

RESOLUTION NO. 2025-80

A RESOLUTION OF THE CITY COUNCIL OF MARINA AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO WALD, RUHNKE & DOST ARCHITECTS, LLP (WRD) FOR ARCHITECTURAL AND DESIGN SERVICES FOR THE FIRE STATION #2 EXPANSION PROJECT; AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUGETARY ENTRIES

WHEREAS, Fire Station #2, located at the Marina Municipal Airport, provides essential emergency fire services to the City of Marina and surrounding areas; and

WHEREAS, the existing facilities at Fire Station #2 have become inadequate to meet current staffing, storage, and operational needs; and

WHEREAS, an expansion of Fire Station #2 is necessary to improve housing, sanitation facilities, storage space, and the Engine Bay to support current and future fire service demands; and

WHEREAS, the City Staff has identified Wald, Ruhnke & Dost Architects, LLP (WRD) as a qualified and experienced firm to provide architectural and design services for the station expansion project; and

WHEREAS, the City Council has reviewed the staff report and recommends moving forward with the Professional Services Agreement to facilitate efficient and effective project development.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Adopt Resolution No. 2025- authorizing a professional services agreement with Wald, Ruhnke & Dost Architects, LLP (WRD) for architectural and design services for the Fire Station #2 Expansion Project beginning July 2, 2025, in an amount not to exceed \$131,475.00.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 1st Day of July 2025 by the following vote:

AYES, COUNCIL MEMBERS: McAdams, McCarthy, Biala, Visscher, Delgado

NOES, COUNCIL MEMBERS: None

ABSENT, COUNCIL MEMBERS: None

ABSTAIN, COUNCIL MEMBERS: None

Bruce C. Delgado, Mayor

ATTEST:

Anita Sharp, Deputy City Clerk

**CITY OF MARINA
AGREEMENT FOR ARCHITECTURE AND DESIGN SERVICES**

THIS AGREEMENT is made and entered into on July 2, 2025, by and between the City of Marina, a California charter city, hereinafter referred to as the "City," and *Wald, Ruhnke, and Dost Architects, LLP*, a Limited Liability Partnership hereinafter referred to as the "Contractor." City and Contractor are sometimes individually referred to as "party" and collectively as "parties" in this Agreement.

Recitals

- A. City desires to retain Contractor to:

Provide architectural and design services for the Fire Station #2 Expansion Project, hereinafter referred to as the "Project."
- B. Contractor represents and warrants that it has the qualifications, experience and personnel necessary to properly perform the services as set forth herein.
- C. City desires to retain Contractor to provide such services.

Terms and Conditions

For of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises contained herein, City and Contractor agree to the following terms and conditions:

1. Scope of Work.

(a) Contractor is hereby hired and retained by the City to work in a cooperative manner with the City to fully and adequately perform those services set forth in Exhibit "A" attached hereto ("Scope of Work") and by this reference made a part hereof. With prior written notice to Contractor, City may elect to delete certain tasks of the Scope of Work at its sole discretion.

(b) Contractor shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Contractor shall provide corrective services without charge to the City for work which fails to meet these standards and which is reported to Contractor in writing within sixty days of discovery. Should Contractor fail or refuse to perform promptly its obligations under this Agreement, the City may render or undertake the performance thereof and the Contractor shall be liable for any expenses thereby incurred.

(c) If services under this Agreement are to be performed by a design professional, as that term is defined in California Civil Code §2782.8(b)(2), design professional certifies that all design professional services shall be provided by a person or persons duly licensed by the State of California to provide the type of services described in Section 1(a). By delivery of completed work, design professional certifies that the work conforms to the requirements of this Agreement and all applicable federal, state and local laws, and the professional standard of care in California.

(d) Contractor is responsible for making an independent evaluation and judgment of all relevant conditions affecting performance of the work, including without limitation site conditions, existing facilities, seismic, geologic, soils, hydrologic, geographic, climatic conditions, applicable federal, state and local laws and regulations and all other contingencies or considerations.

(e) City shall cooperate with Contractor and will furnish all information data, records and reports existing and available to City to enable Contractor to carry out work outlined in Exhibit "A." Contractor shall be entitled to reasonably rely on information, data, records and reports furnished by the City, however, the City makes no warranty as to the accuracy or completeness of any such information, data, records or reports available to it and provided to Contractor which were furnished to the City by a third party. Contractor shall have a duty to bring to the City's attention any deficiency or error it may discover in any information provided to the Contractor by the City or a third party.

2. Term of Agreement & Commencement of Work.

(a) Unless otherwise provided, the term of this Agreement shall begin on July 2, 2025 and shall expire on December 31, 2026, unless extended by amendment or terminated earlier as provided herein. The date of full execution is defined as the date when all of the following events have occurred:

(i) This Agreement has been approved by the City's Council or by the board, officer or employee authorized to give such approval; and

(ii) The office of the City Attorney has indicated in writing its approval of this Agreement as to form; and

(iii) This Agreement has been signed on behalf of Contractor by the person or persons authorized to bind the Contractor hereto; and.

(iv) This Agreement has been signed on behalf of the City by the person designated to so sign by the City's Council or by the officer or employee authorized to enter into this Contract and is attested to by the Marina City Clerk.

(b) Contractor shall commence work on the Project on or by July 2, 2025. This Agreement may be extended upon written agreement of both parties. Contractor may be required to prepare a written schedule for the work to be performed, which schedule shall be approved by the City and made a part of Exhibit A, and to perform the work in accordance with the approved schedule.

