

RESOLUTION NO. 2024-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA APPOINTING
JENNIFER MCADAMS TO FILL THE VACANCY ON CITY COUNCIL FOR THE
REMAINING FOUR-YEAR TERM, UNTIL QUALIFICATION OF A SUCCESSOR AT THE
NOVEMBER 2024 GENERAL MUNICIPAL ELECTION

WHEREAS, on January 16, 2024, Council Member Cristina Medina Dirksen submitted a letter of resignation effective immediately; and

WHEREAS, at the regular meeting of February 6, 2024, the City Council approved a filing period and process to fill the vacancy City Council position; and

WHEREAS, on February 22, 2024, the City Council received the names of the applicants for City Council and report on the next steps to be taken to fill the vacancy; and

WHEREAS, the applicant's applications were made available for public inspection on the City's website; and

WHEREAS, the City Council received five applications for review and consideration for appointment; and

WHEREAS, at a special meeting held on February 28, 2024, the City Council allowed each applicant to make an up to ten-minute presentation, opened the floor for public input, conducted a ballot vote, and for each round of voting the ballots were counted, the results announced, and the ballots made immediately available for public inspection by the Deputy City Clerk.

NOW, THEREFORE, BE IT RESOLVED that the person receiving a majority of the votes cast by the City Council was Jennifer McAdams and is hereby declared to be appointed and the City Council hereby directs the Deputy City Clerk to administer the oath of office.

PASSED AND ADOPTED by the City Council of the City of Marina at a special meeting duly held on the February 28, 2024, by the following vote:

AYES, COUNCIL MEMBERS: McCarthy, Biala, Visscher, Delgado

NOES, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: None

ABSTAIN, COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

RESOLUTION NO. 2024-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA SETTING FORTH THE TIMELINE AND PROCESS TO FILL A CURRENTLY VACANT SEAT ON THE CITY COUNCIL WITH THE APPOINTEE TO SERVE FOR THE REMAINDER OF A FOUR-YEAR TERM, THAT IS, UNTIL A SUCCESSOR IS QUALIFIED AT THE NOVEMBER 2024 GENERAL MUNICIPAL ELECTION

WHEREAS, the City Council finds it necessary to fill a vacancy on the City Council; and

WHEREAS, in order to fill such a vacancy in a timely manner the City Council desires to adopt a timeline and process.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Marina that the following timeline and process be used to fill the City Council vacancy:

1. Filing period from: February 7, 2024, to February 21, 2024.
2. The application shall include the same information as is used on the application for appointment to a City commission as such form may need to be modified based on Council direction provided on February 6, 2024. The Deputy City Clerk shall format an application which includes the same and make it available to the public on the City's website and to any individual who requests the application by e-mail or by mail or otherwise. The applications, as submitted, shall be made available for public review.
3. Persons from the City of Marina 2019 District 3 Map shall be invited to apply to the Deputy City Clerk, by e-mail or as necessary, during the application period, up until 5:00 p.m. on the last day of the application period.
4. Applications shall be provided to the City Council by February 22, 2024, and a City Council special meeting shall be set for Wednesday, February 28, 2024, at 7:00 P.M. for the Council to vote and appoint a new Councilmember.
5. Applicants are invited to attend the Special City Council meeting and make presentations in support of their application of up to 10 minutes if there are 5 or less candidates and if there are more than 5 candidates at the mayor's discretion to determine the amount of time. The City Council may ask questions of the applicant, with no time limit set for the question period.
6. The public will be allowed public comment after all of the applicants have made their presentations and have been questioned by the City Council. Public comment will be limited to three minutes per person.
7. Upon the conclusion of the Public Comment Period, the City Council shall commence voting by paper ballot.
8. Each City Council member will complete the first-round ballot by checking the name of only one applicant, signing and dating the ballot.
9. Each City Council member will record their candidate selection, sign their ballot and provide to the Deputy City Clerk,
10. The Deputy City Clerk will count the ballots submitted and will announce the votes for each applicant.

Resolution No. 2024-12
Page Two

11. Balloting will continue until an applicant receives a majority vote (at least 3 votes) of the City Council.
12. Balloting for ten rounds will be included in the packet for each City Council member.
13. The original signed ballots will be returned to the Deputy City Clerk as soon as possible by the City Council member and will become part of the official record.

Following the announcement of the official canvas of ballots by the Deputy City Clerk, that is, the vote tally for the applicant receiving a majority vote, the new City Council member will be sworn into office and will serve until a successor is qualified at the November 2024 General Municipal Election.

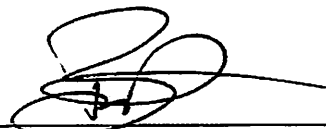
PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 6th day of February 2024 by the following vote:

AYES, COUNCIL MEMBERS: McCarthy, Biala, Visscher, Delgado

NOES, COUNCIL MEMBERS: None

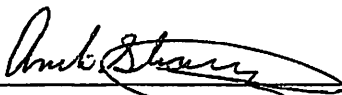
ABSENT, COUNCIL MEMBERS: None

ABSTAIN, COUNCIL MEMBERS: None



Bruce C. Delgado, Mayor

ATTEST:



Anita Sharp, Deputy City Clerk

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

Office Use Only	
Received On:	<u>2-12-24</u>
Interview Date:	_____
Registered Voter:	<u>Yes</u>
☐ Approved	☐ Denied
Application Valid Thru _____	

CITY COUNCIL APPOINTMENT

Application for: City Council Appointment – DISTRICT 3 (2019 District Map attached)

Section A - General Information

Name (last, first, middle): McAdams, Jennifer Sy
Home Address (address, city): _____ Marina
Home Phone: 831-_____ Business Phone: 831-_____ Fax Number: N/A
E-Mail: _____
Employer: Monterey County Business Council Address: 123 Capitol St. B, Salinas

Section B - Residency

Length of Residency in the City of Marina: 1 (yrs.) Length of Residency in Monterey County 48 (yrs.)
Are you a registered voter in Marina? ✓ yes _____ no

Section D - Questionnaire

How many hours can you devote to the Council per month? 40 (hrs.)
Do you hold any other elected or appointed public office? (Yes/No) No If yes, please provide the name of the public agency and your position: _____
Are you employed by a public agency? (Yes/No) No If yes, please provide the name of the public agency and your position: _____

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **A resume is also required, please include it with application.**

- 1) Educational Background _____
Project Management Certification | Google _____
Leadership Program Certification | Leadership Monterey County _____
COVID-19 Contact Tracing Certification | John Hopkins University _____
High School Diploma | Pacific Grove High School _____

2) Occupational Experience: _____

Monterey County Business Council, Director of Operations

Office of Supervisor Wendy Root Askew, Executive Assistant

City of Pacific Grove, Council Member

Santa Lucia Preserve, Department Administrator

Santa Lucia Preserve, Executive Assistant to the CEO

3) Professional or technical organization memberships: _____

N/A

4) Civic or Community experience, group memberships, or previous service appointments: _____

Current boards I serve on: Central Coast Energy Services, Palenke Arts, CSUMB Otter Student Union,

Monterey Bay National Marine Sanctuary Advisory Council, and City of Marina DEI Task Force

Civic experience: Council Member and Mayor Pro Tem, City of Pacific Grove (2018-2022)

Past boards I have served on: Association of Monterey Bay Area Governments, Central Coast Community Energy,

Environmental Quality Policy Committee League of California Cities, Community Services Policy Committee

League of California Cities

5) Experience/and or knowledge pertaining to the role, responsibilities and other duties of an elected Council Member: _____

Having served as a former city council member and Mayor Pro Tem of Pacific Grove, I possess a comprehensive

understanding of the role and responsibilities of a council member. The position entails representing the community's

interests and making decisions that impact residents, businesses, and the city's overall development. Council members

are tasked with legislative duties, community advocacy, fiscal oversight, decision-making, and serving as ambassadors

for the community. Additionally, they must demonstrate kindness towards staff, provide exemplary customer service to

residents, and possess strong communication and negotiation skills. Being willing to compromise for the betterment

of the community and city is also essential for effective council membership.

