to Airmen, Airspace, Air Traffic Control procedures and limitations.

Airworthiness and COA are specific to the S4 and are developed in cooperation with Joby as well as other branches of the FAA including Air Traffic Control and Airways.

ANALYSIS:

Joby desires to utilize non-exclusive ramp space for flight testing activities. The Conditional Airport Use Permit (CAUP) identifies the ramp space location for flight tests, the GCS and antenna locations (“**EXHIBIT A**”) and east of the Mega Tent (“**EXHIBIT B**”).

The Term of the CAUP is July 18, 2023, through August 31, 2025. The CAUP lists Conditions of Approval which apply to conducting flight tests within the dedicated ramp space areas and contains an Operational Safety Plan (OSP) which provides specific direction to be followed when conducting flight tests within the dedicated ramp space.

Joby personnel will monitor and communicate with air traffic to direct aircraft and/or vehicles to navigate around the ramp space when the hover testing activity is taking place and will not otherwise interfere with aircraft moving to or from the fuel farm on the ramp or nearby taxilane. Flight testing activities may occur between civil morning twilight and civil evening twilight subject to wind, weather and lighting conditions and would be conducted intermittently throughout various days each month during the term of this permit.

Joby will be responsible for all permits, safety, personnel, and coordination of all safety issues with the Airport Services Manager and Marina Police and Fire Departments, as set forth in the Use Permit conditions and OSP. Joby will notify the Airport Services Manager prior to conducting flight testing activities and will be holding two informational meetings to inform the hangar tenants/pilots about this use.

FISCAL IMPACT:

Should the City Council approve this request, Joby Aero, Inc. will pay \$1000.00 per month for any month during which testing takes place and \$200.00 per month for any month during which the ground control system (GCS) trailer is located in the designated area. These revenues will be recorded in the Airport Enterprise Fund 555, Lic & Permits, Account No. 555.000.000.5200.010.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Matt Nelson
Airport Manager
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager/Airport Manager
City of Marina

RESOLUTION NO. 2023-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA EXTENDING AND EXPANDING THE OPERATIONAL AREA AND ADOPTING RESOLUTION NO. 2023-, APPROVING A CONDITIONAL AIRPORT USE PERMIT FOR JOBY AERO, INC. FOR USE OF RAMP SPACE IN THE AIRCRAFT OPERATIONS AREA OF THE MARINA MUNICIPAL AIRPORT FOR AIRCRAFT FLIGHT TESTING ACTIVITIES AND AUTHORIZING THE CITY MANAGER AND THE AIRPORT MANAGER TO EXECUTE THE CONDITIONAL AIRPORT USE PERMIT ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY

WHEREAS, Joby Aero, Inc. a Delaware corporation authorized to conduct business in California (“Joby”), is a tenant at the Marina Municipal Airport; and

WHEREAS, Joby seeks to continue conducting aircraft flight testing activities, including aircraft system tests, and manned and unmanned hover tests using the Joby S4 aircraft. The testing activity will continue to take place in the Aircraft Operations Area of the Airport on open ramp space proximate to the testing activities when taking place and include locating a ground control system (GCS) trailer and an antenna next to the identified ramp space; and

WHEREAS, the Joby S4 aircraft has been found airworthy by the FAA as indicated by issuance of a Special Airworthiness Certificate for the aircraft. When operated by a remote pilot operation, the Joby S4 is governed by a Certificate of Waiver or Authorization (COA), FAA Form 7711-1. This COA specifies the Operating Area, Special Provisions, Safety of Flight, Notices to Airmen, Airspace, Air Traffic Control procedures and limitations. The airworthiness and COA are specific to the S4 and are developed in cooperation with Joby as well as other branches of the FAA including Air Traffic Control and Airways; and

WHEREAS, Joby will continue to utilize non-exclusive ramp space for flight testing activities. The Conditional Airport Use Permit (CAUP) identifies the ramp space location for flight tests, the GCS and antenna locations (“**EXHIBIT A**”) and east of the Mega Tent (“**EXHIBIT B**”); and

WHEREAS, the Term of the CAUP is July 18, 2023, through August 31, 2025. The CAUP lists Conditions of Approval which apply to conducting flight tests within the ramp space and contains an Operational Safety Plan (OSP) which provides specific direction to be followed when conducting flight tests within the ramp space; and

WHEREAS, Joby personnel will monitor and communicate with air traffic to direct aircraft and/or vehicles to navigate around the dedicated ramp space when the hover testing activity is taking place and will not otherwise interfere with aircraft moving to or from the fuel farm on the ramp or nearby taxilane. Flight testing activities may occur between civil morning twilight and civil evening twilight subject to wind, weather and lighting conditions and would be conducted intermittently throughout various days each month during the term of this permit; and

WHEREAS, Joby will be responsible for all permits, safety, personnel, and coordination of all safety issues with the Airport Services Manager and Marina Police and Fire Departments, as set forth in the Use Permit conditions and OSP; and

WHEREAS, having Joby at the Marina Municipal Airport is in furtherance of the present and future aeronautical use of the Airport and its facilities; and

WHEREAS, staff has determined that the findings for approval of the CAUP can be made, in that the proposed project as conditioned will not be detrimental to the health, safety, peace, morals, comfort, and general welfare of persons residing or working at the Marina Municipal Airport or be detrimental or injurious to property and improvements near the Marina Municipal Airport or to the general welfare of the City or be detrimental to or interfere with aviation activity at the Marina Municipal Airport; and

WHEREAS, Joby Aero, Inc. will pay \$1000.00 per month for any month during which testing takes place and \$200.00 per month for any month during which the ground control system (GCS) trailer is located in the designated area. These revenues will be recorded in the Airport Enterprise Fund 555, Lic & Permits, Account No. 555.000.000.5200.010; and

WHEREAS, the Conditional Airport Use Permit is exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines, Section 15301 (Class 1 – operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding existing uses).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Approve an extension to the l Airport Use Permit for Joby Aero, Inc. for use of ramp space in the aircraft operations area of the Marina Municipal Airport for aircraft flight testing activities; and
2. Authorize the City Manager and the Airport Manager to execute the Conditional Airport Use Permit on behalf of the City subject to final review and approval by the City Attorney.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 18th day of July 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

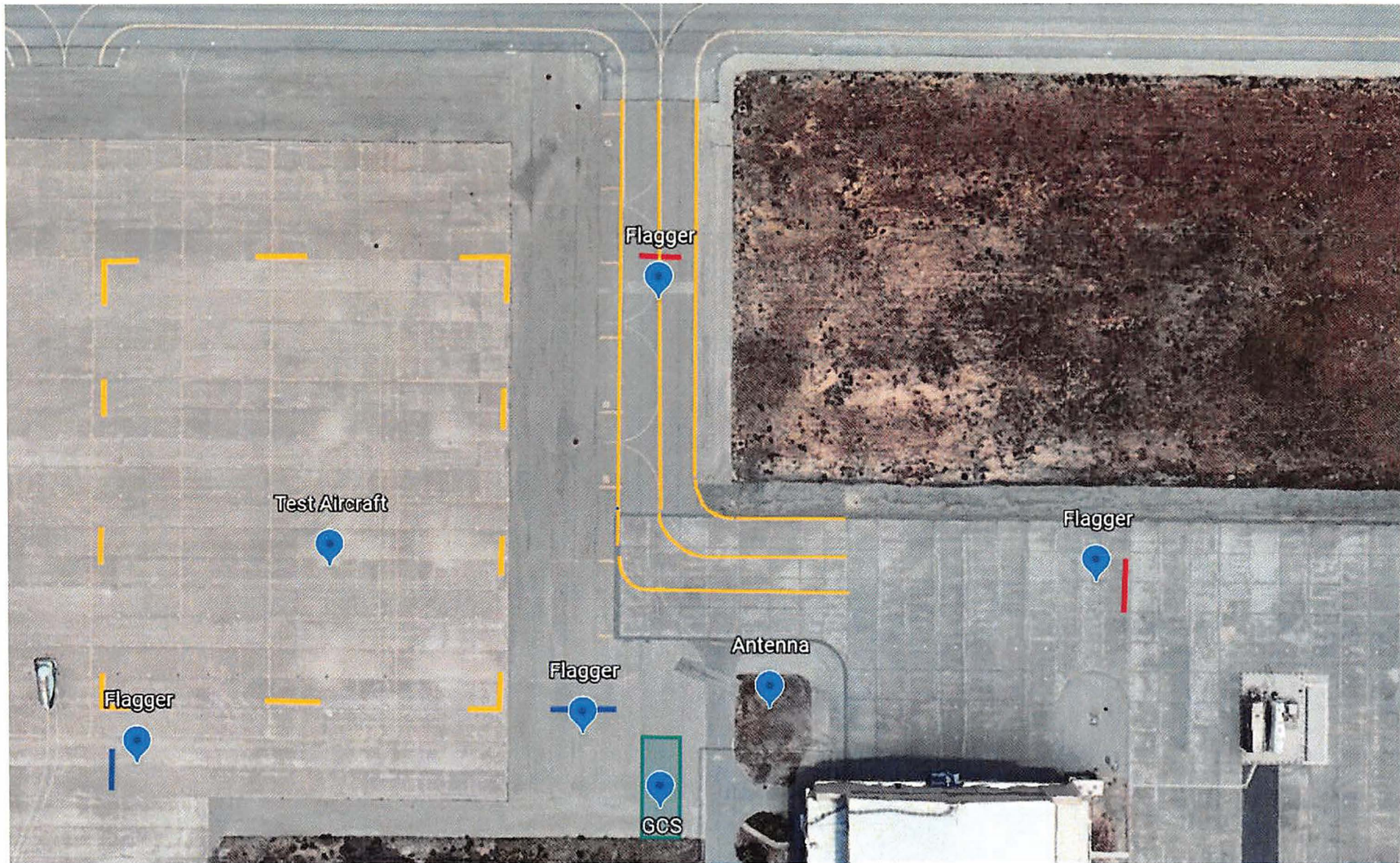
Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

EXHIBIT A

SITE PLAN FOR TEST OPERATIONS





July 10, 2022

Item No. **13a**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 18, 2023

Chair and Board Members of
Abrams B Non-Profit Corporation

Corporation Board Meeting
of July 18, 2023

**CITY COUNCIL AND ABRAMS B NON-PROFIT CORPORATION
BOARD CONSIDER ADOPTING RESOLUTION NO. 2023-, AND 2023-
(NPC), APPROVING ABRAMS B HOUSING AREA BUDGET FOR FY
2023-24 AND AUTHORIZING FINANCE DIRECTOR TO MAKE
APPROPRIATE ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council and Corporation Board consider:

1. Adopting Resolution No. 2023- and Resolution No. 2023- (NPC), approving the Abrams B Housing Area Budget for FY 2023-2024, and;
2. Authorizing Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

The City of Marina is the owner of the 194-unit Abrams Park Housing Area. Greystar has been retained to provide property management services.

ANALYSIS:

The budget package provided for the City Council's consideration includes:

- Greystar Abrams Park FY 2023/2024 Proposed Budget Memo
- Attachment A Abrams Park Income
- Attachment B Market Survey
- Attachment C Affordable Rents
- Attachment D Abrams Park Expenses
- Attachment E Abrams Park Standard Budget
- Attachment F Abrams Park Capital Budget Projections 2022-2023

Information in each of the sections below is intended to highlight each of these pieces of the budget package. Please refer to the attachments themselves for greater details.

Greystar Abrams Park FY 2023/2024 Proposed Budget Memo

This document provides larger capital project accomplishments for the year, summary of revenue/rents, summary of expenses and capital budget spending.

Attachment A Abrams Park Income

Summarizes the performance of the current year revenues and projects revenues for 2022/2023 budget year. Revenue for FY 2022-2023 is projected to end \$79,137 over budgeted. The additional revenue is a result of an increase in vendor rebates and lower vacancy losses than anticipated. Net revenue for FY 2022-2023 actual is estimated to close \$8,995 lower than budgeted due to higher than expected utility rates. FY 2023-2024 budget revenue totals \$3,839,233. This is a \$79,137 increase over FY 2022-2023 FY budget, primarily due to low vacancy rates, increases in rents on new move ins and the 3% rent increase for in place market rate tenants.

Attachment B Market Survey

Current market survey for 5 similar apartment communities in Marina, plus a “shadow market” or non-apartment complex comparable units. This survey is used to determine the rents for new market rate move-in tenants. The survey is updated throughout the year to reflect the most recent market rents of the comparable apartment homes in Marina.

Attachment C BMR Rent Calculation Documentation

Current year Affordable Rents included in the proposed Alliance budget memo for the current 49-Very Low-Income qualifying units and 23-Low Income qualifying units.