3. Compensation.

(a) City liability for compensation to Contractor under this Agreement shall only be to the extent of the present appropriation to fund this Agreement. For services to be provided under this Agreement City shall compensate Contractor in an amount not to exceed One Hundred Thirty-One Thousand, Four Hundred Seventy Five Dollars (\$ 131,475.00) in accordance with the provisions of this Section.

(b) Invoice(s) in a format and on a schedule acceptable to the City shall be submitted to and be reviewed and verified by the Project Administrator (see Section 5(a)) and forwarded to the City's Finance Department for payment. City shall notify Contractor of exceptions or disputed items and their dollar value within fifteen days of receipt. Payment of the undisputed amount of the invoice will typically be made approximately thirty days after the invoice is submitted to the Finance Department.

(c) Contractor will maintain clearly identifiable, complete and accurate records with respect to all costs incurred under this Agreement on an industry recognized accounting basis. Contractor shall make available to the representative of City all such books and records related to this Agreement, and the right to examine, copy and audit the same during regular business hours upon 24-hour's notice for a period of four years from the date of final payment under this Agreement.

(d) Contractor shall not receive any compensation for Extra Work without the prior written authorization of City. As used herein, "Extra Work" means any work that is determined by the City to be necessary for the proper completion of the Project but which is not included within the Scope of Work and which the parties did not reasonably anticipate would be necessary at the execution of this Agreement.

(e) Expenses not otherwise addressed in the Scope of Services or the Fee Schedule incurred by Contractor in performing services under this Agreement shall be reviewed and approved in advance by the Project Administrator (Section 5(a)), be charged at cost and reimbursed to Contractor.

(f) There shall be no charge for transportation within Monterey, Santa Cruz and San Benito Counties required for the performance of the services under this Agreement; travel to other locations must be approved in writing and in advance by the City, mileage will be charged at the then current standard rate for business travel as set by the U.S. Internal Revenue Service for such approved travel.

4. Termination or Suspension.

(a) This Agreement may be terminated in whole or in part in writing by either party in the event of a substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given (1) not less than ten days written notice of intent to terminate, and (2) provided an opportunity for consultation with the terminating party prior to termination.

(b) If termination for default is effected by the City, an equitable adjustment in the price provided for in this Agreement shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due the Contractor at the time of termination may be adjusted to cover any additional costs to the City because of the Contractor's default. If after the termination for failure of Contractor to fulfill its contractual obligations, it is determined that the Contractor had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the City.

(c) The City may terminate or suspend this Agreement at any time for its convenience upon not less than thirty days prior written notice to Contractor. Not later

than the effective date of such termination or suspension, Contractor shall discontinue all affected work and deliver all work product and other documents, whether completed or in progress, to the City.

(d) If termination for default is effected by the Contractor or if termination for convenience is effected by the City, the equitable adjustment shall include a reasonable profit for services or other work performed. The equitable adjustment for termination shall provide for payment to the Contractor for services rendered and expenses incurred prior to the termination, in addition to termination settlement costs reasonably incurred by Contractor relating to written commitments that were executed prior to the termination.

5. Project Administrator, Project Manager & Key Personnel.

(a) City designates as its Project Administrator Ismael Hernandez who shall have the authority to act for the City under this Agreement. The Project Administrator or his/her authorized representative shall represent the City in all matters pertaining to the work to be performed pursuant to this Agreement.

(b) Contractor designates Henry Ruhnke as its Project Manager who shall coordinate all phases of the Project. The Project manager shall be available to City at all reasonable times during the Agreement term.

(c) Contractor warrants that it will continuously furnish the necessary personnel to complete the Project on a timely basis as contemplated by this Agreement. Contractor, at the sole discretion of City, shall remove from the Project any of its personnel assigned to the performance of services upon written request of City. Contractor has represented to City that certain key personnel will perform and coordinate the work under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of the City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause.

6. Delegation of Work.

(a) If Contractor utilizes any subcontractors, consultants, persons, employees or firms having applicable expertise to assist Contractor in performing the services under this Agreement, Contractor shall obtain City's prior written approval to such employment. Contractor's contract with any subcontractor shall contain a provision making the subcontract subject to all provisions of this Agreement. Contractor will be fully responsible and liable for payment for, administration, completion, presentation, and quality of all work performed. If such persons are utilized, they shall be charged at cost. City reserves its right to employ other contractors in connection with this Project.

(b) If the work hereunder is performed by a design professional, design professional shall be directly involved with performing the work or shall work through his, her or its employees. The design professional's responsibilities under this Agreement shall not be delegated. The design professional shall be responsible to the City for acts, errors or omissions of his, her or its subcontractors. Negligence of subcontractors or agents retained by the design professional is conclusively deemed to be the negligence

of the design professional if not adequately corrected by the design professional. Use of the term subcontractor in any other provision of this Agreement shall not be construed to imply authorization for a design professional to use subcontractors for performance of any professional service under this Agreement.

(c) The City is an intended beneficiary of any work performed by a subcontractor for purposes of establishing a duty of care between the subcontractor and the City.

7. Skill of Employees. Contractor shall ensure that any employees or agents providing services under this Agreement possess the requisite skill, training and experience to properly perform such services.

8. Confidential and Proprietary Information. In the course of performing services under this Agreement Contractor may obtain, receive, and review confidential or proprietary documents, information or materials that are and shall remain the exclusive property of the City. Should Contractor undertake the work on behalf of other agencies, entities, firms or persons relating to the matters described in the Scope of Work, it is expressly agreed by Contractor that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of Contractor's other clients, or to any other third party, without the City's prior express written consent.

