

RESOLUTION NO. 2024-40

A RESOLUTION OF THE MARINA CITY COUNCIL AUTHORIZING THE UPFITTING OF A UTILITY VEHICLE TO A COMMAND VEHICLE AND AUTHORIZE THE FINANCE DIRECTOR TO MAKE ANY NECESSARY ACCOUNTING AND BUDGETARY ENTRIES.

WHEREAS, the Fire Department has a critical need for command vehicles; and,

WHEREAS, the Fire Department has a utility vehicle that can be upfitted into a command vehicle; and,

WHEREAS, LEHR is a leader in Emergency Vehicle products and installation and meets or exceeds the industry standard for Emergency Vehicles; and,

WHEREAS, LEHR currently has upfitted our current Fire Department vehicles; and,

WHEREAS, staff has verified that the quote from LEHR includes the equipment and upfitting necessary to convert a utility vehicle into a command vehicle; and,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Marina as follows:

1. Adopts a resolution authorizing the upfitting of a utility vehicle into a command vehicle at a cost not to exceed \$24,000, and;
2. Authorize the \$24,000 to be allocated from unallocated funds, and;
3. Authorize the Finance Director to make any necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 7th day of May 2024 by the following vote:

AYES, COUNCIL MEMBERS: McAdams, McCarthy, Biala, Delgado

NOES, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: Visscher

ABSTAIN, COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of May 7, 2024

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2024-
AUTHORIZING THE UPFITTING OF A UTILITY VEHICLE TO A
COMMAND VEHICLE; AUTHORIZE THE \$24,000 TO BE ALLOCATED
FROM UNALLOCATED FUNDS, AND AUTHORIZE THE FINANCE
DIRECTOR TO MAKE ANY NECESSARY ACCOUNTING AND
BUDGETARY ENTRIES**

RECOMMENDATION:

It is recommended that the City Council:

1. Consider adopting Resolution No. 2024-, authorizing the upfitting of a utility vehicle to a command vehicle, and;
2. Authorize the \$24,000 to be allocated from unallocated funds, and;
3. Authorize the Finance Director to make any necessary accounting and budgetary entries.

BACKGROUND:

The command vehicle is a critical tool used by Division Chief's daily and during the normal course of their duties. The vehicle is used for everything from conducting training exercises, inspections, transporting firefighters, responding to emergencies along with command and control. During the budget process we budgeted and planned for 2 new command vehicles.

Because our current utility vehicle is not meeting the needs of the fire department, it was decided to order 1 new command vehicle and 1 new utility vehicle and to convert our current utility into a command vehicle. When the CIP budget was approved, the budget listed two command vehicles. Because we are purchasing a Command and a Utility, we are under budget, but the upfitting for the utility was inadvertently left out of the CIP budget. As a result, we are under budget for the new vehicles, and we do not have a line item to pay for the upfitting necessary to convert the utility into a command vehicle.

ANALYSIS:

The Fire Department purchased a utility vehicle in 2022 that is not meeting our needs but is an ideal base model for a command vehicle. To convert the utility into a command vehicle, we will send the vehicle to LEHR (Emergency Vehicle Products and Installation) for the upfitting to repurpose it into a command vehicle. The upfitting will include items such as mounting dual radios, communication equipment, command and control boards, lighting, an additional battery, speakers, and computers to name a few of the items. For the Division Chief, the Command Vehicle is an essential tool necessary for them to do their Job.

FISCAL IMPACT:

Per a quote from LEHR, we are requesting \$24 thousand dollars which includes a contingency if needed. We are requesting the funds to come from unallocated funds.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Doug McCoun
Fire Chief
City of Marina

Laura Pruneda
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne Long
City Manager
City of Marina