Attachment D Abrams Park Expenses

Summary of all operating expenses. FY 2022-2023 is estimated to close with \$88,132 in expenses over budget. This is primarily due to an increase in utility rates and non-routine maintenance expenses for unit repairs to tubs, showers, kitchens, etc. Proposed FY 2022-2023 operating expenses total \$1,329,932. This is a \$108,673 increase over FY 2022-2023 FY budget, primarily due to the rising costs for goods and services and inflation.

Attachment E Abrams Park Standard Budget

This document contains a summary sheet supported by the detailed budget line items. The summary sheet combines the Revenue and Operating Expenses described in the Attachments above, and adds accounting for the debt service, the City’s distribution and the Capital Replacement and Project spending.

Attachment F Abrams Park Capital Budget Projections

A five-year projection of capital projects. This sheet also provides accounting for the Capital Reserves. The beginning balance of the Capital Reserve set aside funds is \$1,211,277. The capital expenditures for FY 2023-2024 equal \$1,408,089 with the largest expenditures being an Ingman lot parking expansion project, lighting upgrades throughout the community, and the installation of garage door openers. Also included this year are replacement funds for unit renovations, appliance replacement and new flooring and paint for occupied units in need. Each year there is a \$694,017 set-aside contribution (Replacement Reserve) in the budget. After the set-aside contribution and capital expenses, the final Capital Reserve set aside funds for FY 2023-2024 will equal \$497,205.

2023/24 Budget Changes and Highlights

Staff is working with Greystar staff to prepare for the roll out of a parking management program this fiscal year. To ensure a successful program to address the parking needs within Abrams Park, efforts need to be made to use of the parking inventory already available. Part of the whole solution to the parking challenges will be for residents to utilize their garages for parking. Over the last couple of years, detailed inventories of parking in Abrams Park have been carried out. It was found that the major contributing factor to the parking challenges is residents not using their garages to park their vehicles. Currently more than 90% of residents use their garage for storage rather than to park a vehicle. Garages in the community equate to 194 parking spaces, which are currently highly underutilized. To facilitate the need for tenants to park in their garage, garage door openers will be installed in each unit starting this fall at a cost of \$315,000.

Another notable change this year is the City disbursement from the property. The annual owner distribution for 10 plus years has been \$1,532,220. This owner distribution is used to pay the Abrams B Housing Area debt payment of \$735,000 with the remainder of \$420,000 being General Fund proceeds. This distribution has not increased due to the City Council being mindful of the needed capital improvements that were needed. The property today has been able to fund much of

the initial capital improvements needed when the City acquired the property from the Army and is on a stable path for continued ongoing capital improvements and replacements needed going forward. Public Works, Finance, Administration, and Building Division staff regularly perform duties related to the property. City staff time and costs associated with management of the property continue to increase, causing additional burdens on the general fund. Therefore, the owner's distribution is being increased this year to \$1,782,216, which will provide an additional \$250,000 to the general fund to offset City costs.

FISCAL IMPACT:

Should the City Council and Corporation Board elect to approve this request for the FY 2022-2023 Budget, the owner distribution as proposed will be \$1,782,220. This owner distribution is used to pay the Abrams B Housing Area debt payment of \$735,000 with the remainder of \$670,000 being General Fund proceeds.

CONCLUSION:

This request is submitted for City Council and NPC Corporation Board consideration and possible action.

Respectfully submitted,

Matt Mogensen
Assistant City Manager
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-
RESOLUTION NO. 2023- (NPC)

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AND
THE ABRAMS B NON-PROFIT CORPORATION APPROVING ABRAMS B
HOUSING AREA BUDGET FOR FY 2023-2024 AND AUTHORIZING
FINANCE DIRECTOR TO MAKE APPROPRIATE ACCOUNTING AND
BUDGETARY ENTRIES

WHEREAS, Greystar Real Estate Partners (“Greystar”), as the management agent of Abrams Park Sustainable Community Housing, has submitted a draft FY 2023-2024 budget; and

WHEREAS, Greystar submitted a budget letter describing highlights of the proposed Abrams Park Housing Area FY 2023-2024 Budget and accompanied by updated proposed budgets; and

WHEREAS, the rental revenues are used to provide funds for debt service payments on the Abrams Park property purchase; and

WHEREAS, City staff has reviewed the budget package for FY 2023-2024; and

WHEREAS, the City Council of Marina and the Board of the Abrams B Non-Profit Corporation reviewed and considered the proposed budgets.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina and the Corporation Board of the Abrams B Non-Profit Corporation do hereby:

1. Approve the Abrams Park Housing Area Budget for FY 2023-2024, and;
2. Authorize the Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED, by the City Council of the City of Marina and the Corporation Board of the Abrams B Non-Profit Corporation at a regular meeting duly held on the 18th day of July 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**Preston/Abrams Park
682 Wahl Court
Marina, CA 93933
831-384-0119**

June 30th 2023

Mr. Layne Long
City Manager
City of Marina
211 Hillcrest Avenue
Marina, California 93933

Re: Abrams Park FY 2023/2024 Proposed Budget

Dear Mr. Long:

It has been a pleasure to continue to work with residents and the City of Marina over the last year. With the combination of wonderful residents and effective staff, a number of positive changes have been seen in Abrams Park:

- 1) **Building Upgrades:** Garage door sensor lights are being installed and dryer vent cleaning in two-bedroom units is was performed in the month of June. Solar lighting budgeted for the current year has been postponed due to the availability of materials that are on backorder with the contracted vendor. This project will occur in the November 2023 timeframe and has been pushed to the proposed budget year.
- 2) **Landscaping/Asphalt Repairs:** The annual tree trimming, gutter cleaning, irrigation repairs and replanting were completed in May and June. A slurry coat and seal of all roadways was performed in May. Trip hazard mitigation was completed in June. Lastly, gopher abatement has been a continual project year over year with the assistance of ADM. Roof preventative maintenance will be completed in Q4 of 2023.
- 3) **Units of Long-Term Residents:** In a typical year, several long-term residents go through the process to refresh their flooring, paint and appliances. These services are extended to long-term residents upon notification or inspection indicating replacement is necessary based on age or condition.
- 4) **Green Initiatives:** In addition to the Marina Coast Water District's and other utility conservation programs, Greystar purchases and installs water or energy saving devices as replacement fixtures as needed. PG&E continues to work directly with income eligible residents to weatherize their homes at no cost to the resident or the community.

Greystar looks to continue to provide the residents at Abrams Park a comfortable and quality living experience. Continued capital improvements throughout the community will allow this property to remain a desirable neighborhood for renters, as well a source of housing that is essential to the general populace of Marina.

Revenue

The primary source of revenue is rents, Section 8 voucher payments from the Housing Authority of the County of Monterey, and associated charges to residents such as late fees.

At a regular meeting on the 2nd of June, 2010, the City Council of the City of Marina adopted a rent formula stating that the annual increase in market rents for in-place residents shall be capped at the lesser of three percent (3%) or the Department of Labor's Consumer Price Index for San Francisco-Oakland-San Jose, All Items, for All Urban Consumers (referred to as CPI-U) Average percentage for the previous year (February to February) to be applied to the next fiscal year, provided that the increased rent for in-place tenants does not exceed the market rent charged to move-in residents. Also as set forth in the 2010 policy, in place rents are adjusted for a determined amount for the Water, Sewer and Garbage that residents pay directly to the provider for those services.

Current Market Rent Conditions

The market rent for new move-ins is calculated by comparable market rent levels in the competitive market throughout the year. As shown in **Attachment A**, the proposed Budget results in a year over year increase of 1.59% in overall Total Rental Income from original budget 22/23 to proposed budget 23/24 totaling (\$60,450). This includes a budgeted 3% increase of \$8,477 for all market rate in place residents at lease renewal which accounts for 63% of the residents population in Abrams Park. Per the Marina City Council approved rent formula in 2010, the market rents for new move-ins are fluid throughout the year and change according to market conditions. Currently, market rents for incoming residents are as follows:

Unit Size	Current Rent Range for Incoming Market Rate Residents
Two Bedroom	\$2,350
Remodeled – Two BR	\$2,500
Four Bedroom	\$3,225- \$3,350
Remodeled – Four BR	\$3,450

* Note: Four 2-Bedroom homes and eight 4-Bedroom homes have additional features that warrant higher than average rental rates.

The two-bedroom average in-place market rent at Abrams Park is \$1,604, while the average three-bedroom in-place market rent at Abrams Park is \$2,279.

Abrams Park accepts Section 8 vouchers from residents that qualify through the Monterey County Housing Authority. For reference, the average of HUD Fair Market Rents (FMR) published in May 2023 and republished by the Monterey County Housing Authority Peninsula Payment Standards in November 2022 are listed below.

Unit Bedroom Size	Fair Market Rent	Utility Allowance	Adjusted Rental Amount
Two Bedroom	\$2,784.00	\$292.00	\$2,492.00
Four Bedroom	\$4,311.00	\$475.00	\$3,836.00

Affordable Rents

Affordable rental rates are derived from median income schedules published by the California Department of Housing and Community Development. Rental rates at Preston Park are based upon 50% and 80% of the Area Median Income (AMI) for Monterey County.

Maximum Household Income Limits for 2023 as published in May of 2023.

Income Category	Two Person	Three Person	Four Person	Five Person	Six Person	Seven Person	Eight Person
50% Very Low	\$48,200	\$54,200	\$60,200	\$65,050	\$69,850	\$74,650	\$79,500
80% Low	\$77,100	\$86,750	\$96,350	\$104,100	\$111,800	\$119,500	\$127,200

Very low-income rental rates are set at 30% of AMI, less utilities, for the applicable family size (established at the number of bedrooms in the unit plus 1, or 3 persons for a 2-bedroom unit). Low-income category rents are set at 30% of 60% of AMI less utilities.

Income

The forecasted FY 22/23 budget is expected to close \$79,137 over the original budget. The FY 23/24 budget assumes \$3,839,233 in Total Income which is a \$111,475 increase from the FY 23/24 budget. The Budget assumes a Net Operating income for FY 23/24 of \$2,509,301 after \$1,329,932 in Total Operating Expense, and a Net Cash of \$288,034 after capital expenses, debt service, and disbursements.

Expenses

Expenses as outlined in **Attachment D** include Operating Expense projections and relevant changes from the FY 2022/23 budget to the FY 2023/24 proposed budget. Operating expenses typically include expenditures for routine maintenance of the property, redecorating expenses as they apply to unit turns, and expenditures relating to the daily operations of the Leasing Office. Overall, total operating expenses proposed for FY 2023/24 are 1.6% higher than the Estimated Actuals for FY 2022/23. Greystar seeks to maximize cost savings, e.g., lower utilities expenses through installation of water/energy saving devices, while contending with cost increases.

Owner Distributions

The proposed budget accounts for \$1.7M in annual distributions.

Capital Expenses

Expenses categorized as Capital expenses directly impact the long-term value of the community, including roof replacements, exterior painting, large-scale landscaping improvements, and interior upgrades including appliances and carpeting/vinyl. Note that amounts labeled for interior upgrades in future budget years are placeholders and are anticipated to change based on Annual Inspection findings.

Recommended capital projects include:

- 1) Sidewalk, tree root and gutter repairs - \$45,000
- 2) Garage Door Opener Installation Project - \$351,000
- 3) Gutter Cleaning - \$7,100
- 4) Roof Maintenance - \$19,932
- 5) Dryer Vent Cleaning - \$7,700
- 6) Termite Inspection \$13,000
- 7) Landscape Upgrades, Tree Trimming, Arborist, Irrigation Repairs and Timer Repl
- \$67,500
- 8) Solar Lighting Additions - \$73,000
- 9) Unit renovations x2 - \$70,000

Capital Reserve Fund

Adoption of the proposed budget will result in a contribution of \$2,811 per unit during this fiscal year. Please note the replacement reserve only conceptualizes typical replacements. It does not contemplate or allow for unknown expenses which are typical, particularly as a building continues to age.

In reviewing the physical needs of the property, and in conjunction with recommendations from the City of Marina Building Department, Greystar recommends the maximum reserve withholding per unit per year going forward. This withholding would ensure that the asset holds adequate reserves to perform necessary replacements and repairs to protect the useful life of the buildings **(Attachment F)**.

We will continue to look for new ways to improve our services over the coming year and remain committed to meeting the objectives set by the City of Marina. Please feel free to contact me at (831) 384-0119 should you have additional questions or concerns.