9. Ownership of Data. Unless otherwise provided for herein, all documents, material, data, drawings, plans, specifications, computer data files, basis for design calculations, engineering notes, and reports originated and prepared by Contractor, or any subcontractor of any tier, under this Agreement shall be and remain the property of the City for its use in any manner it deems appropriate. Contractor agrees that all copyrights which arise from creation of the work pursuant to this Agreement shall be vested in the City and waives and relinquishes all claims to copyright or intellectual property rights in favor of the City. Contractor shall provide two (2) sets of reproducible of the above-cited items, except for the computer data files which shall consist of one (1) set. Contractor shall use all reasonable efforts to ensure that any electronic files provided to the City will be compatible with the City's computer hardware and software. Contractor makes no representation as to long-term compatibility, usability or readability of the format resulting from the use of software application packages, operating systems or computer hardware differing from those in use by the City at the commencement of this Agreement. Contractor shall be permitted to maintain copies of all such data for its files. City acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Work and, should City use these products or data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Contractor, Contractor makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Work and shall have no liability or responsibility whatsoever in connection with such use which shall be at the City's sole risk. Any and all liability arising out of changes made by the City to Contractor's deliverables is waived against Contractor unless City has given Contractor prior written notice of the changes and has received Contractor's written consent to such changes.

10. Conflict of Interest.

(a) Contractor covenants that neither it, nor any officer or principal of its firm has or shall acquire any interest, directly or indirectly, which would conflict in any manner

with the interests of the City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of the City in the performance of this Agreement. Contractor shall represent the interest of the City in any discussion or negotiation.

(b) City understands and acknowledges that Contractor may be, as of the date of commencement of services under this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Contractor is unaware of any stated position of the City relative to such projects. Any future position of the City on such projects may result in a conflict of interest for purposes of this section.

11. Disclosure. Contractor may be subject to the appropriate disclosure requirements of the California Fair Political Practices Act, as determined by the City Manager.

12. Non-Discrimination.

(a) During the performance of this Agreement the Contractor and its subcontractors shall comply with the applicable laws of the United States of America, the State of California and the City prohibiting discrimination and harassment. In performing this Agreement, Contractor shall not discriminate, harass, or allow harassment, against any employee or applicant for employment because of gender, gender expression, gender identity, genetic characteristics, sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (including cancer), mental disability, age, marital status, denial of family and medical care leave and denial of pregnancy disability leave, sexual orientation, military/veteran status and any other characteristics protected by state or federal law. Contractor shall give written notice of its obligations under this clause to labor organizations with which it has a collective bargaining or other agreement.

(b) Contractor shall include the provisions of this Section 12(a) in all subcontracts related to this Agreement.

13. Indemnification.

(a) Other than in the performance of design professional services by a design professional, which shall be solely as addressed by subsection (b) below, and to the full extent permitted by law, Contractor shall indemnify, immediately defend (with independent counsel reasonably acceptable to the City) and hold harmless the City, its Council, boards, commissions, employees, officials and agents (collectively "Indemnified Parties" or in the singular "Indemnified Party") from and against any claims, losses, damages, penalties, fines and judgments, associated investigation and administrative expenses, and defense costs including but not limited to reasonable attorney's fees, court costs, expert witness fees and costs of alternate dispute resolution (collectively "Liabilities"), where same arise out of the performance of this Agreement by Contractor,

its officers, employees, agents and sub-contractors. The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify and Contractor shall be obligated to defend in all legal, equitable, administrative or special proceedings upon tender to the Contractor of any claim in any form or at any stage of an action or proceeding, whether or not liability is established and the obligation extends through final judgment including exhaustion of any appeals.. The Contractor's obligation to indemnify applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally determined that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party.

(b) To the fullest extent permitted by law (including without limitation California Civil Code Sections 2782.8), when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined by said section 2782.8(c)(2) ("Design Professional") Design Professional shall indemnify, protect and hold harmless any Indemnified Party for all Liabilities regardless of nature or type that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Design Professional, or such acts or omissions of an officer, employee, agent or subcontractor of the Design Professional. Design Professional shall not have an immediate duty to defend an Indemnified Party, however, Design Professional's obligation to indemnify (including reimbursing the cost to defend) and hold the Indemnified Parties harmless applies unless it is finally determined that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally determined that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party the Design Professional's indemnification obligation shall be reduced in direct proportion to the indemnified party's proportionate percentage of fault. Within 30 days following Design Professional's receipt of a properly presented written invoice Design Professional shall satisfy its indemnification obligations and reimburse the Indemnified Party for the cost of reasonable attorney's fees and defense costs incurred by the Indemnified Party to the same extent of Design Professional's indemnity obligation herein. In no event shall the cost to defend charged to the Design Professional exceed the Design Professional's proportionate percentage of fault.

(c) The provisions of this Section are not limited by the provisions of sections relating to insurance including provisions of any worker's compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City, its employees and officials. An allegation or determination of comparative active negligence or willful misconduct by an Indemnified Party unrelated to design professional services does not relieve Contractor from its separate and distinct obligation to defend City. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this section from each and every subcontractor, sub tier contractor or any other person or entity involved by, for, with or on behalf of Contractor in the performance or subject matter of this Agreement. In the event Contractor fails to obtain such indemnity obligations from others as required here, Contractor agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder.

