









Vision & Mission

Vision Statement

Marina will grow and mature from a small-town bedroom community to a small city which is diversified, vibrant and through positive relationships with regional agencies, self-sufficient. The City will develop in a way that insulates it from the negative impacts of urban sprawl to become a desirable residential and business community in a natural setting.

Resolution No. 2006 – 112. May 2, 2006

Mission Statement

The City Council will provide the leadership in protecting Marina's natural setting while developing the City in a way that provides a balance of housing, jobs and business opportunities that will result in a community characterized by a desirable quality of life, including recreation and cultural opportunities, a safe environment and an economic viability that supports a high level of municipal services and infrastructure.

Resolution No. 2006 – 112. May 2, 2006



City of Marina City Council & Administrators

Mayor



Bruce Delgado

City Council Members



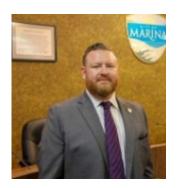
Frank O'Connell



Gail Morton



Lisa Berkley



Adam Urrutia

Layne Long, City Manager
Robert Wellington, City Attorney
Eric Frost, Finance Director
Doug McCoun, Fire Chief
Tina Nieto, Police Chief
Fred Aegerter, Community Development Director
Brian McMinn, Public Works Director
Terry Siegrist, Recreation & Cultural Services Director

Staff Transmitted Letter

June 12, 2019 Item No.

Honorable Mayor and Members
Of the Marina City Council
Of June 18, 2019

Honorable Chairperson and Members Special Successor Agency Meeting of the Successor Agency to Marina Redevelopment Agency of June 18, 2019

Chair and Board Members of Corporation Corporation Meeting
Abrams B Non-Profit Corporation of June 18, 2019

Chair and Board Members of Corporation Meeting
Preston Park Sustainable Community Non-Profit Corporation of June 18, 2019
Chair and Board Members of Commission Meeting
Airport Commission of June 18, 2019

1. CITY COUNCIL, SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY, ABRAMS B NPC BOARD, PRESTON PARK SUSTAINABLE COMMUNITY NPC BOARD AND AIRPORT COMMISSION CONSIDER ADOPTING RESOLUTION NO. 2019-, 2019- (S/A MRA), 2019- (NPC), 2019- (PPSC-NPC) AND 2019- (MAC) ADOPTING FISCAL YEAR 2019-20 AND 2020-21 BUDGET, ESTABLISHING PROCEDURES FOR AMENDING BUDGET.

REQUEST:

It is requested that the City Council, Successor Agency to Marina Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board, and Airport Commission:

Consider adopting Resolution No. 2019-, 2019- (S/A MRA), 2019- (NPC), 2019- (PPSC-NPC) and 2019- (MAC) adopting Fiscal Year 2019-20 and 2020-21 Budgets, establishing procedures for amending budget, and authorizing the Finance Director to make necessary accounting and budgetary entries including the following adjustments as directed by City Council contained in Exhibit B from the City Council's meeting on June 4, 2019.

BACKGROUND:

The City Council implement fiscal policy via the adoption of its budget. It should be noted that the Council may revise its budget at any given City Council meeting; however, the budget is the primary source for directing the City's efforts in directing the fiscal affairs of the City. This year the City Council is considering adopting a two-year budget that essentially combines two fiscal year budgets into one document. The Council will review the status of the City's budget during its mid-year and mid-cycle reviews.

Council Actions:

The City Council at its June 4, 2019 Council Meeting reviewed the work the Council had accomplished at numerous meetings leading up to adoption, including the following dates:

March 1, 2 Council Priorities Workshop

May 7 General Fund Major Priorities

May 21 Capital and Vehicle Fund

End of May Staff delivers draft budget to Council

June 4 Staff provides overview of budget operating budget

Public Hearing

At the June 4, 2019 meeting, the City Council directed that the following adjustments be made to the proposed budget, namely:

Council Directed Additions

1. Add the following positions to the budget:

Fiscal Year 2019/20

- a) 4 Fire Personnel, Three Captains and One Firefighter, \$600,000. Note, the eventual staff configuration will depend upon the service level developed to best meet the City's needs.
- b) 1 Public Safety Records Technician, \$75,000
- c) 1 Associate Planner, \$20,000. This is a conversion of a non-benefited position to a benefited position
- d) 1 Associate Engineer, net \$40,000 increase to the General Fund. The Position will cost \$160,000. Professional services cost in the General Fund will decrease by \$120,000. Project costs for service delivery will be include in projects.
- e) 1 part-time recreational coordinator, \$30,000.
- f) 1 Public Works Maintenance Worker I, \$75,000

Fiscal Year 2020/19

- g) 1 Public Safety Records Technician, \$75,000
- 2. Add \$25,000 to the Economic Development Department (440) for marketing of the proposed opportunity Zone.
- 3. Code Enforcement. Staff proposes creating a Combination Building Inspector/Code Enforcement Officer position at a cost of \$120,000, offset by reducing professional services contract cost by an equal amount.
- 4. Litigation. The special counsel costs for this last year have been about \$1.2 million. The proposed budget included \$0.65 million. Staff proposes to increase the FY 19/20 by \$0.5 million and FY 20/21 by \$0.3 million.

All these additions have been made to the revised budget.

Staff Proposed Additions/Corrections

In addition, three other changes are proposed to the draft budget, namely:

- 5. In the list of Council Priorities, the Council include an item on campaign finance reform, which will be a proposal from Councilmember O'Connell. That priority is now included in the list of Council Priorities as item 58.
- 6. The proposed expenditure for vehicles in the vehicle fund of \$507,000 and \$580,000 due to a transfer in for budgeted vehicles as outline on page 153 of the budget.
- 7. Add \$350,000 for the stabilization of fire station 3, including a new roof, in order to avoid further deterioration to the building. This money is proposed to be added to the Dunes Barracks Stabilization Project (#22) and be funded from the General Fund.

Community Request (Requiring further action if it is to be included in the upcoming budgets)

8. At the June 4, 2019 public hearing, Katy Castagna from the Monterey County United Way requested \$5,000 from the City to support the 211 service referral service run by the United Way which allows individuals seeking assistance from non-profits to contact this referral service in order to determine if they are eligible to receive assistance. This amount is not in the budget and would require the Council to direct that this allocation be added.

The Council may wish to discuss the budget further and make further modifications. After the Council has addressed whatever changes they wish to make, if any, the Council should then consider adopting the budget for the next two fiscal years, understanding that the Council may revise the budget at any regularly scheduled meeting. **Longer-term issues.** In addition to these proposed actions, the Council called out the following:

1. The Council identified a number of items that they wanted to discuss at a future meeting in order to determine what, if anything, should be done. Those items are as follows:

- a) Available Fund Balance. The Council has available fund balance to work on some projects. What, if any, projects should the City consider?
- b) Preston Park. How can the City position itself to pay off the debt it owes on the par?
- c) Parks Workers. Does the City have enough park workers or contractors to adequately take care of the City's parks?
- d) Restrooms and Drinking Fountains. Should restrooms and repair drinking fountains be added to parks?
- e) Very Poor Streets. Is there a way to address some of the very worst streets in Marina rather than waiting for the 20-year plan to solve the problem?
- f) Civic Center. What can be done about having a better City Hall?
- g) Traffic Calming Efforts. What will it take to address traffic calming efforts?

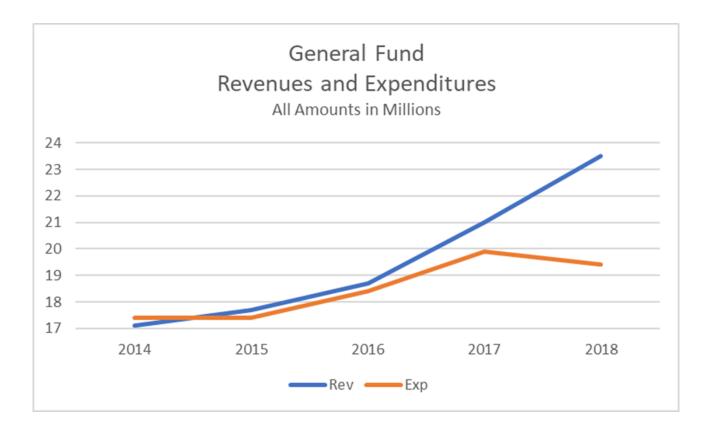
Staff proposes to have that discussion as a work session on Nov. 12, 2019. The date is an off-Council meeting dates and will allow staff to potentially complete some of the Council's priorities before new priorities are given to staff.

- 2. Councilwoman Berkley is gathering information about rent stabilization and plans to present that information to the Council in the fall.
- 3. A periodic review of Council priorities and the presentation of a priorities dashboard needs to be done.

Analysis

The proposed budget is significant because it represents the culmination of a sustained effort by the City Council to set in order the City of Marina's fiscal house. As recently as FY 2013/14, the City had a deficit budget, as shown in <u>Chart I</u>, <u>General Fund Revenues and Expenditures</u>.

Chart I
General Fund Revenues and Expenditures



In 2012, the City adopted a balanced budget amendment which required the City Manager to submit a budget that was balanced. Resolution 2012-46 states that total revenues must be more than total expenditures, except that non-recurring transfers may be deducted from balanced budget calculation.

This year's budget meets those requirements for the General Fund as shown in <u>Table I, Balanced Budget Calculation</u>. After the proposed budget's operations for two years, <u>Table IIa, General Fund Balanced Budget Calculation</u> and <u>Table IIb, Distribution of General Fund Balance, 6/30/21</u>, shows that the proposed budget meets the requirements of Resolution 2012-46 and what the General Fund's fund balance will be as of that date. The forecast shows that approximately \$5 million will remain. Council has directed that staff schedule a work session to discuss this available balance and other matters raised as part of the budget process.

	Beg. Bal. 7/1/2019	Resources	Uses	Change	Balance, 6/30/2020	Resources	Uses	Change	Balance 6/30/2021
	77172017	resources	0.505	ominge	0,20,2020	resources	0.000	onunge	0,00,2021
General Fund									
Operating	12,056	26,238	(27,650)	(1,413)	10,643	26,059	(28,411)	(2,352)	8,291
Reserves	3,475	1,462	(557)	905	4,380	1,355	(845)	511	4,891
Total GF	15,531	27,700	(28,207)	(508)	15,023	27,414	(29,256)	(1,842)	13,182
Special Revenues									
Special Revenues	14,456	19,094	(17,977)	1,117	15,573	2,658	(2,677)	(19)	15,554
Assessment Dist.	687	215	(68)	147	834	219	(48)	171	1,005
Debt Service	884	1,181	(1,221)	(40)	844	1,201	(1,250)	(49)	795
Capital Projects	8,969	46,652	(46,717)	(64)	8,904	9,380	(11,501)	(2,121)	6,783
T 4	10.200	11.777	(12.004)	(1.007)	0.252	12.011	(11.620)	2772	0.626
Enterprises	10,280	11,777	(12,804)	(1,027)	9,253	12,011	(11,638)	373	9,626
City Total	50,807	106,619	(106,994)	(375)	50,432	52,883	(56,369)	(3,487)	46,945
Successor Agency	2,918	3,867	(3,373)	494	3,412	4,030	(3,637)	393	3,805
Total	53,726	110,486	(110,367)	119	53,844	56,913	(60,006)	(3,094)	50,750

NOTE:

Resources include both revenues and transfers in Uses include both expenditures and transfers out

Table IIa

General Fund B	General Fund Balance Budget Calculation								
	FY 19/20	FY 20/21							
Revenues	26,237,667	26,059,217							
Expenditures	(27,400,387)	(28,411,407)							
Revenues Over/(Und	ler)								
Expenditures	(1,162,720)	(2,352,190)							
Add Back One-time Transf	ers:								
Capital	2,160,300	2,735,000							
Vehicles	507,000	580,000							
Amount Exceeding									
Balanced Budget	1,504,580	962,810							

Table IIb Forecasted Distribution of General Fund Balance

Fund Balance 6/30/2021	13,181,773
Less:	
Emergency Reserves @ 20% of Revenues	(4,736,003)
Vehicle Replacement Fund	(2,470,500)
GASB 45 - OPEB Obligation	(200,000)
Pension Stabilization - 2025 Horizon	(2,050,000)
Library Maintenance	(170,143)
Available Gneral Fund Balance	3,555,127

As the Council has controlled expenses, the community showed confidence in their local government and have approved a number of revenue measures as shown in <u>Table III</u>, <u>Voter Approved Ballot Measures</u>.

Table III

Voter Approved Revenue Measures:										
 Measure U (2016), 										
Business Tax Measure	\$1.2mm									
 Measure N (2018), District 										
Sales Tax	\$1.5 mm									
 Measure P (2018), 										
Increased TOT	<u>\$0.6 mm</u>									
• Total	\$ 3.3 mm									

It is worthwhile to note that the budget has been constructed to anticipate an eventual slowing or even pausing in revenue growth. Many anticipate that the present economic cycle is due to slow or even contract. As a result, the City has anticipated and programed in a \$500,000 contraction in revenues in the second year of the budget.

This year's budget reflects a new ability to address community concerns. Specifically, the City Council met last March and developed a list of 58 priorities that will address a number of community desires. All 58 priorities are addressed except for three, namely:

- Stabilization of Useful Buildings
- Senior Center CDBG Grant
- FORA Sunset 2020 (Transition Plan)

One of these priorities, Stabilization of Useful Buildings in the former Fort Ord, is partly addressed and the other two priorities will be addressed as the cost and a plan to address the project becomes clearer.

The budget significantly addresses issues by:

- 1) Programming \$43.3 million in road projects over the next two years designed to improve circulation and maintain the City's streets at a Pavement Management Index of 70. The largest project is the Imjin Parkway Widening budgeted at \$35 million.
- 2) Some \$4.8 million in Airport projects are anticipated in this budget with another \$8.9 million in capital projects to improve public facilities and plans.
- 3) \$600,000 a year more in order to increase Fire protection and suppression.
- 4) \$300,000 a year to improve a variety of city services ranging from code enforcement, to special recreational events to police records.

Although no planning effort is perfect, this year's budget addresses the Council's priorities while maintaining fiscal discipline, living within the City's resources. There is much work to be done in this budget. As this work is completed, Marina will have much to be proud of.

FISCAL IMPACT: None to receive this report.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,									
Eric Frost Finance Director City of Marina									
REVIEWED/CONCUR:									
Layne P. Long City Manager City of Marina									

Note: At the June 18, 2019 meeting, the City Council adopted the budget. However, they directed staff to bring back the budget for one last review on July 2, 2019. At the July 2, 2019 meeting, the Council added \$120,000 to a transfer from the General Fund to the Capital Projects Fund to increase street repair and to address the Flower Circle street. That project is found on page 88. The budget reflects that change.

No other action was taken at that time that changed budget appropriations.



City of Marina **Draft Budget FY2019-2020**

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City of Marina Overview



HOW TO USE THE BUDGET FINANCIAL INFORMATION?

The budget is progressively shown from the most summarized section to progressively detailed information down to the department for operating divisions or capital projects for the capital items in one of the two Capital Projects funds. Thus, the reader might want to review the following financial displays from the most summarized to the most detailed as follows:

Summarized Two-Year Budget Summary

Revenues, Expenditures & Change in Fund Balance, FY 19/20 Budget Revenues, Expenditures & Change in Fund Balance, FY 20/21 Budget

Detailed General Fund Revenues General Fund Expenditure Summary Revenue Type Summaries Capital Project Summaries

Detailed Departmental Displays

Capital Projects

Document Changes

March 1,2 Council Priorities – On March 1 & 2, 2019, the City Council met and discussed priorities for the City. Those priorities were assigned to specific departments and are reflected in their departmental displays. The full list of priorities is found in the appendix.

Division 195 Conveyance – This division has been discontinued. The division was used to collect rents from Preston Park for use by the General Fund. Costs of maintaining the park at Preston Park were also charged here. The rents are now shown as a transfer into the General Fund from the Preston Park fund. The costs for maintaining the park at Preston Park have been shifted to the Buildings and Grounds division (310).

Department 125 Information Technology – This is a new division and contains the costs associated with the provision of computer services in the City. In the past, this division's costs were found in the non-departmental department 190.

Transfers and Staff Allocations - The General Fund provides staffing support to the other funds of the City. In the past, this support was charged out as a percentage of an employee's time. The City conducted a cost allocation plan which now charges most of the Cost Allocation Plan (CAP) charges out in this manner. The exception is for Successor Agency and Airport costs. These charges are still allocated as a percentage of time. Both these costs can be found in the Summary of Transfer or Allocation of Successor and Airport pages.

Unfunded Actuarial Liability Charges – The City of Marina participates in the California Public Employees Retirement System (CalPERS). This pension systems, like all pension systems, did not earn their expected returns during the first decade of this century. As result, the City, like all CalPERS members, is make additional payments to keep the City's pension obligation funded. This extra payment, which is increase until 2025, is \$1.2 and \$1.4 million for fiscal year 19/20 and 20/21, respectively and is budgeted for in the non-departmental department (190) in the General Fund.

ABOUT MARINA

The City of Marina is located on the beautiful California Central coast, ten miles from Monterey and the famous Monterey Bay Aquarium. Marina is ideally suited for recreational and cultural opportunities and offers a safe and friendly living environment. Initially the City served as a bedroom community for Fort Ord, which served as a major US Army facility from 1917 until the base closed in 1994. The City of Marina is now actively engaged in the redevelopment of Fort Ord, which serves as the home of California State University Monterey Bay, the Marina Municipal Airport, new retailers, hotel, VA Clinic and over 2,200 planned new housing units. The City's beautiful coastline includes Marina State Beach and the Fort Ord Dunes State Park. A portion of the Fort has also been designated as a National Monument, with beautiful vistas and 86 miles of multi-use trails.

Marina has a diverse population of 22,406*. The City is committed to protecting its natural environment while offering a balanced mix of residential and commercial uses designed to result in an outstanding quality of life for residents.

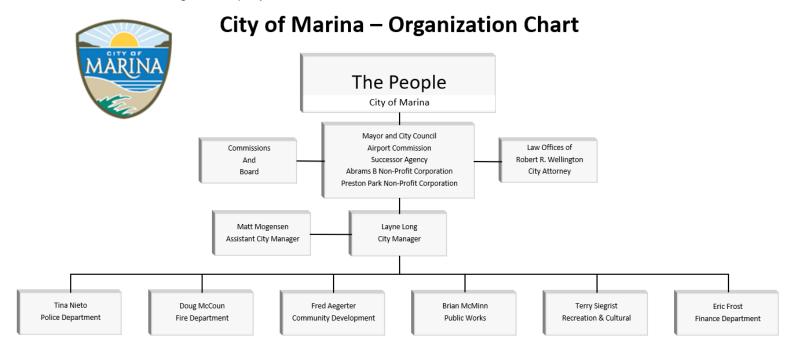




^{*} Population source: City-Data.com

THE CITY ORGANIZATION

Marina is a charter city and operates under the Council-Manager form of government. The Mayor and City Council are responsible for establishing policy and providing direction to the City Manager, who manages the day to day operations of the city. The Mayor and City Council are elected at-large and serve staggered four-year terms. The Mayor presides at official meetings and work sessions. The Marina City Council meets on the first and third Tuesday of each month at 211 Hillcrest Avenue, Marina, CA. Council Meetings are televised on cable channel 25 and streamed live on www.AMPmedica.org and replayed at various times on both mediums



City Manager

- City Clerk
- Human Resources
- Economic Development
- Risk Management
- Abrams & Preston Park
- Airport Successor Agency

Finance

- Budget
- Audits
- Accounts Payable
- Pavroll
- Accounts Receivables
- Treasury

Recreation & Cultural

- Teen Center
- Youth Center
- Senior Center
- Sports Programs
- Facility Rentals
- Special Events

Public Works

- Buildings & Grounds
- Park Maintenance
- Street Maintenance
- Traffic Signals
- Vehicle Maintenance
- Engineering
- Project Management
- Capital Improvement Program
- Storm Water

Fire

- Fire Prevention
- Fire Suppression
- Fire Building Safety
- Public Education

Community Development

- Planning (Advance, Current)
- Building Safety
- Code Enforcement
- General Plan

Police

- Law Enforcement
- Police Records
- Investigation
- Traffic Enforcement
- Animal Services
- Patrol Bureau
- Property Evidence

BUDGET CALENDAR

<u>February</u> Departments prepare proposed increases in staffing and submit a justification memo to

the CM with a CC to Finance. Departments prepare a status quo service level budget.

<u>March</u> After the City Council retreat, departments prepare an operational budget reflecting

Council's priority. The budget shows a status quo service level budget and the incremental cost increases associated with the perceived Council direction. In other words, the base budget shows what resources are needed to maintain current service levels and an incremental budget will show the cost of increasing those service levels to

the levels requested by Council.

April City Manager and Finance Director review with Departments their status quo service level

budget and council directed service level increases.

<u>May 7</u> Preliminary discussion of budget. Council states priorities. Staff to assure budget

addresses Council priorities

May 21 Council is presented the City-wide Capital Projects Budget

May Departments are given a short time to review proposed budget.

June Draft Budget is released, available at City Hall on the Web

June 4 Discussion on Draft Budget

Review Council Priorities

Answer Council questions, particularly about Capital Items

Discussion of items to include in budget

Public Hearing

June 11 Optional budget study session

June 18 Continued discussion of budget

Review of proposed Gann Limit Review of budget revisions, if any

Adoption of FY 19/20 and FY 20/21 Budget

BASIS OF BUDGETING

The City of Marina uses a modified accrual basis of accounting in preparing the budget for governmental funds. This is consistent with the basis of accounting used for the comprehensive Annual Financial Report (CAFR).

Under the modified accrual basis, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after fiscal year-end. Licenses, property taxes and taxpayer-assessed tax revenues (e.g., franchise taxes, sales taxes, motor vehicle fees, etc.), net of estimated refunds and uncollectible amounts, and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured, and principal and interest on general long-term debt.

TWO YEAR BUDGET SUMMARY

City of Marina Two Year Budget, FY 19/20 and 20/21 All Amounts in Thousands

	Beg. Bal. 7/1/2019	Resources	Uses	Change	Balance, 6/30/2020	Resources	Uses	Change	Balance 6/30/2021
	,,,,,,,,,			581	0.00,000			58-	0,00,000
General Fund									
Operating	12,056	26,238	(27,770)	(1,533)	10,523	26,059	(28,411)	(2,352)	8,171
Reserves	3,475	1,462	(557)	905	4,380	1,355	(845)	511	4,891
Total GF	15,531	27,700	(28,327)	(628)	14,903	27,414	(29,256)	(1,842)	13,062
Special Revenues									
Special Revenues	14,456	3,094	(2,022)	1,072	15,528	2,658	(2,677)	(19)	15,509
Assessment Dist.	687	215	(68)	147	834	219	(48)	171	1,005
Debt Service	884	1,181	(1,221)	(40)	844	1,201	(1,250)	(49)	795
Capital Projects	8,969	46,872	(46,837)	36	9,004	9,480	(11,501)	(2,021)	6,983
T. 4	10.200	11.777	(12.004)	(1.007)	0.252	10.011	(11.620)	272	0.626
Enterprises	10,280	11,777	(12,804)	(1,027)	9,253	12,011	(11,638)	373	9,626
City Total	50,807	90,839	(91,279)	(440)	50,367	52,983	(56,369)	(3,387)	46,980
Successor Agency	2,918	3,867	(3,398)	469	3,387	4,030	(3,637)	393	3,780
Total	53,726	94,706	(94,677)	29	53,754	57,013	(60,006)	(2,994)	50,760

NOTE:

Resources include both revenues and transfers in Uses include both expenditures and transfers out

CITY OF MARINA SUMMARY OF ALL FUNDS

Revenues, Expenditures & Change in Fund Balance FY19/20 BUDGET

Funds	Estimated Balance	F	Y 19/20 Resource	s		FY 19/2	20 Uses			
						Capital/ Debt			Fund/Cash	Estimated
General Fund	40.054.040	Revenues	Transfers In	Total	Operations		Transfers Out	Total	Balance Change	6/30/2020
100 General Fund 110 Vehicle and Equipment	12,056,040 2,055,000	23,858,420	2,379,247 812,000	26,237,667 812,000	22,085,787	275,300 507,000	5,409,300	27,770,387 507,000	(1,532,720) 305,000	10,523,320 2,360,000
120 GASB 45 OPEB	200,000		012,000	012,000		307,000		307,000	303,000	200,000
125 Pension Stabilization Fund	950,000		650,000	650,000				-	650,000	1,600,000
130 Library Maintenance	270,143			<u> </u>	50,000			50,000	(50,000)	220,143
Combined General Fund	15,531,183	23,858,420	3,841,247	27,699,667	22,135,787	782,300	5,409,300	28,327,387	(627,720)	14,903,463
Special Revenue Funds										
201 CDBG Community Dev Block	281,011	-		-				-	-	281,011
202nCDBG Housing	4,061	-		-				-	-	4,061
210 Public Educ Govt PEG	131,055	100,000		100,000	100,000		50,000	150,000	(50,000)	81,055
215 Public Facilities Impact Fee	12,918,250	1,403,000		1,403,000			395,000	395,000	1,008,000	13,926,250
220 Gas Tax	27,846	530,000		530,000	334,150		62,400	396,550	133,450	161,296
221 Road Maintenance & Rehab	276,418	360,000		360,000			400,000	400,000	(40,000)	236,418
222 Transportation225 National Park Service	238,260 579,411	588,000 113,000		588,000 113,000	11,475		600,000 68,917	600,000 80,392	(12,000) 32,608	226,260 612,019
Special Revenue Funds	14,456,312	3,094,000	-	3,094,000	445,625	-	1,576,317	2,021,942	1,072,058	15,528,370
Assessment District Funds										
231 Marina Woods AD	-	-		-				-	-	-
232 Seabreeze AD	4,600	6,750		6,750	7,255		1,740	8,995	(2,245)	2,355
233 Monterey Bay Estates AD	14,000	12,500		12,500	18,340		2,870	21,210	(8,710)	5,290
235 Cypress Cove II AD	6,100	19,886		19,886	20,120		2,750	22,870	(2,984)	3,116
251 CFD - Locke Paddon 252 CFD - Dunes No. 2015-1	133,055 529,411	7,410 168,600		7,410 168,600	7,410 5,000		2,770	7,410 7,770	160,830	133,055 690,241
Assessment District Funds	687,166	215,146	-	215,146	58,125	-	10,130	68,255	146,891	834,057
Debt Service Funds										
312 2015 GO Refunding Bonds	367,817	449,800		449,800	475,000		14,900	489,900	(40,100)	327,717
B35raMarina Landing Improv Bonds	55,244	-		-	-			-	-	55,244
337 Marina Greens Improv Bonds	44,559	-	704.000	-	-	704.000		-	-	44,559
351 Abrams B Hsg Revenue Bond Debt Service Funds	416,594 884,214	449,800	731,000 731,000	731,000 1,180,800	475,000	731,000 731,000	14,900	731,000 1,220,900	(40,100)	416,594 844,114
Capital Projects Funds										
460 Airport Capital Projects	269,558	1,759,900	532,200	2,292,100	-	2,606,469		2,606,469	(314,369)	(44,811)
462 City Capital Projects	8,699,000	39,150,000		44,580,300		44,230,300		44,230,300	350,000	9,049,000
Capital Projects Funds	8,968,558	40,909,900	5,962,500	46,872,400	-	46,836,769	-	46,836,769	35,631	9,004,189
Enterprise Funds (cash balances)										
555 Marina Airport	1,643,766	1,486,900	12,000	1,498,900	1,235,150	50,000	574,000	1,859,150	(360,250)	1,283,516
556 Preston Park NonProfit Corp	5,781,000	6,760,000		6,760,000	1,770,000	3,618,000	1,811,100	7,199,100	(439,100)	5,341,900
557 Abrams B NonProfit Corp	2,855,000	3,518,000		3,518,000	1,222,800	1,372,000	1,151,000	3,745,800	(227,800)	2,627,200
Enterprise Funds (cash balances)	10,279,766	11,764,900	12,000	11,776,900	4,227,950	5,040,000	3,536,100	12,804,050	(1,027,150)	9,252,616
Total City Funds	50,807,199	80,292,166	10,546,747	90,838,913	27,342,487	53,390,069	10,546,747	91,279,303	(440,390)	50,366,809
758 Successor Agency Retirement -	2,918,381	3,867,000		3,867,000	210,000	3,163,000		3,373,000	494,000	3,412,381
Fiduciary 759 Successor Agency Housing	46,474				25,000			25,000	(25,000)	21,474
All Funds (City & Successor Agency)	53,725,580	84,159,166	10,546,747	94,705,913	27,577,487	56,553,069	10,546,747	94,677,303	28,610	53,800,664
All Fullus (City & Successor Agency)	33,123,360	04,137,100	10,540,747	74,103,713	41,311,401	30,333,009	10,340,747	74,011,303	20,010	33,000,004

CITY OF MARINA SUMMARY OF ALL FUNDS

Revenues, Expenditures & Change in Fund Balance FY 20/21 BUDGET

Ba	alance 7/1/2020									
						Capital/Debt			Fund/Cash Balance Change	Estimated Balance 6/30/2021
General Fund	_	Revenues	Transfers In	Total	Operations	Service	Transfers Out	Total		
100 General Fund 110 Vehicle and Equipment	10,523,320 2,360,000	23,680,015	2,379,202 905,000	26,059,217 905,000	22,353,407	256,000 794,500	5,802,000	28,411,407 794,500	(2,352,190) 110,500	2,470,500
120 GASB 45 OPEB	200,000		450,000	450,000				-	450,000	200,000
125 Pension Stabilization Fund 130 Library Maintenance	1,600,000 220,143	-	450,000	450,000	50.000			50.000	450,000 (50,000)	2,050,000 170,143
Combined General Fund	14,903,463	23,680,015	3,734,202	27,414,217	22,403,407	1,050,500	5,802,000	29,255,907	(1,841,690)	
Special Revenue Funds										
201 CDBG Community Dev Block Grant	281,011	_		_	-			-	-	281,011
202 CDBG Housing	4,061	_		_	_			_		4,061
210 Public Educ Govt PEG	81,055	100,000		100,000	100,000			100,000	-	81,055
215 Public Facilities Impact Fee	13,926,250	936,000		936,000	,		740,000	740,000	196,000	
220 Gas Tax	161,296	539,000		539,000	344,250		62,400	406,650	132,350	
221 Road Maintenance & Rehab Acct	236,418	370,000		370,000			400,000	400,000	(30,000)	
222 Transportation Safety&Investment	226,260	600,000		600,000			600,000	600,000	-	226,260
225 National Park Service	612,019	113,000		113,000	11,475		418,872	430,347	(317,347)	
Special Revenue Funds	15,528,370	2,658,000	-	2,658,000	455,725	-	2,221,272	2,676,997	(18,997)	
Assessment District Funds										
231 Marina Woods AD	-			-				-	-	-
232 Seabreeze AD	2,355	6,750		6,750	6,255		1,740	7,995	(1,245)	1,110
233 Monterey Bay Estates AD	5,290	12,500		12,500	9,340		,	12,210	290	
* *					,		2,870 2,750			
235 Cypress Cove II AD 251 CFD - Locke Paddon	3,116	19,886		19,886	9,620			12,370	7,516	
251 CFD - Locke Paddon 252 CFD - Dunes No. 2015-1	133,055 690,241	7,410 172,000		7,410	7,410		2.770	7,410	144 220	100,000
Assessment District Funds	834,057	218,546	-	172,000 218,546	5,000 37,625	-	2,770 10,130	7,770 47,755	164,230 170,791	
Debt Service Funds										
312 2015 GO Refunding Bonds Library	327,717	469,000		469,000	502.000		14,000	517,900	(48,900)	278,817
				409,000	503,000		14,900	317,900	(40,900)	
335 Marina Landing Improv Bonds	55,244	-			-			-	-	55,244
337 Marina Greens Improv Bonds 351 Abrams B Hsg Revenue Bond	44,559 416,594	-	732,000	732,000	-	732,000		732,000	-	44,559 416,594
Debt Service Funds	844,114	469,000	732,000	1,201,000	503,000	732,000	14,900	1,249,900	(48,900)	
Capital Projects Funds										
460 Airport Capital Projects	(44,811)	1,731,600	533,000	2,264,600	20,000	3,366,000	_	3,386,000	(1,121,400)	(1,166,211)
1 1 3	, ,				20,000					
462 City Capital Projects Capital Projects Funds	9,049,000 9,004,189	540,000 2,271,600	6,575,000 7,108,000	7,215,000 9,479,600	20,000	8,115,000 11,481,000	-	8,115,000 11,501,000	(900,000)	
Enterprise Funds (cash balances)										
555 Marina Airport	1 202 51/	1 51/ 000	10.000	1 500 000	1.010.000	120.000	FE4 000	1 705 000	(47/ 000)	1 10/ /0/
	1,283,516	1,516,200	12,000	1,528,200	1,010,220	120,000	574,800	1,705,020	(176,820)	
556 Preston Park NonProfit Corp 557 Abrams B NonProfit Corp	5,341,900	6,895,000		6,895,000	1,805,000	3,015,000	1,811,100	6,631,100	263,900	
Enterprise Funds (cash balances)	2,627,200 9,252,616	3,588,000 11,999,200	12,000	3,588,000 12,011,200	1,249,800 4,065,020	900,000 4,035,000	1,152,000 3,537,900	3,301,800 11,637,920	286,200 373,280	
Total City Funds	50,366,809	41,296,361	11,586,202	52,982,563	27,484,777	17,298,500	11,586,202	56,369,479	(3,386,916)	
758 Successor Agency Retirement -	3,412,381	4,030,000		4,030,000	210,000	3,427,000		3,637,000	393,000	
Fiduciary		7,030,000		7,030,000	210,000	3,721,000		3,037,000	373,000	3,003,301
										04.47
759 Successor Agency Housing	21,474	-	-	-	-			-	-	21,474

CITY OF MARINA

SUMMARY OF ALL FUNDS

Revenues, Expenditures & Change in Fund Balance FY 20/21 BUDGET

Funds B	Estimated salance 7/1/2020		20/21 Resources			FY 20/2				
						Capital/Debt			Fund/Cash	Estimated Balance
General Fund	_	Revenues	Transfers In	Total	Operations	Service	Transfers Out	Total	Balance Change	6/30/2021
100 General Fund110 Vehicle and Equipment	10,643,320 2,360,000	23,680,015	2,379,202 905,000	26,059,217 905,000	22,453,407	256,000 794,500	5,702,000	28,411,407 794,500	(2,352,190) 110,500	
120 GASB 45 OPEB	200,000			-				-	-	200,000
125 Pension Stabilization Fund	1,600,000	-	450,000	450,000				-	450,000	2,050,000
130 Library Maintenance	220,143	22 (00 015	2.724.202		50,000			50,000	(50,000)	
Combined General Fund	15,023,463	23,680,015	3,734,202	27,414,217	22,503,407	1,050,500	5,702,000	29,255,907	(1,841,690)	13,181,773
Special Revenue Funds										
201 CDBG Community Dev Block Grant	281,011	-		-	-			_		281,011
202 CDBG Housing	4,061	_		_	-			_	-	4,061
210 Public Educ Govt PEG	81,055	100,000		100,000	100,000			100,000	-	04.055
215 Public Facilities Impact Fee	13,921,250	936,000		936,000	,		740,000	740,000	196,000	
220 Gas Tax	161,296	539,000		539,000	344,250		62,400	406,650	132,350	
221 Road Maintenance & Rehab Acct	236,418	370,000		370,000	0.1,200		400,000	400,000	(30,000)	
222 Transportation Safety&Investment	226,260	600,000		600,000			600,000	600,000	(00,000)	
225 National Park Service	662,019	113,000		113,000	11,475		418,872	430,347	(317,347)	
Special Revenue Funds	15,573,370	2,658,000	-	2,658,000	455,725	-	2,221,272	2,676,997	(18,997)	
Assessment District Funds										
231 Marina Woods AD										
	- 0.055	, 750		. 750	6055		1.740	7.005	(4.0.45)	
232 Seabreeze AD	2,355	6,750		6,750	6,255		1,740	7,995	(1,245)	
233 Monterey Bay Estates AD	5,290	12,500		12,500	9,340		2,870	12,210	290	
235 Cypress Cove II AD	3,116	19,886		19,886	9,620		2,750	12,370	7,516	10,632
251 CFD - Locke Paddon	133,055	7,410		7,410	7,410		-	7,410	-	133,055
252 CFD - Dunes No. 2015-1	690,241	172,000		172,000	5,000		2,770	7,770	164,230	
Assessment District Funds	834,057	218,546	-	218,546	37,625	-	10,130	47,755	170,791	1,004,848
Debt Service Funds										
312 2015 GO Refunding Bonds Library	327,717	469,000		469,000	503,000		14,900	517,900	(48,900)	278,817
335 Marina Landing Improv Bonds	55,244	,		-	_		- 1,7 44		(12,132)	55,244
337 Marina Greens Improv Bonds	44,559	_		_	_			_	_	44,559
351 Abrams B Hsg Revenue Bond	416,594		732,000	732,000	-	732,000		732,000		417 504
Debt Service Funds	844,114	469,000	732,000	1,201,000	503,000	732,000	14,900	1,249,900	(48,900)	
Capital Projects Funds										
1	(44.044)	4 704 (00	500.000	0.0/1./00	20.000	2244000		0.007.000	(4.404.400)	(4.4.(.044)
460 Airport Capital Projects	(44,811)	1,731,600	533,000	2,264,600	20,000	3,366,000	-	3,386,000	(1,121,400)	(1,166,211)
462 City Capital Projects Capital Projects Funds	8,949,000 8,904,189	540,000 2,271,600	6,475,000	7,115,000 9,379,600	20,000	8,115,000 11,481,000		8,115,000	(1,000,000)	
ouplier i tojous i anas	0,904,109	2,2/1,000	7,008,000	9,379,000	20,000	11,461,000	-	11,501,000	(2,121,400)	0,782,789
Enterprise Funds (cash balances)										
555 Marina Airport	1,283,516	1,516,200	12,000	1,528,200	1,010,220	120,000	574,800	1,705,020	(176,820)	1,106,696
556 Preston Park NonProfit Corp	5,341,900	6,895,000		6,895,000	1,805,000	3,015,000	1,811,100	6,631,100	263,900	5,605,800
557 Abrams B NonProfit Corp	2,627,200	3,588,000		3,588,000	1,249,800	900,000	1,152,000	3,301,800	286,200	
Enterprise Funds (cash balances)	9,252,616	11,999,200	12,000	12,011,200	4,065,020	4,035,000	3,537,900	11,637,920	373,280	
Total City Funds	50,431,809	41,296,361	11,486,202	52,882,563	27,584,777	17,298,500	11,486,202	56,369,479	(3,486,916)	46,944,893
758 Successor Agency Retirement -	3,412,381	4,030,000		4,030,000	210,000	3,427,000		3,637,000	393,000	3,805,381
Fiduciary		,			- , '	, .,				
759 Successor Agency Housing	21,474	-	-	-	-			-		21,474
All Funds (City & Successor Agency)	53,844,190	45,326,361	11,486,202	56,912,563	27,794,777	20,725,500	11,486,202	60,006,479	(3,093,916)	50,750,274

SUMMARY OF TRANSFERS

Summary of Transfers	Transfers -	2019/20	Transfers - 2020/21		
_	In	Out	In	Out	
100 General Fund	89,747		89,702		
312 2015 GO Refunding Bond		14,900		14,855	
220 Gas Tax Fund		62,400		62,400	
225 National Park Service		2,317		2,317	
232 Sea Breeze Assessment District		1,740		1,740	
233 Monterey Bay Estates Assess. Dist.		2,870		2,870	
235 Cypress Cove II Assess. Dist.		2,750		2,750	
3.					
252 CFD 2015-1 Dues	- F ddi	2,770		2,770	
To record transfers for GF services to Special Revenue	e runa accoraing	to Cost Allocation Plan			
460 Capital Projects - Airport	532,200		533,000		
555 Airport		532,200		533,000	
To transfer cash to Capital Projects Fund for Airport I	Projects				
462 Capital Projects - City-wide	5,430,300		6,575,000		
100 General Fund		3,935,300		4,435,000	
210 Public, Educational, Governmental (PEG) Cable Fees		50,000		-	
221 Road Maintenance and Rehab Acct (SB1)		400,000		400,000	
		600,000		600,000	
222 Transportation Safety Investment (Measure X)		· ·			
215 Public Facilities Impact Fee Fund - Parks		295,000		740,000	
215 Public Facilities Impact Fee Fund - Intersections		60,000		-	
215 Public Facilities Impact Fee Fund - Roads					
215 Public Facilities Impact Fee Fund - Facilities		40,000			
225 National Park Service		50,000		400,000	
To transfer cash to Capital Projects Fund for City Wid	le Projects				
110 Vehicle and Equipment Fund	812,000		905,000		
125 Pension Stabilization Fund	650,000		450,000		
100 General Fund		1,462,000		1,355,000	
To fund vehicle and pension reserves					
100 General Fund - Police	9,000		9,000		
100 General Fund - Fire	2,000		2,000		
100 General Fund - Public Works - Buildings & Grounds	5,600	14 400	5,600	1//00	
215 NPS	ios Aross from D	16,600	_	16,600	
To provide additional services to National Parks Serv	ice Areas Irom Po	olice, Fire and Public Works	S		
100 General Fund - Police	20,000		20,000		
100 General Fund - Buildings Inspections	20,000		20,000		
100 General Fund - Fire	1,800		1,800		
555 Airport	,	41,800	•	41,800	
To provide additional services to Marina Airport from	m Buildings, Polic	· ·		,	
555 Airport	12,000		12,000		
100 General Fund - Police	12,000	12,000	12,000	12,000	
	and Devilations	12,000		12,000	
To compensate the Airport for Police's use of an Airp	ort Bullaing				
312 Abrams B Bond	731,000		732,000		
557 Abrams Park		731,000		732,000	
To transfer amounts necessary to pay debt service					
100 General Fund	2,231,100		2,231,100		
556 Preston Park	Z,ZJ I, IUU	1 911 100	۷,۲۵۱,۱۵۵	1,811,100	
		1,811,100			
557 Abrams Park	Invalor - A - ·	420,000		420,000	
Contribution to General Fund Operations from City F		10 54/ 747	11 507 000	11 507 000	
Totals	10,546,747	10,546,747	11,586,202	11,586,202	

STAFF ALLOCATIONS FOR SUCCESSOR AGENCIES & AIRPORT

Allocation of Airport and Successor Agency Work Effort FY 19/20 and 20/21

Allocated VI A Bi-Weekly Payroll Costs

Employee			I	unds			
	General Fund	Airport		Successor - 758		Housing Successor	
			ROPS - Dunes	ROPS - Dunes			
Name			(Non-Housing,	(Non-Housing,	Admin (#27)	759	Total
	100	555	#7)	#20)			
City Manager	83%		12%	5%			100%
Deputy City Clerk	70%				30%		100%
Assistant City Manager	85%		5%	5%		5%	100%
Airport Manager *		50%			45%	5%	100%
Economic Development Mgr	85%	5%	10%				100%
Finance Director	88%		2%	2%	8%		100%
Supvising Accountant	95%				5%		100%
Planning Manager	90%				10%		100%
Com. Dev. Director	78%	5%	7%	10%			100%
Public Works Director	97%				3%		100%
Maintenance Worker III		100%					100%

Approximate
Budrened
Salary Cost
280,000
114,000
248,000
147,000
134,000
200,000
113,000
166,000
217,000
230,000
97,000

Home Depart is Airport. All others are in the General Fund.