Regards,
Analily Puckett
Community Manager

Cc: Sumer Perkins, Director of Real Estate Greystar
Cc: Vanessa Gonzales, Regional Manager

Attachments:

- A. FY 2023/24 Budget Revenue Summary
- D. FY 2023/24 Budget Highlights of Operating Expenses
- F. Capital Improvement Plan/Reserve Withholding

Abrams Park Budget Memo Attachment A - Revenue Summary

Attachment A

2023/2024 Budget – Targeted Increase

Revenue	Approved Budget FY 2022/2023	Estimated Actuals FY 2022/20223	Proposed FY 2023/2024		Variance of "Approved" Budget From 2022/2023 "Estimated" Actuals	%	Comments		Variance of "Proposed" Budget from FY 2022/2023 "Estimated" Actuals	%	Comments		2023/2024 "Proposed" Budget vs. 2022/2023 "Approved" Budget	%
GROSS MARKET POTENTIAL	\$3,769,114	\$3,802,019	\$3,862,469	I	\$32,905	0.9%	Favorable variance from approved 22/23 budget to estimated actuals attributed to renewal increases implemented of 3% for existing market rate residents as applicable in the current year in addition to increase to market at turnover.	I	\$60,450	1.6%	Increase in proposed 23/24 budget to estimated actuals due to proposed budget assuming market rent increase upon turnover and renewal at 3%.	I	\$93,355	2.5%
TOTAL RENTAL INCOME (Gross Potential Rent minus vacancy, non-rev units, bad debt)	\$3,704,163	\$3,771,471	\$3,801,373	I	\$67,308	1.8%	Favorable variance from approved 22/23 budget to estimated actuals attributed to lower vacancy loss stemming from higher actual occupancy. 22/23 budget assumed 98% occupancy vs actual occupancy range of 99%.	I	\$29,902	0.8%	Increase in proposed total rental income for 23/24 budget year to estimated actuals due to proposed budget assuming an average of 99% occupancy, 1% vacancy and 3% increase at renewal.	D	\$97,210	2.6%
MISCELLANEOUS INCOME	\$23,595	\$35,424	\$37,860	I	\$11,829	50.1%	Favorable variance from approved 22/23 budget to estimated actuals attributed to unbudgeted interest income received and higher than budget assessed damages and late fees.	I	\$2,436	6.9%	Increase in proposed 23/24 budget to estimated actuals due to higher budgeted interest income and higher assessed late fees following with forecast trend projections.	D	\$14,265	60.5%
TOTAL INCOME	\$3,727,758	\$3,806,895	\$3,839,233	I	\$79,137	2.1%	Favorable variance from approved 22/23 budget to estimated actuals attributed to achieving higher than budgeted occupancy rates, lower vacancy, coupled with market rents upon turnover and projected in place target rental increases of 3%.	I	\$32,338	0.8%	Increase in proposed 23/24 budget to estimated actuals due to proposed budget assuming an average of 99% occupancy, 1% vacancy and achieving a 3% increase at renewal and increase to market rent at turnover.	I	\$111,475	3.0%
NET OPERATING INCOME	\$2,506,499	\$2,497,504	\$2,509,301	D	(\$8,995)	-0.4%	Unfavorable variance from approved 22/23 budget to estimated actuals attributed to higher than budgeted increase in utility rates in the current year primarily related to water/sewer of 10.4%.	I	\$11,797	0.5%	Increase in proposed 23/24 budget to estimated actuals due to achieving Market Rents upon turnover and projected in place target rental increases of 3%. Operating expenses offset NOI detailed in Attachment D.	I	\$2,802	0.1%

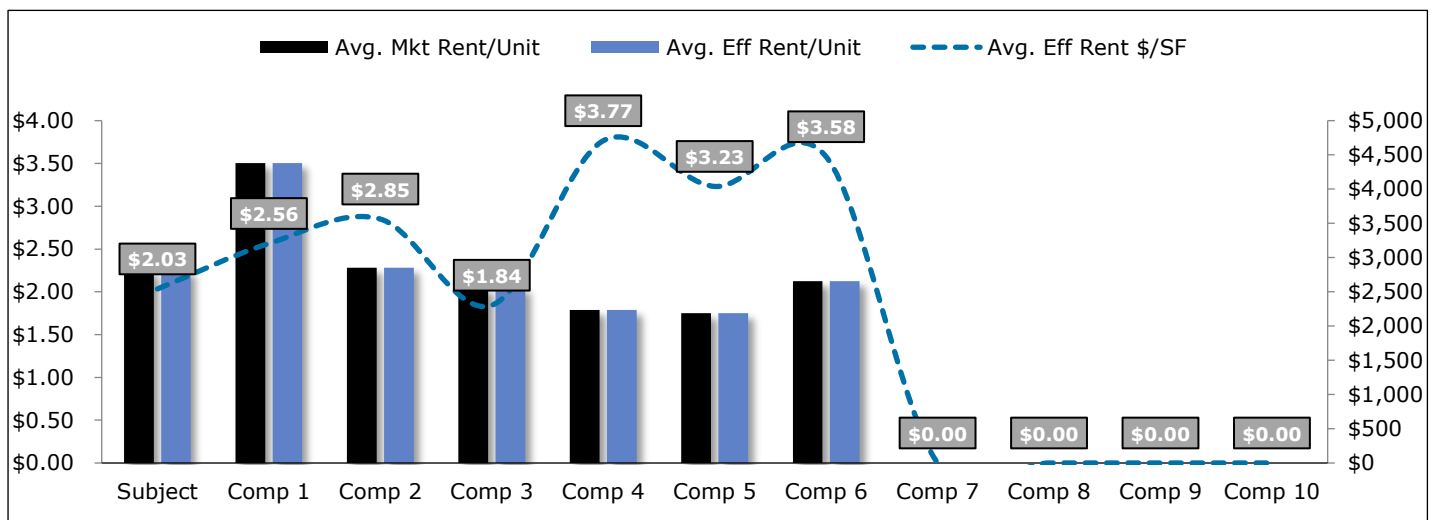
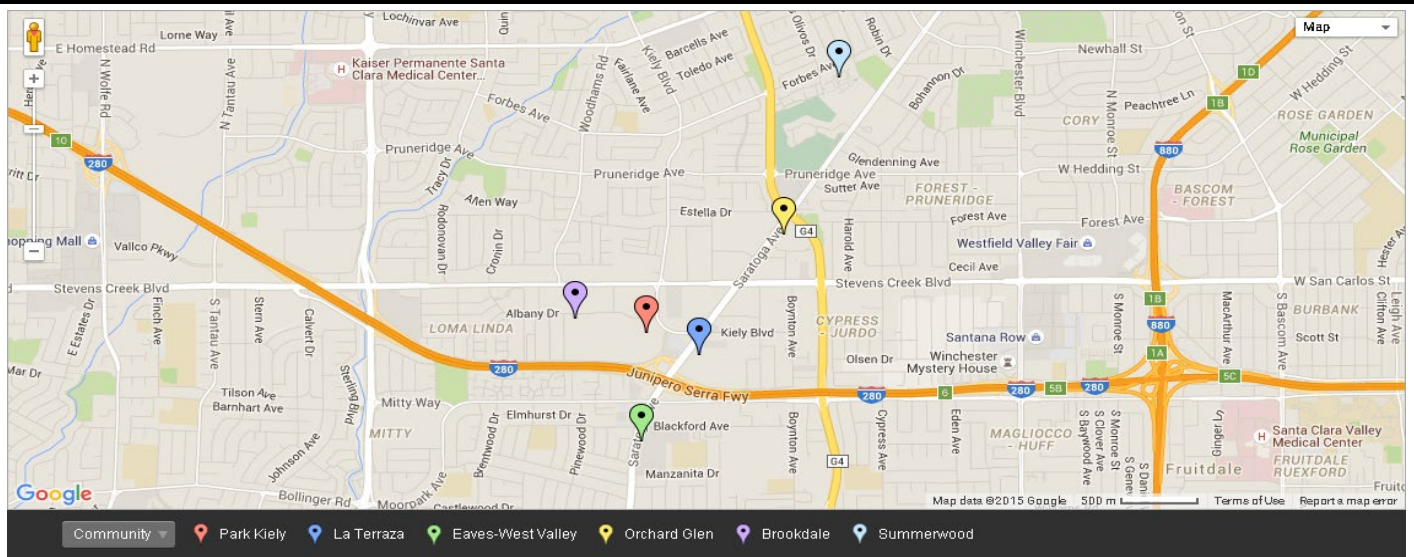
I -- DESIGNATES INCREASE

D -- DESIGNATES DECREASE

GREYSTAR: THE GLOBAL LEADER IN RENTAL HOUSING™

	Property Name	Year Built	# of units	% Occupied	Avg. Unit Size (SF)	Avg. Mkt Rent/Unit	Avg. Mkt Rent \$/SF	Avg. Eff Rent/Unit	Avg. Eff Rent \$/SF
Subject	Abrams Park	1978	194	100%	1386	\$2,819	\$2.03	\$2,819	\$2.03
Comp 1	Shadow Market	1973	3	100%	1709	\$4,382	\$2.56	\$4,382	\$2.56
Comp 2	Marina Square Apartments	1978	48	97%	1000	\$2,850	\$2.85	\$2,850	\$2.85
Comp 3	Preston Park	1987	354	99%	1393	\$2,568	\$1.84	\$2,568	\$1.84
Comp 4	Sunbay Suites	1989	266	95%	593	\$2,233	\$3.77	\$2,233	\$3.77
Comp 5	Marina Del Sol	1977	108	98%	677	\$2,188	\$3.23	\$2,188	\$3.23
Comp 6	Shoreline Apartments	1973	84	96%	742	\$2,656	\$3.58	\$2,656	\$3.58
Comp 7	7	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 8	8	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 9	9	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 10	10	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Total/Avg (Market)			1057	98%	1049	\$2,516	\$2.69	\$2,516	\$2.69
Total/Avg. (Market less Subject)			863	98%	973	\$2,448	\$2.84	\$2,448	\$2.84

Marina I O



Calculation of Affordable Units FY 23/24 Rent Levels

(A) **MAXIMUM HOUSEHOLD INCOME LIMITS (ANNUAL)**

HUD AMI Level	Number of Persons							
	1	2	3	4	5	6	7	8
Very Low (50% AMI)	\$ 42,150	\$48,200	\$54,200	\$60,200	\$65,050	\$69,850	\$74,650	\$79,500
Low (80%) AMI	\$67,450	\$77,100	\$86,750	\$96,350	\$104,100	\$111,800	\$119,500	\$127,200

Source: CA Department of Housing and Community Development 2023 Income Limits

	2BD		3BD (Preston Only)		4BD	
	22/23	21/22	22/23	21/22	22/23	21/22
Very Low (50% AMI)	\$ 1,091	\$ 1,091	\$ 1,260	\$ 1,260	\$ 1,406	\$ 1,406
Less Utilities	\$ (202)	\$ (202)	\$ (264)	\$ (264)	\$ (328)	\$ (328)
Monthly Rent Net of Utilities	\$ 889	\$ 889	\$ 996	\$ 996	\$ 1,078	\$ 1,078
Low (60% AMI)	\$ 1,310	\$ 1,310	\$ 1,512	\$ 1,512	\$ 1,688	\$ 1,688
Less Utilities	\$ (202)	\$ (202)	\$ (264)	\$ (264)	\$ (328)	\$ (328)
Monthly Rent Net of Utilities	\$ 1,108	\$ 1,108	\$ 1,248	\$ 1,248	\$ 1,360	\$ 1,360