(d) If any action or proceeding is brought against any Indemnified Party by reason of any of the matters against which the Contractor has agreed to provide an immediate defense to any Indemnified Party, as provided above, Contractor, upon notice from the City, shall defend the Indemnified Party at Contractor's expense by independent counsel reasonably acceptable to the City. Unless otherwise provided above, an Indemnified Party need not have first paid for any of the matters to which it is entitled to indemnification in order to be so defended. Contractor may submit a claim to the City for reasonable defense costs (including attorney's and expert fees) incurred in providing a defense of any Indemnified Party to the extent such defense costs arise under principals of comparative fault from the Indemnified Party's active negligence, recklessness or willful misconduct.

(e) This obligation to indemnify and defend, as set forth herein, is binding on the successors, assigns, or heirs of Contractor and shall survive the termination of this Agreement or this Section.

14. Insurance.

(a) As a condition precedent to the effectiveness of this Agreement and without limiting Contractor's indemnification of the City, Contractor agrees to obtain and maintain in full force and effect at its own expense the insurance policies set forth in Exhibit "B" "Insurance" attached hereto and made a part hereof. Contractor shall furnish the City with original certificates of insurance, executed by a person authorized by that insurer to bind coverage on its behalf, along with copies of all required endorsements. All certificates and endorsements must be received and approved by the City before any work commences. All insurance policies shall be subject to approval by the City Attorney and Risk Manager as to form and content. Specifically, such insurance shall: (1) be endorsed to protect City as an additional insured for commercial general and business auto liability; (2) provide City prior notice of cancellation; and (3) be primary with respect to City's insurance program. Contractor's insurance is not expected to respond to claims that may arise from the acts or omissions of the City.

(b) City reserves the right at any time during the term of this Agreement to change the amounts and types of insurance required herein by giving Contractor ninety days advance written notice of such change. If such change should result in substantial additional cost of the Contractor, City agrees to negotiate additional compensation proportional to the increased benefit to City.

(c) All required insurance must be submitted and approved the City Attorney and Risk Manager prior to the inception of any operations by Contractor.

(d) The required coverage and limits are subject to availability on the open market at reasonable cost as determined by the City. Non availability or non affordability must be documented by a letter from Contractor's insurance broker or agency indicating a good faith effort to place the required insurance and showing as a minimum the names of the insurance carriers and the declinations or quotations received from each. Within the foregoing constraints, Contractor's failure to procure or maintain required insurance during the entire term of this Agreement shall constitute a material breach of this Agreement under which City may immediately suspend or terminate this Agreement or, at its discretion, procure or renew such insurance to protect City's interests and pay any and all premium in connection therewith and recover all monies so paid from Contractor.

(e) By signing this Agreement, Contractor hereby certifies that it is aware of the provisions of Section 3700 *et seq.*, of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provision of that Code, and that it will comply with such provisions at all such times as they may apply during the performance of the work pursuant to this Contract. Unless otherwise agreed, a waiver of subrogation in favor of the City is required.

15. Independent Contractor. The parties agree that Contractor, its officers, employees and agents, if any, shall be independent contractors with regard to the providing of services under this Agreement, and that Contractor's employees or agents shall not be considered to be employees or agents of the City for any purpose and will not be entitled to any of the benefits City provides for its employees. City shall make no deductions for payroll taxes or Social Security from amounts due Contractor for work or services provided under this Agreement.

This Agreement shall not constitute, and it is not intended to constitute, either party as an employer, employee, agent, partner or legal representative of the other party for any purpose, or give either party any right to supervise or direct the functions of the other party. Except as specifically provided herein, neither party shall have authority to act for or obligate the other party in any way or to extend any representation on behalf of the other party. Each party agrees to perform under this Agreement solely as an independent contractor and neither party shall have any right, power, or authority, nor shall they represent themselves as having any authority to assume, create, or incur any expense, liability or obligation, express or implied, on behalf of the other party for any purpose. Each party agrees not to permit its employees or agents to do anything that might be construed or interpreted as acts of the other party.

16. Claims for Labor and Materials. Contractor shall promptly pay when due all amounts payable for labor and materials furnished in the performance of this Agreement, so as to prevent any lien or other claim under any provision of law from arising against any City property (including reports, documents, and other tangible matter produced by the Contractor hereunder), against the Contractor's rights to payments hereunder, or against the City, and shall pay all amounts due under the Unemployment Insurance Act with respect to such labor.

17. Discounts. Contractor agrees to offer the City any discount terms that are offered to its best customers for the goods and services to be provided herein, and apply such discounts to payment made under this Agreement which meet the discount terms.

18. Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

19. Dispute Resolution. If any dispute arises between the parties as to proper interpretation or application of this Agreement, the parties shall first meet and confer in a good faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mediator selected mutually by the parties. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by

mediation, the parties may mutually agree (but only as to those issues of the matter not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable so to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty days after issuance of the arbitrator's written decision, any party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court for the County of Monterey.

20. Compliance with Laws.

(a) Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California and the City including but not limited to laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be governed by, enforced and interpreted under the laws of the State of California. Contractor must be in good standing and registered with the California Department of Industrial Relations in accordance with California labor Code section 1725.5 and shall comply with new, amended or revised laws, regulations or procedures that apply to the performance of this Agreement.

(b) If the Project is a "public work," or prevailing wages are otherwise required, Contractor shall comply with all provision of California Labor Code section 1720 *et seq.*, as applicable, and laws dealing with prevailing wages, apprentices and hours of work.