1,946,000

Employee			I	unds			
	General Fund	Airport		Successor - 758		Housing Successor	
			ROPS - Dunes	ROPS - Dunes			
Name	100	555	(Non-Housing,	(Non-Housing,	Admin (#27)	759	Total
			#7)	#20)			
City Manager	232,400	-	33,600	14,000	ı	-	280,000
Deputy City Clerk	79,800	-	-	-	34,200	=	114,000
Assistant City Manager	210,800	-	12,400	12,400	-	12,400	248,000
Airport Manager	-	73,500	-	-	66,150	7,350	147,000
Economic Development Mgr	113,900	6,700	13,400	ı	ı	=	134,000
Finance Director	176,000	-	4,000	4,000	16,000	=	200,000
Supvising Accountant	107,350	-	ı	ı	5,650	=	113,000
Planning Manager	149,400	-	ı	ı	16,600	=	166,000
Com. Dev. Director	169,260	10,850	15,190	21,700	ı	=	217,000
Public Works Director	223,100	-	-	-	6,900	=	230,000
Maintenance Worker	-	97,000	-	-	1	-	97,000

Total 1,462,010 188,050 78,590 52,100 145,500 19,750 1,946,000

Revenues and Expenditures – All Funds

21,092,537 20,959,921	2018 Actual	Budget	Thru May	Proposed	Proposed
	20.044.770				
	00 044 ==0				
20 959 921	23,611,550	22,943,977	20,920,431	26,237,667	26,059,667
	20,730,933	23,407,963	18,251,873	27,770,387	28,411,407
132,616	2,880,617	(463,986)	2,668,558	(1,532,720)	(2,351,740)
1,075,000	340,000	640,000	640,000	812,000	905,000
-	-	-	-	507,000	794,500
1,075,000	340,000	640,000	640,000	305,000	110,500
	200,000	650,000	650,000	CEO 000	450,000
•	300,000	000,000	000,000		450,000
	300 000	650,000	650,000		450,000
	300,000	050,000	050,000	000,000	450,000
-	-	-	-	-	
19,587	6,775	50,000	31,752	50,000	50,000
(19,587)	(6,775)	(50,000)	(31,752)	(50,000)	(50,000)
1,188,029	3,513,843	776,014	3,926,806	(627,720)	(1,841,240)
	7 //73		1 358		
	7,470	_	-	_	_
60,492	7,473	-	1,358	-	-
100.833	116.227	100.000	87.051	100,000	100,000
					100,000
(19,053)	21,147	(50,000)	(2,645)	(50,000)	-
3 200 160	2 652 000	A 633 061	2 288 172	1 //03 000	936,000
					740,000
					196,000
	1,075,000 19,587 (19,587) 1,188,029 ant 60,642 150 60,492 100,833 119,886	1,075,000 340,000 - 300,000 - 300,000 - 300,000 - 300,000 - 300,000 - 40,775 (19,587) (6,775) (19,587) (6,775) 1,188,029 3,513,843 ant 60,642 7,473 150 - 60,492 7,473 150 - 60,492 7,473 119,886 95,081 (19,053) 21,147 3,290,160 2,652,998 129,158 85,000	1,075,000 340,000 640,000	1,075,000 340,000 640,000 640,000 1,075,000 340,000 640,000 640,000 300,000 650,000 650,000 300,000 650,000 650,000 300,000 650,000 31,752 19,587 6,775 50,000 31,752 (19,587) (6,775) (50,000) (31,752) 1,188,029 3,513,843 776,014 3,926,806 ant 60,642 7,473 - 1,358 150 60,492 7,473 - 1,358 100,833 116,227 100,000 87,051 119,886 95,081 150,000 89,696 (19,053) 21,147 (50,000) (2,645) 3,290,160 2,652,998 4,633,061 2,288,473 129,158 85,000 1,135,000 1,302,687	1,075,000 340,000 640,000 640,000 812,000 507,000 1,075,000 340,000 640,000 640,000 305,000 - 300,000 650,000 650,000 650,000 650,000

Revenues and			2019 Amended	2019 Actual	2019/20	2020/2021
Expenditures by Fund	2017 Actual	2018 Actual	Budget	Thru May	Proposed	Proposed
ernmental Funds (Continued)						
Fund: 220 Gas Tax						
Revenue Totals:	383,834	478,321	597,726	440,082	530,000	539,000
Expenditure Totals	514,037	566,211	609,104	483,531	396,550	406,650
Gas Tax =	(130,203)	(87,890)	(11,378)	(43,448)	133,450	132,350
Fund: 221 Road Maintenance & Rehab Acc	ct (SB1)					
Revenue Totals:	-	126,418	357,495	278,277	360,000	370,000
Expenditure Totals	-	-	122,500	122,500	400,000	400,000
Road Maintenance & Rehab Acct =	-	126,418	234,995	155,777	(40,000)	(30,000)
Fund: 222 Transportation Safety&Investi	ment (Measure X)					
Revenue Totals:	-	618,260	587,563	537,518	588,000	600,000
Expenditure Totals	-	500,000	500,000	500,000	600,000	600,000
Transportation Safety&Investment =	-	118,260	87,563	37,518	(12,000)	-
Fund: 225 National Park Service						
Revenue Totals:	105,707	107,158	113,000	110,713	113,000	113,000
Expenditure Totals	46,552	33,864	53,309	43,798	80,392	430,392
National Park Service	59,155	73,293	59,691	66,915	32,608	(317,392)
Fund: 232 Seabreeze AD						
Revenue Totals:	6,768	6,733	6,750	6,765	6,750	6,750
Expenditure Totals	4,305	9,821	7,495	8,168	8,995	7,995
Seabreeze AD =	2,463	(3,088)	(745)	(1,403)	(2,245)	(1,245)
Fund: 233 Monterey Bay Estates AD						
Revenue Totals:	10,846	17,362	12,497	12,396	12,500	12,500
Expenditure Totals	13,569	5,848	12,841	6,745	21,210	12,210
Monterey Bay Estates AD =	(2,723)	11,514	(344)	5,651	(8,710)	290
Fund: 235 Cypress Cove II AD						
Revenue Totals:	19,992	19,738	19,886	19,686	19,886	19,886
Expenditure Totals	26,157	7,101	19,021	24,741	22,870	12,370
Cypress Cove II AD	(6,165)	12,636	865	(5,054)	(2,984)	7,516
Fund: 251 CFD - Locke Paddon						
Revenue Totals:	5,894	6,674	7,125	6,331	7,410	7,410
Expenditure Totals	9,781	3,867	6,020	4,512	7,410	7,410
CFD - Locke Paddon	(3,887)	2,807	1,105	1,818	-	<u>-</u>
= Fund: 252 CFD - Dunes No. 2015-1						
Revenue Totals:	98,827	165,362	162,600	161,775	168,600	172,000
Expenditure Totals	4,948	7,520	7,771	8,128	7,770	7,770
CFD - Dunes No. 2015-1	93,880	157,842	154,829	153,647	160,830	164,230

Revenues and			2019 Amended	2019 Actual	2019/20	2020/2021
Expenditures by Fund	2017 Actual	2018 Actual	Budget	Thru May	Proposed	Proposed
Debt Service Funds						
Fund: 312 2015 GO Refunding Bonds Libra	ry					
Revenue Totals:	434,114	440,156	471,877	508,747	449,800	469,000
Expenditure Totals	350,154	425,526	465,787	462,211	489,900	517,900
2015 GO Refunding Bonds Library	83,960	14,630	6,090	46,536	(40,100)	(48,900)
== Fund: 351 Abrams B Hsg Revenue Bond						
Revenue Totals:	1,076,832	734,260	732,640	616,545	731,000	732,000
Expenditure Totals	860,008	721,949	732,640	577,989	731,000	732,000
Abrams B Hsg Revenue Bond	216,825	12,311	-	38,556	-	-
= Capital Project Funds						
Capital Froject Fullus						
Fund: 460 Airport Capital Projects						
Revenue Totals:	1,216,507	568,663	702,701	197,246	2,421,100	2,264,600
Expenditure Totals	1,019,114	455,024	927,700	347,310	2,606,469	2,286,000
Airport Capital Projects =	197,393	113,639	(224,999)	(150,064)	(185,369)	(21,400)
Fund: 462 City Capital Projects						
Revenue Totals:	2,184,013	2,045,908	3,028,371	3,832,238	44,230,300	7,015,000
Expenditure Totals	1,318,843	578,599	1,862,846	1,281,397	44,230,300	7,015,000
City Capital Projects	865,170	1,467,308	1,165,525	2,550,841	-	-
Enterprise Funds						
Fund: 555 Marina Airport						
Revenue Totals:	1,165,535	1,190,511	1,495,200	1,292,049	1,498,900	1,528,200 *
Expenditure Totals	1,608,413	1,787,163	2,163,018	847,633	1,859,150	1,706,020
Marina Airport	257,122	103,348	32,182	444,416	(360,250)	(177,820)
Fund: 556 Preston Park NonProfit Corp						
Revenue Totals:	6,328,247	6,469,573	6,328,400	1,661,263	6,760,000	6,895,000
Expenditure Totals	6,435,459	6,622,147	6,634,800	3,752,438	7,199,100	6,631,300
Preston Park NonProfit Corp	(107,212)	(152,574)	(306,400)	(2,091,175)	(439,100)	263,700
== Fund: 557 Abrams B NonProfit Corp						
Revenue Totals:	3,266,437	3,328,373	3,260,000	1,404,535	3,518,000	3,588,000
Expenditure Totals	3,106,604	3,394,699	3,539,800	1,513,992	3,745,800	3,301,800
Abrams B NonProfit Corp	159,833	(66,325)	(279,800)	(109,457)	(227,800)	286,200
= Fiduciary Funds						
Fund: 758 Successor Agency Oblig Retire	mt					
Revenue Totals:	1,689,410	3,051,436	2,729,139	3,399,905	3,867,000	3,637,000
Expenditure Totals	1,689,410	3,051,436	2,729,139	3,399,905	3,373,000	3,637,000
Successor Agency Oblig Retiremt	-	0,001,100	-	-	-	-
<u> </u>						
Fund: 759 Successor Agency Housing As		65.445		222		
Revenue Totals:	495	35,440	-	326	-	-
Expenditure Totals	5,055	4,976	56,068	214,906	25,000	-
Successor Agency Housing Assets =	(4,560)	30,463	(56,068)	(214,579)	(25,000)	<u>-</u>

^{*} Does not include a \$700,000 non-cash depreciation charge

Major Revenues

General Fund Revenues

The City of Marina's General Fund makes up approximately 50% of all the City's revenues. Eighty percent (80%) of those revenues come from 7 sources. These sources are discussed in this section with a 5-year forecast for the revenues.

General Fund Reve	enues						FORECAST			Assump	tions - P	ercenta	ge_	
	16 - Actual	17 - Actual	18 - Actual	19 - Estimate	20 Forecast	21 Forecast	22 Forecast	23 Forecast	24 Forecast	20	21	22	23	24
Property Tax	4,939	5,396	5,778	6,222	6,346	6,473	6,603	6,735	6,870	2.0%	2.0%	2.0%	2.0%	2.0%
Sales Tax	1,839	2,338	2,545	2,650	2,730	2,702	2,756	2,839	2,924	3.0%	-1.0%	2.0%	3.0%	3.0%
District Sales Tax	2,900	2,950	3,302	3,400	5,002	4,952	5,051	5,203	5,359	3.0%	-1.0%	2.0%	3.0%	3.0%
Transient														
Occupancy Tax	2,125	2,234	2,748	3,100	3,193	3,161	3,224	3,321	3,421	3.0%	-1.0%	2.0%	3.0%	3.0%
TOT Voter														
Approved	425	447	550	930	1,258	1,245	1,270	1,308	1,348	3.0%	-1.0%	2.0%	3.0%	3.0%
Franchise Taxes	1,422	985	1,058	1,030	1,051	1,040	1,050	1,061	1,072	2.0%	-1.0%	1.0%	1.0%	1.0%
Abrams & Preston														
Rents	2,307	2,213	2,231	2,231	2,231	2,231	2,231	2,231	2,231	0.0%	0.0%	0.0%	0.0%	0.0%
	15,957	16,563	18,212	19,563	21,810	21,805	22,186	22,698	23,223					
	73%	79%	77%	81%	82%	82%	82%	82%	82%					

Property Tax

Property Tax is the largest and most stable revenue source for the City. Because of Prop. 13, property taxes general grow are at only 2% a year unless there is new development, or the property is sold and reassessed. Thus, even when recessions occur, property taxes tend to grow at least at the rate of the growth limit, 2%. The City is forecasting a 2% growth.

Sales and District Sales Tax

The City's sales tax is 1% of point of sale transaction. It generally follows economic activity in the City. The City expects a modest slow down or even a recession in FY 20/21. As a result, sales tax is expected to decline slightly and then increase to at the long-term average of 3% per year. The forecasted decline is approximately ½ the decline that the City experienced during the Great Recession of 2008. Historical growth has come from the retail development located at the Dunes. No similar development is forecasted.

In contrast, District Sales Tax mirror's the City's general sales tax except in a couple of notable areas, namely:

- 1) The District Sales Tax was approved by voters. In November of 2018, Marina voters approved an increase in the district sales tax from 1% to 1.5%. Thus, the revenues are forecasted to increase substantially in FY 19/20. The tax sunsets in March of 2034.
- 2) The District Sales Tax for Marina is applied to all motor vehicle sales of Marina residents unlike the General Sales Tax that is applied at the point of sale. Because a large number of Marina residents buy their cars outside of Marina, the District Tax collects proportionally more sales tax than the General Sales Tax.

Transient Occupancy and TOT Voter Approved Measures

The total TOT rate in Marina is 14%. However, the City tracks the TOT in two parts: Base TOT and Voter Approved TOT. TOT as grown substantially over the last several years, mainly due to new hotels located in the City. Although a number of potential hoteliers have talked to the City, the forecast does not include any new hotels. Further, the City expects that a recession will cause TOT receipts to pause before resuming at a higher rate.

In November of 2018, the voters approved an increase in the TOT from 12% to 14%. Thus, FY 19/20 shows a significant increase in tax revenue.

Abrams and Preston Contribution

The City owns 546 dwelling units that were part of the former Fort Ord. These dwelling units are offered at market and below market rates to qualified individuals and families. From those rents, the City collects a contribution to its General Fund. The contribution has not changed since the City acquired the dwelling units.

Franchise Fees

The City collects a number of franchise fees from cable, telephone, solid waste and electric companies. Cable and telephone companies are a declining revenue source. As a result, the projected revenue growth is very modest at 1%, carried by expected increases in solid waste rates.

GENERAL FUND REVENUE DETAIL (FUND 100)

			2019 Amended	2019 Actual		2021
_	2017 Actual	2018 Actual	Budget	to May	2020 Proposed	Proposed
<u>Taxes</u>						
Property Tax						
5000 100 - Prop Tax Secured CY	1,988,617	2,213,316	2,350,000	2,334,208	2,310,000	2,350,000
5000 110 - Prop Tax Unsecured CY	78,820	87,012	70,000	87,520	90,000	90,000
5000 120 - Prop Tax Unitary	44,193	-	-	-	-	-
5000 130 - Prop Tax Suppl Roll	54,139	63,534	40,000	72,279	40,000	40,000
5000 140 - Prop Tax Secured PY	28,362	25,872	50,000	20,093	25,000	25,000
5000 150 - Prop Tax Unsecured PY	885	832	-	6,902	-	-
5000 160 - Prop Tax HOPTR	10,484	10,463	10,000	5,247	10,000	10,000
5000 170 - Prop Tax Interest	3,904	4,652	-	5,479	2,500	2,500
5000 180 - Prop Tax Transfer	129,026	165,214	100,000	131,634	130,000	130,000
5000 190 - Prop Tax Other Asset Distr (HS34179)	-	-	-	-	-	-
5000 200 - Prop Tax In-Lieu of Motor Veh Lic Fee	2,934,743	3,252,508	3,450,000	3,649,318	3,710,000	3,790,000
5000 310 - Prop Tax ROPS Pass Thru Pymt to City	19,492	11,671	10,000	6,083	10,000	10,000
5000 320 - Prop Tax ROPS Residual Distrib (HS34183)	128,274	59,853	60,000	241,033	240,000	260,000
5000 900 - Prop Tax County Admin Cost	(24,529)	(25,763)	-	(25,012)	(25,000)	(25,000)
Property Tax Total	5,396,411	5,869,165	6,140,000	6,534,785	6,542,500	6,682,500
Sales Tax						
5010 100 - Sales Tax Tax	2,337,631	2,545,399	2,523,500	1,914,199	2,737,000	2,710,000
5010 300 - Sales Tax Measure F (T & U tax)	2,950,466	3,301,783	3,241,500	2,366,921	5,200,000	5,175,000
5010 400 - Sales Tax SB 172	78,047	82,403	75,000	58,548	75,000	75,000
Sales Tax Total	5,366,144	5,929,585	5,840,000	4,339,669	8,012,000	7,960,000
Transient Occupancy Tax						
5050 100 - TOT TOT	2,234,017	2,747,846	2,807,000	2,306,964	3,060,000	3,030,000
5050 200 - TOT Measure E & N	446,911	549,982	560,600	461,504	1,100,000	1,090,000
TOT Total	2,680,927	3,297,828	3,367,600	2,768,467	4,160,000	4,120,000
Other Taxes						
5060 100 - Business Lic Tax Tax	89,656	1,384,452	1,380,000	1,404,254	1,440,000	1,420,000
5060 120 - Business Lic Tax Penalties	216	12,410	-	23,428	-	-
5060 150 - Business Lic Tax Processing Fee	70,275	73,245	70,000	58,496	70,000	70,000
5060 200 - Business Lic Tax State SB1186	1,232	1,961	1,000	5,123	1,000	1,000
5070 100 - Cardroom Tax Tax	154,783	160,147	150,000	148,246	165,000	165,000
5080 100 - Franchise Tax TV - Comcast	172,652	172,584	180,000	129,582	170,000	170,000
5080 110 - Franchise Tax TV - Pacbell AT&T	35,937	33,148	50,000	23,360	30,000	30,000
5080 120 - Franchise Tax TV - Suddenlink	1,434	2,151	-	2,453	-	-
5080 200 - Franchise Tax Solid Waste	526,260	565,908	600,000	293,023	580,000	580,000
5080 300 - Franchise Tax Gas & Electric	161,604	170,558	180,000	162,956	170,000	170,000
5080 400 - Franchise Tax MCWD Water & Sewer	85,854	113,305	105,000	83,716	110,000	115,000
Other Total	1,299,903	2,689,868	2,716,000	2,334,636	2,736,000	2,721,000
TAX - Taxes Totals	14,743,385	17,786,445	18,063,600	15,977,557	21,450,500	21,483,500
IAA - Taxes Tuldis					, , ,	

		2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual to May	2020 Proposed	2021 Proposed
LP - License		40.057	44.070	44.000	44.000	40.000	40.000
	5200 020 - Lic & Permits Animal Lic	12,657	14,079	14,000	11,863	12,000	12,000
	5200 040 - Lic & Permits Building Permit	17,822	32,199	13,500	33,736	13,500	13,500
	5200 100 - Lic & Permits Construction - Commerical	53,345	28,734	25,000	99,614	25,000	25,000
	5200 110 - Lic & Permits Construction - Residential	361,675	420,972	528,100	343,089	430,000	430,000
	5200 130 - Lic & Permits Demolition	1,700	1,500	1,500	1,127	1,500	1,500
	5200 170 - Lic & Permits Electrical	6,424	7,446	7,000	10,812	7,000	7,000
	5200 180 - Lic & Permits Engineering Permit	29,767	129,685	75,000	157,257	75,000	75,000
	5200 250 - Lic & Permits Film Permit	-	130	-	255	-	-
	5200 450 - Lic & Permits Life Certifications	100	120	-	20	-	-
	5200 500 - Lic & Permits Mechancial	1,752	1,971	1,700	4,391	1,700	1,700
	5200 570 - Lic & Permits Other	11,097	13,603	17,600	21,570	13,000	13,000
	5200 620 - Lic & Permits Plumbing & Gas	15,111	17,082	10,300	9,990	10,300	10,300
	LP - Licenses & Permits Totals	511,450	667,521	693,700	693,723	589,000	589,000
FP - Fines ar	nd Penalties						
	5300 100 - Fines & Penalties Animal Svc Fines	214	66	300	150	300	300
	5300 200 - Fines & Penalties Code Enforcement	1,520	3,320	1,250	-	1,250	1,250
	5300 300 - Fines & Penalties False Alarm	400	600	1,000	3,170	1,500	1,500
	5300 350 - Fines & Penalties Fire	-	-	-	-	-	-
	5300 500 - Fines & Penalties Parking	39,955	23,173	25,000	16,732	25,000	25,000
	5300 600 - Fines & Penalties Vehicle Code	104,110	66,547	70,000	31,219	35,000	35,000
	FP - Fines and Penalties Totals	146,200	93,706	97,550	51,270	63,050	63,050
	UMP - Use of Money and Property						
	5400 100 - Interest Income Interest	96,574	242,670	283,882	236,553	300,000	275,000
	5400 200 - Interest Income Interest on LT Loans	-	-	-	63,202	-	-
	5450 100 - Land Rents Antenna	54,414	53,554	55,000	53,494	55,000	55,000
	5450 200 - Land Rents Land lease	60,005	73,805	45,000	88,822	70,000	70,000
	5460 600 - Facilities Rents Recreation	12,795	12,570	10,000	11,655	15,000	15,000
	UMP - Use of Money and Property Totals	223,789	382,599	393,882	453,725	440,000	415,000
ING - Intergo	vernmental						
	5500 010 - Reimb & Subvent Abandoned Vehicle	22,001	11,740	15,000	14,517	15,000	15,000
	5500 220 - Reimb & Subvent FORA	-	36,558	143,000	-	143,000	-
	5500 500 - Reimb & Subvent Monterey Co CSA 74	19,201	19,955	18,000	20,979	18,000	18,000
	5500 515 - Reimb & Subvent Monterey Co School - SRO	74,517	106,444	-	-	-	-
	5500 520 - Reimb & Subvent Monterey Co Regional - SRU	36,002	-	-	-	-	-
	SWAT 5500 720 - Reimb & Subvent State Fire Mutual Aid	179,724	406,546	30,000	331,335	30,000	30,000
	5500 721 - Reimb & Subvent State Fire Mutual Aid Apparatus	10,000	10,000	10,000	10,000	10,000	10,000
	5500 725 - Reimb & Subvent State COPS SLESF	129,593	139,416	100,000	123,747	130,000	130,000
	5500 727 - Reimb & Subvent State Mandated Cost (SB90)	-	10,353	-	13,183	10,000	10,000
	5500 745 - Reimb & Subvent State POST Training Reimb	7,776	23,519	35,000	10,272	20,000	20,000
	5550 070 - Federal Grant - Oper Bullet Proof Vests	-	2,248	2,500	-	-	-
	5550 100 - Federal Grant - Oper COPS CHP Grant (DOJ)	254,824	-	-	-	-	-

ING – Intergovernmental Continue 5550 210 - Federal Grant - Oper FEMA Grant - SAFER	2017 Actual 3,290	2018 Actual 35,938	2019 Amended Budget 43,000	2019 Actual to May	2020 Proposed 43,000	2021 Proposed
5570 050 - State Grant BSCC	32,625	-	-	-	-	-
5570 116 - State Grant CPSPP CA Public Safety Procuremt	-	272,341	-	-	-	-
5570 575 - State Grant OTS - STEP	47,576	-	-	-	-	-
5570 690 - State Grant Recycling	5,612	5,567	5,666	5,666	5,700	5,700
5590 300 - Other Intergov Grant MBASIA Safety Grant	-	1,636	-	-	-	-
ING - Intergovernmental Totals	822,740	1,082,262	402,166	531,670	424,700	238,700
CFS - Charges for Services 5460 510 - Facilities Rents Housing - Abrams	401,712	570,546	420,000	485,065	420,000	420,000
5460 520 - Facilities Rents Housing - Preston	1,811,004	1,823,565	1,811,100	1,661,263	1,811,100	1,811,100
5600 040 - Charges for Svc Building - Dept Training	12,470	13,403	9,000	14,631	9,000	9,000
5600 045 - Charges for Svc Building- Residential Inspection	7,545	9,235	4,500	19,154	4,500	4,500
5600 050 - Charges for Svc Building - Plan Check	140,999	280,781	206,000	213,323	206,000	206,000
5600 090 - Charges for Svc CC - Candidate Filing	962	600	-	1,230	-	-
5600 095 - Charges for Svc CC - Notary Svc	90	135	-	30	-	-
5600 120 - Charges for Svc Developer Reimb	-	-	-	-	-	-
5600 130 - Charges for Svc Docs - Copy & Duplication	2,989	2,495	3,500	2,078	3,500	3,500
5600 135 - Charges for Svc Docs - Map/Publication/Docs	25	=	-	-	-	-
5600 165 - Charges for Svc Eng - Inspection	38,514	71,082	126,000	78,209	126,000	126,000
5600 170 - Charges for Svc Eng - Plan Check	27,244	-	50,000	26,738	50,000	50,000
5600 220 - Charges for Svc Fin - Credit Card	641	313	514	505	480	480
5600 300 - Charges for Svc Fire - Fireworks Surcharge	13,828	9,841	9,000	9,155	9,450	9,450
5600 310 - Charges for Svc Fire - Plan Check	29,094	34,201	60,000	31,347	35,000	35,000
5600 315 - Charges for Svc Fire - Svc	16,958	8,469	27,000	13,118	15,000	15,000
5600 316 - Charges for Svc Fire - Svc to MPC	1,421	1,956	1,500	-	-	-
5600 500 - Charges for Svc Mobile Home Admin Svc	5,930	6,960	-	5,028	-	-
5600 615 - Charges for Svc PL - General Plan	56,394	43,099	41,000	47,556	41,000	41,000
5600 625 - Charges for Svc PL - Planning & Zoning	62,565	24,420	32,500	18,550	32,500	32,500
5600 634 - Charges for Svc Police - Svc	4,711	3,865	6,300	8,023	6,300	6,300
5600 635 - Charges for Svc Police - Vehicle Release	21,261	16,205	15,000	15,875	15,000	15,000
5600 680 - Charges for Svc Recr - Concession	17,050	20,799	20,000	15,730	20,000	20,000
5600 685 - Charges for Svc Recr - Insurance Fee on rentals	124	217	-	449	-	-
5600 690 - Charges for Svc Recr - Membership	15,048	23,277	17,000	20,741	28,000	28,000
5600 695 - Charges for Svc Recr - Parks & Recreation	15,905	19,440	14,000	11,440	14,000	14,000
5600 700 - Charges for Svc Recr - Special Event	6,514	8,081	6,000	4,260	6,000	6,000
5600 705 - Charges for Svc Recr - Sports	9,105	9,528	10,000	6,191	10,000	10,000
5600 901 - Charges for Svc Cannabis Live Scan	-	-	-	168	-	-
5600 902 - Charges for Svc Cannabis Zoning Verification Ltr	-	-	-	2,800	-	-
5600 903 - Charges for Svc Cannabis Background Review	-	-	-	900	-	-
5700 100 - Fee Agr-Charge for Svc Planning	49,118	37,164	29,000	60,453	29,000	29,000
5700 200 - Fee Agr-Charge for Svc Engineering	-	276,215	165,000	-	165,000	165,000
CFS - Charges for Services Totals	2,769,220	3,315,891	3,083,914	2,774,010	3,056,830	3,056,830

	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual to May	2020 Proposed	2021 Proposed
OR - Other Revenues						<u>.</u>
5870 100 - Contributions CM Dept	-	-	-	5,460	-	-
5870 650 - Contributions Gen Parks & Recr	19,050	26,140	20,000	31,582	30,000	30,000
5870 651 - Contributions Spec Parks & Recr	5,519	916	7,000	7,120	10,000	10,000
5870 700 - Contributions Police	3,855	-	2,500	4,550	2,500	2,500
5870 900 - Contributions Capital Assets	1,585,100	-	-	-	-	-
5880 010 - Other Revenues Asset Forfeitures	7,928	-	5,475	3,024	3,840	3,840
5880 100 - Other Revenues Health Premium Reimb	-	870	-	2,584	-	-
5880 200 - Other Revenues Loss/Damage/Cost Reimb	27,347	59,898	-	2,483	-	-
5880 500 - Other Revenues Misc	67,679	16,280	1,225	85,107	1,200	1,200
5880 720 - Other Revenues Sale of Equipment/Vehicle	-	25,000	16,000	-	16,000	16,000
5880 730 - Other Revenues Sale of Unclaimed Property	2,210	1,902	2,000	725	1,400	1,400
5880 770 - Other Revenues TOT Mitigation Fee Agr	60,481	72,128	-	-	-	-
5880 780 - Other Revenues TOT TID Admin Fee	1,663	1,924	-	1,428	-	-
5880 800 - Other Revenues Unclaimed Money	654	1,265	500	-	500	500
OR - Other Revenues Totals	1,781,485	206,324	54,700	144,063	65,440	65,440
OFS - OFS - Transfers						
9100 220 - Transfers In (from) Gas Tax Streets	7,000	7,000	62,400	62,400	62,400	62,400
9100 225 - Transfers In (from) National Park Svc NPS	32,000	12,000	18,917	18,917	18,917	18,917
9100 232 - Transfers In (from) Seabreeze AD	1,740	1,740	1,740	1,740	1,740	1,740
9100 233 - Transfers In (from) Monterey Bay AD	2,871	2,871	2,871	2,871	2,870	2,870
9100 235 - Transfers In (from) Cypress Cove II AD	2,751	2,751	2,751	2,751	2,750	2,750
9100 252 - Transfers In (from) CFD 2015-1 Dunes	-	2,535	2,771	2,771	2,770	2,770
9100 312 - Transfers In (from) 2015 GO Library DS	2,535	2,535	14,855	14,855	14,900	14,900
9100 335 - Transfers In (from) Marina Landing DS	2,389	2,389	54	54	-	-
9100 337 - Transfers In (from) Marina Greens DS	1,181	1,181	43	43	-	-
9100 462 - Transfers In (from) City Capital Projects	-	-	6,263	8,986	-	-
9100 555 - Transfers In (from) Marina Airport	41,800	41,800	41,800	41,800	41,800	41,800
9150 100 - Sale of Real Property Land	-	-	-	-	-	-
OFS - OFS - Transfers Totals	94,267	76,802	154,465	157,188	148,147	148,147
Fund Total: General Fund	21,092,537	23,611,550	22,943,977	20,783,207	26,237,667	26,059,667

GENERAL FUND EXPENDITURES (FUND 100)

100 General Fund						
110 City Council	21,339	15,294	20,008	16,424	24,360	24,360
120 City Mgr/HR/Risk	842,129	1,551,223	1,670,485	1,704,423	2,011,870	1,877,180
125 I. T. (new)	-	-	-	-	303,550	308,850
130 -Finance	850,480	906,208	983,428	736,710	850,070	845,070
150,City Attorney	195,196	259,738	196,600	305,987	221,600	221,600
190 Non-Dept	2,572,309	1,264,224	3,378,651	912,788	2,076,900	2,306,900
Non-Dept. Transfers Out for Capital	-	681,011	1,013,249	1,013,249	3,880,300	4,335,000
Transfer Out for Vehicles	1,075,000	340,000	640,000	640,000	812,000	905,000
Transfer Out, Pension Stabilization		300,000	650,000	650,000	650,000	450,000
195 - Conveyance (Discontinued)	62,384	35,272	61,200	37,092	-	-
210 Police	7,885,107	7,548,560	8,149,250	5,862,386	7,530,980	7,796,690
250 Fire	3,294,504	3,322,853	3,600,956	2,583,265	3,727,210	3,750,810
310 Public Works	1,268,567	1,276,975	1,649,147	1,073,255	2,090,250	1,978,250
410,Planning	502,932	645,177	1,050,224	632,523	870,700	845,800
420 Engineering	820,511	954,423	980,166	702,129	899,290	907,290
430 Building Inspection	454,382	427,761	562,765	382,102	450,540	455,040
440 Economic Dev	184,608	213,580	250,383	212,450	267,507	266,707
510Recreation & Culture	930,473	988,633	1,035,327	787,090	1,103,260	1,136,860
Expenditure Grand Totals:	26,641,821	20,730,933	25,891,839	18,251,873	27,770,387	28,411,407



General Fund Departments

General Fund Operating Departments

Almost all the operating departments are in the Operating General Fund. The following pages describe the past efforts of the various departments, show workload efforts, call out specific Council priorities assigned to the department and shows the department's proposed budget and employee allocations. The departments are as follows:

DEPARTMENTS:

- 110 City Council
- 120 City Manager
- 125 Information Technology
- 130 Finance
- 150 City Attorney
- 190 Non-Departmental
- 210 Police
- 250 Fire
- 310 Public Works
 - o .311 Buildings and Grounds
 - .313 Vehicle Maintenance
 - o .420 Engineering
- 410 Planning
- 430 Building Inspection
- 440 Economic Development
- 510 Recreation

CITY COUNCIL 110

Department: City Manager's Office

Department Description: The City Council is responsible for setting the policy and budgetary priorities for the City and making the legislative decisions.

Major Workload Indicators: The City Council oversees and considers several important matters routinely. Fiscal Year 2018-2019 Highlights include:

Performance Indicator	Fiscal Year 17/18	Fiscal Year 18/19	Fiscal Year 19/20	Fiscal Year 20/21
	Actual	Projected	Projected	Projected
City Council	155	160	160	160
Resolutions				
City Council	11	10	10	10
Ordinances				
Committees Served	12	12	12	12
On				

Prior Year Accomplishments. Fiscal Year 2018-2019 Highlights include:

- Sales Tax Initiative was approved by the voters enhancing the revenue base
- Transient Occupancy Tax Initiative was approved by the voters enhancing the revenue base
- Cannabis Ordinance was approved by the voters enhancing the revenue base
- Adopted a responsible budget
- Developed and approved an alternative FORA Transition Plan that protects the interests of the City and its residents

Council Work Plan Items from March 1,2, 2019. Work Plan items that the City Council is responsible for this upcoming fiscal year include:

- Held a successful two-day retreat and developed a Work Plan for the City for the next fiscal year
- Continue to protect the City's interests in the FORA Transition process
- Oversee the facilitation and consider the Work Plan products that are brought before the Council throughout the fiscal year

City of Marina City Council Department

	 17 Actual Amount		18 Actual Amount		2019 mended Budget	19 April Imount	Pr	2020 oposed	Pr	2021 oposed
Expenditures		_		_						
SB - Salaries and Benefits	\$ 13,365	\$	13,564	\$	14,708	\$ 11,168	\$	14,560	\$	14,560
SS - Services and Supplies	\$ 7,974	\$	1,730	\$	5,300	\$ 5,256	\$	9,800	\$	9,800
Expenditure	\$ 21,339	\$	15,294	\$	20,008	\$ 16,424	\$	24,360	\$	24,360
Net General Fund Tax Revenue	\$ (21,339)	\$	(15,294)	\$	(20,008)	\$ (16,424)	\$	(24,360)	\$	(24,360)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Council Member	4	4	4	4	4	4
Total	4	4	4	4	4	4

CITY MANAGER 120

Department City Manager's Office

Department Description: The City Manager is the chief administrative officer of the city and is responsible for the day-to-day activities of all city departments. Within the City Manager's Division are also the functions of Housing, Human Resources and the City Clerk.

Prior Year Accomplishments. Fiscal Year 2018-2019 Highlights include:

- Sales Tax Initiative was approved by the voters enhancing the revenue base
- Transient Occupancy Tax Initiative was approved by the voters enhancing the revenue base
- Cannabis Ordinance was approved by the voters enhancing the revenue base
- Cannabis Ordinance was implemented

Council Work Plan Items from March 1,2, 2019. Work Plan items that the City Manager's Division is responsible for this upcoming fiscal year include:

Desirable Quality of Life

- Annexation of CSUMB housing
- Addressing homelessness issues
- Working with Sea Haven and The Dunes developers to facilitate new park development (with Recreation, Public Work and Community Development Departments)
- Working with The Dunes developer to remove blight (with Community Development Department)

High Level of Municipal Services and Infrastructure

- City Council Chambers audio/video upgrades, interior design work and ADA upgrades (with Public Works Department)
- Developing and implementing a records retention program and file management (lead, working with all departments)

Economic Vitality

- Fort Ord Reuse Authority Transition Plan
- Cannabis program implementation (lead, with Police Department and Community Development Department)

Self-Sufficient & Sustainable

- Preston/Abrams parking management plan, regulatory agreement updates and budget
- Hayes Circle Duplex renovations (working with Community Development Department.

Desirable Residential and Business Community (Balance Housing and Jobs)

- Housing Element Update (lead, with Community Development Department)
- Affordable Housing Ordinance update (lead, with Community Development Department)
- Below Market Rate Housing Program revisions and implementation

Additional Work Plan Objectives. In addition to the Work Plan Items listed above, the City Manager's Division will also be addressing other issues, including:

Desirable Residential and Business Community (Balance Housing and Jobs)

- Working with Sea Haven and The Dunes developers to update and implement their affordable housing programs
- Developing and implementing and affordable housing monitoring program

Financial and Authorized Full-time Employees: Full-time staff of the City Manager's Division includes the City Manager, Assistant City Manager, Deputy City Clerk, Economic Development Coordinator and Airport Manager.

City Manager Department

)17 Actual Amount	2	018 Actual Amount	201	9 Amended Budget	2	2019 April Amount	2020 Proposed	2021 Proposed
Revenue									
LP - Licenses & Permits	\$ 100.00	\$	120.00	\$	-	\$	20.00	\$ -	\$ -
ING - Intergovernmental	\$ -	\$	1,635.78	\$	-	\$	-	\$ -	\$ -
CFS - Charges for Services	\$ 1,052.00	\$	735.00	\$	-	\$	1,259.75	\$ -	\$ -
OR - Other Revenues	\$ -	\$	682.40	\$	-	\$	5,947.35	\$ -	\$ -
Revenue Totals	\$ 1,152.00	\$	3,173.18	\$	-	\$	7,227.10	\$ -	\$ -
Expenditures									
SB - Salaries and Benefits	\$ 491,386	\$	474,595	\$	865,585	\$	550,900	\$ 786,970	\$ 813,280
SS - Services and Supplies	\$ 350,743	\$	1,076,628	\$	804,900	\$	1,153,524	\$ 1,224,900	\$ 1,063,900
Expenditure Totals	\$ 842,129	\$	1,551,223	\$	1,670,485	\$	1,704,423	\$ 2,011,870	\$ 1,877,180
Net General Fund Tax Revenue	\$ (840,977)	\$	(1,548,050)	\$	(1,670,485)	\$	(1,697,196)	\$ (2,011,870)	\$ (1,877,180)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
City Manager	1	1	1	1	1	1
Assistant City Manager	1	1	1	1	1	1
City Clerk						
Deputy City Clerk	1	1	1	1	1	1
Executive Adm Assistant	1	1	1	1	1	1
HR Risk Manager						
Human Resources Analyst	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.25	0.5	0.5	0.5	0.5	0.5
Total	5.25	5.5	5.5	5.5	5.5	5.5

Information Technology 125

Department City Manager's Office

Department Description: The Information Technology Division is responsible for the City's electronic hardware, user support, network infrastructure, website, and communications systems.

Major Workload Indicators: The work of the Information Technology Division includes a wide variety of projects and activities. Fiscal Year 2018-2019 Highlights include:

Performance Indicator	Fiscal Year 17/18	Fiscal Year 18/19	Fiscal Year 19/20	Fiscal Year 20/21
	Actual	Projected	Projected	Projected
Work Station	4	38	10	10
Upgrades				
Server Updates	4	4	4	4
User Support	400	420	420	420
Hardware Installations	2	7	4	4
Website Updates	0	10	50	50

Prior Year Accomplishments. Fiscal Year 2018-2019 Highlights include:

- Implemented website improvements including the Agenda Center module, Citizen Request improvements, front page reformatting, navigation improvements and content updating
- Completed a time intensive Vlan Project with Taygeta and saved significant costs
- Completed a reconfiguration of every switch on the marina network and configured for optimal settings to improve network performance done after hours
- Documented all switches on the network and the devices connected to each port
- Inventoried systems for all servers, workstations, all data entered and maintained by TechRx
- Audited all Office 365 accounts and reconfigured for the proper settings and licenses
- Implemented KidTrax software for Rec Department/Teen and Youth Department
- Maintained and realigned Airfiber network antennas for optimal performance
- Provided 100% uptime for all servers and critical systems
- Provided a15 minute response time on average for all issues, including afterhours
- Monitored all systems, service requests 24/7 times

Council Work Plan Items from March 1,2, 2019. Work Plan items that the Information Technology Division is responsible for this upcoming fiscal year include:

High Level of Municipal Services and Infrastructure

- Website Improvements (lead, working with all departments)
- City Council Chambers audio/video upgrades, interior design work and ADA upgrades (with Public Works Department)

Additional Work Plan Objectives. In addition to the Work Plan Items listed above, the Information Technology Division will also be addressing other issues, including:

- Replace and upgrade 43 outdated and unsupported workstation to Windows 5 & 7
- Upgrade of Police Remote Desktop Server MPDRDS
- Upgrade City Hall servers
- Install Teen Center Air fiber to improve connectivity

Financial and Authorized Full-time Employees: The Information Technology Division is staffed by the Assistant City Manager, supported by vendor contracts to provide technical services of the Division.

City of Marina Information Technology

	Ac	017 tual ount	2018 Actual Amoun		2019 Amend Budge	ed	2019 A	•	2020 roposed	2021 roposed
Expenditures										
SS - Services and Supplies	\$	-	\$	-	\$	-	\$	-	\$ 237,250	\$ 237,850
CO - Capital Outlay	\$	-	\$	-	\$	-	\$	-	\$ 66,300	\$ 71,000
Expenditure	\$	-	\$	-	\$	-	\$	-	\$ 303,550	\$ 308,850
Net General Fund Tax Revenue	\$	-	\$	-	\$	-	\$	-	\$ (303,550)	\$ (308,850)

Authorized Full-Time Equivalents (FTEs)

	2017	2018	2019	, ,	0000	0004
	Actual	Actual	Amended	2019 April	2020	2021 Proposed
Positions	Amount	Amount	Budget	Amount	Proposed	Proposed

By Contract

Finance Department 130

Department – Marina Finance provides timely and accurate financial and statistical information to internal and external parties, filing and completing reports and processes. Along the way, decision-makers receive relevant data in order to better manage the City of Marina.

Prior Year Accomplishments

- Expanded the FY 17-18 audit to include a statistical section and all related reports in preparation of converting the document to a CAFR.
- Implemented a two-year budget with under Council's direction
- Implemented voter approved November 2018 ballot measures, Measure N (Sales Tax Override) and Measure P (Transient Occupancy Tax) changes.
- Revised the City's investment policy and implemented an investment program to improve the City's interest earnings
- Improved lease management by implementing a monthly review of accounts receivable billings.

Workload Indicators

					Fore	cast
Strategy	Measure	16/17	17/18	18/19	19/20	20/21
Provide timely, financial	Timely -					
information to decision	- Budget Adoption		6/5/2018	6/18/2019	6/16/2020	6/15/2021
makers	- Mid-year Financial Presentation			3/2/2019	3/3/2020	3/2/2021
	- Audit Presentation			1/15/2019	1/14/2020	1/12/2021
	Average number of days between					
	end of month and ban recon.	60	60	122	45	45
Accounts Payable	Invoices Processed	6,778	6,626	6,500	6,600	6,600
	Total Payments (Millions)	12.07	10.88	11.50	12.50	13.50
Payroll	Time cards processed	3,010	3,088	2,862	3,100	3,200
	Total Payments (Millions)	8.47	8.33	8.66	9.00	9.50
To protect the City's Cash						
while earning a return						
equal to or better than	- LAIF	0.75%	1.42%	2.37%	2.00%	2.00%
Local Agency Inv. Fund	- City Return	0.75%	1.42%	2.67%	2.50%	2.30%

Council Work Plan Items from March 1, 2, 2019 High Level of Municipal Services and Infrastructure

- Fee Schedule Update (FY 20) Bring to Council a single resolution that lists all the fees of the City and recommend changes in fee amounts as appropriate.
- Impact Fee Update (FY 20) bring to Council recommendations to update various impact fees to more appropriately reflect current costs.
- Records and File Management (FY 20) recommend to Council a logical records management program for retention and destruction of City financial records.
- City Lease Management (FY 20) Improve the City's management of leases by annually reporting on all City leases and timely adjusting terms, if appropriate.