6) Other additional information that pertains to the candidates qualifications as a potential public official: _____
My experience as a council member has reinforced my belief in the importance of servant leadership and community
stewardship. By fulfilling these responsibilities with diligence and dedication, I will contribute positively to the welfare and
prosperity of the City of Marina.

Representing the voices and concerns of Marina's residents will be my top priority. I will listen attentively to their
perspectives, advocate for their needs, and ensure their interests are at the forefront of decision-making processes.

I will work diligently to contribute to policy-making endeavors that benefit the community. Whether it involves zoning,
budgeting, or infrastructure development, I will strive to make well-informed decisions that align with Marina's best
interests and contribute to its growth and prosperity.

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



Signature

February 12, 2024

Date

City of Marina

City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Verification of Voter Registration

I, Jennifer Sy McAdams, hereby declare under penalty of perjury under the laws of the State of California that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Jennifer McAdams

Address: [REDACTED]

City: Marina, California 93933

Phone Number: (home) 831-[REDACTED] (work) 831-[REDACTED]

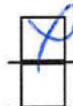
Fax Number (if any):

Email Address: [REDACTED]

Dated this 12th day of February, 20 24.

[REDACTED]
Signature

Monterey County Elections Department



Yes, registered voter of Marina

No, not a registered voter of Marina

[Signature]

Signature of MCED Verifying

Jenny McAdams

[https://www.l\[REDACTED\]](https://www.l[REDACTED]) • Marina, CA

Director of Operations

Detail-oriented and results-driven professional with extensive experience managing diverse operational functions, overseeing projects, and effective communications.

Skilled in calendar management, project coordination, and office operations. Strong expertise in strategic planning, process improvement, and stakeholder communication. Proven ability to drive efficiency, deliver results, and meet tight deadlines. Exceptional organizational and multitasking abilities to handle multiple responsibilities simultaneously. Adept at building collaborative relationships and facilitating effective communication. Committed to achieving operational excellence and supporting the success of organizational goals.

Areas of Expertise

- Stakeholder Communication
- Operations Management
- Project Management
- Event Management
- Office Administration
- Executive Support
- Strategic Planning
- Process Improvement
- Budget Management
- Team Leadership
- Resource Allocation
- Calendar Management

Key Accomplishments

- Managed busy schedules and travel plans of 3+ high-level executives while performing office administration duties.
- Implemented membership retention program and achieved 25% growth in membership at Monterey County Business Council.
- Developed an effective events calendar to boost both revenue and participation.
- Identified the need for constituent data and developed a database to enhance customer service and staff communication.
- Created and executed a small business outreach campaign.
- Led office sustainability initiative, promoting environmentally friendly practices, and reducing company's carbon footprint, while implementing energy-efficient measures, optimized waste management systems, and established sustainable procurement practices.
- Contributed to securing \$1,000,000 in funding for Palenke Arts as a Board Member.

Career Experience

Monterey County Business Council, Salinas
Director of Operations

2023 – Present

Direct and oversee organization's day-to-day operations to ensure smooth functioning. Manage public outreach, member communications, and streamline administrative functions to optimize internal processes for increased efficiency. Coordinate and execute a wide range of events, ensuring seamless planning, implementation, and evaluation.

- Serves as the primary point of contact and liaison between the organization and the Board of Directors, facilitating effective communication and providing regular updates.
- Drive organization's efficiency and effectiveness, aligning operations with strategic goals and objectives to achieve desired outcomes.

County of Monterey, Marina
Executive Assistant to the Supervisor

2020 – 2023

Managed a comprehensive executive calendar for the supervisor to ensure smooth scheduling and coordination of appointments and meetings. Oversaw all aspects of office management, including facilitating prompt and efficient

communication with government entities, constituents, and County Departments. Drafted resolutions and correspondence, ensuring accuracy, professionalism, and timely delivery. Streamlined databases, ensuring accurate and up-to-date information for efficient record-keeping and retrieval.

- Successfully handled special projects as assigned, demonstrating strong organizational and problem-solving skills.
- Coordinated various events, handling logistics, vendor management, and ensuring successful execution.

Santa Lucia Preserve, Carmel
Department Administrator

2018 – 2020

Supervised all aspects of the pre-design phase, including site analysis, feasibility studies, and conceptual development. Execute construction processes, including contractor selection, bid evaluations, and contract administration, ensuring timely and high-quality project execution.

- Directed and managed the Design and Construction Services Department, responsible for overseeing all pre-design and construction activities for residential builds within the 20,000-acre Santa Lucia Preserve community.
- Provided comprehensive staff support to the Design Review Board and Homeowners Association Board, ensuring effective communication and coordination.

Santa Lucia Preserve, Carmel
Executive Assistant to the CEO

2016 – 2018

Handled CEO's calendar, ensuring optimal scheduling and coordination of appointments and meetings. Oversaw day-to-day office operations, ensuring smooth functioning and addressing any operational challenges. Assisted with marketing communications efforts, contributing to the development and execution of marketing strategies and campaigns.

- Administered control over execution of special projects to provide support and deliver high-quality outcomes.
- Served as the Board Clerk for the Santa Lucia Preserve's Board of Directors, fulfilling the role for four distinct entities.

Education & Credentials

Project Management Certification | Google
Leadership Program Certification | Leadership Monterey County
COVID-19 Contact Tracing Certification | John Hopkins University
High School Diploma | Pacific Grove High School

Affiliations

Board Member | Central Coast Energy Services
Board Member | Palenke Arts
Board Member | CSUMB Otter Student Union
Board Member | Monterey Bay National Marine Sanctuary

City of Marina



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Office Use Only

Received On: 2/17/24

Interview Date: _____

Registered Voter: Yes☐ Approved ☐ Denied

Application Valid Thru _____

CITY COUNCIL APPOINTMENT

Application for: City Council Appointment – DISTRICT 3 (2019 District Map attached)**Section A - General Information**Name (last, first, middle): Gile, Jacob, RyanHome Address (address, city): _____ Marina

Home Phone: (_____) _____ Business Phone: (_____) _____ Fax Number: _____

E-Mail: gilejacob@gmail.comEmployer: North Monterey County Unified School District Address: 147 Echo Valley Rd. Salinas 93907**Section B - Residency**Length of Residency in the City of Marina: 30 (yrs.) Length of Residency in Monterey County 41 (yrs.)Are you a registered voter in Marina? x yes _____ no**Section D - Questionnaire**How many hours can you devote to the Council per month? 40 (hrs.)Do you hold any other elected or appointed public office? (Yes/No) N If yes, please provide the name of the public agency and your position: _____.Are you employed by a public agency? (Yes/No) Y If yes, please provide the name of the public agency and your position: Echo Valley Elementary, Principal.