(c) Contractor represents that it has obtained and presently holds all permits and licenses necessary for performance hereunder, including a Business License required by the City's Business License Ordinance (Title 5 of the Marina Municipal Code) for which a business license tax is prescribed and assessed at the rate of two-tenths percent of gross receipts, in accordance with the provisions therein. For the term covered by this Agreement, the Contractor shall maintain or obtain as necessary, such permits and licenses and shall not allow them to lapse, be revoked or suspended.

21. Assignment or Transfer. This Agreement or any interest herein may not be assigned, hypothecated or transferred, either directly or by operation of law, without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

22. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, sent by facsimile ("fax") or certified mail, postage prepaid with return receipt requested, addressed as follows:

To City: City Manager
 City of Marina City Hall
 211 Hillcrest Avenue
 Marina, California 93933
 Fax: (831) 384-9148

To Contractor: Henry Ruhnke
 Wald, Ruhnke, and Dost Architects, LLP

2340 Garden Road, Suite 100
Monterey, CA 93940
Fax (831) 649-3530

The parties may agree in writing to receive notice by email. Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three days after deposit in the custody of the U.S. Postal Service. A copy of any notice sent as provided herein shall also be delivered to the Project Administrator and Project Manager.

23. Amendments, Changes or Modifications. This Agreement is not subject to amendment, change or modification except by a writing signed by the authorized representatives of City and Contractor.

24. Force Majeure. Notwithstanding any other provisions hereof, neither Contractor nor City shall be held responsible or liable for failure to meet their respective obligations under this Agreement if such failure shall be due to causes beyond Contractor's or the City's control except that an economic downturn of any type shall not be a justifiable cause for the failure to meet their respective obligations under this Agreement. Such causes include but are not limited to: strike, fire, flood, civil disorder, act of God or of the public enemy, act of the federal government, or any unit of state or local government in either sovereign or contractual capacity, epidemic, quarantine restriction, or delay in transportation to the extent that they are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. Attorney's Fees. In the event of any controversy, claim or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

26. Successors and Assigns. All of the terms, conditions and provisions of this Agreement shall apply to and bind the respective heirs, executors, administrators, successors, and assigns of the parties. Nothing in this paragraph is intended to affect the limitation on assignment.

27. Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right and authority to make this Agreement and bind each respective party.

28. Waiver. A waiver of a default of any term of this Agreement shall not be construed as a waiver of any succeeding default or as a waiver of the provision itself. A party's performance after the other party's default shall not be construed as a waiver of that default.

29. Severability. Should any portion of this Agreement be determined to be void or unenforceable, such shall be severed from the whole and the Agreement will continue as modified.

30. Construction, References, Captions. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against

any party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. The captions of the various sections are for convenience and ease of reference only, and do not define, limit, augment or describe the scope, content or intent of this Agreement.

31. Advice of Counsel. The parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this Agreement, and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the parties hereto. This Agreement shall not be construed in favor or against either party by reason of the extent to which each party participated in the drafting of this Agreement.

32. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

33. Time. Time is of the essence in this contract.

34. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the matters as set forth in this Agreement, and no other agreement, statement or promise made by or to any party or by or to any employee, officer or agent of any party, which is not contained in this Agreement shall be binding or valid.

IN WITNESS WHEREOF, Contractor and the City by their duly authorized representatives, have executed this Agreement, on the date first set forth above, at Marina, California.

CITY OF MARINA

CONTRACTOR

By: _____

By: _____

Name: _____

Name: _____

Its: _____

Its: _____

Date: _____

Date: _____

Attest: (Pursuant to Reso: 20____ - ____)

By: _____

City Clerk

Approved as to form:

By: _____

City Attorney

INSERT EXHIBIT A

Section 1 (a)

- SCOPE OF WORK -

[Include Work Schedule if required.]

EXHIBIT B - INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation** insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. (Not required if Contractor provides written verification it has no employees)
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until Contractor's primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Waiver of Subrogation

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City. The City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$25,000 unless approved in writing by City. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. City may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the City. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. City reserves the right to obtain a copy of any policies and endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

Claims Made Policies

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Verification of Coverage

Contractor shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies for any construction related work, including, but not limited to, maintenance, service, or repair work, shall continue coverage for a minimum of five (5) years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

Special Risks or Circumstances

City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



WALD RUHNKE & DOST
ARCHITECTS LLP

2340 Garden Road
Suite 100
Monterey, CA
93940-5347
T: (831) 649-4642
F: (831) 649-3530
www.wrdarch.com

May 7, 2025

Mr. Ismael Hernandez
Public Works Director,
City of Marina Public Works Department
Marina, CA 93933
Email: ihernandez@cityofmarina.org

Re: **Marina Fire Department #2, New Addition**
3260 Imjin Rd (at Marina Airport),
Marina, CA 93933
WRD Project Number: 25075.0

Dear Mr. Hernandez,

Thank you for allowing Wald, Ruhnke & Dost Architects, LLP (WRD) the opportunity to provide architectural and design services for the above referenced property. This proposal and the attached Terms and Conditions set forth our understanding of the nature and scope of the services to be performed and the fees we will charge for this service, as well as outline the responsibilities of the parties involved to ensure that WRD services are performed under mutually agreeable objectives.

PROJECT DESCRIPTION:

The Marina Fire Department facility is to be enlarged for more vehicle and office space. The existing vehicle single bay is to be lengthened a minimum of 43 feet. Additional office space and a new second restroom is needed. Based on preliminary discussions at the site on 4/23/25, the new addition can be of a metal building construction type, immediately adjacent to the existing vehicle bay, matching its width. The new addition can have a higher roof allowing clerestory windows in the higher connecting wall. The main building can have lower "lean to" spaces (similar to the existing vehicle bay) to provide new office and restroom space. Modifications to the existing lean-to spaces for conversion for the new restroom is also possible. The total area of the vehicle bay will be approximately 1200 square feet and the new lower areas approximately 200 square feet. No work is needed in the existing main building away from the vehicle bay and its adjacent spaces.