Abrams Park Budget Memo Attachment D - Highlights of Operating Expenses

Operating Expenses	Approved Budget FY 2022/2023	Estimated Actuals FY FY 2022/2023	Proposed FY 2023/2024		Variance of "Approved" Budget From 2022/2023 "Estimated" Actuals	%	Comments		Variance of "Proposed" Budget from FY 2022/2023 "Estimated" Actuals	%	Comments		2023/2024 "Proposed" Budget vs. 2022/2023 "Approved" Budget	%
PAYROLL	\$427,297	\$430,651	\$425,257	I	(\$3,354)	-0.8%	Increase in estimated actuals versus the approved 22/23 budget is a result of funds spent for temporary staffing while positions remained open and overtime worked to cover vacant positions that remained open for several months, several times in the 22/23 yr.	D	\$5,394	1.3%	Payroll savings from prior year forecast is a result of position restructuring, a full staff of 14 and zero temp staffing.	D	\$2,040	0.5%
CONTRACT SERVICES	\$79,526	\$84,728	\$84,743	I	(\$5,202)	-6.5%	Increase in estimated actuals versus the approved 22/23 budget is a result of the need for unbudgeted treatment of drywood termites for several units.	I	(\$15)	0.0%	Contract Services trending in line with forecast for shared expenses for landscaping, security, trash removal, pest control, fire life safety and cleaning services. Proposed budget accounts for YOY projected contract increases and inflation.	I	(\$5,217)	-6.6%
UTILITIES	\$118,944	\$170,380	\$188,058	I	(\$51,436)	-43.2%	Increase in estimated actuals versus the approved 22/23 budget is a result of utility provider increases primarily for water/sewer passed on through the provider.	I	(\$17,678)	-10.4%	2023/2024 budget based upon 2022/2023 actuals with projected increase in rates.	I	(\$69,114)	-58.1%
MAKE READY/REDECORATING	\$81,720	\$60,972	\$65,755	D	\$20,748	25.4%	Decrease in estimated actuals versus the approved 22/23 budget is a result of lower than anticipated turnover costs as a result of higher occupancy rates.	I	(\$4,783)	-7.8%	Tracking YOY, budget accounts for a contingency increase over estimated actuals to proposed budget to account for turnover anomalies. 22/23 Budget vs 23/24 proposed results in savings as a result of higher budgeted occupancy year over year.	D	\$15,965	19.5%
MAINTENANCE	\$89,650	\$141,536	\$133,840	I	(\$51,886)	-57.9%	Increase in Estimated Budget over Approved Budget due to increased in overall supply costs as a result of inflation.	D	\$7,696	5.4%	Decrease in Proposed Budget over Estimated Budget due to reduction in in misc maintenance categories as a result of new equipment purchases. YOY budgets reflect rising costs due to inflation.	I	(\$44,190)	-49.3%
MARKETING	\$3,184	\$1,667	\$1,866	D	\$1,517	47.6%	Decrease in estimated actuals versus the approved 22/23 budget due to cancellation of unutilized services in the current budget year.	I	(\$199)	-11.9%	Tracking YOY with increase for inflation. Current year budget vs proposed realizes YOY savings due to cancellation of underutilized subscription services.	D	\$1,318	41.4%
ADMINISTRATIVE/OFFICE EXPENSE	\$69,852	\$77,179	\$70,445	I	(\$7,327)	-10.5%	Increase in estimated actuals versus the approved 22/23 budget due to unanticipated increased telephone contract costs in the budget year.	D	\$6,734	8.7%	Decrease in Proposed Budget over Estimated Budget due to due to savings in telephone costs of \$6.4k annually as a result of implementation of a new provider and cancelling old services with higher rates.	I	(\$593)	-0.8%
INSURANCE & TAXES	\$257,892	\$244,307	\$263,987	D	\$13,585	5.3%	Reflects lower rates than anticipated in the 22/23 budget year.	I	(\$19,680)	-8.1%	Increase due to anticipated tax increase and insurance premiums as a result of recent policy renewal.	I	(\$6,095)	0.0%
NON-ROUTINE MAINTENANCE	\$240,528	\$342,277	\$358,968	I	(\$101,749)	-42.3%	Increase in estimated actuals versus the approved 22/23 budget due to the increased demand and need for occupied unit repairs to tubs, showers, kitchen and vanity countertops and full contract paints as the buildings age. This also factors in the rising costs of inflation.	I	(\$16,691)	-4.9%	FY 23/24 budget includes occupied unit improvements budget, gutter cleaning, annual inspection supplies, roof preventive maintenance, arborist tree inspection, tree trimming, irrigation replacements, landscape replenishments and and unforeseen maintenance events.	I	(\$118,440)	-49.2%
MANAGEMENT FEES	\$93,194	\$97,970	\$95,981	I	(\$4,776)	-5.1%	Tracking from Estimated Budget over Approved Budget. Increase due to unbudgeted receipt of vendor rebates. Management fees calculated at 2.5% of total gross receipts the PMA.	D	\$1,989	2.0%	Decrease due to unbudgeted vendor rebates received in the current fiscal year that are not guaranteed in the future FY. Management fees calculated at 2.5% of total gross receipts the PMA.	I	(\$2,787)	-3.0%
TOTAL OPERATING EXPENSES	\$1,221,259	\$1,309,391	\$1,329,932	I	(\$88,132)	-7.2%	Increase from estimated actuals vs approved budget is a result of overages in utilities and non-routine maintenance.	I	(\$20,541)	-1.6%	Increase proposed to account for rising costs/inflation.	I	(\$108,673)	-8.9%

I -- DESIGNATES INCREASE
D -- DESIGNATES DECREASE

	Total Budget	Prior Year Forecast	Variance		(Optional) Off-Line Comments
			\$	%	
INCOME					
Potential Rent	\$ 3,862,469	\$ 3,802,019	\$ 60,450	1.6%	Potential includes a 1.6% rate increase for in place market rate residents only with a 1% turnover ratio annually.
Net Potential Rent	\$ 3,862,469	\$ 3,802,019	\$ 60,450	1.6%	
Vacancy Loss	\$ (39,732)	\$ (11,950)	\$ (27,781)	(232.5)%	Vacancy assumes an average occupancy rate of 99%.
Non Revenue Units	\$ (15,364)	\$ (15,060)	\$ (304)	(2.0)%	Non revenue units include office.
Bad Debt	\$ (6,000)	\$ (3,537)	\$ (2,463)	(69.6)%	Assumes \$6k annually in bad debt write off's for outgoing resident balances.
Total Rental Income-Residential	\$ 3,801,373	\$ 3,771,471	\$ 29,902	0.8%	
Other Income-Residential	\$ 37,860	\$ 35,424	\$ 2,436	6.9%	Other income includes, late fees, application fees, damages, interest income and grandfathered pet rent. Variance in prior year forecast to proposed budget is attributed to budgeted damages fees to outgoing residents estimated to be slightly higher annually than forecast as a result of quarter end charges assessed.
Total Income	\$ 3,839,233	\$ 3,806,895	\$ 32,338	0.8%	
EXPENSES					
Payroll & Benefits	\$ 425,257	\$ 430,651	\$ 5,395	1.3%	Payroll savings from prior year forecast is a result of position restructuring and a full staff of 14. Prior year forecast included funds spent for temporary staffing while positions remained open and overtime worked to cover vacant positions that remained open for several months, several times in the 22/23 yr.
Repairs & Maintenance	\$ 133,840	\$ 141,536	\$ 7,696	5.4%	R&M trending slightly below forecast. Budget includes cost projections for unit inspection repairs and general expenses to maintain the buildings as they age.
Make-Ready / Redecorating	\$ 65,755	\$ 60,972	\$ (4,783)	(7.8)%	Make Ready expenses tie into turnover projections and have a contingency of roughly 8% for inflation to account for rising vendor costs.
Contract Services	\$ 84,743	\$ 84,728	\$ (15)	(0.0)%	Contract Services trending in line with forecast for shared expenses at 40% for landscaping, security, trash removal, pest control., fire life safety and cleaning services.
Advertising / Marketing / Promotions	\$ 1,866	\$ 1,667	\$ (199)	(11.9)%	Advertising/Marketing costs tracking slightly above forecast. Costs include monthly newsletter and annual garage sale event budget.
Office Expenses	\$ 34,323	\$ 40,812	\$ 6,489	15.9%	Office expenses tracking below forecast due to savings in telephone costs of \$6.4k annually as a result of implementation of a new provider and cancelling old services with higher rates.
Other General & Administrative	\$ 36,122	\$ 36,368	\$ 245	0.7%	Other general & administrative categories tracking below forecast as a result of the reduced need for budgeted eviction services. Greater collection strategies have decreased the need for these services on a go forward basis.
Utilities	\$ 188,058	\$ 170,380	\$ (17,678)	(10.4)%	Utilities tracking above forecast as a result of anticipated future rate increases.
Controllable Expenses	\$ 969,965	\$ 967,114	\$ (2,851)	(0.3)%	
Management Fees	\$ 95,981	\$ 97,970	\$ 1,990	2.0%	Management fees calculated at 2.5% of total gross revenue per the PMA.
Taxes	\$ 62,088	\$ 60,871	\$ (1,217)	(2.0)%	Property taxes tracking greater than forecast due to an anticipated 2% increase.
Insurance	\$ 201,898	\$ 183,436	\$ (18,463)	(10.1)%	Insurance tracking greater than forecast due to an anticipated 10% increase.
Non-Controllable Expenses	\$ 359,968	\$ 342,277	\$ (17,691)	(5.2)%	
Total Operating Expenses	\$ 1,329,932	\$ 1,309,391	\$ (20,541)	(1.6)%	
Total Operating / Non Recoverable Expenses	\$ 1,329,932	\$ 1,309,391	\$ (20,541)	(1.6)%	Budget accounts for a (1.6)% overall increase to address inflation for goods and services.

Net Operating Income	\$ 2,509,301	\$ 2,497,504	\$ 11,797	0.5%	NOI to account for a (0.5)% overall projected increase vs forecast as a result of anticipated inflation costs.
Routine Replacement Expense	\$ 215,109	\$ 225,313	\$ 10,204	4.5%	Routine replacements tracking 4.5% below forecasted expenses.
Capital / Renovation Expense	\$ 623,942	\$ 71,143	\$ (552,799)	(777.0)%	Capital/Renovations expense higher than forecast projections to account for larger scale projects in the 23/24 budget year.
NOI After Replacements	\$ 1,670,250	\$ 2,201,048	\$ (530,798)	(24.1)%	
Net Income	\$ 1,670,250	\$ 2,201,048	\$ (530,798)	(24.1)%	
CAPITAL BALANCE SHEET					
Contributions / Distributions	\$ (1,782,216)	\$ (1,532,220)	\$ 249,996	16.3%	Distribution of \$1.7M per City directive in 23/24 fiscal yr.
Escrows/Prepays/Reserves	\$ (400,000)	\$ (75,938)	\$ 324,062	426.7%	Reserve's replacement withdrawals received to reimburse operating account for qualified capital project expenses of \$100k per quarter. YOY fund has not been utilized in prior years.
Net Cash	\$ 288,034	\$ 744,766	\$ (456,732)	(61.3)%	Net cash flow variance from prior forecast is a result of capital project costs.

Attachment F

Abrams Park	Attachment F						
CAPITAL REPLACEMENT AND RENOVATION EXPENDITURES - 2022/2023							
					Updated: 6/30/23		
Project	Detail	Committed/ Completed 2022 - 2023	2023 - 2024	2024 - 2025	2025 - 2026	2026 - 2027	2027 - 2028
Projected Replacement Reserve Fund Balance		\$920,760	\$1,211,277	\$697,205	\$987,106	\$939,507	\$809,408
Projected Replacement Reserve Fund Contribution		\$71,143	\$694,017	\$545,340	\$545,340	\$545,340	\$545,340
COMMUNITY WIDE							
Lighting	Replacement and Additions		\$ 73,000				
Landscape/irrigation	Replacement / Upgrades	\$ 18,525	\$ 67,500				
Parking Expansion	Add parking spaces	\$ 100,000	\$ 425,000	\$ -			
Playgrounds	Replacement/Upgrades		\$ 10,000	\$ 10,000			
Mailbox Replacemnt	Replacement	\$ -					
Seal Coat Streets	Seal Coat Streets						
Sidewalk repairs	fix uplifted/broken sidewalks	\$ 8,171	\$ 45,000		\$ 10,000		\$ 10,000
BUILDINGS							
Garage Door Openers	install gararage door openers and power outlets		\$ 315,000				
Roof	Repairs/Replacement/Gutter Cleaning	\$ 19,932	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Exterior Paint	Full repaint				\$ 400,000	\$ 400,000	
Exterior Unit Doors	Steel Front/Back Doors						
Windows / Sliding Glass Doors	Replace Windows/Sliding Doors						
Building Exterior	Dry rot Repairs, etc.	\$ 29,265		\$ 50,000			\$ 50,000
Fence repairs / slat replacement	Fencing repair and replacement						
Gutter Cleaning	Annual cleaning of gutters	\$ 7,749	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Termite Inspection	Inspecting buildings for termites		\$ 31,000				
UNITS							
Duct Cleaning	Cleaning/Repairing Heater vents	\$ -				\$ 95,000	
Full Unit Renovations	4 per year @ \$35,000 each	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000
Occupied Unit Renovations	Paint, reglaze and repair of tubs, kitchen countertops, bathroom vanity	\$ 59,527	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Dishwasher	Replacement (assume 10 year life). Represents 12 units	\$ 11,147	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Refrigerators	Replacement (assume 15 year life). Represents 24 units	\$ 12,205	\$ 10,620	\$ 10,620	\$ 10,620	\$ 10,620	\$ 10,620
Stove/Range hood/Microwave	Replacement (assume 15 year life). Represents 15 units	\$ 11,796	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
Garbage Disposal	Replacement (assume 10 year life). Represents 12 units	\$ 2,436	\$ 2,639	\$ 2,639	\$ 2,639	\$ 2,639	\$ 2,639
Hot Water Heaters	Replacement (assume 15 year life). Represents 16 units	\$ 9,710	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700
Carpet	Replacement (assume 10 year life). Represents 32 units	\$ 45,355	\$ 48,800	\$ 48,800	\$ 48,800	\$ 48,800	\$ 48,800
Vinyl	Replacement (assume 10 year life). Represents 32 units	\$ 47,389	\$ 51,180	\$ 51,180	\$ 51,180	\$ 51,180	\$ 51,180
HVAC Furnace	Replacement (assume 15 year life). Represents 8 units @ \$7,400ea.	\$ 7,760	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
PROPERTY MANAGEMENT							
Resident Business Center (Preston Park)	Resident Business Center contribution		\$ 10,000				
Leasing Office	Leasing Office maintenance contribution			\$ 3,000			
New Office Computers	Purchase New				\$ 2,500		
Maintenance Vehicles	Purchase New			\$ 12,000			
Applicable Construction Management Expense	Miscellaneous (6% fee on all items over \$15k)		\$ 51,150				
Capital Expenses - uninflated (included as Capital Assets in the Standard Budget)		\$ 530,967	\$ 1,408,089	\$ 455,439	\$ 792,939	\$ 875,439	\$ 440,439
Ending Replacement Reserve Fund Balance - uninflated		\$460,936	\$497,205	\$787,106	\$739,507	\$609,408	\$914,309
Projects expected to be subject to the 6% Greystar project manager fee based on oversight needs							