Self-sufficient and Sustainable

Preston/Abrams Park Fiscal Sustainability (FY 20) – Present to Council an evaluation of the City's housing
assets and what steps might be considered in assuring the assets remain economically viable, including the
eventual payment of all debt related to the City's housing assets.

Additional Work Plan Objectives.

- Convert City's audit to a Comprehensive Financial Annual Report, providing a higher level of reporting on the City's fiscal position. (FY 20)
- Develop internal check list for processing to assure monthly the timely processing and monitoring of the City's various financial systems. (FY 20)
- Submit the City's budget and audit to the Governmental Financial Officers Association for review for the organization's distinguished reporting awards. (FY 21)
- Conduct RFP for auditing services (FY 21)

City of Marina

Finance Department

	 17 Actual Amount	 18 Actual Amount	 2019 mended Budget	119 April Amount	2020 roposed	2021 oposed
Expenditures SB - Salaries and Benefits	\$ 627,200	\$ 663,750	\$ 732,228	\$ 538,454	\$ 663,800	\$ 678,800
SS - Services and Supplies	\$ 223,279	\$ 242,457	\$ 251,200	\$ 198,256	\$ 186,270	\$ 166,270
Expenditure	\$ 850,480	\$ 906,208	\$ 983,428	\$ 736,710	\$ 850,070	\$ 845,070
Net General Fund Tax Revenue	\$ (850,480)	\$ (906,208)	\$ (983,428)	\$ (736,710)	\$ (850,070)	\$ (845,070)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Finance Director	1	1	1	1	1	1
Accounting Svc Manager	1	1	1	1	1	1
Accounting Technician	3	2	2	2	2	2
Payroll Technician		1	1	1	1	1
Intern (Part-Time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Total	5.5	5.5	5.5	5.5	5.5	5.5

City Attorney 150

Department – The City Attorney serves as legal counsel to the City and the City Council and is responsible for the review and disposition of litigation and claims, coordination with outside counsel, preparation of written and oral legal opinions, transactional matters related to land use, agreements for public works and professional services, employment and personnel matters, election matters, code enforcement, open government, and the preparing and review of ordinances.

Prior Year Accomplishments

- Work with the City Council to develop an alternative FORA Transition Plan.
- Litigation matters including Marina Community Partners v. FORA.
- Work on the amendment of the Local Coastal Program for the Cemex site.
- Work related to the review and consideration of California-American Water's application to locate slant wells for its Monterey Water Supply Project within the City's jurisdiction.
- Work on the downtown vitalization moratorium.
- Preparing Airport leases including several for Joby Aero, Inc. to locate operations at the Airport.
- Review of the proposed ordinance governing short-term rentals and an agreement with AirBnB.
- Work with the County Resource Management Agency on acquisition of the landfill parcel.
- Three separate citizen initiative ballot measures for the November 2018 election.
- Response to Pitchess motions for police personnel records, subpoenas, and requests made under the California Public Records Act.

Council Work Plan Items from March 1, 2, 2019

Work Plan items that the City Attorney is responsible for this upcoming fiscal year include:

- City lease management (working with Finance Director and Airport Manager).
- Annexation of CSUMB Housing (working with Assistant City Manager).
- FORA Transition Plan (working with City Council and City Manager).
- Cannabis Ordinance was implementation.

City Attorney Budget

	2017 Actual Amount	2018 Actual Amount		2019 mended Budget	2019 April Amount		2020 Proposed		2021 Proposed
Expenditures									
SS - Services and Supplies	\$ 195,196	\$ 259,738	\$	196,600	\$	305,987	\$	221,600	\$ 221,600
Expenditure	\$ 195,196	\$ 259,738	\$	196,600	\$	305,987	\$	221,600	\$ 221,600
Net General Fund Tax Revenue	\$ (195,196)	\$(259,738)	\$	(196,600)	\$	(305,987)	\$	(221,600)	\$(221,600)
	Authorized	l Full-Time	Eq	uivalents	(FT	Es)			
Positions	2017 Actual Amount	2018 Actual Amount		2019 mended Budget		019 April Amount	2020 Proposed		2021 Proposed
By Contract	-	-	-		-		-		-

Non-departmental 190

The non-departmental department accounts for revenues that are not attributable to any single department, such as tax revenue. Further, the 190 department includes costs that cut across multiple departments. The department has no employees but significant revenues and expenses.

Significant changes

Revenues

 On the November 2018, the voters of Marina approved three revenue measures which are shown in Chart I, November 2018 Revenue Measures. These revenue measures will significantly increase the City's General Fund revenues.

Chart I November 2018 Revenue Measures.

		140 VCITIBET 2010 TV	0.0	00.00.		
Projected	Revenues					
			Estimated			
			Revenue,			
Measure	Revene	Effective Date	Annually	Basis of estimate	2017	Sunset
	Increases District Tax from 1%			50% increase in district		
N	to 1.5%	April 1, 2019	1,535,000	revenue	3,070,000	March 31, 2034
		First month following				
		First month following				
	Increase Transient Occupancy	certification of the vote,		1/6 of the current 12%		
Р	Tax from 12% to 14%	probably January 1, 2019	534,650	TOT collections	3,207,900	None
				Ballot measure		
V	Marijauna Tax	When adopted	100,000	argument	None	None
		Annual Revenues	2,169,650			

The Business License Tax was also changed by a voter approved measure in Nov. 2016. The \$1.4 million change is noticeable under the other taxes category.

Expenditures

- The City of Marina participates in the California Public Employees Retirement (CalPERS) system. Due to the poor returns all pensions experienced in the first decade of this century, additional payments are required of employers. These make up payments, more formerly called Unfunded Actuarial Liabilities (UAL) are the same regardless of the number of employees an entity has. This department is funding that costs which is \$1.2 and \$1.4 million for fiscal years 2019/20 and 2020/21, respectively. In the past, these costs were found in the individual departments. \$900,000 of the cost is due to public safety pensions.
- In the past, the City's IT function has been accounted for from this division. This year, the City has created an IT division (125) in order to better track costs and manage IT assets. As a result, the division's costs have been decreased by the \$350,000 as the IT department has been created.

The division has four significant transfers out to other funds, namely:

- \$812,000 and 905,000 a year for vehicle replacement costs, of which \$325,000 is for replacement cost. The balance is for new vehicles to the vehicle replacement fund
- \$650,000 and \$450,000 for the upcoming two fiscal year to the pension stabilization fund to pay for increased PERS costs; and,
- \$3.9 million in FY 19/20 and \$4.3 million in FY 20/21 for capital projects

Non - Departmental

	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Revenue						
TAX - Taxes	14,665,339	17,704,043	17,988,600	16,003,330	21,375,500	21,408,500
UMP - Use of Money and Property	150,989	296,224	338,882	353,249	355,000	330,000
ING - Intergovernmental	-	10,353	-	13,183	10,000	10,000
CFS - Charges for Services	407,642	577,862	420,000	490,523	420,000	420,000
OR - Other Revenues	1,691,613	161,974	16,000	57,135	16,000	16,000
OFS - OFS - Transfers	32,467	35,002	96,065	98,788	89,747	89,747
Revenue Totals	16,948,049	18,785,457	18,859,547	17,016,209	22,266,247	22,274,247
Expenditures						
SB - Salaries and Benefits	48,667	21,921	78,175	16,423	1,210,000	1,400,000
SS - Services and Supplies	938,542	906,849	1,011,600	892,472	681,900	721,900
CO - Capital Outlay	1,585,100	14,084	-	-	-	-
DS - Debt Service	-	-	-	3,893	185,000	185,000
OFU1 - OFU - Other	-	306,370	-	-	-	-
OFU - OFU - Transfer	1,075,000	1,336,011	2,108,249	2,303,249	5,342,300	5,690,000
- To Vehicle Fund					812,000	905,000
- To Pensions					650,000	450,000
- To Capital Projects					3,880,300	4,335,000
- To Airport					12,000	12,000
Expenditure Totals	3,647,309	2,585,235	3,198,024	3,216,037	7,419,200	7,996,900
	Authorized Fu 2017 Actual	II-Time Equ 2018 Actual	ivalents (F7 2019 Amended	T Es) 2019 April	2020	2021
Positions	Amount	Amount	Budget	Amount	Proposed	Proposed

No Employees

Police 210

The Marina Police Department is dedicated to protecting the lives and property of the residents, visitors, and businesses in our diverse community through public education, prevention, and enforcement of all applicable laws. The Marina Police Department strives to provide innovative, sustained high quality public service through their employees using their maximum capabilities while responding to the challenging needs of the public and our ever-growing community.

Major Workload Indicators:

Year	Calls For Service	Average number Calls per day	Number of Reports Taken	Average number Reports per day	Average Non-coded Call Response Times	Average Code 3 Response Times
2014	34,091	93.40	3,179	8.71	TBD	TBD
2015	31,384	86.98	3,025	8.32	TBD	TBD
2016	31,024	85.00	3,448	9.45	TBD	TBD
2017	26,508	79.39	3,221	8.82	TBD	TBD
2018	28,978	72.62	2,886	7.91	TBD	TBD

Prior Year Accomplishments.

- Personnel trained and equipped with New Motorola radios and Body Cams
- Conducted Business Inspection Inspected 39 business applications in Fiscal 2018/19 to date
- Conducted Business Inspection Inspected 31 business applications in Fiscal 2017/18
- National Night Out Over 500 attendees
- Three ABC operations using Grant Monies
- Sexual Assault Kit Audit using Grant Monies
- Monthly training per POST compliance training for all officers and quarterly firearms qualification

Additional Work Plan Objectives.

- Additional Storage for Property and Evidence.
- Transformation Change Leadership Training for all Supervisors and POA Board Officers.
- · Crywolf Alarm Program for the City.
- Increase our Reserve Police Officer Ranks.
- As recommended by our law enforcement partners and approved by the FBI, the UCR Program is retiring the SRS and will transition to a NIBRS-only data collection by January 1, 2021. Begin planning for the for the changeover.

Police Department (#210)

	2	2017 Actual Amount		2018 Actual Amount		2019 Amended Budget		2019 April Amount		2020 Proposed		2021 Proposed	
Revenue													
TAX - Taxes	\$	78,047	\$	82,403	\$	75,000	\$	58,548	\$	75,000	\$	75,000	
LP - Licenses & Permits	\$	22,854	\$	26,752	\$	26,000	\$	32,578	\$	24,000	\$	24,000	
FP - Fines and Penalties	\$	144,680	\$	90,066	\$	96,300	\$	51,270	\$	61,800	\$	61,800	
ING - Intergovernmental	\$	604,914	\$	555,709	\$	152,500	\$	150,507	\$	165,000	\$	165,000	
CFS - Charges for Services	\$	32,102	\$	24,285	\$	25,814	\$	25,471	\$	25,780	\$	25,780	
OR - Other Revenues	\$	27,531	\$	4,926	\$	11,700	\$	8,748	\$	9,440	\$	9,440	
OFS - OFS - Transfers	\$	38,000	\$	20,000	\$	29,000	\$	29,000	\$	29,000	\$	29,000	
Revenue Totals	\$	948,127	\$	804,140	\$	416,314	\$	356,124	\$	390,020	\$	390,020	
Expenditures													
SB - Salaries and Benefits	\$	6,753,088	\$	6,032,805	\$	6,861,600	\$	5,095,906	\$	6,317,470	\$	6,589,180	
SS - Services and Supplies	\$	1,107,020	\$	1,043,134	\$	1,072,650	\$	557,781	\$	1,189,510	\$	1,207,510	
CO - Capital Outlay	\$	24,999	\$	472,622	\$	150,000	\$	206,455	\$	24,000	\$	-	
OFU - OFU - Transfer	\$	-	\$	-	\$	65,000	\$	-	\$	-	\$	-	
Expenditure Totals	\$	7,885,107	\$	7,548,560	\$	8,149,250	\$	5,860,142	\$	7,530,980	\$	7,796,690	
Net General Fund Tax Revenue	\$	(6,936,980)	\$	(6,744,420)	\$	(7,732,936)	\$	(5,504,019)	\$	(7,140,960)	\$	(7,406,670)	

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Police Chief	1	1	1	1	1	1
Police Commanders	2	2	2	2	2	2
Police Sergeant	4	4	5	5	5	5
Police Corporal	3	3	2	2	2	2
Public Safety Officer	0	0	0	0	0	0
Police Officer	19	19	19	19	19	19
Community Services Specialist	1	1	1	1	1	1
Community Services Officer	2	2	2	2	2	2
Administrative Assistant II	1	1	1	1	1	1
Public Safety Records Supervisor	1	1	1	1	1	1
Public Safety Records Technicians	2	2	2	2	3	4
Management Analyst (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Training Manager (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Total	37	37	37	37	38	39

*Note 1: Requesting two additional Records Technicians Fiscal 2020; Note 2: Requesting one additional Police Officer 2021

Fire 250

The Marina Fire Department is dedicated to protecting the lives and property of the residents, visitors, and businesses in our diverse community through public education, prevention, and all-risk emergency response. The Marina Fire Department strives to provide innovative, sustained high quality public service through their employees using their maximin capabilities while responding to the challenging needs of the public and our ever-growing community.

Major Workload Indicators:

Year	Call Volume	% Increase in Call Volume Since 2008	% Overlapping Incidents	Number of Overlapping Calls	NFPA EMS Compliance: % of calls within 5 Min	NFPA Fire Compliance: % of calls arrived within 5 min 20 Sec	Average Code 3 Response Times
2008	1543	0	19.51	301	72%	72%	0:06:04
2009	1677	8%	20.04	336	75%	75%	0:05:32
2010	1648	6%	16.81	277	64%	69%	0:05:19
2011	1738	11%	17.43	303	61%	65%	0:05:22
2012	1767	13%	13.64	241	65%	72%	0:05:00
2013	1764	13%	16.44	290	64%	67%	0:05:13
2014	1969	23%	18.03	355	61%	65%	0:05:17
2015	1973	23%	27.07	534	59%	64%	0:06:07
2016	2136	31%	27.86	595	52%	58%	0:05:56
2017	2198	34%	35.49	780	53%	58%	0:06:28
2018	2434	44%	36.44	887	51%	57%	0:08:53

Prior Year Accomplishments.

- Developed specifications for and ordered a new Structural Firefighting Engine.
- Fire Prevention Open House Over 200 attendees in October of 2018
- Over 12 Community Events Including National Night Out, Fire Open House, Labor Day Parade, Fallen Hero Run, I Remember Mama, Deliver Food on Thanksgiving, Old Navy Safety Fair, Friends of Marina Library, Marina Library Birthday Party, Mad Hatter Tea Party, Nancy Dodd Building Extinguisher training, Marriott Fire Extinguisher Training, City Halloween Event.
- Assisted in State Wide mutual aid response Responded to 9 out of county incidents to the Cranston Fire, Carr Fire, Camp Fire, Airline 2 Fire, Ferguson Fire, Mendocino Complex, Stone Fire, Hirz Fire, Delta Fire.

Fire Department

		17 Actual		18 Actual Amount		2019 mended Budget		019 April Amount	P	2020 roposed	Pı	2021 oposed
Revenue												
LP - Licenses & Permits	\$	900	\$	930	\$	5,600	\$	855	\$	1,000	\$	1,000
FP - Fines and Penalties	\$	-	\$	320	\$	-	\$	-	\$	-	\$	-
ING - Intergovernmental	\$	212,214	\$	472,439	\$	101,000	\$	362,314	\$	101,000	\$	58,000
CFS - Charges for Services	\$	54,432	\$	49,626	\$	93,050	\$	53,749	\$	54,550	\$	54,550
OR - Other Revenues	\$	1,670	\$	(119)	\$	-	\$	50	\$	-	\$	-
OFS - OFS - Transfers	\$	3,800	\$	1,800	\$	3,800	\$	3,800	\$	3,800	\$	3,800
Revenue Totals	\$	273,016	\$	524,997	\$	203,450	\$	420,768	\$	160,350	\$	117,350
Expenditures SB - Salaries and Benefits	\$	2,989,522	\$	2,803,070	\$	3,059,605	\$	2,368,958	\$	3,354,160	\$:	3,401,260
SS - Services and Supplies	\$	304,982	\$	444,783	\$	461,351	\$	214,306	\$	373,050	\$	349,550
CO - Capital Outlay	\$	-	\$	75,000	\$	-	\$	-	\$	-	\$	-
OFU - OFU - Transfer	\$	-	\$	-	\$	80,000	\$	-	\$	-	\$	-
Expenditure Totals	\$	3,294,504	\$	3,322,853	\$	3,600,956	\$	2,583,265	\$	3,727,210	\$:	3,750,810
Net General Fund Tax Revenue	\$ (3,021,488)	\$ (2,797,856)	\$ ((3,397,506)	\$ (2,162,497)	\$ ((3,566,860)	\$ (3,633,460)

Authorized Full-Time Equivalents (FTEs)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Fire Chief	1	1	1	1	1	1
Div Fire Chief - Training & ops	1	1	1	1	1	1
Fire Captain	3	3	3	3	6	6
Fire Engineer	6	5	5	5	5	5
Firefighters	2	3	3	3	4	4
Administrative Assistant II	1	1	1	1	1	1
Total	14	14	14	14	18	18

Note: The Fire Department currently has 10 Reserve Fire Fighters.

Buildings and Grounds 310.311

Buildings and Grounds maintains the City's public facilities and parks. Public facilities include the City Council Chambers, City Hall, Public Safety Building, City hall Annex, Community Center, Teen Center, Corporation yard, and Various buildings supporting park activities. Parks include Vince DiMaggio, Glorya Jean-Tate, Preston, Locke-Paddon, Windy Hill and the Skate Park.

Prior Year Accomplishments

- Homeless Encampments: removal of 12 large encampments resulting in 100 cubic yards of waste to be hauled to the landfill.
- **FORA Caretaker Project:** Trimmed trees along 13th Street, secured buildings on former Ft. Ord, installed 1300' feet of fencing along 1stStreet. Costs were reimbursed by FORA.
- **Pop Up Safe Way to School on Carmel Ave:** Installation of temporary pedestrian and bicycle safety features on Carmel Avenue at Marina Vista Elementary and J.C. Crumpton Elementary Schools.

Workload Indicators

Performance Measurements - Buildings and Grounds

Strategy	Measure	Target Goal
Weed free street	Medians trimmed to 6 inches or less during	No more than 2 weeks above 6 inches.
medians.	growth season.	
Clean parks available	, ,	No trashrecepticles overflowing.
to serve the public.	recepticles.	
	Litter free parks.	No litter allowed for more than 1 week.
Buildings ready to		Unscheduled maintenance is addressed
provide service daily.	due to unscheduled maintenance.	within 24 hours.

Council Work Plan Items from March 1, 2, 2019

Desirable Quality of Life

• Homelessness Issues (FY 20) – Support for cleanup of homeless encampments as needed.

High Level of Municipal Services and Infrastructure

City Hall/Annex Improvements (FY 20) – May be called upon for minor changes associated with the overall project.

Diverse Vibrant Community

• Special/Cultural Events (FY 20) – The Buildings and Grounds Division supports events with traffic/parking control and parks preparation.

Self-Sufficient & Sustainable

• Stabilization of Useful Buildings (FY 20) – Ongoing maintenance of boarded up windows and doors on vacant buildings to prevent increasing blight. Funded by the FORA Caretaker program.

Additional Objectives

 Training and Certification of Staff (FY 20/21) – Cross training and certification for staff to increase skill levels, provide coverage when needed and prepare employees for advancement

Building & Grounds 310.311

		2017 Actual mount		2018 Actual mount	A	2019 Amended Budget	019 April Amount	F	2020 Proposed		2021 roposed
Revenue											
ING - Intergovernmental	\$	5,612	\$	42,125	\$	148,666	\$ 11,487	\$	148,700	\$	5,700
CFS - Charges for Services	\$	599	\$	440	\$	-	\$ -	\$	450	\$	450
OR - Other Revenues	\$	35,984	\$	11,551	\$	-	\$ 19,091	\$	-	\$	-
OFS - OFS - Transfers	\$	-	\$	-	\$	5,600	\$ 5,600	\$	5,600	\$	5,600
Revenue Totals	\$	42,195	\$	54,115	\$	154,266	\$ 36,178	\$	154,750	\$	11,750
Expenditures											
SB - Salaries and Benefits	\$	773,553	\$	727,934	\$	826,074	\$ 645,543	\$	1,860,300	\$	1,742,300
SS - Services and Supplies	\$	215,299	\$	254,736	\$	454,250	\$ 261,456	\$	536,450	\$	396,950
CO - Capital Outlay	\$	-	\$	-	\$	-	\$ -	\$	-	\$	-
OFU - OFU - Transfer	\$	-	\$	-	\$	50,000	\$ -	\$	-	\$	-
Expenditure Totals	\$	988,852	\$	982,670	\$	1,330,324	\$ 906,999	\$	2,396,750	\$:	2,139,250
Net General Fund Tax Revenue	\$ ((946,657)	\$ ((928,554)	\$	(1,176,058)	\$ (870,821)	\$	(2,242,000)	\$ (2,127,500)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Crew Lead	1	1	1	1	1	1
Public Works Maintenance Worker III	2	3	3	3	3	3
Public Works Maintenance Worker II	3	3	3	3	3	3
Public Works Maintenance Worker 1	3.5	5	5	5	6	6
Custodian	1	0	0	0	0	0
Total	10.5	12	12	12	13	13

Vehicle Maintenance 310.313

Vehicle Maintenance maintains the City's fleet of vehicles from the Police, Fire, Public works, Recreation, Building Permits and Administration Staff.

Prior Year Accomplishments

 Hired an Automotive Service Excellence certified Master Technician to perform and oversee maintenance of the City's 57 vehicles.

Workload Indicators

Performance Measures - Vehicle Maintenance

Strategy	Measure	Target Goal
Minimize	Number of days before maintenance is	All unscheduled maintenance initiated with
unscheduled vehile	initiated.	24 hours.
downtime due to		
mechanical failure.		
Timely performance	Number of days from scheduled	Maintenance completed with 30 days of
of preventative	maintenance action.	schedule.
maintenance.		

Council Work Plan Items from March 1, 2, 2019

• Although the Vehicle Maintenance Division is not directly responsible for accomplishing any specific item on the City Council Work Plan, it does support all aspects of service delivery that depend upon vehicles.

Additional Objectives

- Continue to improve tool availability, diagnostic capabilities, and maintenance bay configuration to improve the efficiency of in-house maintenance.
- Continue to explore opportunities for shared services with neighboring agencies.

Vehicle Maintenance

	 017 Actual Amount	 2018 Actual Amount		2019 mended Budget	2019 April Amount			2020 Proposed	2021 Proposed	
Revenue										
Division Total: Vehicle Maint	\$ 119	\$ 119	\$	-	\$	-	\$	-	\$	-
Revenue Totals	\$ 119	\$ 119	\$	-	\$	-	\$	-	\$	-
Expenditures										
SB - Salaries and Benefits	\$ 108,193	\$ 125,429	\$	150,623	\$	88,860	\$	135,250	\$	141,250
SS - Services and Supplies	\$ 171,523	\$ 168,877	\$	168,200	\$	91,831	\$	169,700	\$	169,700
Expenditure Totals	\$ 279,715	\$ 294,306	\$	318,823	\$	180,691	\$	304,950	\$	310,950
Net General Fund Tax Revenue	\$ (279,596)	\$ (294,186)	\$	(318,823)	\$	(180,691)	\$	(304,950)	\$	(310,950)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Equipment Mechanic	1	1	1	1	1	1
Mechanic Assistant	0.5	0.5	0.5	0.5	0.5	0.5
PW - Vehicle Maintenance	1.5	1.5	1.5	1.5	1.5	1.5

Engineering 310.420

Engineering provides engineering guidance and oversight for all development and right-of-way activities throughout the City.

The division annually updates the Capital Improvement Program, the Pavement management Program and serves as project manager on construction of CIP projects. The division also participates in application of government grants, managing the National Pollution Discharge Elimination System (NPDES) Phase II Permit, and various interagency coordination efforts (California Department of Transportation, Transportation Agency for Monterey County, Marina Coast Water District, Central Coast regional Water Quality Control Board and others.)

Prior Year Accomplishments

- Inspected over 3 miles of roadway impacts and resurfacing due to the Regional Urban Water Augmentation Project which was installed by Marina Coast Water District.
- Completed the first year of a pavement maintenance program resurfacing 35 streets for a total of 8 lane miles.

Workload Indicators

Performance Measures - Engineering

Strategy	Measure	Target Goal
Comply with federal,	All reports completed accurately and	No deficiencies for ongoing
state, and local reporting requirements.	submitted by deadline.	
Suport continued development through timely permit processing.	Number of weeks to complet permit review.	Development plan check - 1st review within 2 weeks Subsequent reviews within 1 week. Encroachment permit within 2 weeks.

Council Work Plan Items from March 1, 2, 2019

Desirable Quality of Life

- Glorya Jean-Tate Park Renovation (including pump track) (FY 21) Complete preliminary planning for Glorya Jean-Tate Park and construct a bicycle pump track.
- Sea Haven Park Development (FY20) Coordinate and inspect park development to assure developer constructs park to City's standard.
- Equestrian Park Development (FY 20) Complete preliminary planning for the Equestrian Center and solicit proposals form potential concessionaires to manage the equestrian programs.
- Dunes City Park Development (FY 20 until completion) Complete preliminary planning for the Dunes Park. Identify funding for blight removal. Coordinate development of Tatum's Treehouse.
- Blight Removal (as available) May be called upon to contract for removal.
- Stockade Demolition (FY20) Coordinate with FORA on the stockade demolition.

Desirable Recreational and Cultural Opportunities

- Pool Feasibility Study (FY 20) Complete study to determine pool reconfiguration and building renovation to serve aquatic programming.
- Water City Roller Hockey Building Recreation Center (FY 20) Complete study to determine building reconfiguration and building renovation to serve recreation programming.
- Senior Center CDBG Grant (as available) Provide technical support for grant applications. Will prepare plans and manage construction if grant funding is awarded.

High Level of Municipal Services and Infrastructure

- Imjin Parkway Widening (FY 20) Complete design and right of way acquisition of Imjin. Start construction in 2020.
- Del Monte/2nd Avenue Connection Design (FY 21) Complete environmental clearance, design of the first phase connecting Del Monte Boulevard with 2nd Avenue and Patton Parkway.
- Salinas Avenue Widening Design (FY 21) Complete environmental clearance and design of Salinas Avenue Widening between Carmel Avenue and Reservation Road. Sea Haven contribution for partial fair share mitigation of development impacts.
- 8th Street between 3rd and 5th Avenue Design (FY 21) Complete design and construction of 8th Street between 3rd Street and 5th Avenue.
- Street Maintenance Program (FY20-21) Continue ongoing pavement maintenance and rehabilitation program with the goal of increasing the overall pavement condition to 70.
- Stormwater Permit NPDES (FY 21) Complete surveys and apply for Waste Discharge Requirements in lieu of permitting through the Municipal Regional Permit.
- Website Improvements (FY 20) Prepare and maintain a project information web page. Prepare and maintain web pages for the Landscape and Lighting Districts.
- Council Chamber ADA, Interior & ADA Improvements (FY 20) Contract support and management for improvements.
- Reconfiguration of City Hall and the City Hall Annex (FY 20) Design and construction management of building changes to improve staff efficiency and public service delivery.

Protect Natural Setting (Environmental Awareness and Sustainability)

 Organic Waste Ordinance (FY 21) Adopt solid waste ordinance revisions and develop a program for compliance with state mandated diversion of food waste and organics from the landfill.

Self-Sufficient & Sustainable

- Hayes Circle Duplex Renovation (FY 20) Support the design, permitting, and renovation of 2 duplexes.
- Stabilization of Useful Buildings (FY 21) Contract for roofing and board up of barracks buildings planned for renovation in the future.

Additional Objectives

 Permitting Engineering Technical Support (FY 20-21) Continue to provide engineering technical review of development and encroachments.

Engineering Department

	 17 Actual Amount	 2018 Actual Amount		2019 Amended Budget		2019 April Amount		2020 Proposed		2021 roposed
Revenue										
LP - Licenses & Permits	\$ 29,767	\$ 129,685	\$	75,000	\$	157,257	\$	75,000	\$	75,000
CFS - Charges for Services	\$ 65,808	\$ 347,297	\$	342,300	\$	104,947	\$	342,300	\$	342,300
Revenue Totals	\$ 95,575	\$ 476,983	\$	417,300	\$	262,203	\$	417,300	\$	417,300
Expenditures										
SB - Salaries and Benefits	\$ 260,697	\$ 282,474	\$	338,516	\$	257,329	\$	387,140	\$	420,140
SS - Services and Supplies	\$ 559,814	\$ 671,949	\$	641,650	\$	444,800	\$	512,150	\$	487,150
Expenditure Totals	\$ 820,511	\$ 954,423	\$	980,166	\$	702,129	\$	899,290	\$	907,290
Net General Fund Tax Revenue	\$ (724,936)	\$ (477,441)	\$	(562,866)	\$	(439,925)	\$	(481,990)	\$	(489,990)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Public Works Director	1	1	1	1	1	1
Associate Engineer	0	0	0	0	1	1
Administrative Assistant II	1	1	1	1	1	1
Intern (part-time, non-benefit)		0.5	0.5	0.5	0.5	0.5
Total	2	2.5	2.5	2.5	3.5	3.5

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Planning Division 410

The Planning Division includes current and long-range planning functions for the City. Long Range Planning assists elected officials in the development of policy direction for the physical development of the City. Current Planning reviews proposed developments under the policy direction developed by the Planning Commission and City Council.

Major Work Load Indicators ---

Staff-Supported Meetings				
	2019	2018	2017	2016
Planning Commission Meetings	11	15	12	12
# Items	26	25	18	12
Design Review Board	3	8	8	5
# Items	4	6	10	5
Tree Committee	1	0	1	1
# Items	1	0	1	3

Prior Year Accomplishments---

- Development of Downtown Vitalization Specific Plan including 15 meetings of Ad Hoc Committee, Open House, and work sessions with Planning Commission and City Council
- Assisted with completion and adoption of Airport Master Plan
- Entitlement for 167 Multi-family residential units
- Assisting with Housing Element
- Zoning Ordinance Revisions (ongoing)
- Local Coastal Plan
- Joby Project

FY 2020 Work Program Based on Council Priorities

A - Downtown Vitalization Specific Plan (Ongoing, Completion Spring, 2020)

A - Airport Specific Plan EIR (Ongoing, Spring, 2020)

A - JOBY Aviation Development (Ongoing)
 A - Rutherford Development (Ongoing)

• A - Housing Element Update (Ongoing, December 2019)

A - Dunes Phase II Development (Ongoing)
 A - Marina Station Development (Ongoing)

B - Local Coastal Plan Update (Ongoing, December 2019)

B - General Plan Update (Ongoing, 3-5 years)
 B - Zoning Ordinance Update (Ongoing, 2-3 years)

Planning Department

	 17 Actual Amount	 18 Actual Amount	A	2019 Imended Budget	119 April Amount	2020 roposed	2021 roposed
Revenue							
CFS - Charges for Services	\$ 168,077	\$ 104,682	\$	102,500	\$ 129,359	\$ 102,500	\$ 102,500
OR - Other Revenues	\$ -	\$ -	\$	-	\$ 20,494	\$ -	\$ -
Revenue Totals	\$ 168,077	\$ 104,682	\$	102,500	\$ 149,852	\$ 102,500	\$ 102,500
Expenditures							
SB - Salaries and Benefits	\$ 430,437	\$ 541,911	\$	741,374	\$ 563,992	\$ 720,800	\$ 733,800
SS - Services and Supplies	\$ 72,494	\$ 78,267	\$	308,850	\$ 61,031	\$ 149,900	\$ 112,000
CO - Capital Outlay	\$ -	\$ 25,000	\$	-	\$ 7,500	\$ -	\$ -
Expenditure Totals	\$ 502,932	\$ 645,177	\$	1,050,224	\$ 632,523	\$ 870,700	\$ 845,800
Net General Fund Tax Revenue	\$ (334,855)	\$ (540,495)	\$	(947,724)	\$ (482,671)	\$ (768,200)	\$ (743,300)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Community Development Director	1	1	1	1	1	1
Planning Services Manager	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1
Associate Planner	0	0	0	0	1	1
Administrative Assistant II	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
GIS Coord. (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Assistant/Associate Planner (part-						
time, non-benefited)	0	0.5	0.5	1	0	0
Total	5	5.5	5.5	6	6	6

Building Inspection Division 430

The Building Inspection Division ensures all construction complies with a set of rules that specify the minimum standards for construction. The main purpose of Building Inspection is to protect the public health, safety and general welfare as they relate to the construction and occupancy of buildings and structures.

The Building Inspection Division also provides timely and professional review of plans and document for all building permit applications to ensure that the purposed work complies with all state and local code requirements. Following permit issuance, building inspectors ensure that construction complies with approved plans and adopted codes in the plan review, permitting, and inspections of all buildings within the city of Marina.

Prior Year Accomplishments

- Junsay Oaks Apartments begun
- Exterior renovation of Building S29 at Airport (Catering Business)
- Completion and final for buildings C and D at the Dunes
- Marina Beach Townhouses started
- Implementation of CitizenServe software for permit tracking

Major Workload Indicators ---

	2019	2018	2017	2016
Permits Issued	148	948	763	625
Permit Valuation	\$10,322,026	\$83,963,103	\$58,866,385	\$52,492,743
New Single-Family	ψ10/022/020	\$30\\ 730\\ 130	φοσησοσησοσ	ψ02/172/110
Dwellings	21	205	144	74
New Multi Family				
Dwellings (Units)	0	0	3 (78 UNITS)	0
New Commercial	0	0	2	4
Total Permits Revenues	\$139,091	\$1,088,078	\$847,479	\$629,443
Impact Fees Revenues				
Buildings Fee	\$43,191	\$268,768	\$419,816	\$231,259
Safety Fee	\$17,962	\$59,273	\$76,696	\$31,283
Roadways Fee	\$102,884	\$595,176	\$939,859	\$805,403
Intersections Fee	\$64,044	\$145,681	\$276,747	\$311,608
Parks Fee	\$197,127	\$748,649	\$971,625	\$577,310
Inspections	766	3083	2698	
Plan Checks*	66 inhouse/7 out	151 inhouse/22out	250	

Building Inspection Department (#430)

	-	2017 Actual mount	2018 Actual Amount		2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Revenue								
LP - Licenses & Permits		\$457,830	\$509,904	4	\$587,100	\$502,759	\$489,000	\$489,000
FP - Fines and Penalties		\$1,520	\$3,320)	\$1,250	\$0	\$1,250	\$1,250
CFS - Charges for Services		\$163,939	\$305,47	4	\$221,650	\$248,627	\$221,650	\$221,650
OFS - OFS - Transfers		\$20,000	\$20,000)	\$20,000	\$20,000	\$20,000	\$20,000
Revenue Totals		\$643,289	\$838,698	3	\$830,000	\$771,385	\$731,900	\$731,900
Expenditures								
SB - Salaries and Benefits	\$	211,351	\$ 218,548	\$	377,465	\$219,661	\$ 386,540	\$ 392,540
SS - Services and Supplies	\$	243,031	\$ 209,213	\$	145,300	\$154,941	\$ 64,000	\$ 62,500
CO - Capital Outlay	\$	-	\$ -	\$	40,000	\$ 7,500	\$ -	\$ -
Expenditure Totals		\$454,382	\$427,76	1	\$562,765	\$382,102	\$450,540	\$455,040
Net General Fund Tax Revenue		\$188,907	\$410,93	7	\$267,235	\$389,283	\$281,360	\$276,860

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Chief Building Official	1	1	1	1	1	1
Senior Building Inspector	1	1	1	1	1	1
Permit Technician	0.8	8.0	1	1	1	1
Building Inspector/ Code Enforcement Officer	0	0	0	0	1	1
Total	2.8	2.8	3	3	4	4

^{*}Proposal to combine the Senior Building Inspector and Code Enforcement Officer (both positions being contracted) into a combination Building Inspector/Code Enforcement Officer during the upcoming fiscal year. This is anticipated to have no fiscal impact.

Economic Development 440

Department – The Marina Economic Development Division serves the City through a variety of cost effective, timely and professional services regarding business retention, attraction related to economic development along with engaging in various grant related project activities.

Prior Year Accomplishments

- Arts Village Development: Prepared an RFP for a Feasibility Study and Concept Plan. The draft report was completed on March 13, 2019. The Final Report is anticipated to be completed June 30, 2019.
- Senior Center CDBG Grant: Submitted an application to the Department of Housing and Community Development (HCD) on February 20, 2019, to construct a senior center at the Vince DiMaggio Park. Award announcements from HCD is anticipated June 3, 2019.
- Business Attraction: Responded to approximately 24 telephone/email inquiries requesting property availability for sale or lease.
- CSUMB Student Orientation: Approximately 2,000 Restaurant Guides were delivered for CSUMB student orientation packages.
- Marina Restaurant Guides: 30,000 Marina Restaurant Guides were distributed to local hotels, Marina RV Park, VA Clinic, Lake El Estero Park and private groups.

Council Work Plan Items from March 1, 2, 2019

Arts Village

 A grant application is being prepared to the U.S. Department of Commerce/Economic Development Administration for rehabilitation of exterior building for the 60,000-sf. wood structure. It is anticipated that the grant application will be submitted to EDA by July 2019.

Opportunity Zone Marketing and Development (Marina Prospectus)

 Published the first edition of the Marina Prospectus on March 13, 2019. The document was prepared in collaboration between the FORA Economic Development Manager and the City's Economic Development Division. The document is on the City's website.

Additional Work Plan Objectives:

- Update of the Marina Restaurant Guides: Update, print and deliver 35,000 restaurant guides to local lodging industries and visitor serving industries.
- <u>Prepare grant application to U.S. Department of Commerce/Economic Development Administration for Feasibility Study on Airspace System Management, UAS Market Conditions, Airport infrastructure Suitability and UAS Technology Cluster.</u>
- Development of the 30 Language Banner, which is the fourth and final street banner series.

Economic Development

	 017 Actual Amount	 118 Actual Amount	2019 mended Budget	019 April Amount	Р	2020 Proposed	Pi	2021 oposed
Revenue								
LP - Licenses & Permits	\$ -	\$ 130	\$ -	\$ 255	\$	-	\$	-
UMP - Use of Money and Property	\$ 60,005	\$ 73,805	\$ 45,000	\$ 88,822	\$	70,000	\$	70,000
OR - Other Revenues	\$ -	\$ 134	\$; -	\$ -	\$	-	\$	-
Revenue Totals	\$ 60,005	\$ 74,069	\$ 45,000	\$ 89,077	\$	70,000	\$	70,000
Expenditures								
SB - Salaries and Benefits	\$ 102,443	\$ 95,956	\$ 125,633	\$ 112,459	\$	130,357	\$	129,557
SS - Services and Supplies	\$ 82,165	\$ 117,624	\$ 124,750	\$ 99,991	\$	137,150	\$	137,150
Expenditure Totals	\$ 184,608	\$ 213,580	\$ 250,383	\$ 212,450	\$	267,507	\$	266,707
Net General Fund Tax Revenue	\$ (124,602)	\$ (139,511)	\$ (205,383)	\$ (123,374)	\$	(197,507)	\$	(196,707)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Economic Development Coordinator	1	1	1	1	1	1
Total	1	1	1	1	1	1

Recreation & Cultural 510

Department – The City of Marina Recreation & Cultural Services Department Mission is to acquire, develop, operate and maintain a park and recreation system which enriches the quality of life for residents and visitors alike and preserve it for future generations. The Marina Recreation & Cultural Services Department oversees the Youth, Teen and Senior Centers and holds varies events and sport leagues. This is accomplished with dedicated Recreation staff and numerous volunteers.

Prior Year Accomplishments

- The Workload indicators below show the ongoing efforts of the recreation team in its daily mission of providing quality & enhanced programs for youth, teen, & seniors
- Increased membership numbers by up to 10% at all program sites with all memberships
- Registered in the In-focus registration soft wear program in preparation for online registration starting July 1, 2019
- Online registration soft wear installed and operational for membership and daily attendance upkeep. All current members are fully registered in the system
- Brought back Winterfest, Kite Day & The Marina Multi Cultural Festival
- Enhanced the Partnership/Grants Program with anticipated revenue received totaling \$75K compared to \$30K in 18/19
- Completed and implemented the new fee structure from the fee study
- Completed work for the parks concept designs for 4 parks Seahaven, Dunes, Tate and the Equestrian Park with preliminary work on the pool and sports center remodel cost estimates also completed.

Workload Indicators

Performance Measurements – Parks and Recreation				
Recreation Divisions				
	Actual	Actual	Actual	Estimated
Measure	2016-17	2017-18	2018-19	2019-20
Total Memberships Youth, Teen, Senior	623	756	829	1150
Youth Sports Yearly Participation	2216	2427	2769	2800
Adult Sports Teams (Socko)	6	4	4	4
Youth Center Daily Attendance	87	117	127	160
Teen Center Daily Attendance Morning	193	187	151	170
Teen Center Daily Attendance Afterschool	289	321	363	380
Senior Daily Attendance	43	57	71	87
Special Events Numbers (Halloween, Easter, Senior				
Xmas, Added 2019 Winterfest, Kite day, Multi-				
Cultural Day)	3367	3973	4965	8850
PAL Activities Participation 2018 & 19 Added (Jr				
Giants, Skate Jams, expanded special sports events)	1031	1241	2567	3000
Weekend Daily Attendance Teen Center	267	195	143	150
Weekend Sunday Family Day Events Attendance				
Teen Center	179	203	267	300
Skate Park Daily Attendance (Scooters Added 2017)	137	145	157	175

Council Work Plan Items from March 1, 2, 2019

- Develop a joint use agreement with MPUSD to share the new Marina High Gym
- Complete and assessment of the 0-5 program needs and programming plan
- Prepare a current needs assessment report of City's recreational needs
- Provide an on-line portal to the City of Marina's recreational offerings
- Provide support and development for specific Community Events to be outlined by Council
- Activate online registration for all Recreation Programs

Recreation & Cultural Services

				2019			2020		2021
	 17 Actual	 18 Actual	A	mended	19 April	Р	roposed	F	Proposed
	 Amount	 Amount		Budget	 Amount				
Revenue									
UMP - Use of Money and Property	\$ 12,795	\$ 12,570	\$	10,000	\$ 11,655	\$	15,000	\$	15,000
CFS - Charges for Services	\$ 64,565	\$ 81,925	\$	67,500	\$ 58,811	\$	78,500	\$	78,500
OR - Other Revenues	\$ 24,569	\$ 27,056	\$	27,000	\$ 38,702	\$	40,000	\$	40,000
Revenue Totals	\$ 101,929	\$ 121,551	\$	104,500	\$ 109,168	\$	133,500	\$	133,500
Expenditures									
SB - Salaries and Benefits	\$ 801,001	\$ 806,247	\$	868,627	\$ 678,761	\$	885,360	\$	918,960
SS - Services and Supplies	\$ 127,837	\$ 149,546	\$	166,700	\$ 108,329	\$	217,900	\$	217,900
CO - Capital Outlay	\$ 1,635	\$ 32,840	\$	-	\$ -	\$	-	\$	-
Expenditure Totals	\$ 930,473	\$ 988,633	\$	1,035,327	\$ 787,090	\$	1,103,260	\$	1,136,860
Net General Fund Tax Revenue	\$ (828,544)	\$ (867,082)	\$	(930,827)	\$ (677,922)	\$	(969,760)	\$	(1,003,360)

Positions	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2019 April Amount	2020 Proposed	2021 Proposed
Recreation Svc Svc Director	1	1	1	1	1	1
Recreation Leader	4	4	4	4	4	4
Administration Assistant II	1	1	1	1	1	1
Total	6	6	6	6	6	6



SPECIAL REVENUE FUNDS

Public, Education and Government (PEG) Access Fund (210)

The Public Education & Government Access Fund, also known as "PEG", is funded by franchise fees collected from cable television subscribers each month. According to State law, these funds must be used only to produce the Public, Education, and Government access programming.

