

RESOLUTION NO. 2025-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA CITY
APPROVING AN AGREEMENT WITH RINCON CONSULTING TO CONTINUE
GEOGRAPHIC INFORMATION SYSTEM (GIS) AND GRANT WRITING
SERVICES AND FIND THIS ACTION IS EXEMPT FROM CEQA PURSUANT
TO SECTION 15061(B(3)) OF THE CEQA GUIDELINES.

WHEREAS, on February 4, 2025, the City Council received a presentation from city staff and Rincon Consulting about the ongoing geographic information system (GIS) work Rincon has performed for the City of Marina; and

WHEREAS, the city is actively seeking out grant opportunities to implement the Downtown Specific Plan; and

WHEREAS, the city has a pending application with the California Department of Housing and Community Development (State HCD) to receive the Pro Housing Designation; and

WHEREAS, the city would like to continue to utilize Rincon Consulting for grant writing and GIS services moving forward

NOW THEREFORE BE IS RESOLVED that the City Council of the City of Marina does hereby:

1. Approve an agreement with Rincon Consulting to provide geographic information system (GIS) and grant writing services in an amount not to exceed \$50,000
2. Authorizing the City Manager to execute the agreement subject to final review and approval by the City Attorney; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting held on the 15th day of April 2025, by the following vote:

AYES, COUNCIL MEMBERS: McAdams, McCarthy, Biala, Delgado

NOES, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: Visscher

ABSTAIN, COUNCIL MEMBERS: None

Bruce Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

April 9, 2025

Item No. **10g(3)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of April 15, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING AN AGREEMENT WITH RINCON CONSULTING FOR
GEOGRAPHIC INFORMATION SYSTEM (GIS) AND GRANT WRITING
SERVICES IN AN AMOUNT NOT TO EXCEED \$50,000 AND FIND THIS
ACTION IS EXEMPT FROM CEQA PURSUANT TO SECTION 15061(B)(3) OF
THE CEQA GUIDELINES.**

RECOMMENDATION: It is recommended that the City Council consider:

1. Adopt Resolution No. 2025-, approving an agreement with Rincon Consulting to provide geographic information system (GIS) and grant writing services in an amount not to exceed \$50,000; and
2. Authorizing the City Manager to execute the agreement subject to final review and approval by the City Attorney; and
3. Authorizing the Finance Director to make necessary accounting and budgetary entries.

ANALYSIS

GIS Services-On February 4, 2025, city staff presented the work Rincon Consulting has been performing to enhance the city's geographic information system (GIS) platform. Since 2022 when Rincon was brought under contract, GIS layers have been created to enhance the community development department by providing an interactive zoning and general plan map, council district layers, police beat layers and most recently displaying the California Department of Forestry (CAL FIRE) hazard zone maps. With a substantial amount of new development occurring the next phase of the GIS program has been to partner with the Marina Fire Department to accurately map the Big Three Development Projects (Dunes, Sea Haven, Marina Station). This is in addition to the ongoing GIS work the City of Marina needs including preparing recusal maps for commissioners, refining the coastal zone maps, and ensuring compliance with Assembly Bill 2907. To complete these tasks, additional contract authority needs to be provided by the City Council so the City can continue to partner with Rincon Consulting for GIS services.

Grant Services-In June 2024 the City was awarded a \$300,000 United State Environmental Protection Agency (US EPA) Targeted Brownfield Assessment (TBA) grant to investigate hazardous building material and soil impacts within 1/3 of the Cypress Knolls area. Additionally, the city partnered with Rincon Consulting to apply for a (US EPA) Clean Up grant for five million dollars to help demolish and remediate a portion of the Cypress Knolls area. The application was due in October 2024 and the City will find out if we are awarded the grant in May of 2025. Additional TBA grant opportunities are available for Marina in 2025 to further investigate and remediate the Cypress Knolls area.

Finally, Rincon has assisted the City of Marina with applying for the Pro Housing Designation from the California Department of Housing and Community Development (State HCD). Our application has been reviewed, we have met with HCD staff and are revising the grant application accordingly.

If Marina receives the Pro Housing Designation, we will receive a higher rating and more points for other grant opportunities to assist with the implementation of the Downtown Specific Plan.¹

ENVIROMENTAL REVIEW

Approval of a contract is not a project subject to the California Environmental Quality Act pursuant to the commonsense exemption found in section 15061(b)(3) of the CEQA Guidelines.

FISCAL IMPACT

The contract for grant writing and GIS services will be paid for from cost savings from vacancies within the Community Development Department.

CONCLUSION

City staff are recommending approval of the contract so work can begin in earnest to further enhance the City's GIS capabilities and grant writing opportunities.

Respectfully submitted

Guido F. Persicone, AICP
Community Development Director
City of Marina

REVIEWED BY:

Layne Long
City Manager
City of Marina

¹ The Sustainable Transportation Planning Grant, the Infill Incentive Grant Program of 2007 (IIG-2007), the Infill Infrastructure Grant Program of 2019 (IIG-2019) and the Affordable Housing and Sustainable Communities Grant are all opportunities the City of Marina can apply for in the near term.