

RESOLUTION NO. 2025-62

A RESOLUTION OF CITY COUNCIL OF THE CITY OF MARINA
APPROVING A CLARIFICATION ON THE ADOPTED FEE SCHEDULE
FOR SIDEWALK REPLACEMENT

WHEREAS, at the regular meeting of July 2, 2024, the City Council adopted Resolution N0. 2024-86, receiving the Fee Study Update and adopting the new Master Fee Schedule with an implementation date of September 1, 2024. Included in the fee schedule is Fee Reference S-062 “Sidewalk Inspection”. (Exhibit A), and;

WHEREAS, the scope of services for “Sidewalk Inspection” is intended for the installation of new sidewalk including grading, forming, and final finish concrete work. The fee is not intended for the repair of sidewalk due to compliance with City Ordinance Section 8.70.050(c) regarding replacement due to wear and tear and in response to California State Streets and Highways Code Section 5610 which requires the property owner to be responsible for the maintenance and repair of sidewalks in front of their property, and;

WHEREAS, staff proposes to include in the “Description of Service” for S-062 that the cost recovery for replacement of sidewalks due to wear and tear will be “zero”, with no charge to the property owner, and;

WHEREAS, the property owner is still required to secure the needed sidewalk repair permit prior to beginning the sidewalk repair work. The impact to the General Fund is anticipated to be less than \$2,000.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby approve a clarification on the adopted fee schedule for sidewalk replacement.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd day of June 2025, by the following vote:

AYES: COUNCIL MEMBERS: McAdams, McCarthy, Biala, Visscher, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

Liesbeth Visscher, Mayor Pro Tem

ATTEST:

Anita Sharp, Deputy City Clerk

**CITY OF MARINA
REVENUE AND COST SUMMARY WORKSHEET
FISCAL YEAR 2023-2024**

SERVICE SIDEWALK INSPECTION		REFERENCE NO. S-062	
PRIMARY DEPARTMENT ENGINEERING	UNIT OF SERVICE PERMIT	SERVICE RECIPIENT Developer/Resident/Business	
DESCRIPTION OF SERVICE Inspection of the installation of a sidewalk in the public right-of-way.			
CURRENT FEE STRUCTURE \$355 per permit + \$100 per 250 square feet after the first 250 square feet			
<u>REVENUE AND COST COMPARISON</u>			
UNIT REVENUE: \$358.33		TOTAL REVENUE: \$10,750	
UNIT COST: \$587.43		TOTAL COST: \$17,623	
UNIT PROFIT (SUBSIDY): \$(229.10)		TOTAL PROFIT (SUBSIDY): \$(6,873)	
TOTAL UNITS: 30		PCT. COST RECOVERY: 61.00%	
SUGGESTED FEE FOR COST RECOVERY OF: 100% \$580 per permit + \$165 per 250 square feet after the first 250 square feet			

June 12, 2024

May 27, 2025

Item No. **10f(6)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of June 3, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
APPROVING CLARIFICATION ON THE ADOPTED FEE SCHEDULE
FOR SIDEWALK REPLACEMENT**

RECOMMENDATION: It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, approving a clarification on the adopted fee schedule for sidewalk replacement

BACKGROUND:

At the regular meeting of July 2, 2024, the City Council adopted Resolution N0. 2024-86, receiving the Fee Study Update and adopting the new Master Fee Schedule with an implementation date of September 1, 2024. Included in the fee schedule is Fee Reference S-062 “Sidewalk Inspection”.
(EXHIBIT A)

ANALYSIS:

The scope of services for “Sidewalk Inspection” is intended for the installation of new sidewalk including grading, forming, and final finish concrete work. The fee is not intended for the repair of sidewalk due to compliance with City Ordinance Section 8.70.050(c) regarding replacement due to wear and tear and in response to California State Streets and Highways Code Section 5610 which requires the property owner to be responsible for the maintenance and repair of sidewalks in front of their property.

Staff proposes to include in the “Description of Service” for S-062 that the cost recovery for replacement of sidewalks due to wear and tear will be “zero”, with no charge to the property owner.

The property owner is still required to secure the needed sidewalk repair permit prior to beginning the sidewalk repair work.

FISCAL IMPACT:

The impact to the General Fund is anticipated to be less than \$2,000.

CONCLUSION:

This request is submitted for City Council consideration and possible action.
Respectfully submitted,

Edrie Delos Santos, P.E.
Engineering Division
Public Works Department

REVIEWED/CONCUR:

Ismael Hernandez
Public Works Director
City of Marina

Layne P. Long
City Manager
City of Marina