SCOPE OF SERVICES

1. As-Built Drawings:

- **Site visit for measuring:** for developing 'as-built' drawings for the portion of the building that will be associated with the new addition.

2. Schematic Design:

- **Drawings:** Develop schematic design level drawings of existing building and proposed new addition consisting of Architectural Site Plan, Floor Plan and Exterior Elevations.

3. Design Development Documents:

- **Drawings and Specifications:** Develop design development level drawings of existing building and proposed new addition consisting of Architectural, Plumbing, Mechanical and Electrical Drawings with Outline Specifications.

3. Construction Documents for permit submittal:

- **Drawings:** Develop construction document level drawings of existing building and proposed new addition consisting of Architectural, Plumbing, Mechanical and Electrical Drawings with Full Specifications. Drawings will be suitable for permit submittal. Drawings and Specifications will be suitable for bidding purposes.

4. Bidding & Construction Support:

- **Support:**

Assist with assemblage of Project Manual for bidding. Review and respond to Bidder RFC's. Assist with contractor selection as needed. Review project submittals and respond to RFI's and issue clarifications as needed during construction. Assist with project closeout including punch list walks and review of O&M's and for final occupancy.

ASSUMPTIONS

1. Owner will provide a Topographic Survey of the area for the new addition including location of existing utilities.
2. Owner will provide a Geotechnical Report.
3. Project will be Design, Bid, Build project delivery. Bidding will be a competitive Public Bid to B Licensed Prime Bidders.
4. Owner will provide "front end" bidding documents, WRD will provide supporting technical specifications.
5. The project will not create and/or replace 2500 sf or more impervious surfaces over the entire project site and is therefore exempted and not regulated under a Stormwater permit. New roof drainage is straightforward for conveyance and surface flow to existing vegetated areas and an WRD internally created Civil Grading and Grading plan indicating such drainage and minor hardscape modifications will be included in the design for the project. Standard construction phase erosion control requirements (BMP's) will also be included in the WRD created Civil Drawings.

6. Based on the scope of work, WRD recommends this addition be constructed as a cost-effective metal building system erected by a metal building contractor bidding the project. WRD will provide specifications for the metal building design including a recommended steel frame system, exterior claddings, interior finishes and a fully engineered recommended foundation design. The structural drawings and structural calculations related to the metal building above grade will be provided by the bidder and as such will be listed as a deferred submittal on the permit set.

FEE

The above services can be provided for the following fee.

WRD Architectural / Civil Design and Construction Support - Fixed Fee	\$78,500
WRD Structural Consultant Design and Construction Support - Fixed Fee	\$9,200
WRD Plumbing / Mechanical Consultant Design and Construction Support - Fixed Fee	\$21,275
WRD Electrical Consultant Design and <u>Construction Support - Fixed Fee (Budget)</u>	<u>\$22,500</u>
Total	\$131,475

EXCLUDED ITEMS

Services other than identified above
Planning department approvals
Civil Engineering if required
Environmental studies
Hazardous material testing
California Access Specialist (CASp) survey
3-D renderings
Stormwater Permit Design (assumed not required)
SWPPP preparation and monitoring (assumed not required)
Government agency fees
Reproductions
Reimbursable expenses

AGREEMENT TERMS

The following Terms and Conditions shall be incorporated into the architectural fee proposal and become effective upon proceeding with the Scope of Work.

If you have any questions, please contact Lou Bartlett at 831-649-4642.

Sincerely,



Henry Ruhnke, Principal
California Architects License C21266
Wald, Runke & Dost Architects, LLP

Approved by:

Signature

Print Name

Date

Attachments: Terms and Conditions, Fee Schedule, Exhibit A

Effective January 1, 2025

**Exhibit A
Fee Schedule**

Office Personnel Hourly Rates:

Principals	\$275 - 295
Project Architects/Managers	\$210 - 235
Construction Managers	\$210 - 235
Job Captains	\$175 - 190
Interior Designers	\$175 - 210
CAD Technicians	\$160 - 170
Administrative Assistants	\$110 - 125

Specialty Services Hourly Rates:

Expert Witness	\$475
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Reimbursable Expenses:

Travel

Mileage	Current Federal Rate +15%
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In House Charges

B&W prints/copies - Letter/Legal	\$ 0.30 per page
B&W prints/copies - Ledger	\$ 0.75 per page
Color prints/copies - Letter/Legal	\$ 0.90 each
Color prints/copies - Ledger	\$ 1.75 each
Fax Charges	\$ 0.75 per page
Comb Binding /Binders	\$ 8.00 each

Printing & Plotting

Bond 24" X 36"	\$ 5.50 per sheet
Bond 30" X 42"	\$ 6.50 per sheet
Color 24" X 36"	\$15.00 per sheet
Color 30" X 42"	\$18.00 per sheet

Scanning

8½" X 11" - Letter/Legal	\$ 0.75 per sheet
11" X 17" - Ledger	\$ 1.00 per sheet
24" x 36"	\$10.00 per sheet
30" x 42"	\$15.00 per sheet

Other Charges

Consultant charges are billed at cost, plus fifteen (15%) percent.