Since September 2003, the City of Marina entered into an agreement with Access Monterey Peninsula (AMP) to provide related broadcasting services to the City of Marina. The channels feature content from the public, educational and government segments of the Marina community as well as on-screen listing of community events.

Public Facilities Impact Fees Fund (215)

A development impact fee is a monetary exaction other than a tax or special assessment that is charged by a local governmental agency to an applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project. The legal requirements for enactment of development impact fee program are set forth in Government Code §§ 66000-66025 (the "Mitigation Fee Act")

Ongoing development of the Dunes and Sea Haven represent most of the traffic and service impacts to the community and the associated impact fees collected. Other smaller developments also make contributions in relation to their impacts.

Development Impact fees fund projects that mitigate the increased demand such as roadway widening and intersection improvements for traffic capacity as well as future fire stations and park facilities. These are restricted revenues that cannot be used for general maintenance and repairs.

ROAD FUNDS

Gas Tax Fund (220)

The Gas Tax and Streets Fund accounts for all revenues received from the state gas tax, traffic congestion relief grant, and other income in order to maintain Marina's roadway infrastructure including repair and maintenance of the roadways, traffic signals, and roadway median landscaping.

Road Maintenance and Rehabilitation Program (RMRP Fund 221)

Known as Senate Bill 1, the State created program to address deferred maintenance on the State Highway System and the local street and road system and the Road Maintenance Rehabilitation Account (RMRA) for the deposit of various funds for the program.

A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties. The funds are used for street resurfacing, maintaining Marina's roadway infrastructure by repair and maintenance of roadways, traffic signals, and roadway landscaping.

Transportation Safety & Investment Plan (TAMC Measure X)

On November 8, 2016, Measure X, the Transportation Safety & Investment Plan, was approved with 67.7% from Monterey County voters. The additional revenue is through retail transactions and use tax of a three-eights' of one-percent (3/8%). The estimated amount of revenue over the 30-year distribution for the City of Marina will be \$14,370,000. For the 2018-19 fiscal year, it is estimated that the City of Marina will receive \$587,563 to fund street resurfacing.

National Park Service

As part of the Fort Ord closure, some of the former military base was transferred to the National Park Service (NPS). In turn, NPS transferred this land to the City of Marina with certain requirements that the land would be used for the benefit of all for recreation. This land has existing leases that provide some revenue to the City. Further, any revenue derived from these land assets must be retained for the benefit and use of the land assets given to the City from NPS.

Special Revenue Funds

	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual Thru May	2019/20 Proposed	2020/2021 Proposed
Fund: 210 Public Educ Govt PEG						
Revenue TAX - Taxes	100,833	116,227	100,000	87,051	100,000	100,000
Revenue Totals	100,833	116,227	100,000	87,051	100,000	100,000
Expenditures						
SS - Services and Supplies	119,886	87,410	100,000	87,669	100,000	100,000
CO - Capital Outlay	-	7,670	50,000	2,027	-	-
OFU - OFU - Transfer	-	-	-	-	50,000	-
Expenditure Totals	119,886	95,081	150,000	89,696	150,000	100,000
Public Educ Govt PEG	(19,053)	21,147	(50,000)	(2,645)	(50,000)	-
Fund: 215 Public Facilities Impact Fee						
Revenue UMP - Use of Money and Property	34,986	135,238	-	114,993	-	-
ING - Intergovernmental	-	323,335	-	-	-	-
CFS - Charges for Services	2,203,871	2,194,426	4,098,900	1,633,237	1,403,000	936,000
OFS - OFS - Transfers	1,051,303	-	534,161	540,242	-	-
Revenue Totals	3,290,160	2,652,998	4,633,061	2,288,473	1,403,000	936,000
Expenditures SB - Salaries and Benefits	-	-	-	-	-	-
SS - Services and Supplies	-	-	-	-	-	-
OFU - OFU - Transfer	129,158	85,000	1,135,000	1,302,687	265,000	-
Expenditure Totals	129,158	85,000	1,135,000	1,302,687	265,000	-
Public Facilities Impact Fee	3,161,002	2,567,998	3,498,061	985,786	1,138,000	936,000
Fund: 220 Gas Tax Revenue						
TAX - Taxes	382,996	437,636	528,963	366,502	530,000	539,000
UMP - Use of Money and Property	838	547	-	72	-	-
OR - Other Revenues	-	30,138	-	4,746	-	-
OFS - OFS - Transfers	-	10,000	68,763	68,763	-	-
Revenue Totals	383,834	478,321	597,726	440,082	530,000	539,000
Expenditures SB - Salaries and Benefits	199,323	191,748	220,304	157,016	-	-
SS - Services and Supplies	307,714	337,463	326,400	264,115	334,150	344,250
CO - Capital Outlay	-	-	-	-	-	-
OFU - OFU - Transfer	7,000	37,000	62,400	62,400	62,400	62,400
Expenditure Totals	514,037	566,211	609,104	483,531	396,550	406,650
Gas Tax	(130,203)	(87,890)	(11,378)	(43,448)	133,450	132,350

Special Revenue Funds

	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual Thru May	2019/20 Proposed	2020/2021 Proposed
Fund: 221 Road Maintenance & Rehab Acct						
Revenue				.==		
TAX - Taxes	-	126,145	357,495	277,461	360,000	370,000
UMP - Use of Money and Property	-	273	-	816	-	-
Revenue Totals	-	126,418	357,495	278,277	360,000	370,000
Expenditures OFU - OFU - Transfer	-	-	122,500	122,500	400,000	400,000
Expenditure Totals	-	-	122,500	122,500	400,000	400,000
Road Maintenance & Rehab Acct	-	126,418	234,995	155,777	(40,000)	(30,000)
Fund: 222 Transportation Safety&Investment Revenue UMP - Use of Money and Property			_	10		_
, , ,	_	618,260	587,563		16,588,000	600,000
ING - Intergovernmental Revenue Totals		618,260		537,507 537,518	16,588,000	600,000
	-	618,260	587,563	537,518	16,588,000	600,000
Expenditures OFU - OFU - Transfer	-	500,000	500,000	500,000	16,600,000	600,000
Expenditure Totals	-	500,000	500,000	500,000	16,600,000	600,000
Transportation Safety & Investment	-	118,260	87,563	37,518	(12,000)	-
Fund: 225 National Park Service Revenue						
UMP - Use of Money and Property	105,707	107,158	113,000	110,713	113,000	113,000
Revenue Totals	105,707	107,158	113,000	110,713	113,000	113,000
Expenditures SB - Salaries and Benefits	13,778	20,671	23,242	24,140	-	-
SS - Services and Supplies	774	1,193	11,150	741	11,475	11,475
OFU - OFU - Transfer	32,000	12,000	18,917	18,917	18,917	18,917
Expenditure Totals	46,552	33,864	53,309	43,798	30,392	30,392
National Park Service	59,155	73,293	59,691	66,915	82,608	82,608

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Cypress Cove II Landscape Maintenance District

The Assessment District consists of the Cypress Cove II Subdivision located in the westerly portion of the City of Marina just east of the Highway I and Reservation Road interchange. The subdivision is bounded on three sides by Abdy Way, Cardoza Avenue, and Beach Road, contains 110 lots, a percolation pond parcel (Parcel B), and an emergency access road (Parcel C). The Assessment District has been formed to maintain the exterior boundary landscaping and retaining walls.

Monterey Bay Estates Lighting & Landscape Maintenance District The Assessment District consists of the Monterey Bay Estates Subdivision located in the northeasterly portion of the City of Marina. The subdivision contains 162 lots, a percolation parcel, and a park parcel. The Assessment District has been formed to maintain and service the landscaping areas around the percolation parcel and along Crescent Avenue (not including the traffic circles). The public lighting facilities within the subdivision are also maintained and serviced by the District.

Seabreeze Landscape Maintenance District

The Assessment District contains 37 residential lots and encompasses the Seabreeze subdivision located on the north side of Beach Road and west of Marina Drive in the City of Marina. The Assessment District has been formed to maintain the landscape areas including the street scape along the Northerly side of Beach Road adjacent to Seabreeze Subdivision, and the buffer along the westerly side of the TAMC Railroad right-of-way. The landscaping surrounding the City percolation lot is also maintained by the Assessment District.

Locke-Paddon Point Community Facilities District No. 2007-2

The CFD consists of the Locke Paddon Point Subdivision located in the central portion of the City of Marina. The subdivision contains 15 lots, a landscape strip (Parcel A), and a park parcel (Parcel B). The CFD has been formed for the purpose of maintaining and servicing the landscaping areas including Parcel A, Parcel B and the pathway area within the TAMC right of way and lighting areas along the pathway area within the TAMC right of way and along Reservation Road and Paddon Place.

The Dunes Community Facilities District No. 2015-01

The CFD consists of the Dunes Residential Subdivision, also known as Dunes Phase 1C. The subdivision contains 332 residential lots. The CFD has been formed for maintenance services including all related administrative costs, expenses and related reserves for the maintenance of streets, sidewalks, curb & gutter, decorative lighting, and storm drain systems within the City right-of-way.

Landscape & Lighting and Community Facilities Districts

	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual to May	2020 Proposed	2021 Proposed
Fund: 232 Seabreeze AD						
Revenue	60 700	#0.040	#0.750	\$0.700	\$0.750	\$0.750
TAX - Taxes	\$6,733	\$6,642	\$6,750	\$6,733	\$6,750	\$6,750
UMP - Use of Money and Property	\$35	\$91	\$0	\$32	\$0	\$0
Revenue Totals	\$6,768	\$6,733	\$6,750	\$6,765	\$6,750	\$6,750
Expenditures SB - Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
SS - Services and Supplies	\$2,565	\$3,281	\$5,755	\$6,428	\$7,255	\$6,255
OFU - OFU - Transfer	\$1,740	\$6,540	\$1,740	\$1,740	\$1,740	\$1,740
Expenditure Totals	\$4,305	\$9,821	\$7,495	\$8,168	\$8,995	\$7,995
Fund Total: Seabreeze AD =	\$2,463	(\$3,088)	(\$745)	(\$1,403)	(\$2,245)	(\$1,245)
Fund: 233 Monterey Bay Estates AD						
Revenue						
TAX - Taxes	\$10,821	\$12,494	\$12,497	\$12,273	\$12,500	\$12,500
UMP - Use of Money and Property	\$25	\$68	\$0	\$123	\$0	\$0
OFS - OFS - Transfers	\$0	\$4,800	\$0	\$0	\$0	\$0
Revenue Totals	\$10,846	\$17,362	\$12,497	\$12,396	\$12,500	\$12,500
Expenditures SB - Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
SS - Services and Supplies	\$10,698	\$2,977	\$9,970	\$3,874	\$18,340	\$9,340
OFU - OFU - Transfer	\$2,871	\$2,871	\$2,871	\$2,871	\$2,870	\$2,870
Expenditure Totals	\$13,569	\$5,848	\$12,841	\$6,745	\$21,210	\$12,210
Fund Total: Monterey Bay Estates AD	(\$2,723)	\$11,514	(\$344)	\$5,651	(\$8,710)	\$290
Fund: 235 Cypress Cove II AD						
Revenue TAX - Taxes	\$19,952	\$19,656	\$19,886	\$19,566	\$19,886	\$19,886
UMP - Use of Money and Property	\$40	\$82	\$0	\$121	\$0	\$0
Revenue Totals	\$19,992	\$19,738	\$19,886	\$19,686	\$19,886	\$19,886
Expenditures	* ,	***,	4.0,000	***,***	****,****	***,***
SB - Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
SS - Services and Supplies	\$23,406	\$4,350	\$16,270	\$21,936	\$20,120	\$9,620
OFU - OFU - Transfer	\$2,751	\$2,751	\$2,751	\$2,751	\$2,750	\$2,750
Expenditure Totals	\$26,157	\$7,101	\$19,021	\$24,687	\$22,870	\$12,370
Fund Total: Cypress Cove II AD	(\$6,165)	\$12,636	\$865	(\$5,000)	(\$2,984)	\$7,516

Landscape & Lighting and Community Facilities Districts

	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual to May	2020 Proposed	2021 Proposed
Fund: 251 CFD - Locke Paddon						
Revenue TAX - Taxes	\$5,865	\$6,633	\$7,125	\$6,284	\$7,410	\$7,410
	• •	. ,	. ,	, ,		
UMP - Use of Money and Property	\$28	\$40	\$0	\$46	\$0	\$0
Revenue Totals	\$5,894	\$6,674	\$7,125	\$6,331	\$7,410	\$7,410
Expenditures SB - Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
SS - Services and Supplies	\$9,781	\$3,867	\$6,020	\$4,512	\$7,410	\$7,410
Expenditure Totals	\$9,781	\$3,867	\$6,020	\$4,512	\$7,410	\$7,410
Fund Total: CFD - Locke Paddon	(\$3,887)	\$2,807	\$1,105	\$1,818	\$0	\$0
Fund: 252 CFD - Dunes No. 2015-1						
Revenue						
TAX - Taxes	\$98,268	\$162,493		\$158,330	\$168,600	\$172,000
UMP - Use of Money and Property	\$559	\$2,868	· ·	\$3,444	\$0	\$0
Revenue Totals	\$98,827	\$165,362	\$162,600	\$161,775	\$168,600	\$172,000
Expenditures						
SB - Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
SS - Services and Supplies OFU - OFU - Transfer	\$4,948 \$0	\$4,985 \$2,535	. ,	\$5,357 \$2,771	\$5,000 \$2,770	\$5,000 \$2,770
Expenditure Totals	\$4,948	\$7,520	\$7,771	\$8,128	\$7,770	\$7,770
Fund Total: CFD - Dunes No. 2015-1	\$93,880	\$157,842	\$154,829	\$153,647	\$160,830	\$164,230

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DEBT SERVICE FUNDS

2015 General Obligation Refunding Bonds

In May 2015, the City issued \$7,640,000 General Obligation Bonds for the purpose of refunding \$7,885,000 of the City's General Obligation Bonds, Election of 2002, Series 2005 which was issued for the purpose of constructing and supplying a library facility in the City. The bonds bear interest at 1.5% to 5%. The bonds mature in August 2035.

Principal payments of \$85,000 to \$605,000 are due annually on August 1. Interest payments are due semi-annually on February 1 and August 1. The Bonds are subject to an early redemption at par at the option of the City after August 2025.

Remarketed 2016 Abrams B Housing Revenue Bonds

In November 2006, the City issued \$14,360,000 Multi-family Housing Revenue Bonds for the purpose of financing the acquisition of the Abrams B Apartments. These bonds were remarketed in November 2016. The bonds bear interest at 0.95% to 3.55%. The bonds mature in November 2036. Principal payments of \$110,000 to \$160,000 are due annually on November 1. Interest payments are due semi-annually on May 1 and November 1. Beginning on November 15, 2023, the bonds have an optional redemption price of 102%, declining to 101% on November 15, 2024, and at par on November 15, 2025 and thereafter.

Marina Landing Improvement Bonds and Marina Green Improvement Bonds

The amounts in these funds represent residual amounts from past assessment district bonds.

DEBT SERVICE FUNDS

				2019 Amended			
		2017 Actual	2018 Actual	Budget	2019 Actual to May	2020 Proposed	2021 Proposed
Fund: 312 2015 GO Refunding Bon	ds Library					-	
Revenue							
TAX - Taxes		\$415,393	\$437,393	\$471,87	7 \$507,809	\$449,800	\$469,000
UMP - Use of Money and Property		\$1,204	\$2,763	\$	\$939	\$0	\$0
OR - Other Revenues		\$17,516	\$0	\$	50	\$0	\$0
OFS - OFS - Transfers		\$0	\$0	\$	50	\$0	\$0
	Revenue Totals	\$434,114	\$440,156	\$471,87	7 \$508,747	\$449,800	\$469,000
Expenditures							
SS - Services and Supplies		\$3,513	\$2,635	\$5,00	0 \$1,425	\$5,000	\$5,000
DS - Debt Service		\$344,106	\$420,356	\$445,93	2 \$445,931	\$470,000	\$498,000
OFU - OFU - Transfer		\$2,535	\$2,535	\$14,85	5 \$14,855	\$14,900	\$14,900
Expenditure Totals	_	\$350,154	\$425,526	\$465,78	7 \$462,211	\$489,900	\$517,900
Fund Total: 2015 GO Refun	ding Bonds Library	\$83,960	\$14,630	\$6,09	\$46,536	(\$40,100)	(\$48,900)
	_						
Fund: 335 Marina Landing Improv	Bonds						
Revenue TAX - Taxes		\$0	\$0	S	0 \$0	\$0	\$0
UMP - Use of Money and Property		\$351	\$731	5	**	\$0	\$0
one object, money and rioperty	Revenue Totals	\$351	\$731	5	*	\$0	\$0
Expenditures	revenue rotais	4001	4,01	*	9000	40	40
SS - Services and Supplies		\$0	\$0	\$	\$0	\$0	\$0
DS - Debt Service		\$0	\$0	\$	0 \$0	\$0	\$0
OFU - OFU - Transfer		\$2,389	\$2,389	\$5	4 \$54	\$0	\$0
	Expenditure Totals	\$2,389	\$2,389	\$5	4 \$54	\$0	\$0
Fund Total: Marina Lan	ding Improv Bonds	(\$2,038)	(\$1,658)	(\$54	\$549	\$0	\$0
	=						
Fund: 337 Marina Greens Improv B	onds						
Revenue							
TAX - Taxes		\$0	\$0	\$	*-	\$0	\$0
UMP - Use of Money and Property		\$276	\$589	\$	*	\$0	\$0 \$0
E	Revenue Totals	\$276	\$589	\$	3486	\$0	\$0
Expenditures SS - Services and Supplies		\$0	\$0	3	0 \$0	\$0	\$0
DS - Debt Service		\$0	\$0	5	0 \$0	\$0	\$0
OFU - OFU - Transfer		\$1,181	\$1,181	\$4	3 \$43	\$0	\$0
	Expenditure Totals	\$1,181	\$1,181	\$4	3 \$43	\$0	\$0
Fund Total: Marina Gro	_	(\$905)	(\$592)	(\$43		\$0	\$0
	=	(47	(+)		,	<u> </u>	
Fund: 351 Abrams B Hsg Revenue	Bond						
Revenue		2070					
UMP - Use of Money and Property		\$378	\$3,060	\$1		\$0	\$0
OR - Other Revenues		\$761,891	\$731,200	\$732,64		\$715,000	\$732,000
OFS - OFS - Transfers		\$314,563	\$0	\$ 2700.04		\$0	\$0
- 6	Revenue Totals	\$1,076,832	\$734,260	\$732,64	3616,545	\$715,000	\$732,000
Expenditures SS - Services and Supplies		\$291,683	\$0	\$5,00	3500	\$5,000	\$5,000
DS - Debt Service		\$568,325	\$721,949	\$727,64		\$710,000	\$727,000
	Expenditure Totals	\$860,008	\$721,949	\$732,64		\$715,000	\$732,000
Fund Total: Abrams B Hsg Revenu	_	\$216.825	\$12.311	\$		\$0	\$0
		32.0,020	¥	*	400,000	40	40



CAPTIAL IMPROVEMENT PROGRAM FUNDS

The Capital Improvement Program (CIP) is the City of Marina's short and long-term plan for projects related to the community's infrastructure. Revenues from other funds are transferred into these funds as well as revenues for specific capital projects. The money remains and is appropriated until the project is complete. Excess revenues are returned to the originating fund. Shortfalls are covered by additional transfers into the fund. The City uses two funds to account for these projects.

Airport Capital Improvement Fund (460)

Capital projects at the airport are accounted for in this fund. Many of the projects are paid for from Federal Aviation Administration (FAA) grants which typically pays for 90% of the projects. California of Aeronautics division of the Department of Transportation typically pays for another 5% of projects. Thus, the airport for aviation related operations must contribute 5% of the projects.

City-Wide Capital Improvement Fund (462)

All other City projects are account in this fund including its streets, public facilities, parks, and traffic control devices. The CIP provides a link between the City's General Plan, various master planning documents, and budget; and provides a means for planning, scheduling, and implementing capital improvement projects over the next five years.

AIRPORT CAPITAL IMPROVEMENT PROGRAM FUND 460

Airport Capital Projects	Approp	riations		Resou	rces			Uses	
FY 2019/20 and FY 2020/21					FY 19/20			FY 19/20	
	Prior								
	Fiscal		Prior		CalDOT	Airport	Prof.		
Tracking Name	Years	FY 19/20	Resources	FAA Grant	Grant	Transfer	Services	Const.	Staff Charges
101 Pilot's Lounge	4,843	-	4,843					(4,843)	
1701 Extended Taxiway B Design		51,672	(2,343)	44,395	7,227		(45,328)	, ,	(4,000)
2001 Extended Taxiway B Construction		1,760,000	(, ,	1,584,000	79,200	96,800	(1,415,500)	(314,500)	(30,000)
2002 EIR for Runway and Land Acq.		71,400		45,000		26,400	(50,000)	(/ /	(,,
2003 Pavement Maintenance		128,000		,		128,000	(18,000)	(110,000)	
2004 Building 533 Improvements		90,000				90,000	(70,000)	(20,000)	
2005 Cleanup/Demolitions South of Bldg 533		55,000				55,000	(5,000)	(50,000)	
2006 Building 524 Improvements		55,000				55,000	(0,000)	(30,000)	
2008 Back up Power to the Fuel Farm		36,000				36,000	(6,000)	(30,000)	
2101 Taxiway A Rehabilitation		00,000				00,000	(0,000)	(00,000)	
2102 Building 510 New Roof									
2103 Airport Gateway/Street Signage									
401 2014 Airport Master Plan	Complete								
402 Bldg 510 Pavement Repair	Complete								
403 Storm Drain Mitigation	65,455		65,455				(7,000)	(57,455)	(1,000)
404 2015 Perimeter Fence Replacement	Complete		00,100				(7,000)	(07,100)	(1,000)
460 2016 Beacon Replacement	Complete								
461 Building 504 Improvement	48,686		48,686					(48,686)	
470 Building 529 Improvements	30,000	45,000	30,000			45,000		(55,000)	(20,000)
480 Fuel Tank Replacement	148,337	43,000	148,337			43,000		(33,000)	(20,000)
600 Airport Master Plan	Complete		140,337						
000 Ali port iviaster Flati	Complete								
	297,321	2,292,072	290,135	1,673,395	86,427	532,200	(1,616,828)	(720,484)	(55,000)
					=1.122.121				
		riations			FY 20/21			FY 20/21	
	Prior		D :		0 1007		Б. С		
	Fiscal	FV 20/21	Prior	ΓΛΛ C	CalDOT	Airport	Prof.	0	Ct - ff Ol
404 P.H. H. I	Years	FY 20/21	Resources	FAA Grant	Grant	Transfer	Services	Const.	Staff Charges
101 Pilot's Lounge		-							
1701 Extended Taxiway B Design									
2001 Extended Taxiway B Construction	04.400	400 (00	04.400	202 500	04 / 00		(400,000)		
2002 EIR for Runway and Land Acq.	21,400	408,600	21,400	387,000	21,600	444,000	(430,000)	(400 (00)	
2003 Pavement Maintenance		146,000				146,000	(23,400)	(122,600)	
2004 Building 533 Improvements		85,000				85,000	(10,000)	(75,000)	
2005 Cleanup/Demolitions South of Bldg 533	05000	05.000	05.000			05.000	(4.0.000)	(400.000)	
2006 Building 524 Improvements	25000	85,000	25,000			85,000	(10,000)	(100,000)	
2008 Back up Power to the Fuel Farm									
2101 Taxiway A Rehabilitation		1,400,000		1,260,000	63,000	77,000	(230,000)	(1,150,000)	(20,000)
2102 Building 510 New Roof		105,000				105,000	(5,000)	(100,000)	
2103 Airport Gateway/Street Signage		35,000				35,000	(5,000)	(30,000)	
480 Fuel Tank Replacement		154,000				154,000	(35,000)	(267,337)	
	46,400	2,418,600	46,400	1,647,000	84,600	687,000	(748,400)	(1,844,937)	(20,000)

Airport Pilot's Lounge (#1)

Expenditure Request

Project Number 101

Project Scope Install wireless internet & contemplate heating solution.

The Pilot's Lounge currently offers basic amenities for sitting, reading and basic TV service. The contemplated improvement is to provide internet connectivity

and then consider options to provide heat to the lounge.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	7,801							7,801
Interest	669							669
								-
Total Funding Sources	8,470	_	_	_	_	_		8,470

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
•								
Preliminary Study								-
Design								-
Construction	2,371	4,843						7,214
Intrafund Transfer Out	1,256							1,256
Total Expenditures	2,371	4,843	-	-	-	-		8,470

Note: Out year expenditures are estimates and subject to change



Airport Storm Drain Mitigation (#2)

Funding and Expenditure Request

Project Number 403

Project Scope
Construct earthen dams to prevent storm water runoff into the Salinas River.
This project is necessary for the City to withdraw from the National Pollutant

Discharge Elimination System (NPDES) Permit.

Project Funding Detail

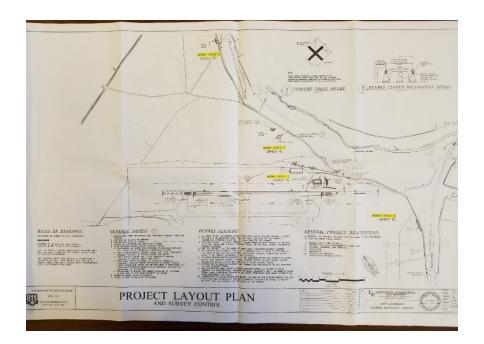
	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	74,000							74,000
Interest	701							701
								_
Total Funding Sources	74,701	-	-	-	-	-		74,701

Project Expenditure Detail

	Prior Years	Estir	Estimated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges		1,000						1,000
Design & CM	9,246	6,000						15,246
Professional Services		1,000						1,000
Construction		57,455						57,455
Total Expenditures	9,246	65,455	_	-	-	-		74,701

Note: Out year expenditures are estimates and subject to change

Balance Forward	65,455



Airport Building 504 Improvements (#3)

Funding and Expenditure Request

Project Number 461

Project Justification

Project Scope Construct building improvements to the exterior and interior of the building.

The Airport Building 504 located at 3220 Imjin Rd. is deteriorated and requires interior

ine Airport Building 504 located at 3220 Imjin Rd. is deteriorated and requires interior improvements to render the building more leasable. Improvements being contemplated

include new flooring and replacing the drop ceiling.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Tenant Reimbursement	90,063							90,063
Airport Enterprise Fund	250,000							250,000
Interest	4,852							4,852
Total Funding Sources	344,914	_	-	-	-	-		344,914

Project Expenditure Detail

	Prior Years	Estir	Estimated			•		
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Equipment	18,375							18,375
Design	40,645							40,645
Construction	26,950	48,686						75,636
Other Charges	10,258							10,258
Interfund Transfer Out to								
Airport Enterprise Fund	200,000							200,000
Total Expenditures	296,228	48,686	-	-	-	-		344,914

Note: Out year expenditures are estimates and subject to change

Balance Forward 48,686



Airport Building 529 (Restaurant) Improvements (#4)

Funding and Expenditure Request

Project Number 470

Project Scope Construct interior and exterior building improvements to render the building leasable.

The Airport Building 529, former airport restaurant building, located at 771 Neeson Rd. is severely deteriorated and requires both interior and exterior improvements to render

Project Justification is severely deteriorate the building leasable.

Project Funding Detail

	Prior Years	Pro	posed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	290,000	45,000						335,000
								-
								_
Total Funding Sources	290,000	45,000	-	-	-	-		335,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staffing	73,887	20,000						93,887
Design	14,255	-						14,255
Construction	171,859	55,000						226,859
Total Expenditures	260,000	75,000	_	_	_	_		335,000

Note: Out year expenditures are estimates and subject to change

Balance Forward 30,000



Airport Fuel Farm - Fuel Tank Replacement (#5)

Expenditure Request

Project Number
Project Scope

Project Justification

480 / HSA18D4

Replace the 100 Low Lead Non-Standard Aviation Fuel Tank.

For several years, EPIC Aviation has inspected the fuel farm and has identified the current Convault fuel tank for replacement with a standard aviation fuel tank. The current Convault tank contains internal ribs that deteriorate over time and its square design does not allow for effectively performing the daily sump procedures to remove sediments and moisture. The Convault fuel tank does not comply with the following minimum aviation standards: Aviation

Transportation Association (ATA) 103 and American Petroleum Institute (API) 1540.

Project Funding Detail

	Prior Years	Proj	posed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund	146,000		154,000					300,000
Interest	2,337							2,337
								-
Total Funding Sources	148,337	-	154,000	-	-	-		302,337

Project Expenditure Detail

	Prior Years	Esti	mated					
From a sa alita ana a		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design			35.000					35,000
Construction			267,337					267,337
Total Expenditures	-	_	302,337	-	-	-		302,337

Note: Out year expenditures are estimates and

subject to change



Airport Taxiway B Extension - Design (#6)

Funding and Expenditure Request

Project Number 1701

Project Justification

Project Scope Design extension of Taxiway B east to threshold of Runway 29 including preliminary engineering, surveying, engineering design, preparation of plans and specifications

and bidding support.

The project has been listed in the Airport Capital Improvement Projects submitted

annually to FAA. This project is deemed a high priority to correct an airport irregularity and improve the safety of aircraft operations and is funded through the

Federal Airport Improvement Program administered by FAA.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
FAA Grant	101,135	44,395						145,530
Cal-DOT Grant Match		7,276						7,276
Airport Enterprise Fund	8,894							8,894
Interest	_							_
Total Funding Sources	110,029	51,671	_	_	_	_		161,700

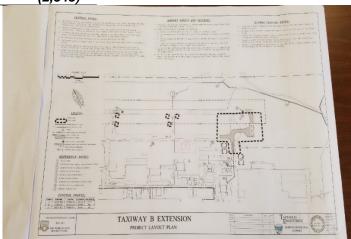
Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges	6,000	4,000						10,000
Design	106,372	45,328						151,700

Construction Total Expenditures	112,372	49,328			161,700
Construction					

Note: Out year expenditures are estimates and subject to change

Balance Forward (2,343)



Airport Taxiway B Extension - Construction (#7)

Funding and Expenditure Request

Project Number 2001

Project Justification

Project Scope Construct extension of Taxiway B east to threshold of Runway 29.

The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is deemed a high priority to correct an airport irregularity

and improve the safety of aircraft operations and is funded through the Federal Airport

Improvement Program administered by FAA.

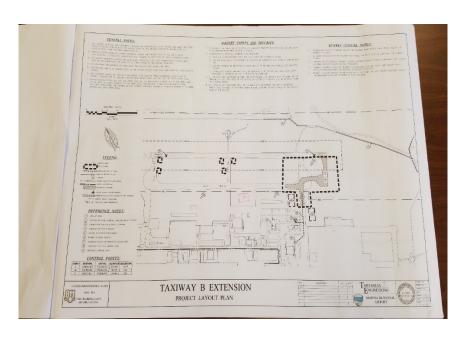
Project Funding Detail

	Prior Years	Propos	sed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total	
FAA Grant		1,584,000						1,584,000	
Cal-DOT Grant Match		79,200						79,200	
Airport Enterprise Fund		96,800						96,800	
Interest	-							-	
Total Funding Sources	_	1,760,000	-	_	_	-		1,760,000	

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges		30,000						30,000
Professional Services		14,500						14,500
CM & Inspection		300,000						300,000
Construction		1,415,500						1,415,500
Total Expenditures	_	1,760,000	-	-	-	_		1,760,000

Note: Out year expenditures are estimates and subject to change



Airport Environmental Assessment for Runway Extension and Land Acquisition (#8) Funding and Expenditure Request

Project Number 2002

Project Justification

Project Scope Prepare Environmental Assessment for extension of the runway to the west and

acquisition of 11.4 acres of real property.

The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is necessary to proceed with the design and construction

of a runway extension and acquisition of land that resides under the Runway Protection Zones at each end of the runway as recommended in the Airport Master Plan and is

funded through the Federal Airport Improvement Program administered by FAA.

Project Funding Detail

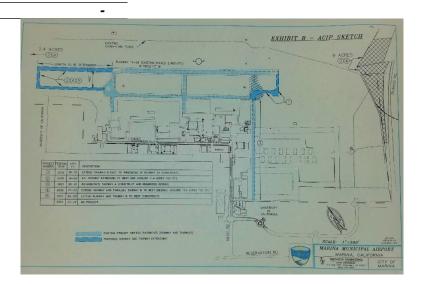
	Prior Years	Proj	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
FAA Grant		45,000	387,000					432,000
Cal-DOT Grant Match			21,600					21,600
Airport Enterprise Fund			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					_
Interest		26,400						26,400
merest		20,400						20,400
Total Funding Sources	-	71,400	408,600	-	-	-		480,000

Project Expenditure Detail

	Prior Years	Estimated						
F		FY	FY	FY	FY	FY		
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Out Years	Total
Staff Charges								-
Professional Services		50,000	430,000					480,000
Design								-
Construction								-

Total Expenditures	-	50,000	430,000	_	-	_	480,000

Note: Out year expenditures are estimates and subject to change



Airport Pavement Maintenance (#9)

Expenditure Request

Project Number

Project Justification

2003

Project Scope

Implement the Maintenance and Rehabilitation Plan.

The Airport completed a Pavement Maintenance Management Plan funded by the 2016

FAA Grant. The plan outlines the condition of pavement surfaces which serve aircraft (runway, taxiways, taxilanes and apron) and provides a Maintenance and Rehabilitation

Plan for preservation. Pavement maintenance and rehabilitation is included in FAA

Grant Assurances.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund		128,000	146,000					274,000
								-
Total Funding Sources	-	128,000	146,000	_	_	_		274,000

Project Expenditure Detail

	Prior Years	Estir	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Professional Services		18,000	23,400					41,400
Construction		110,000	122,600					232,600
Total Expenditures	_	128,000	146,000	_	_	_		274,000

Note: Out year expenditures are estimates and subject to change



Airport Building 533 Improvements (#10)

Funding and Expenditure Request

Project Number 2004

Project Scope Construct interior and exterior building improvements to continue the viability of the

building.

The Airport Building 533 located at 721 Nesson Rd. serves building tenants including Project Justification

Monterey Bay Skydive, pilots and the public. The exterior requires rust abatement

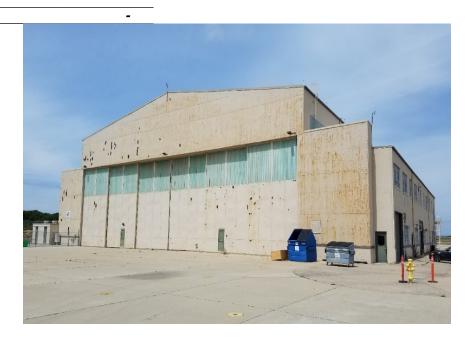
and repairing, and the interior ground level bathrooms are in need of replacement.

Project Funding Detail

	Prior Years	Pro	posed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund		90,000	85,000					175,000
								-
								-
Total Funding Sources	-	90,000	85,000	-	-	-		175,000

Project Expenditure Detail

	Prior Years	Esti	mated					
Francistra		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								
Professional Services		70,000	10,000					80,000
Construction		20,000	75,000					95,000
Total Expenditures	-	90,000	85,000	-	-	-		175,000



Airport Cleanup/Demolition South of Building 533 (#11)

Funding and Expenditure Request

Project Number 2005

Project Justification

Project Scope Cleanup and removal the public serving area South of Airport Building 533.

This area is directly east of Airport Building 535 (Light & Motion) and south of Airport Building 533 (Skydive) and serves as parking for the public coming to Monterey Bay

Skydive. Removal of these implements will improve safety and improve the image of

the Airport.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund		55,000						55,000
Total Funding Sources	-	55,000	_	_	-	_		55,000

Project Expenditure Detail

	Prior Years	Esti	imated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
<u> </u>	Experienteres	2013-20	2020-21	2021-22	ZUZZ-ZU	2023-24	Icars	Total
Preliminary Study								-
Design								
Professional Services		5,000						5,000
Construction		50,000						50,000
Total Expenditures	-	55,000	-	-	-	-		55,000

Note: Out year expenditures are estimates and subject to change



Airport Building 524 Improvements (#12)

Funding and Expenditure Request

Project Number

Construct interior and exterior building improvements to continue the viability of the **Project Scope**

building.

The Airport Building 524 located at 761 Nesson Rd. serves tenants, pilots and the **Project Justification**

public. The large hangar doors are becoming difficult to open manually and the

interior ground level bathrooms are in need of replacement.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund		55,000	85,000					140,000
								-
								-
Total Funding Sources	-	55,000	85,000	-	_	-		140,000

Project Expenditure Detail

	Prior Years	Esti	mated		•			
Expenditures	Francis ditares	FY	FY	FY	FY	FY	Out	Tatal
Experialitures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								
Professional Services			10,000					10,000
Construction		30,000	100,000					130,000
Total Expenditures	_	30,000	110,000	_	_	_		140,000

Note: Out year expenditures are estimates and subject to change



Airport Backup Power to Fuel Farm (#13)

Funding and Expenditure Request

Project Number 2008

Project Justification

Project Scope Extend backup power from the Airport generator.

Currently, the Fuel Farm is not connected to the Airport generator to supply power in the event of a power outage. Following a power outage, this results in the Fuel Farm being offline with pilots/aircraft unable to fuel until airport staff manually resets the

system.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund		36,000						36,000
								-
								-
Total Funding Sources	-	36,000	-	-	-	-		36,000

Project Expenditure Detail

	Prior Years	Estir	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
ZAPONGRUIOO	Experialtures	2013-20	2020-21	ZUZ I-ZZ	2022-23	2023-24	1 Cars	Total
Preliminary Study								-
Design								
Professional Services		6,000						6,000
Construction		30,000						30,000
Total Expenditures	_	36,000	-	-	-	-		36,000

Note: Out year expenditures are estimates and subject to change



Airport Taxiway A Rehabilitation (#14)

Funding and Expenditure Request

Project Number Project Scope

Project Justification

2101

Replace existing 3 ft. perimeter fencing and gates with 6 ft. fencing and gates.

The project has been listed in the Airport Capital Improvement Projects submitted annually to FAA. This project is deemed a priority to improve the taxiway's pavement surface and add edge lighting improving safety for aircraft movement and funded

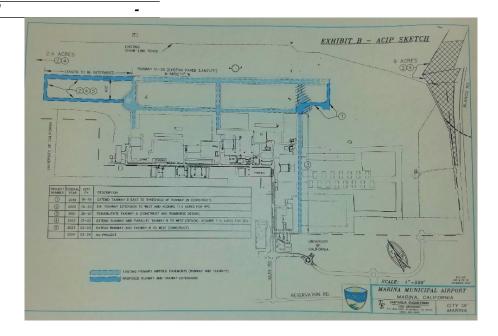
through the Federal Airport Improvement Program administered by FAA.

Project Funding Detail

	Prior Years	Pre	oposed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
FAA Grant			1,260,000					1,260,000
Cal-DOT Grant Match			63,000					63,000
Airport Enterprise Fund			77,000					77,000
Interest	-							-
Total Funding Sources	_	_	1,400,000	_	-	_		1,400,000

Project Expenditure Detail

	Prior Years	Est	timated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Staff Charges			20,000					20,000
Professional Services								-
Engineering			230,000					230,000
Construction			1,150,000					1,150,000
Total Expenditures	-	_	1,400,000	_	_	_		1,400,000



Airport Building 510 New Roof (#15)

Funding and Expenditure Request

Project Number 2102

Project Scope Construct exterior building improvements to preserve the building.

Project Justification

The Airport Building 510 located at 3240 Imjin Rd. the original tar and gravel roof and

needs replacement.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund			105,000					105,000
								-
								-
Total Funding Sources	-	-	105,000	-	_	-		105,000

Project Expenditure Detail

	Prior Years	Estimated						
Francisco di trancis		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								
Professional Services			5,000					5,000
Construction			100,000					100,000
			,					, , , , , , , , , , , , , , , , , , ,
Total Expenditures	-	-	105,000	-	-	-		105,000

Note: Out year expenditures are estimates and subject to change



Airport Gateway Sign (#16)

Funding and Expenditure Request

Project Number 2103

Project Scope Construction of a City of Marina entry sign and landscaping.

Project Justification

Gateway signage provides a unique identity for the City and helps directs motorists

to the Airport.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Airport Enterprise Fund			35,000					35,000
								-
								-
Total Funding Sources	-	-	35,000	-	-	-		35,000

Project Expenditure Detail

	Prior Years	Estimated						
F		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								
Professional Services			5,000					5,000
Construction			30,000					30,000
Total Expenditures	-	_	35,000	_	_	_		35,000

Note: Out year expenditures are estimates and subject to change

Balance Forward	_



Changes Since May 21, 2019, Council Citywide CIP Presentation

Added HSF 1903, Citywide Emergency Response Radio Replacement Project to show scheduled lease payments of \$195,000 per year through fiscal year 2022.

QLP1805/P26, Parks Design, Glorya Jean-Tate Park & Equestrian Center, increased the FY 19/20 funding appropriation to \$45,000 based upon input from consultants.

APR1801, Annual Street Resurfacing, changed the heading for the totals column to reflect that the total is limited to appropriations and expenditures through fiscal year 2023-24. The figures in the "Out Years" column shows the anticipated annual funding appropriations and expenditures during the life of the 20-year investment program.

EDF 2010, Duplex Housing Renovation, added \$50,000 to the fund appropriation and construction cost in light of concerns about costs for similar construction. The proposed budget is still above the valuation for building permits on previous duplexes.

QLP 2016, Sea Haven Community Park, reduced the fund appropriation by \$25,000 based upon a reevaluation of the anticipated effort.

EDC 1905/R78, Dunes Development Mitigation Study, revised the funding to reflect the amount (\$60,000) that was appropriated by City Council on March 19, 2019 per Resolution 2019-30.

EDR 1904, Salinas Avenue Widening, revised the funding to reflect the amount that was appropriated (\$50,000) by City Council on March 19, 2019 per Resolution 2019-29.

EDC 2015, Downtown Vitalization Specific Plan Environmental Impact Report, revised the funding to reflect the amount that was appropriated (\$50,000) by City Council on April 16, 2019 per Resolution 2019-43.

QLP 2007, Dunes Barracks Stabilization, the number of buildings to be stabilized has been reduced to 3 (1 barrack, 1 orderly, and 1 mess building). Associated funding has been reduced to \$330,000.

Added QLP 2017, Dunes Park Development, in anticipation of park development to start with FORA funding for blight removal and developer contribution from the Dunes.

Added QLP 2018, Equestrian Center Development, to be ready for concessionaire input and initiation of development of the equestrian center.

Added APP 2019, Parks Deferred Maintenance, to address maintenance deferred in existing parks due to limited staffing.

Added QLP 2020, Preston Park Planning, to begin the process of redeveloping Preston Park to meet current and future needs of the growing community.

