

RESOLUTION NO. 2023-92

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPROVING
ADVERTISING AND CALL FOR BIDS FOR THE CITY OF MARINA GENERAL
BUILDING IMPROVEMENTS ON-CALL CONTRACT 2023

WHEREAS, the General Building On-Call Contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's vertical infrastructures, conduct emergency repairs and new construction, as the City deems appropriate, for building and other related work, and;

WHEREAS, The Bid Schedule includes a Base Bid Schedule 1 to establish hourly rates for various construction trades, Base Bid Schedule 2 to establish the construction percentage mark up for general construction, sub-contractor, materials, equipment, and contractor's fee. The Grand Total Bid is the sum of the base bid schedule 1 and base bid schedule 2, and it will be used as the basis for determining the lowest responsive bid, and;

WHEREAS, the bid schedule is used to capture the unit prices and percentages that will be used for estimating and issuance of work orders, and;

WHEREAS, on June 2, 2021, the City Council of Marina adopted Resolution No, 2021-57 to award the City of Marina General Building Improvements on Call Contract 2021. The City of Marina General Building Improvements on Call Contract 2021 was successfully used for maintenance repair, construction of several CIP projects and urgent repairs on City buildings and related infrastructure, and;

WHEREAS, the contract with a successful bidder will be for a term of one (1) year with a not to exceed annual funding limit of \$1,000,000. The agreement will include an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000. The total term of this agreement will not exceed two (2) years. The amount of work to be requested during the one year or optional additional year twelve-month contract period cannot be well defined at the outset. Work shall be issued through Work Orders, and;

WEREAS, Work Orders issued under this contract will be funded by the respective approved Capital Improvement Project funding or maintenance account, and;

WHEREAS, the action of approving advertising and call for bids for the City of Marina General Building Improvements On Call Contract 2023 is not a project under CEQA, and;

WHEREAS, each project that will be issued under the City of Marina Municipal Improvements On-Call Contract 2023 will require a CEQA determination and shall comply accordingly, and;

WHEREAS, the City of Marina Municipal Improvements On-Call Contract 2023 is ready for bid advertisement, and;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina to adopt Resolution No. 2023- for the following action:

1. Approve advertising and call for bids for the City of Marina Municipal Improvements On-Call Contract 2023.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 19th day of September 2023, by the following vote:

AYES: COUNCIL MEMBERS: Visscher, McCarthy, Medina Dirksen

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Biala, Delgado

ABSTAIN: COUNCIL MEMBERS: None

Cristina Medina Dirksen,
Mayor Pro Tem

ATTEST:

Anita Sharp, Deputy City Clerk

September 11, 2023

Item No. **10e(1)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting of
of September 19, 2023

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2023-,
APPROVING ADVERTISING AND CALL FOR BIDS FOR THE CITY OF
MARINA GENERAL BUILDING IMPROVEMENTS ON-CALL
CONTRACT 2023**

REQUEST:

It is recommended that the City Council consider adopting Resolution No. 2023-, for the following action:

1. Approving advertising and call for bids for the City of Marina General Building Improvements On-Call Contract 2023.

BACKGROUND:

This General Building On-Call contract is similar to a job order contract, which will augment the City staff, and provide a readily available work force to repair existing City's vertical infrastructures, conduct emergency repairs and new construction, as the City deems appropriate, for building and other related work. In general, the work consists of, but is not limited to repair, replacement and construction of any structure, shelter, enclosure and miscellaneous associated work at such times and locations as required.

The Bid Schedule includes a Base Bid Schedule 1 to establish hourly rates for various construction trades, Base Bid Schedule 2 to establish the construction percentage mark up for general construction, sub-contractor, materials, equipment, and contractor's fee. The Grand Total Bid is the sum of the base bid schedule 1 and base bid schedule 2, and it will be used as the basis for determining the lowest responsive bid. The bid schedule is used to capture the unit prices and percentages that will be used for estimating and issuance of work orders.

On June 2, 2021, the City Council of Marina adopted Resolution No. 2021-57 to award the City of Marina General Building Improvements on Call Contract 2021. The City of Marina General Building Improvements on Call Contract 2021 was successfully used for maintenance repair, construction of several CIP projects and urgent repairs on City buildings and related infrastructure.

ANALYSIS:

The existing City of Marina General Building Improvements On-Call Contract has expired. Approval of this request will enable the solicitation for the new City of Marina General Building Improvements On-Call Contract 2023.

Having the on-call contract will help the City quickly respond to construction, deliver urgent projects on time, and possibly save costs.

No minimum annual dollar value of work is guaranteed by the City. This contract does not give the Contractor exclusive rights to perform all work done by the City; certain projects will be sent for bid proposal throughout the term of the contract which may include this type of work.

FISCAL IMPACT:

This action to advertise and to call for bids does not have fiscal impact.

The construction contract with a successful bidder will be for a term of one (1) year with a not to exceed annual funding limit of \$1,000,000. The agreement will include an option for an additional one (1) year extension with a not to exceed annual funding limit of \$1,000,000. The total term of this agreement will not exceed two (2) years.

The amount of work to be requested during the one year or optional additional twelve-month contract period cannot be well defined at the outset. Work shall be issued through Work Orders.

Work orders issued under this contract will be funded by the respective approved Capital Improvement Project funding.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

The action of approving advertising and call for bids for the City of Marina General Building Improvements On Call Contract 2023 is not a project under CEQA.

Each project that will be issued under the City of Marina General Building Improvements On-Call Contract 2023 will require a CEQA determination and shall comply accordingly.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Elvie Morla-Camacho, P.E., QSD
Project Management Services
Wallace Group

REVIEWED/CONCUR:

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina