

RESOLUTION NO. 2023-136

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA
APPROVING REGULAR MEETING SCHEDULE FOR 2024 CALENDAR YEAR

WHEREAS, In 2024, the holidays and special events that may affect agenda packet review include: New Year's Day (Monday, January 2nd Observed) Martin Luther King Jr, Birthday (Monday, January 15th), Presidents Day (Monday, February 19th); National Night Out (Tuesday, August 6th); Labor Day (Monday, September 2nd); and Election Day (Tuesday, November 5th).

WHEREAS, the 2024 Calendar is proposed which includes rescheduling the regular meetings of:

1. Regular meeting of Tuesday, January 2, 2024 (Cancelled) due to New Year's Day
2. Regular meeting of Tuesday, January 16, 2024, to Wednesday, January 17, 2024
3. Regular meeting of Tuesday, February 20, 2024, to Wednesday, February 21, 2024
4. Regular meeting of Tuesday, July 16, 2024 (Cancelled) due to summer vacation.
5. Regular meeting of Tuesday, August 6, 2024, to Wednesday, August 7, 2024
6. Regular meeting of Tuesday, August 20, 2024 (Cancelled) due to summer vacation.
7. Regular meeting of Tuesday, September 3, 2024, to Wednesday, September 4, 2024
8. Regular meeting of Tuesday, November 5, 2024, to Wednesday, November 6, 2024

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Marina hereby approves the Regular Meeting schedule for 2024 Calendar Year (**"Exhibit A"**).

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 19th day of December 2023, by the following vote:

AYES: COUNCIL MEMBERS: Visscher, McCarthy, Biala, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Medina Dirksen

ABSTAIN: COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

EXHIBIT A



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
PH. 831. 884.1278; FAX 831.384.9148
www.cityofmarina.org

MARINA CITY COUNCIL REGULAR MEETING SCHEDULE 2024

Tuesday, January 2, 2024 (Cancelled)
****Wednesday, January 17, 2024***

Tuesday, February 6, 2024
****Wednesday, February 21, 2024***

Tuesday, March 5, 2024
Tuesday, March 19, 2024

Tuesday, April 2, 2024
Tuesday, April 16, 2024

Tuesday, May 7, 2024
Tuesday, May 21, 2024

Tuesday, June 4, 2024
Tuesday, June 18, 2024

Tuesday, July 2, 2024
Tuesday, July 16, 2024 (Cancelled)

*****Wednesday, August 7, 2023***
Tuesday, August 20, 2024 (Cancelled)

****Wednesday, September 4, 2024***
Tuesday, September 17, 2024

Tuesday, October 1, 2024
Tuesday, October 15, 2024

******Wednesday, November 6, 2024***
Tuesday, November 19, 2024

Tuesday, December 3, 2024
Tuesday, December 17, 2024

*** Regular Meeting rescheduled due to Monday Holiday**

**** Regular Meeting rescheduled due to National Night Out**

***** Regular Meeting rescheduled due to Election Day**

November 7, 2023

Item No. **13b**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of December 19, 2023

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2023-,
APPROVING REGULAR CITY COUNCIL MEETING SCHEDULE FOR
2024 CALENDAR YEAR.**

REQUEST:

It is requested that the City Council consider:

1. Adopting Resolution No. 2023-, approving regular City Council meeting schedule for 2024 Calendar Year.

BACKGROUND:

The City Council meets regularly on the first and third Tuesdays of each month.

Historically, City Council meetings scheduled for the Tuesday after a holiday have been rescheduled to the Wednesday following the holiday. This change to the regular schedule allows City Council members and the public an opportunity to ask questions from staff sufficiently in advance of attendance at a regular City Council meeting.

In 2024, the holidays and special events that may affect agenda packet review include: New Year's Day (Monday, January 2nd Observed) Martin Luther King Jr, Birthday (Monday, January 15th), Presidents Day (Monday, February 19th); National Night Out (Tuesday, August 6th); Labor Day (Monday, September 2nd); and Election Day (Tuesday, November 5th).

ANALYSIS:

Staff is proposing that the City Council consider a modification to our meeting schedule that cancels one of the council meetings in each of June, July, and August. This would make it easier for the council and staff to schedule time for vacation during the summer months when school is out and when people typically take vacations and not have to miss a council meeting to take a vacation. This would also assist in helping staff maintain a better work/life balance.

Many cities and counties schedule a summer break for staff and council. Some will not schedule any meetings during one particular summer month, others will do a schedule as staff is proposing. This change will require more efficiency in the remaining meetings for June, July, and August, however, since we will be in the second year of our two-year budget cycle, we will not be scheduling any budget meetings during the summer which will make the transition to the proposed schedule easier.

We are proposing that we cancel the 2nd council meeting of the summer months, which would be the June 18th , July 16th , and August 20th city council meetings.

The 2024 Calendar is proposed which includes rescheduling nine (9) meeting dates (“**EXHIBIT A**”).

1. Regular meeting of Tuesday, January 2, 2024 (Cancelled) due to New Year's Day
2. Regular meeting of Tuesday, January 16, 2024, to Wednesday, January 17, 2024

3. Regular meeting of Tuesday, February 20, 2024, to Wednesday, February 21, 2024
4. Regular meeting of Tuesday, June 18, 2024 (Cancelled) due to summer vacation.
5. Regular meeting of Tuesday, July 15, 2024 (Cancelled) due to summer vacation.
6. Regular meeting of Tuesday, August 6, 2024, to Wednesday, August 7, 2024
7. Regular meeting of Tuesday, August 20, 2024 (Cancelled) due to summer vacation.
8. Regular meeting of Tuesday, September 3, 2024, to Wednesday, September 4, 2024
9. Regular meeting of Tuesday, November 5, 2024, to Wednesday, November 6, 2024

Rescheduling these meeting dates will allow the time necessary for questions and clarifications from the City Council and any interested parties.

As a matter of governance, the City holds City Council meetings and establishing the 2024 calendar in advance provides the City Council, staff and public advanced notice in regard to when the regular business of the City will be discussed.

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Anita Sharp
Deputy City Clerk
City of Marina

REVIEW AND CONCUR

Layne P. Long
City Manager
City of Marina