City of Marina
Proposed Citywide Capital Improvement Program Summary Fund 462
or Measure X Capital Improvement Program Fund
FY 19/20 and FY 20/21

Funding Recap	FY 19/20	FY 20/21	Total
Transfers to CCIP			
General	3,935,300	4,435,000	8,370,300
PF - Buildings	40,000	-	40,000
PF - Parks	295,000	740,000	1,035,000
NPS	50,000	400,000	
PEG	50,000	-	50,000
Road Funds			
Measure X	600,000	600,000	1,200,000
SB 1	400,000	400,000	800,000
PF - Interesections	60,000		60,000
Transfers, subtotal	5,430,300	6,575,000	11,555,300
Other Resources			
GF Advance	-	1,000,000	1,000,000
Grants	16,050,000	-	16,050,000
FORA	4,100,000	540,000	4,640,000
Grants	19,000,000	-	19,000,000
Total	44,580,300	8,115,000	63,800,600

Note: The GF Advance would be paid back from a Measure X Bond in FY 21/22

Capital Project Classifications:

- QLP Quality of Life Parks
- EDR Economic Development Roads
- HSR Health and Safety Roads
- EDC Economic Development Citywide
- EDF Economic Development Facilities
- APP Asset Preservation Parks
- HSR Health and Safety Roads
- APF Asset Preservation Facilities

FY 19/20 and FY 20/21		Budge	Budgeted Expenditures			
Dra Cada	Declarat	Drian	EV 10/20	EV 20 /21	GF	Non Gf
Pro. Code	Project	Prior	FY 19/20	FY 20/21		
1 APF1802	IT Server Room Airconditioning - PS Bldg	10,000	10,300		2,500	
2 APR1801	Annual Street Resurfacing	1,160,000	2,720,000	3,600,000		-
3 QLP1803	Community Center Playground Seating & Ammenities	15,000				
4 QLP1805/P26	Parks Design: Glorya Jean-Tate & Equestrian Center	70,000	45,000		-	
5 QLP1806	Reservation Road Median and Streetlight Outlets	10,000				
6 EDR 1807	Reservation Road Roundabouts at Beach and Cardoza	910,309			10,000	
7 EDR1808/R46B	Imjin Parkway Widening - Imjin to Reservation	2,650,000	35,000,000			52,000
8 EDP1809	Gateway Entry Sign	250,000			1,500	
9 EDF 1810	City Hall and Anex Center Reconfiguration	106,809		335,000		
10 EDR1811/R5/R37	Del Monte Extension to 2nd Ave.	742,760	450,000	150,000		30,000
11 QLR1901	Del Monte Boulevard Median Landscape Demonstation	25,000			5,000	
12 QLF 1902	Pool Rehabilitation	25,000	20,000		tbd	
EDR1903 / TI08, R34A	8th Street Extension- 2nd to Intergarison	8,670	350,000	200,000		30,000
13 R34B 14 EDR 1904	·	0,070	300,000			7,500
15 EDC 1905	Salinas Ave. Widening	-		190,000		7,30
16 HSF 2001	Dunes Development Mitigation Study		60,000		-	
17 QLF 2002	Old Corp yard Entry Gate Automation City Council Chamber Media Broad Cast Upgrade		25,000		500	
18 APF 2003			425,000		500	
19 QLF 2004	Vince DiMaggion Building Rain Gutter Replacement		25,000			
20 HSR 2005	Roller Hockey Building Rehab		20,000		tbd	
21 QLP 2006	California Ave. Pedestrian Crossing Glorya Jean-Tate Pump Track and Restrooms		75,000		10,000	
2) QLP 2007 & APF 2021	Dunes Barracks Stabilization and Fire Station #3		350,000 380,000	400.000	2,000	
23 EDF2008				400,000		
24 HSR 2009	Arts Village Building Stabilization		150,000 75,000	1,350,000	TBD	
25 EDF 2010	Retention Basin Annual Water Monitoring Duplex Renovation		450,000	25,000	TBD	
26 HSR 2011	Streetlight Replacement		125,000	125,000	1,500	
27 HSR 2012	Traffic Signal Maintenance and Upgrades		100,000	100,000	6,500	
28 EDC 2013	Local Coastal Program Update	110,000	100,000	100,000	0,500	
29 EDC 2014	General Plan	110,000	100,000	500,000	•	
30 EDC 2015	Downtown Vitalization Specific Plan EIR	125 000	100,000	300,000	•	
31 QLP2016	•	135,000	E0 000		- Homoownor ⁱ	c Accoo
32 QLP 2017	Seahaven Community Park		50,000	400.000	Homeowner'	5 A550C.
32 QLP 2018	Dunes Park Development		3,100,000	400,000	40,000	
34 APP 2019	Equestrian Center Development		50,000	740,000	40,000	
35 QLP 2020	Parks Defered Maintenance		75,000			
J) QLF 2020	Preston Park Planning		50,000			
	GREY ITEMS ADDED SINCE 5/21	6,228,548	44,580,300	8,115,000	120,000	119,500

It Server Room Air Conditioning Upgrade (#1)

Existing Project Additional Funding Request

Project Number APF1802

Project Scope Upgrade the existing air conditioning system in the IT server room located in the public safety building.

The existing air conditioning system needs to be upgraded to handle the heat load of additional IT equipment. The existing system has been unreliable during power outages. **Project Justification**

Project Funding Detail

	Prior Years	Proposed						
5 . K. O	Access	FY	FY	FY	FY	FY	Out	T
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
General Fund	10,000	10,300						20,300
								-
								-
Total Funding Sources	10,000	10,300	-	-	-	-		20,300

Project Expenditure Detail

	Prior Years	Estim	Estimated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design		9,000						9,000
Construction	700	10,600						11,300
Total Expenditures	700	19,600	_	_	-	-		20,300

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Ongoing Annual Maintenance Balance Forward 9,300 Cost





2,500

Annual Street Resurfacing

Existing Project Additional Funding Request

Project Number APR1801

Project Title Street Resurfacing

Annual resurfacing of streets to extend the useful life of the City's pavement infrastructure. Streets are Project Scope

selected by the pavement management program to provide the greatest benefit to the street network within

the given budget. FY 2019-20 project includes the City Council directed priorty of Flower Circle.

The City's 156 lane miles of streets are in varying states of deterioration and in need of maintenance and Project Justification

rehabilitation. Well maintained streets promote safe travel and community activity.

Project Funding Detail

	FY 2018-19	Prop	Proposed					Total Thru
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	FY 2023-24
Measure X	500,000	600,000	600,000	200,000	200,000	200,000	200,000	2,300,000
Measure X Debt Service *					400,000	400,000	400,000	N/A
Measure X Bond				5,700,000				5,700,000
General Fund	600,000	1,720,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	8,720,000
General Fund Advance			1,000,000	(1,000,000)				-
RMRA (State)	60,000	400,000	400,000	400,000	400,000	400,000	400,000	2,060,000
Total Funding Sources*	1,160,000	2,720,000	3,600,000	6,900,000	2,200,000	2,200,000	2,200,000	18,780,000

^{*} Measure X Debt Service not included in funding totals or expenditure detail totals.

Project Expenditure Detail

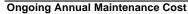
120,000

	Prior Years	Estin	nated			Total Thru		
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	FY 2023-24
Preliminary Study	61,729							61,729
Design	23,722	50,000	30,000	30,000	20,000	20,000	20,000	173,722
Construction	795,897	1,050,000	5,070,000	6,448,652	2,880,000	2,180,000	2,180,000	18,424,549
Total Expenditures	881,348	1,100,000	5,100,000	6,478,652	2,900,000	2,200,000	2,200,000	18,660,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

(120,000)

Balance Forward 278,652





Community Center Playground Seating and Amenities (#3)

Existing Project

Project Justification

Project Number HSP1803

Project ScopeConstruct concrete bench seating along the south end of the Community Center Playground. Addition of picnic tables and barbeque grill at the northwest corner.

An area has been graded for picnic facilities but needs equipment installation to be functional. Bench seating will provide needed seating at the children's playground

which requires adult supervision of activities. Seating will also provide a barrier between the playground and adjacent parking lot which currently has a six-inch-high

concrete curb at the end of parking stalls.

Project Funding Detail

	Prior Years	Propo	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees (Parks)	15,000							15,000
								-
								-
Total Funding Sources	15,000	-	_	_	_	_		15,000

Project Expenditure Detail

	Prior Years	Estim	Estimated					
		FY	FY	FY	FY		Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	FY 2023-24	Years	Total
Preliminary Study								-
Design		3,000						3,000
		·						,
Construction		12,000						12,000
Total Expenditures	-	15,000	-	-	-	_		15,000

		Ongoing Annual	
Balance Forward	15,000	Maintenance Cost	1,500



Parks Design, Glorya Jean Tate Park & Equestrian Center (#4)

Existing Project Additional Funding Request

Project Number QLP1805/P26

Redesign of Glorya Jean Tate Park to incorporate a bicycle pump track. Redesign of the Equestrian Center to incorporate a trail connection to 9th Street. Design of the Oth Street multi-use trail Dunce leave respection conveyance parcel, and

the 9th Street multi-use trail, Dunes large recreation conveyance parcel, and Seahaven park, financed by the Developers, shall be coordinated with City staff. Glorya Jean Tate Park needs design for reinvestment to address the aging facility,

Project Justification accessibility, and the addition of a bicycle pump track. New parks in Seahaven and the Dunes along with a trail connection to the equestrian center will be

needed to address the recreational needs of a growing residential population.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees (Parks)	70,000	45,000						115,000
								-
								-
Total Funding Sources	70,000	45,000	-	_	-	_		115,000

Project Expenditure Detail

	Prior Years	Estir	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study	67,672	47,328						115,000
Design								-
Construction								-
Total Expenditures	67,672	47,328	_	_	-	_		115,000

		Ongoing Annual	
Balance Forward	2,328	Maintenance Cost	N/A



Reservation Road Median and Streetlight Electrical Outlets (#5)

Existing Project

Project Number QLR1806

Add 12-volt electrical outlets to medians and existing streetlights for **Project Scope**

connection of holiday celebration lighting strings.

Beautification of the downtown and the Reservation Road approach to the **Project Justification**

downtown during festive times during the year.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
General Fund	10,000							10,000
								-
								-
Total Funding Sources	10,000	-	_	_	_	-		10,000

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
		20.0 20						1000
Preliminary Study								-
Design								-
Construction	1,408	8,592						10,000
Total Expenditures	1,408	8,592	-	-	-	-		10,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Ongoing Annual Balance Forward 8,592 **Maintenance Cost** 1,000



Reservation Road Roundabouts at Beach Road and Cardoza Avenue (#6)

Existing Project

Project Number EDR1807/R55

Project Scope Construction of roundabouts on Reservation Road at the intersections with Beach

Road and Cardoza Avenue.

Project Justification

Roundabouts assign right of way without the use of traffic signals. Reduction in operational and environmental cost while reducing the number and severity of accidents. Completion of design will position the project as a candidate for grant

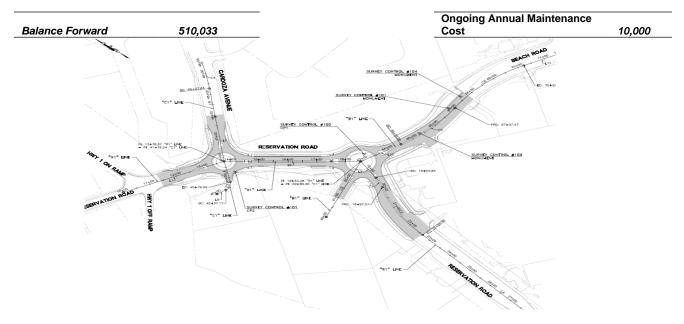
funding.

Project Funding Detail

	Prior Years	Prop	osed					
		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Impact Fees (Roadway)	207,500						1,277,500	1,485,000
Impact Fees (Intersections)	250,000							250,000
TAMC RSTP	100,000							100,000
Abrams B Bond	352,809	-						352,809
To be Determined							2232691	2,232,691
Total Funding Sources	910,309	_	-	-	-	-	3,510,191	4,420,500

Project Expenditure Detail

	Prior Years	Estir	nated					
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study	44,009							44,009
Design	356,267	20,224						376,491
Construction							4,000,000	4,000,000
Total Expenditures	400,276	20,224	_	_	_	-		4,420,500



Imjin Parkway Widening from Imjin Road to Reservation Road (#7)

Existing Project with programming of funds proposed

Project Number EDR1808/R46B

Widening of Imjin Parkway from 2 lanes to 4 lanes from Imjin Road to Reservation Road.

Project Scope Construction of a grade separated multi-use pathway. Modification of signals and construction

of roundabouts at intersections are being evaluated.

Project Justification Imjin Parkway is the City's busiest arterial due to regional traffic. The increase in capacity will

address the growing demands of new development in the city and region.

Project Funding Detail

	Prior Years	Propo	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022- 23	FY 2023- 24	Out Years	Total
State Grant (STIP)	1,650,000							1,650,000
Impact Fees-								
Intersections	500,000							500,000
Impact Fees-								
Roadways	500,000							500,000
Measure X		16,000,000						16,000,000
State Grant LPP		19,000,000						19,000,000
Total Funding Sources	2,650,000	35,000,000	-	_	_	_		37,650,000

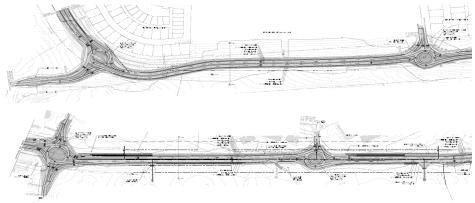
Project Expenditure Detail

	Prior Years	Estir	mated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022- 23	FY 2023- 24	Out Years	Total
Preliminary Study	100,000							100,000
Design	1,886,216	500,000						2,386,216
Construction		5,000,000	20,000,000	10,163,784				35,163,784
Total Expenditures	1,986,216	5,500,000	20,000,000	10,163,784	-	-		37,650,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward 663,784

Ongoing Annual
Maintenance Cost 52,000



Gateway Entry Sign (#8)

Existing Project

Project Number EDP1809

Design and construction of a City of Marina entry sign and landscaping. **Project Scope**

Gateway signage provides a unique identity for the City and helps motorists **Project Justification**

associate the area with the City of Marina community. Funding is being provided by

PG&E as mitigation for tree removal near their gas and electric facilities.

Project Funding Detail

	Prior Years	Prop	osed					
Francisco Common		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
PG&E	250,000							250,000
								-
								•
Total Funding Sources	250,000	_	_	_	_	_		250,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design		25,000						25,000
Construction		225,000						225,000
Total Expenditures	_	250,000	_	_	_	_		250,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Ongoing Annual Balance Forward 250,000 **Maintenance Cost** 1,500

City Hall and Annex Permit Center Reconfiguration (#9)

Existing Project Additional Funding Request

Project Number EDF 1810

Reconfiguration of the City Hall offices to improve security while facilitating customer **Project Scope**

service during counter hours. Reconfiguration of the City Hall Annex building to

better serve as a one-stop permit center.

The current City Hall configuration minimally provides for public service through compromises in employee security. The current Annex Building configuration is

inefficient and requires the public to navigate between two separate service

counters by exiting the building.

Project Funding Detail

	Prior Years	Pro	posed					
Funding Sources	Actuals	FY 2010 20	FY 2020 24	FY 2021-22	FY	FY 2022 24	Out	Total
	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Abrams B*	106,809							106,809
General Fund			335,000					335,000
								-
Total Funding Sources	106,809	_	335,000	-	_	-		441,809

^{*}Intra-fund transfer from completed project TI13 California

Reservation/Carmel

Project Justification

Project Expenditure Detail

	Prior Years	Esti	mated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study	15,839	2,970						18,809
Design		23,000						23,000
Construction			400,000					400,000
Total Expenditures	15,839	25,970	400,000	_	_	_		441,809

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward 90,970

Ongoing Annual **Maintenance Cost**



Del Monte Boulevard Extension to 2nd Avenue (#10)

Existing Project with programming of funds proposed

Project Number

EDR1811/R5/R37

Project Scope

Extension of Del Monte Boulevard south to 2nd Avenue.

Project Justification Central Marina and developments on the former Fort Ord have limited north-south roadway connectivity. Extending 2nd Avenue through to Del Monte Boulevard will promote better circulation

and support the community's economy and quality of life. Project is being developed as a

candidate for grant funding of construction.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020- 21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees								
(Roadway)	563,345							563,345
FORA	179,415	450,000	150,000	3,269,998				4,049,413
To Be								
Determined					6,450,000			6,450,000
Total Funding Sources	742,760	450,000	150,000	3,269,998	6,450,000			11,062,758

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary								
Study	53,023	100,000						153,023
Design		150,000	100,000					250,000
Construction				4,009,735	6,650,000			10,659,735
Total								
Expenditures	<i>53,0</i> 23	250,000	100,000	4,009,735	6,650,000	-		11,062,758

Balance	
Forward	689,737

Ongoing Annual	
Maintenance Cost	30,000



Del Monte Boulevard Median Landscape Demonstration (#11)

Existing Project

Project Justification

Project Number QLR 1901

The irrigation system for the first island on Del Monte Boulevard as motorists enter **Project Scope** from Highway 1 has already been split to two zones. The project would design and

implement landscape changes. Emphasis will be on sustainable landscape.

The Downtown Vitalization Specific Plan is currently being developed. Relandscaping

one of the existing medians at the gateway to the downtown will demonstrate what the

future downtown can look like.

Project Funding Detail

	Prior Years	Pro	Proposed					
		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
General Fund	25,000							25,000
								-
								-
Total Funding								
Sources	25,000	-	_	-	-	-		25,000

Project Expenditure Detail

	Prior Years	Esti	mated					
F		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								-
Construction		25,000						25,000
Total Expenditures	-	25,000	_	-	-	-		25,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Ongoing Annual **Balance Forward** 25,000 **Maintenance Cost** 5,000



Pool Rehabilitation (#12)

Project Justification

Existing Project Additional Funding Request

Project Number QLF 1902

Project Scope Analyze and develop alternatives for the revitalization of the pool.

The pool building has been stabilized to preserve the facility for future use. The pool remains in a deteriorated condition with the pool mechanical equipment removed. Future rehabilitation of the pool will provide a much-needed indoor pool

recreation facility.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fee - Public								
Buildings	25,000	20,000						45,000
To Be Determined				500,000	6,500,000			7,000,000
								-
Total Funding Sources	25,000	20,000	-	500,000	6,500,000	-		7,045,000

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study	25,000	20,000						45,000
Design				500,000				500,000
Construction					6,500,000			6,500,000
Total Expenditures	25,000	20,000	-	500,000	6,500,000	-		7,045,000

		Ongoing Annual	
Balance Forward	<u>-</u>	Maintenance Cost	TBD



8th Street Extension from 2nd Avenue to Intergarrison Road (#13)

Existing Project with programming of funds proposed

Project Scope Upgrade/construct a new 2-lane arterial from 2nd Avenue to Intergarrison Road.

Project Project has been identified as a base wide mitigation for the development of former Fort Ord.

Justification Portions of the project are also required mitigations for The Dunes development.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Developer				2,200,000	3,700,000			5,900,000
FORA	8,370	350,000	200,000	200,000	200,000			958,370
TO Be								
Determined				610,000	600,000			1,210,000
Total Funding								
Sources	8,370	350,000	200,000	3,010,000	4,500,000	-		8,068,370

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures*	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Tears	Total
Study	8,370	100,000	100,000					208,370
Design		250,000	100,000					350,000
Construction				3,510,000	4,000,000			7,510,000
Total Expenditures	8,370	350,000	200,000	3,510,000	4,000,000	_		8,068,370

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

* Per the current FORA CIP

Balance Forward -

Ongoing Annual Maintenance Cost

30,000



Salinas Avenue Widening (#14

Existing Project with programming of funds proposed

Project Number EDR 1904

Project Scope Upgrade/construct a new 2-lane arterial from Reservation Road to Carmel Avenue.

Project is also identified on the Fort Ord Reuse Authority (FORA) Capital Improvement

Project Justification Program and is part of a reimbursement agreement with FORA. Portions of the project

are also required mitigations for the Sea Haven development.

Project Funding Detail

	Prior Years	Prop	osed					
		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Developer								TBD
FORA*	50,000	300,000	140,000		550,500	910,000		1,950,500
To Be Determined					1,340,000	1,250,000		2,590,000
Total Funding								
Sources	50,000	300,000	140,000	-	1,890,500	2,160,000		4,540,500

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures*	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study		200,000	90,000					290,000
Design		100,000	100,000					200,000
Construction					1,800,500	2,250,000		4,050,500
Total Expenditures	-	300,000	190,000	_	1,800,500	2,250,000		4,540,500

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

* Per the current FORA CIP. Availability of funding beyond 2022 is uncertain.

Balance Forward 50,000

Ongoing Annual
Maintenance Cost 7,500



Dunes Development Mitigation Study (#15)

Existing Project with programming of funds proposed

EDC Project Number

1905/R78

Project will provide an update to the Traffic Impact of the Dunes Development from the baseline study conducted in 2004 and adopted in the 2005 Environmental Impact **Project Scope** Report. It will also evaluate the changes to the circulation network including relocating

the Marina-Salinas Multi-modal corridor from 9th Street to 2nd Avenue.

The Study will review the current intersection and road segment operations and **Project Justification**

validate the need, timing, and fair share for the settlement agreement and the traffic

related capital improvement program projects based on mitigation measures.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees (Intersection)*	60,000							60,000
								-
Total Funding Sources	60,000	_	_	_	_	_		60,000

^{*}Reflects mid year funding approved by City Council 2019-30

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study		60,000						60,000
Design								-
Construction								-
Total Expenditures	_	60,000	_	_	_	_		60,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward 60,000

Ongoing Annual Maintenance Cost N/A



Old Corporation Yard Entry Gate Automation (#16)

New Project

Project Number HSF 2001

Repair the security gate and add an automated motor and access keypad to the Lake **Project Scope**

Drive Corporation Yard.

The current gate needs to be manually opened and closed when the yard is accessed **Project Justification**

for fleet refuling. Repetitive opening and closing of the heavy gate may lead to staff

injuries.

Project Funding Detail

	Prior Years	Prop	osed					
		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
General Fund		25,000						25,000
								-
								-
Total Funding								
Sources	-	25,000	-	-	-	-		25,000

Project Expenditure Detail

	Prior Years	Estin	nated					
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								-
Construction		25,000						25,000
Total Expenditures	-	25,000	-	-	-	-		25,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward

Ongoing Annual Maintenance Cost *500*



City Council Chambers ADA and Media Broadcast Improvements (#17)

New Project

QLF 2002 **Project Number**

Broadcasting equipment upgrades and accessibility improvements to restrooms and **Project Scope**

public speaking areas.

Broadcast quality is limited by existing equipment. Displays throughout the Council **Project Justification**

Chambers need to be updated to improve presentation of information. Accessibility

is limited in the restrooms and areas for the public to address City Council.

Project Funding Detail

	Prior Years	Propo	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
DEG		50.000						50.000
PEG		50,000						50,000
General Fund		375,000						375,000
								-
Total Funding Sources	-	425,000	-	-	_	-		425,000

Project Expenditure Detail

	Prior Years	Estimated						
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study		15,000						15,000
Design								-
AV Equipment		60,000						60,000
Construction		350,000						350,000
Total Expenditures	-	425,000	-	-	-	-		425,000

l otal Expenditures	•	425,000	-	-	-	-		425,000
Note: Funding and expenditures I	beyond FY			-	-	-		
2020/2021 are estimates and sub	piect to change.							
	,							
		-			Ongoin	a Annua	1	
					_	g Annua		
Balance Forward	-				Mainter	nance Co	st	-



Vince DiMaggio Building Rain Gutter Replacement (#18)

New Project

Project Number APF 2003

Project Scope Replace failing rain gutters on the recreation building.

Rain gutters are corroded and failing which leads to saturated soil near the building **Project Justification**

in winter months and possible foundation compromise.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
<u> </u>	7.0.00.0						- Cuit	1000
General Fund		25,000						25,000
								-
								-
Total Funding Sources	-	25,000	-	-	-	-		25,000

Project Expenditure Detail

	Prior Years	Estimated							
F		FY	FY	FY	FY	FY	Out		
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total	
Preliminary Study								-	
Design		2,000						2,000	
-									
Construction		23,000						23,000	
Total Expenditures	-	25,000	-	-	-	_		25,000	

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward

Ongoing Annual **Maintenance Cost** *500*



Roller Hockey Building Rehabilitation (#19)

New Project

Project Number QLF 2004

Project Scope Analyze and develop alternatives for the revitalization of the roller hockey building.

The roller hockey building has been stabilized to preserve the facility for future use.

Project Justification Future rehabilitation of the building will accommodate programming that meets the

community's needs.

Project Funding Detail

	Prior Years	Proposed						
		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Impact Fee - Public								
Buildings		20,000						20,000
To Be Determined				200,000	2,800,000			3,000,000
								-
Total Funding Sources	-	20,000	-	200,000	2,800,000	-		3,020,000

Project Expenditure Detail

	Prior Years	Estim	ated					
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study		20,000						20,000
Design				200,000				200,000
Construction					2,800,000			2,800,000
Total Expenditures	-	20,000	-	200,000	2,800,000	•		3,020,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward -

Ongoing Annual
Maintenance Cost TBD



<u>California Avenue Pedestrian Crossing</u> <u>Installation (#20)</u>

New Project

Project Justification

Project Number HSR 2005

Project Scope Construct a pedestrian crossing at the intersection of California Avenue and Marina

Heights Drive.

As Sea Haven develops there is an increasing need for a crossing of California Avenue to allow pedestrians to access the walkway on the west side of the avenue.

This is a project that is being identified in the safe routes to school study that is

under way.

Project Funding Detail

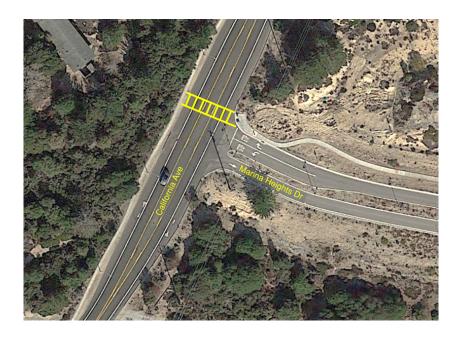
	Prior Years	Proposed						
		FY	FY	FY	FY	FY	Out	
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
General Fund		75,000						75,000
								-
								-
Total Funding Sources	-	75,000	-	-	-	-		75,000

Project Expenditure Detail

	Prior Years	Estimated						
F		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design		10,000						10,000
Construction		65,000						65,000
Total Expenditures	_	75,000	-	-	-	-		75,000

Note: Funding and expenditures beyond FY
2020/2021 are estimates and subject to change.

Ongoing Annual
Balance Forward - Maintenance Cost 1,000



Glorya Jean Tate Park Pump Track and Restroom Improvements (#21)

New Project

Project Justification

Project Number QLP 2006

Project Scope Construction of a pump track at Glorya Jean Tate Park and improvements to

existing or new restrooms as feasible.

The preliminary plans for Glorya Jean Tate Park are nearing completion and the park will be ready for the first phase of improvements. A bicycle pump track will

meet one of the immediate needs of the community. Accessible restrooms are

needed to accommodate park users.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees (Parks)		50,000						50,000
Grant Funding		50,000						50,000
General Fund		250,000						250,000
Total Funding Sources	-	350,000	_	_	_	_		350,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design		50,000						50,000
Construction		100,000	200,000					300,000
Total Expenditures	_	150,000	200,000	_	_	_		350,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Ongoing Annual Maintenance Cost 10,000



Dunes Barracks Stabilization and Fire Station #3 (#22)

New Project

Project Justification

QLP 2007 **Project Number**

& APF2021

Stabilization of three former barracks buildings at the Dunes Park and Fire Station #3 **Project Scope**

for future renovation to support fire, recreation and historic uses. Planting of trees to

mature and provide windbreak for the future Dunes Park.

Buildings have been identified for preservations in preliminary park plans. These will

remain as examples of the historic architecture and uses on former Fort Ord. One

barrack, one orderly room, and one mess hall to be preserved.

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees (Parks)								-
General Fund		380,000	400,000					780,000
								-
Total Funding Sources	_	380,000	400,000	-	_	_		780,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study	Experiordies	2019-20	2020-21	2021-22	2022-23	2023-24	I cais	-
Design		35,000						35,000
Construction		320,000	400,000					720,000
Building Cleanup		25,000						25,000
Total Expenditures	-	380,000	400,000	-	-	-		780,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward

Ongoing Annual **Maintenance Cost** 2,000



<u>Arts Village Building Stabilization</u> (#23)

New Project

Project Number EDF 2008

Project Scope Reroofing of the former Army warehouse to stabilize for a future arts district building.

The former warehouse is planned for reutilization as an arts district tenant building.

Project Justification Future renovation and reuse will grow the local economy and generate much needed

revenue for the city.

Project Funding Detail

	Prior Years	Pro	posed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
								_
General Fund		150,000	1,350,000					1,500,000
								-
Total Funding Sources	-	150,000	1,350,000	-	_	_		1,500,000

Project Expenditure Detail

	Prior Years	Esti	mated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design		50,000						50,000
Construction			1,450,000					1,450,000
			, , , , , , , ,					_
Total Expenditures	-	50,000	1,450,000	_	_	_		1,500,000

Note: Funding and expenditures beyond FY
2020/2021 are estimates and subject to
change.

Ongoing Annual
Balance Forward - Maintenance Cost TBD



Retention Basin Annual Water Monitoring (#24)

New Project

Project Number HSR 2009

Study of (3) Vernal Pond sites with topographic survey, instrument installation to collect high-resolution, continuous depth measurements, and regular visual observation at each hasin to guaratify the values inputs from contributing antalments and values outputs.

basin to quantify the volume inputs from contributing catchments and volume outputs through lateral infiltration into the beach sand, evapotranspiration, and outflow (if any). The City's stormwater system is under evaluation from the Regional Water Quality

Control Board for its effectiveness in the capture and treatment of pollutant loads

Project Justification through volume load modeling. The proposed study will provide more accurate inputs of

treatment capacity, footprint, and loss rates associated with the structural BMPs and provide the Regional Board and the City with the framework for future monitoring.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
General Fund		75,000	25,000	25,000				125,000
								-
								-
Total Funding Sources	_	75,000	25,000	25,000	-	-		125,000

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditure s	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study		75,000	25,000	25,000				125,000
Design								-
Construction								-
Total Expenditures	_	75,000	25,000	25,000	_	_		125,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward -

Ongoing Annual
Maintenance Cost N/A



Duplex Housing Renovation (#25)

New Project

Project Number EDF 2010

Project Scope Renovation of two former military housing duplex homes that the City owns.

Project Justification

Renovating and leasing four housing units will help the city reach the Regional

Housing Needs Assessment goals.

Project Funding Detail

	Prior Years	Proposed							
		FY	FY	FY	FY	FY	Out		
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total	
General Fund		450,000						450,000	
								-	
								-	
Total Funding									
Sources	-	450,000	-	-	-	-		450,000	

Project Expenditure Detail

	Prior Years	Estin	Estimated					
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design		20,000						20,000
Construction		430,000						430,000
Total Expenditures	_	450,000	-	-	-	-		450,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward -

Ongoing Annual
Maintenance Cost TBD



Streetlight Replacement (#26)

New Project

Project Justification

Project Number HSR 2011

Project Scope Replacement of streetlights that were knocked down by motorists. Additional

lighting for underlit intersections.

The City files claims for replacement costs whenever a streetlight is knocked down.

The claims are not always successful which has resulted in 15 streetlights

remaining to be replaced. Some intersections would benefit from additional lighting

for nighttime visibility.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
General Fund		125,000	125,000					250,000
								-
Total Funding Sources	_	125,000	125,000	-	_	_		250,000

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design		5,000	5,000					10,000
Construction		120,000	120,000					240,000
Total Expenditures	_	125,000	125,000	_	_	_		250,000

		Ongoing Annual	
Balance Forward	<u>-</u>	Maintenance Cost	1,500



Traffic Signal Maintenance and Upgrades (#27)

New Project

Project Number HSR 2012

Install backup battery systems in 5 traffic signal controllers. Perform maintenance on **Project Scope**

City's aging traffic signals.

Backup batteries allow traffic signals to operate during brief power outages which **Project Justification**

increases traffic safety. Maintenance of traffic signals is required for equipment

exposed to corrosion in the marine environment

Project Funding Detail

	Prior Years	Proposed						
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
General Fund		100,000	100,000					200,000
								-
Total Funding Sources	_	100,000	100,000	-	_	-		200,000

Project Expenditure Detail

	Prior Years	Estimated						
F		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study								-
Design								-
Construction		100,000	100,000					200,000
Total Expenditures	-	100,000	100,000	-	-	-		200,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward

Ongoing Annual Maintenance Cost 6,500



Local Coastal Program Update (#28)

New Project reflecting mid-year funding

Project Number EDC 2013

Update the Local Coastal Program to address Coastal Commission requirements for **Project Scope**

Sea Level Rise and Coastal Erosion

The City's Local Coastal Program, Land Use and Implementation Plans, requires an **Project Justification**

update to consider Coastal Erosion and Sea Level Rise impact to current and future

development and infrastructure.

Project Funding Detail

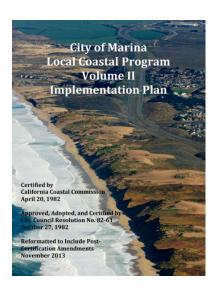
	Prior Years	Prop	Proposed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
General Fund	25,000							25,000
Grant Funding	85,000							85,000
								-
Total Funding Sources	110,000	_	-	-	-	_		110,000

Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
								7 0 300
Study and Plan Updates	16,000	94,000						110,000
								-
								-
Total Expenditures	16,000	94,000	-	-	-	-		110,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward 94,000 **Ongoing Annual Maintenance Cost**



General Plan Update (#29)

New Project

Project Number EDC 2014

Project Scope Conduct a Comprehensive update to the City's General Plan and exhibits.

Project Justification

State Law requires the City's General Plan to be updated every 20 years. The last

update was adopted in 2000.

Project Funding Detail

	Prior Years	Prop	Proposed						
		FY	FY	FY FY FY Out					
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total	
General Fund		100,000	500,000					600,000	
								-	
								-	
Total Funding Sources	_	100,000	500,000	_	_	_		600,000	

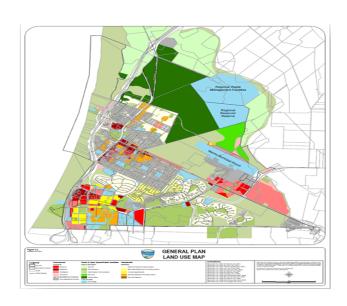
Project Expenditure Detail

	Prior Years	Estimated						
Expenditures	F	FY 2010 20	FY 2020 24	FY	FY	FY	Out	Total
LAPEHURUIES	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Study and Plan Updates		100,000	500,000					600,000
								-
								-
Total Expenditures	-	100,000	500,000	-	-	-		600,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward -

Ongoing Annual
Maintenance Cost -



Downtown Vitalization Specific Plan Environmental Impact Report (#30)

New Project reflecting mid-year funding

Project Number EDC 2015

Prepare an Environmental Impact Report for the Downtown Vitalization Specific **Project Scope**

The City's General Plan requires a Specific Plan to be prepared to guide the **Project Justification**

development of a downtown. Increased residential densities and commercial

square footage requires study for environmental impacts.

Project Funding Detail

	Prior Years	Propo	osed					
Funding Sources	A - 1 1 -	FY	FY	FY	FY	FY	Out	T -4-1
Funding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
General Fund*	176,500	-	-					176,500
								-
								-
Total Funding Sources	176,500	-	-	-	-	-		176,500

^{*}Reflects mid-year funding approved by City Council 2019-43

Project Expenditure Detail

	Prior Years	Estim	ated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Experiences	Experialtares	2019-20	2020-21	2021-22	2022-23	2023-24	Icais	Total
Study and Plan Updates	-	176,500	-					176,500
								-
								-
Total Expenditures	_	176,500	_	_	_	_		176,500

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward 176,500 **Ongoing Annual Maintenance Cost**



<u>Sea Haven Community Park</u> (#31)

New Project

Project Justification

Project Number QLP 2016

Project Scope Plan review and inspection of Park Construction (by Developer).

Sea Haven Developer is providing \$3.5 Million in park improvements to be

constructed by the Developer. Funding is for oversight and inspections to ensure City

standards are met.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuala	FY 2010 20	FY 2020-21	FY 2024 22	FY	FY 2022 24	Out	Total
Turiding Sources	Actuals	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Impact Fees (Parks)		50,000						50,000
								-
								-
Total Funding Sources	-	50,000	-	-	-	-		50,000

Project Expenditure Detail

	Prior Years	Estir	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
								-
Plan Review		10,000						10,000
Construction Inspection		40,000						40,000
Total Expenditures	_	50,000	_	_	_	_		50,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward -

Ongoing Annual
Maintenance Cost by Developer



Dunes Park Development (#32)

New Project

Project Number QLP 2017

Project Scope

Remove 45 remaining barracks buildings. Construct sitework and restrooms to support the

first phase of park development.

Project With the Dunes Phase 2 beginning and interest for a new playground, this initial phase would

Justification lay the groundwork for the start of park development.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Impact Fees (Parks)		100,000	400,000	2,500,000				3,000,000
FORA		3,000,000						3,000,000
								-
Total Funding Sources	-	3,100,000	400,000	2,500,000	-	-		6,000,000

Project Expenditure Detail

	Prior Years	Estir	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
	Experiantares	2010 20	2020 21	202122	ZUZZ ZU	LULU L4	rears	Total
Preliminary Study		15,000						15,000
Design		85,000		200,000				285,000
Demolition			3,000,000					3,000,000
Construction			400,000		2,300,000			2,700,000
Total Expenditures	-	100,000	3,400,000	200,000	2,300,000	-		6,000,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance	Ongoing Annual
Forward -	Maintenance Cost 40,000



Equestrian Center Development (#33)

New Project

Project Number QLP 2018

Project Scope

Select a concessionaire to operate the Equestrian Center and finalize the park

development plan. Design and construction of the first phase of the park development.

Project Justification

The parks plan will be finalized with concessionaire input. Development of a much-

improved equestrian center with added recreation amenities.

Project Funding Detail

	Prior Years	Prop	Proposed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
National Parks Fund		50,000	400,000					450,000
Parks Impact Fees			400,000					400,000
								-
Total Funding Sources	-	50,000	800,000	-	-	-		850,000

Project Expenditure Detail

	Prior Years	Estin	Estimated					
		FY	FY	FY	FY	FY	Out	
Expenditures	Expenditures	2019-20	2020-21	2021-22	2022-23	2023-24	Years	Total
Preliminary Study		10,000						10,000
,								·
Design		40,000	60,000					100,000
								·
Construction			740,000					740,000
Total Expenditures	-	110,000	800,000	-	-	-		850,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward -

Ongoing Annual Maintenance Cost

40,000



Parks Deferred Maintenance (#34)

New Project

Project Number APP 2019

Rehabilitation, replacement, and construction of retaining walls, roofing, and amenities **Project Scope**

within Preston Park, Windy Hill Park, Vince DiMaggio Park, and Glorya Jean-Tate

Park.

Adequate parks maintenance has been deferred due to staffing limitations. The **Project Justification**

project would bring parks amenities up to a state of good repair.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
General Fund		75,000						75,000
								-
Total Funding Sources	-	75,000	_	_	_	-		75,000

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study								-
Design								-
Construction		75,000						75,000
Total Expenditures	-	75,000	_	_	_	_		75,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

Balance Forward

Ongoing Annual Maintenance Cost

N/A



Preston Park Planning (#35)

New Project

Project Number QLP 2020

Community input and preliminary planning for the redevelopment of Preston Park **Project Scope**

to serve as a neighborhood park.

Preston Park was transferred to the city in its current configuration. The park **Project Justification**

needs to be envisioned to meet current future park programming as the city grows.

Project Funding Detail

	Prior Years	Prop	osed					
Funding Sources	Actuals	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Tunung Cources	Actuals	2013-20	2020-21	2021-22	ZUZZ-ZU	2023-24	Icars	Total
Parks Impact Fees		50,000						50,000
								-
								-
Total Funding Sources	_	50,000	-	-	-	-		50,000

Project Expenditure Detail

	Prior Years	Estin	nated					
Expenditures	Expenditures	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Out Years	Total
Preliminary Study		50,000						50,000
Design								-
Construction								-
Total Expenditures	_	50,000	_	_	_	_		50,000

Note: Funding and expenditures beyond FY 2020/2021 are estimates and subject to change.

