



CITY OF MARINA
BUILDING DIVISION
211 Hillcrest Avenue
Marina, CA 93933

PROJECT TITLE: _____ PERMIT #: _____

PROJECT ADDRESS: _____

STATEMENT OF SPECIAL INSPECTION FORM

This statement of Special Inspections is submitted in fulfillment of the requirements of CBC Sections 1704 and 1705.

Special Inspections and Testing will be performed in accordance with the approved plans and specifications, this statement and CBC Sections 1704, 1705, 1706, 1707 and 1708.

The attached Summary of Special Inspections summarizes the Special Inspections and tests required. Special Inspectors will refer to the approved plans and specifications for detailed special inspection requirements.

Any additional tests and inspections required by the approved plans and specifications will also be performed.

BEFORE A PERMIT CAN BE ISSUED

The owner or their representative, on the advice of the Registered Design Professional in Responsible Charge, shall complete, sign by all parties, and submit two (2) copies of this package to this Division for review and approval. All signatures required on page 2 shall be complete prior to the acceptance of the Special Inspection Forms and approval of the permit application.



The owner and their General Contractor, where applicable, shall also acknowledge the following conditions applicable to the Special Inspection and/or Testing.

- 1) The Owner recognizes their obligation to ensure that the construction complies with the approve permit documents and to implement this program of special inspections.
- 2) The Contractor is responsible for proper and timely notification to the Special Inspection Agency for items listed.
- 3) Only the authorized Special Inspection Agency shall take samples and transport them to their laboratory.
- 4) Copies of all laboratory reports and inspections shall be sent directly to this Division and the Registered Design Professional in Responsible Charge by the Special Inspection Agency on a weekly basis.
- 5) Special Inspection Agency to submit names and qualifications of on-site Special Inspectors to this Division for approval. Submission of qualifications is not required when agency utilizes the inspectors who are pre-approved by the City. See list attached.
- 6) The Special Inspection Agency shall issue each Special Inspector with an identification badge that indicates the following.
 - a. Name of Inspector
 - b. Photo of Inspector
 - c. The specific areas in which the inspector is qualified to inspect
 - d. An authorization signature by the Registered Engineer who is a full-time employee of the agency.
- 7) The Special Inspector shall display their badge whenever performing the function of an inspector.
- 8) The Special Inspector is responsible to the Chief Building Official for immediate notification of any concerns and/or problems encountered.
- 9) It is the responsibility of the Contractor to review the Building Division approved plans for additional inspection or testing requirements that may be noted. A pre-construction conference at the job site is recommended to review special inspection procedures.
- 10) The Special Inspector shall use only the Building Division approved drawings.
- 11) BEFORE AN OCCUPANCY PERMIT CAN BE ISSUED: A Final Report of Special Inspections documenting required Special Inspection, testing and correction of any discrepancies noted in the inspections shall be submitted prior to issuance of a Certificate of Use and Occupancy (Section 1704.2.4). The Final Report shall document:
 - a. Required Special Inspections
 - b. Correction of discrepancies noted in inspections.
- 12) A Copy of the final report is to be maintained at the job site for the Building Inspectors review prior to final inspections.



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ACKNOWLEDGEMENTS:

Registered Design Professional in Responsible Charge:

Print Name: _____ **Sign:** _____ **Date:** _____

Owner's Authorization:

Print Name: _____ **Sign:** _____ **Date:** _____

Licensed Contractor:

Print Name: _____ **Sign:** _____ **Date:** _____

Special Inspection Agency (Responsible Person):

Print Name: _____ **Sign:** _____ **Date:** _____

Project Geotechnical Engineer (if applicable):

Print Name: _____ **Sign:** _____ **Date:** _____

Building Official's Acceptance:

Print Name: _____ **Sign:** _____ **Date:** _____



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211 Hillcrest Avenue
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831-884-1214; 831-384-0425 Fax

Project Address: _____

SPECIAL INSPECTION AND TESTING AGENCIES

The following are the Testing Agencies and Special Inspectors that will be retained to conduct tests and inspection on this project. If more than one special inspection agency will be performing the required special inspections, please list each below with the inspections they will be performing.

Responsibility	Firm Name	Address, Telephone, E-mail
1. Special Inspection Inspections: _____ _____		
2. Special Inspection Inspections: _____ _____		
3. Special Inspection Inspections: _____ _____		
4. Material Testing For nondestructive testing , submit special inspector names, qualifications , and certifications for review and approval		
5. Soils Inspections per Table 1705.6 The company and/or individuals performing the soils inspection must submit their qualification for review and approval		



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SUMMARY OF SPECIAL INSPECTION

Complete the following form to indicate the types of special inspection required on this project. List the required inspections from the California Building Code Chapter 17; indicate Continuous or Periodic or both as required by code. Reference CBC Chapter 17 or the schedule below for a complete list of inspections.

CONSTRUCTION TYPE REQUIRING INSPECTION	LIST OF REQUIRED INSPECTIONS	C	P
Fabricated Items – §1704.2.5, 1705.10	Per items below for fabricated construction assemblies	☐	☐
Alternate Materials and Systems – §1707.1		☐	☐
Steel – §1705.2, including: - Cold-formed Steel Deck - §1705.2.2 - Open-web Steel Joists & Girders - §1705.2.3 - Cold-formed Steel Truss Span ≥ 60 feet -		☐	☐
Concrete – Table 1705.3		☐	☐
Masonry – §1705.4 Level B – TMS 402 / ACI 530 / ASCE 5, Table 1.19.2		☐	☐
Wood – §1705.5		☐	☐
Soils – Table 1705.6, including: - Driven Piles - §1705.7 - Cast-in-place Piers - §1705.8 - Helical Piles - §1705.9		☐	☐
Pile Foundations – Table 1705.7		☐	☐
Pier Foundations – Table 1705.8		☐	☐
Helical Pile Foundations – §1705.9		☐	☐
Wind Resistance – §1705.11		☐	☐
Seismic Resistance – §1705.12		☐	☐
Testing for Seismic Resistance – Section 1705.13		☐	☐
Sprayed Fire-Resistant Materials – §1705.14		☐	☐
Mastic and Intumescent Coatings – §1705.15		☐	☐
Exterior Insulation & Finish System – §1705.16		☐	☐
Fire-resistant Penetrations & Joints – §1705.17		☐	☐
Smoke Control System – §1705.18		☐	☐
Specify other tests, inspections or special instructions as required:		☐	☐