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **A resume is also required, please include it with application.**

1) Educational Background: *I spent the majority of my primary educational years in MPUSD. In my 2nd grade to 8th grade years, I attended Marina schools. Marina High was not constituted until after I graduated High School. As a result, I graduated from Seaside High in 2000. After successfully finishing my enlistment in the Army, I began working towards a Master's Degree. I started this journey at MPC and ended with a Master's Degree in Elementary Education from Liberty University. I then added a Public School Administration Credential from CSUMB.*

2) Occupational Experience: *I Enlisted into the US Army one month after high school in 2000. I was later deployed to Operation Iraqi Freedom in 2003 and as a result, I am an Army veteran. After this, I worked in various civilian jobs overseas in Germany for the US Army. These jobs spanned from an auto parts store to a preschool teacher. As a preschool teacher, I learned that I wanted to be an educator. I then began teaching at Marina Vista Elementary in 2016 until I became an Assistant Principal at Echo Valley Elementary in the 21-22 School year. I was quickly promoted to Principal this school year, (2023-24).*

3) Professional or technical organization memberships: *Turnaround Arts California Principal Network, Monterey County Office of Education Research Practice Partnership on Chronic Absenteeism (RPP)*

4) Civic or Community experience, group memberships, or previous service appointments: *US Army Veteran, 2016-2021 Teacher MPUSD, Assistant Principal North County Unified School District 2021-2023. Principal North County Unified School District 2023-Present*

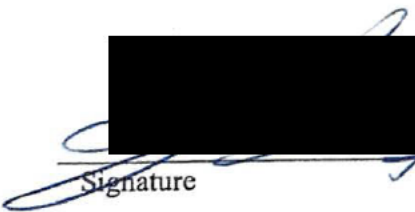
5) Experience/and or knowledge pertaining to the role, responsibilities and other duties of an elected Council Member: *As a lifelong resident, local teacher and Principal, I believe that I have the skills needed to serve my local community. Primarily, meeting facilitation, Robert's Rules of Order procedures, and effective & equitable community engagement. Also as a school leader I am familiar with site advisory councils, elected leadership boards, community organizations and concurrent meeting process and legal requirements. I also often engage in my local school board meetings and have facilitated several agenda related presentations.*

6) Other additional information that pertains to the candidates qualifications as a potential public official:

I am proud to say that I am a lifelong Marina resident. I believe that my experience living in Marina represents a vast majority of the local constituents that grew up here in this amazing community. Nonetheless, I am asking to be considered for this position because I have seen a large preponderance of my childhood friends and community struggle with the realities and logistics of living here in Marina. With million dollar housing developments and a lack of affordable housing for local Marina residents, I am concerned that this trend could continue. I understand that each development has an allocation of affordable housing and I would like to personally thank the Marina City Council and Mayor for this. However, I appreciate the potential opportunity to take a larger part in expanding these efforts and beyond. I have served my country in the US Army, my local educational community as a teacher in Marina and now my larger county community as a Principal of a local elementary school. Please consider my application as I strive to continue to serve my diverse & wonderful community of Marina residents and businesses.

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.


Signature

2/17/24
Date

City of Marina



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www.ci.marina.ca.us

Verification of Voter Registration

I, Jacob R. Gile, hereby declare under penalty of perjury under the laws of the State of California that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Jacob Gile

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any):

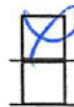
Email Address: [REDACTED]

Dated this day of February 17th, 20 24.

[REDACTED]

Signature

Monterey County Elections Department



Yes, registered voter of Marina

No, not a registered voter of Marina

[Signature]
Signature of MCED Verifying

Jacob Gile

Marina, CA

Educational Leadership Profile

Elementary Administration / Collaborative Leader / Innovative Educator/Community Engagement

Professional Summary:

- Passionate educational professional with over fourteen years' experience guiding students and fostering professional development in student teachers.
- Skilled in developing and innovating lesson content that aligns with diverse learning profiles.
- Engaging public speaker and community engagement professional.
- Facilitator and founder of site based Science and Culturally Responsive Practices Cohort
- Academic professional community-based approach to school initiatives.
- Expert in early childhood education
- US Army Veteran

Areas of Expertise:

- Strategic Leadership
- Advisory board/council meeting facilitation
- Special Needs Proficiency
- Curricula Refinement
- Individualized Education
- Teacher Mentorship
- Arts Integration
- Community Engagement & Leadership
- Collaboration
- Culturally Responsive Instructional Practices & Leadership
- Increases in student engagement and belonging

Career Experience

Principal | 2023-Present
Echo Valley Elementary, Salinas, CA

Provide visionary setting leadership to a diverse school community of 520 students & over 40 teachers and staff members. Assumes primary and direct responsibility for the operation and administration of all school functions. Serves as a District Officer in communicating between the central administration, teachers, and classified employees in the schools, and interprets and implements district policies in individual schools. Implementation of school safety plan. Develops and administers an annual school budget reflecting programs offered by the school and maintains a healthy and safe school environment. Established and facilitates local parent groups such as, School Site Council, ELAC and other parent groups. Communicates school data, progress and procedures to state and local community government boards.

Selected Accomplishments:

- Establishment of full time Art teacher role resulting in all students receiving sequential arts instruction
- Continuing to construct and lead attendance campaign and initiatives that resulted in an additional approximate 2% increase in school average daily attendance (total of 8% increase from 2021-22)

...continued...

Jacob Gile

Page 2 of 3

- Presentations to local radio station and local rotary to explain student achievements through school innovative arts integration program
- Selected to present on school attendance success to Monterey County Office of Education attendance program and leaders.
- Echo Valley has been designated as a “choice school,” by district leadership.

Assistant Principal | 2021 – 2023 Echo Valley Elementary, Salinas, CA

Oversaw curriculum development and implementation, ensured alignment with state standards and educational best practices. Prepared and presented reports on school programs. Assisted with the management of categorical programs and school-wide programs. Oversaw student attendance accounting and positive initiative systems. Facilitated student activities programs and student government. Assisted with allocation and monitoring of program budgets. Worked with the School Site Council, ELAC and other parent groups.

Selected Accomplishments:

- Petitioned and succeeded in establishing Echo Valley as a Turnaround Arts California School
- Lead attendance campaign and initiatives that resulted in 6.8% increase in school average daily attendance
- Facilitated staff developments and trainings to increase teacher capacity on arts integration strategies.
- Creative school wide positive behavior systems that led to a 59% reduction of student office referrals.
- Created facilities improvement and workorder systems school wide to lead to faster response to maintenance concerns.
- Assisted in positive growth on both ELA and Math state standardized assessments.

Fourth Grade Teacher-Leader | 2016 – 2021 Marina Vista Elementary Arts Academy, Marina, CA

Provided strategic vision to the school community and individual guidance to the fourth-grade student body. Planned, lead, and developed specialized curricula based on research. Facilitated school community projects that fostered academic and cultural development. Successfully navigated complex relationship dynamics in an effort to build trust and rapport. Cultivated teacher development

Selected Accomplishments:

- Regularly audited curricula to ensure best practices are implemented; also provided creative solutions to best comply with latest research-based industry standards.
- Recruited, on-boarded, and mentored student teachers to yield successful acclimation to current academic practices.
- Led school administrative projects such as Local Control and Accountability Program creation of goals. and served vital role for numerous ventures by the Leadership Team.
- Contributed to district-wide initiatives to ensure quality practices are accomplished throughout school site.
- Cultivated teacher development through equitable, data based coaching and Alder Mentoring program.