July 10, 2023

Item No. **13b**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 18, 2023

Chair and Board Members of
Preston Park Sustainable Community Non-Profit Corporation

Corporation Board Meeting
of July 18, 2023

**CITY COUNCIL AND PRESTON PARK SUSTAINABLE COMMUNITY
NON-PROFIT CORPORATION BOARD CONSIDER ADOPTING
RESOLUTION NO. 2023-, AND 2023- (PPSC-NPC), APPROVING
PRESTON PARK HOUSING AREA BUDGET FOR FY 2023-24 AND
AUTHORIZING FINANCE DIRECTOR TO MAKE APPROPRIATE
ACCOUNTING AND BUDGETARY ENTRIES**

REQUEST:

It is requested that the City Council and Corporation Board consider:

1. Adopting Resolution No. 2023- and Resolution No. 2023- (PPSC-NPC), approving the Preston Park Sustainable Community Non-Profit Corporation Preston Park Housing Area Budget for FY 2023-24, and;
2. Authorizing Finance Director to make appropriate accounting and budgetary entries.

BACKGROUND:

The City of Marina purchased the 354-apartment unit community of Preston Park in 2016. Greystar Residential has been retained to provide property management services.

ANALYSIS:

The budget package provided for the City Council's consideration includes:

- Greystar Preston Park FY 2023/2024 Proposed Budget Memo
- Attachment A Preston Park Income
- Attachment B Market Survey
- Attachment C Affordable Rents
- Attachment D Preston Park Expenses
- Attachment E Preston Park Standard Budget
- Attachment F Preston Park Capital Budget Projections 2023-2024
- Attachment G Preston Park Cash Allocations

Information in each of the sections below is intended to highlight each of these pieces of the budget package. Please refer to the attachments themselves for greater details.

Greystar Preston Park FY 2022/2023 Proposed Budget Memo

This document provides larger capital project accomplishments for the year, summary of revenue/rents, summary of expenses and capital budget spending.

Attachment A Preston Park Income

Summarizes the performance of the current year revenues and projects revenues for 2022/2023 budget year. Revenue for FY 2022-2023 is projected to end the year \$73,116 over budget. Net revenue for FY 2022-2023 actual is estimated to close \$73,116 more than budgeted. The increased revenue is resulting from unexpected vendor rebates. FY 2023-2024 budget revenue totals

\$7,444,032. This is a \$24,283 increase over FY 2022-2023 FY budget, primarily due to low vacancy rates, increases in rents on new move ins and the 3% rent increase for in place market rate tenants.

Attachment B Market Survey

Current market survey for 5 similar apartment communities in Marina, plus a “shadow market” or non-apartment complex comparable units. This survey is used to determine the rents for new market rate move-in tenants. The survey is updated throughout the year to reflect the most recent market rents of the comparable apartment homes in Marina.

Attachment C Affordable Rents

Current year Affordable Rents included in the proposed budget memo for the current 19-Very Low-Income qualifying units and 31-Low Income qualifying units.

Attachment D Preston Park Expenses

Summary of all operating expenses. FY 2022-2023 is estimated to close with \$783 in expenses more than budgeted. This is primarily due to an increase in utility rates and non-routine maintenance expenses for unit repairs to tubs, showers, kitchens, etc. Proposed FY 2023-2024 operating expenses total \$1,991,258, This is a \$17,657 increase over FY 2022-2023 FY budget, primarily due to rising costs for goods and services and inflation.

Attachment E Preston Park Standard Budget

This document contains a summary sheet supported by the detailed budget line items. The summary sheet combines the Revenue and Operating Expenses described in the Attachments above, and adds accounting for the debt service, the City’s distribution and the Capital Replacement and Project spending.

Attachment F Preston Park Capital Budget Projections

A five-year projection of capital projects. This sheet also provides accounting for the Capital Reserves. The beginning balance of the Capital Reserve set aside funds is \$1,232,370. The capital expenditures for FY 2023-2024 equal \$1,517,357 with the largest expenditures being lighting upgrades throughout the community and the installation of garage door openers. Also included this year are replacement funds for unit renovations, appliance replacement and new flooring and paint for occupied units in need. Each year there is a \$890,664 set-aside contribution (Replacement Reserve) in the budget. After the set-aside contribution and capital expenses, the final Capital Reserve set aside funds for FY 2023-2024 will equal \$605,677.

Attachment G Preston Park Cash Allocations

This attachment is an accounting of all cash on hand and how it is allocated for the Preston Park bank accounts. Demonstrated are the actual bank balances for each of the three bank accounts that are maintained by Preston Park. The operating account is a checking account and used to pay ongoing operating expenses. The Security Deposit account is a trust account where security deposits are held. The final account is a savings account for the property’s reserves. This account handles the reserves for capital expenses and reserves for debt retirement. Excess cash in the Operating account is annually swept into the debt retirement portion of the reserve account where they are dedicated towards buying down the debt. The reserve account is currently at \$1,232,370 for capital expenses and \$9,910,359 in debt retirement reserves. To fund the \$1,517,357 in capital expenses this year, the Capital Reserve receives an \$890,644 contribution from the operating funds. This amount is based on a steady annual contribution that meets the long-term capital replacement needs within budgetary means. The ending balance for the capital reserves will be \$605,677.

2023/24 Budget Changes and Highlights

Staff is working with Greystar staff to prepare for the roll out of a parking management program this fiscal year. To ensure a successful program to address the parking needs within Preston Park, efforts need to be made to use of the parking inventory already available. Part of the whole solution to the parking challenges will be for residents to utilize their garages for parking. Over the last couple of years, detailed inventories of parking in Preston Park have been carried out. It was found that the major contributing factor to the parking challenges is residents not using their garages to park their vehicles. Currently more than 90% of residents use their garage for storage rather than to park a vehicle. Garages in the community equate to 354 parking spaces, which are currently highly underutilized. To facilitate the need for tenants to park in their garage, garage door openers will be installed in each unit starting this fall at a cost of \$569,070.

Another notable change this year is the City disbursement from the property. Since the City purchased Preston Park in 2016, the annual owner distribution has been \$1,750,000. This distribution has not increased over the last 7 years, due to the City Council being mindful of the needed capital improvements and the need to buy down the debt to refinance the loan in 2026. The property today has been able to fund much of the initial capital improvements needed when the City acquired the property and is on a stable path for continued ongoing capital improvements and replacements needed going forward. The target to set aside for debt buy down in 2026 has been \$10,000,000. The property is well on target to meet this goal. Public Works, Finance, Administration, and Building Division staff regularly perform duties related to the property. City staff time and costs associated with management of the property continue to increase, causing additional burdens on the general fund. Therefore, the owner's distribution is being increased this year to \$2,000,000 offset general fund costs.

FISCAL IMPACT:

Should the City Council and Corporation Board elect to approve this request for the FY 2022-2023 Budget, the owner distribution as proposed will be \$2,000,000.

CONCLUSION:

This request is submitted for City Council and PPSC-NPC Corporation Board consideration and possible action.

Respectfully submitted,

Matt Mogensen
Assistant City Manager
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO. 2023-
RESOLUTION NO. 2023- (PPSC-NPC)

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AND
THE PRESTON PARK SUSTAINABLE COMMUNITY NON-PROFIT
CORPORATION APPROVING PRESTON PARK HOUSING AREA
BUDGET FOR FY 2023-2024 AND AUTHORIZING FINANCE DIRECTOR
TO MAKE APPROPRIATE ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, Greystar Real Estate Partners (“Greystar”), as the management agent of Preston Park Sustainable Community Housing, has submitted a draft FY 2023-2024 budget; and

WHEREAS, Greystar submitted a budget letter describing highlights of the proposed Preston Park Housing Area FY 2023-2024 Budget and accompanied by updated proposed budgets; and

WHEREAS, the rental revenues are used to provide funds for debt service payments on the 2016 Preston Park property purchase; and

WHEREAS, City staff has reviewed the budget package for FY 2023-2024; and

WHEREAS, the City Council of Marina and the Board of the Preston Park Sustainable Community Non-Profit Corporation reviewed and considered the proposed budgets.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina and the Corporation Board of the Preston Park Sustainable Community Non-Profit Corporation do hereby:

1. Approve the Preston Park Housing Area Budget for FY 2023-2024, and;
2. Authorize the Finance Director to make appropriate accounting and budgetary entries.

PASSED AND ADOPTED, by the City Council of the City of Marina and the Corporation Board of the Preston Park Sustainable Community Non-Profit Corporation at a regular meeting duly held on the 18th day of July 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**Preston/Abrams Park
682 Wahl Court
Marina, CA 93933
831-384-0119**

June 30th 2023

Mr. Layne Long
City Manager
City of Marina
211 Hillcrest Avenue
Marina, CA 93933

Re: Preston Park FY 2023/2024 Proposed Budget

Dear Mr. Long,

It has been a pleasure to continue to work with residents and the City of Marina over the last year. With the combination of wonderful residents and effective staff, a number of positive changes have been seen at Preston Park:

- 1) **Building Upgrades:** Garage door sensor lights are being installed and dryer vent cleaning in two-bedroom units was performed in the month of June. Solar lighting budgeted for the current year has been postponed due to the availability of materials that are on backorder with the contracted vendor. This project will occur in the November 2023 timeframe and has been pushed to the proposed budget year.
- 2) **Landscaping/Asphalt Repairs:** The annual tree trimming, gutter cleaning, irrigation repairs and replanting were completed in May and June. A slurry coat and seal of all roadways was performed in May. Trip hazard mitigation was completed in June. Lastly, gopher abatement has been a continual project year over year with the assistance of ADM. Roof preventative maintenance will be completed in Q4 of 2023.
- 3) **Units of Long-Term Residents:** In a typical year, several long-term residents go through the process to refresh their flooring, paint and appliances. These services are extended to long-term residents upon notification or inspection indicating replacement is necessary based on age or condition.
- 4) **Green Initiatives:** In addition to the Marina Coast Water District's and other utility conservation programs, Greystar purchases and installs water or energy saving devices as replacement fixtures as needed. PG&E continues to work directly with income eligible residents to weatherize their homes at no cost to the resident or the community.

Greystar looks to continue to provide the residents at Preston Park a comfortable and quality living experience. Continued capital improvements throughout the community will allow this property to remain a desirable neighborhood for renters, as well as a continued source of affordable housing for the general populace of Marina.

Revenues

The primary source of revenue is rents, Section 8 voucher payments from the Housing Authority of the County of Monterey, and associated charges to residents such as late fees.

At a regular meeting on the 2nd of June, 2010, the City Council of the City of Marina adopted a rent formula stating that the annual increase in market rents for in-place residents shall be capped at the lesser of three percent (3%) or the Department of Labor's Consumer Price Index for San Francisco-Oakland-San Jose, All Items, for All Urban Consumers (referred to as CPI-U) Average percentage for the previous year (February to February) to be applied to the next fiscal year, provided that the increased rent for in-place tenants does not exceed the market rent charged to move-in residents. Also as set forth in the 2010 policy, in place rents are adjusted for a determined amount for the Water, Sewer and Garbage that residents pay directly to the provider for those services.

Current Market Rent Conditions

The market rent for new move-ins is calculated by comparable market rent levels in the competitive market throughout the year. As shown in **Attachment A**, the proposed Budget results in a year over year decrease of 0.21% in overall Total Rental Income from original budget 22/23 to proposed budget 23/24 totaling (\$16,664). This includes a budgeted 3% increase of \$16,664 for all market rate in place residents at lease renewal which accounts for 85% of the resident population in Preston Park. Per the Marina City Council approved rent formula in 2010, the market rents for new move-ins are fluid throughout the year and change according to market conditions. Currently, market rents for incoming residents are as follows:

Unit Size	Current Rent Range for Incoming Market Rate Residents
Two Bedroom	\$2,375- \$2,475
Upgraded/Remodeled – Two BR	\$2,525 - \$2,675
Three Bedroom	\$2,800
Upgraded/Remodeled – Three BR	\$2,925 - \$3,000

Note: Nineteen 2-Bedroom homes and Seven 3-Bedroom home have additional features that warrant higher than average rental rates.

