

RESOLUTION NO. 2025-100

RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE RELEASE OF A
REQUEST FOR PROPOSALS TO QUALIFIED FIRMS FOR ON-CALL TRAFFIC
SIGNAL AND STREETLIGHT MAINTENANCE SERVICES

WHEREAS, the City has a need to contract with qualified firms for maintenance services to repair and maintain city's traffic signals and streetlights, and support the delivery of capital improvement projects; and

WHEREAS, the City regularly seeks proposals from qualified firms to provide maintenance and professional services on numerous projects; and

WHEREAS, the selection process for maintenance and professional services can be efficiently accomplished by establishing a number of on-call maintenance and professional services contracts with various qualified firms; and

WHEREAS, the City has effectively utilized on-call maintenance and professional services in the past.

WHEREAS, the selection of Traffic Signal and Streetlight Maintenance Services contractors is initiated by issuing a Request for Proposals (RFP) to identify and select qualified firms to provide on-call services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby authorize release of an RFP to qualified firms for on-call Traffic Signal and Street Light Maintenance services.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd day of August September 2025 by the following vote:

AYES: COUNCIL MEMBERS: McAdams, McCarthy, Biala, Delgado, Visscher

NOES: COUNCIL MEMBERS: None

ABSTAIN: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

Liesbeth Visscher, Mayor Pro Tem

ATTEST:

Anita Sharp, Deputy City Clerk

August 5, 2025

Item No. **10f(2)**

Honorable Mayor and Members
of the Marina City Council

City Council Meeting
of August 5, 2025

**CITY COUNCIL TO CONSIDER ADOPTING RESOLUTION NO. 2025-,
AUTHORIZING THE RELEASE OF A REQUEST FOR PROPOSALS TO
QUALIFIED FIRMS FOR ON-CALL TRAFFIC SIGNAL AND
STREETLIGHT MAINTENANCE SERVICES**

REQUEST: It is requested that the City Council consider:

1. Adopting Resolution 2025-, authorizing the release of a Request for Proposals (RFP) to qualified firms for on-call Traffic Signal and Streetlight Maintenance Services.

BACKGROUND:

The Public Works Department staff is responsible for operating and maintaining 15 traffic signals at various city intersections and approximately 1,250 streetlights throughout the city. In the past, the City used on-call contracts to expedite various projects, such as the Street Repair Program. In order to respond to incidents, such as traffic signal knock downs, or regular repair of signals and streetlights in a more expeditious way, on-call contractors may be utilized in a more expeditious fashion. On-call Maintenance Services contractors may also be called upon during the course of installations of new traffic signals or streetlights in support of the delivery of projects within the capital improvement program.

If City Council approves the release of an RFP for these services, staff will solicit proposals from qualified firms and make selections for on-call maintenance services contracts based upon qualifications. Staff will make recommendations for award of maintenance services agreements at a future City Council meeting.

ANALYSIS:

The use of on-call services will facilitate the timely response to repair and maintenance of the city's traffic signals and streetlights and delivery of capital improvement projects. Use of on-call maintenance service contracts will consolidate the qualification process for standard services that the City needs.

FISCAL IMPACT:

The fiscal impact of issuing the RFP is limited to the staff time to draft and issue the RFP as well as staff time to evaluate any proposals received.

Respectfully submitted

Ismael Hernandez
Public Works Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long
City Manager
City of Marina