- Created and implemented innovative music based DJ curriculum. Lead student performances at district functions and with community partners.

Pre-K Program Teacher | 2012 –2016

U.S. Army, Katterbach Child Development and School Age Center, Germany

Developed, edited, and executed lesson plans in early literacy and mathematics in pre-school aged children.

Selected Accomplishments:

- Served on several Individualized Education Program boards in an effort to correctly assess students with special needs.
- Provided diverse activities and supplemental materials to aid in meeting daily lesson plan objectives.
- Successfully administered all aspects of major school events including graduating ceremonies and field trips.

Corporate Manager | 2006–2011

A&B Fire Protection, Salinas, CA

Directed strategic business operations for three key locations. Spearheaded education and training for staff.

Selected Accomplishments:

- Originated baseline policies and procedure documents that served to educate employees on best practices on fire code protocol.
- Consistently met with key stakeholders to present complex fire system requirements in full, understandable detail.
- Project manager for all service level agreement contracts pertaining to fire systems.

*Additional experience as Team Leader – Stinger Missile Operations for the U.S. Army in Ansbach, Germany.
Prioritized safety and protection of team members, ensuring timely return to home base.*

Educational Background

Educational Leadership and Administration | California State University, Monterey Bay

Master of Arts in Elementary Education, 2016 | Liberty University

Bachelor of Science, Early Childhood Education, 2014 | Liberty University

Certificates:

Administrative Services Credential, California, 2021

Teaching License, State of Virginia, 2016

Multiple Subject Teaching Credential, California, July 2018

Other Hobbies and Interest:

Active DJ working with both adults and children

Public Speaking

Community Engagement

City of Marina



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831- 884-1278; FAX 831- 384-9148
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Office Use Only

Received On: 2/21/24
Interview Date: _____
Registered Voter: Yes
☐ Approved ☐ Denied
Application Valid Thru _____

CITY COUNCIL APPOINTMENTApplication for: City Council Appointment – DISTRICT 3 (2019 District Map attached)**Section A - General Information**Name (last, first, middle): Nezamabadi, Aryan, AlirezaHome Address (address, city): Marina, CA 93933

Home Phone: _____ Business Phone: _____ Fax Number: _____

E-Mail: _____

Employer: Salinas Valley Health Address: 450 E Romie LN**Section B - Residency**Length of Residency in the City of Marina: 5 (yrs.) Length of Residency in Monterey County 5 (yrs.)Are you a registered voter in Marina? X yes _____ no**Section D - Questionnaire**How many hours can you devote to the Council per month? 40 (hrs.)Do you hold any other elected or appointed public office? (Yes/No) No If yes, please provide the name of the public agency and your position: _____Are you employed by a public agency? (Yes/No) No If yes, please provide the name of the public agency and your position: _____

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **A resume is also required, please include it with application.**

1) Educational Background _____
Methodist Hospital-Internal Medicine residency 2014-2017

University of Texas Medical Branch-MD 2010-2014

University of Texas at Austin- Neurobiology 2006-2010

2) Occupational Experience: _____

SVMH- Adult Hospitalist- 2017-Now

San jose Regional Hospital- Adult hospitalist- 2022-2023

Hosuton Methodist hospital- Resident Physician 2014-2017

YMCA- After school tutor- 2005-2007

3) Professional or technical organization memberships: _____

American Medical Association

American College of physicians

4) Civic or Community experience, group memberships, or previous service appointments: _____

Provided free healthcare services at rotary club in san jose and gilroy 2017-2019

Member of Center for New liberalism

Member of Public affairs alliance of Iranian Americans

Avid donor and supporter of CA YIMBY & Fair Vote organizations

5) Experience/and or knowledge pertaining to the role, responsibilities and other duties of an elected Council

Member: _____

As a physician, I bring a strong foundation in public health, critical decision-making, and advocacy for vulnerable populations—key skills for a council member. My experience in navigating complex healthcare systems and advocating for evidence-based health policies equips me to address community welfare issues effectively. As an immigrant from Iran to the U.S., and my educational and professional path from Texas to California, has endowed me with a deep understanding of diverse community needs and the importance of inclusive policy-making. Although my direct city council experience is limited, my background has prepared me to approach the council's responsibilities with empathy, analytical rigor, and a commitment to public service, particularly in health and housing development areas.

6) Other additional information that pertains to the candidates qualifications as a potential public official: _____

As a physician and immigrant, I offer a unique blend of analytical skills, healthcare expertise, and a firsthand understanding of diverse community needs. My support for pragmatic governance—~~balancing regulatory efficiency with strong social support systems—aligns with the city's goals.~~ Advocating for YIMBY policies, I'm committed to addressing housing challenges to improve community well-being. My background equips me to bring fresh, evidence-based perspectives to the ~~city council, focusing on practical, inclusive solutions for our city's future.~~

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.

Aryan Nezamabadi Digitally signed by Aryan Nezamabadi
Date: 2024.02.20 17:03:48 -08'00'

Signature

02/20/2024

Date

City of Marina

City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.ci.marina.ca.us

Verification of Voter Registration

I, Aryan Nezamabadi, hereby declare under penalty of perjury under the laws of the State of California that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Aryan Nezamabadi

Address: [REDACTED]

City: Marina Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any):

Email Address: [REDACTED]

Dated this day of twentieth, 20 24.

Aryan Nezamabadi Digitally signed by Aryan Nezamabadi
Date: 2024.02.20 17:07:04 -08'00'

