

RESOLUTION NO. 2025-98

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA  
ACCEPTING THE 2024 CITYWIDE SLURRY SEAL PROJECT AUTHORIZING  
FILING NOTICE OF COMPLETION WITH MONTEREY COUNTY RECORDER'S  
OFFICE

WHEREAS, at the regular meeting of May 7, 2024, the City Council adopted Resolution No. 2024-35, approving advertising and call for bids for the 2024 Citywide Slurry Seal Project (see **Exhibit B** for included streets), and;

WHEREAS, on July 16, 2024, three (3) sealed bids were received, opened, and were publicly in-person. At the regular meeting of August 7, 2024, the City Council adopted Resolution No. 2024-87, authorizing the awarding of the contract to VSS International, Inc., for \$342,000 plus allocating \$180,514 for construction inspection, administration, contingency and project closeout, and;

WHEREAS, a budget amount of \$522,514 was approved for the Project. The final construction cost with two contract change orders was \$369,712.49. Contract change orders included adjustments to the design including additional crack sealing and reconciling quantities. The project cost of inspection and administrative services was \$129,214. Therefore, the final project costs for construction were \$498,926.49, and;

WHEREAS, the project was completed within the allotted contract working days with a one year maintenance period after the completion of construction within the roadway. The Project is now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office ("**EXHIBIT A**"). Following Council approval, the City will receive a one year warranty bond for the project from the Contractor and release contract retention 35 days after the recording of the Notice of Completion, and;

WHEREAS, no additional budget impact due to this action. Approval will result in release of contract payment retention which was budget and approved at the time of contract award.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina does hereby:

1. Accept the 2024 Citywide Slurry Seal Project, and;
2. Authorize filing of Notice of Completion with Monterey County Recorder's Office.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 6<sup>th</sup> day of August 2025 by the following vote:

AYES: COUNCIL MEMBERS: McAdams, McCarthy, Biala, Visscher, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ATTEST:

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Bruce C. Delgado, Mayor

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Anita Sharp, Deputy City Clerk

After Recordation Return To:

City of Marina  
Community Development Department  
211 Hillcrest Avenue  
Marina, CA 93933

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Marina, a municipal corporation, did, on the 19<sup>th</sup> Day of August, 2024, enter into a contract with Monterey Peninsula Engineering wherein said contractor agreed to complete all work for the 2024 Citywide Slurry Seal Project according to plans and specifications furnished by the City of Marina.

That the work under said contract was actually completed by the contractor or assignee, and accepted by the City of Marina on February 22, 2025.

The real property involved in said contract is described as various streets within the City of Marina with the property interest of the City is Owner.

Dated: August, \_\_, 2025

MARINA, a Municipal Corporation

BY \_\_\_\_\_  
Ismael Hernandez  
Public Works Director

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VERIFICATION

I, the undersigned, say: I am the Public Works Director/City Engineer of the City of Marina, a Municipal Corporation, and the declarant of the foregoing notice of completion: I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, 2025, at Marina, California.

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Ismael Hernandez  
Public Works Director



July 31, 2025

Item No. **10h(1)**

Honorable Mayor and Members  
of the Marina City Council

City Council Meeting  
of August 6, 2025

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2025-,  
ACCEPTING THE 2024 CITYWIDE SLURRY SEAL PROJECT AND  
AUTHORIZING FILING NOTICE OF COMPLETION WITH  
MONTEREY COUNTY RECORDER'S OFFICE**

**REQUEST:**

It is requested that the City Council consider:

1. Adopting Resolution No. 2025-, accepting the 2024 Citywide Slurry Seal Project; and
2. Authorizing filing of Notice of Completion with Monterey County Recorder's Office.

**BACKGROUND:**

At the regular meeting of May 7, 2024, the City Council adopted Resolution No. 2024-35, approving advertising and call for bids for the 2024 Citywide Slurry Seal Project (**EXHIBIT B** for included streets).

On July 16, 2024, three (3) sealed bids were received, opened, and were publicly in-person.

At the regular meeting of August 7, 2024, the City Council adopted Resolution No. 2024-87, authorizing the awarding of the contract to VSS International, Inc., for \$342,000 plus allocating \$180,514 for construction inspection, administration, contingency and project closeout.

**ANALYSIS:**

A budget amount of \$522,514 was approved for the Project. The final construction cost with two contract change orders was \$369,712.49. Contract change orders included adjustments to the design including additional crack sealing and reconciling quantities. The project cost of inspection and administrative services was \$129,214. Therefore, the final project costs for construction were \$498,926.49.

The project was completed within the allotted contract working days with a one-year maintenance period after the completion of construction within the roadway.

The Project is now complete. It is appropriate to accept these public improvements and to file a Notice of Completion for the project with the Monterey County Recorder's Office ("**EXHIBIT A**"). Following Council approval, the City will receive a one-year warranty bond for the project from the Contractor and release contract retention 35 days after the recording of the Notice of Completion.

**FISCAL IMPACT:**

No additional budget impact due to this action. Approval will result in the release of contract payment retention which was budget and approved at the time of contract award.

**CONCLUSION:**

This request is submitted for City Council consideration and possible action.  
Respectfully submitted,

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Edrie Delos Santos, P.E.  
Engineering Division  
Public Works Department

**REVIEWED/CONCUR:**

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Ismael Hernandez  
Public Works Director  
City of Marina

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Layne P. Long  
City Manager  
City of Marina