The two-bedroom average in-place market rent at Preston Park is \$1,716, while the average three-bedroom in-place market rent at Preston Park is \$2,242.

Preston Park accepts Section 8 vouchers from residents that qualify through the Monterey County Housing Authority. For reference, the average of HUD Fair Market Rents (FMR) published in May 2023 and republished by the Monterey County Housing Authority Peninsula Payment Standards in November 2022 are listed below.

Unit Bedroom Size	Averaged HUD Fair Market & HA Peninsula Payment Standard Rent	Utility Allowance	Adjusted Rental Amount
Two Bedroom	\$2,784.00	\$292.00	\$2,492.00
Three Bedroom	\$3,947.00	\$382.00	\$3,565.00

Affordable Rents

Affordable rental rates are derived from median income schedules published by the California Department of Housing and Community Development. Rental rates at Preston Park are based upon 50% and 80% of the Area Median Income (AMI) for Monterey County.

Maximum Household Income Limits for 2023 as published in May of 2023.

Income Category	Two Person	Three Person	Four Person	Five Person	Six Person	Seven Person	Eight Person
50% Very Low	\$48,200	\$54,200	\$60,200	\$65,050	\$69,850	\$74,650	\$79,500
80% Low	\$77,100	\$86,750	\$96,350	\$104,100	\$111,800	\$119,500	\$127,200

Very low-income rental rates are set at 30% of AMI, less utilities, for the applicable family size (established at the number of bedrooms in the unit plus 1, or 3 persons for a 2-bedroom unit). Low-income category rents are set at 30% of 60% of AMI less utilities.

Income

The forecasted FY 22/23 budget is expected to close \$73,116 over the original budget. The FY 23/24 budget assumes \$7,444,032 in Total Income which is a \$24,283 increase from the FY 22/23 budget. The Budget assumes as Net Operating income for FY 23/24 of \$5,446,148 after \$1,991,258 in Total Operating Expense, and a Net Cash of \$1,064,202 after capital expenses, debt service, and disbursements.

Expenses

Expenses as outlined in **Attachment D** include Operating Expense projections and relevant changes from the FY 2022/23 budget to the FY 2023/24 proposed budget. Operating expenses typically include expenditures for routine maintenance of the property, redecorating expenses as they apply to unit turns, and expenditures relating to the daily operations of the Leasing Office. Overall, total operating expenses proposed for FY 2023/24 are 0.9% higher than the Estimated Actuals for FY 2022/23. Greystar seeks to maximize cost savings, e.g., lower utilities expenses through installation of water/energy saving devices, while contending with cost increases.

Owner Distributions

The proposed budget accounts for \$1.9M in annual distributions.

Capital Expenses

Expenses categorized as Capital Expenses directly impact the long-term value of the community, including roof replacements, exterior painting, large-scale landscaping improvements, and interior upgrades including appliances and carpeting/vinyl. Note that amounts labeled for interior upgrades in future budget years are placeholders and are anticipated to change based on Annual Inspection findings.

Recommended capital projects include:

- 1) Sidewalk, tree root and gutter repairs - \$45,000
- 2) Garage Door Opener Installation Project - \$351,000
- 3) Gutter Cleaning - \$7,100
- 4) Roof Maintenance - \$28,388
- 5) Termite Inspection \$19,000
- 6) Landscape Upgrades, Tree Trimming, Arborist, Irrigation Repairs and Timer Repl - \$67,500
- 7) Solar Lighting Additions - \$93,000
- 8) Unit renovations x4 - \$160,000

Capital Reserves Fund

Adoption of the proposed budget will result in a maximum contribution of \$2,516 per unit during this fiscal year. Please note the replacement reserve only conceptualizes typical replacements. It does not contemplate or allow for unknown expenses which are typical, particularly as a building continues to age.

In reviewing the physical needs of the property, and in conjunction with recommendations from the City of Marina Building Department, Greystar recommends the maximum reserve withholding per unit per year going forward. This withholding would ensure that the asset holds adequate reserves to perform necessary replacements and repairs to protect the useful life of the buildings **(Attachment F)**.

We will continue to look for new ways to improve our services over the coming year and remain committed to meeting the objectives set by the City of Marina.

Please feel free to contact me at (831) 384-0119 should you have additional questions or concerns.

Regards,

Analily Puckett
Community Manager

Cc: Sumer Perkins, Director of Real Estate

Cc: Vanessa Gonzales, Regional Manager

Attachments:

- A. FY 2023/24 Budget Revenue Summary
- D. FY 2023/24 Budget Highlights of Operating Expenses
- F. Capital Improvement Plan/Reserve Withholding

Preston Park Budget Memo Attachment A - Revenue Summary

Attachment A

2023/2024 Budget

Revenue	Approved Budget FY 2022/2023	Estimated Actuals FY 2022/2023	Proposed FY 2023/2024		Variance of "Approved" Budget From 2022/2023 "Estimated" Actuals	%	Comments		Variance of "Proposed" Budget from FY 2022/2023 "Estimated" Actuals	%	Comments		2023/2024 "Proposed" Budget vs. 2022/2023 "Approved" Budget	%
GROSS MARKET POTENTIAL	\$7,529,720	\$7,510,475	\$7,526,140	D	(\$19,245)	-0.3%	Decrease in Approved 22/23 budget vs estimated actuals attributed to budgeted LTL/GTL included in GP, however reflected in Total Rental Income.	I	\$15,664	0.2%	Increase in Proposed Budget to Estimated Actual due to proposed budget assuming Market Rent increase upon turnover and renewal at 1-3%.	I	(\$3,580)	0.0%
TOTAL RENTAL INCOME (Gross Potential Rent minus vacancy, non-rev units, bad debt)	\$7,346,433	\$7,373,929	\$7,330,173	I	\$27,496	0.4%	Increase from approved 22/23 budget vs estimated actuals attributed to budgeted LTL/GTL originally included in GP, however reflected in Total Rental Income offsetting GP variance.	D	(\$43,756)	-0.6%	Decrease in Proposed Budget to Estimated Actual due to proposed budget assuming above increase in Market Rent offset by assumption of 98% vacancy at higher market rate versus forecast of 99% at current market rates; assumes increase in bad debt write-offs.	I	(\$16,260)	-0.2%
TOTAL OTHER INCOME	\$73,316	\$118,936	\$113,859	I	\$45,620	62.2%	Increase from approved 22/23 budget vs estimated actuals attributed to vendor rebates that were received in the 22/23 year that were not anticipated.	D	(\$5,077)	-4.3%	Decrease in Proposed Budget to Estimated Actual due to unbudgeted vendor rebates received. Proposed budget anticipates and increase in other income as a result of increases YOY in interest income payments and higher assessed late fees.	I	\$40,543	55.3%
TOTAL INCOME (Total Rental Income plus Total Other Income.	\$7,419,749	\$7,492,865	\$7,444,032	I	\$73,116	1.0%	Increase from approved 22/23 estimated actuals is a result of higher forecasted vacancy loss.	D	(\$48,833)	-0.7%	Decrease in Proposed Budget to Estimated Actuals due estimating future vacancy projections at roughly 98.6% ave occupancy as opposed to forecast of 99% ave in order to allocate a small contingency for higher vacancy loss. The property is still trending in line with proposed budget by 0.3% YOY.	I	\$24,283	0.3%
NET OPERATING INCOME	\$5,446,148	\$5,518,481	\$5,452,774	I	\$72,333	1.3%	Increase from approved 22/23 estimated actuals is a result of higher forecasted vacancy loss.	D	(\$65,706)	-1.2%	Decrease due to Operating Expenses detailed on Attachment D, however, in line with proposed budget ahead by 0.1%.	I	\$6,627	0.1%

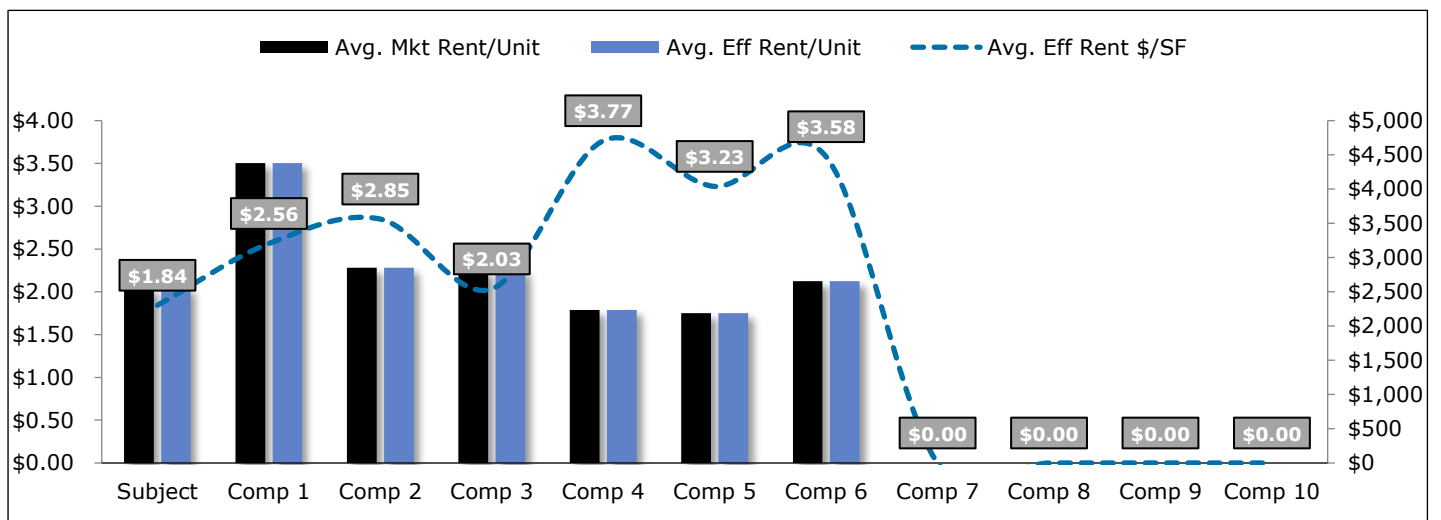
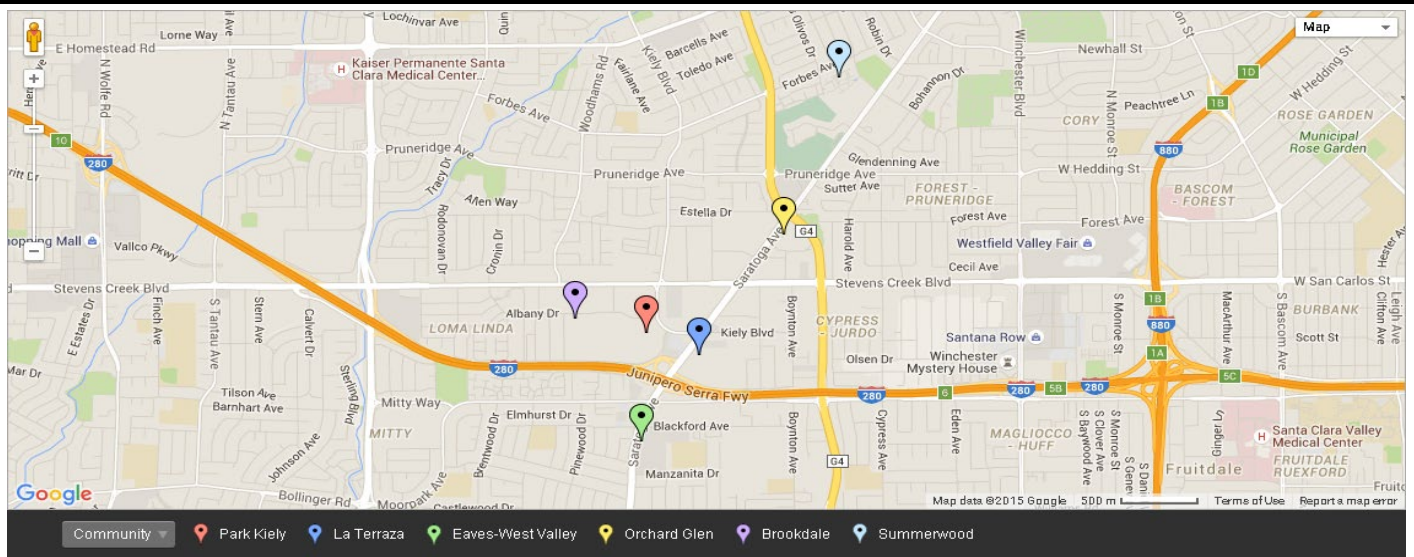
I -- DESIGNATES INCREASE