Signature

Monterey County Elections Department

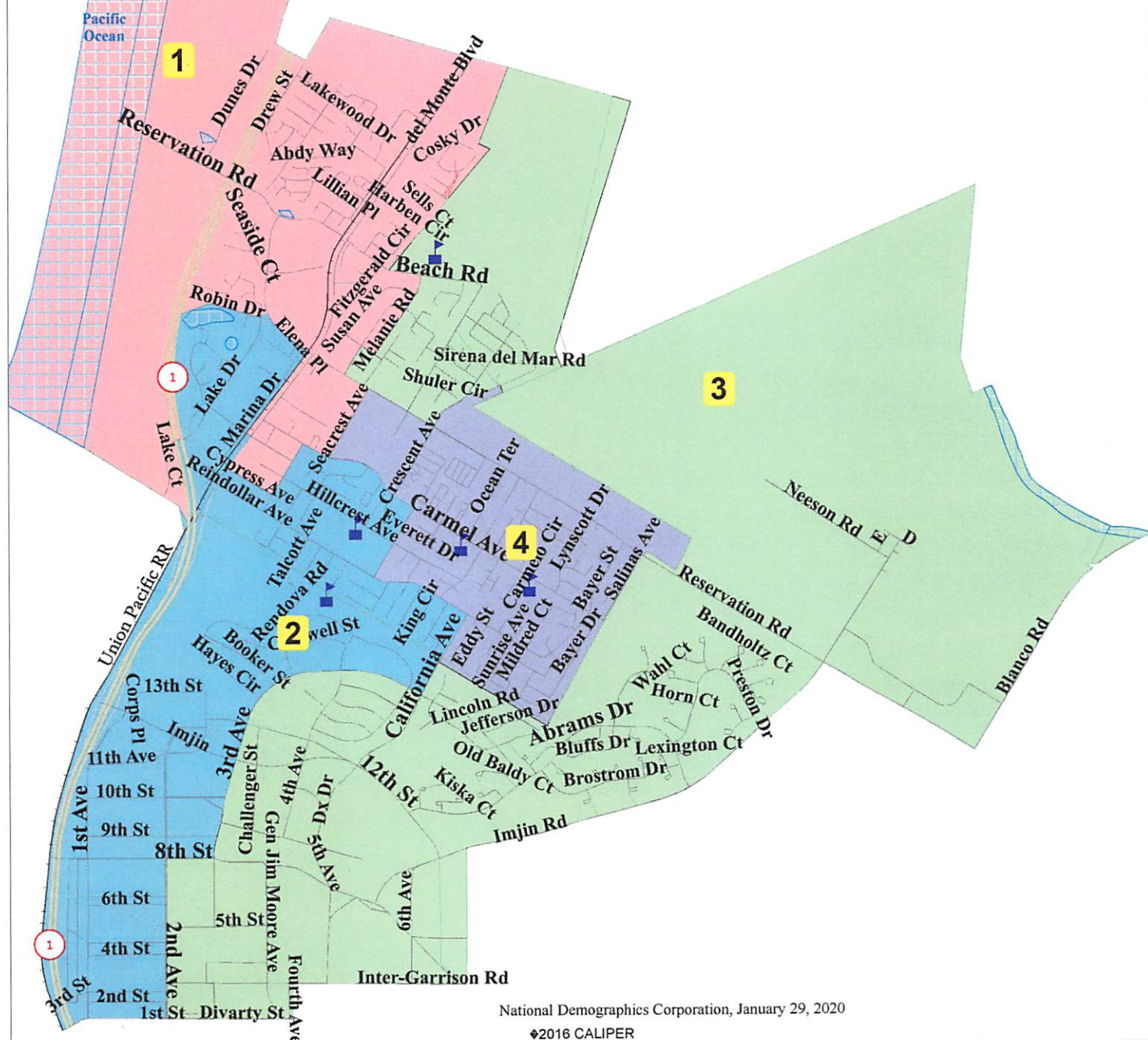


Yes, registered voter of Marina

No, not a registered voter of Marina

Signature of MCED Verifying

Adopted Map 109c



ARYAN NEZAMABADI MD MBA

Marina, CA 93933 [REDACTED]

PROFESSIONAL SUMMARY

As a Hospitalist Physician with board certification and seven years of experience, I place great emphasis on providing exceptional patient care. In addition, I hold an MBA and am actively involved in hospital committees to improve outcomes for my patients.

EXPERIENCE

Hospitalist SVMH Salinas, CA	September 2017 - Current
• Coordinated patients' admissions and discharges, working closely with family members and case managers to determine additional care needs. • Handled as many as 23 patients daily. • Diagnosed acute and chronic conditions by ordering relevant laboratory tests and imaging procedures.	
Locums Hospitalist San Jose Regional Hospital San Jose, California	October 2022 - Current
• Augment my schedule by taking occasional shifts at San Jose Regional Hospital as a locum tenens physician	
Internal Medicine Resident Houston Methodist Houston, TX	July 2014 - July 2017
• Received advanced training in the practice of internal medicine • Counseled patients on newly diagnosed health conditions and maintenance of existing conditions.	
Program Counselor YMCA After School Round Rock, Texas	July 2005 - January 2007
• Tutored at-risk elementary students in math and science • Organized activities for students outside the classroom	
EDUCATION	
AMIA 10x10 OSHU Medical informatics course for health care professionals	December 2022
Executive MBA Quantic School of Business and Technology	November 2022
Internal Medicine Resident Houston Methodist Hospital, Houston, TX	June 2017
M.D. The University of Texas Medical Branch, Galveston, TX	June 2014

July 2010

Bachelor of Science - Neurobiology
University of Texas At Austin, Austin, TX

LANGUAGE

English
Fluent

Persian
Native

City of Marina



City of Marina

211 HILLCREST AVENUE
MARINA, CA 93933

831- 884-1278; FAX 831- 384-9148

www.cityofmarina.org

CITY COUNCIL APPOINTMENT

Application for: City Council Appointment – DISTRICT 3 (2019 District Map attached)

Section A - General Information

Name (last, first, middle): Walton, Audra, M

Home Address (address, city): [REDACTED] Marina, CA 93933

Home Phone: [REDACTED] Business Phone: [REDACTED] Fax Number: [REDACTED]

E-Mail: [REDACTED]

Employer: **Jackson Hewitt Tax Service** Address: 1700 McHenry Ave. Ste. 2-C, Modesto, CA 95350

Section B - Residency

Length of Residency in the City of Marina: 27 (yrs.) Length of Residency in Monterey County 48 (yrs.)

Are you a registered voter in Marina? X yes _____ no

Section D - Questionnaire

How many hours can you devote to the Council per month? 24 (hrs.)

Do you hold any other elected or appointed public office? (Yes/No) Yes If yes, please provide the name of the public agency and your position: City of Marina, Planning Commission, Vice Chair.

Are you employed by a public agency? (Yes/No) No If yes, please provide the name of the public agency and your position: _____.

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **A resume is also required, please include it with application.**

1) Educational Background _____
BA Politics, University of California at Santa Cruz - 2016

AA Social Science - 2015

Yoga Teacher - 2014

AA Business Administration - expected 2025

2) Occupational Experience: _____

Jackson Hewitt Tax Service, Assistant District Manager 2023-Present

Jackson Hewitt Tax Service, Tax Preparer I-III, 2016 - 2023

Office Manager/Chiropractic Assistant, Martin Chiropractic Center, 2005 - 2008

Aerospace Medical Technician, CA Air National Guard - Mountain View, CA, 2001 - 2005

Aerospace Medical Technician, US Air Force Reserves - Travis AFB, CA, 1998 - 2001

3) Professional or technical organization memberships: _____

Certificate of Leadership and Professional Development

~~University of California Santa Cruz~~

California Tax Education Council

CTEC Registered Tax Preparer

~~PTIN - Internal Revenue Service~~

YogaTeacher, 200 hr

4) Civic or Community experience, group memberships, or previous service appointments: _____

~~City of Marina, CA, Planning Commission~~

Marina Coast Water District, Water Conservationist

Green Party Monterey County, County Council

~~Green Party California, Coordinating Committee~~

Citizens for Just Water

5) Experience/and or knowledge pertaining to the role, responsibilities and other duties of an elected Council

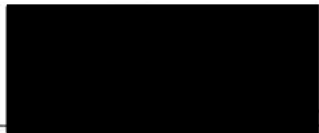
Member: _____

During my last three years as a member of our Planning Commission, I have become more knowledgeable about what makes our city tick - the zoning laws, the green spaces we cherish, and the new developments we welcome. In this role I've learned that my responsibilities are as much about listening as it is about leading, especially when standing at the crossroads of diverse community voices and the future we are trying to shape.

6) Other additional information that pertains to the candidates qualifications as a potential public official: _____
 As I seek to bring my experience from the Planning Commission to the City Council, I also bring a
 commitment to inclusive governance and a proven track record of effective policy implementation.
 My hands-on experience with the complexities of city planning has equipped me with a keen insight
 into the multifaceted challenges our city faces. I'm ready to leverage this expertise to advocate for
 smart, sustainable growth and to work tirelessly for the well-being of all our residents. My approach
 is always collaborative, my perspective is deeply local, and my dedication to public service is
 unwavering. I am eager to contribute my strategic thinking, my passion for community engagement,
 and my ability to translate vision into action as we strive to enrich our city's vibrant tapestry.

