



CITY OF MARINA – BUSINESS LICENSE

Frequently Asked Questions

- **Do I need a business license?**

All persons or companies conducting business within the city limits are required to obtain City of Marina Business License.

See City Ord. Ch. 5.04 <http://www.codepublishing.com/CA/Marina/>

- **Are any businesses exempt?**

Businesses exempt from license fees include: charitable and nonprofit organizations, disabled veterans, minors (under sixteen years of age; see code), and artists and art exhibits (less than \$1,000 per year). For proof of qualification, see City Ord. Ch. 5.12

<http://www.codepublishing.com/CA/Marina/>

**Businesses exempt from fees must still obtain a City of Marina Business License*

- **How do I apply or renew for a business license?**

- Online at www.marina.hdlgov.com
- Telephone at (831)233-6558

- **Will you honor my Monterey County business license or one from another city?**

No, a City of Marina business license is required.

- **How much does my business license cost?**

Effective July 1, 2017, the business license tax rate is 0.2% of gross receipts.

- New Business:
 - \$110.00 for a business with an address **within** City limits
 - \$55.00 for a business with an address **outside** City limits
- Existing Business:
 - \$40.00 renewal fee

- **Do I need a business license for residential or commercial rentals/leasing?**

Yes, see City Ord. Ch. 5.20 <http://www.codepublishing.com/CA/Marina/>



- **Where is the City of Marina business license valid?**

The City of Marina business license is valid within the City limits.

- **Will I need other City permits (such as use permit, home-occupation permit, fictitious business name filing, etc.)?**

- Use and home-occupation permit – Planning Department (831) 884-1220
- Fictitious business name filing – County of Monterey Clerk's Office (831) 755-5450

- **Does the City business license expire?**

The City business license expires on June 30th of each year. The business license tax is due on July 1st for the license period of July 1st – June 30th. For renewal process, see answer above.

See City Ord. Ch. 5.16. <http://www.codepublishing.com/CA/Marina/>

- **What are the business license penalties for late filing?**

Late payment penalties are applied as follows: August 1st -31st of 10%, Sept 1st – 30th of 35%, after Oct 1st of 50%.

See City Ord. Ch. 5.16 <http://www.codepublishing.com/CA/Marina/>

- **How do I change an address or ownership?**

For change of address:

- Update online at www.marina.hdlgov.com
- Telephone (831) 233-6558

For change of ownership:

- A new business license application is required.
 - Apply online at www.marina.hdlgov.com or call (831) 233-6558

Note for restaurants operators

The city prohibits the use of polystyrene foam containers for serving or takeaway. Refer to the municipal code 8.50.030 for more information.

<https://marina.municipal.codes/Code/8.50.030>