Outside reproduction charges, government agency fees, postage, phone charges, travel, and related reimbursable expenses are billed at actual face value of the invoice, plus fifteen (15%) percent.

Staff travel time is billed at the office personnel hourly rates.

Fees subject to change

WALD, RUHNKE & DOST ARCHITECTS, LLP TERMS AND CONDITIONS

The following Terms and Conditions shall be incorporated into Wald, Ruhnke & Dost Architects, LLP's ("WR&D") Fee Proposal and become effective upon proceeding with the Scope of Work:

1. WR&D is an independent contractor and shall not be liable for the acts of Client or its agents in performing Work.
2. WR&D's services and work product for the Project are intended for the sole benefit of Client and are not intended to create any third-party rights or benefits.
3. The services shall be performed in a manner consistent with that level of skill ordinarily exercised by other professional Architects for similar projects under similar circumstances. No other representations to Client, express or implied, and no warranty or guarantee is included or intended in this Agreement or WR&D's Work Product, opinion, or otherwise. Client understands and acknowledges that each project is different, and there will always be revisions and clarifications in plans and specifications as a project proceeds which may have cost and schedule impacts.
4. Neither party may assign any portion of this Agreement or any rights hereunder without the written consent of the other.
5. All tracings, calculations, and other original documents produced by WR&D for the Project ("WR&D's Work Product") are instruments of services and shall remain the property of WR&D, except where by law or governmental requirement or prior agreement, all or some portion of WR&D's Work Product becomes property of Client. Upon payment of WR&D's fees and costs as provided in this Agreement, Client shall receive the limited right to use WR&D's Work Product solely for the specific Project covered by this Agreement.
6. In the event Client elects to reduce WR&D's scope of services, Client hereby agrees to release, hold harmless, defend, and indemnify WR&D from any and all claims, damages, losses, or costs associated with or arising out of such reduction in services.
7. Client and WR&D agree that inspection, maintenance, and normal repair are the exclusive obligations of the owner of a structure. WR&D shall have no responsibility for the inspection, maintenance, and normal repair of any portion of the Project, or for damages arising out of the failure to inspect, maintain, or repair the Project.
8. If Client fails to pay due amounts within fifty (50) calendar days of the date of the invoice, WR&D may, at any time and without waiving any other claim against Client and without incurring any liability whatsoever to Client or others, suspend or terminate this Agreement. Service charges of 1.5% per month shall accrue on all unpaid invoice amounts sixty (60) days after date of invoice unless prior arrangements have been made.
9. If Client objects to any portion of an invoice, Client shall notify WR&D in writing within ten (10) calendar days of receipt of such invoice. Client shall identify the specific cause of the disagreement and shall pay when due that portion of the invoice not in dispute. Service charges of 1.5% per month (18% annum) shall be paid by Client on all disputed invoiced amounts resolved in WR&D's favor and unpaid for more than sixty (60) calendar days after date of submission. Client may not backcharge or withhold payment from WR&D as an offset to damages or construction costs except to the extent the fees at issue were deficient. Payment is due regardless of suspension or termination of the Agreement by either party.
10. In the event legal action is necessary to enforce the payment provisions of this Agreement, WR&D shall be entitled to collect from Client, in addition to any judgment or settlement sums due, all attorneys' fees, Court costs up to a maximum of Fifty Thousand Dollars (\$50,000) and expenses incurred by WR&D in connection therewith and, in addition, the reasonable value of WR&D's time and expenses spent in connection with such action, computed at WR&D's prevailing fee schedule and expense policies. All such claims shall be adjudicated in the County of Monterey, State of California.
11. Client recognizes that contractor and subcontractors will be in control of the Project site and exclusively responsible for construction means, methods, schedule, and jobsite safety. Client shall require all contractors and subcontractors to defend, indemnify, and hold harmless Client and WR&D from any and all claims, losses, suits, damages, and liabilities, including attorneys' fees and costs, arising in any way from such contractors' or subcontractors' services or work product, except to the extent caused by WR&D's sole negligence or willful misconduct. In support of this obligation, Client shall require all contractors and subcontractors to include Client and WR&D as additional insureds under its insurance policies applicable to the Project. WR&D shall not be