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



Signature

2/20/2024

Date



Verification of Voter Registration

I, Audra M. Walton, hereby declare under penalty of perjury under the laws of the State of California that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Audra Marie Walton

Address: [REDACTED]

City: Marina, California 93933

Phone Number: (home) [REDACTED] (work)

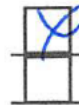
Fax Number (if any):

Email Address: [REDACTED]

Dated this day of February 20, 20 24.

[REDACTED]
Signature

Monterey County Elections Department



Yes, registered voter of Marina



No, not a registered voter of Marina

[Signature]

Signature of MCED Verifying

Audra Walton

Marina, CA 93933

+1 [REDACTED]

Audra Walton is an experienced professional with a diverse background in tax preparation, office management, and healthcare. She has a strong track record of providing excellent customer service, managing teams, and driving business growth. With an entrepreneurial spirit that inspires out-of-the-box thinking, Audra holds certifications in tax preparation and yoga teaching, and she is skilled in various software applications. She is also actively involved in volunteer work and community leadership.

Authorized to work in the US for any employer

Work Experience

Assistant District Manager

JACKSON HEWITT TAX SERVICE - San Francisco, CA
September 2023 to Present

- Supported business operations across multiple tax offices in the San Francisco-Modesto area.
- Contributed to achieving financial targets and business goals.
- Aided in recruitment and training of tax preparers and staff to enhance performance.
- Ensured adherence to tax laws, regulations, and company policies.
- Drove marketing initiatives to foster business growth.
- Managed customer service operations to ensure high client satisfaction.
- Handled administrative tasks including scheduling and reporting.
- Resolved operational issues, demonstrating strong leadership and adaptability.
- Excelled in a fast-paced environment, pivoting effectively to meet changing demands.

Tax Preparer III (Seasonal)

Jackson Hewitt Tax Service - San Francisco Bay Area, CA
December 2016 to September 2023

- Conducted face-to-face and remote interviews to accurately prepare and submit federal and state income tax returns for the general-public in a kiosk in busy Walmart Supercenter(s).
- Handled confidential personal and financial client information while guiding them through sometimes incredibly complex tax codes, rules and processes.
- Performed tax interview and entered/scan client profile/data into Jackson Hewitt Tax Preparation proprietary computer software while maintaining absolute privacy safeguards, and maintaining a high level of integrity, quality and consistency.
- Generated business growth, sales, and revenue across multiple Walmart and Store Front Locations.
- Provided leadership, coaching, and training that led to more positive client experiences and Google reviews.
- Assisted in helping resolve client complaints, as well as some small office technical problems/issues.
- Used Clover to process credit card and check deposits and was familiar with DTS system for cash deposits.
- Maintained PTIN and CTEC certifications.

Office Manager/Chiropractic Assistant

Martin Chiropractic Center - Monterey, CA

February 2005 to November 2008

142 Carmelito Ave. Monterey, CA 93940

(831)-373-7756

- Provided reception services, scheduling, medical coding/billing, and accounts receivable management for an outpatient Chiropractic clinic.
- Utilized Eclipse office management software to maintain exceptional organization and professionalism in the practice.
- Created spreadsheets to track payments and reduce past due balances, resulting in higher revenue and happier patients.
- Educated patients on medical treatment results and provided individualized preventative care.
- Optimized office processes to ensure efficient patient education, treatment, and flow for a profitable small business.
- Digitized multiple years of patient records and integrated them into Eclipse software, improving intake and update processes and increasing patient satisfaction.

Aerospace Medical Technician

CA Air National Guard - Mountain View, CA

November 2001 to August 2005

Moffett Federal Air Field 680 Macon Rd Mountain View, CA 94043

(650) 603-9129

- Served as the Squadron Medical Element (SME) with the 129th RQS Pararescuemen (PJs)
- Provided self aid and buddy care training and training for trainers
- Performed baseline and follow-up hearing exams as well as medical records reviews to determine medical qualification
- Assisted with oversight of grounding and waiver management follow-up systems
- Participated in contingency or disaster field training, and exercises
- Maintained in-patient and out-patient medical records
- Prepared and submitted administrative reports
- Managed supplies and equipment

Aerospace Medical Technician

US Air Force Reserves - Travis AFB, CA

June 1998 to November 2001

520 Waldron St.

Travis Air Force Base, CA 94535

(707) 424-3936

- Served as member of primary emergency medical response to in-flight emergencies and potential mass casualty scenarios from on- and off-base incidents
- Operated emergency medical and other vehicles
- Loaded and unloaded litter patients
- Identified potential health risks and provided preventive counseling
- Performed paraprofessional portions of preventative health assessments and physical examinations
- Performed medical records reviews to determine medical qualification
- Assisted with oversight of grounding and waiver management follow-up systems
- Participated in contingency or disaster field training, and exercises

- Maintained in-patient and out-patient medical records
- Prepared and submitted administrative reports
- Managed supplies and equipment

Education

BA in Political Science

University of California - Santa Cruz, CA

September 2015 to June 2016

AA in Social Science

Monterey Peninsula College - Monterey, CA

June 2015

Yoga Center of Carmel

April 2012

Skills

- Microsoft Office (10+ years)
- Google Docs (3 years)
- Typing (10+ years)
- Management (10+ years)
- Administrative Duties (10+ years)
- Editing (10+ years)
- Data Entry (10+ years)
- Database Management (10+ years)
- Research (10+ years)
- Customer Service (10+ years)
- Windows (10+ years)
- Video Editing (3 years)
- Billing (4 years)
- Networking (4 years)
- Quality Control (6 years)
- Inventory Control (6 years)
- Yoga (3 years)
- Eclipse
- Tax Experience (7 years)
- Medical Coding
- Communication skills (10+ years)
- Sales
- Presentation skills (10+ years)
- Financial concepts (4 years)

- Marketing (6 years)

Military Service

Branch: Air Force

Service Country: United States

Rank: E-4

June 1998 to August 2006

Commendations:

NTL DEF SVC MDL, ARF MER SVC MDL, ADF RES MDL, AF TRAINING RBN

Certifications and Licenses

Yoga Teacher

April 2012 to Present

Yoga Center of Carmel 200 hour training level

Certificate of Leadership and Professional Development

February 2022 to Present

University of California Santa Cruz Experiential Leadership Program Tools to Network and Build Community; Developing a Leadership Mindset: Goals, Aspirations and Tools to Get There 10hrs

California Tax Education Council

November 2021 to October 2022

CTEC Registered Tax Preparer

PTIN - Internal Revenue Service

December 2022 to December 2023

Preparer Tax Identification Number

Assessments

Spreadsheets with Microsoft Excel — Proficient

May 2022

Knowledge of various Microsoft Excel features, functions, and formulas

Full results: [Proficient](#)

Office manager — Proficient

May 2022

Scheduling and budgeting

Full results: [Proficient](#)