D -- DESIGNATES DECREASE

GREYSTAR: THE GLOBAL LEADER IN RENTAL HOUSING™

	Property Name	Year Built	# of units	% Occupied	Avg. Unit Size (SF)	Avg. Mkt Rent/Unit	Avg. Mkt Rent \$/SF	Avg. Eff Rent/Unit	Avg. Eff Rent \$/SF
Subject	Preston Park	1987	354	99%	1393	\$2,567	\$1.84	\$2,567	\$1.84
Comp 1	Shadow Market	1973	16	100%	1709	\$4,382	\$2.56	\$4,382	\$2.56
Comp 2	Marina Square Apartments	1978	48	97%	1000	\$2,850	\$2.85	\$2,850	\$2.85
Comp 3	Abrams Park	1978	194	100%	1386	\$2,819	\$2.03	\$2,819	\$2.03
Comp 4	Sunbay Suites	1989	266	95%	593	\$2,233	\$3.77	\$2,233	\$3.77
Comp 5	Marina Del Sol	1977	108	98%	677	\$2,188	\$3.23	\$2,188	\$3.23
Comp 6	Shoreline Apartments	1973	84	96%	742	\$2,656	\$3.58	\$2,656	\$3.58
Comp 7	7	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 8	8	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 9	9	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Comp 10	10	0	0	0%	0	\$0	\$0.00	\$0	\$0.00
Total/Avg (Market)			1070	98%	1057	\$2,538	\$2.69	\$2,538	\$2.69
Total/Avg. (Market less Subject)			716	98%	890	\$2,524	\$3.11	\$2,524	\$3.11

Marina I O



Calculation of Affordable Units FY 23/24 Rent Levels

(A) MAXIMUM HOUSEHOLD INCOME LIMITS (ANNUAL)

HUD AMI Level	Number of Persons							
	1	2	3	4	5	6	7	8
Very Low (50% AMI)	\$ 42,150	\$48,200	\$54,200	\$60,200	\$65,050	\$69,850	\$74,650	\$79,500
Low (80%) AMI	\$67,450	\$77,100	\$86,750	\$96,350	\$104,100	\$111,800	\$119,500	\$127,200

Source: CA Department of Housing and Community Development 2023 Income Limits

	2BD		3BD (Preston Only)		4BD	
	22/23	21/22	22/23	21/22	22/23	21/22
Very Low (50% AMI)	\$ 1,091	\$ 1,091	\$ 1,260	\$ 1,260	\$ 1,406	\$ 1,406
Less Utilities	\$ (202)	\$ (202)	\$ (264)	\$ (264)	\$ (328)	\$ (328)
Monthly Rent Net of Utilities	\$ 889	\$ 889	\$ 996	\$ 996	\$ 1,078	\$ 1,078
Low (60% AMI)	\$ 1,310	\$ 1,310	\$ 1,512	\$ 1,512	\$ 1,688	\$ 1,688
Less Utilities	\$ (202)	\$ (202)	\$ (264)	\$ (264)	\$ (328)	\$ (328)
Monthly Rent Net of Utilities	\$ 1,108	\$ 1,108	\$ 1,248	\$ 1,248	\$ 1,360	\$ 1,360

Preston Park Budget Memo Attachment D - Highlights of Operating Expenses

Attachment D Operating Expenses	Approved Budget FY 2022/2023	Estimated Actuals FY 2022/2023	Proposed FY 2023/2024		Variance of "Approved" Budget From 2022/2023 "Estimated" Actuals	%	Comments		Variance of "Proposed" Budget from FY 2022/2023 "Estimated" Actuals	%	Comments		2023/2024 "Proposed" Budget vs. 2022/2023 "Approved"	%
PAYROLL	\$640,610	\$659,294	\$635,843	I	(\$18,684)	-2.9%	Increase in estimated actuals versus the approved 22/23 budget is a result of funds spent for temporary staffing while positions remained open and overtime worked to cover vacant positions that remained open for several months, several times in the 22/23 yr.	D	\$23,451	3.6%	Payroll savings from prior year forecast is a result of position restructuring, a full staff of 14 and zero temp staffing.	D	\$4,767	0.7%
CONTRACT SERVICES	\$109,064	\$105,680	\$121,226	D	\$3,384	3.1%	Decrease in estimated actuals versus the approved 22/23 budget is a result of reduced need for janitorial costs as they are utilized on an as needed basis and the integration of security services in Oct, vs the beginning of the budget yr.	I	(\$15,546)	-14.7%	Increase in Proposed Budget over Estimated Actuals include confirmed rate increases for landscaping, security, trash removal, pest control, fire life safety and cleaning services.	I	(\$12,162)	-11.2%
UTILITIES	\$141,636	\$217,494	\$221,580	I	(\$75,858)	-53.6%	Increase in estimated actuals versus the approved 22/23 budget is a result of utility provider increases primarily for water/sewer passed on through the provider.	I	(\$4,086)	-1.9%	2023/2024 budget based upon 2022/2023 actuals with projected increase in rates.	I	(\$79,944)	-56.4%
MAKE READY/REDECORATING	\$179,400	\$163,217	\$176,240	D	\$16,183	9.0%	Decrease in estimated actuals versus the approved 22/23 budget is a result of higher projected turnover vs lower realized turnover in last quarter of the fiscal year than original budget assumptions.	I	(\$13,023)	-8.0%	Tracking YOY, budget assumes slight increase in turnover YOY.	D	\$3,160	1.8%
MAINTENANCE	\$115,740	\$144,424	\$142,675	I	(\$28,684)	-24.8%	Increase in Estimated Budget over Approved Budget due to increased in overall supply costs as a result of inflation.	D	\$1,749	1.2%	Decrease in Proposed Budget over Estimated Budget due to reduction in in misc maintenance categories as a result of new equipment purchases. YOY budgets reflect rising costs due to inflation.	I	(\$26,935)	-23.3%
MARKETING	\$2,738	\$2,631	\$2,448	D	\$107	3.9%	Tracking from Estimated Budget over Approved Budget	D	\$183	7.0%	Tracking YOY with slight decrease.	D	\$290	10.6%
ADMINISTRATIVE/OFFICE EXPENSE	\$96,012	\$108,309	\$90,462	I	(\$12,297)	-12.8%	Increase in estimated actuals versus the approved 22/23 budget due to unanticipated increased telephone contract costs in the budget year.	D	\$17,847	16.5%	Decrease in Proposed Budget over Estimated Budget due to reducing costs in multiple GL's and savings in telephone costs as a result of switching provider services.	D	\$5,550	5.8%
INSURANCE & TAXES	\$279,888	\$386,994	\$414,684	I	(\$107,106)	-38.3%	Reflects higher rates than anticipated.	I	(\$27,690)	-7.2%	Increase due to anticipated tax increase and insurance premium.	I	(\$134,796)	-48.2%
NON-ROUTINE MAINTENANCE	\$243,340	\$307,314	\$307,665	D	(\$63,974)	-26.3%	Increase in estimated actuals versus the approved 22/23 budget due to the increased demand and need for occupied unit repairs to tubs, showers, kitchen and vanity countertops and full contract paints as the buildings age.	I	(\$351)	-0.1%	FY 23/24 budget includes occupied unit improvements budget, gutter cleaning, annual inspection supplies, roof preventive maintenance, arborist tree inspection, tree trimming, irrigation replacements, landscape replenishments and unforeseen maintenance events.	I	(\$64,325)	-26.4%
MANAGEMENT FEES	\$185,494	\$186,342	\$186,101	I	(\$848)	-0.5%	Tracking from Estimated Budget over Approved Budget.	D	\$241	0.1%	Increase due to increase in Total Income.	I	(\$607)	-0.3%
TOTAL OPERATING EXPENSES	\$1,973,601	\$1,974,384	\$1,991,258	I	(\$783)	0.0%	Increase from estimated actuals vs approved budget is a result of inflation.	I	(\$16,874)	-0.9%	Increase proposed to account for rising costs/inflation.	I	(\$17,657)	-0.9%

I -- DESIGNATES INCREASE
D -- DESIGNATES DECREASE

GREYSTAR FORESIGHT2020					
	Total Budget	Prior Year Forecast	Variance		(Optional) Off-Line Comments
			\$	%	
INCOME					
Potential Rent	\$ 7,526,140	\$ 7,510,475	\$ 15,664	0.2%	Potential includes a 3% rate increase for in place market rate residents only with a 2.5% turnover ratio annually.
Net Potential Rent	\$ 7,526,140	\$ 7,510,475	\$ 15,664	0.2%	
Vacancy Loss	\$ (106,066)	\$ (49,099)	\$ (56,967)	(116.0)%	Vacancy assumes an average occupancy rate of 98.6%.
Non Revenue Units	\$ (76,901)	\$ (66,594)	\$ (10,307)	(15.5)%	Non revenue units include office, community center and two employee units.
Bad Debt	\$ (13,000)	\$ (20,853)	\$ 7,853	37.7%	Assumes \$13k annually in bad debt write off's for outgoing resident balances.
Total Rental Income-Residential	\$ 7,330,173	\$ 7,373,929	\$ (43,756)	(0.6)%	
Other Income-Residential	\$ 113,859	\$ 118,936	\$ (5,077)	(4.3)%	Other income includes, late fees, application fees, damages, interest income and grandfathered pet rent. Variance in prior year forecast to proposed budget is attributed to vendor rebates that were received in the 22/23 year that are not guaranteed and remain unbudgeted.
Total Income	\$ 7,444,032	\$ 7,492,865	\$ (48,833)	(0.7)%	
EXPENSES					
Payroll & Benefits	\$ 635,843	\$ 659,294	\$ 23,451	3.6%	Payroll savings from prior year forecast is a result of position restructuring and a full staff of 14. Prior year forecast included funds spent for temporary staffing while positions remained open and overtime worked to cover vacant positions that remained open for several months, several times in the 22/23 yr.
Repairs & Maintenance	\$ 142,675	\$ 144,424	\$ 1,749	1.2%	R&M trending slightly below forecast. Budget includes cost projections for unit inspection repairs and general expenses to maintain the buildings as they age.
Make-Ready / Redecorating	\$ 176,240	\$ 163,217	\$ (13,023)	(8.0)%	Make Ready expenses tie into turnover projections and have a contingency of 8% for inflation to account for rising vendor costs.
Contract Services	\$ 121,226	\$ 105,680	\$ (15,546)	(14.7)%	Contract Services include confirmed rate increases for landscaping, security, trash removal, pest control., fire life safety and cleaning services.
Advertising / Marketing / Promotions	\$ 2,448	\$ 2,631	\$ 183	7.0%	Advertising/Marketing costs tracking below forecast. Costs include monthly newsletter and annual garage sale event budget.
Office Expenses	\$ 43,354	\$ 52,401	\$ 9,046	17.3%	Office expenses tracking below forecast due to savings in telephone costs of \$9k annually as a result of implementation of a new provider and cancelling old services with higher rates.
Other General & Administrative	\$ 47,107	\$ 55,909	\$ 8,801	15.7%	Other general & administrative categories tracking below forecast as a result of the reduced need for budgeted eviction services. Greater collection strategies have decreased the need for these services on a go forward basis.
Utilities	\$ 221,580	\$ 217,494	\$ (4,087)	(1.9)%	Utilities tracking slightly above forecast as a result of anticipated future rate increases.
Controllable Expenses	\$ 1,390,473	\$ 1,401,048	\$ 10,575	0.8%	
Management Fees	\$ 186,101	\$ 186,342	\$ 241	0.1%	Management fees calculated at 2.5% of total gross revenue per the PMA.
Taxes	\$ 140,532	\$ 137,768	\$ (2,763)	(2.0)%	Property taxes tracking greater than forecast due to an anticipated 2% increase.
Insurance	\$ 274,152	\$ 249,226	\$ (24,926)	(10.0)%	Insurance tracking greater than forecast due to an anticipated 10% increase.
Non-Controllable Expenses	\$ 600,784	\$ 573,336	\$ (27,448)	(4.8)%	
Total Operating Expenses	\$ 1,991,258	\$ 1,974,384	\$ (16,873)	(0.9)%	
Total Operating / Non Recoverable Expenses	\$ 1,991,258	\$ 1,974,384	\$ (16,873)	(0.9)%	Budget accounts for a (0.9)% overall increase to address inflation for goods and services.
Net Operating Income	\$ 5,452,774	\$ 5,518,481	\$ (65,706)	(1.2)%	NOI to account for a (1.2)% overall projected increase vs forecast as a result of anticipated inflation costs.
Routine Replacement Expense	\$ 307,665	\$ 307,314	\$ (351)	(0.1)%	Routine replacements tracking in line with forecasted expenses.
Capital / Renovation Expense	\$ 988,988	\$ 32,890	\$ (956,098)	0.0%	Capital/Renovations expense higher than forecast projections to account for larger scale projects in the 23/24 budget year.
NOI After Replacements	\$ 4,156,121	\$ 5,178,277	\$ (1,022,156)	(19.7)%	
Debt Service	\$ 1,491,925	\$ 1,508,646	\$ 16,721	1.1%	Reflects current mortgage rate schedule.
Total Non-Operating Expense	\$ 1,491,925	\$ 1,508,646	\$ 16,721	1.1%	

Net Income	\$ 2,664,196	\$ 3,669,631	\$ (1,005,435)	(27.4)%	
CAPITAL BALANCE SHEET					
Contributions / Distributions	\$ (1,999,992)	\$ (1,749,996)	\$ 249,996	14.3%	Distribution of \$1.9M per City directive in 23/24 fiscal yr.
Escrows/Prepays/Reserves	\$ (400,000)	\$ (29,061)	\$ 370,939	0.0%	Reserve's replacement withdrawals received to reimburse operating account for qualified capital project expenses of \$100k per quarter. YOY fund has not been utilized in prior years.
Net Cash	\$ 1,064,202	\$ 1,947,380	\$ (883,179)	(45.4)%	Net cash flow variance from prior forecast is a result of capital project costs.