		Ongoing Annual		
Balance Forward	<u>-</u>	Maintenance Cost	N/A	



City of Marina, City-Wide CIP Fiscal Year 19/20		GF.									Road Funds			
		General Adv	Advance PF - Buildings	dings PF - Parks		NPS G	Grants	PEG	Measure X	SB1 P	PF - Interesections	FORA	Grants	Total
Available Fund Balance Est. 6/30/19		5,800,000	2,345,000			280,000		131,000	238,000	276,000	722,000			15,199,000
Est. Revenues after Operations		4,100,000	245			82,000	20,000		16,588,000	360,000	112,000	4,100,000	19,000,000	45,168,000
Total	al	000'006'6	2,590,000		5,638,000 6	997,000	50,000	131,000	16,826,000	936,000	834,000	4,100,000	19,000,000	60,367,000
Project	FY 19/20													
														, 6
I II Server Koom Alrconditioning - PS Blag 2 Annual Street Resurfacing	00,300 027 5	10,300							000 009	400 000				00,300
3 Community Center Playground Seating & Ammenities														
4 Parks Design: Glorya Jean-Tate & Equestrian Center	25,000			4	45,000									45,000
5 Reservation Road Median and Streetlight Outlets														
 Keservation Road Koundabouts at Beach and Cardoza Imiin Parkway Widening - Imiin to Reservation 	35,000,000								16,000,000				19,000,000	35.000.000
8 Gateway Entry Sign														
9 City Hall and Anex Center Reconfiguration														
10 Del Monte Extension to 2nd Ave.	450,000											450,000		450,000
11 Del Monte Boulevard Median Landscape Demonstation														
12 Pool Rehabilitation	20,000		20	20,000										20,000
13 8th Street Extension- 2nd to Intergarison	350,000											350,000		350,000
14 Salinas Ave. Widening	300,000											300,000		300,000
15 Dunes Development Mitigation Study	100,000										000'09			000'09
16 Old Corp yard Entry Gate Automation	25,000	25,000												25,000
17 City Council Chamber Media Broad Cast Upgrade	425,000	375,000						20,000						425,000
18 Vince DiMaggion Building Rain Gutter Replacement	25,000	25,000												25,000
19 Roller Hockey Building Rehab	20,000	;	20	20,000										20,000
20 California Ave. Pedestrian Crossing	75,000	75,000												75,000
21 Glorya Jean-Tate Pump Track and Restrooms	350,000	250,000		2	20,000	ı	20,000			ı				350,000
22 Dunes Barracks Stabilization and Fire Station #3	380,000	380,000												380,000
23 Arts Village Building Stabilization	150,000	150,000												150,000
24 Retention Basin Annual Water Monitoring	75,000	75,000		ı	ı	ı	ı	ı		ı	ı	ı		75,000
25 Duplex Renovation	450,000	450,000												450,000
26 Streetlight Replacement	125,000	125,000												125,000
2/ Iraffic Signal Maintenance and Upgrades	100,000	100,000												000'001
28 Local Coastal Program Update	, 000	700												, 00
29 General Plan	000,000	000,001												000,001
30 DOWNTOWN VITAILZALION SPECIFIC PIAN EIK	, 00			_	000									. 00
31 Seanaveri community Park	2,100,000			0 6	0000							000		2,100,000
32 Dunes Park Development	3,100,000			0	000,001	000						3,000,000		3,100,000
33 Equestinal Centel Development	30,000	75,000				000,00								מטטימה שב
34 Parks Defered Maintenance 35 Procton Dark Dianning	50,000	000'c/		LC	50 000									75,000
Total	44.6	3.935.300	- 40	40.000 29		50,000	50.000	20.000	16.600.000	400,000	000.09	4.100.000	19,000,000	44.580.300
			2											
GREY ITEMS ADDED SINCE 5/21	Remaining Bal.	5,964,700	2,550,000		5,343,000 6	612,000		81,000	226,000	236,000	774,000			15,786,700

City of Marina CIP Fiscal Year 20/21		ą5	یی								Road Funds			
		General	Advance	PF - Buildings	PF - Parks	NPS	Grants	PEG	Measure X		PF - Interesections	FORA	Grants	Total
Available Fund Balance Est. 6/30/19	lance Est. 6/30/19	6,039,700		2,550,000	5,338,000	997,000		81,000	226,000	236,000	774,000			15,906,700
Est. Revenues	Est. Revenues after Operations _	3,200,000		164,000	354,000	82,000			000'009	380,000	74,000	540,000		5,394,000
	Total	9,239,700		2,714,000	5,692,000	744,000		81,000	826,000	616,000	848,000	540,000		21,300,700
Project	FY 20/21													
1 IT Server Room Airconditioning - PS Blda														
2 Annual Street Resurfacing	3,600,000	1,600,000	1,000,000						000'009	400,000				3,600,000
3 Community Center Playground Seating & Ammenities	menities													
4 Parks Design: Glorya Jean-Tate & Equestrian Center	Senter													
5 Reservation Road Median and Streetlight Outlets	tlets													
o reservation road rounidabouts at Beach and cardoza 7 Imiin Parkway Widening - Imiin to Reservation	caluoza												Γ	
8 Gateway Entry Sign													1	
9 City Hall and Anex Center Reconfiguration	335,000	335,000										150 000		335,000
11 Del Monte Boulevard Median Landscape Demonstation	nonstation													200
12 Pool Rehabilitation													Г	
13 8th Street Extension- 2nd to Intergarison	200,000											200,000		200,000
14 Salinas Ave. Widening	190,000											190,000		190,000
15 Dunes Development Mitigation Study														
16 Old Corp yard Entry Gate Automation														
17 City Council Chamber Media Broad Cast Upgrade	ade													
18 Vince DiMaggion Building Rain Gutter Replacement	ement													
19 Koller Hockey Building Rehab														
20 California Ave. Pedestrian Crossing														
21 Glorya Jean-Tate Pump Track and Restrooms	۹												٦	
22 Dunes Barracks Stabilization and Fire Station #3		400,000												400,000
23 Arts Village Building Stabilization	1,350,000	1,350,000												1,350,000
24 Retention Basin Annual Water Monitoring	25,000	25,000	ı	ı	ı	ı	ı	ı	ı	ı	ı	ı	1	25,000
25 Pupples Religional Day	125 000	105 000											Γ	125 000
20 Strockinght replacement 27 Traffic Signal Maintenance and Ungrades	100 000	100 000												100 000
28 Local Coastal Program Update														,
29 General Plan	200,000	200'000												500,000
30 Downtown Vitalization Specific Plan EIR														
31 Seahaven Community Park					ı	ı	ı	ı		ı	ı		٦	
32 Dunes Park Development	400,000				400,000	000								400,000
ss Equestrial Center Development 34 Parks Defered Maintenance	/40,000				340,000	400,000								740,000
35 Preston Park Planning														
	Total 8,115,000	4,435,000	1,000,000		740,000	400,000			000'009	400,000		540,000		8,115,000
GREV ITEMS ADDED SINCE 5/21	Remaining Bal	4 804 700		2 714 000	4 952 000	344 000		81000	226,000	216 000	848 000			14 185 700
ONE! !! בואיט הטטרט טיייטר טייר:	Nonidi iii y			2,111,000	4,704,000	2001,440		200,10	770000	700001017	000,000	1	J	14,100,100



ENTERPRISE FUNDS

The City of Marina has three enterprise funds. These funds are designed to recover not only their operating costs but also the cost of their capital. As a result, the funds fees and charges are designed to maintain the fund's infrastructure.

Airport Operating Fund (555)

The fund is exclusive of the other City Funds. Airport staff administers the operations of the airport including activities related to maintaining facilities and grounds, manages contracts with Fixed-Base Operators (tenants/lessees), serves as liaison with the Federal Administration (FAA) and the Marina flying community; and maintains compliance with FAA regulations.

The fund transfers resources to the Airport Capital Improvement Program Fund (460) to fund its capital projects. Many of the aviation uses such as the runway, taxiways and beacons, are funded mainly by Federal Aviation Agency grants (typically 90% of project cost) and Department of Transportation Aeronautical Division grants (typically 5% of project cost).

Preston Park Sustainable Non-profit Corp. Fund (556)

The Preston Park Corporation consists of 352 units of two and three bedrooms, ranging from 1,300 to 1,572 square feet, rented to a mix of income levels: very low income, low income, and market. Preston Park was built in the 1980s as military housing for families assigned to Fort Ord.

Alliance Residential has been contracted by the City to manage the property as well as Abrams B Non-profit Corp.

Abrams B Non-profit Corp. Fund (557)

The Abrams B Non-Profit Corporation Fund was created for the Abrams housing in Marina that contains 192 units of two and four bedrooms, with rents appropriate to a mix of income levels: very low income, low income, and market. The housing was built by the U.S. Army as military housing for families assigned to Fort Ord and was transferred to the City October 2006.

AIRPORT OPERATIONS

Department – Marina Airport Operations administers the operation of the airport including budgeting, leasing, processing of invoices, grant reimbursement requests and grant applications, development of airport property, improvement of the aviation system, compliance with Federal Aviation Administration (FAA) grant assurances, Caltrans and the Airport Operating Ordinance, issuance of Conditional Airport Use Permits (CAUP), tenant and permittee compliance with lease and CAUP terms, maintenance and up keep of the airport buildings, grounds and aviation system, receive, review and approve requests to operate drones and interact with and respond to the public and airport users. The aviation system is inclusive of the runway, taxiways, tarmacs, perimeter fence, Automated Weather Operating System (AWOS), fuel farm and approach lighting.

Prior Year Accomplishments

- Completed the adoption of the 2018 Airport Masterplan.
- Completed the adoption of the Airport Land Use Compatibility Plan by the Monterey County Airport Land Use Commission.
- Closed three FAA Grants: Airport Masterplan, Perimeter Fence Replacement and Beacon and Pavement Maintenance Management Plan.
- Implemented the Taxiway B Extension FAA Grant Project.
- Completed the purchase of the Box Hangar Building increasing revenue from hangar rents.
- Increased revenues from non-aviation activity go-karting, motorsports and public safety driver's training.
- Completed three Airport Building Leases increasing revenue from building rents.
- Improved Airport lease management by implementing a monthly review of accounts receivable billings and coordination with the City's Finance Department.

Workload Indicators

Performance Measures					
Activity	Measure	FY1	6-17	FY17-18	FY18-19
Leasing	Building/Building Space Leases	1	0	13	16
	Ground Leases	:	3	3	2
	Aircraft Hangar Leases	1	1	11	27
	Aircraft Tie-Down Leases	:	3	4	6
Use Permits			5	5	6
Non-Aviation Activities	Days on Tarmacs	1	77	237	256
FAA Grants	Grants Open with FAA		3	4	4
Aviation Fuel Orders	100 LL	:	2	3	3
Approx. 8,000 Gal./Order	Jet A		7	8	9
Based Aircraft		4	-6	50	53

Council Work Plan Items from March 1, 2, 2019

High Level of Municipal Services and Infrastructure

• **City Lease Management –** Improve the management of Airport leases through improved coordination with the City's Finance Department and improved utilization of the City's Finance System to attain lease payment information.

Economic Vitality

- Opportunity Zone Marketing and Development Coordinate with the City's Economic Development Coordinator to provide airport information for marketing efforts.
- **Airport Business Park Specific Plan & EIR –** Coordinate with the City's Planning Department and Specific Plan consultant to provide airport information.
- **Joby Aviation Development –** Coordinate with City Manager, City's Planning Department, FAA and Joby Aviation to facilitate their development and operation at the Airport.

Additional Work Plan Objectives.

- Continue to improve the maintenance and upkeep of airport buildings, grounds and infrastructure.
- · Conduct RFP for airport engineering services.

Airport Operating Fund

	7	•	2019 Amended	2019 Actual	2019/20	2020/2021
	2017 Actual	2018 Actual	Budget	Thru May	Proposed	Proposed
Fund: 555 Marina Airport						
Revenue LP - Licenses & Permits	130,350	153,480	85,000	146,520	85,000	85,000
UMP - Use of Money and Property	785,907	727,181	900,000	709,025	1,041,700	1,071,000
ING - Intergovernmental	-	10,000	10,000	-	10,000	10,000
CFS - Charges for Services	-	-	200	-	200	200
OR - Other Revenues	249,278	299,850	300,000	236,504	350,000	350,000
OFS - OFS - Transfers	-	-	200,000	200,000	12,000	12,000
Revenue Totals	1,165,535	1,190,511	1,495,200	1,292,049	1,498,900	1,528,200
Expenditures SB - Salaries and Benefits	202,683	202,750	226,864	203,842	188,350	186,920
SS - Services and Supplies	598,110	770,071	852,700	456,736	917,800	893,300
CO - Capital Outlay	-	-	120,000	1,361	50,000	50,000
DE - Depreciation Expense	370,496	500,565	777,760	-	700,000	700,000
OFU1 - OFU - Other	-	85,000	-	-	-	-
OFU - OFU - Transfer	437,123	228,777	185,694	185,694	703,000	574,800
Expenditure Totals	1,608,413	1,787,163	2,163,018	847,633	2,559,150	2,405,020
Marina Airport	(442,878)	(596,652)	(667,818)	444,416	(1,072,250)	(888,820)
Add Back Depreciation _	700,000	700,000	700,000	700,000	700,000	700,000
Net without depreciation charge	257,122	103,348	32,182	1,144,416	(372,250)	(188,820)

Abrams & Preston Park Non-Profit

Enterprises – These two neighborhoods are non-profit corporations controlled by the City. The City contracts with Alliance Residential to manage the properties. The properties, located southwest of Reservation and Imin Parkway, are rented at market and below market rates.

Preston and Abrams Parks Non-Profits

	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual Thru May	2019/20 Propos ed	2020/2021 Propos ed
Fund: 556 Preston Park NonProfit Corp	Z017 Actual	2010 Actual	buuget	Till a May	Propos eu	r to pos eu
Revenue						
Sub-Division: 00 Non-Subdiv	0.5	0.7				
UMP - Use of Money and Property	85	97	- 072 400	4 004 000		-
CFS - Charges for Services	6,273,413	6,398,661	6,273,400	1,661,263	6,705,000	6,840,000
OR - Other Revenues	54,749	70,815	55,000	-	55,000	55,000
Revenue Totals	6,328,247	6,469,573	6,328,400	1,661,263	6,760,000	6,895,000
Expenditures SS - Services and Supplies	4,215,813	4,402,501	4,215,800	1,661,263	5,684,100	5,116,300
DS - Debt Service	1,512,646	1,512,646	1,712,000	1,384,175	1,515,000	1,515,000
DE - Depreciation Expense	707,000	707,000	707,000	707,000	-	-
OFU1 - OFU - Other	-	-	-	-	-	-
Expenditure Totals	6,435,459	6,622,147	6,634,800	3,752,438	7,199,100	6,631,300
Preston Park NonProfit Corp	(107,212)	(152,574)	(306,400)	(2,091,175)	(439,100)	263,700
Fund: 557 Abrams B NonProfit Corp						
UMP - Use of Money and Property	2.370	4.198	-	_	_	-
CFS - Charges for Services	3,234,318	3,283,149	3,230,000	1,404,535	3,488,000	3,558,000
OR - Other Revenues	29.749	41,027	30,000	-	30,000	30.000
Revenue Totals	3,266,437	3.328.373	3.260.000	1.404.535	3.518.000	3,588,000
Expenditures	0,200,407	0,020,070	0,200,000	1,404,000	0,010,000	5,555,555
SS - Services and Supplies	2,156,618	2,819,409	2,496,800	576,019	3,014,800	2,569,800
DS - Debt Service	366,758	306,624	728,000	669.309	3,014,000	2,303,000
DE - Depreciation Expense	268,665	268,665	315,000	268,665	-	-
OFU1 - OFU - Other	200,000	200,005	315,000	200,005	-	-
OFU - OFU - Transfer	314,563	-	-	-	731,000	732,000
_		2 204 000	2 520 000	4 542 000		-
Expenditure Totals	3,106,604	3,394,699	3,539,800	1,513,992	3,745,800	3,301,800
Abrams B NonProfit Corp	159,833	(66,325)	(279,800)	(109,457)	(227,800)	286,200



FIDUCIARY FUNDS

Successor Agency

In January of 2012, Redevelopment Agencies from across California were dissolved and replaced with Successor Agencies whose sole purpose was to pay of Redevelopment Enforceable Obligations. The City of Marina had significant debts and development disposition agreements which were outstanding at that time.

The former Redevelopment Agency's most significant obligation was to share certain tax increment revenues with the owners of the Dunes Development in south Marina. This fund receives former tax increment revenues to pay these obligations. Otherwise, the former tax increment is then remitted to the underlying taxing jurisdictions.

Housing Successor Agency

At the time of Redevelopment dissolution, the City's Redevelopment Housing function was assigned to the City of Marina and the City Council acts as the governing body of this agency's assets. The major asset of the fund are land parcels throughout the City which may be used to promote affordable housing. No ongoing revenue comes to this fund.

Successor Agency Funds

Freedy 750 Consequent Assess	ou Ohlin Batinamat	2017 Actual	2018 Actual	2019 Amended Budget	2019 Actual Thru May	2019/20 Proposed	2020/21 Proposed
Fund: 758 Successor Agen Revenue	cy Oblig Retiremt						
TAX - Taxes	1	,684,926	2,861,358	2,729,139	1,904,818	3,867,000	4,030,000
UMP - Use of Money and Pr		4,484	7,020	-	45,795		-
OFS - OFS - Transfers			183,058	-	1,449,292		-
	Revenue Totals 1	,689,410	3,051,436	2,729,139	3,399,905	3,867,000	4,030,000
Expenditures SS - Services and Supplies	1	,287,268	1,673,891	2,582,200	13,396,998	2,608,000	2,877,000
DS - Debt Service		-	-	-	391,546		760,000
	Expenditure Totals 1	,287,268	1,673,891	2,582,200	13,789,205	3,373,000	3,637,000
Fund: 759 Successor Agen Revenue	cy Housing Assets						
UMP - Use of Money and Pr	operty	495	1,104	-	326	<u>-</u>	-
OFS - OFS - Transfers			34,336	-	-		-
	Revenue Totals	495	35,440	-	326	<u>-</u> -	-
Expenditures SB - Salaries and Benefits		5,055	4,976	41,068	17,469	_	-
SS - Services and Supplies		5,555	-	15,000	1,714		-
OFU - OFU - Transfer		- -	-	-	196,500	25,000	-
	Expenditure Totals	5,055	4,976	56,068	215,683	25,000	



APPENDIX

The appendix contains several important documents related to the development of the City of Marina's budget, namely:

City Council Priority List

In March of 2019, the City Council made a list of their most important projects. All the projects are included in the draft budget except for items that are in grey.

Budget direction May 7

City council staff report

Personnel Tables

This table list all the City's full-time employee positions

City Services and Demographics

These tables and narratives provide key demographics and history about the City of Marina.

Financial Policies

Many shorter financial policies of the City are listed here as well as the City's investment policy, Resolution 2012-46 calling for a balance General Fund budget and a Council memo outlining the City vehicle fund policy.

Vehicle replacement

Depreciation schedule for vehicles replaced since 2014

Budget Resolutions

The resolutions necessary to adopt the City's budget

Glossary of Terms

This section provides a definition of terms frequently used in the budget

City Council Priority List

The City Council held their annual retreat on March 1 and 2, 2019. As part of the retreat, the City Council discussed various priorities, eventually winnowing the priorities to their top 51. As part of the budget process, Council asked that staff make very rough estimates of the cost to implement the various priorities. The attached reports list the various priorities with an order of magnitude costing for the project.

Projects are designated as a= something to occur in the next fiscal year; b= something to occur within 2 fiscal years; and c= something to be worked on as time is available.

The following pages lists the Council's 58 priorities. The priorities are assigned to a department to shepherd the project along. Most of the project are fully included in the budget. However, those projects in grey are not currently included. As a result, Council will review the priorities and direct staff on how to proceed forward. The three priorities requiring further Council action are:

Index of Projects	<u>LEAD</u>	Description by Lead Dept.	GF Cost Other Cost	<u>Comment</u>
		Should the City receive a Soniar Center Creat	To be	This is highly dependent upon the grant and the facility desired by the City. The last design was for a \$5
		Should the City receive a Senior Center Grant,		million facility. The maximum grant
15 c Senior Center CDBG Grant	Admin	facilitate the project.	determined	this time is for \$3 million.
FORA Sunset 2020		Work to develop an acceptable FORA sunset		
34 familia a (Transition Plan)	Admin	plan.	400,000	expected
		Identify which former Fort Ord structures		This estimate could be increased or
Stabilization of Useful		should be stabilized for the future. Work with		decreased based upon final list of
49 William a Buildings	Admin	PW to contract out stabilization work.	2,000,000	buildings.

	Last U	pdate	4/26/2019								
				Admin	A C N A	Fin/HR	PW	CD	Police	Fire	Rec
+	Desira	able Ou	ality of Life	Aumm	ACIVI	FIII/FIK	FVV	CD	Police	riie	Kec
\rightarrow	Deśrabie Quality of Life	a	- Annexation CSUMB Housing – A		Х		Х				
-	Desirable Quality of Life	a	- Groundwater and Aquifer Protection – A	L	٨		X				
-	Desirable Quality of Life	С	- Homelessness Issues – C	<u> </u>	1		^				
-	Desirable Quality of Life	b	- Glorya Jean-Tate Park Renovation (including pump track) – B		<u> </u>		1				
\rightarrow	Desirable Quality of Life	a	- Sea Haven Park Development – A				<u>-</u>				Х
-	Desirable Quality of Life	a	- Equestrian Park Development – A				<u> </u>				Х
-	Desirable Quality of Life	d	- Dunes City Park Development – D	Х			<u> </u>				^
\rightarrow	Desirable Quality of Life	C	- Blight Removal – C	^			<u>ь</u> Х				
\rightarrow	Desirable Quality of Life	a	- Stockade Demolition – A	<u> </u>							
7	DESIGNE WATER THE	а	- Stockade Demontion – A	<u>L</u>			Х				
	Desira	able Re	creational and Cultural Opportunities								
	leterations	a	- Marina High School Gym Joint Use Agreement – A								1
-	lsiteári (toloris	a	- MPUSD Ages 0-5 Assessment – A								1
-	lsiteári (toloris	d	- Youth, Seniors, Family Program Development – D								1
-	leid-leathail (ballante	a	- Pool Feasibility Study – A	Х		Х	L				<u>г</u> Х
_	lsiteári (toloris	a	- Water City Roller Hockey Building Recreation Center – A	Х		X	L				^
-	lsákeárár úslands	С	- Senior Center CDBG Grant – C	Î		^	<u>г</u> Х				
J	DECEMBER SERVICE	·	- Sellor Center CDBG Grant – C	<u> </u>			^				
	Hiah I	Level of	f Municipal Services and Infrastructure								
\rightarrow	iteflozeisatiada	а	- Fee Schedule Update – A			L	Χ				
\rightarrow	i Hellozhezhoù	a	- Impact Fee Update – A			Ī	Х				
-	i Heflogésezítéke	a	- Imjin Parkway Widening – A			-	L				
-	teflozászátau:	a	- Del Monte/2nd Avenue Connection Design – A				_ <u>=</u>				
-	terlogrenieur	a	- Salinas Avenue Widening Design – A	Х			Ī				
-	teflozászátau:	a	- 8th Street between 3rd and 5th Avenue Design – A								
	Heriodecations	a	- Street Maintenance Program – A	Х			<u>=</u> L				
-	Heriographics	b	- Stormwater Permit NPDES – B	Α			<u>-</u>				
_	Harlogicalists	a	- Website Improvements – A	Х	1	Х	X	v	Х	Х	v
-	Failuzeation	a	- Council Chamber ADA, Interior & ADA Improvements – A	^	<u> </u>	Α .	Х Х	Х	^	^	Х
-	teflofester	a	- Record and File Management – A	v	<u> </u>	Х	X	v	v	v	v
-	Harlogeration	C	- City Hall/Annex Improvements – C	Х	<u>L</u>	^	Ĺ	Х	Х	Х	Х
	ijeriogerenieus Karlogerenieus	a	- Recreation Online Programs – A		X						-
-	ferflogfeierfrage	a	- City Lease Management – A		Х	,					<u> </u>
-	ijeriogereniste Kerlogereniste	a	- GreenWaste Recovery Cost-Based Rate Adjustment – A		This	project sho	uld he co	mnlated h	ov lune 30	2018	
	-	u	Greenwaste necessary cost based nate ragastinent		11113	project sno	ala be co	Impicted	by suric 30,	2010	
	Safe a	and Sec	ure Environment								
1	Sécadécue Enioment	а	- Fire Service Study (including staffing, engines, stations, response times, inspection	etc.)						<u>L</u>	
2	Sácar/SzacEniomeri	а	- Police Services Study (including staffing, services, response times etc.)						<u>L</u>		
		mic Vit	•								
	Economic Vitality	а	- Downtown Vitalization Specific Plan – A				Χ	<u>L</u>			<u> </u>
-	Economic Vitality	а	- FORA Sunset 2020 (Transition Plan) – A	<u>L</u>			Χ				<u> </u>
\rightarrow	Economic Vitality	а	- Cannabis Program Implementation – A		<u>L</u>						
	Economic Vitality	а	- Arts Village Development – A	<u>L</u>	Х		Х		1		<u> </u>
	Economic Vitality	а	 Opportunity Zone Marketing and Development – A 	<u>L</u>	Х				<u> </u>		
8	Economic Vitality	а	- Airport Business Park Specific Plan EIR – A	Х				<u>L</u>			<u> </u>
	Economic Vitality	а	- JOBY Aviation Development – A	1 1	1		Χ	Χ			

	Last L	Jpdate	4/26/2019								
				Admin	ACM	Fin/HR	PW	CD	Police	Fire	Rec
	Diver	se Vibr	ant Community								
41	Diesellbat Comuniy	а	- Special/Cultural Events – A								<u>L</u>
42	Diesellbat Comunity	а	- Campaign Finance Reform – A	Х		<u>L</u>					
	Prote	ct Natu	ural Setting (Environmental Awareness and Sustainability)								
43	iddjinleddi	b	- Local Coastal Plan Update – B					<u>L</u>			
44	tidijmiedal	b	- Organic Waste Ordinance – B				<u>L</u>				
	Self-S	Sufficie	nt & Sustainable								
45	Sel-Sufficient A Sustainable	а	- Preston/Abrams Regulatory Agreements Update – A		L						
46	SESficet Estande	а	- Preston/Abrams Parking Management Plan Development – A		L						
47	SESSFOET & Subirate	а	- Preston/Abrams Fiscal Sustainability Plan (Future FHA Loan) - A	Х	<u>L</u>	Х					
48	SESSFOET & Subirate	а	- Hayes Circle Duplex Renovation – A	Х	<u>L</u>		Х	χ			
49	Sef Seficient & Subarrable	а	- Stabilization of Useful Buildings – A	<u>L</u>	Х		Х				
	Desir	able Re	esidential and Business Community (Balanced Housing and Jobs)								
50	HANK	а	- Housing Element Update – A		<u>L</u>			Х			
51	Hestoleta	а	- Inclusionary Ordinance Update – A		L			χ			
52	Hestoleta	b	- General Plan Update – B				Χ	<u>L</u>			
53		b	- Zoning Ordinance Update – B					<u>L</u>			
54	Helicolegii	а	- Below Market Rate Housing Program Implement – A		<u>L</u>						
55	Handa	а	- Sea Haven Development – A		Х		Χ	<u>L</u>			
56	HARACO PROTECTION	а	- Dunes Phase II Development – A	<u>L</u>	Χ		Χ	χ			
57	Hidahi	а	- Marina Station Development – A	<u>L</u>	Χ		Χ	Χ			
58		a	- Campaign Finance Reform – A	<u>L</u>						<u> </u>	

Index of Projects	jects	LEAD	Description by Lead Dept.	GF Cost	Other Cost	Comment
Desir	Desirable Quality of Life					
- Material	Annexation CSUMB a Housing	Admin	Incorporate CSUMB Housing (Schoonover neighborhood) into city limits	10,000		Probably legal costs
	Groundwater and Aquifer a Protection	Admin	Find alternatives besides slant wells for the Cal Am desalination project that will not hurt Marina's ground water.	1,000,000		legal defense
	Homelessness Issues	ACM	Continue to generate alternates, cooperate with other agencies and periodically update Council.	inc		Dependent upon proposals from the community
	Glorya Jean-Tate Park Renovation (including b pump track)	PW	Complete preliminary planning for Glorya Jean Tate Park and construct a bicycle pump track.		350,000	#21, OLP2006 - Proposed CIP, Grants and Impact Fees
		Wd	Coordinate and inspect park development to assure developer constucts park to City's Standage preliminary planning for the	25,000		# 4, QLP1805 - City inspection cost for multi-million dollar park development
		Md	Equestrian Center and solicit proposals form potential concessionaires to manage the equestrian programs. Pursue development of Tatum's Treehouse.	10,000		#4, QLP1805 - Proposed CIP. Cost depends upon design for both construction and operations, may cost in the millions
		. Md	Complete preliminary planning for the Dunes Park. Identify funding for blight removal. Pursue development of Tatum's Treehouse.	10,000		#4, QLP1805 - Proposed CIP. Cost depends upon design for both construction and operations, may cost in the millions
9149ABN 8	c Blight Removal	Admin	Work with FORA to remove former Fort Ord structures.	25,000		Should be covered by FOR A but anticipate some City cost
(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	a Stockade Demolition	Admin	Work with FORA to remove former Fort Ord structures.	25,000		Should be covered by FOR A but anticipate some City cost
Desir	Desirable Recreational and Cultural Opportunities	v				
10 Westington	Marina High School Gym a Joint Use Agreement	Rec	Complete an addendum to the MPUSD Facilities joint use agreement that spells out city joint use of the new Gym at MPUSD	inc		Cooperation with MPUSD
11 Manualistic	MPUSD Ages 0-5 a Assessment	Rec	Finalize the city wide assessment of the 0-5 program needs and facility a programming plan.	inc		
12 Hayalini	Youth, Seniors, Family d Program Development	Rec	Continue to evaluate the programmatical needs of the recreation program for updated development as trends and needs change in regards to resources and updated programming.			This may depend upon perceived need and will be scaled to the financial capability of the City.
13	a Pool Feasibility Study	M	Complete study to determine pool reconfiguration and building renovation to serve aquatic programming.	20,000		#12, OLP1902 - Proposed CIP, Probably will require GF contribution to achieve Council desired outcome.
14 Novin	Water City Roller Hockey a Building Recreation Center	REC	Complete study to determine renovation needed to support recreation programming.	25,000		#12, QLP1902 - Proposed CIP, Probably will require GF contribution to achieve Council desired outcome.
15 勝端 6	c Senior Center CDBG Grant	Admin	Should the City receive a Senior Center Grant, facilitate the project.	To be determined		This is highly dependent upon the grant and the facility desired by the City. The last design was for a \$5 million facility. The maximum grant this time is for \$3 million.

Index of Projects	cts	LEAD	Description by Lead Dept.	GF Cost	Other Cost	Comment
High Lev	High Level of Municipal Services and Infrastructure					
16 feminima a	a Fee Schedule Update	Ë	The objective of this project is to have a unified schedule, reviewed once a year, for all fees. The actual timing of when the fees may need to increase may be later than the adoption of the new fee. However, one resolution would reference all the City's fees.	inc		Performed by staff
		E	The objective of this project is to review all the City's fees and adjust them to current conditions as necessary	<u></u>		Performed by staff - if outside group employed, cost would be \$20K +/-
STREETING .		PW	Complete design and right of way acquisition. Start construction in 2020.	luc	35,000,000	#6, EDR1808. CIP Project. Funding appears secure.
19 Billianii a	Del Monte/2nd Avenue a Connection Design	Wd	Complete environmental clearance, design and begin construction of the first phase connecting Del Monte Boulevard with 2nd Avenue and Patton Parkway.	<u> </u>	000,009	#11, EDR1811. CIP Project. Funding appears secure.
111111111111111111111111111111111111111		PW	Complete environmental clearance and design of Salinas Avenue Widening between Carmel	inc	490,000	#14, EDR1904, CIP Project. FORA funding.
21 (stitistim a	8th Street between 3rd and 5th Avenue Design	PW	Complete design and construction of 8th Street between 3rd Street and 5th Avenue.	inc		#13, EDR1903. CIP Project, FORA funding
22 timenti a	Street Maintenance	PW	Continue ongoing pavement maintenance and rehabilitation program with the goal of increasing the overall pavement condition to 70.	1,000,000		#2, APR1801, CIP Project. Annual increase in funding to reach 70 PMI. Needs additional staffing or contracts to administer work.
23 (salestin b	b Stormwater Permit NPDES	PW	Complete surveys and apply for Waste Discharge Requirements in lieu permitting through the Municipal Regional Permit.	100,000		#24 HSR2009, CIP Project. In process
- E		ACM	Work with all departments to improve functionality and information on the website	inc		Being done now with ongoing contract
25 (Minimilia)	Council Chamber ADA, Interior & ADA Improvements	ACM	Improve access to the Council Chambers restrooms and presentation area. Improve broadcast quality on Access Monterey Peninsula.	375,000	20,000	#17, CIP Project, QLF2002. \$50k from PEG fee residual.
	Record and File Management	Admin	work with all departments to develop records management policies, practices and procedures	inc		Should be a coordinating activity among departments
27 (sithistin c	c City Hall/Annex Recreation Online Programs	PW Rec	Reconfiguration of City Hall and the City Hall Provide an on-line registration portal for the City's Recreation Programs.	335,000 inc		#18, CIP Project, EDF1810 Being implemented
		į	The objective of this project is to implement a program to review all leases periodically and manage the leases so the rent amounts are property calculated and, when not paid, take steps to work with the lessee to rectify the			
29 пиши а	a City Lease Management GreenWaste Recovery	E	Studition. This will be completed by the beginning of the	SU		No new cost
30 talisatin a	Cost-Based Rate Adjustment	AN	next FY and should not be included in the workplan.	Done		

Project Drojects	2	LEAD	Description by Lead Dept	GE Cost	Other Cost	Comment
Safe and	Safe and Secure Environment	TEAD	Description by read Dept.		Office COSt	
			The staffing needs of the Fire Department was			It is unlikely that the study would
			identified as a critical urgent need. The Council directed staff to have a study done that would			add more than one additional company. Council has committed to
	Fire Service Study		use data and modern methods to determine the	Study Cost: \$40,000		4 firefighters. A new company
	(including staffing,		staffing needs along with the locations of			would require 6 additional
	engines, stations,		required Fire Stations. Staff proposes to work	4 Firefighters: \$600k/yr	_	personnel, \$900k in ongoing cost.
	response times,	CIDE	with a firm called ECI to prepare a standards of	Eull commany additional continu	ool coool/ur	Other, lower cost options need to
31 (1)		LINE	Coverage report.	ruii company, auditio	iai şəuuk/ yı	Habragia An additional officer cost
32 interim a	(including staffing,	Police	recommend to Council appropriate adjustments	unknown	_	about \$150k each.
Fconomic	Fonomic Vitality					
	Downtown Vitalization		Complete EIS and associated studies to prepare			
33 Emmiliali a		CD	for consideration for adoption in Spring, 2020	inc		Already included
	FORA Sunset 2020		Work to develop an acceptable FORA sunset			
34 fourthin a	(Transition Plan)	Admin	plan.	400,000		expected
35 Free 188	Cannabis Program Implementation	ACM	Facilitate cannabis business application processing and permitting	inc		Already included
TO THE REAL PROPERTY.			The Village project would encompass the			
			rehabilitation of a 60,000 sq. ft. building along			
	Arts Village Development	o da	with installation of new roof, electrical, water and sewer service.	up to \$3 mm		Highly dependent upon plan and nartner
		1	The Opportunity Zone is designed to cour			
	Marketing and		economic development by providing tax			
37 Emmittell a	Development	Admin	benefits to investors.			Dependent upon plan
	Airport Business Park		Working with a consultant, complete the EIR for the Airnort Business Dark in order to allow for			
38 [mid]		9	development at the Airport.	inc		in budget
			Assist JOBY Aviation Development in their			
			efforts to find a site at the airport and work to			***************************************
39 Eurolibil a	Development	Admin	approve a site development plan	2		Airport cost.
40 (mith)	Rutherford Development	Admin	Assist the Rutherford Development with identifying uses appropriate to their site and through the site development process	Developer's Cost		
Diverse /	Diverse Vibrant Community					Propose 4 events besides the Labor
			This next year, increase the number and quality			Day Parade - Sept - Asian Americans;
	: : :		of community events. A specific plan will be			Nov. POW-WOW; Feb. Korean
41 leshimi a	Special/Cultural Events	Rec	To compart the Council discussion of a campaign	40,000		Festival; May Multi-cultural festival.
			finance ordinance for Marina by preparing			
			documents as directed by Council's			Proposal from Councilman O'Connel
42 lethimi a	Campaign Finance Reform	Fin	deliberations.	inc		forthcoming
	į					
Protect N	Protect Natural Setting (Environmental Awareness and Sustainability)	s and sustainabili	(A)			Will receive \$85k reimbursement
43 Minerii b	Local Coastal Plan Update	G	Work to complete the LCP by December, 2019		85,000	grant from Coastal Commission
			Adopt solid waste ordinance revisions and develop a program for compliance with state			
			mandated diversion of food waste and organics			
44 Intrinsii b	Organic Waste Ordinance	PW	from the landfill.	inc		

-			241	+200 500 134 201+4120000	, C C C	1000000	100000
ndex	Index of Projects	<u>lects</u>	<u>LEAU</u>	Description by Lead Dept.	GF C031	OILIEI COSI	TIPILIPILI
	Self-Su	Self-Sufficient & Sustainable					
		Preston/Abrams		Update regulatory agreements to ensure			
		Regulatory Agreements		accurate affordable housing units and rents are			
45	White Sink	a Update	ACM	included	2,000		Mainly legal review
		Preston/Abrams Parking					
		Management Plan		Proposed a parking management permitting			
46	Ministration and an article and article article and article and article article and article article article article and article ar	a Development	ACM	district to reduce the parking congestion	2,000		Mainly legal review
		Preston/Abrams Fiscal		Work with Finance Director, City Manager and			
		Sustainability Plan (Future		Council to create a fiscally viable plan for			
47	Ministra	a FHA Loan)	ACM	properties	inc		working on such a review
		Hayes Circle Duplex		Renovate the two existing duplexes so they can			Remodel current duplexes. May pay
48	Ministra	a Renovation	ACM	rented to generate revenue	250,000		for itself.
				Identify which former Fort Ord structures			This estimate could be increased or
		Stabilization of Useful		should be stabilized for the future. Work with			decreased based upon final list of
46	History	a Buildings	Admin	PW to contract out stabilization work.	2,000,000		buildings.
	Desira	Desirable Residential and Business Community (Balanced Housing and Jobs)	lanced Housing a	(sqof pu			
20		a Housing Element Update	ACM	Propose a state law compliant Housing Element.	2,000		Legal review
				Undate the City's Affordable Housing ordinance			
				to reflect current state laws and needed			
		Inclusionary Ordinance					
72	THE PERSON NAMED IN	, Update	ACM	other City documents and programs	5,000		Legal review
				Comprehensive update of the General Plan			
				should be completed every 20 years. This will			
52		_b General Plan Update	CD	be at least a 2-3 year process.	000'009		Proposed CIP Item
				Begin to reformat Zoning Ordinance and update			
				various sections over the next 3-5 years in			
53		b Zoning Ordinance Update	CD	connection with the General Plan Update	inc		Inc. in operating budget, 40k
				Revise the existing BMR program to bring into			
		Below Market Rate		compliance with latest laws and existing			
		Housing Program		entitled development affordable housing			
54		a Implement	ACM	approvals	10,000		Mainly legal review
				Continue to work with developer to complete			
22		a Sea Haven Development	CD	Specific Plan for the area	inc		
		Dunes Phase II		Monitor private developers relationship with			
26		a Development	ACM	the City to assure quality development	inc		
		Marina Station		Monitor private developers relationship with			
22		a Development	ACM	the City to assure quality development	inc		
				Councilmember O'Connell proposes to present			
				to the City Council an ordinance designed to			
28	28	a Campaign Finance Reform	CM	reduce money issues in elections.	inc		

May 3, 2019 Item No: **11a**

Honorable Mayor and Members of the Marina City Council

City Council Meeting of May 7, 2019

RECOMMENDATION TO CONSIDER A COUNCIL DISCUSSION ON THE ALLOCATION OF AVAILABLE GENERAL FUND REVENUES TO MEET CITY NEEDS, PROVIDING STAFF WITH DIRECTION AS APPROPRIATE.

REQUEST:

It is requested that the City Council):

- 1. RECEIVE A VERY PRELIMINARY REPORT ON THE PROJECTED GENERAL FUND BUDGET FOR FISCAL YEARS 19/20 AND 20/21; AND,
- 2. PROVIDE DIRECTION AS APPROPRIATE TO STAFF IN PREPARING THE DRAFT TWO-YEAR BUDGET.

BACKGROUND:

Due to voter authorized ballot measures, the City Council has an unusual situation in that substantial new revenues will be added to the City's General Fund Budget from increased business, district sales and transient occupancy taxes. These three revenue sources are projected to increase available revenues in excess of budget expenditures to just under \$3 million annually.

Council directed staff to prepare a two-year budget. The preliminary report provides a forecast into the future, showing revenues rising in FY 19/20 and then declining slightly in FY 20/21. With this background, the City Council may wish to discuss and give staff further direction on how to present the proposed 19/20 and 20/21 budget.

ANALYSIS:

Staff has progressed enough on the City's budget to give Council a preliminary summary forecast of what will be necessary to maintain a status quo service level budget as shown in <u>Table I</u>, <u>Preliminary General Fund Forecast</u>.

The forecast shows revenues in excess of expenditures by \$3.5 million for FY 19/20, declining to \$3.3 million the second year due to forecasted recession which is expected to slow or pause revenue growth and while personnel costs continue to increase. It is instructive to note that of the \$3.5 million revenues over expenditures, \$2.3 million is from November 2018 ballot measure items. Further, the budget has a recession allowance of about \$500,000 in the second year of the budget.

Council has also discussed several items for next year's budget. These items are listed on the chart as Potential Budget Items but could be summarized as follows:

Capital and Maintenance Costs

Additional Roads Transfer. Council has discussed and indicate a desire to improve Marina's roads. Public Works has estimated that with an annual investment of \$1.6 million from the General Fund coupled with increased monies from Measure X and SB1, the City will gradually improve road condition to a pavement management index (PMI) of 70 after 10 years. (Note: Staff is working through a General Fund Maintenance of Effort (MOE) issue with TAMC. The current methodology would require the City to maintain whatever level of investment the City starts indefinitely or lose Measure X funding for up to three years. Because the City is discussing an infusion now, staff is concerned that the City could be punished for investing in roads if the General Fund MOE calculation falls after the City General Fund infusion.)

Pool Operational Cost. Council has discussed adding community assets such as a pool. Staff recommends setting aside a net operating subsidy for such an asset. The placeholder amount is \$250,000 in this analysis.

Park Maintenance Allowance. Although the City is work on 4 parks (Sea Haven, Dunes, Equestrian Center and Glorya Jean-Tate), only Sea Haven and Glorya Jean-Tate are projected to come on-line within two years. Further, the maintenance cost for Sea Haven will be paid for from Sea Haven's homeowners' association. With the addition of potentially a park, the City will incur added maintenance cost. Staff recommends an allowance of \$50,000.

Vehicle Requests. Although staff needs to prepare a more thorough report, the initial increase in vehicle purchases moves from \$150,000 this year to \$410,000 in FY 19/20 and \$585,000 in FY 20/21, mainly due to a need to invest in Fire apparatus. Further discussions of the Vehicle Fund will occur as part of the budget.

Personnel Costs

Fire (4 firefighters). In March, Council authorized staff to seek a grant to pay for new firefighter personnel. At that time, the Council authorized an application for 4 positions. Further review is necessary after the Fire Department completes its analysis, but the minimum hiring at the time was thought to be at least 4. The Fire Chief is developing decision options on what could be accomplished with 4 employees, understanding that the Fire Study will reopen the question of how resources should be distributed.

Police Clerks and Police Officers. The Police Department is under a mandate to change current reporting systems and additional requirements due to body cameras and other transparency rules. To meet this demand, Council may wish to consider hiring a police clerk in each of the two years.

Police officers may also be needed; however, like Fire, Police needs to conduct an analysis of what are the needs to the community and how best to address them. After completing that work, staffing levels and financial ability needs to be revisited.

Associate Engineer. For a number of years, the City has only employed a single engineer, the Public Works Director and contract engineers. Given the need to manage a number of high-profile projects (park development, street projects, Imjin Parkway), additional efforts need to be made in this area. Council may want to consider hiring an additional staff engineer because the level of project work will continue for some time. Contract engineering would be decreased or only used if paid as part of a project.

Recreational Events (Part-time). To provide better community event support, Council may want to create a part-time position to work on specific community events, coordinating community organizations.