Administrative assistant/receptionist — Proficient

May 2022

Using basic scheduling and organizational skills in an office setting

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

Volunteer Experience and Leadership

- City of Marina, Planning Commission - Vice Chair (current)
- City of Marina, Planning Commission
- Marina Coast Water District, Water Conservationist (current)
- Senator, Associated Students of Monterey Peninsula College
- Certificate in Leadership and Development, UC Santa Cruz
- Alpha Gamma Sigma Honor Society Chi Chapter
- Cross-Country Track team
- Forensics/Debate Team
- Leon Panetta Institute: America Reads program
- Volunteer w/ Community Organizations:
- Citizens for Just Water
- Community 4 Unity
- BLM
- Green Party U.S. Social Media Team
- Monterey County Green Party County Council (current)
- Green Party Ca, Coordinating Committee
- Green Party of Ca, IT Committee

City of Marina



City of Marina
211 HILLCREST AVENUE
MARINA, CA 93933
831- 884-1278; FAX 831- 384-9148
www.cityofmarina.org

CITY COUNCIL APPOINTMENTApplication for: City Council Appointment – DISTRICT 3 (2019 District Map attached)**Section A - General Information**Name (last, first, middle): Sacoolas, Justin, StathisHome Address (address, city): Marina, CA, 93933Home Phone: Business Phone: Fax Number:E-Mail: Employer: Compass Management Address: 77 Las Colinas Lane San Jose
CA, 95119**Section B - Residency**Length of Residency in the City of Marina: 7 (yrs.) Length of Residency in Monterey County 7 (yrs.)Are you a registered voter in Marina? x yes no**Section D - Questionnaire**How many hours can you devote to the Council per month? 20 (hrs.)Do you hold any other elected or appointed public office? (Yes/No) NO If yes, please provide the name of the public agency and your position: Are you employed by a public agency? (Yes/No) NO If yes, please provide the name of the public agency and your position:

Please provide the information required below. Include years or period of membership. If additional space is needed, please feel free to attach additional pages to application. **A resume is also required, please include it with application.**

1) Educational Background Sacramento State University, Bachelor of Arts - Mass Media Communication

2) Occupational Experience: _____

Earlier in life, I was a music teacher, waiter, bartender, construction worker and children's musical theatre employee.

For the past 12 years, I have been a Community Association Manager.

3) Professional or technical organization memberships: _____

California Association of Community Managers

4) Civic or Community experience, group memberships, or previous service appointments: _____

Marina Chamber of Commerce - Director

5) Experience/and or knowledge pertaining to the role, responsibilities and other duties of an elected Council Member: _____

My career has been centered around Managing HOA Communities. Homeowners Associations are equivalent to small Cities. Optimizing budget expenditures, taking into account diverse perspectives and serving the people of a community. Moreover, this has given me experience in understanding how to work positively and productively with a voting body entrusted with decision making.

6) Other additional information that pertains to the candidates qualifications as a potential public official: _____

I love Marina. This is where I married my wife, bought my first house and brought my two daughters home. In just 7 years, this town has changed a lot. Marina is going through changes that I believe can be exciting and create a higher quality of life for all residents. I don't have a specific agenda or have any intention of trying to reinvent the wheel. I believe that a junior member is wise to learn from those who have more experience. My goal, if selected, would be to do my homework prior to any meeting and my best to make the City I live in a little better. It would be an honor to represent the people of District 3.

I hereby place my signature below which constitutes that the information on this form are true and correct.

Please note that if appointed to the Council, you will be required to complete a Form 700, Statement of Economic Interest, as required by the Political Reform Act, Gov. Code, §§ 1090 et seq. More information about this requirement can be found at: <https://www.fppc.ca.gov/Form700.html>.



Signature

2/21/2024

Date



Verification of Voter Registration

I, Justin Sacoolas, hereby declare under penalty of perjury under the laws of the State of California that I am a registered voter in the City of Marina at the address indicated below and that the following information is true and correct:

(Please Print or type)

Name: Justin Sacoolas

Address: [REDACTED]

City: Marina, California 93933

Phone Number: (home) [REDACTED] (work) [REDACTED]

Fax Number (if any):

Email Address: [REDACTED]

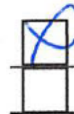
Dated this day of February, 21, 20 24.

Justin Sacoolas

Signature

Digitally signed by Justin Sacoolas
DN: cn=Justin Sacoolas, o, ou,
email=jsacoolas@gocompass.com, c=US
Date: 2024.02.21 17:36:11 -08'00'

Monterey County Elections Department

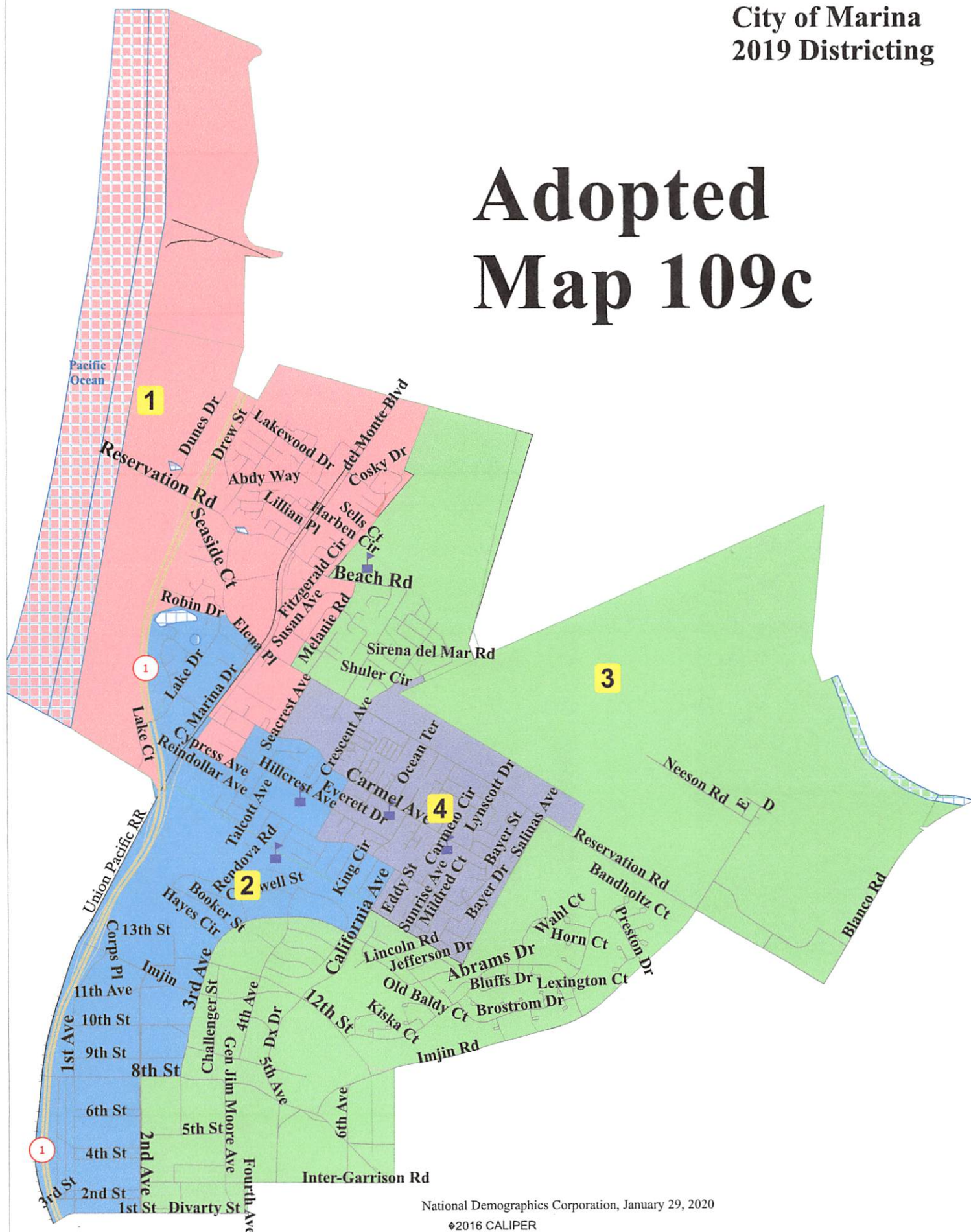


Yes, registered voter of Marina

No, not a registered voter of Marina

Signature of MCED Verifying

Adopted Map 109c



JUSTIN S. SACOOLAS

Marina, California

Phone: [REDACTED]