- responsible for damages, losses, costs, or claims caused by contractors or subcontractors, except to the extent caused by WR&D's sole negligence.
12. Where Client has directly retained other consultants, Client agrees that it shall not seek to hold WR&D responsible for errors, omissions, or other wrongful acts of such other consultants except to the extent of WR&D's proportionate responsibility for such claims, damages, or losses, or to the extent subconsultants' insurance and other resources are inadequate to respond to the claim. Client shall also require all such consultants to appropriate professional and general liability insurance.
 13. WR&D does not guarantee that proposals, bids, or actual costs will not vary from cost opinions, evaluations or studies prepared by WR&D.
 14. When applicable per the Scope of Work, Construction Support services performed by WR&D shall be performed solely for the purpose of assisting in quality control and general conformance with contract drawing and specifications. By providing such services, WR&D does not guarantee contractor's performance. Such services are not intended to create rights of or benefits to the contractor.
 15. WR&D shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to hazardous materials in any form at the Project site including, but not limited to, asbestos, asbestos products, PCBs or other toxic substances.
 16. WR&D agrees to put forth its professional efforts to perform its services in a manner consistent with the agreed-upon schedule. WR&D is not responsible for delays in Client's planning or construction schedules, failure of Client to furnish timely information or documents, or to approve or disapprove WR&D work promptly, by reason of delay or faulty performance by Client, other contractors or governmental agencies, or any other causes beyond WR&D's reasonable control.
 17. In the event of suspension of work on the Project, in excess of fifty (50) days, Client will be subject to a remobilization fee to reengage team members on the Project. This remobilization fee will be equal to 20% of the remaining fee on the contract.
 18. Either WR&D or Client may terminate this Agreement at any time, with or without cause, upon giving the other party ten (10) calendar days' prior written notice. Upon such termination, WR&D shall submit a request for payment for all services rendered and all costs incurred up to the date of termination. Client shall, within ten (10) days of receiving WR&D's request for payment, pay WR&D's unpaid fees and costs in accordance with the compensation provisions of the Agreement.
 19. Client shall indemnify, defend and hold WR&D harmless from all claims, damages, losses and expenses (including reasonable attorneys' fees) arising from the Project, except to the extent such claim, damage, loss or expense is caused by the negligent act, omission, and/or strict liability of WR&D, anyone directly or indirectly employed by WR&D, or anyone for whose acts WR&D is liable.
 20. In recognition of the relative risks, rewards and benefits of the Project to both Client and WR&D, the risks have been allocated such that Client agrees, to the fullest extent permitted by law, to limit the liability of WR&D, its employees and consultants, to Client and all others for any and all injuries, claims, losses, expenses, damages or claim expenses, including attorneys' fees and costs and expert witness fees and costs, arising out of this Agreement or the Project so that the total aggregate liability of WR&D to Client and all others shall not exceed the lesser of Fifty Thousand Dollars (\$50,000) or the fee received to a maximum of Two Hundred Fifty Thousand Dollars (\$250,000). It is intended that this limitation will apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law. Such causes include, but are not limited to, WR&D's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.
 21. In no event shall WR&D be liable for consequential damages including, without limitation, loss of use or loss of profits incurred by Client, regardless of whether such claim is based upon alleged breach of contract, willful misconduct or negligent act or omission, whether professional or nonprofessional.
 22. This Agreement contains all terms and conditions agreed on by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or bind any of the parties hereto. No change, modification, or amendment to this Agreement will be valid unless agreed to by both of the parties hereto in writing.
 23. Any provision or part of this Agreement held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be binding upon the parties.

*Architects are licensed and regulated by the California Architects Board
located at 2420 Del Paso Road, Suite 105, Sacramento, CA 95834.*

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of July 1, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT TO
WALD, RUHNKE & DOST ARCHITECTS, LLP (WRD) FOR
ARCHITECTURAL AND DESIGN SERVICES FOR THE FIRE STATION
#2 EXPANSION PROJECT; AND AUTHORIZING THE CITY MANAGER
OR DESIGNEE TO EXECUTE CONTRACT DOCUMENTS SUBJECT TO
FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY; AND
AUTHORIZING THE FINANCE DIRECTOR TO MAKE NECESSARY
ACCOUNTING AND BUGETARY ENTRIES.**

REQUEST: It is requested that the City Council:

1. Consider adopting Resolution No. 2025- authorizing a professional services agreement with Wald, Ruhnke & Dost Architects, LLP (WRD) for architectural and design services for the Fire Station #2 Expansion Project beginning July 2, 2025, in an amount not to exceed \$131,475.00.
2. Authorize the City Manager or designee to execute the agreement on behalf of the City subject to final review and approval by the City Attorney.
3. Authorize the Finance Director to make necessary accounting and budgetary entries.

BACKGROUND:

Fire Station #2, located at the Marina Municipal Airport, plays a crucial role in delivering emergency fire services to the City of Marina and surrounding areas. Over time, the station's existing facilities have become insufficient to meet current operational needs. Fire Department staff have outgrown the station, which now necessitates an expansion to accommodate additional personnel, equipment, and improved facilities. Presently, the station houses a crew of 3-4 firefighters on duty, including both male and female staff, who share a single bathroom and shower, an inadequate setup for the current staffing levels. Storage space is limited, affecting the storage of personal items, department supplies, and protective gear. The existing office areas do not provide sufficient privacy or space, and storage for PPE such as firefighter turnouts is suboptimal, being stored in the engine bay exposed to exhaust fumes..

ANALYSIS:

The proposed expansion aims to address these deficiencies by increasing the size and functionality of Fire Station #2. Key improvements include:

- Expanding housing and crew facilities to support current staffing levels and future growth
- Providing additional restrooms and shower facilities to ensure adequate sanitation for all personnel
- Increasing storage capacity for personal belongings, department supplies, and PPE, including dedicated, well-ventilated storage for firefighter turnouts
- Upgrading office spaces to improve privacy and efficiency
- Enlarging the Engine Bay to comfortably accommodate current fire trucks and the ladder truck expected to arrive in late 2025

The City Council approved in the New Fiscal year 2025-2026 and 2026-2027 budget a Capital Project for the renovation of Fire Station No. 2 for \$1.2 million.

Approving an agreement with WRD to develop the design and construction drawings will allow this important project to move forward quickly.

FISCAL IMPACT:

The total fiscal impact for the staff report is estimated at \$131,475. This amount will be financed through funds already allocated in the Capital Improvement Project HSF 2608.

EXHIBITS:

Exhibit A – Professional Services Agreement with Wald, Ruhnke & Dost Architects, LLP.

Exhibit B – Wald, Ruhnke & Dost Architects, LLP Proposal and Scope of Services for design of the Fire Station #2 Expansion Project

Respectfully submitted,

Ismael Hernandez
Public Works Director
City of Marina

Layne Long
City Manager
City of Marina