Table I

	isands					
(No Change in Servi	ce Level)					
		<u>18/19</u>	<u>19/20</u>	<u>20/21</u>		
Revenues		22,677	26,245	26,067		
Expenditures		(20,977)	(22,701)	(22,724)		
Rev. over Expend.		1,700	3,544	3,343		
Potential Budge	at Issuas					
CAPITAL AND MAIN						
Additional Roads Tra		DMI	1,000	1,000		
Pool Operational co		1 1011	1,000	250		
Park Maintenance A				50		
Vehicle Requests	inowante	150	410	585		
	ubtotal	100	1,410	1,885		
PERSONNEL	abioidi		1,710	1,003		
Fire (4)			600	600		
Police Clerks (2)			75	150		
Associate Engineer,	net		40	40		
Rec Events (Part-Tin			30	30		
Associate Planner, r	-		90	90		
	ubtotal		835	910		
Remainder			1,299	548		
Assumptions						
	mild races	sion flat roven	ues			
· · · · · · · · · · · · · · · · · · ·	Second Year, enter mild recession, flat reven Current Measure X MOE requirement may can					
Second Year, enter			use City to ret	hink		
Second Year, enter Current Measure X I	MOE requi	rement may ca				
Second Year, enter Current Measure X I If the City builds a p	MOE requi oool, it will	rement may ca have some ong	joing mainten			
Second Year, enter	MOE requi oool, it will	rement may ca have some ong	joing mainten	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing	MOE requi oool, it will maintenan	rement may cal have some ong ice cost due to	poing mainten new parks 370			
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of eng	MOE requi oool, it will maintenan gineer char	rement may can have some ong ace cost due to ged to projects	poing mainten new parks 370	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant	MOE requi bool, it will maintenan gineer char part-time	rement may can have some ong ice cost due to ged to projects planner	poing mainten new parks 370	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of encorrently paying for	MOE requi pool, it will maintenan gineer char part-time 475k), PW	rement may can have some ong ice cost due to ged to projects planner (110k,110k)	poing mainten new parks 370	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of ence Currently paying for Vehicles: Fire (300k, Potential Available Current year Rev. on	MOE requi nool, it will maintenan gineer char part-time 475k), PW	rement may can have some ong ice cost due to ged to projects planner (110k,110k)	poing mainten new parks 370	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of end Currently paying for Vehicles: Fire (300k,	MOE requi nool, it will maintenan gineer char part-time 475k), PW	rement may can have some ong ice cost due to ged to projects planner (110k,110k)	going mainten new parks 370	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of ence Currently paying for Vehicles: Fire (300k, Potential Available Current year Rev. on	MOE requi nool, it will maintenan gineer char part-time 475k), PW	rement may can have some ong ice cost due to ged to projects planner (110k,110k)	new parks 370 370	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of enc Currently paying for Vehicles: Fire (300k, Potential Available Current year Rev. on OPEB Cash	MOE requi pool, it will maintenan gineer char part-time 475k), PW One-time ver Exp.	rement may can have some ong ice cost due to ged to projects planner (110k,110k)	new parks 370 370 370 370 370 370 370	ance		
Second Year, enter Current Measure X I I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of eng Currently paying for Vehicles: Fire (300k, Potential Available Current year Rev. on OPEB Cash PERS Reserve Unallocated FB, 2018 Emergency Reserve	MOE requipool, it will maintenant gineer chart part-time 475k), PW One-time ver Exp. 8 - Not Reco	rement may call have some ongoing cost due to great to projects planner (110k,110k) Cash	new parks 370 370 1,700 200 1,400	ance		
Second Year, enter Current Measure X I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of end Currently paying for Vehicles: Fire (300k, Potential Available Current year Rev. on OPEB Cash PERS Reserve Unallocated FB, 2018	MOE requipool, it will maintenant gineer chart part-time 475k), PW One-time ver Exp. 8 - Not Reco	rement may call have some ongoing cost due to great to projects planner (110k,110k) Cash	1,700 200 1,400 4,157	ance		
Second Year, enter Current Measure X I I If the City builds a p Additional ongoing No SAFER Grant Assumes 75% of eng Currently paying for Vehicles: Fire (300k, Potential Available Current year Rev. on OPEB Cash PERS Reserve Unallocated FB, 2018 Emergency Reserve	MOE requipool, it will maintenant gineer chart part-time 475k), PW One-time ver Exp. 8 - Not Reco	rement may call have some ongoing cost due to great to projects planner (110k,110k) Cash	1,700 200 1,400 4,157	ance		

Assistant/Associate Planner (net). The City has a part-time assistant planner in Community Development. To address planning demand, Council may want to consider converting the position to a full-time employee.

Reserves. The General Fund has several reserves set up by Council. It may be appropriate to redirect these reserves to one-time expenditures. For example, the current year revenues over expenditures are not committed and is available. The Council has committed monies towards a PERS reserve, but as the City's PERS obligation increases, the previous transfers are being reduced. The remaining cash is available for Council's use as PERS costs are being imbedded in the budget. Thus, the Council may wish to access this reserve. Including this year's scheduled transfer of \$450,000, the reserve will have \$1.4 million.

In another area, the OPEB reserve is for the annual obligation the City has to buy down retiree health insurance by approximately \$1600 a year for 22 current Marina retirees, or about \$35,000 a year. Unless the City wanted to set up a trust to pay for these costs, it may be acceptable to just pay this as you go. If so, the \$200,000 could be redirected to other projects.

As of the end of the last fiscal year, the General Fund had \$4.2 million in unallocated fund balance. This money could be used for one-time projects.

Finally, the City has an emergency reserve at 20% of next year's projected revenues. Staff does not recommend accessing this money.

Debt Financing. If the Council decided to borrow money for a project, a rule of thumb is that \$80,000 a year over 20 years would fund about \$1 million in capital.

Budget Calendar. After Council directs staff, staff will proceed on completing a budget proposal for Council's review. Staff recommends the following calendar for review of the budget:

May 7 Council discuss major priorities and what should be emphasized in 2019/21 budget

End of May Staff delivers proposed budget to Council

June 4 Staff provides overview of budget

- Discussion of operating budget
- Discussion of capital budget

Public Hearing conduct to receive public input

June 11 Optional meeting if Council wishes to have further discussions

June 18 Council considers adopting the budget with or without restrictions

FISCAL IMPACT:

As Council deliberates how to direct the budget, it is important to identify whether a budget commitment is ongoing or one-time. Ongoing commitments deserve the greatest review because it requires year in and out expenditure of funds to maintain a certain service level.

CONCLUSION:

The report provides an early glimpse of the City's General Fund. It is a preliminary look and will probably change when the City manager budget proposal comes forward, but it may be helpful for Council as they consider what direction to give staff.

Respectfully	/ submitted,
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Eric Frost Interim Finance Director City of Marina

REVIEWED/CONCUR:

Layne Long City Manager City of Marina

SOURCE OF FUNDING:

<u>Personnel Tables – Authorized Full-Time Equivalents</u>

	2017 Actual	2018 Actual	2019 Amended	2019 April	2020 Proposed	2021 Proposed
General Fund	Amount	Amount	Budget	Amount		
Council Member	4 4	4 4	4 4	4 4	4 4	4 4
City Council	4	4	4	4	4	4
City Manager	1	1	1	1	1	1
Assistant City Manager	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Executive Adm Assistant	1	1	1	1	1	1
Human Resources Analyst	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.25	0.5	0.5	0.5	0.5	0.5
City Manager	5.25	5.5	5.5	5.5	5.5	5.5
Finance Director	1	1	1	1	1	1
Accounting Svc Manager	1	1	1	1	1	1
Accounting Technician	3	2	2	2	2	2
Payroll Technician		1	1	1	1	1
Intern (Part-Time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Finance	5.5	5.5	5.5	5.5	5.5	5.5
Daling Chief	4	4	4	4	4	4
Police Chief Police Commanders	1 2	1 2	1 2	1 2	1 2	1 2
Police Sergeant	4	4	5	5	5	5
Police Corporal	3	3	2	2	2	2
Public Safety Officer	0	0	0	0	0	0
Police Officer	19	19	19	19	19	19
Community Services Specialist	1	1	1	1	1	1
Community Services Officer	2	2	2	2	2	2
Administrative Assistant II	1	1	1	1	1	1
Public Safety Records Supervisor	1	1	1	1	1	1
Public Safety Records Technicians	2	2	2	2	3	4
Management Analyst (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Training Manager (non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Police	37	37	37	37	38	38
Fire Chief	1	1	1	1	1	1
Div. Fire Chief - Training & ops	1	1	1	1	1	1
Fire Captain	3	3	3	3	6	6
Fire Engineer	6	5	5	5	5	5
Firefighters	2	3	3	3	4	4
Administrative Assistant II	1	1	1	1	1	1
Fire	14	14	14	14	18	18

General Fund	2017 Actual	2018 Actual	2019 Amended	2019 April	2020 Proposed	2021 Proposed
Crew Lead	Amount 1	Amount 1	Budget 1	Amount 1	1	1
Public Works Maintenance Worker III	2	3	3	3	3	3
Public Works Maintenance Worker II	3	3	3	3	3	3
Public Works Maintenance Worker I	3.5	5	5	5	6	6
Custodian	1	0	0	0	0	0
PW - Buildings & Grounds	10.5	12	12	12	13	13
Equipment Mechanic	1	1	1	1	1	1
Mechanic Assistant	0.5	0.5	0.5	0.5	0.5	0.5
PW - Vehicle Maintenance	1.5	1.5	1.5	1.5	1.5	1.5
Public Works Director	1	1	1	1	1	1
Associate Engineer	0	0	0	0	1	1
Administrative Assistant II	1	1	1	1	1	1
Intern (part-time, non-benefit)		0.5	0.5	0.5	0.5	0.5
Engineering	2	2.5	2.5	2.5	3.5	3.5
Community Development Director	1	1	1	1	1	1
Planning Service Manager	1	1	1	1	1	1
Senior Planner	1	1	1	1	1	1
Associate Planner	0	0	0	0	1	1
Administrative Assistant II	1	1	1	1	1	1
Intern (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
GIS Cord. (part-time, non-benefited)	0.5	0.5	0.5	0.5	0.5	0.5
Assistant/Associate Planner (part-time, non-	0	0.5	0.5	4	0	0
benefited)	0	0.5	0.5	1	0	0
Planning	5	5.5	5.5	6	6	6
Chief Building Official	1	1	1	1	1	1
Senior Building Inspector	1	1	1	1	1	1
Building Inspector/ Code Enforcement Officer	0	0	0	0	1	1
Permit Technician	0.8	0.8	1	1	1	1
Building Inspection	2.8	2.8	3	3	4	4
Building mapositon	2.0	2.0	•	.		-
Economic Development Coordinator	1	1	1	1	1	1
Economic Development	1	1	1	1	1	1
and a state of the						
Recreation Svc Director	1	1	1	1	1	1
Recreation Leader	4	4	4	4	4	4
Administration Assistant II	1	1	1	1	1	1
Recreation & Cultural Services	6	6	6	6	6	6

Personnel Salary Schedules

Hourly Rates for City of Marina (Classification	ons					ITY DE
as of 7/1/2019						MA	ÄŘŮŇA
Classification	D #1::	D.0	0	В	0		
Classification Account Tech	Minimum	Maximum	A #27.50	B \$20.04	¢20.41	D ¢21.02	£
	\$27.58	\$33.53	\$27.58	\$28.96	\$30.41	\$31.93	\$33.53
Accounting Services Manager	\$46.49	\$56.51	\$46.49	\$48.82	\$51.26	\$53.82	\$56.51
Administrative Asst II	\$23.34	\$28.37	\$23.34	\$24.50	\$25.73	\$27.01	\$28.37
Airport Services Manager	\$41.60	\$50.56	\$41.60	\$43.68	\$45.86	\$48.16	\$50.56
Assistant City Manager	\$59.30	\$101.23	\$86.54				
Assistant Planner	\$32.93	\$40.03	\$32.93	\$34.58	\$36.31	\$38.12	\$40.03
Associate Civil Engineer	\$43.05	\$52.33	\$43.05	\$45.20	\$47.64	\$49.83	\$52.33
Associate Planner (Temp)	\$32.13	\$39.05	\$32.13	\$33.73	\$35.42	\$37.19	\$39.05
Chief Building Official	\$49.89	\$60.64	\$49.89	\$52.38	\$55.00	\$57.75	\$60.64
City Council Mayor (Bi-weekly)	\$115.38	\$115.38	\$115.38				
City Council Member (Bi-weekly)	\$92.31	\$92.31	\$92.31				
City Manager	\$110.88	\$110.88	\$110.88				
Community Dev. Director	\$59.30	\$101.23	\$80.37				
Community Services Officer	\$24.84	\$30.19	\$24.84	\$26.08	\$27.39	\$28.76	\$30.19
COPPS Liaison Officer	\$28.12	\$34.18	\$28.12	\$29.52	\$31.00	\$32.55	\$34.18
Deputy City Clerk	\$31.08	\$37.78	\$31.08	\$32.63	\$34.26	\$35.98	\$37.78
Economic Dev. Coordinator	\$39.32	\$47.80	\$39.32	\$41.29	\$43.35	\$45.52	\$47.80
Executive Assistant	\$28.57	\$34.73	\$28.57	\$30.00	\$31.50	\$33.07	\$34.73
Finance Director	\$59.30	\$101.23	\$59.31	\$62.27	\$65.38	\$68.65	\$101.23
Fire Captain (2912 hour work year)	\$26.99	\$34.33	\$26.99	\$28.34	\$29.76	\$31.25	\$34.33
Fire Chief	\$59.30	\$101.23	\$78.30				
Fire Division Chief	\$52.50	\$63.82	\$52.50	\$55.13	\$57.89	\$60.78	\$63.82
Fire Engineer (2912 Hour Work Year)	\$24.04	\$29.23	\$24.04	\$25.25	\$26.51	\$27.83	\$29.23
Fire Fighter (2912 Hour Work Year)	\$22.02	\$26.76	\$22.02	\$23.12	\$24.28	\$25.49	\$26.76
Games Official	\$20.00	\$20.00	\$20.00				
GIS Coordinator - Part Time	\$39.32	\$47.80	\$39.32	\$41.29	\$43.36	\$45.52	\$47.80
Human Resource Analyst	\$35.37	\$42.99	\$35.37	\$37.13	\$38.99	\$40.94	\$42.99
Intern	\$13.20	\$16.04	\$13.20	\$13.85	\$14.55	\$15.28	\$16.04
Mechanic	\$29.31	\$35.63	\$29.31	\$30.78	\$32.32	\$33.93	\$35.63
Mechanic Assistant	\$21.93	\$26.65	\$21.93	\$23.02	\$24.18	\$25.38	\$26.65
Mgmt Analyst - PT	\$29.62	\$36.01	\$29.62	\$31.11	\$32.66	\$34.29	\$36.01
Payroll Technician	\$30.29	\$36.81	\$30.29	\$31.80	\$33.39	\$35.06	\$36.81
Permit Technician	\$27.83	\$33.83	\$27.83	\$29.23	\$30.69	\$33.00	\$33.83
Planning Services Manager	\$49.89	\$60.64	\$49.89	\$52.39	\$55.00	\$57.75	\$60.64
Police Chief							φ00.04
Police Commander	\$59.30	\$101.23	\$80.62	\$84.65	\$88.88	\$93.32	¢71 E1
	\$58.83	\$71.51	\$58.83	\$61.77	\$64.86	\$68.10	\$71.51
Police Corporal	\$45.60	\$55.43	\$45.60	\$47.88	\$50.27	\$52.79	\$55.43

Personnel Salary Schedules (continued)

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Hourly Rates for City of Marina C	Classification	ons					
as of 7/1/2019						ΜÅ	ŘľNA
Classification	Minimum	Maximum	Α	В	С	D	E
Police Officer	\$42.42	\$51.56	\$42.42	\$44.54	\$46.77	\$49.11	\$51.56
Police Officer Trainee	\$30.00	\$30.00	\$30.00	\$31.50	\$33.08	\$34.73	\$30.00
Police Records Supervisor	\$27.15	\$33.01	\$27.15	\$28.51	\$29.94	\$31.43	\$33.01
Police Records Technician	\$22.93	\$27.87	\$22.93	\$24.07	\$25.28	\$26.54	\$27.87
Police Sergeant	\$49.03	\$59.59	\$49.03	\$51.48	\$54.05	\$56.75	\$59.59
Public Works Dir/Clty Engineer	\$59.30	\$101.23	\$83.64				
PW Mtc Worker I	\$21.08	\$25.62	\$21.08	\$22.13	\$23.24	\$24.40	\$25.62
PW Mtc Worker II	\$23.43	\$28.48	\$23.43	\$24.60	\$25.83	\$27.13	\$28.48
PW Mtc Worker III	\$25.79	\$31.35	\$25.79	\$27.08	\$28.43	\$29.85	\$31.35
PW Section Crew Lead	\$32.90	\$39.99	\$32.90	\$34.55	\$36.27	\$38.09	\$39.99
Recreation Director	\$59.30	\$101.23	\$66.57				
Recreation Instructor	\$12.18	\$13.42	\$12.18	\$12.79	\$13.42	\$14.10	\$13.42
Recreation Leader	\$23.32	\$28.34	\$23.32	\$24.48	\$25.71	\$26.99	\$28.34
Reserve Firefighter	\$0.01	\$0.01	\$0.01				
Senior Planner	\$39.38	\$47.87	\$39.38	\$41.35	\$43.42	\$45.59	\$47.87
Training Coordinator	\$40.82	\$49.62	\$40.82	\$42.87	\$45.01	\$47.26	\$49.62

Marina Services, History & Demographics

Marina City Services



Marina is a full-service city, providing police, fire, public works, planning, building inspections, engineering, facilities maintenance, custodial services, parts & recreation and municipal airport services. Other services such as public education, water, garbage disposal and recycling, electric and gas utilities, sewer and storm water utilities, cable and phone are provided by local districts or franchise utility companies. The City is served by the Monterey Salinas Transit district which operates buses seven days per week.

History



William Locke-Paddon founded the town on 1,500 acres (6.1 km2) of land. The Marina post office opened in 1916. Marina incorporated in 1975. The City's history is intertwined with that of Fort Ord. Fort Ord lands were used as an infantry training center since the Mexican–American War. Major growth took place in 1938 with the first joint Army and Navy maneuvers held in 1940.

Fort Ord was selected in 1991 for decommissioning and the fort formally closed after troop reassignment in 1994. In July 1994 the first academic year of California State University, Monterey Bay opened, and barracks were soon transformed into dorms.

As a result of base closure, some of the last undeveloped natural wildlands on the Monterey Peninsula are now overseen by the Bureau of Land Management, including 86 miles of trails for the public to explore on foot, bike or horseback. In 2012, President Barack Obama designated 14,000 acres of the former fort as a National Monument managed by the BLM.

Miscellaneous Demographics and Statistical Summary

Setting

Location: Central coast of California, 10 miles north of Monterey and

about 100 miles south of San Francisco, on the south side

of Monterey Bay

Founded: 1916 Incorporated: 1975

Area: 9.76 square miles
Government: Council-Manager

Demographics

Economic		
Population		
Male	11,085	49.50%
Female	11,321	50.50%
Total Population	22,406	
Ethnicity		
White	9,193	39%
Hispanic or Latino	6,429	27%
Asian	4,359	18%
Black	1,781	7%
Two or more races	1,704	7%
Native Pacific Islander	578	2%
American Indian	85	0%
Other Race	53	0%
Total Population	24,192	100%
Ανοτασο Λαο	36.4 yrs	
Average Age	30.4 yrs	
Number of households		
Family households	18,168	
Non-Family Households	5,128	
Average Household Size	2.6	
Occupied Housing Units		
Owner Occupied Units	9,469	
Renter Occupied Units	5,667	
Total Occupied Units	15,136	
Median Household Income (2010-2017)	\$60,574	

(source: City-Data.com)

Voter Participation – Last Election (November 8, 2016)

Registered Voters 9,667
Ballots Cast 4,581
Voter turn-out 47.39%

(Source: Monterey County Elections – "Statement of Votes")

Top 25 Sales Tax Generator – for calendar year 2017, in alphabetical order

1	7-Eleven	14	Noodle Bar
2	Bed Bath & Beyond	15	Old Navy
3	Best Buy	16	Party City
4	CVS Pharmacy	17	REI
5	Denny's	18	Sanctuary Beach Resort
6	Grocery Outlet	19	Save Mart Supermarket
7	Jack in the Box	20	Shell
8	Kohl's	21	Smashburger
9	Las Animas Concrete	22	Target
10	Marina Valero	23	University Chevron
11	Mattress Firm	24	Walgreens
12	McDonald's	25	Walmart Supercenter
13	Michael's Arts & Crafts		

(Source: HdL Services 2017 Report)





Fiscal Policies

This section summarizes the policies the City follows in managing its finances.

Revenue Policies

- The City will set fees and user charges for each fund based upon a comprehensive cost and fee study, taking into consideration the total direct and indirect program costs and certain tax subsidies as Council deems necessary.
- The City will pursue collection of all revenues when due.

Operating Budget Policies

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will
 maintain a long-range fiscal perspective by annually analyzing long-term obligations,
 available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources should be identified for any new or expanded programs.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

Capital Improvement Policies

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs.

Debt Policies

- On May 1, 2018, City Council adopted Resolution No. 2018-38 "Debt Management Policy."
- Help maintain the City financial stability and encourage sound decision making on long-term financing commitments
- Debt will not be used to fund ongoing operating expenses of the City except for situations in which cash flow problems arise and the City may need to issue short-term Tax or Revenue Anticipate Notes
- Annual debt service shall not exceed 10 percent of annual operating expenses for the General Fund unless an exception is approved by City Council.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the asset.
- Interfund loans will be adopted by City Council with specific terms and conditions as to effective term, interest rate and amortization period.

Fund Balance Classification

At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance is classified into committed, assigned or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund.

Reserve Policies

- The City maintains reserves to mitigate risk in the form of the "Emergency Reserve." The City Council retains the authority to establish these reserves as Committed Fund Balance. The City met its goal to maintain the Emergency Reserve equivalent to 20% of the General Fund annual operating budget.
- At various funding level, the City Council maintains multiple other reserves such as pension stabilization fund, vehicle replacement, employee compensated leave balance, GASB 45
 Other Post Employment Benefit, facility repairs and community improvements.

Property Management Policies

• Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.

Investment policies

The City operates under an investment policy which can found at: http://www.cityofmarina.org/26/Finance

The major controls are types of investment and maximum maturity. The maximum maturity is 5 years and are limited to the following investments:

Authorized Investments of the City

The table below identifies the investment types that are authorized by the City's investment policy. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

	Maximum	Maximum	Maximum Percentage of	Maximum Investment in
Authorized Investment Type	Maturity	Credit Quality	Portfolio	one Issuer
	•			
U.S. Treasury Bills, Notes and Bonds U.S. Government-Sponsored Enterprise Agencies:	(A)	N/A	No Limit	No Limit
Government National Mortgage Association	5 years	N/A	No Limit	No Limit
Federal National Mortgage Association	5 years	N/A	No Limit	No Limit
Federal Home Loan Mortgage Corporation	5 years	N/A	No Limit	No Limit
Federal Home Loan Bank	5 years	N/A	No Limit	No Limit
Banker's Acceptances	180 days	N/A	30%	One (1)
				Commercial
				Bank
Certificates of Deposit	5 years	N/A	15%	(B)
Commercial Paper	270 days	N/A	15%	Highest Rating
				by an NRSRO*
Commercial Paper	31 days	N/A	30%	Highest Rating by an NRSRO*
Corporate Notes	5 Years	N/A	30%	No Limit
Mutual Funds	N/A	N/A	20%	Highest Rating
				by an NRSRO*
Reverse Repurchase Agreements	92 Days	N/A	20%	No Limit
Repurchase Agreements	1 Year	N/A	No Limit	No Limit
California Local Agency Investment Fund	N/A	N/A	No Limit	\$40,000,000
				per account

⁽A) Maximum maturities of 5 years or greater with specific City Council approval

May 15, 2019 Item No. <u>11c</u>

Honorable Mayor and Members of the Marina City Council

City Council Meeting of May 21, 2019

⁽B) \$250,000 unless collateralized by eligible securities as provided by California Governmental Code Sections 53651 and 53652.

^{*} Nationally Recognized Statistical Rating Organization

CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2019-RECEIVING THE PROPOSED 2019-2021 FLEET BUDGET, RECEIVING STAFF PRESENTATION THEREOF, AND PROVIDING DIRECTION TOWARDS THE FLEET BUDGET ADOPTION

REQUEST:

It is requested the City Council consider:

- 1. Receiving the proposed 2019-21 fleet budget, and;
- 2. Receiving staff presentation thereof, and;
- 3. Providing direction towards the fleet budget adoption.

BACKGROUND:

In 2014 the City established a Vehicle Replacement Fund. The purpose of the Fund is to ensure that adequate funds will be available to pay for the on-going replacement of existing vehicles according to their anticipated life-cycle. Over time, as the Vehicle Replacement Fund becomes fully funded, it will stabilize the General Fund operating budget and eliminate reliance on the General Fund for large outlays for vehicle purchases. Establishing this Fund will help to eliminate the tendency to defer replacement of vehicles which could impact public health, safety, and overall quality of life when there are economic downturns.

The following procedures were established to begin the funding of the Vehicle Replacement Fund:

- For each new vehicle purchase and associated equipment attached to the vehicle, a forecast replacement cost is established based on its anticipated life.
- The forecasted replacement cost is spread evenly over the anticipated remaining life of the vehicle. This is called the annual amortization. Once the new vehicle is purchased, the corresponding annual amortization amount is funded annually in the budget.
- Vehicles that are currently being used but were purchased prior to the establishment of the Vehicle Replacement Fund, are not yet funded in the Vehicle Replacement Fund. As these vehicles are replaced, an annual amortization amount will be established, and they will then be funded annually in the budget.
- Eventually over time when all the city vehicles are replaced, they will then be fully funded from the Vehicle Replacement Fund.

Since 2014 the City has been contributing to the Vehicle Replacement Fund. The contributions have included one-time funds from ending year balances in addition to the annual amortized amounts of new vehicles purchased. The current balance of the Vehicle Replacement Fund is \$2,055,000. While this amount is significant, the targeted fund balance is approximately \$4 million dollars. This \$2 million unfunded gap is largely due to fire engines. The city has a total of 57 vehicles in its fleet.

FLEET SUMMAR	Y		
А	В	С	D

Departments	Vehicle Count	_	Annual Amortized eplacement	Target Fund Balance
1 - Administration	2	\$	4,369	\$ 21,847
2 - Airport	2	\$	1,592	\$ 17,511
3 - Fire	11	\$	144,190	\$ 2,448,169
4 - Parks & Rec	4	\$	6,817	\$ 55,932
5 - Police	26	\$	215,431	\$ 824,852
6 - Public Works	12	\$	52,564	\$ 628,069
Subtotal	57	\$	424,964	\$ 3,996,380

ANALYSIS:

The vehicles recommended for replacement in the next two fiscal years are shown below. The police patrol cars are the first vehicles that have contributed amortization charges to the Vehicle Replacement Fund and are due for replacement starting in fiscal year 2020-2021. The source of funding being proposed for each vehicle is also included below.

Staff recommends replacing the following vehicles in the next two fiscal years:

Recommended FY 19/20 Vehicle Replacements

Department	Replacement Vehicle	Replacement + Outfitting Cost	Accumulated Amortization (Vehicle Fund)	Remaining Amount (General Fund)
PD	Dodge Durango	\$80,000		\$80,000
PD	Dodge Durango	\$80,000		\$80,000
PD	Ford Fusion	\$30,000		\$30,000
Fire	Type 1 Engine	\$317,000		\$317,000
	Total FY 19/20=	\$507,000		\$507,000

Recommended FY 20/21 Vehicle Replacements

Department	Replacement Vehicle	Replacement + Outfitting Cost	Accumulated Amortization (Vehicle Fund)	Remaining Amount (General Fund)
PD	Chevrolet Caprice	\$71,500	\$71,500	\$0
PD	Chevrolet Caprice	\$71,500	\$71,500	\$0
PD	Chevrolet Caprice	\$71,500	\$71,500	\$0
Fire	4x4 Utility	\$60,000		\$60,000
Fire	Type 1 Engine	\$300,000		\$300,000
PW	Street Sweeper	\$220,000		\$220,000
	Total FY 20/21=	\$794,500	\$214,500	\$580,000

The \$317,000 proposed for the Type 1 Engine for FY 19/20 is the second year of funding for this vehicle. Last year \$300,000 was allocated for the Type 1 Engine and it was ordered with its total cost being \$617,000.

The \$300,000 proposed for Type 1 Engine in FY 20/21 is beginning the funding and purchase of the replacement of a second Type 1 Engine. Another \$317,000 will be allocated in FY 22/23 to complete the purchase of this Engine.

Not included in the proposed budget are funds for a fire truck needed to respond to taller buildings. The estimated cost of a new fire truck is about \$1,000,000. The Fire Department staff continues to seek out grant funding as well as explore options to purchase a used fire truck.

Annual amortization funding for the any newly purchased vehicle will be included in the budget. Scheduled depreciation charges for fiscal year 2019-2020 total \$305,000. Scheduled depreciation charges for fiscal year 2020-2021 total \$325,000.

FISCAL IMPACT:

The recommendations for fleet funding over the next two fiscal years is being presented for City Council consideration. If approved as presented, the General Fund would contribute the scheduled amortization charges to the vehicle replacement fund, the replacement cost of vehicles that have not been replaced since 2014, and the remainder of the cost of vehicle purchases above previous vehicle contributions to the Vehicle Replacement Fund. The Vehicle Replacement Fund will begin to partially fund replacement of police patrol cars. The funding breakdown for the proposed budget is summarized below.

Recommended FY 2019-2021 Funding

	FY 2019-2020	FY 2020-2021
General Fund Contribution for Amortization Charges	\$305,000	\$325,000
General Fund Contribution for Replacement Costs_	\$507,000	\$580,000
Total General Fund Contribution	\$812,000	\$905,000
Vehicle Fund Contribution_		\$214,500
Total Vehicle Capital Budget	\$812,000	\$1,119,500

CONCLUSION:

The request is submitted for City Council to provide direction to staff on the budget preparation. Staff will incorporate requested changes in the budget document that will be presented to City Council in June 2019.

Respectfully submitted,

Brian McMinn, P.E., P.L.S.
Public Works Director/City Engineer
City of Marina

Layne P. Long
City Manager
City of Marina

REVIEWED/CONCUR:

RESOLUTION NO. 2019-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA RECEIVING THE PROPOSED 2019-2021 FLEET BUDGET, RECEIVING STAFF PRESENTATION THEREOF, AND PROVIDING DIRECTION TOWARDS THE FLEET BUDGET ADOPTION

WHEREAS, the City maintains a fleet of vehicles to provide services to the community, and;

WHEREAS, the Vehicle Replacement Fund has been established to fund fleet replacement, and;

WHEREAS, Staff has reviewed the fleet and identified vehicles that should be replaced on the next two fiscal years, and;

WHEREAS, Staff presented the proposed replacements and the funding needed in the budget for purchases, and;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina does hereby:

- 1. Receive the proposed 2019-21 fleet budget, and;
- 2. Receive staff presentation thereof, and;
- 3. Provide direction towards the fleet budget adoption.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Marina, duly held on the 21st day of May 2019, by the following vote:

AYES: COUNCIL MEMBERS: NOES: COUNCIL MEMBERS: ABSENT: COUNCIL MEMBERS: ABSTAIN: COUNCIL MEMBERS:	
ATTEST:	Bruce C. Delgado, Mayo
Anita Sharp, Deputy City Clerk	

Recommended FY 19/20 Vehicle Replacements

Department	Replacement Vehicle	Replacement + Outfitting Cost	Accumulated Amortization (Vehicle Fund)	Remaining Amount (General Fund)
PD	Chevy Tahoe	\$80,000		\$80,000
PD	Chevy Tahoe	\$80,000		\$80,000
PD	Ford Fusion	\$30,000		\$30,000
Fire	Type 1 Engine	\$317,000		\$317,000
	Total FY 19/20=	\$507,000		\$507,000

Recommended FY 20/21 Vehicle Replacements

Department	Replacement Vehicle	Replacement + Outfitting Cost	Accumulated Amortization (Vehicle Fund)	Remaining Amount (General Fund)
PD	Chevrolet Caprice	\$71,500	\$71,500	\$0
PD	Chevrolet Caprice	\$71,500	\$71,500	\$0
PD	Chevrolet Caprice	\$71,500	\$71,500	\$0
Fire	4x4 Utility	\$60,000		\$60,000
Fire	Type 1 Engine	\$300,000		\$300,000
PW	Street Sweeper	\$220,000		\$220,000
	Total FY 20/21=	\$794,500	\$214,500	\$580,000

Recommended FY 2019-2021 Funding

	FY 2019-2020	FY 2020-2021
General Fund Contribution for Amoritzation Charges	\$305,000	\$325,000
General Fund Contribution for Replacement Costs	\$507,000	\$580,000
Total General Fund Contribution	\$812,000	\$905,000
Vehicle Fund Contribution		\$214,500
Total Vehicle Capital Budget	\$812,000	\$1,119,500

The following table is the depreciation schedule for vehicles replaced since 2014.

1 - ADMINISTRA 361 Admin. 2014 Ca Hybri 5404 Fire Dept. Expedit 1701 Fire Dept. 2015 Ft. Expedit 1701 Fire Dept. 4x4 Supe Fire Dept. 4x4 Supe Fire Dept. 5 - POLICE DEF 801 Police 2016 Bh. RT200 Mot. 802 Police 2015 Cher. 2016 Bh. RT200 Mot. 803 Police 2014 Cher. 2016 Capric. 894 Police 2014 Cher. 2015 Cher. 2017 Ford. 2017 Ford. 2017 Ford. 2017 Ford. 2017 Ford. 2017 Cher.		_	urchase	Est. Useful Life	(Purchas	Replacem	dditional		nnual arge of	FY 15/16		Y 16/17		17/18		18/19		19/20		20/21	
361 Admin. 2014 Ca Hybri 3 - FIRE DEPAR 5404 Fire Dept. Expedition 1701 Fire Dept. 2015 Fr. Expedition 1701 Fire Dept. 4x4 Supe Fire Dept. 4x4 Supe Police Engine 5 - POLICE DEF 801 Police 2016 BN RT200 Mot 802 Police 2016 BN RT200 Mot 803 Police 2014 Ford 894 Police 2014 Ford 895 Police 2014 Cher Capric 896 Police 2015 Cher Capric 897 Police 2015 Cher Capric 898 Police 2015 Cher Capric 899 Police 2015 Cher Capric 899 Police 2015 Cher Capric 891 Police 2015 Cher Capric 891 Police 2015 Cher Capric 892 Police 2015 Cher Capric 893 Police 2015 Cher Capric 894 Police 2015 Cher Capric 895 Police 2015 Cher Capric 896 Police 2015 Cher Capric 897 Police 2015 Cher Capric 898 Police 2015 Cher Capric 899 Police 2016 Ford 810 Police 2017 Ford 811 Police 2017 Ford 814 Police 2017 Ford Police Dodge Du Police Dodge Du Police Dodge Du Police Chevrolet Capric		mponent	Year	(yrs.)	Eq	uipment C	ost)		Rpl	Cost \$		Cost \$	С	ost\$		Cost \$	_ C	Cost \$	С	ost\$	Grand Total
State	2014 Camry	14 Camry	2014	7			\$ 30,58	6 \$	4,369	\$ 4,369) s	4,369	s	4,369	\$	4,369	\$	4,369	\$	4,369	\$ 26,217
Time	,							1			1	<u> </u>		,			I .	,		*	
1701			Т										I				Π				
1701 Dept. 4x4 Supe Every Ev	Expedition	xpedition	2015	20			\$ 75,000	0 \$	3,750	\$ -	\$	3,750	\$	3,750	\$	3,750	\$	3,750	\$	3,750	\$ 18,750
September Replace Engin	x4 Supercrew	Supercrew	2017	10			\$ 77,25	0 \$	7,725	\$ -	\$	-	\$	-	\$	7,725	\$	7,725	\$	7,725	\$ 23,175
S - POLICE DEP	'18/19 Budget Replace Fire Engine	place Fire	2018	15			\$ 617,000	0 \$	41,133	\$	- \$	-	\$	-	\$	41,133	\$	41,133	\$	41,133	\$ 123,400
Police			MENT																		
802 Police 2015 BN RT200 Mot 803 Police 2014 Ford 894 Police 2014 Cher 895 Police 2015 Cher 896 Police 2015 Cher 897 Police 2015 Cher 898 Police 2015 Cher 899 Police 2015 Cher 899 Police 2015 Cher 810 Police 2015 Cher 811 Police 2017 Ford 811 Police 2017 Ford 814 Police 2017 Ford 815 Police 2017 Cher Caprice 2017 Cher Police Dodge Du Police Dodge Du Police Dodge Du Police Chevrolet Police	2015 BMW 200 Motorcycle		2016	5	\$32,135	\$16,000	\$48,13	15 \$	9,627	\$.	- \$	-	\$	9,627	\$	9,627	\$	9,627	\$	9,627	\$ 38,508
803 Police 2015 Bh RT200 Mot.	2015 BMW)15 BMW	2016	5	\$32,135	\$16,000	\$48,13	15 \$	9,627	\$.	- S	-	\$	9,627	\$	9,627	\$	9,627	\$	9,627	\$ 38,508
893	200 Motorcycle 2015 BMW	-																-			·
893 Police 2014 Cher Capric	200 Motorcycle	0 Motorcycle	2016	5	\$32,135	\$16,000	\$48,13	15 \$	9,627	\$	- \$	-	\$	9,627	\$	9,627	\$	9,627	\$	9,627	\$ 38,508
893 Police Capric	14 Ford Fusion		2014	5	\$31,977	\$7,000	\$38,97	7 \$	7,795	\$ 7,795	\$	7,795	\$	7,795	\$	7,795	\$	7,795			\$ 38,977
894 Police Caprid	014 Chevrolet Caprice	Caprice	2014	5	\$34,128	\$37,000	\$71,12	8 \$	14,226	\$ 14,226	\$	14,226	\$	14,226	\$	14,226	\$	14,226			\$ 71,128
896 Police Capric	014 Chevrolet Caprice		2014	5	\$34,128	\$37,000	\$71,12	8 \$	14,226	\$ 14,226	\$	14,226	\$	14,226	\$	14,226	\$	14,226			\$ 71,128
896 Police 2015 Che Capric	015 Chevrolet Caprice		2015	5	\$33,134	\$37,000	\$70,13	4 \$	14,027	\$	- \$	14,027	\$	14,027	\$	14,027	\$	14,027	\$	14,027	\$ 70,134
897 Police 2015 Cher Capric 898 Police 2015 Cher Capric 899 Police 2015 Cher Capric 810 Police 2016 Ford 811 Police 2017 Ford 814 Police 2017 Ford Police 2017 Cher Capric Police 2017 Cher Capric Police Dodge Du Police Dodge Du Police Dodge Du Police Ford Fu Police Chevrolet Police Chevrolet Police Chevrolet Police Chevrolet Police Chevrolet Chevrolet Chevrolet Police Chevrolet Chevrolet Chevrolet Police Chevrolet Police Chevrolet	015 Chevrolet	5 Chevrolet	2015	5	\$34,532	\$32,000	\$66,53	2 \$	13,306	\$	- \$	13,306	\$	13,306	\$	13,306	\$	13,306	S	13,306	\$ 66,532
898 Police 2015 Cher	015 Chevrolet	5 Chevrolet	2015	5	\$34,532	\$32,000	\$66,53	2 \$	13,306	\$	- \$	13,306	\$	13,306	\$	13,306	\$	13,306	\$	13,306	\$ 66,532
Sample Capric	015 Chevrolet	5 Chevrolet	2016	5	\$33,526	\$32,000	\$65,52	26 S	13,105	\$	- \$		\$	13,105	\$	13,105	\$	13,105	\$	13,105	\$ 52,421
## Reference	Caprice 015 Chevrolet	5 Chevrolet	2016	5	\$33,526	\$32,000	\$65,52		13,105	\$	- \$	_	\$	13,105	\$	13,105	\$	13,105	\$	13,105	
811 Police 2017 Ford 814 Police 2017 Ford Police Capric Police Dodge Du Police Dodge Du Police Dodge Du Police Chevrolet Police Chevrolet Police Chevrolet Police Chevrolet Oberolet Chevrolet Police Chevrolet Oberolet Police Chevrolet	Caprice	•	2017	7	\$26,459	\$32,000	\$58,45	+	8,351	\$	- \$		\$,	\$	8,351		8,351	\$		\$ 25,054
814 Police 2017 FG Explor Police 2017 Cher Caprice 2017 Cher Caprice 2017 Cher Caprice Dodge Du Police Dodge Du Police Dodge Du Police Chevrolet C	•							+			+	-		-		0,351					
Police Explor Police 2017 Cher Capric Police Dodge Du Police Dodge Du Police Dodge Du Police Chevrolet Police Chevrolet C			2017	7	\$29,541	\$971	\$30,51	2	\$4,359	\$	- \$	-	\$	-	\$	-	\$	4,359	\$	4,359	\$ 8,718
Police Capric Police Dodge Du Police Dodge Du Police Dodge Du Police Chevrolet C	Explorer	Explorer	2018	7	\$33,583	\$32,000	\$65,58	3 \$	9,369	\$	- \$	-	\$	-	\$	9,369	\$	9,369	\$	9,369	\$ 28,107
Police Capric Police Dodge Du Police Dodge Du Police Dodge Du Police Ford Fu Police Chevrolet Police Chevrolet Police Chevrolet C Police Chevrolet C Police Chevrolet C	017 Chevrolet Caprice		2017	7	\$33,995	\$32,000	\$65,99	5 \$	9,428	\$	- \$	-	\$	-	\$	9,428	\$	9,428	\$	9,428	\$ 28,284
Police Dodge Du Police Dodge Du Police Dodge Du Police Ford Fu Police Chevrolet Police Chevrolet Police Chevrolet C Police Chevrolet C Police Chevrolet C Police Chevrolet C	017 Chevrolet Caprice		2017	7	\$33,995	\$32,000	\$65,99	15 \$	9,428	\$	- \$	-	\$	-	\$	9,428	\$	9,428	\$	9,428	\$ 28,284
Police Dodge Du Police Ford Fu Police Chevrolet Police Chevrolet Police Chevrolet C	odge Durango		2019	7	\$30,574	\$12,500	\$43,07	4	\$6,153	\$	- \$	-	\$	-	\$	-	\$	6,153	\$	6,153	\$ 12,307
Police Ford Fu Police Chevrolet Police Chevrolet Police Chevrolet C	odge Durango	lge Durango	2019	7	\$30,574	\$25,000	\$55,57	4	\$7,939	\$	- \$	-	\$	-	\$	-	\$	7,939	\$	7,939	\$ 15,878
Police Chevrolet	odge Durango	lge Durango	2019	10	\$34,547	\$10,000	\$44,54	17	\$4,455	\$	- \$	-	\$	-	\$	-	\$	4,455	\$	4,455	\$ 8,909
Police Chevrolet C	Ford Fusion	ord Fusion	2019	7	\$19,320	\$2,884	\$30,00	10	\$4,286	\$	- \$	-	\$	-	\$	-	\$	4,286	\$	4,286	\$ 8,571
Police Chevrolet C Police Chevrolet C Police Chevrolet C Police Chevrolet C	hevrolet Tahoe	vrolet Tahoe	2019	5	\$32,747	\$30,429	\$80,00	10	\$16,000	\$.	- \$	-	\$	-	\$	-	\$	16,000	\$	16,000	\$ 32,000
Police Chevrolet C Police Chevrolet C 6 - PUBLIC WOI 551 Public 2015 F-250	hevrolet Tahoe	vrolet Tahoe	2019	5	\$40,274	\$30,429	\$80,00	10	\$16,000	\$	- \$	-	\$	-	\$	-	\$	16,000	\$	16,000	\$ 32,000
6 - PUBLIC WOI	evrolet Caprice	rolet Caprice	2020	7	\$31,111	\$37,000	\$71,12	18	\$10,161	\$	- \$	-	\$	-	\$	-	\$	-	\$	10,161	\$ 10,161
6 - PUBLIC WOI	evrolet Caprice	rolet Caprice	2020	7	\$31,111	\$37,000	\$71,12	18	\$10,161	\$	- \$	-	\$	-	\$	-	\$	-	\$	10,161	\$ 10,161
6 - PUBLIC WOI	evrolet Caprice		2020	7	\$29,787	\$37,000	\$71,12	+	\$10,161		- \$	-	\$	-	\$		\$	_	\$	10,161	
551 Public 2015 F-250						\$37,000	V. 1, 12		+.0,101		ľ		Ť		Ľ		Ť			.5,101	
			EPAR1		Г																
	Up Truck	Jp Truck	2014	7			\$32,10	9 \$	4,587	\$ 4,587	7 \$	4,587	\$	4,587	\$	4,587	\$	4,587	\$	4,587	\$ 27,522
	14 F-150 Pick Up Truck		2014	7			\$31,98	0 \$	4,569	\$ 4,569	\$	4,569	\$	4,569	\$	4,569	\$	4,569	\$	4,569	\$ 27,411
	14 Ford F-150 Pick Up Truck		2014	7			\$31,98	0 \$	4,569	\$ 4,569	\$	4,569	\$	4,569	\$	4,569	\$	4,569	\$	4,569	\$ 27,411
Public	116 Ford F-250		2016	7			\$43,22	5 \$	6,175	\$ -	\$	-	\$	6,175	s	6,175	\$	6,175	\$	6,175	\$ 24,700
Public Street Sw	treet Sweeper	et Sweeper	2020	10			\$ 220,000	0 \$	22,000	\$ -	\$		\$		\$		\$	-			\$ 22,000
Works	энсорог	200001					, 220,000		,500	-	ľ		Ľ				Ľ		\$	22,000	. 22,000

RESOLUTION NO. 2012-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA REQUIRING THAT THE CITY MANAGER SUBMIT A PROPOSED BALANCED GENERAL FUND BUDGET FOR FISCAL YEAR 2012-2013 AND EACH YEAR THEREAFTER; AND AGREEING THAT A PROPOSED BALANCED BUDGET SHALL BE DEFINED AS THE ANTICIPATED ANNUAL FISCAL EXPENDITURES NOT EXCEEDING THE ANNUAL FISCAL REVENUES LESS FUND TRANSFERS; AND REQUIRING THAT ALL FUTURE BUDGETS APPROVED BY THE CITY COUNCIL SHALL BE BALANCED AND REQUIRING ALL FUTURE PROPOSED BALANCED BUDGET SHALL, IF NECESSARY, REDUCE EXPENDITURES OF A SPECIFIC DEPARTMENT IN A MANNER THAT IS CONSISTENT WITH THE PERCENTAGE THAT THAT SPECIFIC DEPARTMENT HAS TO THE TOTAL CITY ANNUAL PROPOSED EXPENDITURES AND PROVIDING STAFF FURTHER DIRECTION IN THE MATTER

WHEREAS, the Marina City Council has expressed a concern for the financial well-being of the City's general fund; and

WHEREAS, there is an increased need to address the City budget as it relates to the funds in the City's general fund; and

WHEREAS, on February 22, 2012 the City Council voted to have the city manager submit a proposed balanced general fund budget for fiscal year 2012-2013 and each year thereafter; and

WHEREAS, the City Council voted that a proposed balanced budget shall be defined as the anticipated annual fiscal expenditures not exceeding the annual fiscal revenues less non-recurring fund transfers; and

WHEREAS, the City Council voted that all future budgets approved by the City Council shall be balanced subject only to a super majority of the City Council, meaning 4 out of 5 council members, approving an expenditure that would, or could result in the adopted budget not being balanced; and

WHEREAS, the proposed balanced budget shall, if necessary, reduce expenditures of a specific department in a manner that is consistent with the proportional percentage that that specific department has to the total Proposed City General Fund Budget appropriation per the proposed General Fund budget annual proposed expenditures.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Marina does hereby:

- 1. Require that the city manager submit a proposed balanced general fund budget for fiscal year 2012-2013 and each year thereafter; and
- Agree that a proposed balanced budget shall be defined as the anticipated annual fiscal expenditures not exceeding the annual fiscal revenues less non-recurring fund transfers; and

Resolution No. 2012-Page Two

- 3. Require all future proposed balanced budget shall, if necessary, reduce expenditures of a specific department in a manner that is consistent with the proportional percentage that that specific department has to the total proposed City General Fund Budget appropriation per the proposed General Fund budget, annual proposed expenditures, and;
- 4. Direct staff to add the component of having an optional budget that balances within the foreseeable future of 2-3 years and maintains our policy of reserve balance of whatever that is, 5%

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 3rd day of April 2012, by the following vote:

AYES: COUNCIL MEMBERS: Brown, O'Connell, Delgado

NOES: COUNCIL MEMBERS: Amadeo, Ford

ABSENT: COUNCIL MEMBERS: None ABSTAIN: COUNCIL MEMBERS: None

ATTEST:	Bruce C. Delgado, Mayor
Anita Sharp, Acting Deputy City Clerk	

Continued from March 20, 2012 – Agenda Item 11e

11

March 14, 2012 Item No. **d**

Honorable Mayor and Members of the Marina City Council

City Council Meeting of March 20, 2012

CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2012-REQUIRING THAT THE CITY MANAGER SUBMIT A PROPOSED BALANCED GENERAL FUND BUDGET FOR FISCAL YEAR 2012-2013 AND EACH YEAR THEREAFTER; AND AGREEING THAT A PROPOSED BALANCED BUDGET SHALL BE DEFINED AS THE ANTICIPATED ANNUAL FISCAL EXPENDITURES NOT EXCEEDING THE ANNUAL FISCAL REVENUES LESS FUND TRANSFERS; AND REQUIRING THAT ALL FUTURE BUDGETS APPROVED BY THE CITY COUNCIL SHALL BE BALANCED SUBJECT ONLY TO A SUPER MAJORITY OF THE CITY COUNCIL, MEANING 4 OUT OF 5 COUNCIL MEMBERS, APPROVING AN EXPENDITURE THAT WOULD, OR COULD RESULT IN THE ADOPTED BUDGET NOT BEING BALANCED; AND REQUIRING ALL FUTURE PROPOSED BALANCED BUDGET SHALL, IF NECESSARY, REDUCE EXPENDITURES OF A SPECIFIC DEPARTMENT IN A MANNER THAT IS CONSISTENT WITH THE PERCENTAGE THAT THAT SPECIFIC DEPARTMENT HAS TO THE TOTAL CITY ANNUAL EXPENDITURES AND PROVIDE STAFF WITH ANY ADDITIONAL DIRECTION IN THIS MATTER

RECOMMENDATION:

It is requested that the City Council consider adopting Resolution 2012- which specifically:

- 1. Requires that the city manager submit a proposed balanced general fund budget for fiscal year 2012-2013 and each year thereafter, and;
- 2. Agrees that a proposed balanced budget shall be defined as the anticipated annual fiscal expenditures not exceeding the annual fiscal revenues less fund transfers, and;
- 3. Requires that all future budgets approved by the city council shall be balanced subject only to a super majority of the City Council, meaning 4 out of 5 Council members, approving an expenditure that would, or could result in the adopted budget not being balanced, and;
- 4. Requires all future proposed balanced budgets shall, if necessary, reduce expenditures of a specific department in a manner that is consistent with the percentage that that specific department has to the total City annual expenditures, and;
- 5. Provide staff any further direction in this matter

BACKGROUND:

On February 22, 2012, the City Council discussed and acted upon a balanced budget proposal as follows:

Agenda Item:

"City Council consider discussion and decision, a requirement that the city manager submit to the council a proposed balanced budget for 2012/13 or 2013/14 and each year thereafter with direction to city staff and, if necessary the city attorney, to assist in attaining this requirement and amending, modifying or replacing city policy, resolutions, and/or Marina's Municipal Code etc....to assure compliance with council direction." [O'Connell] Step Two of Two Step Process.