Email: [REDACTED]

Management & Training Professional**AREAS OF EXPERTISE**

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> ▪ Remote Employee Management ▪ Project Management ▪ Organizational Development ▪ Strategic Planning | <ul style="list-style-type: none"> ▪ Superior Writing & Presentation Skills ▪ Staff Development, Training & Mentoring ▪ Executive Support ▪ Budget Creation | <ul style="list-style-type: none"> ▪ Relationship Management ▪ Process Improvement ▪ Organizational Efficiency |
|--|---|---|

PROFESSIONAL EXPERIENCE**COMPASS MANAGEMENT GROUP, INC. – Regional Manager****2017-PRESENT**

- Managing & training employees at satellite office (onsite & remote employees)
- Account management and budget creation
- Vendor coordination and oversight, contract negotiation
- Senior Client Consultant
- Software training, creation of company templates
- Board meeting facilitation

BAY AREA PROPERTY SERVICES. – DIVISION MANAGER**2016 - 2017**

- Managing & training employees at satellite office (onsite & remote employees)
- Account management
- Budget creation and project management
- Senior Client Consultant
- Representing Company at industry trade shows and B2B/B2C events
- Board meeting facilitation

THE HELSING GROUP, INC. - DIRECTOR OF CLIENT RELATIONS**2012 - 2016**

- Managing & training employees both onsite and remote
- Budget creation and project management
- Developing company procedures, templates, and new employment ESOP training manual.
- Board meeting facilitation

STAMAS CORPORATION, ROSEVILLE, CA**2006 - 2012****MARKETING & STAFFING MANAGER**

- Employee Management for twelve apartment complex locations
- Training & supporting new and existing staff
- Hiring, firing and employee cultivation

JUSTIN S. SACOOLAS

Resume, Page 2

ADZ CORPORATION, ROSEVILLE, CA

2004 - 2006

ENTRY LEVEL MARKETING

- Interpersonal marketing events for B2B and B2C.
- Monitored quality control on written and visual materials.
- Worked on a team to create marketing materials and branding.

EDUCATION & TRAINING

Bachelor of Arts, Mass Media Communications Studies, California State University, Sacramento, CA
- 2009

Author of California's Bureau of Real Estate Accredited Course and Accredited Educator,
"The Art of Being a Board Member" #5138-1001, 2015

Certified California Association Manager,
California Association of Community Managers, 2013-Current

Activities & Past Experience

- Marina California Chamber of Commerce - Vice President/Treasurer (2019-Present)
- Singer-Songwriter
- Former vocal, songwriting and guitar instructor

ROUND _____

BALLOT
Wednesday, February 28, 2024

DISTRICT 3 CITY COUNCIL VACANCY APPOINTMENT
TO FILL VACANCY EXPIRING NOVEMBER 2024

VOTE FOR ONLY ONE

- ☐ Jennifer McAdams
- ☐ Jacob Gile
- ☐ Aryan Nezamabadi
- ☐ Audra Walton
- ☐ Justin Saeoolas = Withdrew Application on February 26, 2024

Council Member Signature

Date

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of February 28, 2024

RECOMMENDATION TO CONSIDER ADOPTING RESOLUTION NO. 2024-, MAKING AN APPOINTMENT TO FILL A CURRENTLY VACANT SEAT ON THE CITY COUNCIL, WITH THE APPOINTEE TO SERVE FOR THE REMAINDER OF A FOUR-YEAR TERM, THAT IS, UNTIL A SUCCESSOR IS QUALIFIED AT THE NOVEMBER 2022 GENERAL MUNICIPAL ELECTION.

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Resolution No. 2024-, making an appointment to fill a currently vacant seat on the City Council with the appointee to serve for the remainder of a four-year term, that is, until a successor is qualified following the November 2024 General Municipal Election.

BACKGROUND:

On January 16, 2024, Council Member Cristina Medina Dirksen submitted a letter of resignation effective January 28, 2024. At the city council of February 6, 2024, the City Council approved a filing period and process to fill the vacant city council positions. (“**EXHIBIT A**”)

Since Council Member Medina Dirksen was elected from District 3 in 2020, by law the appointment must be made from the 2019-2020 District 3 boundary. The person appointed will serve until a successor is qualified at the November 2024 General Municipal Election. At that election the seat could be filled only by a candidate from the current District 3 boundary.

The application period closed at 5:00 on February 21, 2024. The Deputy City Clerk received eight (8) applications for the vacant City Council seat. However, one applicant was not located in the district boundary and two applicants subsequently withdrew their applications. The remaining five applicants have been verified by Monterey County Elections as registered voters in the 2019-2020 City’s District 3 and their applications have been made available on the City’s website. (“**EXHIBIT B**”)

The City Council set the date and time of Wednesday, February 28, 2024, at 7:00 p.m. to convene a special meeting to hear and consider presentations by the applicants, receive public comment and consider making an appointment to fill the vacancy.

Applications were received from: Jennifer McAdams, Jacob Gile, Aryan Nezamabadi, Audra Walton and Justin Sacoolas.

ANALYSIS:

If there were 5 or less applicants, each applicant would be given the opportunity to make up to a ten-minute presentation. The City Council may ask questions of the applicant, with no time limit set for the question period.

Any member of the public will be allowed up to three minutes to comment after all the applicants have made their presentations and questions have been asked by the City Council.

Upon the conclusion of the public comment period, the City Council shall commence voting by paper or email/electronic ballot, as applicable using the following process:

1. Each City Council member will complete the first-round ballot by checking the name of only one applicant, signing and dating the ballot. (**“EXHIBIT C”**)
2. If a City Council member is unable to be at the meeting in person and will be attending over zoom, the Council member attending via zoom will take a picture of their completed signed ballot and will send it as an attachment to an email to the Deputy City Clerk and Assistant City Manager.
3. The Deputy City Clerk will count the ballots submitted and will announce the votes for each applicant.
4. Balloting will continue until an applicant receives a majority vote (at least 3 votes) of the City Council.
5. Balloting for ten rounds has been included in the packet for each City Council member.
6. The original signed ballots will become part of the official record.

Following the announcement of the official canvas of ballots by the Deputy City Clerk, that is, the vote tally for the applicant receiving a majority vote, the new City Council member will be sworn into office and will serve until a successor is qualified at the November 2024 General Municipal Election.

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for City Council consideration and action.

Respectfully submitted,

Layne Long
City Manager
City of Marina