Preston Park	Attachment F						
CAPITAL REPLACEMENT AND RENOVATION EXPENDITURES - 2022/2023							
					Updated: 6/30/2023		
Project	Detail	Committed/Completed 2022-2023	2023 - 2024	2024-2025	2025-2026	2026-2027	2027-2028
Projected Replacement Reserve Fund Balance		\$ 664,217	\$ 1,232,370	\$ 614,077	\$ 1,043,586	\$ 1,404,195	\$ 1,789,104
Projected Replacement Reserve Fund Contribution		\$ 890,664	\$ 890,664	\$ 890,664	\$ 890,664	\$ 890,664	\$ 890,664
<u>COMMUNITY WIDE</u>							
Lighting	Replacement and Additions		\$ 93,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Landscape/ Irrigation	Replacement / Upgrades	\$ 40,000	\$ 75,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Parking Expansion	Additional Parking Spaces						
Playgrounds	Replacement/Upgrades		\$ 10,000	\$ 10,000	\$ 10,000		
Mailbox Replacement	Replacement						
Seal Coat Streets	Seal Coat Streets					\$ 20,000	
Sidewalk repairs	fix uplifted/broken sidewalks		\$ 45,000		\$ 5,000		\$ 5,000
<u>BUILDINGS</u>							
Garage Door Openers	install gararage door openers and power outlets		\$ 569,070				\$ 10,000
Roof	Repair/*Replacement		\$ 28,388	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Exterior Paint	Exterior Paint						
Exterior Unit Doors	Replacement						
Windows / Sliding Glass Doors	Replace Windows/Sliding Doors						
Building Exterior	Dry rot Repairs, etc.						
Fence repairs / slat replacement	Fencing repair and replacement		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Gutter Cleaning	Annual cleaning of gutters	\$ 8,456	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100
Termite Inspection	Inspecting buildings for termites		\$ 19,000				
<u>UNITS</u>							
Duct Cleaning	Cleaning/Repairing Heater vents		\$ 145,000				
Full Unit Renovations	4 per year @ \$35,000 each		\$ 140,000	\$ 105,000	\$ 140,000	\$ 140,000	\$ 140,000
Occupied Unit Renovations	Paint, reglaze and repair of tubs, kitchen countertops, bathroom vanity	\$ 78,379	\$ 78,000	\$ 78,000	\$ 78,000	\$ 78,000	\$ 78,000
Dishwasher	Replacement (assume 10 year life). Represents 24 units	\$ 9,662	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600	\$ 9,600
Refrigerators	Replacement (assume 15 year life). Represents 24 units	\$ 9,887	\$ 15,600	\$ 15,600	\$ 15,600	\$ 15,600	\$ 15,600
Stove/Range hood/Microwave	Replacement (assume 15 year life). Represents 24 units	\$ 16,697	\$ 9,100	\$ 9,100	\$ 9,100	\$ 9,100	\$ 9,100
Garbage Disposal	Replacement (assume 10 year life). Represents 12 units	\$ 2,643	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
Hot Water Heaters	Replacement (assume 15 year life). Represents 24 units	\$ 12,148	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800
Carpet	Replacement (assume 10 year life). Represents 36 units.	\$ 59,183	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000	\$ 61,000
Vinyl	Replacement (assume 10 year life). Represents 36 units.	\$ 58,456	\$ 63,975	\$ 63,975	\$ 63,975	\$ 63,975	\$ 63,975
HVAC Furnace	Replacement (assume 15 year life). Represents 4 units.	\$ 27,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000
<u>PROPERTY MANAGEMENT</u>							
Resident Business Center	Resident Business Center contribution		\$ 10,000				
Leasing Office	Leasing Office maintenance contribution				\$ 4,000		
New Office Computers	Replace existing old computers			\$ 2,500			
Maintenance Vehicles	Purchase new				\$ 25,000		
Applicable Construction Management Expenses	Miscellaneous (6% fee on all items requiring a project manager)		\$ 55,624	\$ 6,780	\$ 9,180	\$ 8,880	\$ 9,780
Capital Expenses - uninflated (included as Capital Assets in the Standard Budget)		\$ 322,511	\$ 1,508,957	\$ 461,155	\$ 530,055	\$ 505,755	\$ 501,655
Ending Replacement Reserve Fund Balance - uninflated		\$ 1,232,370	\$ 614,077	\$ 1,043,586	\$ 1,404,195	\$ 1,789,104	\$ 2,178,113
Projects expected to be subject to the 6% Greystar project manager fee based on oversight needs							

Attachment G Preston Park Cash Allocations

Preston Park Cash Balances, 5/31/23

Accounts	Actual Bank Balance	Proposed Beginning Budget Allocations (after Operating Sweep)	Estimated Year End Allocations	Estimated Beginning Allocation for 2024.25
Operating	\$570,857	\$200,000	\$1,207,956	\$200,000
Security Deposit	\$585,686	\$568,686	\$568,686	\$568,686
Replacement Reserve	\$250,138	\$250,138	\$250,138	\$250,138
Bridgebank Reserve Total Balance	\$9,539,502	\$9,910,359	\$10,918,315	\$11,926,271
RESERVES ALLOCATIONS				
Capital Reserve				
Beginning Balance		\$1,232,370		\$614,077
Revenues		\$890,664		\$890,664
Expenditures		\$1,508,957		\$938,155
Ending Balance		\$614,077		\$566,586
Loan Reserves (debt buy down for refinance)		\$9,019,695		\$11,035,607
Total All Accounts (minus security deposits)	\$10,946,183	\$10,360,497	\$12,376,409	\$12,376,409

July 12, 2023

Item No. **13c**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting of
July 18, 2023

**CITY COUNCIL OF THE CITY OF MARINA CONSIDER ADOPTING
RESOLUTION NO. 2023-, RECEIVING A PRESENTATION OF THE
PROPOSED FY 2022-2023 AND FY 2023-2024 CAPITAL IMPROVEMENT
PROGRAM (CIP) AND AIRPORT CAPITAL IMPROVEMENT
PROGRAM (ACIP) BUDGET AND PROVIDING DIRECTION TOWARDS
THE CIP BUDGET ADOPTIONS**

REQUEST:

It is requested the City Council consider:

1. Adopting Resolution No. 2023-, receiving a staff presentation of the proposed FY 2023-2024 and FY 2024-2025 Capital Improvement Program (CIP) and Airport Capital Improvement Program (ACIP) budget, and;
2. Providing direction towards the CIP and ACIP budget adoptions.

BACKGROUND:

The City's CIP is reviewed and updated to reflect funding levels and project priorities on a biannual basis.

Staff will present recommended projects proposed to be added to the CIP and ACIP for fiscal years 2023-2025 and other projects for Council consideration and input.

The Capital Improvement Program recommendations were reviewed by the Public Works Commission on June 15th, 2023. Comments from the commission were incorporated in the presentation.

ANALYSIS:

Projects are proposed to address asset preservation, quality of life, health and safety, and economic development.

FISCAL IMPACT:

The funding for project additions to the CIP will come from General Fund, Measure X sales tax, Impact Fees, the Road Maintenance and Rehabilitation Account (RMRA) funded through SB1 legislation, FORA Blight Removal Bond Proceeds, grants, and bond funding secured by Measure X funds.

The funding for project additions to the ACIP will come from the Airport Enterprise Fund.

CONCLUSION:

The request is submitted for City Council consideration and direction.

Respectfully submitted,

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
RECEIVING A PRESENTATION OF THE PROPOSED FY 2022-2023 AND
FY 2023-2024 CAPITAL IMPROVEMENT PROGRAM (CIP) AND AIRPORT
CAPITAL IMPROVEMENT (ACIP) BUDGET AND PROVIDING
DIRECTION TOWARDS THE CIP BUDGET ADOPTIONS

WHEREAS, the changes to the City's CIP and ACIP are considered during the biannual budget process, and;

WHEREAS, Staff has identified current infrastructure needs in relation to available funding, and;

WHEREAS, the Capital Improvement Program recommendations were reviewed by the Public Works Commission on June 15th, 2023, and;

WHEREAS, funding for project additions to the CIP will come from General Fund, Measure X sales tax, Impact Fees, the Road Maintenance and Rehabilitation Account (RMRA) funded through SB1 legislation, FORA Blight Removal Bond Proceeds, grants, and bond funding secured by Measure X funds, and;

WHEREAS, funding for project additions to the ACIP will come from the Airport Enterprise Fund, and;

WHEREAS, Staff presented a summary of the proposed project additions to the CIP and ACIP, received and answered questions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina does hereby:

1. Receive a presentation of the proposed FY 2023-2024 and FY 2024-2025 CIP and ACIP budget, and
2. Provide direction towards the CIP and ACIP budget adoptions.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 18th day of July 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ATTEST:

Bruce C. Delgado, Mayor

Anita Sharp, Deputy City Clerk

July 14, 2023

Item No **13d**

Honorable Mayor and Members
Of the Marina City Council

City Council Meeting
of July 18, 2023

**CITY COUNCIL CONSIDER APPROVING APPOINTMENT OF TWO
COUNCIL MEMBERS TO SERVE AS THE CITY'S VOTING
DELEGATE AND VOTING DELEGATE ALTERNATE AT THE
ANNUAL LEAGUE OF CALIFORNIA CITIES CONFERENCE**

RECOMMENDATION:

It is recommended that the City Council:

1. Consider approving the appointment of two Council Members to serve as the City's Voting Delegate and Voting Delegate Alternate at the Annual League of California Cities Conference.

BACKGROUND:

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on September 22, 2023, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

ANALYSIS:

Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council (**"EXHIBIT A"**)

FISCAL IMPACT:

Should the City Council approve this request, adequate funding is included in the FY 2023-2024 Budget and will be charged to General Fund, City Council, Travel & Meeting Account.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Layne Long
City Manager
City of Marina



Council Action Advised by August 28, 2023

DATE: Wednesday, June 21, 2023

TO: Mayors, Council Members, City Clerks, and City Managers

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Sept. 20-22, 2023,
Sacramento SAFE Credit Union Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Sept. 22, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Please complete the attached voting delegate form and email it to Cal Cities office no later than Monday, August 28.

New this year, we will host a pre-conference information session for voting delegates to explain their role. Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council.

Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.



Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](http://calcities.org) website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the SAFE Credit Union Convention Center in Sacramento, will be open at the following times: Wednesday, Sept. 20, 8:00 a.m.- 6:00 p.m. and Thursday, Sept. 21, 7:30 a.m.- 4:00 p.m. On Friday, Sept. 22, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to Cal Cities office by Monday, Aug. 28. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Voting Delegate/Alternate Form
- Information Sheet: Cal Cities Resolutions and the General Assembly



General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.



CITY: _____

2023 ANNUAL CONFERENCE VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to Cal Cities office by Monday, August 28, 2023. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the General Assembly, voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the General Assembly. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the voting delegate desk.

1. VOTING DELEGATE

Name: _____

Email: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email: _____

Mayor or City Clerk: _____ Date: _____ Phone: _____
(circle one) (signature)

Please complete and email this form to votingdelegates@calcities.org by Monday, August 28, 2023.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure that we are representing California cities with one voice. These policies directly guide Cal Cities advocacy to promote local decision-making, and lobby against statewide policy that erodes local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how Resolutions and the General Assembly works.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by

voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates — one from every member city.

Seven **Policy Committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, municipal department, as well as individuals appointed by the Cal Cities president.

What's new in 2023?



- Voting delegates will receive increased communications to prepare them for their role during the General Assembly.
- The General Assembly will take place earlier to allow more time for debate and discussion.
- Improvements to the General Assembly process will make it easier for voting delegates to discuss and debate resolutions.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI, Sec. 5(f).