Motion from Draft Minutes:

O'Connell/Brown: That the City Manager shall submit to the Council for FY 2012-2013 and each year thereafter a proposed balanced budget wherein the anticipated annual fiscal expenditures not exceed the annual fiscal revenues less funds transfers by no later than FY 2013-2014 all future budgets approved by the City Council shall be balanced subject to only that the supermajority of the City Council, meaning 4 out 5 Council members may approve an expenditure that would or could result in the adopted budget not being balanced; The proposed budget shall, if necessary reduce expenditures of a specific department in a manner that is consistent with the percentage that that specific department has to this total City annual expenditures; The City Attorney and or Staff shall prepare and submit to the Council a proposed amendment to the Municipal Code requiring the City budget to be balanced each year in a manner consistent as stated herein. 3-2(Amadeo, Ford)-0-0. Motion Passed

ANALYSIS:

Mayor Pro Tempore Frank O'Connell assisted in the preparation of the attached draft resolution which clarifies the motion passed on February 22. In particular, this balanced budget directive only applies to the City General Fund.

The City Council is requested to consider the draft resolution and provide direction in the matter.

Should the City Council approve the request, the City Council may wish to consider certain aspects in its implementation which may include, but not limited to the following:

- Refine the fund transfer (revenue) clause to exclude <u>non-recurring</u> transfers into the General Fund. In doing so, the <u>recurring</u> transfers may be deemed a revenue source for budget expenditure/appropriation. Such an approach may more directly address the concerns pertaining to one-time transfers and may continue to achieve the objectives of the original motion.
- Clarify the manner of expenditure reduction by specific department. The City Council may
 wish to clarify the reduction to be consistent with the proportional percentage that that
 specific department had to the total City General Fund appropriation per the <u>prior year
 adopted budget</u>. For example, a \$2,700,000 General Fund expenditure/appropriation
 reduction for FY12/13 budget would require a \$1,242,000 reduction to the Police
 Department, wherein the Police Department represented 46% of the adopted prior year
 (FY11/12) General Fund budget.
- Consider application of land sale and/or property sale revenues. As future land sale/property
 sale revenues are received, consideration may need to be given to determine the application
 of such revenues for City services within the same and/or future years. Moreover, in a

situation where such property currently provides annual revenues for City services, more consideration needs to be given to determine the application of such (sales proceed) revenue into on-going City services.

For example, if Preston Park were to be sold, the City would receive a lump-sum revenue and cease to receive annual revenues for property rental and management services. As a result, the General Fund <u>balance</u> would increase substantially, yet the General Fund annual <u>revenue</u> would reduce by approximately \$1.5 million. Therefore, in accordance with the balance budget directive, the City expenditure/appropriation and City services would be reduced by a like amount. Clarity on this aspect of the directive is requested.

- Consider retaining an adequate General Fund balance while maintaining an adequate level of service. Based upon the FY11/12 General Fund mid-year fiscal report provided to the City Council on February 7, 2012, the 6/30/2012 General Fund estimated fund balance may be \$6,572,526. (This does not consider Fund 50 of negative \$1.2M.) While establishing and retaining a General Fund balance is prudent, especially in this uncertain economy, the City Council may wish to consider balancing this objective (e.g. adequate General Fund balance) with the objective of maintaining an adequate level of service.
- Consider consistency with the Measures M and N intention of maintaining City Services. The above balance budget directive may prompt a service reduction in order to have General Fund reserve. Below are the ballot text:

Measure M, to preserve funding for general city services, including but not limited to, maintaining firefighters and police officers for adequate emergency response, reducing crime and criminal gang and drug activity, maintaining city streets and parks, senior programs and youth after-school programs, shall the City of Marina adopt an ordinance enacting a temporary one percent (1%) transactions and use (sales) tax to automatically expire in five years, with all money staying locally to preserve Marina city services:

Measure N, to preserve funding for general city services, including maintaining firefighters and police officers for adequate emergency response, reducing crime, maintaining city streets and parks, and senior and youth programs, shall the City of Marina temporarily increase the transient occupancy tax (hotel tax) rate from ten percent to twelve percent with the increase to expire in five years and tax to revert to ten percent with all money staying locally to preserve Marina city services?

FISCAL IMPACT:

Fiscal impact will depend upon the budget adopted by the City Council.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Lauren Lai, CPA Finance Director

City of Marina

REVIEWED/CONCUR:

Douglas A. Yount Interim City Manager City of Marina

RESOLUTION NO. 2019-

RESOLUTION NO. 2019- (S/A MRA) RESOLUTION NO. 2019- (NPC) RESOLUTION NO. 2019- (PPSC - NPC) RESOLUTION NO. 2019- (MAC)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA, SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY BOARD, ABRAMS B NPC BOARD, PRESTON PARK SUSTAINABLE COMMUNITY NPC BOARD AND AIRPORT COMMISSION ADOPTING THE FISCAL YEAR 2018-19 BUDGETS, ESTABLISHING PROCEDURES FOR AMENDING THE BUDGET, AND AUTHORIZING THE FINANCE DIRECTOR TO MAKE ALL NECESSARY ACCOUNTING AND BUDGETARY ENTRIES

WHEREAS, the City and Agency budget is an estimation of resources, revenues and expenditures for a fiscal year period, which is July 1st through June 30th and;

WHEREAS, the City Council held multiple public meetings to discuss the proposed FY2019-20 and FY2020-21 budget in May and June 2018 and;

WHEREAS, the City Council and Successor Agency to the Marina Redevelopment Agency Board are receiving the Successor Agency Fund budget schedules as provided hereto and;

WHEREAS, the City Council held a public hearing on June 4, 2019 to receive public input on the City's FY2019-20 and FY2020-21 budget; and,

WHEREAS, Staff made presentations and addressed questions, and Council provided direction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marina, Successor Agency of the Marina Redevelopment Agency Board, Corporation Boards and Commission Board:

1. That the Fiscal Year 2019-20 and Fiscal Year 2020-21 total appropriations will be as shown in Exhibit A, Budget Appropriations by Fund for FY 19/20 and FY 20/21, totaling \$110,367,303 for Fiscal Year 2019/20 and \$60,006,527 for Fiscal Year 2020/21.

Except for Capital Projects, budget appropriations lapse at the end of the fiscal year unless encumbered. Capital project appropriations shall continue until the project is completed.

2. Establish procedures for amending the budget as follows:

BUDGET ADJUSTMENTS, REALIGNMENTS & AMENDMENTS

The Marina City Manager and Executive Director of the Successor Agency to the Marina Redevelopment Agency, or his designee, shall be authorized to transfer budget authority within a fund as long as the total budget authority for that fund is not exceeded.

The Marina Finance Director for the City of Marina and the Successor Agency to the Marina Redevelopment Agency may move budget authority within a department amount operating expenditures and among salary accounts but may not move budget authority from operating accounts to salary accounts.

Only the City Council or the Successor Agency to the Marina Redevelopment Agency Board of Directors shall be authorized to:

- Increase/decrease the appropriation of any fund
- b. Transfer cash and/or appropriations from one fund to another
- c. Authorize any interfund loan of cash or other resources
- 3. Authorize the Finance Director to make all necessary and budgetary accounting entries, including the temporary transfer of cash due to timing of revenue payments.

BE IT FURTHER RESOLVED that the adopted budget shall be available for Public viewing in the office of the City Clerk and shall be filed as required by law.

PASSED AND ADOPTED by the City Council of the City of Marina, Successor Agency to the Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board, and Airport Commission at a regular meeting duly held on the 18th day of June 2019, by the following vote:

AYES: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: NOES: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: ABSENT: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: None ABSTAIN: COUNCIL/AGENCY/CORPORATIONS/COMMISSION MEMBERS: None

ATTEST:	Bruce C. Delgado, Mayor/Chair
Anita Sharp, Deputy City Clerk	

Exhibit A

CITY OF MARINA SUMMARY OF ALL FUNDS

Appropriations for FY19/20 amd FY 20/21

Appropriations for FY19/20 amd FY 20/21					FY 20/21 Uses				
Funds		FY 19/2	0 Uses			G 1: 1/D 1:			
General Fund	Operations	Capital/ Debt Service	Transfers Out	Total	Operations	Capital/Debt Service	Transfers Out	Total	
100 General Fund 110 Vehicle and Equipment 120 GASB 45 OPEB	22,901,807	275,300 507,000	5,234,300	27,650,387 507,000	22,453,407	256,000 794,500	5,702,000	28,411,407 794,500	
125 Pension Stabilization Fund 130 Library Maintenance	50.000			50,000	50.000			50.000	
Combined General Fund	22,951,807	782,300	5,234,300	28,207,387	22,503,407	1,050,500	5,702,000	29,255,907	
Special Revenue Funds									
201 CDBG Community Dev Block Grant 202 CDBG Housing 210 Public Educ Govt PEG	100,000		50,000	- - 150,000	100,000			- - 100,000	
215 Public Facilities Impact Fee	100,000		400,000	400,000	100,000		740,000	740,000	
220 Gas Tax	334,150		62,400	396,550	344,250		62,400	406,650	
221 Road Maintenance & Rehab Acct			400,000	400,000			400,000	400,000	
222 Transportation Safety&Investment	11 475		16,600,000	16,600,000	11 475		600,000	600,000	
225 National Park Service Special Revenue Funds	11,475 445,625	-	18,917 17,531,317	30,392 17,976,942	11,475 455,725	-	418,917 2,221,317	430,392 2,677,042	
Assessment District Funds									
231 Marina Woods AD				_				_	
232 Seabreeze AD	7,255		1,740	8,995	6,255		1,740	7,995	
233 Monterey Bay Estates AD	18,340		2,870	21,210	9,340		2,870	12,210	
235 Cypress Cove II AD	20,120		2,750	22,870	9,620		2,750	12,370	
251 CFD - Locke Paddon	7,410		-	7,410	7,410		-	7,410	
252 CFD - Dunes No. 2015-1 Assessment District Funds	5,000		2,770	7,770	5,000		2,770	7,770 47,755	
Assessment District Funds	58,125	-	10,130	68,255	37,625	-	10,130	41,133	
Debt Service Funds									
312 2015 GO Refunding Bonds Library	475,000		14,900	489,900	503,000		14,900	517,900	
335 Marina Landing Improv Bonds	-			-	-			-	
337 Marina Greens Improv Bonds	-	704.000		-	-	722.000		- 722.000	
351 Abrams B Hsg Revenue Bond Debt Service Funds	475,000	731,000 731,000	14,900	731,000	503,000	732,000 732,000	14,900	732,000 1,249,900	
Carital Paris at Funda									
Capital Projects Funds 460 Airport Capital Projects	-	2,606,469		2,606,469	20,000	3,366,000	-	3,386,000	
462 City Capital Projects					.,				
Capital Projects Funds	-	44,110,300 46,716,769	-	44,110,300 46,716,769	20,000	8,115,000 11,481,000	-	8,115,000 11,501,000	
Enterprise Funds (cash balances)									
555 Marina Airport	1,235,150	50,000	574,000	1,859,150	856,220	120,000	728,800	1,705,020	
556 Preston Park NonProfit Corp	1,770,000	3,618,000	1,811,100	7,199,100	1,805,000	3,015,000	1,811,100	6,631,100	
557 Abrams B NonProfit Corp	1,222,800	1,372,000	1,151,000	3,745,800	1,249,800	900,000	1,152,000	3,301,800	
Enterprise Funds (cash balances)	4,227,950	5,040,000	3,536,100	12,804,050	3,911,020	4,035,000	3,691,900	11,637,920	
Total City Funds	28,158,507	53,270,069	26,326,747	106,994,303	27,430,777	17,298,500	11,640,247	56,369,524	
758 Successor Agency Retirement - Fiduciary	210,000	3,163,000		3,373,000	210,000	3,427,000		3,637,000	
•									
759 Successor Agency Housing	25,000			25,000	-			-	

June 12, 2019 Item No.

Honorable Mayor and Members of the Marina City Council

City Council Meeting of June 18, 2019

Honorable Chairperson and Members Special Successor Agency Meeting of the Successor Agency to Marina Redevelopment Agency of June 18, 2019

Chair and Board Members of Corporation Meeting
Abrams B Non-Profit Corporation of June 18, 2019

Chair and Board Members of
Preston Park Sustainable Community Non-Profit Corporation
Chair and Board Members of
Airport Commission

Corporation Meeting
of June 18, 2019
Of June 18, 2019

CITY COUNCIL, SUCCESSOR AGENCY TO THE MARINA REDEVELOPMENT AGENCY, ABRAMS B NPC BOARD, PRESTON PARK SUSTAINABLE COMMUNITY NPC BOARD AND AIRPORT COMMISSION CONSIDER ADOPTING RESOLUTION NO. 2019-, 2019- (S/A MRA), 2019- (NPC), 2019- (PPSC-NPC) AND 2019- (MAC) ADOPTING FISCAL YEAR 2019-20 AND 2020-21 BUDGET, ESTABLISHING PROCEDURES FOR AMENDING BUDGET.

REQUEST:

It is requested that the City Council, Successor Agency to Marina Redevelopment Agency Board, Abrams B NPC Board, Preston Park Sustainable Community NPC Board, and Airport Commission:

2. Consider adopting Resolution No. 2019-, 2019- (S/A MRA), 2019- (NPC), 2019- (PPSC-NPC) and 2019– (MAC) adopting Fiscal Year 2019-20 and 2020-21 Budgets, establishing procedures for amending budget, and authorizing the Finance Director to make necessary accounting and budgetary entries including the following adjustments as directed by City Council contained in Exhibit B from the City Council's meeting on June 4, 2019.

BACKGROUND:

The City Council implement fiscal policy via the adoption of its budget. It should be noted that the Council may revise its budget at any given City Council meeting; however, the budget is the primary source for directing the City's efforts in directing the fiscal affairs of the City. This year the City Council is considering adopting a two-year budget that essentially combines two fiscal year budgets into one document. The Council will review the status of the City's budget during its mid-year and mid-cycle reviews.

Council Actions:

The City Council at its June 4, 2019 Council Meeting reviewed the work the Council had accomplished at numerous meetings leading up to adoption, including the following dates:

March 1, 2 Council Priorities Workshop

May 7 General Fund Major Priorities

May 21 Capital and Vehicle Fund

End of May Staff delivers draft budget to Council

June 4 Staff provides overview of budget operating budget Public Hearing

At the June 4, 2019 meeting, the City Council directed that the following adjustments be made to the proposed budget, namely:

Council Directed Additions

1. Add the following positions to the budget:

Fiscal Year 2019/20

- h) 4 Fire Personnel, Three Captains and One Firefighter, \$600,000. Note, the eventual staff configuration will depend upon the service level developed to best meet the City's needs.
- i) 1 Public Safety Records Technician, \$75,000
- j) 1 Associate Planner, \$20,000. This is a conversion of a non-benefited position to a benefited position
- k) 1 Associate Engineer, net \$40,000 increase to the General Fund. The Position will cost \$160,000. Professional services cost in the General Fund will decrease by \$120,000. Project costs for service delivery will be include in projects.
- I) 1 part-time recreational coordinator, \$30,000.
- m) 1 Public Works Maintenance Worker I, \$75,000

Fiscal Year 2020/21

- n) 1 Public Safety Records Technician, \$75,000
- 2. Add \$25,000 to the Economic Development Department (440) for marketing of the proposed opportunity Zone.
- 3. Code Enforcement. Staff proposes creating a Combination Building Inspector/Code Enforcement Officer position at a cost of \$120,000, offset by reducing professional services contract cost by an equal amount.
- 4. Litigation. The special counsel costs for this last year have been about \$1.2 million. The proposed budget included \$0.65 million. Staff proposes to increase the FY 19/20 by \$0.5 million and FY 20/21 by \$0.3 million.

All these additions have been made to the revised budget.

Staff Proposed Additions/Corrections

In addition, three other changes are proposed to the draft budget, namely:

- 9. In the list of Council Priorities, the Council include an item on campaign finance reform, which will be a proposal from Councilmember O'Connell. That priority is now included in the list of Council Priorities as item 58.
- 10. The proposed expenditure for vehicles in the vehicle fund of \$507,000 and \$580,000 due to a transfer in for budgeted vehicles as outline on page 153 of the budget.
- 11. Add \$350,000 for the stabilization of fire station 3, including a new roof, in order to avoid further deterioration to the building. This money is proposed to be added to the Dunes Barracks Stabilization Project (#22) and be funded from the General Fund.

Community Request (Requiring further action if it is to be included in the upcoming budgets)

12. At the June 4, 2019 public hearing, Katy Castagna from the Monterey County United Way requested \$5,000 from the City to support the 211 service referral service run by the United Way which allows individuals seeking assistance from non-profits to contact this referral service in order to determine if they are eligible to receive assistance. *This amount is not in the budget and would require the Council to direct that this allocation be added.*

The Council may wish to discuss the budget further and make further modifications. After the Council has addressed whatever changes they wish to make, if any, the Council should then consider adopting the budget for the next two fiscal years, understanding that the Council may revise the budget at any regularly scheduled meeting.

Longer-term issues. In addition to these proposed actions, the Council called out the following:

- 1. The Council identified a number of items that they wanted to discuss at a future meeting in order to determine what, if anything, should be done. Those items are as follows:
 - h) Available Fund Balance. The Council has available fund balance to work on some projects. What, if any, projects should the City consider?
 - i) Preston Park. How can the City position itself to pay off the debt it owes on the par?
 - j) Parks Workers. Does the City have enough park workers or contractors to adequately take care of the City's parks?
 - k) Restrooms and Drinking Fountains. Should restrooms and repair drinking fountains be added to parks?
 - I) Very Poor Streets. Is there a way to address some of the very worst streets in Marina rather than waiting for the 20-year plan to solve the problem?
 - m) Civic Center. What can be done about having a better City Hall?
 - n) Traffic Calming Efforts. What will it take to address traffic calming efforts?

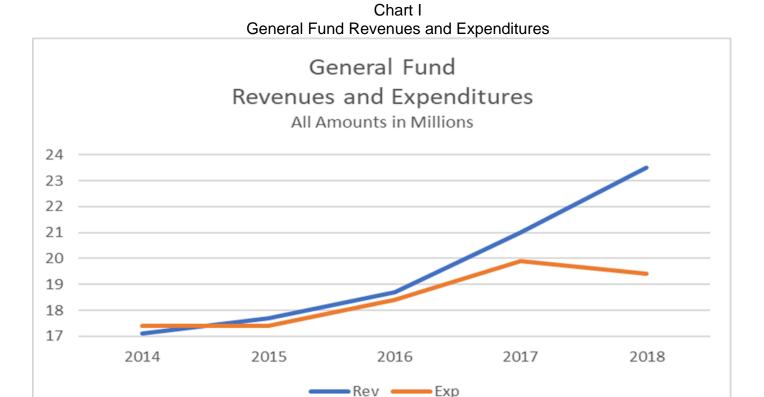
Staff proposes to have that discussion as a work session on Nov. 12, 2019. The date is an off-Council meeting dates and will allow staff to potentially complete some of the Council's priorities before new priorities are given to staff.

2. Councilwoman Berkley is gathering information about rent stabilization and plans to present that information to the Council in the fall.

3. A periodic review of Council priorities and the presentation of a priorities dashboard needs to be done.

Analysis

The proposed budget is significant because it represents the culmination of a sustained effort by the City Council to set in order the City of Marina's fiscal house. As recently as FY 2013/14, the City had a deficit budget, as shown in Chart I, General Fund Revenues and Expenditures.



In 2012, the City adopted a balanced budget amendment which required the City Manager to submit a

budget that was balanced. Resolution 2012-46 states that total revenues must be more than total expenditures, except that non-recurring transfers may be deducted from balanced budget calculation.

This year's budget meets those requirements for the General Fund as shown in <u>Table I, Balanced Budget Calculation</u>. After the proposed budget's operations for two years, <u>Table IIa, General Fund Balanced Budget Calculation</u> and <u>Table IIb, Distribution of General Fund Balance, 6/30/21</u>, shows that the proposed budget meets the requirements of Resolution 2012-46 and what the General Fund's fund balance will be as of that date. The forecast shows that approximately \$5 million will remain. Council has directed that staff schedule a work session to discuss this available balance and other matters raised as part of the budget process.

Table I

	Beg. Bal. 7/1/2019	Resources	Uses	Change	Balance, 6/30/2020	Resources	Uses	Change	Balance 6/30/2021
General Fund									
Operating	12,056	26,238	(27,650)	(1,413)	10,643	26,059	(28,411)	(2,352)	8,291
Reserves	3,475	1,462	(557)	905	4,380	1,355	(845)	511	4,891
Total GF	15,531	27,700	(28,207)	(508)	15,023	27,414	(29,256)	(1,842)	13,182
Special Revenues Special Revenues Assessment Dist.	14,456 687	19,094 215	(17,977) (68)	1,117 147	15,573 834	2,658 219	(2,677) (48)	(19) 171	15,554 1,005
Debt Service	884	1,181	(1,221)	(40)	844	1,201	(1,250)	(49)	795
Capital Projects	8,969	46,652	(46,717)	(64)	8,904	9,380	(11,501)	(2,121)	6,783
Enterprises	10,280	11,777	(12,804)	(1,027)	9,253	12,011	(11,638)	373	9,626
City Total	50,807	106,619	(106,994)	(375)	50,432	52,883	(56,369)	(3,487)	46,945
Successor Agency	2,918	3,867	(3,373)	494	3,412	4,030	(3,637)	393	3,805
Total	53,726	110,486	(110,367)	119	53,844	56,913	(60,006)	(3,094)	50,750

NOTE:

Resources include both revenues and transfers in Uses include both expenditures and transfers out

Table IIa

		Tubic IIu						
	General Fund Balance Budget Calculation							
		FY 19/20	FY 20/21					
	Revenues	26,237,667	26,059,217					
	Expenditures	(27,400,387)	(28,411,407)					
	Revenues Over/(Und	ler)						
	Expenditures	(1,162,720)	(2,352,190)					
Add	Back One-time Transf	ers:						
	Capital	2,160,300	2,735,000					
	Vehicles	507,000	580,000					
	Amount Exceeding							
	Balanced Budget	1,504,580	962,810					

Table IIb
Forecasted Distribution of General Fund Balance

Fund Balance 6/30/2021	13,181,773
Less:	
Emergency Reserves @ 20% of Revenues	(4,736,003)
Vehicle Replacement Fund	(2,470,500)
GASB 45 - OPEB Obligation	(200,000)
Pension Stabilization - 2025 Horizon	(2,050,000)
Library Maintenance	(170,143)
Available Gneral Fund Balance	3,555,127

As the Council has controlled expenses, the community showed confidence in their local government and have approved a number of revenue measures as shown in <u>Table III</u>, <u>Voter Approved Ballot Measures</u>.

Table III

Voter Approved Revenue Measures:					
 Measure U (2016), 					
Business Tax Measure	\$1.2mm				
 Measure N (2018), District 					
Sales Tax	\$1.5 mm				
 Measure P (2018), 					
Increased TOT	\$0.6 mm				
• Total	\$ 3.3 mm				

It is worthwhile to note that the budget has been constructed to anticipate an eventual slowing or even pausing in revenue growth. Many anticipate that the present economic cycle is due to slow or even contract. As a result, the City has anticipated and programed in a \$500,000 contraction in revenues in the second year of the budget.

This year's budget reflects a new ability to address community concerns. Specifically, the City Council met last March and developed a list of 58 priorities that will address a number of community desires. All 58 priorities are addressed except for three, namely:

- Stabilization of Useful Buildings
- Senior Center CDBG Grant
- FORA Sunset 2020 (Transition Plan)

One of these priorities, Stabilization of Useful Buildings in the former Fort Ord, is partly addressed and the other two priorities will be addressed as the cost and a plan to address the project becomes clearer.

The budget significantly addresses issues by:

- 1) Programming \$43.3 million in road projects over the next two years designed to improve circulation and maintain the City's streets at a Pavement Management Index of 70. The largest project is the Imjin Parkway Widening budgeted at \$35 million.
- 2) Some \$4.8 million in Airport projects are anticipated in this budget with another \$8.9 million in capital projects to improve public facilities and plans.
- 3) \$600,000 a year more in order to increase Fire protection and suppression.
- 4) \$300,000 a year to improve a variety of city services ranging from code enforcement, to special recreational events to police records.

Although no planning effort is perfect, this year's budget addresses the Council's priorities while maintaining fiscal discipline, living within the City's resources. There is much work to be done in this budget. As this work is completed, Marina will have much to be proud of.

FISCAL IMPACT: None to receive this report.

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,	
Eric Frost Finance Director City of Marina	

REVIEWED/CONCUR:

Layne P. Long City Manager City of Marina

RESOLUTION NO. 2019-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA ESTABLISHING APPROPRIATIONS LIMIT FOR FY 2019-20

WHEREAS, Article XIIIB of the California Constitution requires a governmental entity to establish an appropriations limit, and;

WHEREAS, California Government Code Section 7910 requires a local government to establish its appropriations limits by resolution each year, for the following fiscal year, at a regularly scheduled or noticed special meeting, and;

WHEREAS, the City discussed its budget at its regularly scheduled June 4, 2019 meeting, and;

WHEREAS, in May 2019, the State of California Department of Finance determined the change in California's per capita personal income factor, the change in population for the City of Marina and the change in population for the County of Monterey ("EXHIBIT A"), and;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina establishes appropriations limit for FY 2019-20 at \$27,246,833 ("Exhibit B").

BE IT FURTHER RESOLVED that any challenge to the appropriations limit must be brought to the City of Marina's attention within forty-five (45) days of the effective date of this resolution.

PASSED AND ADOPTED by the City Council of the City of Marina at regular meeting duly held on the 18th day of June 2019, by the following vote:

NOES: COUNCIL MEMBERS: ABSENT: COUNCIL MEMBERS: ABSTAIN: COUNCIL MEMBERS:	
ATTEST:	Bruce C. Delgado, Mayo

AYES: COUNCIL MEMBERS:

Anita Sharp, Deputy City Clerk

Exhibit A



GAVIN NEWSOM - GOVERNOR

May 2019

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2019, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2019-20. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2019-20 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: http://leginfo.legislature.ca.gov/faces/codes.xhtml.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2019**.

Please Note: The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY BOSLER Director By:

Vivek Viswanathan Chief Deputy Director

Attachment

Price Factor: Article XIII B specifies that local jurisdictions select their cost of living Α. factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2019-20 appropriation limit is:

Per Capita Personal Income

Fiscal Year	Percentage change
(FY)	over prior year
2019-20	3.85

В. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2019-20 appropriation limit.

2019-20:

Per Capita Cost of Living Change = 3.85 percent Population Change = 0.47 percent

Per Capita Cost of Living converted to a ratio: 3.85 + 100 = 1.0385

100

0.47 + 100 = 1.0047Population converted to a ratio:

Calculation of factor for FY 2019-20: $1.0385 \times 1.0047 = 1.0434$

EXHIBIT B CITY OF MARINA APPROPRIATION LIMIT FOR FISCAL YEAR 2019-20

The appropriations limit creates a restriction on the amount of revenue which can be appropriated in any fiscal year. Only revenues that are 'proceeds of taxes,' as defined by the State code, are subject to the limitation. The basis for calculating the limit began in fiscal year 1978-79 and is calculated each year based on population changes and inflation.

2017/18 Adopted Appropriation) Limit		\$	24,544,814
2017/10 / Gopted / (ppropriation			Ψ	21,011,011
Annual Adjustment				
Change in Population	1.27%			
Converted to Ratio				
Change in Per Capita Income	3.67%			
Converted to Ratio				
Combined Factor	104.99%	=		1.0499
2018'/19 Appropriation	Limit		\$	25,770,277
0040/40 A L 4 L A	1		Φ.	05 770 077
2018/19 Adopted Appropriation	Limit		\$	25,770,277
A 1 A 12 4				
Annual Adjustment	4.040/			
Change in Population	1.81%			
Converted to Ratio				
Change in Per Capita Income	3.85%			
Converted to Ratio				
Combined Factor	105.73%	=		1.0573
2019/20 Appropriation	Limit		\$	27,246,833
	Estimate FY 19/20			
	Taxes		\$	21,450,500
	Intergovernmental		\$	424,700
	Interest Income		\$	300,000
	Total General Fund Revenues		*	230,000
	Subject to Limit		\$	22,175,200
	Amount Below Limit, Dollars		\$	5,071,633
	As a Percent of Total			19%

June 18, 2019 Item No. -

Honorable Mayor and Members of the Marina City Council

City Council Meeting of June 18, 2019

CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2018-, ESTABLISHING APPROPRIATIONS LIMIT FOR FY2018-19

REQUEST:

It is requested that the City Council:

1. Consider Adopting Resolution No. 2019-, establishing appropriations limit for FY 2019-20.

BACKGROUND:

Article 13B of the California Constitution states that a local government's annual appropriations shall not exceed the appropriations limit of the prior year, adjusted for the change in the cost of living and the change in population. Cost of living and population changes for all local governments are determined by the California Department of Finance.

The appropriations limit creates a restriction on the amount of revenue that can be appropriated in any fiscal year. Only revenues that are "proceeds of taxes" are subject to the limitation as defined by the law. Interestingly, this includes State subventions, which are "money received by a local agency from the State, the use of which unrestricted by the statute providing the subvention (Government Code Section 7903)."

Government Code Section 7910 requires a local government to establish its appropriations limit by resolution each year, for the following fiscal year, at a regularly scheduled or noticed special meeting. The meeting of June 18, 2019 has been noticed via regular agenda posting locations and City website.

ANALYSIS:

As part of the establishment of its annual appropriations limit, the City must formally adopt the two (2) variables used in the calculation as determined by the Department of Finance:

- 1. Cost-of-living change factor, and;
- 2. Population change factor.

In May 2019, the State of California Department of Finance has determined the change in California's per capita personal income factor as 3.85%, the change in population for the City of Marina as 1.81% ("EXHIBIT A").

These figures combine to produce an appropriations limit calculation factor of 1.0573, which, when applied to the FY 2018-19 appropriations limit of \$25,770,277 produces a FY 2019-20 appropriations limit of \$27,246,833 (**EXHIBIT B**").

Based upon the above FY 2019-20 appropriation limit of \$27,246,833 and City FY 2019-20 estimated total applicable City local proceed of tax sources, State subventions and/or applicable interest income of approximately \$22.18 million, the City is approximately \$5.07 million (or 19%) below the limit. Therefore, the City is well within the limit and is compliant with this California State law.

Any challenge to the appropriations limit must be brought to the City of Marina's attention within forty-five (45) days of the effective date of this resolution.

FISCAL IMPACT:

None

CONCLUSION:

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

Lauren Lai, CPA
Finance Director
City of Marina

REVIEWED/CONCUR:

Layne P. Long City Manager

City of Marina

Glossary

Accounts Payable - A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

Accounts Receivable - An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

Accrual Basis of Accounting - A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget- The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Amortization - The process of decreasing or allocating a lump sum amount over a period of time, particularly for loans and other forms of finance, including related interest and other finance charges.

Appropriation - Legal authorization, as required by the City Charter, granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation - A dollar value placed upon real estate or other property by Monterey County as a basis for levying property taxes.

Assets - Property owned by a government, which has monetary value.

Audit - Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles

Authorized Positions - Regular positions authorized in the budget to be employed during the fiscal year.

Basis of Accounting - The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Balance Sheet - A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Balanced Budget - When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

Beginning Fund Balance - Fund balance available in a fund from the end of the prior year for use in the following year.

Bond - A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate

Bond Rating - An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Two agencies regularly review city bonds and generate bond ratings: Moody's Investors Service and Standard and Poor's Ratings Group.

BRAC - An acronym which stands for base realignment and closure. It is the process the Department of Defense (DoD) has used previously to reorganize its installation infrastructure to support its forces in more cost-effective ways (e.g. budget reductions).

Budget - A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

Budget Calendar - The schedule of key dates or milestones which a government follows in preparation and adoption of a budget.

Budget Adoption - Formal action by the City Council, which sets the spending path for the year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

CalPERS - State of California Public Employees' Retirement System.

Capital Asset - A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Budget - A financial plan of proposed capital improvement projects and the means of financing them for a given period.

Capital Outlay - A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than three years. Capital Outlay items are budgeted in the operating budget.

Cash Basis of Accounting - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Certificates of Participation (COPs) - This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase (in \$5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

City Charter - Legal authority approved in 1975 by the voters of Marina under the State of California Constitution establishing the current "Council - Manager" form of government organization.

Community Priorities - Strategic work objectives that require collaborative action by several City departments and partnerships with other elements of the community.

Comprehensive Annual Financial Report (CAFR) - The official annual report of the City's financial condition at the conclusion of the fiscal year. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and presentation of the financial data in conformity with the Adopted Budget.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency - A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Department - An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

Debt - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Financing - Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service - Debt service refers to the interest and principal payments on bond issues and Certificate of Participation and includes the issuance costs related to bond funding.

Deficit - The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Depreciation - (1) Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset that is charged as an expense during a particular period.

Division - An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

Encumbrances - Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund - A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Expenditure - The payment made for cost of services rendered, materials, equipment, and capital improvements.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Expense Category - Expense object categories: Salaries and Benefits, Supplies and Expenses, Internal Services, Capital Outlay

Fee - The payment for direct receipt of a public service by the party who benefits from the service.

Fiduciary Fund - A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year - A twelve-month accounting period of time to which the budget applies; for Marina, it is July 1 through June 30.

Fringe Benefits - Benefits including employee retirement, Medicare, health, dental, vision, life insurance, uniforms, and deferred compensation plans.

FTE - Full Time Equivalent Employee (FTE) 2,080 hours per year = 1.0 Full-Time Equivalent position.

Fund - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund:

- Governmental (general, special revenue, debt service, capital projects, and permanent),
- Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

Fund Balance - The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

Gann Appropriation Limit - Article XIIIB of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIIIB limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

General Fund - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

General Obligation Bond - A type of bond that is backed by the full faith, credit, and taxing power of the City.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

Goal - Goals are general statements of desired results and serve as points of reference to guide actions, decisions, and resource allocation.

Governmental Accounting - The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB) - The authoritative accounting and financial reporting standard-setting body for government entities

Governmental Fund - A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Indirect Cost Allocation Plan - The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

infrastructure - Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interfund Transactions - These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating

transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Internal Service Fund - Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances. **Line Item Detail -** A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

Long-Term Debt - Debt with a maturity of more than one year after the date of issue.

Mission - A description of the basic purpose and responsibility of the division or department.

Modified Accrual Basis of Accounting - Basis of accounting whereby revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code - A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

Objective - Statement describing a significant result or service level change to be accomplished during the next fiscal year. It describes a specific, verifiable, and measurable actions, steps, or process undertaken in the service of a goal.

Operating Budget - A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

Ordinance - A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Pay-As-You-Go Basis - A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Measure - Quantifiable indicators that measure program workload or progress in achieving program objectives.

Program - An activity or division within a department which furthers the objectives of the City Council by providing services or a product.

Proprietary Fund - Funds that focus on the determination of operating income, changes in net assets (cost recovery), financial position, and cash flows. There are two types of proprietary funds: Enterprise and Internal Service Funds.

Purchase Order - A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Re-appropriation - The amount of money that is budgeted for a project in a prior year but is not spent or encumbered and needs to be appropriated again in the current year in order to continue the program originally intended.

Reimbursements - Payments of amounts remitted on behalf of another party, department or fund. They are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed (see Interfund Transactions).

Reserve - An account used to set aside a portion of the fund balance as legally segregated for a specific use.

Resolution - A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority vote.

Return on Investment - Requests for additional resources previously classified as enhancements are now categorized as Return on Investments. Requests will only be considered when the investment increases revenue, decreases operating expenses, or creates operating efficiency.

Revenue - Sources of income used to finance City governmental services.

Salaries and Wages - A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs and fringe benefits for a particular division or program.

Self-Insurance - A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency.

Service Benchmark - A short list of indicators (outputs, outcomes, trends over time) for the departmental or interdepartmental efforts important to Council and the community to communicate the City's strategic and day-to-day work.

Special Revenue Funds - Revenues that can be spent only for specific purposes stipulated by the Constitution, external resource providers, or through enabling legislation

Supplies and Expenses - A budget category which accounts for all non-personnel expenses. Examples include office supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance and contractual services.

Taxes - Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

Tourism Improvement District - An assessment established by the Monterey County Tourism Improvement District (MCTID) in 2007, used to administer marketing programs to promote the County of Monterey as a tourism destination and to fund projects, programs, and activities that benefit lodging businesses within the

district. The assessment levied on lodging businesses within the city of Marina is \$2.00 per occupied room night for full service facilities and \$1.00 per occupied night for limited service. The City is entitled to retain one percent (1%) of the assessments collected to defer the administrative costs incurred. All of the assessments imposed are reviewed annually by City Council as the lead agency for the entire county, based on the annual reports prepared by the Monterey County Convention and Visitors Bureau.

Transient Occupancy Tax (TOT) - A tax on hotel/motel stays thirty days or less. The rate in the City of Marina is currently 12%.

Trust and Agency Funds - Types of fiduciary funds which account for assets held by the City in a trustee capacity. The budget does not appropriate fiduciary funds.

Vehicle License Fee - Vehicle License Fee (VLF) is an annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately-owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. A portion of VLF had traditionally been apportioned to cities on a per capita basis. However, effective July 1, 2011, virtually all VLF revenues previously apportioned to cities were shifted to fund law enforcement grants as a part of efforts to solve the State's chronic budget